

Coal Mines Trail Commission

Agenda

October 6, 2025

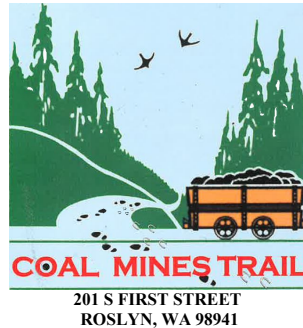
4:00 PM

COAL MINES TRAIL
COMMISSION

Kittitas County Elected
Representative: Laura Osiadacz

Kittitas County Citizen
Representative: Greg Maras

Administrative Assistant: Virgil
Amick



City of Roslyn Elected
Representative: Nolan Weis -
CHAIR

City of Roslyn Citizen
Representative: Toni Fields

City of Cle Elum Elected
Representative: Audrey Malek

City of Cle Elum Citizen
Representative: Aja Woodrow

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1. **Call to Order, Roll Call of Membership**
 2. **Set & Adopt Meeting Agenda**
 3. **Review & Adopt Minutes**
 - a. September 8, 2025, Meeting Minutes
 4. **Public Comments**
 5. **Correspondence**
 6. **Committee Reports**
 7. **Public Appearances – 15-Minute Limit**
 8. **Unfinished Business**
 - a. Status on Interlocal Agreement
 - b. Discussion of Extending the Coal Mines Trail to "The Village" Project by Pat Deneen
 9. **New Business**
 - a. Commission to Tour and Inspect Interpretive Sign Placement Locations Along the Coal Mines Trail
 10. **Commissioner Comments & Concerns**
 11. **Approval of Fiscal Matters**
 - a. Brown & Jackson Portable Toilet Rental Invoice #197845 \$105.00
 - b. Brown & Jackson Portable Toilet Rental Invoice #197900 \$110.00
 - c. Brown & Jackson Portable Toilet Rental Invoice #197901 \$115.00
 12. **Set Next Meeting, Date, Time, Place:**

Coal Mines Trail Commission Agenda October 6, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

13. Adjourn

Upcoming Meetings:

Planning Commission Meeting October 7, 2025, at 6:00 p.m.

Lodging Tax & Events Committee Meeting October 8, 2025, at 8:30 a.m.

Regular Council Meeting October 14, 2025, at 6:00 p.m.

Public Safety & Health Committee Meeting October 15, 2025, at 2:00 p.m.

Historical Preservation Commission Meeting October 21, 2025, at 3:00 p.m.

General Government Committee Meeting October 22, 2025, at 8:30 a.m.

Coal Mines Trail Commission Meeting November 3, 2025, at 4:00 p.m.

Public Works & Community Development Committee Meeting November 5, 2025, at 8:30 a.m.

DRAFT

**CLE ELUM COAL MINES TRAIL COMMISSION
MINUTES**

SEPTEMBER 8, 2025

4:00 PM

**201 S 1ST STREET
ROSLYN, WA 98941**

1. Call to Order, Roll Call of Membership

The meeting was called to order at 4:00 p.m.

Present: Nolan Weis, Aja Woodrow, Audrey Malek, Greg Maras and Toni Fields.

Absent: Commissioner Osiadacz

Excused: Commissioner Osiadacz; A motion was made to excuse Commissioner Osiadacz, Greg 1st & Audrey 2nd. (Motion Passed)

2. Set & Adopt Meeting Agenda

MOTION: Citizen Representative Maras made a motion to adopt the September 8, 2025, meeting agenda; seconded by Councilmember Malek.

MOTION CARRIED: 5 yes 0 no.

3. Review & Adopt Minutes

MOTION: Citizen Representative Fields made a motion to adopt the June 2, 2025, meeting minutes; seconded by Citizen Representative Maras.

MOTION CARRIED: 5 yes 0 no.

a. [Meeting Minutes Dated June 2, 2025](#)

4. Public Comments

None

5. Correspondence

None

6. Committee Reports

None

7. Public Appearances – 15-Minute Limit

None

Coal Mines Trail Commission Agenda

September 8, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

8. Unfinished Business

- a. Discussion on interpretive sign permitting, will each jurisdiction apply for sign permits?

If needed each jurisdiction will apply for sign permitting.

- b. Schedule open house for interpretive signs

Open House is scheduled for September 30, 2025, 5-7 pm at the Masonic Hall in Roslyn.

- c. Status on Interlocal Agreement

Tabled until next meeting.

9. New Business

- a. Discussion of allowing tracked side-by-sides to use the Coal Mines Trail during winter months.

The Coal Mines Trail Commission is against Tracked Side by Sides using the trail during winter months, Nolan will look into current city codes and updates.

- b. Discussion of extending the Coal Mines Trail to "The Village" project by Pat Deneen

Tabled until next meeting.

- c. A letter of support to be signed by the commission for a grant application due at the end of the month.

