

CLE ELUM CITY COUNCIL

MINUTES

MAY 14, 2024

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

John Glondo - Councilmember present
Ken Ratliff - Councilmember present
Beth Williams - Councilmember present
Steven Harper - Councilmember present via zoom
Jerred Weis - Councilmember present
Steven Cook - Councilmember present
Audrey Malek - Councilmember present

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Aaron Barr - Public Works
Rich Albo - Police Chief present via zoom
Ed Mills - Fire Chief
William LaRue - Veolia
Colleda Monick - Planner HLA
Ben Annen - HLA
Brad Helgeson - Police

- a. May 14, 2024 Sign In Sheet

2. Public Comment – Limited to 5 Minutes

No public comment.

3. Announcements, Appointments, Awards & Recognition

- a. Volunteer Appreciation Proclamation May 2024 - Mayor Lundh
Mayor Lundh presented the Volunteer Appreciation Proclamation.
- b. Building Safety Month Proclamation May 2024 - Rob Omans
Mayor Lundh presented the Building Safety Month Proclamation.

City Administrator Omans stated that building codes are important to keep buildings safe for the public.

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4. Approval of Meeting Agenda

MOTION: Councilmember Williams made a motion to approve the agenda as presented; seconded by Councilmember Glondo.

MOTION CARRIED: 7 yes 0 no.

5. Consent Agenda

Councilmember Williams was curious as to why Councilmember Harper's payroll is \$10 less than other Councilmembers. It was explained that Councilmember Harper has an additional \$10 taken out of his payroll.

MOTION: Councilmember Glondo made a motion to approve the consent agenda; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

- a. Approve the Study Session Minutes Dated April 23, 2024
- b. Approve the City Council Meeting Minutes Dated April 23, 2024
- c. Approve the Payroll Vouchers Dated May 5, 2024, \$268,949.18 - As Approved by the General Government Committee
- d. Approve Accounts Payable Vouchers Dated May 14, 2024, \$918,967.53 - As Approved by the General Government Committee

6. Staff Reports

- a. City Administrator - Rob Omans

See attached report.

- b. Planning Department - Colleda Monick HLA

Colleda reported that the City is seeking members for the Climate Advisory Team. This is a one-year term.

On June 4, 2024, there will be a Public Hearing at the Planning Commission meeting to discuss the zoning changes, and sign code changes.

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See attached report.

c. **Public Works - Aaron Barr**

Aaron Barr reported that a new container for storage will be delivered to the cemetery, as they need more storage. He also ordered sod in preparation for Memorial Day.

Aaron, Jessica, Marshall and Mikey attended asbestos training. They have one more 8 hour class to take, and they will all be certified.

Councilmember Ratliff has concerns about the paving on Second Street.

The meeting adjourned for 2 minutes to look at the new loader and tractor.

See attached report.

d. **Police Chief - Rich Albo**

See attached report.

e. **Fire Chief - Ed Mills**

See attached report.

Ed also talked about the Ed Becker Award and Volunteer of the Year Award. Kaylee Thompson was the recipient and she was present with both awards.

f. **Veolia - William LaRue**

See attached report.

7. **Public Appearances – 15-Minute Limit**

a. **Boys & Girls Club - Ann Leichter**

Ann gave a presentation regarding the Boys & Girls Club. She stated that Cle Elum currently has 17 kids enrolled. The City of Kittitas has 35 members.

b. **Hanson Pond Update Kittitas Conservation Trust/Interfluve - Mel Babik/Pollyanna Lind**

Ben Annen, Mel Babik & Pollyanna Lind gave a presentation on the update of Hanson Ponds.

Pollyanna discussed the general concepts that were shown to the advisory committee. The Kittitas Conservation Trust proposed the outfall locations and recommended the approach that was presented tonight. On August 13, 2024, this will be presented again to the Council.

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This plan is on schedule with the use of the grant funds.

- c. Kittitas County Fire Adaptive Communities - Tony Craven

Tony Craven gave a presentation on KFAC and the Fire Protection Plan.

8. Business Requiring Public Hearings

- a. Clifton Right of Way Vacation - Colleda Monick

The Public Hearing opened at 7:50 p.m. and closed at 7:52 p.m.

