

Coal Mines Trail Commission

**January 6, 2025
6:00 PM**

COAL MINES TRAIL COMMISSION

**Kittitas County Elected
Representative:** Laura Osiadacz

**Kittitas County Citizen
Representative:** Greg Maras

Administrative Assistant: Virgil
Amick



119 W FIRST STREET
CLE ELUM, WA 98922

**City of Cle Elum Elected
Representative:** Audrey Malek

**City of Cle Elum Citizen
Representative:** Aja Woodrow

**City of Roslyn Elected
Representative:** Nolan Weis -
CHAIR

**City of Roslyn Citizen
Representative:** Toni Fields

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1. **Call to Order, Roll Call of Membership**
2. **Set & Adopt Meeting Agenda**
3. **Review & Adopt Minutes**
 - a. Approve the November 4, 2024 Coal Mines Trail Commission Meeting Minutes
4. **Comments**
5. **Correspondence**
6. **Public Appearances – 15-Minute Limit**
7. **Unfinished Business**
 - a. Continued Discussion Regarding Erosion Control from Alliance Road to the City of Cle Elum
 - b. Continued Discussion of Signage at Each Trail Head
 - c. Discussion About Groups/Organizations Using the Trail or Renting the Trail for Activities and Any Permitting That Would Be Required
8. **New Business**
9. **Commissioner Comments & Concerns**
10. **Approval of Fiscal Matters**
 - a. Brown & Jackson Portable Rental Invoice #191376 \$90.00
 - b. Brown & Jackson Portable Rental Invoice #191377 \$115.00
 - c. Brown & Jackson Portable Invoice #191633 \$105.00
 - d. Brown & Jackson Portable Rental Invoice #192151 \$105.00
11. **Set Next Meeting, Date, Time, Place:**

Coal Mines Trail Commission Agenda January 6, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

12. Adjourn

Upcoming Meetings:

Planning Commission Meeting: January 7, 2025 @ 6:00 p.m.

Lodging Tax & Events Committee Meeting: January 13, 2025 @ 8:30 a.m.

Regular Council Meeting: January 14, 2025 @ 6:00 p.m.

Public Safety & Health Committee Meeting: January 21, 2025 @ 1:00 p.m.

Historical Preservation Commission Meeting: January 21, 2025 @ 3:00 p.m.

General Government Committee Meeting: January 22, 2025 @ 8:30 a.m.

Coal Mines Trail Commission Meeting: February 3, 2025 @ 6:00 p.m.

Public Works & Community Development Committee Meeting: February 6, 2025 @ 12:00 p.m.

COAL MINES TRAIL COMMISSION

MEETING MINUTES

November 4, 2024, 6:00 PM
Roslyn City Hall, Roslyn, Washington.

1. **Call to Order, Roll Call of Membership:**

The meeting was called to order at 6:00 p.m.

Members present included Nolan Weis, Audrey Malek, Greg Maras and Aja Woodrow, A motion was made to excuse Laura Osiadacz and Toni Fields. Greg 1st & Audrey 2nd, (motion passed).

2. **Set & Adopt Meeting Agenda:**

A motion was made to Set & Adopt the November 4, 2024, Meeting Agenda, Aja 1st & Greg 2nd (motion passed).

3. **Review & Adopt Minutes:**

A motion was made to adopt September 9, 2024 Minutes, Greg 1st & Audrey 2nd. (motion passed).

4. **Comments:** None

5. **Correspondence:** None

6. **Committee Reports:** None

7. **Public Appearance:**

Maria Adams president of the Heritage Club presented the Coal Mines Trail Commission with the following Interpretive Signage updates - Estimated project costs are \$87,700. This includes interpretation planning with Commission and public input as well as design, implementation, and production of new signs and bases.

RRCHC (Heritage Club) asked Nicky Pasi with Mountains to Sound Greenway to help provide funding and project guidance. MTS has committed to funding 20k. They've also been applying for multiple grants. So far, they have received grants from State of Washington Tourism, Suncadia Grant for Community Enhancement, and the Hein Legacy Foundation. The RRCHC just received notice 11/4/24 that they received \$5k

from the Kittitas Stewardship Fund. With the CMT Commission commitment of \$15k we are just shy of 20k short.

Discussion with the UKC Rotary has begun. Ryan Donaldson, a professional archivist who is involved with Black Historic Sites of Washington State as well as other state agencies and organizations is looking into possible funding sources from his end. (He has family buried in Roslyn's Mt. Olivet Cemetery). RDA and CEDA will also be approached to see if they are interested in participating in the funding of this project.

