

CLE ELUM LODGING TAX & EVENTS COMMITTEE
MINUTES

JUNE 11, 2025

8:30 AM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order/Pledge of Allegiance

Steven Cook - absent
Steven Harper - present
Audrey Malek - absent

Debbie Lee - Clerk
Whitney Prosek - Office Assistant
Mathew Bailey - Public Works Director
Ed Mills - Fire Chief
Rich Albo - Police Chief

2. Unfinished Business

a. [Park Reservations](#)

Tabled.

b. [Special Events Code](#)

Tabled.

c. [Update Lodging Tax Application](#)

Tabled.

3. New Business

a. [May 14, 2025, Cle Elum Lodging Tax & Events Committee Meeting Minutes](#)

Committee Member Harper approved the minutes.

b. [May 19, 2025, Cle Elum Lodging Tax & Events Committee Study Session Meeting Minutes](#)

Committee Member Harper approved the minutes.

c. [Nonprofit Community Connect Day 2025 Event Application](#)

Staff reviewed all event applications and had no comments.

The canopy had proper weighting listed.

Lodging Tax & Events Committee Agenda

June 11, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

Committee Member Harper approved the applications for Nonprofit Community Connect Day.

d. **UKC Basketball 3 on 3 2025 Event Application**

Discussion was had about the use of a neighbor's property for parking. Two things noted were that UKC Basketball needed to get permission from the property owner to use this space and that it needed to be mowed prior to parking cars in this area. There were not any other significant items that were noted. The Police Chief wanted to thank UKC Basketball and their sponsors, and he is happy that it worked out, and they can continue with this event.

Committee Member Harper approved the UKC Basketball 3 on 3 events.

e. **Catholic Outdoor Mass 2025 Event Application**

This is a well-planned event at Wye Park and all information was submitted. Chief Mills will need to see a picture of the fire extinguisher.

Committee Member Harper approved this event.

f. **MouseAbout Softball Tournament 2025 Event Application**

Discussion was had about the MouseAbout tournament and the need to communicate with UKC Baseball about the use of the fields and return them to the condition that they received them in. Chief Mills would like a picture of their fire extinguisher. They will need to come before the Council and ask for a camping variance.

Committee Member Harper will bring this to the council for final approval at the next Council Meeting.

g. **UKC Senior Center Spaghetti Western - 2025 Lodging Tax Application**

Committee Member Harper would like to bring this to the Council for their consideration before approving by the Committee, since he is the only member present. This item will be on the next City Council Agenda.

h. **Civic Plus Recreation Management Program**
Recreation Management

This program was demonstrated to staff and some committee members last week. The program is a useful tool, but due to the cost of the program, which is about \$9,000 per year, it is not feasible for the city at this time.

i. **Lodging Tax Fund Balance - Update**

Lodging Tax & Events Committee Agenda

June 11, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

4. Other Committee Comments

a. Event Tracker

Committee Member Harper thanked Whitney for the time she put into the Event Tracker as it is helpful.

Whitney stated she would reach out to the applicants and inform them of the status of their applications.

5. Adjourn

The meeting was adjourned at 8:50 a.m.


Steven Cook, Chair
Debbie Lee, Clerk