

CLE ELUM CITY COUNCIL

MINUTES

MARCH 26, 2024

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

Councilmember Harper - present
Councilmember Ratliff - present
Councilmember Williams - present via zoom
Councilmember Glondo - present
Councilmember Weis - present
Councilmember Malek - present
Councilmember Cook - present

Matthew Lundh - Mayor
Colleda Monick - HLA
Debbie Lee - Clerk
Ben Annen - HLA
Rich Albo - Chief of Police
Aaron Barr - Public Works

- a. March 26, 2024, Sign In Sheet

2. Public Comment – Limited to 5 Minutes

Sean Northrup spoke about City Heights.

3. Announcements, Appointments, Awards & Recognition

- a. Approve the Appointment of Aja Woodrow to the Coal Mines Trail Commission - Mayor Lundh

MOTION: Councilmember Ratliff made a motion to approve the appointment of Aja Woodrow to the Coal Mines Trail Commission; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

Council wanted to thank Lauren Shuck for her many years that she served on the Commission.

4. Approval of Meeting Agenda

MOTION: Councilmember Glondo made a motion to approve the agenda; seconded by Councilmember Harper.

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MOTION CARRIED: 7 yes 0 no.

5. Consent Agenda

Councilmember Cook wanted to amend the minutes as two of the votes were marked as passed, but they actually failed. Councilmember Cook also wanted his comment corrected.

MOTION: Councilmember Cook made a motion to approve the minutes as amended and the remainder of the consent agenda; seconded by Councilmember Harper.

MOTION CARRIED: 7 yes 0 no.

- a. Approve the Executive Session Minutes Dated March 12, 2024
- b. Approve the Cle Elum City Council Meeting Minutes Dated March 12, 2024
- c. Approve the Special Meeting Minutes Dated March 14, 2024
- d. Approve the Special Meeting Minutes Dated March 18, 2024
- e. Approve Accounts Payable Dated March 26, 2024, \$762,410.88 - Approved by the General Government Committee

6. Staff Reports

a. Chief of Police - Rich Albo

Chief Albo will be working on the criminal code in the next few weeks.

See attached staff report.

b. Public Works - Aaron Barr

It was discussed that paper towels are being flushed down the sytem, and they are not good as they don't break down.

See attached staff report.

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7. Public Appearances – 15-Minute Limit

a. Kittitas County Health Network - Robin Read

Robin Read presented the progress of the Kittitas County Health Network.

See attached report.

b. Cle Elum Downtown Association - Jordan Peterson

See attached staff report.

8. Business Requiring Public Hearings

9. Unfinished Business

10. New Business

a. Progress Estimate No. 6 Ascent Foundations & More Final & Accept Project As Complete - Ben Annen HLA

Ben Annen of HLA stated that this is the final pay request for the Downtown Revitalization Project Phase 3 C with Ascent Foundations and More. The banner system is ready to use, the irrigation system is working and plants are in. HLA recommends council to approve the pay request and accept the project as final.

MOTION: Councilmember Harper made a motion to approve the pay request and accept the project as final; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

b. Safety Action Plan Task Order No. 2024-03 - Ben Annen HLA

Ben Annen of HLA introduced their new employee, Joseph Calhoun, who has 20 years' experience.

Joseph Calhoun presented the Safety Action Plan which is fully funded with 2 grants. This will enable the city to transition to federal compliance. They will do a complete ADA inventory and this will allow the city a better chance of funding options when completed. This plan will take about 23 months to complete.

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MOTION: Councilmember Harper made a motion to approve Task Order No. 2024-003, the Safety Action Plan; seconded by Councilmember Malek.

MOTION CARRIED: 7 yes 0 no.

- c. 2024-007 Resolution Setting Date & Time for ROW Vacation - Clifton - Colleda Monick HLA

MOTION: Councilmember Harper made a motion to approve setting the date and time for the Public Hearing May 14, 2024; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

- d. 22024-008 Resolution Setting Date & Time for ROW Vacation - Johansen - Colleda Monick HLA

Discussion was had regarding this piece of property. Some council members questioned the potential use of a road in the future and should the city give up the right of way to access it. The Council extended the date for the public hearing as this will allow staff time to review the area and make an informed decision.

