

# Coal Mines Trail Commission

Agenda

February 2, 2026

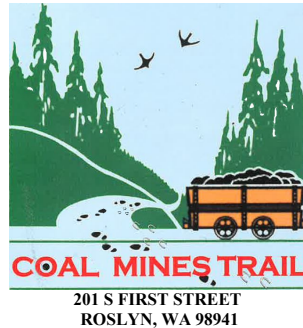
4:00 PM

COAL MINES TRAIL  
COMMISSION

Kittitas County Elected  
Representative: Laura Osiadacz

Kittitas County Citizen  
Representative: Greg Maras

Administrative Assistant: Virgil  
Amick



City of Roslyn Elected  
Representative: Nolan Weis -  
CHAIR

City of Roslyn Citizen  
Representative: Toni Fields

City of Cle Elum Elected  
Representative: Audrey Malek

City of Cle Elum Citizen  
Representative: Aja Woodrow

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- 
1. **Call to Order, Roll Call of Membership**
  2. **Set & Adopt Meeting Agenda**
  3. **Review & Adopt Minutes**
    - a. November 3, 2025 Coal Mines Trail Commission Meeting Minutes
  4. **Public Comments**
  5. **Correspondence**
  6. **Committee Reports**
  7. **Public Appearances – 15-Minute Limit**
  8. **Unfinished Business**
    - a. Status on Interlocal Agreement
  9. **New Business**
  10. **Commissioner Comments & Concerns**
    - a. FYI -- 2025 Budget Position Coal Mines Trail Report (January to November 2025)
  11. **Approval of Fiscal Matters**
    - a. Brown & Jackson Portable Toilet Rental — Invoice #199035 \$105 November
    - b. Brown & Jackson Portable Toilet Rental — Invoice #199520 \$105 December
    - c. Brown & Jackson Portable Toilet Rental — Invoice #199945 \$115 January
  12. **Set Next Meeting, Date, Time, Place:**
  13. **Adjournment**

# **Coal Mines Trail Commission Agenda February 2, 2026**

119 W FIRST STREET  
CLE ELUM, WA 98922

## ***Upcoming Meetings:***

***Planning Commission Meeting — February 3, 2026, at 6:00 p.m.***

***Public Works & Community Development Committee Meeting — February 4, 2026, at 8:30 a.m.***

***Regular Council Meeting — February 10, 2026, at 6:00 p.m.***

***Lodging Tax & Events Committee Meeting — February 11, 2026, at 8:30 a.m.***

***Historical Preservation Commission Meeting — February 17, 2026, at 3:00 p.m.***

***Public Safety & Health Committee Meeting — February 18, 2026, at 2:00 p.m.***

***Civil Service Commission Meeting — February 18, 2026, at 5:15 p.m.***

***General Government Committee Meeting — February 25, 2026, at 8:30 a.m.***

***Coal Mines Trail Commission Meeting — March 2, 2026, at 4:00 p.m.***

**DRAFT**

**CLE ELUM COAL MINES TRAIL COMMISSION  
MINUTES**

**NOVEMBER 3, 2025**

**4:00 PM**

**201 S 1ST STREET  
ROSLYN, WA 98941**

**1. Call to Order, Roll Call of Membership**

The meeting was called to order at 4:10 p.m.

Members present included Nolan Weis, Greg Maras, Audrey Malek, Aja Woodrow and Toni Fields. A motion was made to excuse commissioner Osiadacz, Toni 1st and Greg 2nd (Motion Passed)

**2. Set & Adopt Meeting Agenda**

A motion was made to set and adopt the November 3, 2025, meeting agenda as presented.

Audrey 1<sup>st</sup> and Greg 2<sup>nd</sup> (Motion Passed)

**3. Review & Adopt Minutes**

A motion was made to adopt the October 6, 2025, meeting minutes.

Greg 1st and Audrey 2nd (Motion Passed)

**a. October 6, 2025 Meeting Minutes**

**4. Public Comments**

Shannon O'Malley from the Heritage Club thanked the commission for touring the Coal Mines Trail to look at the interpretive sign locations.

**5. Correspondence**

None

**6. Committee Reports**

None

**7. Public Appearances – 15-Minute Limit**

None

**8. Unfinished Business**

# Coal Mines Trail Commission Agenda

## November 3, 2025

119 W FIRST STREET  
CLE ELUM, WA 98922

a. Status on Interlocal Agreement

Tabled until next meeting

b. Discussion of Extending the Coal Mines Trail to "The Village" Project by Pat Deneen

The commission has decided to remove this item from the agenda until more information is gathered.

9. **New Business**

a. Content Development for Interpretive Signage.

