

Coal Mines Trail Commission

CANCELED

August 4, 2025

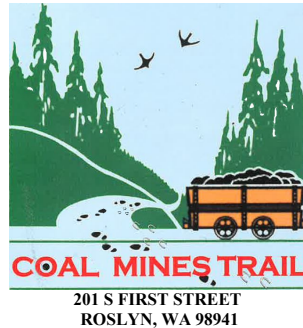
4:00 PM

COAL MINES TRAIL
COMMISSION

Kittitas County Elected
Representative: Laura Osiadacz

Kittitas County Citizen
Representative: Greg Maras

Administrative Assistant: Virgil
Amick



City of Roslyn Elected
Representative: Nolan Weis -
CHAIR

City of Roslyn Citizen
Representative: Toni Fields

City of Cle Elum Elected
Representative: Audrey Malek

City of Cle Elum Citizen
Representative: Aja Woodrow

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-
1. **Call to Order, Roll Call of Membership**
 2. **Set & Adopt Meeting Agenda**
 3. **Review & Adopt Minutes**
 - a. Meeting Minutes Dated June 2, 2025
 4. **Public Comments**
 5. **Correspondence**
 6. **Committee Reports**
 7. **Public Appearances – 15-Minute Limit**
 8. **Unfinished Business**
 - a. Discussion on interpretive sign permitting, will each jurisdiction apply for sign permits?
 - b. Schedule open house for interpretive signs
 - c. Status on Interlocal Agreement
 9. **New Business**
 - a. Discussion of allowing tracked side-by-sides to use the Coal Mines Trail during winter months.
 - b. Discussion of extending the Coal Mines Trail to "The Village" project by Pat Deneen
 10. **Commissioner Comments & Concerns**
 - a. FYI - 2025 Coal Mines Trail Budget Position January to July & 5-Year Budget Comparison
 11. **Approval of Fiscal Matters**
 - a. Brown and Jackson Portable Toilet Rental, Invoice #I95604 for \$105.00 June 2025

Coal Mines Trail Commission Agenda

August 4, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- b. Brown and Jackson Portable Toilet Rental, Invoice #I95674 for \$110.00 June 2025
- c. Brown and Jackson Portable Toilet Rental, Invoice #I95675 for \$115.00 June 2025

12. **Set Next Meeting, Date, Time, Place:**

13. **Adjourn**

Upcoming Meetings:

Planning Commission Meeting: August 5, 2025 @ 6:00 p.m.

Public Works & Community Development Committee Meeting: August 6, 2025 @ 8:30 a.m.

Regular Council Meeting: August 12, 2025 @ 6:00 p.m.

Lodging Tax & Events Committee Meeting: August 13, 2025 @ 8:30 a.m.

Historical Preservation Commission Meeting: August 19, 2025 @ 3:00 p.m.

Public Safety & Health Committee Meeting: August 20, 2025 @ 2:00 p.m.

General Government Committee Meeting: August 27, 2025 @ 8:30 a.m.

Coal Mines Trail Commission Meeting: September 1, 2025 @ 4:00 p.m.

DRAFT

**CLE ELUM COAL MINES TRAIL COMMISSION
MINUTES**

JUNE 2, 2025

4:00 PM

**201 S 1ST STREET
ROSLYN, WA 98941**

1. Call to Order, Roll Call of Membership

The meeting was called to order at 4:00 p.m.

Members present included Nolan Weis, Aja Woodrow, Greg Maras and Toni Fields.

2. Set & Adopt Meeting Agenda

A motion was made to Set and Adopt the June 2, 2025 Meeting Agenda as presented.
Greg 1st and Toni 2nd (Motion Passed)

3. Review & Adopt Minutes

A motion was made to adopt May 5, 2025 Meeting Minutes.
Aja 1st and Toni 2nd (Motion Passed)

a. Meeting Minutes Dated May 5, 2025

4. Public Comments

Comment from Dayna Larimer – She was proposing to extend the CMT to the Village development outside of Roslyn. Her partner Pat Deneen was looking into options to connect the trail from their development to the existing trail in Roslyn. Meeting with the county and private property owners to see if this is an option.

