

**CLE ELUM PUBLIC WORKS & COMMUNITY DEVELOPMENT
COMMITTEE**

MINUTES

JUNE 4, 2025

12:00 PM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order/Pledge of Allegiance

Steven Cook - absent
Ken Ratliff - present
Jerred Weis - present via zoom 12:20 p.m.

Rob Omans - City Administrator
Debbie Lee - Clerk
Mathew Bailey - Public Works Director

2. Unfinished Business

a. Cemetery Code Amendment Ordinance - Mathew Bailey, Public Works Director

Ken Ratliff thanked Darcie and Rebecca for the time that they had spent on this issue.

Mathew Bailey will take the recommendations from the Citizen Cemetery Committee and come up with a list of rules for the cemetery. Mathew Bailey will send an invitation to the committee, and Henry Johnston, to pick a day and time for a meeting to help form the list.

[Cemetery Citizen Committee Report - Rebecca Hackett](#)

b. Federal Local Bridge Program - Mathew Bailey, Public Works Director

Mathew Bailey explained that he just wanted to inform the Public Works & Community Development Committee that the 1st Street Bridge needs some work and HLA has submitted this project for grant approval. The City should hear back sometime in November if the application is successful. Mathew Bailey will let the committee know as soon as he is notified.

c. Signage at Laurel Hill Cemetery - Mathew Bailey, Public Works Director

Signage and maps would be helpful, so visitors are able to locate sites around the cemetery. Mathew Bailey explained that when the committee chooses the signage for the cemetery they will follow the way-finding standards that are in the municipal code.

A discussion was had about Roslyn Cemetery, and they had a kiosk with a map. The committee thinks that the Heritage Club helped with this kiosk.

Public Works & Community Development Committee Agenda June 4, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

Mathew Bailey would like to postpone this discussion until the rules of the cemetery are updated, so signs could be made at the same time. He will also give an estimate as to the cost of the signs.

d. UKC Baseball Further Discussion

Discussion was had about trying to get an agreement together that incorporated the old agreement and possibly some of the ideas of UKC Baseball. City Administrator Rob Omans will work on this with the attorney and have a draft at the next committee meeting.

e. Sewer Usage Reimbursement - Alpine Lodge

The City has no legal authority to issue a refund per the municipal code. The owner has received the application for a sewer deduct meter and at this time that is all that the city is able to do to help with sewer charges.

3. New Business

a. May 7, 2025, Meeting Minutes

MOTION: Committee Member Weis made a motion to approve the Public Works & Community Development meeting minutes dated May 7, 2025 ; seconded by Committee Member Ratliff.

MOTION CARRIED: 2 yes 0 no.

A discussion was had regarding the status of the irrigation project at the cemetery. Mathew Bailey said the city will need to go out to bid for the materials and some temporary help. This should happen after Labor Day.

4240 Bullfrog Flats apartment project submitted their calculations for sewer hook-up charges, and they calculated a .58. This data seems to be inline with other projects of similar size. They will use a .6 calculation instead of a .9. This is approved by the Public Works Director per the municipal code.

b. 13.10.080 Low Income Housing Facilities Schedule of Charges - Mike Heit, HLA

Mike Heit of HLA informed the committee that the current municipal code regarding low income/affordable housing needs to be updated and this will take some time. HLA suggests repealing code 13.10.080 since it is outdated and the fees that are currently listed are less than what the city has to pay Suncadia for capital reimbursement fees, so the city would be at a deficit. Currently, the city does not collect a sales tax fee to help cover these costs, so the city will need to decide where these fees come from. Currently, the code would give the developer a 90% discount on sewer hook-up fees. There will be an Ordinance prepared to present at the next Council Meeting to repeal 13.10.080 Low Income Housing Facilities Schedule of Charges. HLA will work on preparing a new ordinance that will cover

Public Works & Community Development Committee Agenda

June 4, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

Affordable Housing.

MOTION: Committee Member Weis made a motion to recommend to Council an Ordinance to repeal title 13.10.080; seconded by Committee Member Ratliff.

MOTION CARRIED: 2 yes 0 no.

c. **Flag Pole Park Proposal - Gary Berndt, Rotary**

Gary Berndt gave a presentation regarding Flag Pole park. Rotary would like to take some responsibility for the park and rename it possibly Rotary Flag Pole Park. The park is 6/10 of an acre and has about 45 trees on it. There are some electrical upgrades and irrigation upgrades that are needed. Rotary usually sponsors the Arbor Day celebration yearly at this park. The rotary would like to see some tables and possibly benches added to the park to make it more welcoming.

Rob Omans will work with the City attorney and come up with an agreement and present it at the next meeting.

d. **Montgomery Water Main Replacement - Mathew Bailey, Public Works Director**

Mathew Bailey informed the committee that Public Works had identified a problem waterline that needs repair. It currently has four repair bands. This project would need to go out to bid. The cost of this project would come from the water fund. It is about 230 lineal feet from the main waterline, which is currently 4" and will be expanded to 8" lines.

MOTION: Committee Member Weis made a motion to recommend Task Order No. 2025-002 Montgomery Waterline Replacement to the Council for consideration; seconded by Committee Member Ratliff.

MOTION CARRIED: 2 yes 0 no.

e. **Alleyway Sewer Lining Project - Mathew Bailey, Public Works Director**

Mathew Bailey informed the committee that this is a problem sewer line that Public Works has to jet frequently. There is a sewer liner application that costs less than replacing the lines. You put a latex-type balloon inside the sewer pipes and apply an epoxy treatment and the heat hardens the balloon. This liner hardens like fiberglass and is 1/4" thick. It is supposed to increase the life of a sewer line by 50–75 years. The City of Cle Elum has not used this type of fix before. When Mathew Bailey worked for the City of Issaquah, they used it and were happy with the outcome. HLA also stated that they know other cities that have used this same treatment.

MOTION: Committee Member Weis made a motion to recommend Task Order No. 2025-003 Alleyway Sewer Main Improvements to the Council for consideration; seconded by Committee Member Ratliff.

MOTION CARRIED: 2 yes 0 no.

4. **Other Committee Comments**

**Public Works & Community Development Committee Agenda
June 4, 2025**

119 W FIRST STREET
CLE ELUM, WA 98922

5. Adjourn

The meeting was adjourned at 1:14 p.m.



Ken Ratliff, Chair



Debbie Lee, Clerk