

CLE ELUM CITY COUNCIL

MINUTES

SEPTEMBER 11, 2023

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

Present:

Councilmember John Glondo - present
Councilmember Steven Harper - present
Councilmember Matthew Lundh - present
Councilmember Kenneth Ratliff - present
Councilmember Sarah Lackey - present

Absent:

Councilmember Sev Bay-Hanson - absent
Councilmember Beth Williams - absent

Jay McGowan- Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Rich Albo - Police Chief
Deb LaCombe - HLA
Colleda Monick - HLA
Ed Mills - Fire Chief
William LaRue - Veolia
Aaron Barr - Public Works
Ben Annen - HLA

MOTION: Councilmember Glondo made a motion to approve the absence of Councilmember's Bay-Hanson and Williams; seconded by Councilmember Lundh.

MOTION CARRIED: 5 yes 0 no.

- a. September 11, 2023 Council Meeting Sign In Sheet

2. Public Comment – Limited to 5 Minutes

Brian Tate - made complaints about different code issues.

Chris Sullivan - made complaints about code issues and the dumpster by the baseball fields.

Stan Slater - made complaints about sidewalks and plowing.

3. Announcements, Appointments, Awards & Recognition

Mayor McGowan notified council that the City of Cle Elum was awarded a \$6.4 million grant

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from Federal Highway Administration to complete the Downtown Revitalization Phase 3 Project.

4. Consent Agenda

MOTION: Councilmember Glondo made a motion to approve the consent agenda; seconded by Councilmember Lundh.

MOTION CARRIED: 5 yes 0 no.

- a. Approve the Minutes of the Council Meeting Dated August 14, 2023
- b. Approve the Minutes of the Special City Council Meeting Dated August 25, 2023
- c. Approve the Accounts Payable Vouchers Dated September 11, 2023 \$640,246.24 - As Approved by the Budget Committee
- d. Approve Payroll Vouchers dated September 5, 2023 \$264,367.42 - As Approved by the Budget Committee

5. Approval of Meeting Agenda

MOTION: Councilmember Glondo made a motion to approve the agenda as presented; seconded by Councilmember Harper.

MOTION CARRIED: 5 yes 0 no.

6. Officer Reports

City Administrator Omans reminded everyone of the Fall Cleanup that runs in the month of September and vouchers are available at City Hall.

Brush Recycle is available on Wednesdays in September. Brush can be brought to the Water Treatment Plant from 12:00 p.m. - 4:00 p.m.

Fourteen building permits were processed in August and year to date 55 have been processed. Last year there were a total of 51 permits at this same time. There are 13 other permits currently being reviewed. 2023 has seen more commercial permits. The City has received about \$70,000 in permit fees to date.

Ben Annen with HLA stated that the Federal Highway Administration Grant the city received does require a \$1 million match. There has been a TIB application submitted and will be announced in December. Ben congratulated the City on their efforts to start the Downtown Revitalization Project

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as it has been a 6 year process.

Rich Albo Police Chief, stated that Officer Mario Magnotti had completed the academy and received several awards. First overall in class, first in practical skills, top of the class in academics and voted by his peers as Best Partner Award.

The new firearms have been delivered and all officers have been properly trained.

Chief Albo reported that there was a fatality on 903 and encouraged all drivers to be aware that the Highway is a school zone, has crosswalks and buses and to drive safely.

Last weekend, WSP and City of Cle Elum Police did a traffic emphasis, which was successful and they will do more of these in the future.

Councilmember Lackey wanted to know the status of the patrol pickups. Chief Albo explained that the software needs to be installed and this should happen by the end of September.

Aaron Barr with Public Works stated that the sleeve was placed in Crystal Creek without any issues.

Councilmember Harper had questions regarding snow removal with WSDOT. They are looking over the current contract and will get back to the city with a plan. Councilmember Harper also stated he was happy that the construction cones were removed prior to Labor Day Weekend.

Councilmember Lundh asked if the water meters would all be remotely read. It was explained that three antennas will be placed at the Public Works Shop, Water Treatment Plant and the Water Tower, and this will enable all meters to be read remotely. City staff will also have a two-day-in-house training.

- a. Police Stats
- b. Veolia Graphs August/Staff Report
- c. Fire Department Stats/Staff Report
- d. Aaron Barr - Public Works

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7. Public Appearances – 15-Minute Limit

- a. Kittitas County Economic Development Strategic Plan Letter of Mutual Partnership (Discussion) - Cory Wright, Kittitas County Commissioner

County Commissioner Wright, Kelly Vandenburg with City of Ellensburg, Andrew Morris the CEO of CWU, and Heidi all spoke on behalf of the Kittitas County Economic Development Strategic Plan and would like the City of Cle Elum to sign a letter of Mutual Partnership.

