

City of Cle Elum
Planning Commission (CEPC) Meeting Minutes
City Council Chambers
May 7, 2024 | 6:00 PM

Call to Order

Chair Berndt called the meeting to order at 6:02 PM

Roll Call

CEPC Members Present: Chair Gary Berndt, Ian Steele, Marc Kirkpatrick, Matt Fluegge, Colin Brissey, and Jon Corneilus

CEPC Members Absent: Paul Kantwill. Commissioner Kirkpatrick made a motion to excuse Commissioner Kantwill. Commissioner Steele seconded. Motion carried.

Staff Present: Colleda Monick

Citizen Comments on Non-Agenda Items

Emma Epperson, Utah State University, made a brief introduction regarding the research that her and her team were conducting on wellbeing in the Upper County. She connected with Chair Berndt to discuss her findings and get public engagement and feedback.

Adoption of Minutes

Commissioner Kirkpatrick motioned to accept the April 16th, 2024 minutes as presented. Commissioner Cornelius seconded. Motion passed.

Public Hearing

None scheduled.

Staff Report

Chair Berndt

- Meeting w/ Emma Epperson.

Colleda Monick

- Notice of Application, Environmental Review and Public Hearing was issued on April 30, 2024 for proposed text amendments. Public comments for this project will close on May 15, 2024, with the public hearing scheduled for June 4th, 2024.
- The city has received a SEPA and Planned Mixed Use application for the Kittitas County Search and Rescue facility. Applications are currently under review.
- A public hearing for the UKC Recreation Center is to be scheduled.
- Public Hearing on May 14th and May 28th for two right-of-way vacations, one residential off of 6th Street and the other on the east end of First Street.
- Public Meeting regarding Sewer Rate increases scheduled for May 9th; and a meeting regarding the Fill Station is scheduled for May 10th, 2024 at City Hall.

New Business

1. Climate Policy Advisory Team. With the passage of HB 1181, the city is now required to add a Climate Change Element to its Comprehensive Plan. The city received \$100,000 grant to carry out these updates and the city is currently seeking interested applicants to participate in a consensus based process to develop goals and policy recommendations for the city's Climate Element. The group will meet periodically through the duration of the project which will run through May 2025. Policy team member responsibilities will include:
 - a. Advising staff on project priorities;
 - b. Assist with development of the public participation plan and vision statement;
 - c. Reviewing and providing feedback on key project deliverables;
 - d. Developing goal and policy recommendations; and,
 - e. Encouraging community members to participate in the public process

The Planning Commission will be an integral part of this project, but I did want to let you know that if there is anyone interested or especially passionate about this topic, that you could participate. If you are interested, you can sign up via the city's website:

<https://cleelum.gov/board-and-commission-application/>

2. Quarterly Planning Priority Matrix update.

Commissioner Kirkpatrick expressed an interest in reviewing the OTC Old Town Commercial code next with a priority towards protecting the work that was done on Main Street – specifically the new infrastructure, as well as reviewing design standards.

Citizen Comments on Agenda Items

None

Next Meeting Agenda Development

1. Cancel meeting for May 21st, 2024 – to allow for staff to prepare for public hearing.
2. Public Hearing on Text Amendments to the following CEMC Chapters: 15.20 – Sign Code; 17.16 – R-Residential District; 17.32 – CG General Commercial District; and creating a new chapter in the Zoning Ordinance, 17.70 – Zero Lot Line and Common Wall Developments.

Commissioner Comments and Discussion

Adjournment

Chair Berndt called for a motion to adjourn. Commissioner Coreneilus motioned and Commissioner Fluegge seconded to adjourn the meeting at 7:10 p.m. and to reconvene on June 4th, 2024 at 6:00 p.m.


Chair Berndt


Date