

CLE ELUM LODGING TAX & EVENTS COMMITTEE

MINUTES

MAY 19, 2025

8:00 AM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order/Pledge of Allegiance

Steven Cook - present via zoom
Steven Harper - present via zoom
Audrey Malek - present

Matthew Lundh - Mayor
Debbie Lee - Clerk
Whitney Prosek - Assistant Clerk
Ed Mills - Fire Chief
Mathew Bailey - Public Works Director
Rich Albo - Police Chief

2. Unfinished Business

a. Park Reservations

Points of Discussion:

- 12-month reservations or reservations from May–September.
- There are some Event Applications that use the parks off-season and in the snow.
- Public Works needs to keep in mind any preparations that will need to be made prior to the reservation and after.
- Restrooms are shut down in the winter.
- Disclaimer during the winter regarding plowing areas of the park.
- How would the Events Committee handle cancellations due to weather?
- Define the word reserve, and what areas of the park are actually reserved. This would be on a park-by-park basis.
- Timeframe of reservations: 1/2 day or hour by hour. And what fee to charge.
- Have maps of the current parks and what spaces are available for renting.
- Are inflatables allowed?
- Enforcement on reservations and would there be a penalty or fine involved?
- Discussion regarding enforcement and signs stating the park is reserved.
- Possibly using QR codes.
- People who reserve the park can post their own notice stating that the park is reserved.
- Liability waiver, hold harmless agreement, use agreement etc. what type of forms are needed.
- Garbage and cleanup were discussed and if deposits should be taken.

Lodging Tax & Events Committee Agenda May 19, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

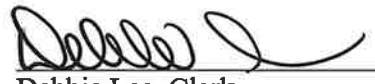
- 30-day advance cancellation notice and how refunds or weather-related refunds would come into play.

3. Other Committee Comments

4. Adjourn

The study session was adjourned at 8:55 a.m.


Steven Cook, Chair


Debbie Lee, Clerk