Discussion ensued about the possibility of LTAC Capital funding from the County, City of Roslyn, and City of Cle Elum. Nolan took a note to investigate this for either the erosion control or the sign project. Laura O. should have more information on how this could work.

Hope to have full funding commitments by the end of 2024 so interpretive planning can begin this winter. The Tourism grant from the State of Washington, which can only be used for the signage materials, needs to be spent by July 1, 2025. Getting production started on the sign bases will need to happen prior to having the final panel designs.

8. Unfinished Business:

The Commission is still looking at the permitting process for erosion control along the Trail and who would oversee the issuance of any permits needed.

Aja has reached out to the Department of Fish and Wildlife for some guidance and to walk the trail.

9. New Business:

The Commission is in discussion of possibly renting the trail for events and if the trail could even be closed for such events along with permitting and who would be responsible for permit issuance.

10. Commissioner Comments& Concerns: None

11. Approval of Fiscal Matters

A motion was made to approve fiscal matters, Greg 1st and Audrey 2nd (motion passed).

12. Set Next Meeting, Date, Time, Place:

December 2, 2024. (Canceled moved to January 6, 2025 6:00 p.m. Roslyn City Hall.)

13. Adjournment:

A motion was made to adjourn the meeting at 6:40 p.m. Greg 1st and Aja 2nd (motion passed).

Coal Mines Trail Updating of Interpretive Signage

Project includes the following signs and bases (as noted):

(17) small signs 12"x10"with Plant Stand Base



PLANT STANDS

Plant stands are typically designed to accommodate smaller sign panels ranging from 6 to 12 inches high and from 8 to 18 inches wide. These signs typically sit 12 to 18 inches off the ground and are positioned near the plants or objects being described on the sign. The sign is typically mounted at a 30-degree angle to provide optimal viewing. Sign panels are mounted with VHB adhesive tape, or thru bolt fasteners. They can be direct embed or pad-mounted with mechanical fasteners.

Specifications: 6" wide x 47" long aluminum flatbar 1/4" thick, with two bends. Includes VHB mounting tape for sign installation. Powder coated textured dark brown.

(3) signs 36"x24"with Cantilevered Base



CANTILEVER

Cantilever exhibit bases are designed to accommodate square or rectangular-shaped panel sizes from 18 to 60 inches wide and from 12 to 24 inches high. They feature a fully framed sign panel with discrete tamper-resistant hardware. The custom extruded frame displays the sign panel at a 45-degree angle. These framed displays feature a welded full back plate to protect the back side of the sign panel, allowing a double-sided print to serve as a spare in the event of damage. Posts are available for either in-ground, pad mounted, or free-standing sled base applications.

Specifications: Frame Width: 36.00 Frame Height: 24.00 3"x3"x32" Base Plate Leg Set Powdercoat Black Texture



(4) signs 62"x34" without bases

These replace existing signs at trailheads and use the existing posts.

For more photos and information visit Gopher Sign's website at www.gophersign.com

Coal Mines Trail Update of Interpretive Signage: Progress Report - November 2024

Project Partners



Goal: Engage professional services to write, design, illustrate, and produce 21 updated interpretive wayside panels along the Coal Mines Trail (CMT) in order to better depict the historical significance of the railroad.

Timeline: We anticipate stakeholder engagement, planning, and the design process to take place during Winter 2024-25, with interpretive signage moving into production sometime in 2025. Assuming weather conditions allow, the physical wayside stations could be installed utilizing volunteer work parties during 2025/2026.

Estimated Costs:	Cost:
Interpretive Planning and Design Process	\$53,700
Fabrication Coordination	\$8,000
Grant management, facilitation, and consultant fees	\$8,500
Kiosk and wayside structures (or construction materials), fabrication & installation	\$15,500
Panel Printing	\$2,000
TOTAL ESTIMATED COSTS	\$87,700

Funding Sources:	Comments:	Amount Requested	Amount Confirmed
Coal Mines Trail Commission	Confirmed	\$15,000	\$15,000
Mountains to Sound Greenway Trust	Confirmed	\$20,000	\$20,000
State of Washington Tourism	Confirmed	\$16,000	\$8,500
Rails to Trails Conservancy	Grant denied	\$22,700	\$0.00
Suncadia Grant for Community Enhancement	Pledged amount	\$10,000	\$10,000
Hein Legacy Foundation	Pledged amount	\$10,000	\$10,000
Kittitas Stewardship Fund (through RRCHC)	Confirmed	\$5,000	\$5,000
UKC Rotary, Private donors, Other		\$19,200	
Total Funding Secured:			\$68,500
Funding still needed:			\$19,200

COAL MINES TRAIL SIGNAGE UPDATE

In collaboration with the Mountains to Sound Greenway and the Coal Mines Trail Commission

Our Project Vision is to preserve and share the rich history of our region by including personal stories from those who worked in the mines and related industries. For example, a sign about the Mule Barn would not only provide historical context but also feature photos and stories of the people who worked with mules in the mines.

