

**City of Cle Elum
Historic Preservation Commission
City Council Chambers
March 18, 2025 | 3:00 PM**

Call to Order

Chair Peterson called the meeting to order at 3:02 pm.

Roll Call

HPC Members Present: Chair Jordan Peterson, Vice-Chair Michael Richard, and Pamela Hawk

HPC Members Absent: None

Staff Present: Colleda Monick

Adoption of the Minutes:

Commissioner Richard made a motion to approve the minutes as presented from January 21, 2025. Hawk seconded the motion. Motion carries.

Citizen Comments on Non-Agenda Items

Gordon Jones, Co-Chair of the Historic Preservation Committee, and Cle Elum resident, provided an update on their progress since the last meeting on January 21, 2025. He noted that staff assisted in completing and submitting the application for No. 7 Miner's Memorial Park, which was signed by the Mayor as the property owner. The Committee is now looking forward to the next steps and advancing the project.

New Business

- a. Certificate of Appropriateness Application, Adam Crawford of the CEDA Design Committee, along with Travis from Trim Light, presented a Conceptual Review request to the Commission to discuss preliminary design ideas for a downtown lighting project, particularly for buildings on the historic registry. With existing lights reaching the end of their lifespan, they are considering replacing them with LED fixtures attached to buildings. They provided images and installation examples, explaining that an aluminum piece is typically secured to the building's flashing rather than brick, though some buildings without flashing may require direct attachment using a masonry bit or screw.

Trim Light has worked on similar projects in Puyallup, Sumner Main Street, and Suncadia. The product, which has a lifetime warranty and is app-controlled, allows color changes for city-wide celebrations. In Puyallup, lighting is centrally controlled, but in Cle Elum, each building would handle its own power. Commissioners inquired about energy costs, with the response being that the impact is minimal.

Staff provided relevant By-Laws and Code sections for the Commission's consideration. The Commission acknowledged that the CEDA Design Committee had reviewed the project and anticipated concerns from Historic Preservation. Commissioner Hawk believed no special review was needed, while Commissioner Jordan requested additional time. When asked about historic review experience in other communities, the presenters responded that they had not been required to go through a historic review process in other communities with similar Commissions.

Commissioner Hawk then moved that the project does not require a Certificate of Appropriateness, with Commissioner Richard seconding the motion. Motion carries.

b. Planning Priorities 2025

Staff facilitated a discussion with the Commission on interests and future meeting topics, including:

- CLG Grant Funding: Applications are open and close on April 28, 2025. The Commission could identify a project and submit an application. Potential ideas include requesting an official survey of downtown or hiring a consultant to prepare a National Register nomination.
- National Register Eligibility: Identifying buildings that may qualify for listing on the National Register.
- Historic Property Exploration: Conducting a walking tour of historic properties and researching sites that may be eligible for local or national designation.
- Introduction to WISAARD: DAHP's online database provides access to the state's inventory of historic properties, including those listed on the Heritage Barn Register, Washington Heritage Register, and National Register of Historic Places.
- Historical Research.

Commissioner Hawk recommended inviting DAHP to present on how to determine a historic property. DAHP has expressed willingness to provide this presentation.

Chair Jordan expressed interest in all the ideas, particularly a tutorial on using WISAARD. In a previous conversation with Michelle Thompson from DAHP, it was recommended that the Commission pursue an official survey of downtown. Chair Jordan is also interested in applying for funding and is willing to take the lead on the effort.

Comments from Commissioners and/or Staff

Staff Announcements:

- Two openings on the Historic Preservation Commission. Staff met today with a potential applicant and has recommended the appointment to move to Council Consideration. If filled, both out-of-town positions would be filled with one in-town position remaining.

- The City received a request from Gordon Jones for the consideration of No. 7 Miner's Memorial Park to the Historic Registry. Staff will continue to coordinate moving this forward for consideration.

Adjournment

Hawk motioned, and Richard seconded to adjourn the meeting at 3:42 p.m. and the Commission will reconvene on April 15th, 2025 at 3:00 p.m.



Chair Peterson



Date

