

RECORD OF DEPOSIT

City Of Cle Elum
119 W First Street
Cle Elum, WA 98922

Date: 10/05/2023

Account: 1 - Checking 2924
Trans: 4767
From: Umpqua Bank
For: transfer xpress payments to checking
Amount: 6,424.65

Account	Fund	Amount	Remark
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The above listed revenues were deposited into Umpqua bank, a Federally Insured Institution.

ATTESTED TO: _____
Signature Date

CLE ELUM CITY COUNCIL

MINUTES

SEPTEMBER 25, 2023

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

Steven Harper - Councilmember
Beth Williams - Councilmember
Sew Bay-Hanson - Councilmember
John Glondo - Councilmember
Ken Ratliff - Councilmember
Sarah Lackey - Councilmember
Matthew Lundh - Councilmember
Jay McGowan - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Rich Albo - Police Chief
Colleda Monick - HLA

a. September 25, 2023 Council Meeting Sign In Sheet

2. Public Comment – Limited to 5 Minutes

Beth Marker - Congratulated the City on the recent grant award for the Downtown Revitalization Project. Ms. Marker also inquired about the status of the City Heights lawsuit and Perteet taking over the planning for the 47* North Project.

Mayor McGowan stated that City Heights is currently in mediation and Perteet is the new planner for the 47* North Project.

3. Announcements, Appointments, Awards & Recognition

Mayor McGowan notified Council that Fire Chief Mills lifted the burn ban within the City of Cle Elum.

Mayor McGowan also reminded everyone of Kathi's retirement party on Friday September 29, 2023 from 11:00 a.m. - 2:00 p.m. at City Hall Council Chambers. There will be refreshments served.

4. Consent Agenda

MOTION: Councilmember Harper made a motion to approve the consent agenda; seconded by Councilmember Lundh.

MOTION CARRIED: 7 yes 0 no.

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- a. Approve the Minutes of the Council Meeting Dated September 11, 2023
- b. Approve the Accounts Payable Vouchers Dated September 25, 2023 \$696,373.98 - As Approved by the Budget Committee

5. Approval of Meeting Agenda

Councilmember Lundh would like to add under New Business C & D Police Union Contract and Utility Clerk Coordinator - Events Secretary job description for discussion only.

MOTION: Councilmember Harper made a motion to approve the agenda as amended, adding Police Union Contract and Utility Clerk job description under New Business C & D; seconded by Councilmember Glondo.

MOTION : 7 yes 0 no.

6. Officer Reports

City Administrator Omans reported:

Currently, the City has two RFQ's for engineering services. One is for the feasibility study for Railroad Crossing at Columbia Street. RFQ's are due this Thursday September 28, 2023, by 10:00 a.m. The second one is for Phase 3 of the First Street Revitalization Project. RFQ's are due October 5, 2023, by 10:00 a.m. Both projects are using federal money, which requires the city to go out for RFQ for engineering services.

This is the last week for fall cleanup. The City has handed out approximately 200 vouchers so far. You can still pick your vouchers up at City Hall until Friday. The brush recycling also ends this week with one more day scheduled for Wednesday, September 27, at the water treatment plant from 12:00 - 4:00 p.m.

Administrator Omans stated he sits on the KITTCOM Board of Directors and at the last meeting it was announced that the Director (George) was resigning. Rich Elliot of KVFR will be acting as the interim director and the board will be starting the recruitment process immediately.

The 81st Anniversary of Douglas Munro will be held at the Cemetery this Wednesday September 27th from 11:00 a.m. - 1:00 p.m.

Kathi Swanson's last day is this Friday, and the City is having an open house in the council chambers between 11:00 a.m. - 2:00 p.m. So please come by, as the City will have some food and cake, share some memories, and say your goodbyes.

Rich Albo - Police Chief

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Chief Albo reported that one of the new Police pickups is road ready, the other one they are still working on.

October 28, 2023 is National Prescription Take Back Day from 10:00 a.m. - 2:00 p.m. at the Police Department.

Traffic stops are up from 59% last month. Arrests are staying the same.

Public Works alerted the Police Department of some garbage and cars that were being placed in the City Right of Way. This was a police matter and they are getting it cleaned up. Chief Albo informed the Council that if you see something, say something.

Chief Albo stated that by January the Police Department should be fully staffed.

Councilmember Lackey asked if the County was patrolling 903.

Councilmember Lundh inquired if the City could put out one more notice regarding the garbage vouchers and yard waste times. Councilmember Lundh also asked about the numbers of vouchers handed out. City Administrator Omans said that Waste Management will send out the final numbers when the vouchers are all submitted.

Councilmember Harper asked about WSDOT and the snow removal plans for Main Street. Mayor McGowan would like to have a meeting with WSDOT, Public Works, etc. to find a solution.

- a. Public Works - Aaron Barr

7. Public Appearances – 15-Minute Limit

- a. Large Landscape Forest Legacy Grant Application - Letter of Support - The Nature Conservancy - Tonya Morrey

Darcy Batura spoke about the Cle Elum Ridge Large Landscape Project and its benefits. She would like the Council to approve the Mayor to sign a letter of support for a grant that the Nature Conservancy is applying for. The goal of this project is the best permanent protection for this area.