5. Correspondence

None

6. Committee Reports

None

7. Public Appearances – 15-Minute Limit

None

8. Unfinished Business

a. Continued discussion regarding erosion control from Alliance Rd. to the City of Cle Elum.

Coal Mines Trail Commission Agenda

June 2, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- Aja was going to talk to his connection at WSFS “Jenny” to talk about what we can do possibly to help with the funding for the erosion control.

b. Continued discussion of signage at each trail head (kiosk).

-Maria Adams was there to give an update on the Kiosk and interpretive signs along the Coal Mine Trail. The deadline for the Kiosk funding is in July and was going to be presented to the Roslyn council for feedback.

c. Discussion about Groups/Organizations using the trail or renting the trail for activities and any permitting that would be required.

-We would like to leave this up to the county or the selected cities if the event is only in that town.

d. Discussion on interpretive sign permitting, will each jurisdiction apply for sign permits?

Tabled until next meeting

e. Schedule open house for interpretive signs

Tabled until next meeting

f. Status on Interlocal Agreement

Tabled until next meeting

9. New Business

a. Vote on moving the Coal Mines Trail Commission meetings from 6:00pm to 4:00pm

Everyone that was present was ok with moving the time.

Live Feed for our meetings was discussed, and we would like to get everyone to talk about the topic, there were mixed feelings about live streaming. “Group feels people need to come to the meetings”

10. Commissioner Comments & Concerns

a. 2025 Budget Position, FYI.

11. Approval of Fiscal Matters

A motion was made to approve fiscal matter, Greg 1st and Toni 2nd (motion passed)

Coal Mines Trail Commission Agenda June 2, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- a. Brown & Jackson Portable Toilet Rental, Invoice # I94946 for \$110 May 2025
- b. Brown & Jackson Portable Toilet Rental, Invoice # I94947 for \$115 May 2025
- c. Brown & Jackson Portable Toilet Rental, Invoice # I94859 for \$105 May 2025

12. Set Next Meeting, Date, Time, Place:

July 14, 2025, 4:00 p.m. Roslyn City Council Chambers, Roslyn, WA. 98941 (Motion Passed)

13. Adjourn

A motion was made to Adjourn the meeting, Greg 1st and Toni 2nd (Motion Passed)