The Commission has agreed to sign a letter of support for the T-Mobile Grant to secure interpretive sign funds and possible funds to finish the Howard Carlin Memorial Park tipple structure.

- d. Discussion on using the back wall of the Howard Carlin Memorial Park Tipple structure to mount trail map and intro signage

The addition of a trail map and intro signage was discussed and approved by the Coal Mines Trail Commission.

10. Commissioner Comments & Concerns

Commissioner Malek has concerns about the low-lying manhole covers along the trail, stating that they are very deep and unsafe.

- a. FYI - 2025 Coal Mines Trail Budget Position January to July & 5-Year Budget Comparison

Coal Mines Trail Commission Agenda September 8, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

11. Approval of Fiscal Matters

MOTION: Citizen Representative Maras made a motion to approve fiscal matters; seconded by Citizen Representative Woodrow.

MOTION CARRIED: 5 yes 0 no.

- a. Brown and Jackson Portable Toilet Rental, Invoice #I95604 for \$105.00 June 2025
- b. Brown and Jackson Portable Toilet Rental, Invoice #I95674 for \$110.00 June 2025
- c. Brown and Jackson Portable Toilet Rental, Invoice #I95675 for \$115.00 June 2025
- d. Brown & Jackson Portable Toilet Rental, Invoice #I96316 for \$105.00 July 2025
- e. Brown & Jackson Portable Toilet Rental, Invoice #I96379 for \$110.00 July 2025
- f. Brown & Jackson Portable Toilet Rental, Invoice #I96380 for \$115.00 July 2025
- g. Brown & Jackson Portable Toilet Rental, Invoice #I97163 for \$115.00 August 2025
- h. Brown & Jackson Portable Toilet Rental, Invoice #I97062 for \$110.00 August 2025
- i. Brown & Jackson Portable Toilet Rental, Invoice #I97107 for \$105.00 August 2025

12. Set Next Meeting, Date, Time, Place:

October 6, 2025 at 4:00 pm at Roslyn City Hall.

13. Adjourn

Coal Mines Trail Commission Agenda September 8, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

MOTION: Elected Representative Weis made a motion to adjourn; seconded by Citizen Representative Maras.

MOTION CARRIED: 5 yes 0 no.

Nolan Weis, Chair Coal Mines Trail Commission

Virgil Amick, Administrative Assistant

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I97845**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**

Invoice Amount **\$105.00**

Customer ID	PO #	Rental #	Pay Online ID	Clerk	Terms
C5654	Coal Mines Trailhead	R411	YWhDpQdY	RS	Net 30

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly Aug 28, 2025 - Sep 27, 2025 Standard portable toilet rental - monthly placement		\$105.00	1	\$105.00
Invoice Subtotal					\$105.00
Tax (01) - Kittitas County - 8.1%					\$0.00
Invoice Total					\$105.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **YWhDpQdY** then click Submit. Enter your payment info and click Pay. That's it!

We appreciate your business.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

Detach and return (#9 envelope)

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I97845**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**
Invoice Total **\$105.00**
Payments **(\$0.00)**

Invoice Due **\$105.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I97900**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**

Invoice Amount **\$110.00**

Customer ID C5654	PO # ---	Rental # R7962	Pay Online ID FFeubE8W	Clerk RS	Terms Net 30
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Site: S10032, Roslyn Location Roslyn, WA 98941

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly Aug 28, 2025 - Sep 27, 2025 Standard portable toilet rental - monthly placement		\$110.00	1	\$110.00
Invoice Subtotal					\$110.00
Tax (01) - Kittitas County 2025 - 8.3%					\$0.00
Invoice Total					\$110.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **FFeubE8W** then click Submit. Enter your payment info and click Pay. That's it!

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If you're satisfied with your service we would appreciate a Google Review.

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City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I97900**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**
Invoice Total **\$110.00**
Payments **(\$0.00)**

Invoice Due **\$110.00**

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice # **I97901**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**

Invoice Amount **\$115.00**

Customer ID C5654	PO # ---	Rental # R7961	Pay Online ID SE071CAv	Clerk RS	Terms Net 30
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Site: S10033, Ronald Location Ronald, WA 98940

Line #	Service	Tax Code	Rate	Qty.	Amount
1	Standard-Monthly Aug 28, 2025 - Sep 27, 2025 Standard portable toilet rental - monthly placement		\$115.00	1	\$115.00
Invoice Subtotal					\$115.00
Tax (01) - Kittitas County 2025 - 8.3%					\$0.00
Invoice Total					\$115.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your Customer ID: **C5654** and your Pay Online ID: **SE071CAv** then click Submit. Enter your payment info and click Pay. That's it!

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City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Remit To:

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID # **C5654**
Invoice # **I97901**
Invoice Date **Sep 27, 2025**
Billing Period **Aug 28, 2025 - Sep 27, 2025**
Due Date **Oct 27, 2025**
Invoice Total **\$115.00**
Payments **(\$0.00)**

Invoice Due **\$115.00**