MOTION: Councilmember Lundh made a motion to approve the Mayor to sign the

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**letter of support; seconded by Councilmember Williams.
MOTION CARRIED: 7 yes 0 no.**

- b. Downtown Association - Jordan Peterson

8. Business Requiring Public Hearings

9. Unfinished Business

- a. Ordinance No. 1652 UKC Fiber Franchise Agreement Final Reading - HLA Colleda Monick

Councilmember Harper stated his concerns were answered by the City Attorney.

Colleda Monick stated this is the second reading and the third Franchise Agreement this year, so the language is like the previous agreements that have been presented.

**MOTION: Councilmember Lundh made a motion to approve Ordinance 1652 UKC Fiber Franchise Agreement; seconded by Councilmember Williams.
MOTION CARRIED: 7 yes 0 no.**

- b. City Safety Plan Approval - HLA Deborah LaCombe

Deb LaCombe with HLA stated that there were not any substantial revisions and that the City could deliver the final plan to WSDOT. This would make the City compliant and the City would be able to apply for grants in the 2024 cycle.

Councilmember Ratliff had concerns about traffic revisions to the Ranger Station. Councilmember Ratliff would like the Engineers/Council to really consider a roundabout in that area. Deb LaCombe with HLA showed the Council that this is already a consideration in the projects.

**MOTION: Councilmember Harper made a motion to approve the City Safety Plan as submitted; seconded by Councilmember Lundh.
MOTION CARRIED: 7 yes 0 no.**

10. New Business

- a. Crystal Creek Water Main Crossing Progress Estimate #1 & Final - Ascent Foundations & More LLC \$21,460.39 - Rob Omans City Administrator

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MOTION: Councilmember Ratliff made a motion to approve Progress Estimate #1 and Final; seconded by Councilmember Lackey.

MOTION CARRIED: 7 yes 0 no.

- b. Ordinance No. 1654 An Ordinance Adopting an Update to the Comprehensive Plan - HLA Colleda Monick

Colleda Monick with HLA explained that this completes the process with the Department of Commerce regarding the Comprehensive Plan. This will also enable the City to apply for the Climate Grant.

MOTION: Councilmember Lundh made a motion to approve Ordinance 1654; seconded by Councilmember Williams.

MOTION CARRIED: 6 yes 1 no. (Councilmember Ratliff)

- c. Police Union Contract

Chief Albo went through the union policy line by line and explained all of the changes. There is a 24% increase over the next three years with this contract which will bring the Police Department closer to nearby agencies.

Councilmember Lundh wanted general direction from the Council if this contract sounded OK and could the budget committee move forward with the budget process. The council was in agreement.

- d. Utility Clerk Coordinator/Events Secretary

This change to the job description would change the salary ordinance. It was explained that this particular job has changed considerably with doing more events and the changing of the meter reading system. This would be a \$2.00 an hour increase as it adds responsibility.

Councilmember Harper is concerned that the right process has not been followed. It would first need to go to employee relations, then present to the Council and then the budget.

The employee relations will look at this job description and then have a progress report to Council by the next meeting.

11. Report of Committees

- a. 2023 Pangrazi Nominations - Pangrazi Committee

Councilmember Glondo informed Council that there were three nominations for the 2023 Pangrazi Memorial Award. All deserving nominees. The Pangrazi Committee did agree unanimously with Gary Berndt as their recommendation to receive the award for 2023.

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Certificates of nomination will be awarded at the next Council Meeting to Cindy Sole and Dawn Cameron. Gary Berndt will receive the \$1,000 award and plaque.

MOTION: Councilmember Glondo made a motion to approve Gary Berndt as the 2023 Pangrazi Memorial Award recipient; seconded by Councilmember Lundh.

MOTION CARRIED: 7 yes 0 no

Councilmember Lundh informed Council that the Parks Committee will be having the second fundraiser for the Skate Park this Saturday at Dru Bru.

Councilmember Harper stated that the Lodging Tax Committee is making progress with the Budget Committee on setting aside 30% of it's revenue and giving it to the new recreation center starting in 2025. This commitment would not jeopardize any other Lodging Tax Grants. The council thought this was a good start and a good project to support. Councilmember Williams thought a letter of intent should be sent to the recreation center.

MOTION: Councilmember Williams made a motion to approve committing 30% of Lodging Tax Revenue to the new Recreation Center starting with the 2025 Budget Year; seconded by Councilmember Lundh.

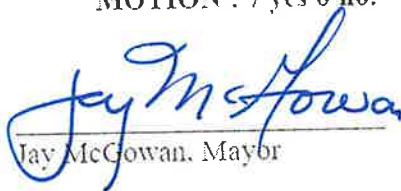
MOTION CARRIED: 7 yes 0 no.

12. Adjournment by Motion

Adjourn: 8:12 p.m.

MOTION: Councilmember Glondo made a motion to adjourn.

MOTION : 7 yes 0 no.


Jay McGowan, Mayor


Debbie Lee, Clerk

