

**City of Cle Elum
Historic Preservation Commission
City Council Chambers
September 16, 2025 | 3:00 PM**

Call to Order

Chair Peterson called the meeting to order at 3:06 pm.

Roll Call

HPC Members Present: Chair Jordan Peterson, Vice-Chair Michael Richard, Pamela Hawk and Rusty Henrichsen

HPC Members Absent: None

Staff Present: Colleda Monick

Adoption of Minutes

Uploaded incorrectly in the packet, Commissioners will consider Minutes of September 19, 2025 at next meeting.

Citizen Comments on Non-Agenda Items

None

New Business

WISAARD Training

The Commission received WISAARD training from Michelle Thompson, CLG Coordinator and Main Street Design Specialist with the Department of Archaeology and Historic Preservation. Michelle explained that WISAARD is a comprehensive database of historic properties. She shared that training notes will be sent out following the meeting and gave an over view of what various icons/colors within the system mean.

She also recommended that the City complete an updated historic property survey to ensure records are accurate and current. Explaining that adding or updating information in WISAARD generally requires the user to be signed in, but that it can be done fairly easily. Staff with access can enter updates directly, and those without access may send information to Michelle for entry.

The Commission also asked for guidance on a potential opportunity for CLG grant funding - self-guided walking tours. CLG grants are expected to open in early 2026 and could support such a project. Bellingham's walking tour was highlighted as a strong example, and Tacoma's Pretty Gritty Tours was noted as another useful reference. Commissioners expressed interest in exploring a collaboration with the Downtown Association and the Historical Society to develop a similar initiative locally.

Comments from Commissioners and/or Staff

Commissioner Announcements

Commissioner Henrichsen reported that Central Washington University's history department was contacted to explore possible involvement or partnership opportunities. He also noted that HistoryLink.tours contains some basic material that could serve as a starting point. In discussing potential recording needs, he mentioned that studio time typically costs around \$50 per hour; however, Councilmember Cook suggested that CWU may allow the City to use its recording equipment and resources, which could help offset expenses.

Chair Peterson added that the National Archives Catalog is a valuable complement to WISAARD, offering access to historic photographs, articles, and other archival materials. She has already begun searching for resources that may support the development of a walking tour. Chair Peterson also plans to reach out to the City of Colville to learn more about their involvement in the recent T-Mobile grant.

Staff Announcements

Commission Vacancy: There is one open position on the Historic Preservation Commission.

Fall Clean Up: September 1-30 for city residents only (2 more)

Pangrazi Award: Nominations are open and close on September 25th, 2025. This award is established to recognize and thank other community-minded citizens, who aspire as Pual did, to make the Upper County a quality place to live.

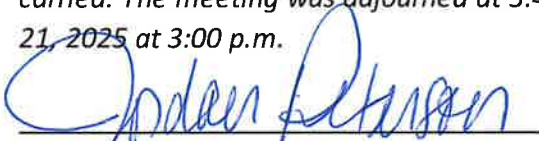
Carpenter House – new water line.

Next meeting agenda:

Walking Tour

Adjournment

Commissioner Richard moved to adjourn the meeting. Commissioner Hawk seconded. Motion carried. The meeting was adjourned at 3:41 p.m. and the Commission will reconvene on October 21, 2025 at 3:00 p.m.



Chair Peterson



Date