MOTION: Councilmember Lundh made a motion to approve Mayor McGowan to sign the letter of Mutual Partnership; seconded by Councilmember Harper.

MOTION CARRIED: 5 yes 0 no.

- b. Cle Elum Ridge Fuels Mitigation - Chris Martin

Chris Martin and Tony Craven gave a presentation on UKC Fuels and what they have been working on.

8. Business Requiring Public Hearings

9. Unfinished Business

- a. ORD 1653 Critical Areas Ordinance & Best Available Science - HLA Colleda Monick

Colleda Monick with HLA gave her staff updates and an update on Ordinance 1653 Critical Areas and Best Available Science.

MOTION: Councilmember Harper made a motion to approve Ordinance 1653; seconded by Councilmember Lundh

MOTION CARRIED: 4 yes 1 no. (Councilmember Ratliff)

10. New Business

- a. City Safety Plan - HLA Deborah LaCombe

Deb LaComb - HLA presented the City Safety Plan (see attached notes)

Deb LaComb - HLA Speaking Notes

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- b. Resolution 2023-023 Setting Date for Public Hearing ROW Vacation Renfro - HLA Colleda Monick

Colleda Monick with HLA explained to Council that this is the same process they just did for the Stubbs Right of Way. This is setting a date and time for the Renfro Right of Way Public Hearing for October 9, 2023 Council Meeting.

MOTION: Councilmember Harper made a motion to approve Resolution No. 2023-23 setting a date for the Public Hearing; seconded by Councilmember Lundh.

MOTION CARRIED: 5 yes 0 no.

- c. Ordinance No. 1651 Vacating ROW Stubbs - HLA Colleda Monick

MOTION: Councilmember Harper made a motion to approve Ordinance No. 1651 Vacating ROW Stubbs; seconded by Councilmember Glondo.

MOTION CARRIED: 5 yes 0 no.

- d. Ordinance No. 1652 UKC Fiber Franchise Agreement First Reading - HLA Colleda Monick

Colleda Monick with HLA explained that this is the first reading for Ordinance No. 1652 for the UKC Fiber Franchise. This language has already been approved by the attorneys with prior franchise agreements.

Councilmember Harper would like to make sure the attorney double checks the language since there is a current lawsuit with the owner of UKC Fiber. Colleda Monick with HLA will make contact with the attorney before the second reading.

- e. Second Street & Rossetti Way Water Main Improvements Recommendation of Award - Ascent Foundations & More - HLA Ben Annen

Ben Annen with HLA informed Council that 10 bids were received and the bids were all good bids. Low bidder was Ascent Foundations and More and HLA recommends awarding the bid to Ascent Foundations and more.

MOTION: Councilmember Ratliff made a motion to award Second Street & Rossetti Way Water Main Improvements to Ascent Foundations and More; seconded by Councilmember Lundh.

MOTION : 5 yes 0 no.

- f. Progress Estimate No. 3 First Street Downtown Revitalization Phase 3C Ascent Foundation & More \$359,781.60 - HLA Ben Annen

Ben Annen with HLA explained that this portion of the Downtown Revitalization is almost complete.

MOTION: Councilmember Lundh made a motion to approve Payrequest No. 3 First

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Street Downtown Revitalization Phase 3 C; seconded by Councilmember Harper.

MOTION : 5 yes 0 no.

- g. Resolution 2023-022 Repealing and Replacing Resolution No. 2023-008 Regarding The City's Procurement Policy - City Administrator Rob Omans

Rob Omans, City Administrator, explained that this update to the Procurement Policy came with a recommendation from the auditors during the last federal audit.

MOTION: Councilmember Harper made a motion to approve Resolution No. 2023-022 Procurement Policy; seconded by Councilmember Glondo.

MOTION : 5 yes 0 no.

11. Report of Committees

Councilmember Harper reported the Budget Committee had their first budget meeting for 2024 and plans on meeting again in two weeks.

Councilmember Ratliff reported that the Utilities Committee met and are making progress but don't have a complete report yet.

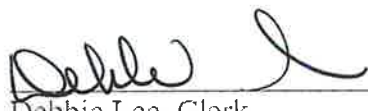
12. Adjournment by Motion

The Council Meeting adjourned at 8:38 p.m.

MOTION: Councilmember Glondo made a motion to adjourn.

MOTION : 5 yes 0 no.


Jay McGowan, Mayor


Debbie Lee, Clerk