

**CLE ELUM GENERAL GOVERNMENT COMMITTEE**  
**MINUTES**  
**OCTOBER 22, 2025**  
**8:30 AM**  
119 W FIRST STREET  
**CLE ELUM, WA 98922**

**1. Call to Order/Pledge of Allegiance**

**Present:**

Steven Harper  
Jerred Weis via zoom

**Absent:**

Audrey Malek

**Staff Present:**

Matthew Lundh - Mayor  
Rob Omans - City Administrator  
Debbie Lee - Clerk  
Whitney Prosek - Office Assistant

**2. Unfinished Business**

a. [Animal Incident Form](#)

This item will be addressed after the Cle Elum Municipal Code Title 6 – Animals has been updated.

b. [CEMC Title 6 Animals - Update](#)

Committee Member Steven Harper noted that Title 6 is a complex issue, and a discussion was held about the need for code enforcement input and potential adoption of a new framework. Jackie VanDongen, Code Enforcement, believes there are several important elements that should be included, such as leash laws, regulations about leaving animals in vehicles, and the ability to seize animals when necessary. VanDongen will review the animal code from a city of similar size, then tailor it to fit the needs of the City of Cle Elum. A draft revision will be provided one week prior to the next committee meeting, at which time the committee will review and discuss the proposed changes. Licensing will be addressed concurrently. The overall goal is to create a clear, enforceable animal code for the city.

**3. New Business**

a. [September 24, 2025, General Government Meeting Minutes](#)

# General Government Committee Agenda

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**MOTION: Committee Member Weis made a motion to approve the September 24, 2025, Cle Elum General Government Committee Meeting Minutes; seconded by Committee Member Harper.**

**MOTION CARRIED: 2 yes 0 no.**

### b. Title 8 Health & Safety

Committee Member Harper spoke with Councilmember Buechele-Curtis, and it was agreed that the Safety & Health Committee will take the lead on working on this chapter.

### c. Mobile Vendor Fee - Discussion

The Department of Revenue (DOR) is implementing an optional mobile vendor license, set to take effect in June 2026. Whitney Prosek, Office Assistant, informed the committee that this new licensing process would be more involved than a standard business license. The vendors would be required to upload documentation such as food permits, insurance, and fire inspection reports. This information would be beneficial for the city to have on file. The city will have the authority to determine the amount of the mobile vendor fee. Currently, a special use permit costs \$300. When applications are submitted through the DOR, they will be reviewed and forwarded to Colleda Monick, Planner and Ed Mills, Fire Chief. The city may consider setting the mobile vendor fee at a level that covers administrative review costs, potentially eliminating the need for additional permits.

Questions were raised about how this would apply to existing brick-and-mortar businesses that want to operate a pop-up stand. There will be a discussion with Monick to clarify what requirements would apply to both brick-and-mortar and mobile vendors, ensuring mobile vendors do not gain an unfair advantage. The existing code already includes provisions regarding spacing between similar food trucks and brick-and-mortar businesses.

Further discussion is planned for the next committee meeting.

### d. Señor Bones Lease Extension - Discussion

Rob Omans, City Administrator, confirmed that Señor Bones currently holds a lease that is set to expire at the end of October 2026.

Ruston Weaver has leased the space for four years and is interested in extending the lease for an additional four years. He explained that several vendors have approached them requesting a signed three-year contract in order to offer better pricing. Securing fixed prices for locally sourced products would be a major benefit to Señor Bones.

The business currently employs 18 staff members. Committee Member Steven Harper noted that the committee does not have the authority to approve or extend leases but can make a recommendation to the city council. The city expressed interest in extending the lease, with options to either sign a new lease now or wait until the current lease expires in October 2026.

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Harper raised whether a two-, three-, or five-year extension would be most appropriate. In light of the possibility of bankruptcy, acknowledging any new lease would still need to be honored. A five-year total term, with a four-year extension, was suggested as a potential option. There was also discussion about whether the current lease includes an escalator clause to keep pace with inflation and whether the new lease should be reviewed for potential updates in this regard. Harper recognizes a stable tenant offers clear value to the city but wants to do due diligence regarding inflation.

The committee will recommend a lease extension approval to the City Council at its first meeting in November.

#### 4. Other Committee Comments

#### 5. Adjourn

The meeting was adjourned at 9:01 a.m.

  
Steven Harper, Chair

  
Debbie Lee, Clerk