MOTION: Councilmember Harper made a motion to approve setting the date and time for the public hearing for May 28, 2024; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

- e. Ordinance 1668 Proposed Code Amendments to Chapter 13.12 Water Regulations (fill station) - Colleda Monick

Colleda Monick of HLA reported that this Ordinance came before the Public Works & Community Development Committee, and they approved this new process for the water fill station and recommended taking it to the Council. The fill station was designed for construction uses and not potable water. The new Ordinance will address the improper usage for home use and safeguard the integrity of the City of Cle Elum water system. This new section will outline where, when and who uses the water. Staff will send notices out to all current users explaining the new process and that all previous accounts will be deleted.

The council discussed the rate of the water at the fill station. They also discussed how it could restrict current residents using the fill station as they are not contractors.

MOTION: Councilmember Ratliff made a motion to approve Ordinance 1668 Chapter 13.12 Water Regulations; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 1 no. (Councilmember Harper)

- f. Interagency Data Sharing Agreement Wa. State Auditor & City of Cle Elum 2024 - Mayor Lundh

Mayor Lundh explained that this is extending the current agreement with the Washington State Auditor for data sharing, storage, cybersecurity and destruction.

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MOTION: Councilmember Cook made a motion to approve the Interagency Data Sharing Agreement; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

- g. 2024-009 Resolution Surplus 2009 Ford E450 Aid Car

Councilmember Williams informed the Council that she thought Medic One might have an ambulance available soon.

MOTION: Councilmember Harper made a motion to approve Resolution 2024-009 Surplus Aid Car; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

11. Report of Committees

Councilmember Malek informed the Council that the Coal Mines Trail had its first meeting in 2024. The committee had a couple questions for the City. They wanted to know the status of the water fountain. Mayor Lundh stated he is working on that issue. The other question was when and if public works were going to do the brush clearing. Aaron Barr stated that later this spring is the plan.

Councilmember Harper had a question as to when the next meeting for the General Government Committee was. It is tomorrow and the committee members are Councilmember Harper, Councilmember Weis and Councilmember Williams.

Councilmember Glondo reported that the Public Safety & Health Committee met earlier today and will be bringing a couple of items that they recommended to the Council at the next Council Meeting. They are a police rental contract and lease agreement with the Fire Department and the VFFA. The Committee will also be working with Chief Albo on the criminal code update. Councilmember Glondo was elected as the chair of the Committee.

Councilmember Cook reported that the Consolidated Lodging Tax Committee met and there are some micro grants available in the amount of \$5,000.00. The Committee is also working on revising the application and scoring process.

12. Councilmember Comments - Limited to 5 Minutes

Councilmember Cook reported that he would be absent from the May 28, 2024, Council Meeting.

Councilmember Harper talked about meeting with stakeholders in the community.

13. Mayor's Report

Mayor Lundh reported that the Spring Clean Up vouchers have been mailed and available for use on April 2, 2024.

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The County Treasures Office will be available in Cle Elum to take property tax payments on Tuesday and Fridays in April.

Mayor Lundh informed the Council that the City received notice today of a \$500,000 grant award from TIB for the Second Street Pathway Project. This project is still \$1.5 million short, the City submitted an additional request of \$750,000 yesterday. The Mayor will submit a similar request to the senators soon.

Kittitas County Sheriffs office and Chief Albo gave a training session on Active Shooters at City Hall today. Some staff members from Roslyn and S. Cle Elum attended as well.

The Downtown Clean-Up is scheduled for the third Saturday in April.

14. Adjournment by Motion

The Regular Council Meeting was adjourned at 7:43 p.m.

15. Executive Session RCW 42.30.110 To Review the Performance of a Public Employee

The Council went into Executive Session at 7:44 p.m. for 5 minutes and they are not expected to make any decisions.

a. Executive Session Script


Matthew Lundh, Mayor


Debbie Lee, Clerk