- Trail Length and Difficulty
- Map and Route Info.
- Trail Rules & Regulations
- Leave No Trace Principles
- Parking and Facilities
- Wildlife Awareness

The commission discussed the interpretive sign content with suggestions to add gravel and pavement as trail surface types.

10. **Commissioner Comments & Concerns**

None

11. **Approval of Fiscal Matters**

A motion was made to approve fiscal matters, Aja 1st Audrey 2nd (Motion Passed)

a. Brown & Jackson Portable Toilet Rental — Invoice #I98434 \$105

b. Brown & Jackson Portable Toilet Rental — Invoice #I98482 \$110

c. Brown & Jackson Portable Toilet Rental — Invoice #I98483 \$115

# **Coal Mines Trail Commission Agenda**

## **November 3, 2025**

119 W FIRST STREET  
CLE ELUM, WA 98922

**12. Set Next Meeting, Date, Time, Place:**

January 5, 2026, 4:00 p.m. Roslyn City Hall.

**13. Adjourn**

A motion was made to adjourn the meeting at 5:00 p.m.  
Greg 1st and Toni 2nd (Motion Passed)

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Nolan Weis, Chair Coal Mines Trail Commission

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Virgil Amick, Administrative Assistant

# 2025 BUDGET POSITION

City Of Cle Elum

Time: 15:43:53 Date: 11/20/2025

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110 Coal Mine Trail Fund Months: 01 To: 11

| Revenues | Amt Budgeted | Revenues | Remaining |
|----------|--------------|----------|-----------|
|----------|--------------|----------|-----------|

## 308 Beginning Balances

|                               |                                  |                  |                  |                 |              |
|-------------------------------|----------------------------------|------------------|------------------|-----------------|--------------|
| 308 31 00 110                 | Beginning Balance Coal Mine Fund | 0.00             | 0.00             | 0.00            | 0.0%         |
| 308 41 00 110                 | Beginning Balance Coal Mine Fund | 38,000.00        | 36,875.06        | 1,124.94        | 97.0%        |
| <b>308 Beginning Balances</b> |                                  | <b>38,000.00</b> | <b>36,875.06</b> | <b>1,124.94</b> | <b>97.0%</b> |

## 340 Charges For Goods & Services

|                                             |                              |                 |                 |             |               |
|---------------------------------------------|------------------------------|-----------------|-----------------|-------------|---------------|
| 344 30 00 001                               | Roslyn Contribution          | 2,000.00        | 2,000.00        | 0.00        | 100.0%        |
| 344 30 00 002                               | Kittitas County Contribution | 2,000.00        | 2,000.00        | 0.00        | 100.0%        |
| <b>340 Charges For Goods &amp; Services</b> |                              | <b>4,000.00</b> | <b>4,000.00</b> | <b>0.00</b> | <b>100.0%</b> |

## 360 Interest & Other Earnings

|                                          |                      |               |               |                 |               |
|------------------------------------------|----------------------|---------------|---------------|-----------------|---------------|
| 361 11 00 110                            | Interest             | 120.00        | 573.45        | (453.45)        | 477.9%        |
| 361 30 00 110                            | Accrued Interest Due | 0.00          | 0.00          | 0.00            | 0.0%          |
| <b>360 Interest &amp; Other Earnings</b> |                      | <b>120.00</b> | <b>573.45</b> | <b>(453.45)</b> | <b>477.9%</b> |

## 397 Interfund Transfers

|                                |                                |                 |                 |             |               |
|--------------------------------|--------------------------------|-----------------|-----------------|-------------|---------------|
| 397 00 00 110                  | IN-Coal Mine from General Fund | 4,500.00        | 4,500.00        | 0.00        | 100.0%        |
| <b>397 Interfund Transfers</b> |                                | <b>4,500.00</b> | <b>4,500.00</b> | <b>0.00</b> | <b>100.0%</b> |

|                       |                  |                  |               |              |
|-----------------------|------------------|------------------|---------------|--------------|
| <b>Fund Revenues:</b> | <b>46,620.00</b> | <b>45,948.51</b> | <b>671.49</b> | <b>98.6%</b> |
|-----------------------|------------------|------------------|---------------|--------------|

| Expenditures | Amt Budgeted | Expenditures | Remaining |
|--------------|--------------|--------------|-----------|
|--------------|--------------|--------------|-----------|