Dan Clifton was the only public comment. He stated that he was ok with an access easement or merging the properties.

MOTION: Councilmember Ratliff made a motion to approve the ROW Vacation and have staff prepare an Ordinance as defined in Resolution 2024-007, once an easement or property merger has been filed and approved for parcel 593134, with the vacated portion of the public right-of-way belonging to the abutting property owners, one-half to each, and to request the applicant to provide payment to the city not to exceed one half of the appraised valued; seconded by Councilmember Williams.

MOTION : 7 yes 0 no.

Councilmember Harper asked Councilmember Ratliff why he chose option A for a motion. Councilmember Ratliff stated there was no preference. The utility easement is not necessarily an issue for future development. \$10,980.00 is 1/2 of the appraisal.

9. Unfinished Business

- a. Senior Center Funding Discussion - General Government Committee

Councilmember Harper reported that the Senior Center has requested funding from the City of Cle Elum. The City of Cle Elum provides a great deal with the land provided for the center at \$1 per year. The Council would like to find a way to associate the amount donated for funding correlating with the usage of current City of Cle Elum residents. Attached is the Kittitas County contract and what their agreement is.

Originally, the Senior Center requested \$75,000 from the City of Cle Elum. Currently, Roslyn does not contribute. Kittitas County contributes \$40,000 per year. Council agreed to give \$10,000 this year and have the General Government Committee look at getting a contract in place regarding usage and possibly increasing the amount in the 2025 budget. This revenue will come from the general fund.

Discussion was had about adding an addendum to the current Senior Center Contract.

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MOTION: Councilmember Ratliff made a motion to approve giving the Senior Center \$10,000 this year, drawing up a contract and possibly an additional amount given for the 2025 budget year; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

- b. Upper Kittitas County Community Rec Center 2024 Lodging Tax Application - Lodging Tax & Event Committee

Discussion was had that the Upper Kittitas County Rec Center is looking for Lodging Tax Funds to cover the shortfall for the architect services. This will keep the project moving forward. The Lodging Tax & Events Committee recommends the Council to approve the \$75,000 request.

MOTION: Councilmember Williams made a motion to approve the 2024 Lodging Tax Application presented by the Upper Kittitas County Rec Center; seconded by Councilmember Malek.

MOTION CARRIED: 7 yes 0 no.

10. New Business

- a. Pump Shaft Replacement - William LaRue

MOTION: Councilmember Williams made a motion to approve the Pump Shaft Replacement at the WWTP; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

This pump was last replaced in 2019 for approximately \$2,000. The cost today is \$8,964.77.

- b. Task Order 2024-004 Update Design and Construction Standards - Ben Annen HLA

Ben Annen of HLA stated the building codes have not been updated since 2002. This Task Order is not to exceed \$30,000. The Public Works & Community Development Committee recommends the Council to approve this Task Order.

MOTION: Councilmember Ratliff made a motion to approve Task Order 2024-004; seconded by Councilmember Harper.

MOTION CARRIED: 7 yes 0 no.

- c. Second Street Pathway Phase No. 1 TIB Construction Services - Ben Annen HLA

This is the TIB Grant portion of Phase No. 1. The bid opening is next week for this project. It is a 45-day working contract, so it's about 2.5 months. Currently, there are 8 contractors who are plan holders, which is a good number.

MOTION: Councilmember Harper made a motion to approve the Mayor to sign

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Second Street Pathway Phase No. 1 TIB Construction Services; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

- d. 2nd Street Multi-Use Pathway - Construction Services - TIB Consultant Agreement - Ben Annen HLA

Ben Annen of HLA stated that this is the Complete Streets portion of the Second Street Multi-Use Pathway.

MOTION: Councilmember Cook made a motion to approve the Mayor to sign the 2nd Street Pathway Multi-Use Pathway Construction Services Agreement; seconded by Councilmember Harper.

MOTION CARRIED: 7 yes 0 no.

- e. Progress Estimate No. 7 Ascent Foundations & More Second Street & Rossetti Way Water Main Improvements - Ben Annen HLA

Ben Annen of HLA explained that this includes all the water main connections and includes some of the pavement. The punch list is being worked on and three of the patch jobs are included in that list.