With so few coal miners remaining in our area, we believe it's crucial to capture and preserve their stories now, ensuring future generations can connect with and appreciate the legacy of our hardworking ancestors. This project is about honoring our unique history and keeping the spirit of our community alive for years to come.



EXISTING
SIGNAGE

DESIGN

- Hire a **local professional artist/designer** to create 21 **UNIQUE DESIGNS** for those signs/kiosks. Artists and writers deserve to be compensated for their time and efforts!
- That artist will be working with historic images and archives, which takes time and typically involves digital editing utilizing special software
- They will also be writing and editing the signs' content, as well as potentially drawing original illustrations to support historic accounts.
- Creation of a solid interpretive plan that can be applied to other projects throughout the area.

PROJECT MANAGEMENT

- Fund facilitation of multiple public input sessions, where community members can review and provide feedback on the designs before they go to print
- Multiple professional organizations will be involved in the content development and review, which takes a lot of time and requires professional project management



SAMPLE WORK

by Angela Mele for Facet NW, 2023



MATERIALS

- Acquire materials for 20 signs and 3 new trailhead kiosks including metal structures and bases with concrete embeds
- Sign materials selected to endure extreme weather conditions and stand strong for generations to come.

Coal Mines Trail Update of Interpretive Signage: Progress Report - December 2024

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Hein Legacy Foundation	Pledged amount	\$10,000	\$10,000
Kittitas Stewardship Fund (through RRCHC)	Confirmed	\$5,000	\$5,000
Rotary of Upper Kittitas County	Pledged amount	\$5,000	\$5,000
Community groups, private donors, other	Confirmed		\$4,500
Total Funding Secured:			\$78,000
Funding still needed:			\$9,700

Help make this project become a reality with a tax deductible donation!
Scan the QR code using the camera on your phone



Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # I91376
Invoice Date Nov 27, 2024
Billing Period Oct 28, 2024 - Nov 27, 2024
Due Date Dec 27, 2024

Invoice Amount \$90.00

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	---	R7053	sBixbIsp	JF	Net 30

Site: S10032, Roslyn Location Roslyn, WA 98941

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly	\$90.00	1	\$90.00		\$90.00
Standard portable toilet rental - partial monthly placement. Picked up 11-11-24						
Invoice Subtotal						\$90.00
Tax (01) - Kittitas County - 8.1%						\$0.00
Invoice Total						\$90.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your **Customer ID: C5654** and your **Pay Online ID: sBixbIsp** then click **Submit**. Enter your payment info and click **Pay**. That's it!

We appreciate your business.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

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Invoice # I91377
Invoice Date Nov 27, 2024
Billing Period Oct 28, 2024 - Nov 27, 2024
Due Date Dec 27, 2024

Invoice Amount \$115.00

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	---	R7054	gHt6R6Ts	JF	Net 30

Site: S10033, Ronald Location Ronald, WA 98940

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly Standard portable toilet rental - partial monthly placement. Picked up 11-11-24	\$115.00	1	\$115.00		\$115.00
Invoice Subtotal						\$115.00
Tax (01) - Kittitas County - 8.1%						\$0.00
Invoice Total						\$115.00

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Invoice # I91633
Invoice Date Nov 27, 2024
Billing Period Oct 28, 2024 - Nov 27, 2024
Due Date Dec 27, 2024

Invoice Amount \$105.00

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	Coal Mines Trailhead	R411	5mq8wLxb	RS	Net 30

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly Standard portable toilet rental - monthly placement	\$105.00	1	\$105.00		\$105.00

Invoice Subtotal \$105.00
Tax (01) - Kittitas County - 8.1% \$0.00
Invoice Total \$105.00

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Payments **(\$0.00)**

Invoice Due \$105.00

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(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # I92151
Invoice Date Dec 27, 2024
Billing Period Nov 28, 2024 - Dec 27, 2024
Due Date Jan 26, 2025

Invoice Amount \$105.00

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	Coal Mines Trailhead	R411	pW1zfj7L	RS	Net 30

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

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1	Standard-Monthly Standard portable toilet rental - monthly placement	\$105.00	1	\$105.00		\$105.00

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