

Coal Mines Trail Commission

Agenda

June 2, 2025

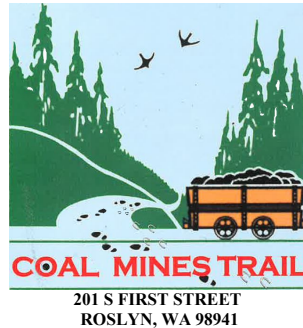
4:00 PM

COAL MINES TRAIL
COMMISSION

Kittitas County Elected
Representative: Laura Osiadacz

Kittitas County Citizen
Representative: Greg Maras

Administrative Assistant: Virgil
Amick



City of Roslyn Elected
Representative: Nolan Weis -
CHAIR

City of Roslyn Citizen
Representative: Toni Fields

City of Cle Elum Elected
Representative: Audrey Malek

City of Cle Elum Citizen
Representative: Aja Woodrow

TextMyGov

Receive city text alert notifications: text CLEELUM to 91896

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1. **Call to Order, Roll Call of Membership**
 2. **Set & Adopt Meeting Agenda**
 3. **Review & Adopt Minutes**
 - a. Meeting Minutes Dated May 5, 2025
 4. **Public Comments**
 5. **Correspondence**
 6. **Committee Reports**
 7. **Public Appearances – 15-Minute Limit**
 8. **Unfinished Business**
 - a. Continued discussion regarding erosion control from Alliance Rd. to the City of Cle Elum.
 - b. Continued discussion of signage at each trail head (kiosk).
 - c. Discussion about Groups/Organizations using the trail or renting the trail for activities and any permitting that would be required.
 - d. Discussion on interpretive sign permitting, will each jurisdiction apply for sign permits?
 - e. Schedule open house for interpretive signs
 - f. Status on Interlocal Agreement
 9. **New Business**
 - a. Vote on moving the Coal Mines Trail Commission meetings from 6:00pm to 4:00pm
 10. **Commissioner Comments & Concerns**
 - a. 2025 Budget Position, FYI.

Coal Mines Trail Commission Agenda

June 2, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

11. Approval of Fiscal Matters

- a. Brown & Jackson Portable Toilet Rental, Invoice # I94946 for \$110 May 2025
- b. Brown & Jackson Portable Toilet Rental, Invoice # I94947 for \$115 May 2025
- c. Brown & Jackson Portable Toilet Rental, Invoice # I94859 for \$105 May 2025

12. Set Next Meeting, Date, Time, Place:

13. Adjourn

Upcoming Meetings:

Public Works & Community Development Committee Meeting: June 4, 2025 @ 12:00 p.m.

Regular Council Meeting: June 10, 2025 @ 6:00 p.m.

Lodging Tax & Events Committee Meeting: June 11, 2025 @ 8:30 a.m.

Historical Preservation Commission Meeting: June 17, 2025 @ 3:00 p.m.

Planning Commission Meeting: June 17, 2025 @ 6:00 p.m.

Public Safety & Health Committee Meeting: June 18, 2025 @ 2:00 p.m.

General Government Committee Meeting: June 25, 2025 @ 8:30 a.m.

Coal Mines Trail Commission Meeting: July 7, 2025 @ 4:00 p.m.

DRAFT

CLE ELUM COAL MINES TRAIL COMMISSION MINUTES

MAY 5, 2025

6:00 PM

201 S 1ST STREET
ROSLYN, WA 98941

1. Call to Order, Roll Call of Membership

The meeting was called to order at 6:04 p.m.

Members present included Aja Woodrow, Audrey Malek, Greg Maras and Toni Fields. A motion was made to excuse Laura and Nolan, Greg 1st, Toni 2nd, motion passed.

2. Set & Adopt Meeting Agenda

A motion was made to set and adopt the May 5, 2025, Meeting Agenda as presented.

