

**CLE ELUM PUBLIC WORKS & COMMUNITY DEVELOPMENT
COMMITTEE**

MINUTES

MARCH 5, 2025

12:00 PM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order/Pledge of Allegiance

Steven Cook - present via zoom

Jerred Weis - absent

Ken Ratliff - absent

Rob Omans - City Administrator

Debbie Lee - Clerk

Mathew Bailey - Public Works Director

2. Unfinished Business

a. Cemetery Code Amendment Ordinance - Mathew Bailey Public Works Director

Mathew Bailey reported that his suggestions were copied from the National Cemetery Code. Matthew Bailey made some adjustments to the language and applied the proposed changes to the current Cle Elum Municipal Code. Henry Johnston also submitted some recommendations. See attached reports. Mathew Bailey would like to revisit this at the April meeting. Discussion was had about establishing rules and defining times for the use of artificial flowers. The Public Works crew will go up and do a clean-up in the cemetery to see what amount of trash and time is actually necessary to keep the cemetery clean. Rebecca Hackett and Darcie Correa both gave public comments regarding artificial flowers and not wanting them banned.

[Letter from Rebecca Hackett Re: Imitation Flowers](#)

[Letter from Darci Correa Re: Flowers in the Cemetery](#)

3. New Business

a. Public Works & Community Development Committee Meeting Minutes Dated February 5, 2025

MOTION: Committee Member Cook approved the minutes.

Public Works & Community Development Committee Agenda

March 5, 2025

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MOTION CARRIED: 1 yes 0 no.

b. Master Meter AMI Repeater Quote - Mathew Bailey Public Works Director

Mathew Bailey reported that there are some dead spots in the area around First Street on the new base meter reading system that was recently installed. He provided some estimates for adding an antenna and repeater. The cost of the antenna and repeater is about \$3,000. The city would need to pay for installation. Mathew Bailey will work with Master Meter and bring the information back to the committee in April, when there is a full committee to discuss.

c. IWork GIS Program - Mathew Bailey Public Works Director

Mathew Bailey has been working with IWork, a current module the city has that allows customers to submit issues like potholes, downed signs etc. It also has a work order system that allows staff to submit work orders. IWork has a GIS Module that would allow Public Works to map all meters and then the work orders would be linked to meters and this would allow staff to track work time, parts and allocate costs. The cost of this module is \$3,000 per year. This would be beneficial for asset management.

Committee Member Cook would like to table this and discuss it at the next Public Works and Community Development Committee Meeting in April, when there is a full committee.

d. Baseball Fields Agreement

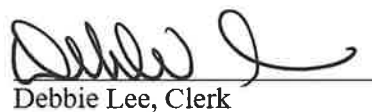
Committee Member Cook would like to have all Committee Members present to discuss the Baseball Fields Agreement.

4. Other Committee Comments

5. Adjourn

The meeting was adjourned at 12:31 p.m.


Ken Ratliff, Chair


Debbie Lee, Clerk