Nolan Weis, Chair Coal Mines Trail Commission

Virgil Amick, Administrative Assistant

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 16:06:24 Date: 06/18/2025

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110 Coal Mine Trail Fund

Account	2022 Actual	2023 Actual	2024 Actual	2025 Actual	2025 Appropriated	2026 Appropriated	Comment
308 31 00 110 Beginning Balance Coal Mine Fund	31,677.64	35,929.40	0.00	0.00	0.00	0.00	
308 51 00 110 Beginning Balance Coal Mine Fund	0.00	0.00	27,566.30	36,875.06	38,000.00	38,000.00	
308 Beginning Balances	31,677.64	35,929.40	27,566.30	36,875.06	38,000.00	38,000.00	
344 30 00 001 Roslyn Contribution	0.00	0.00	8,000.00	2,000.00	2,000.00	2,000.00	
344 30 00 002 Kittitas County Contribution	4,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
340 Charges For Goods & Services	4,000.00	2,000.00	10,000.00	4,000.00	4,000.00	4,000.00	
361 11 00 110 Interest	46.22	111.52	632.95	396.29	120.00	120.00	
360 Interest & Other Earnings	46.22	111.52	632.95	396.29	120.00	120.00	
397 00 00 042 IN-Coal Mine Trail From 106 Tourist Fund	2,000.00	2,000.00	0.00	0.00	0.00	0.00	
397 00 00 110 IN-Coal Mine from General Fund	0.00	0.00	2,000.00	0.00	4,500.00	4,500.00	
397 Interfund Transfers	2,000.00	2,000.00	2,000.00	0.00	4,500.00	4,500.00	
TOTAL REVENUES:	37,723.86	40,040.92	40,199.25	41,271.35	46,620.00	46,620.00	
542 62 10 110 Salaries -- Coal Mine Trail	0.00	0.00	121.22	131.40	50.00	50.00	
542 62 20 110 Benefits -- Coal Mine Trail	0.00	0.00	60.19	62.06	30.00	30.00	
542 62 30 000 Trail Signs	0.00	0.00	0.00	0.00	1,100.00	1,100.00	
542 62 41 000 Professional Services	265.19	668.69	221.01	0.00	700.00	700.00	
542 62 41 001 County Assessed Taxes	261.77	604.51	261.77	261.77	600.00	600.00	
542 62 41 002 Porta Potties	1,267.50	1,290.00	2,660.00	1,005.00	1,240.00	1,240.00	
542 62 49 000 Trail Maintenance	0.00	0.00	0.00	0.00	400.00	400.00	
542 Streets - Maintenance	1,794.46	2,563.20	3,324.19	1,460.23	4,120.00	4,120.00	
594 62 65 110 Coal Mine Trail Facility	0.00	9,911.42	0.00	0.00	0.00	0.00	
594 Capital Expenditures	0.00	9,911.42	0.00	0.00	0.00	0.00	
508 51 00 110 Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.00	42,500.00	42,500.00	
999 Ending Balance	0.00	0.00	0.00	0.00	42,500.00	42,500.00	
TOTAL EXPENDITURES:	1,794.46	12,474.62	3,324.19	1,460.23	46,620.00	46,620.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 16:06:24 Date: 06/18/2025

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110 Coal Mine Trail Fund

Account	2022 Actual	2023 Actual	2024 Actual	2025 Actual	2025 Appropriated	2026 Appropriated	Comment
FUND GAIN/LOSS:	35,929.40	27,566.30	36,875.06	39,811.12	0.00	0.00	

2025 BUDGET POSITION

City Of Cle Elum

Time: 11:41:01 Date: 07/21/2025

Page: 1

110 Coal Mine Trail Fund		Months: 01 To: 07			
Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 00 110	Beginning Balance Coal Mine Fund	0.00	0.00	0.00	0.0%
308 51 00 110	Beginning Balance Coal Mine Fund	38,000.00	36,875.06	1,124.94	97.0%
308 Beginning Balances		38,000.00	36,875.06	1,124.94	97.0%
340 Charges For Goods & Services					
344 30 00 001	Roslyn Contribution	2,000.00	2,000.00	0.00	100.0%
344 30 00 002	Kittitas County Contribution	2,000.00	2,000.00	0.00	100.0%
340 Charges For Goods & Services		4,000.00	4,000.00	0.00	100.0%
360 Interest & Other Earnings					
361 11 00 110	Interest	120.00	573.45	(453.45)	477.9%
361 30 00 110	Accrued Interest Due	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings		120.00	573.45	(453.45)	477.9%
397 Interfund Transfers					
397 00 00 110	IN-Coal Mine from General Fund	4,500.00	0.00	4,500.00	0.0%
397 Interfund Transfers		4,500.00	0.00	4,500.00	0.0%
Fund Revenues:		46,620.00	41,448.51	5,171.49	88.9%
Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 62 10 110	Salaries -- Coal Mine Trail	50.00	168.98	(118.98)	338.0%
542 62 20 110	Benefits -- Coal Mine Trail	30.00	78.87	(48.87)	262.9%
542 62 30 000	Trail Signs	1,100.00	0.00	1,100.00	0.0%
542 62 41 000	Professional Services	700.00	0.00	700.00	0.0%
542 62 41 001	County Assessed Taxes	600.00	261.77	338.23	43.6%
542 62 41 002	Porta Potties	1,240.00	1,335.00	(95.00)	107.7%
542 62 41 003	Printing Of Brochure	0.00	0.00	0.00	0.0%
542 62 41 004	Website Landing	0.00	0.00	0.00	0.0%
542 62 49 000	Trail Maintenance	400.00	0.00	400.00	0.0%
542 Streets - Maintenance		4,120.00	1,844.62	2,275.38	44.8%
594 Capital Expenditures					
594 62 65 110	Coal Mine Trail Facility	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%
999 Ending Balance					
508 31 00 110	Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.0%
508 51 00 110	Ending Balance Coal Mine Fund	42,500.00	0.00	42,500.00	0.0%
999 Ending Balance		42,500.00	0.00	42,500.00	0.0%