Greg 1st and Aja 2nd (Motion Passed)

3. Review & Adopt Minutes

a. January 6, 2025 Coal Mines Trail Commission Meeting Minutes

A motion was made to adopt the January 6, 2025 Meeting Minutes

Toni 1st and Audrey 2nd (Motion Passed)

4. Public Comments

5. Correspondence

6. Committee Reports

7. Public Appearances – 15-Minute Limit

a. Heritage Club Interpretive Sign Presentation

The Heritage Club informed the Commission that the project was now fully funded and presented the Commission with a breakdown of the interpretive signs, including timelines, scope of work, themes, sign locations and conceptual images. The Heritage Club is asking the Commission to review the information packet that was supplied and to provide

Coal Mines Trail Commission Agenda

May 5, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

comments on what the Commission would like to see.

8. Unfinished Business

- a. Continued discussion regarding erosion control from Alliance Rd. to the City of Cle Elum.

Tabled Until Next Meeting

- b. Continued discussion of signage at each trail head (kiosk).

Part of Heritage Club Presentation

- c. Discussion about Groups/Organizations using the trail or renting the trail for activities and any permitting that would be required.

Tabled Until Next Meeting

9. New Business

- a. Discussion on interpretive sign permitting, will each jurisdiction apply for sign permits?

Tabled Until Next Meeting

- b. Schedule open house for interpretive signs

Tabled Until Next Meeting

- c. Status on Interlocal Agreement

Tabled Until Next Meeting

10. Commissioner Comments & Concerns

Toni has concerns about needing restrooms along the trail as it is a long walk between current restroom locations.

11. Approval of Fiscal Matters

A motion was made to approve fiscal matter, Aja 1st and Audrey 2nd (motion passed)

- a. Brown and Jackson Portable Toilet Rental, Invoice #192659 for \$105.00 - Jan 2025

- b. Brown and Jackson Portable Toilet Rental, Invoice #193139 for \$105.00 - Feb 2025

Coal Mines Trail Commission Agenda

May 5, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- c. Brown and Jackson Portable Toilet Rental, Invoice #I93624 for \$105.00 - Mar 2025
- d. Brown and Jackson Portable Toilet Rental, Invoice #194217 for \$105.00 - April 2025
- e. Brown and Jackson Portable Toilet Rental, Invoice #194135 for \$125.00 - April 2025
- f. Brown and Jackson Portable Toilet Rental, Invoice #194137 for \$130.00 - April 2025

12. Set Next Meeting, Date, Time, Place:

June 2, 2025 (Motion Passed)

13. Adjourn

A motion was made to Adjourn the meeting at 7:30 p.m. Toni 1st and Greg 2nd (Motion Passed)

Nolan Weis, Chair Coal Mines Trail Commission

Virgil Amick, Administrative Assistant

2025 BUDGET POSITION

City Of Cle Elum

Time: 14:44:24 Date: 05/21/2025

Page: 1

110 Coal Mine Trail Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 31 00 110	Beginning Balance Coal Mine Fund	0.00	0.00	0.00	0.0%
308 51 00 110	Beginning Balance Coal Mine Fund	38,000.00	36,875.06	1,124.94	97.0%
308 Beginning Balances		38,000.00	36,875.06	1,124.94	97.0%

340 Charges For Goods & Services

344 30 00 001	Roslyn Contribution	2,000.00	2,000.00	0.00	100.0%
344 30 00 002	Kittitas County Contribution	2,000.00	2,000.00	0.00	100.0%
340 Charges For Goods & Services		4,000.00	4,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 110	Interest	120.00	0.00	120.00	0.0%
361 30 00 110	Accrued Interest Due	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings		120.00	0.00	120.00	0.0%

397 Interfund Transfers

397 00 00 110	IN-Coal Mine from General Fund	4,500.00	0.00	4,500.00	0.0%
397 Interfund Transfers		4,500.00	0.00	4,500.00	0.0%

Fund Revenues:		46,620.00	40,875.06	5,744.94	87.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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542 Streets - Maintenance