## 542 Streets - Maintenance

|                                  |                             |                 |                 |               |              |
|----------------------------------|-----------------------------|-----------------|-----------------|---------------|--------------|
| 542 62 10 110                    | Salaries -- Coal Mine Trail | 50.00           | 286.68          | (236.68)      | 573.4%       |
| 542 62 20 110                    | Benefits -- Coal Mine Trail | 30.00           | 126.14          | (96.14)       | 420.5%       |
| 542 62 30 000                    | Trail Signs                 | 1,100.00        | 0.00            | 1,100.00      | 0.0%         |
| 542 62 41 000                    | Professional Services       | 700.00          | 0.00            | 700.00        | 0.0%         |
| 542 62 41 001                    | County Assessed Taxes       | 600.00          | 261.77          | 338.23        | 43.6%        |
| 542 62 41 002                    | Porta Potties               | 1,240.00        | 2,655.00        | (1,415.00)    | 214.1%       |
| 542 62 41 003                    | Printing Of Brochure        | 0.00            | 0.00            | 0.00          | 0.0%         |
| 542 62 41 004                    | Website Landing             | 0.00            | 0.00            | 0.00          | 0.0%         |
| 542 62 49 000                    | Trail Maintenance           | 400.00          | 0.00            | 400.00        | 0.0%         |
| <b>542 Streets - Maintenance</b> |                             | <b>4,120.00</b> | <b>3,329.59</b> | <b>790.41</b> | <b>80.8%</b> |

## 594 Capital Expenditures

|                                 |                          |             |             |             |             |
|---------------------------------|--------------------------|-------------|-------------|-------------|-------------|
| 594 62 65 110                   | Coal Mine Trail Facility | 0.00        | 0.00        | 0.00        | 0.0%        |
| <b>594 Capital Expenditures</b> |                          | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.0%</b> |

## 999 Ending Balance

|                           |                               |                  |             |                  |             |
|---------------------------|-------------------------------|------------------|-------------|------------------|-------------|
| 508 31 00 110             | Ending Balance Coal Mine Fund | 0.00             | 0.00        | 0.00             | 0.0%        |
| 508 41 00 110             | Ending Balance Coal Mine Fund | 42,500.00        | 0.00        | 42,500.00        | 0.0%        |
| <b>999 Ending Balance</b> |                               | <b>42,500.00</b> | <b>0.00</b> | <b>42,500.00</b> | <b>0.0%</b> |

2025 BUDGET POSITION

City Of Cle Elum

Time: 15:43:53 Date: 11/20/2025  
Page: 2

|                          |              |              |                   |      |
|--------------------------|--------------|--------------|-------------------|------|
| 110 Coal Mine Trail Fund |              |              | Months: 01 To: 11 |      |
| Expenditures             | Amt Budgeted | Expenditures | Remaining         |      |
| Fund Expenditures:       | 46,620.00    | 3,329.59     | 43,290.41         | 7.1% |
| Fund Excess/(Deficit):   | 0.00         | 42,618.92    |                   |      |

2025 BUDGET POSITION TOTALS

| Fund                     | Revenue Budgeted | Received  |       | Expense Budgeted | Spent    |      |
|--------------------------|------------------|-----------|-------|------------------|----------|------|
| 110 Coal Mine Trail Fund | 46,620.00        | 45,948.51 | 98.6% | 46,620.00        | 3,329.59 | 7%   |
|                          | 46,620.00        | 45,948.51 | 98.6% | 46,620.00        | 3,329.59 | 7.1% |

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926  
(509) 925-1564  
brownandjackson107@gmail.com



## Invoice To:

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

Invoice # **I99035**  
Invoice Date **Nov 27, 2025**  
Billing Period **Oct 28, 2025 - Nov 27, 2025**  
Due Date **Dec 27, 2025**

Invoice Amount **\$105.00**

| Customer ID  | PO #                        | Rental #    | Pay Online ID            | Clerk     | Terms         |
|--------------|-----------------------------|-------------|--------------------------|-----------|---------------|
| <b>C5654</b> | <b>Coal Mines Trailhead</b> | <b>R411</b> | <a href="#">9yb6MLYC</a> | <b>RS</b> | <b>Net 30</b> |

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

| Line #                            | Service                                                                                               | Tax Code | Rate     | Qty. | Amount   |
|-----------------------------------|-------------------------------------------------------------------------------------------------------|----------|----------|------|----------|
| 1                                 | Standard-Monthly<br>Oct 28, 2025 - Nov 27, 2025   Standard portable toilet rental - monthly placement |          | \$105.00 | 1    | \$105.00 |
| Invoice Subtotal                  |                                                                                                       |          |          |      | \$105.00 |
| Tax (01) - Kittitas County - 8.1% |                                                                                                       |          |          |      | \$0.00   |
| Invoice Total                     |                                                                                                       |          |          |      | \$105.00 |

## Thank you!

To pay securely online, go to [app.servicecore.com/payment](http://app.servicecore.com/payment). Enter your Customer ID: **C5654** and your Pay Online ID: **9yb6MLYC** then click Submit. Enter your payment info and click Pay. That's it!