2025 BUDGET POSITION

City Of Cle Elum

Time: 11:41:01 Date: 07/21/2025
Page: 2

110 Coal Mine Trail Fund				Months: 01 To: 07
Expenditures	Amt Budgeted	Expenditures	Remaining	
Fund Expenditures:	46,620.00	1,844.62	44,775.38	4.0%
Fund Excess/(Deficit):	0.00	39,603.89		

2025 BUDGET POSITION TOTALS

City Of Cle Elum

Months: 01 To: 07

Time: 11:41:01

Date: 07/21/2025

Page: 3

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
110 Coal Mine Trail Fund	46,620.00	41,448.51	88.9%	46,620.00	1,844.62	4%
	46,620.00	41,448.51	88.9%	46,620.00	1,844.62	4.0%

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I95604**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**

Invoice Amount **\$105.00**

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	Coal Mines Trailhead	R411	XkLYmGWI	RS	Net 30

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly May 28, 2025 - Jun 27, 2025 Standard portable toilet rental - monthly placement		\$105.00	1	\$105.00
Invoice Subtotal					\$105.00
Tax (01) - Kittitas County - 8.1%					\$0.00
Invoice Total					\$105.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **XkLYmGWI** then click Submit. Enter your payment info and click Pay. That's it!

We appreciate your business.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I95604**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**
Invoice Total **\$105.00**
Payments **(\$0.00)**

Invoice Due **\$105.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I95674**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**

Invoice Amount **\$110.00**

Customer ID C5654	PO # ---	Rental # R7962	Pay Online ID aa7fCkFA	Clerk RS	Terms Net 30
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Site: S10032, Roslyn Location Roslyn, WA 98941

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly May 28, 2025 - Jun 27, 2025 Standard portable toilet rental - monthly placement		\$110.00	1	\$110.00
Invoice Subtotal					\$110.00
Tax (01) - Kittitas County 2025 - 8.3%					\$0.00
Invoice Total					\$110.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **aa7fCkFA** then click Submit. Enter your payment info and click Pay. That's it!

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If you're satisfied with your service we would appreciate a Google Review.

Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I95674**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**
Invoice Total **\$110.00**
Payments **(\$0.00)**

Invoice Due **\$110.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I95675**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**

Invoice Amount **\$115.00**

Customer ID C5654	PO # ---	Rental # R7961	Pay Online ID CdSNALPa	Clerk RS	Terms Net 30
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Site: S10033, Ronald Location Ronald, WA 98940

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly May 28, 2025 - Jun 27, 2025 Standard portable toilet rental - monthly placement		\$115.00	1	\$115.00
Invoice Subtotal					\$115.00
Tax (01) - Kittitas County 2025 - 8.3%					\$0.00
Invoice Total					\$115.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **CdSNALPa** then click Submit. Enter your payment info and click Pay. That's it!

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Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I95675**
Invoice Date **Jun 27, 2025**
Billing Period **May 28, 2025 - Jun 27, 2025**
Due Date **Jul 27, 2025**
Invoice Total **\$115.00**
Payments **(\$0.00)**

Invoice Due **\$115.00**