Discussion was had about the state of Second Street. It was explained that Second Street is currently on the 6-year TIP.

Councilmember Ratliff is not in favor of passing this pay request due to the state of Second Street.

MOTION: Councilmember Harper made a motion to approve Progress Estimate No. 7 Ascent Foundations & More Second Street & Rossetti Way Water Main Improvements; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 1 no. (Councilmember Ratliff)

- f. Ordinance 1670 - Changes to the CEMC 15.04.030 (as attached) and the adoption of the 2021 Building Code - Rob Omans

Rob Omans, City Administrator, stated that typically, municipalities are 3 years behind the state. The Public Works & Community Development had a good discussion regarding the Ordinance update and recommended the Council to approve it.

Discussion was had regarding the updates to the building codes and the effects they have on the cost of building homes.

MOTION: Councilmember Ratliff made a motion to approve Ordinance 1670; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

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g. [Public Works Signs 2024 Lodging Tax Application - Lodging Tax & Events Committee](#)

The Lodging Tax & Events Committee recommends the Council to approve this 2024 Lodging Tax Application from Public Works to purchase signs for all the events. They felt this was a good use of Lodging Tax Funds. Kittitas County Micro Grants might also be a good resource. The cost of the signs is \$5,052.00, not including sales tax.

MOTION: Councilmember Cook made a motion to approve the Public Works 2024 Lodging Tax Application for the purchase of signs; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

h. [2024-013 Resolution Public Works Surplus Equipment May 2024](#)

Aaron Barr of Public Works stated he was cleaning up the yard at Public Works. This equipment is either not being used, has been replaced, or not in working order.

MOTION: Councilmember Ratliff made a motion to approve Public Works Surplus Resolution No. 2024-013; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

11. Report of Committees

a. [Lodging Tax & Event Committee](#)

[Skate Park - Lodging Tax](#)

Discussion was had about the grants that the Upper Kittitas Rotary Club have applied for regarding the Skate Park. Three of the four were not successful. Every year that the project is extended, the cost increases approximately 5%. The group does have a fundraiser planned. About \$435,000 is needed to complete the Skate Park. They talked about the signs that were ordered but not placed yet in the park. These would be beneficial to install as they have QR Codes that will track attendees and where they travel from to enjoy the park.

The Council advised the Skate Park Committee to apply for Capital Lodging Tax Funds. Discussion was had about the amount they would be willing to consider. It was from \$100,000 - \$160,000. This will show that the City of Cle Elum is committed to having this project completed.

[Upper Kittitas County Senior Center Dinner Theater - 2024 Lodging Tax Application](#)

The Lodging Tax & Event Committee recommends the Council to approve the Senior Center Dinner Theater Application for \$2,500. Councilmember Malek gave the center ideas on how to track the 50-mile radius rule to qualify for funds. They can advertise digitally and

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in newspapers that are at least 50 miles away. Councilmember Harper wants to make sure that only allowable expenses will be reimbursed to the applicant.

MOTION: Councilmember Cook made a motion to approve funding the Senior Center \$2,500 for the Dinner Theater 2024 Lodging Tax Application; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

12. Councilmember Comments - Limited to 5 Minutes

Councilmember Ratliff has concerns about the paving on Second Street. He would like to meet with Public Works, the Mayor and HLA.

Councilmember Williams announced that the Kittcom 2/10 sales tax was approved. KITTCOM was able to hire two new dispatchers and four are starting soon. They are still looking for a full-time director.

13. Mayor's Report

Mayor Lundh reported that he would be having a meeting with Sun Communities and its potential buyer next week.

The Department of Agriculture was in town to discuss the \$154 million national investment to help ensure that the public lands are protected.

The Mayor was encouraged by Kim Schrier's statement that 15 projects were moved forward in the 2025 appropriations budget. This is a step in the right direction. This funding request is for the Upper Kittitas County Rec Center.

William LaRue with Veolia, Rob Omans and the Mayor met with Kittitas County to discuss the fill station issue. The County is taking the lead on this as it is their citizens that are affected.

14. Adjournment by Motion

Councilmember Glondo made a motion to adjourn at 9:11 p.m.


Matthew Lundh, Mayor


Debbie Lee, Clerk