

**CLE ELUM PUBLIC WORKS & COMMUNITY DEVELOPMENT
COMMITTEE**

MINUTES

DECEMBER 5, 2024

12:00 PM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order/Pledge of Allegiance

Audrey Malek - present

Ken Ratliff - present

Jerred Weis - present

Matthew Lundh - Mayor

Rob Omans - City Administrator

Debbie Lee - Clerk

Audrey Malek - Utility Billing Clerk

Aaron Barr - Public Works

Jacob Michael - HLA

2. Unfinished Business

a. 2024 Draft Construction and Design Standards Update - Jakob Michael HLA

Jakob Michael of HLA informed the committee that changes were made to the standards regarding manhole depth. The construction standards were posted on the City website and invited the public to comment. They were also given to some local contractors with no comment.

MOTION: Committee Member Ratliff made a recommendation to present this to the Council at the next meeting for consideration; seconded by Committee Member Malek.

MOTION CARRIED: 3 yes 0 no.

3. New Business

a. Approve the November 7, 2024, Public Works & Community Development Committee Minutes

MOTION: Committee Member Ratliff made a motion to approve the November 7, 2024, Public Works & Community Development Committee minutes; seconded by Committee Member Weis.

MOTION CARRIED: 3 yes 0 no.

b. School Sewer Billing Discussion

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City Administrator Rob Omans informed the committee that there has been issues with the school water meter for some time. They have since put a meter on the sewer side. The school gets their water from Roslyn and sewer service from the City of Cle Elum. The reading comes from Roslyn and then Audrey does a reduction of the irrigation meter to get their reads. The October bill was extremely high and when the City looked into their consumption, it was all over the place. The October meter read was 212,000 cubic feet and the November read was 9,000 cubic feet. Roslyn had been informed of this issue.

Mark Soderstrom of the school district asked if the bill could be held for further review by the committee and the council.

Discussion was had about solutions and, since there has now been a separate meter placed on the sewer usage, the city should be getting a more accurate read by January, which would be a full month. The committee will recommend to the council that the January meter read will be the number they use for billing the school for October and November. Since there are a few breaks in December for Christmas and New Years. The late charges will be deferred as well.

MOTION: Committee Member Ratliff made a motion to recommend the solution to the billing issue at the next Council meeting; seconded by Committee Member Weis.

MOTION CARRIED: 3 yes 0 no.

c. Sewer Excess Discussion Regarding Excess

Discussion was had regarding the Cle Elum Municipal Code regarding leak forgiveness on water issues. Since the city has recently changed the structure for sewer billing, when a resident has a water leak it affects the sewer bill also. Since it is metered through the same meter, the code may need to be changed to reflect some kind of forgiveness for the sewer excess. Some other cities use a minimum and maximum for credit reference, or maybe wording the credit to say what the average sewer bill is for the customer to figure what the credit would be.

This will be continued at the next Public Works and Community Development Committee's meeting.

d. Request For Leak Adjustment - Cherie Brumbaugh

Aaron Barr of Public Works informed the Committee that they were quick and efficient in getting their leaks repaired.

MOTION: Committee Member Ratliff made a motion to recommend to the Council to approve the Brumbaugh leak adjustment in the amount of \$778.95; seconded by Committee Member Malek.

MOTION CARRIED: 3 yes 0 no.

e. Request for Leak Adjustment - James Staecheli

MOTION: Committee Member Ratliff made a motion to recommend to the Council

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for approval of a leak adjustment in the amount of \$845.29; seconded by Committee Member Weis.

MOTION CARRIED: 3 yes 0 no.

f. KVH Parking Signage Request - Mayor Lundh

Mayor Lundh informed the Committee that he received an email from KVH regarding the Pay to Park sign located in front of their urgent care. Public Works went and removed the sign since this would be considered a health and safety issue. They asked if they could put signage in front of their building for patient parking only from 10:00 a.m. - 10:00 p.m. KVH would supply the signs.

The Committee suggested a resolution be prepared and presented to the Council stating there is a specific health and safety reason for the placement of these signs.

4. Other Committee Comments

Committee member Ratliff stated at the next Public Works & Community Development Committee they would continue the discussion of excess rates added to the sewer bill when a resident has a water leak.

5. Adjourn

The meeting was adjourned at 1:25 p.m.

FOR 
Kenneth C. Ratliff
Jerrold Weis, Chair


Debbie Lee, Clerk