

City of Cle Elum
Historic Preservation Commission
City Council Chambers
October 15, 2024 | 3:00 PM

Call to Order

Staff Monick called the meeting to order at 3:00 pm.

Roll Call

HPC Members Present: Pamela Hawk, Cassidy Buechle-Curtis (via zoom), Jordan Peterson, Michael Richard

HPC Members Absent: Rob Iverson, absent and excused

Staff Present: Colleda Monick

Citizen Comments on Non-Agenda Items

None.

New Business

1. **Welcome Commissioners!** Commissioners and staff conducted brief introductions. Each commissioner provided a summary of their background and interest in historic preservation:

Pamela Hawk: A former Cle Elum Historic Preservation Commissioner and owner of a small business in Cle Elum.

Jordan Peterson: Executive Director of the Cle Elum Downtown Association. Jordan expressed a strong interest in reinstating Cle Elum's Certified Local Government (CLG) status, noting that historic preservation aligns with the Main Street Program's pillars.

Michael Richard: A University of Washington graduate and retired Seattle Times employee, Michael relocated to Cle Elum in 2000. He is Vice President of the Historic Society and actively participates in community organizations, including Rotary, the Carpenter House, and the Downtown Association.

Cassidy Buechle-Curtis: Since moving to Cle Elum in 2019, Cassidy has worked as an HR Supervisor for a construction company. She emphasized her personal commitment to preserving historic buildings and sites.

*In accordance with the Historic Preservation Commission Bylaws, the Commission will, by majority vote, elect a Chair and Vice Chair at the first meeting of the year. These positions will be held for the calendar year. The Chair is limited to two consecutive terms and will be responsible for deciding procedural matters, appointing committees, and guiding the Commission. The Vice Chair will assume the Chair's duties in their absence.

The Commission elected to vote on positions at the next Commission meeting when all members were present.

2. **Historic Preservation 101:**

Staff provided a presentation titled "**Understanding Your Roles and Responsibilities**", which covered the following key points:

- **Introduction to Historic Preservation**
- **Definition and Value of Historic Preservation**
- **Overview of the Historic Preservation Ordinance (CEMC 15.22)**
- **Commission's Role**
- **Establishing the Historic Register**
- **Reviewing Proposed Changes**
- **Special Valuation Program**
- **Meeting Procedures**
- **Collaboration with Other Agencies**
- **Ethical Guidelines and Conflicts of Interest**

Following the presentation, the Commission engaged in questions and discussions.

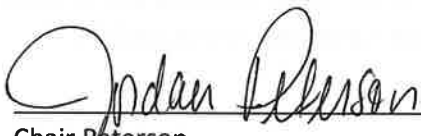
3. **Bylaws:** Staff introduced the Commissioners to the Bylaws which provide rules and procedures for conducting various types of meetings. Introduction to a procedural section will be provided to the Commissioners prior to conducting these types of meetings. In the meantime, Commissioners are encouraged to review the documents and let staff know if they have any questions.

Comments from Commissioners and/or Staff

Commissioners agreed to hold meetings on the 3rd Tuesday of the month at 3 PM.

Adjournment

Staff adjourned the meeting at 3:54 p.m. and the Commission is to reconvene on November 19th, 2024 at 3:00 p.m.


Chair Peterson

Date 11/21/2025