542 62 10 110	Salaries -- Coal Mine Trail	50.00	52.56	(2.56)	105.1%
542 62 20 110	Benefits -- Coal Mine Trail	30.00	24.76	5.24	82.5%
542 62 30 000	Trail Signs	1,100.00	0.00	1,100.00	0.0%
542 62 41 000	Professional Services	700.00	0.00	700.00	0.0%
542 62 41 001	County Assessed Taxes	600.00	261.77	338.23	43.6%
542 62 41 002	Porta Potties	1,240.00	675.00	565.00	54.4%
542 62 41 003	Printing Of Brochure	0.00	0.00	0.00	0.0%
542 62 41 004	Website Landing	0.00	0.00	0.00	0.0%
542 62 49 000	Trail Maintenance	400.00	0.00	400.00	0.0%
542 Streets - Maintenance		4,120.00	1,014.09	3,105.91	24.6%

594 Capital Expenditures

594 62 65 110	Coal Mine Trail Facility	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 00 110	Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.0%
508 51 00 110	Ending Balance Coal Mine Fund	42,500.00	0.00	42,500.00	0.0%

2025 BUDGET POSITION

City Of Cle Elum

Time: 14:44:24 Date: 05/21/2025

Page: 2

110 Coal Mine Trail Fund 01/01/2025 To: 12/31/2025

Expenditures	Amt Budgeted	Expenditures	Remaining
999 Ending Balance			
999 Ending Balance	42,500.00	0.00	42,500.00 0.0%
Fund Expenditures:	46,620.00	1,014.09	45,605.91 2.2%
Fund Excess/(Deficit):	0.00	39,860.97	

GAZ in Bank

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I94946**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**

Invoice Amount **\$110.00**

Customer ID C5654	PO # ---	Rental # R7962	Pay Online ID wTRv1aG9	Clerk RS	Terms Net 30
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Site: S10032, Roslyn Location Roslyn, WA 98941

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly Apr 28, 2025 - May 27, 2025 Standard portable toilet rental - monthly placement	\$110.00	1	\$110.00		\$110.00
Invoice Subtotal						\$110.00
Tax (01) - Kittitas County 2025 - 8.3%						\$0.00
Invoice Total						\$110.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **wTRv1aG9** then click Submit. Enter your payment info and click Pay. That's it!

We appreciate your business.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

If you're satisfied with your service we would appreciate a Google Review.

Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I94946**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**
Invoice Total **\$110.00**
Payments **(\$0.00)**

Invoice Due **\$110.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I94947**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**

Invoice Amount **\$115.00**

Customer ID C5654	PO # ---	Rental # R7961	Pay Online ID sqxy9feY	Clerk RS	Terms Net 30
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Site: S10033, Ronald Location Ronald, WA 98940

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly Apr 28, 2025 - May 27, 2025 Standard portable toilet rental - monthly placement	\$115.00	1	\$115.00		\$115.00
Invoice Subtotal						\$115.00
Tax (01) - Kittitas County 2025 - 8.3%						\$0.00
Invoice Total						\$115.00

Thank you!

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119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I94947**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**
Invoice Total **\$115.00**

Payments **(\$0.00)**

Invoice Due **\$115.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I94859**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**

Invoice Amount **\$105.00**

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	Coal Mines Trailhead	R411	5c71FYLA	RS	Net 30

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

Line #	Service	Rate	Qty.	Amount	Tax	Amount with tax
1	Standard-Monthly Apr 28, 2025 - May 27, 2025 Standard portable toilet rental - monthly placement	\$105.00	1	\$105.00		\$105.00
Invoice Subtotal						\$105.00
Tax (01) - Kittitas County - 8.1%						\$0.00
Invoice Total						\$105.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **5c71FYLA** then click Submit. Enter your payment info and click Pay. That's it!

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Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I94859**
Invoice Date **May 27, 2025**
Billing Period **Apr 28, 2025 - May 27, 2025**
Due Date **Jun 26, 2025**
Invoice Total **\$105.00**
Payments **(\$0.00)**

Invoice Due **\$105.00**