

CLE ELUM LODGING TAX & EVENTS COMMITTEE

MINUTES

MARCH 11, 2024

8:30 AM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order

Steven Harper - Committee Member
Steven Cook - Committee Member
Audrey Malek - Committee Member

Audrey Casassa - Utility Clerk
Ed Mills - Fire Chief
Rich Albo - Police Chief
Colleda Monick - HLA
Matthew Lundh - Mayor
Aaron Barr - Public Works
Debbie Lee - Clerk

2. Unfinished Business

3. New Business

a. Special Use Permit - Skydive Chelan - Colleda Monick HLA Planner

Colleda Monick of HLA informed the Committee of the Special Use Application that Skydive Chelan submitted a 4th of July 2024 Event Application. They project about 150 - 200 attendees. This event would include camping, portables, and food trucks. They would utilize the runway for takeoffs and landing.

There was discussion regarding charging for the use of the runway. Chief Albo and Chief Mills discussed safety issues. Fire wants to make sure there is enough ingress and egress with parking. The grass during the summer could also be an issue. Public Works stated they could mow before the event, but stated there was a swell ditch in the area. Chief Mills wanted a high angle rescue team available, and to have plenty of water on site, vendor trucks needed to be inspected, and all tents needed weight and inspected in case of wind. Chief Mills asked if EMT's would be on site. The Committee could approve with conditions. Elevation, temperature and wind are all safety factors. Discussion was had as to where fuel will be stored

The Committee asked if the Council needed to approve this event. Colleda stated that this was an administrative decision per the City code.

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It was also discussed that the City could reserve the right to shut down the event if there was an emergency rescue, fire or if Search and Rescue needed the airport or an accident on the freeway. Surrounding agencies would need to be notified of this event.

Steven Harper stated they could meet virtually and present recommended stipulations in writing.

MOTION: Committee Member Harper made a motion to approve the Special Use Application with written acceptance from the Police Department and Fire Department. And further require applicant to cover all city expenditures related to the event, staff time, fire services and a stipulation in the written requirements regarding rescue; seconded by Committee Member Cook.

MOTION CARRIED: 3 yes 0 no.

There was more discussion regarding charging for certain events and the type of permits that are required.

b. 2024 Independence Day Event Application - Kittitas County Chamber Chelsea Cramer

Chief Mills stated that there needs to be the ability to separate the public from the fireworks.

There needs to be a safety zone and possibly some type of fencing. The food vendor trucks need certification in place and to be current on fire extinguishers and propane tanks. Tents also need to be inspected and permitted. Tents need about 40–45 pounds to keep them secure.

Chief Albo stated that the beer garden needs to be fenced off and permitted also.

Committee Member Malek said communication with the chamber is important.

MOTION: Committee Member Harper made a motion to approve the 4th of July Event Application with proper permits in place and including the Police and Fire stipulations and approvals; seconded by Councilmember Malek.

MOTION CARRIED: 3 yes 0 no.

c. 3 on 3 Basket Ball - Upper Kittitas County Beau Nichols

Beu Nichols, representing the 3 on 3 basketball tournaments, informed the Committee that this was the biggest fundraiser for their group. This is the 20th annual event. There are 94 teams, 4 per team, so approximately 400 participants. The club would help with barricades and suggested having one person being in charge of the streets and being the main point of contact. They could also suggest to participants and parents parking on Railroad Street.

Committee Member Harper suggested creating a zone for no parking to ease congestion. Also getting certified flaggers at intersections.

The group talked about possibly moving the event to the school, Dru Bru or a different

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street. Issues with these sites are that it takes away from downtown and food services, the surface is not the best at Dru Bru and other streets have more of a curve. The school is not a large enough area, and how would people get to that location?

Discussion was had about applying for Lodging Tax Funds to help with shuttle services or purchasing more barricades.

Last year there were safety issues with trucks that were used for barricades being moved early, allowing cars to interfere with the tournament, pedestrians darting in and out of traffic, etc.

MOTION: Committe Member Harper made a motion to bring the proposed closure to 2nd Street for Council's reccomendation; seconded by Councilmember Cook.

MOTION CARRIED: 3 yes 0 no.

d. **National Night Out Event Application**

Chief Albo stated that this event would be held on the first Tuesday of August. The Fire Department, medics, CASA, etc. will all be present.

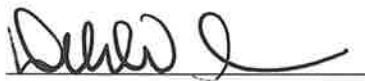
MOTION: Councilmember Cook made a motion to approve the National Night Out Event; seconded by Councilmember Malek.

MOTION CARRIED: 3 yes 0 no.

4. **Other Committee Comments**

5. **Adjourn**

Committee Member Cook made a motion to adjourn @ 9:40 a.m.



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Steven Harper, Chair

Debbie Lee, Clerk