We appreciate your business.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

Detach and return (#9 envelope)

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

## Remit To:

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926

Customer ID # **C5654**  
Invoice # **I99035**  
Invoice Date **Nov 27, 2025**  
Billing Period **Oct 28, 2025 - Nov 27, 2025**  
Due Date **Dec 27, 2025**  
Invoice Total **\$105.00**  
Payments **(\$0.00)**

Invoice Due **\$105.00**

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926  
(509) 925-1564  
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

Invoice # **I99520**  
Invoice Date **Dec 27, 2025**  
Billing Period **Nov 28, 2025 - Dec 27, 2025**  
Due Date **Jan 26, 2026**

Invoice Amount **\$105.00**

|                             |                                     |                         |                                           |                    |                        |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------------|--------------------|------------------------|
| Customer ID<br><b>C5654</b> | PO #<br><b>Coal Mines Trailhead</b> | Rental #<br><b>R411</b> | Pay Online ID<br><a href="#">PrKuqjem</a> | Clerk<br><b>RS</b> | Terms<br><b>Net 30</b> |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------------|--------------------|------------------------|

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

| Line #                            | Service                                                                                               | Tax Code | Rate     | Qty. | Amount   |
|-----------------------------------|-------------------------------------------------------------------------------------------------------|----------|----------|------|----------|
| 1                                 | Standard-Monthly<br>Nov 28, 2025 - Dec 27, 2025   Standard portable toilet rental - monthly placement |          | \$105.00 | 1    | \$105.00 |
| Invoice Subtotal                  |                                                                                                       |          |          |      | \$105.00 |
| Tax (01) - Kittitas County - 8.1% |                                                                                                       |          |          |      | \$0.00   |
| Invoice Total                     |                                                                                                       |          |          |      | \$105.00 |

Thank you!

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Detach and return (#9 envelope)

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

Remit To:

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926

Customer ID # **C5654**  
Invoice # **I99520**  
Invoice Date **Dec 27, 2025**  
Billing Period **Nov 28, 2025 - Dec 27, 2025**  
Due Date **Jan 26, 2026**  
Invoice Total **\$105.00**  
Payments **(\$0.00)**

Invoice Due **\$105.00**

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926  
(509) 925-1564  
brownandjackson107@gmail.com



Invoice To:

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

Invoice # **I99945**  
Invoice Date **Jan 27, 2026**  
Billing Period **Dec 28, 2025 - Jan 27, 2026**  
Due Date **Feb 26, 2026**

Invoice Amount **\$115.00**

|                             |                                     |                         |                                           |                    |                        |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------------|--------------------|------------------------|
| Customer ID<br><b>C5654</b> | PO #<br><b>Coal Mines Trailhead</b> | Rental #<br><b>R411</b> | Pay Online ID<br><a href="#">3cLfP4wH</a> | Clerk<br><b>RS</b> | Terms<br><b>Net 30</b> |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------------|--------------------|------------------------|

Site: Cle Elum Trail Head, 119 W 1st St Cle Elum, WA 98922

| Line #                            | Service                                                                                               | Tax Code | Rate     | Qty. | Amount   |
|-----------------------------------|-------------------------------------------------------------------------------------------------------|----------|----------|------|----------|
| 1                                 | Standard-Monthly<br>Dec 28, 2025 - Jan 27, 2026   Standard portable toilet rental - monthly placement |          | \$115.00 | 1    | \$115.00 |
| Invoice Subtotal                  |                                                                                                       |          |          |      | \$115.00 |
| Tax (01) - Kittitas County - 8.1% |                                                                                                       |          |          |      | \$0.00   |
| Invoice Total                     |                                                                                                       |          |          |      | \$115.00 |

Thank you!

To pay securely online, go to [app.servicecore.com/payment](http://app.servicecore.com/payment). Enter your Customer ID: **C5654** and your Pay Online ID: **3cLfP4wH** then click Submit. Enter your payment info and click Pay. That's it!

We appreciate your business. Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up. New Rates Beginning January 2026. Recent increases in the state minimum wage, state taxes, and supplies have made this rate increase necessary to maintain our high standards and continue providing exceptional service.

Detach and return (#9 envelope)

City of Cle Elum  
119 W. 1st St  
Cle Elum, WA 98922

Remit To:

Brown and Jackson  
107 N Main St  
Ellensburg, WA 98926

Customer ID # **C5654**  
Invoice # **I99945**  
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Due Date **Feb 26, 2026**  
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Payments **(\$0.00)**

Invoice Due **\$115.00**