

# CLE ELUM LODGING TAX & EVENTS COMMITTEE

## MINUTES

MAY 13, 2024

8:30 AM

119 W FIRST STREET  
CLE ELUM, WA 98922

### 1. Call to Order

Steven Cook - present  
Audrey Malek - present  
Steven Harper - absent

Matthew Lundh - Mayor  
Audrey Malek - Utility Clerk  
Debbie Lee - Clerk  
Ed Mills - Fire Chief

### 2. Unfinished Business

- a. Application Fee - Discussion - Yakima Special Event & Parade Permit (example)

This item was tabled until the next meeting.

### 3. New Business

- a. Approve The Meeting Minutes of the Lodging Tax & Events Committee Dated April 8, 2024

**MOTION: Committee Member Malek made a motion to approve the minutes dated April 8, 2024; seconded by Committee Member Cook.**

**MOTION : 2 yes 0 no.**

- b. Approve The Meeting Minutes of the Lodging Tax & Event Committee Meeting Dated April 15, 2024

**MOTION: Committee Member Cook made a motion to approve the minutes dated April 15, 2024; seconded by Committee Member Malek.**

**MOTION : 2 yes 0 no.**

- c. Parish Picnic 2024 Event Application

Committee Member Cook stressed the importance of having all applications that are submitted to be filled out entirely.

Fire Chief Mills stated he would need to inspect the propane hookups prior to the event and

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make sure that fire extinguishers are present.

**MOTION: Committee Member Malek made a motion to approve this event; seconded by Committee Member Cook.**

**MOTION : 2 yes 0 no.**

d. Henry Newberry Reunion 2024 Event Application

Fire Chief Mills stated he would inspect the propane and make sure that fire extinguishers are on site.

It was noted that last year there were about 50 attendees.

**MOTION: Committee Member Cook made a motion to approve this event; seconded by Committee Member Malek.**

**MOTION : 2 yes 0 no.**

e. Outdoor Mass for Corpus Christi 2024 Event Application

There will not be any cooking or tents at this event.

**MOTION: Committee Member Malek made a motion to approve this event; seconded by Committee Member Cook.**

**MOTION : 2 yes 0 no.**

f. Upper Kittitas County Senior Center Dinner Theatre 2024 Lodging Tax Application

Committee Member Cook wanted to know if there was a way they could project how many people would attend this event from over 50 miles away.

Committee Member Malek stated she had ideas on how this could be accomplished and would share them with the Senior Center and the Theater group. Some ideas were tying a zip code with the ticket sales, or a survey.

**MOTION: Committee Member Cook made a motion to present this to the Council at tomorrow's meeting; seconded by Committee Member Malek.**

**MOTION : 2 yes 0 no.**

g. Upper Kittitas County Rec Center 2024 Lodging Tax Application

Claire Nichols stated that the Upper Kittitas County Rec Center is requesting help with funding to cover the shortfall for design fees and the construction documents. The Lodging Tax Funds could be used for a capital project like this that is related to tourism.

**MOTION: Committee Member Cook stated that he would recommend this to the Council at tomorrow's meeting; seconded by Committee Member Malek.**

**MOTION : 2 yes 0 no.**

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### **h. Public Works Signs 2024 Lodging Tax Application**

Committee Member Cook stated that this type of application would be a good application to submit to Kittitas County for their Lodging Tax Micro Grants that are currently available.

**MOTION: Committee Member Cook made a motion to present this to the Council at tomorrow's meeting; seconded by Committee Member Malek.**

**MOTION : 2 yes 0 no.**

### **i. Skate Park Funding Update**

A representative from the Skate Park Committee gave an update on funding requests. They had submitted two Federal Capital Budget Grants and the requests were not successful. The Committee has also applied for 2 RCO Grants. They were denied on the first application but are waiting to hear on the second application, which should be sometime in late fall. The project is about 1/3 complete. Currently, they are approximately \$260,000 short for the second phase of the project. When the entire project is complete, there will be good and sufficient flow for the skaters. Every year that passes when the park is not completed, there is expected to be at least a 5% increase in the overall cost.

The discussion of the distance that skaters travel from using the park was had as this is a requirement for Lodging Tax funds. The Committee stated that there were several signs that were purchased with QR Codes where park goers could easily scan the QR Code and there would be an account as to who uses the park. This would be helpful with a Capital Project Lodging Tax Grant Application. The Committee would like to talk with Public Works prior to the placement of the signs. Mayor Lundh will locate the signs and let Public Works know.

The Lodging Tax & Events Committee will bring this up for discussion regarding funding, and see what the temperature of the Council is at the next Council Meeting.

### **4. Other Committee Comments**

### **5. Adjourn**

Meeting was adjourned at 9:13 a.m.



Steven Cook, Chair



Debbie Lee, Clerk