

CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

CITY TREASURER
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

City Council
Agenda
November 13, 2023
6:00 PM



119 W FIRST STREET
CLE ELUM, WA 9922

MAYOR
JAY MCGOWAN

MAYOR PRO-TEMPORE
KEN RATLIFF

CITY COUNCIL
JOHN GLONDO
BETH WILLIAMS
SIW BAY-HANSEN
STEVEN HARPER
MATTHEW LUNDH
SARAH LACKEY

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

1. **Call to Order, Pledge of Allegiance, and Roll Call**

a. November 13, 2023 Sign In Sheet

2. **Executive Session 42.30.110(i)**

Pursuant to RCW 42.30.110(i): To discuss with legal counsel representing the agency litigation or potential litigation to which the agency is or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

a. Executive Session Script

3. **Public Comment – Limited to 5 Minutes**

4. **Announcements, Appointments, Awards & Recognition**

5. **Consent Agenda**

Items listed have been distributed to Council Members in advance for study and will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on a regular Agenda at the request of a Council Member or at the request of a member of the public with concurrence of a Council Member:

a. Approve the Minutes of the Council Meeting Dated October 23, 2023.

b. Approve the Accounts Payable Vouchers Dated November 13, 2023 \$1,110,947.92 -As Approved by the Budget Committee

c. Approve Payroll Vouchers Dated November 13, 2023 \$249,523.02 - As Approved by the Budget Committee

6. **Approval of Meeting Agenda**

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7. **Officer Reports**

City Administrator, Planning Department, Police Chief, Fire Chief, Veolia

- a. City Administrator - Rob Omans
- b. City Planner HLA - Colleda Monick
- c. Veolia - William LaRue
- d. Police Department - Cheif Albo
- e. Fire Chief - Ed Mills

8. **Public Appearances – 15-Minute Limit**

9. **Business Requiring Public Hearings**

- a. 2024 Preliminary Budget - Finance Director Newcomb
- b. 2023-026 Resolution of the City of Cle Elum, Washington, Adopting the 2024 Water Rates Fee Schedule - Utility Committee
- c. 2023-027 Resolution of the City of Cle Elum, Washington, Adopting the 2024 Sewer Rate Fee Schedule - Utility Committee
- d. Ordinance 1658 Sewer Regulations, Establishing Cle Elum Municipal Code Section 13.08.380 Regarding Collection - Utility Committee
- e. Ordinance 1660 Amending Cle Elum Municipal Code 8.08.200 Related to Schedule of Garbage Charges - Utility Committee

10. **Unfinished Business**

- a. Establishing a Salary Commission - Employee Relations Committee
- b. Mini Excavator
- c. 2023 Forest Stewardship Plan - Phil Hess

11. **New Business**

- a. First Street Downtown Revitalization Phase 3 Consultant Agreement - HLA
- b. Progress Estimate #4 & Final First Street & Douglas Munro Intersection Improvements - Knobel's Electric Inc. - HLA
- c. Progress Estimate #1 Second Street & Rossetti Way Water Main Improvement Ascent Foundations & More - HLA
- d. Progress Estimate #5 First Street Downtown Revitalization Phase 3C Ascent Foundation & More - HLA
- e. 2023-024 Resolution Authorizing the Mayor to Sign UKC Youth Baseball Agreement Extension - City Administrator Omans
- f. 2023-026 Resolution of the City of Cle Elum, Washington, Adopting the 2024 Water Rates Fee Schedule - Utility Committee
- g. 2023-027 Resolution of the City of Cle Elum, Washington, Adopting the 2024 Sewer Rate Fee Schedule - Utility Committee
- h. Ordinance 1658 Sewer Regulations, Establishing Cle Elum Municipal Code Section

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13.08.380 Regarding Collection - Utility Committee

- i. Ordinance 1660 Amending Cle Elum Municipal Code 8.08.200 Related to Schedule of Garbage Charges - Utility Committee
- j. Discussion of Ice Melt on Sidewalks

12. **Report of Committees**

- a. Mountain Madness 2023 Lodging Tax Application - Lodging Tax Committee
- b. Christmas In Cle Elum Fireworks 2023 Lodging Tax Application Kittitas County Chamber
- c. Employee Relations Committee

13. **Adjournment by Motion**

Next Regular Council Meeting: November 27, 2023 at 6:00 pm

City of Cle Elum Council Meeting

November 13, 2023, 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below.

Please sign in:

Name	Address	PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
Brian Tate Pam + Non-Kano	324 Washington 239 Sagebush	bftate1@yahoo.com
Larry Stauffer	266 Lower Teal Rd	
Carol Nelson	1710 Sunlight Dr.	

EXECUTIVE SESSION SCRIPT

Date: November 13, 2023

Starting Time: 6:05 p.m.

"The city council will now meet in executive session for a period of 30 minutes to discuss with legal counsel representing the agency litigation or potential litigation. Executive Session: per RCW 42.30.110(i)."

(Identify the RCW that applies)

"The council is not expected to take final action following the executive session."

If an extension is required, the mayor/presiding officer emerges from the room in which the session is being held and makes the following announcement:

(Time: 6:35 a.m. / p.m.)

"The council is extending the executive session for a period of 15 minutes, until 6:50 a.m. / p.m."

(Ending Time: 6:50 a.m. / p.m.)

Note: The city council may hold executive sessions from which the public may be excluded, for those purposes set forth in [RCW 42.30.110](#). Before convening an executive session, the mayor/presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. Should the session require more time, a public announcement shall be made that the session is being extended.

Give this form to the city clerk upon completion.

This form does not constitute legal advice. Consult with counsel regarding sufficiency of your script.

DRAFT

CLE ELUM CITY COUNCIL

MINUTES

OCTOBER 23, 2023

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. **Call to Order, Pledge of Allegiance, and Roll Call**

Steven Harper - Councilmember
Beth Williams - Councilmember
Siw Bay-Hanson - Councilmember
Ken Ratliff - Councilmember
John Glondo - Councilmember
Matthew Lundh - Councilmember
Sarah Lackey - Councilmember
Jay McGowan - Mayor
Debbie Lee - Clerk
Rob Omans - City Administrator
Robin Newcomb - Finance Director
Rich Albo - Chief of Police

a. October 23, 2023 Sign In Sheet

2. **Public Comment – Limited to 5 Minutes**

Brian Tate - Is concerned about the crime committed on July 21, 2023. Mr. Tate has visited the Mayor a couple of times and still has concerns about the use of the alley, with the hazards and debris. Mr. Tate talked about a tree house in the alley that looked to be unstable. Mr. Tate also talked about dead end streets needing barricades and signage to state that the street is a dead end. This is for fire safety.

3. **Announcements, Appointments, Awards & Recognition**

4. **Consent Agenda**

MOTION: Councilmember Harper made a motion to approve the consent agenda; seconded by Councilmember Lundh.

MOTION CARRIED: 7 yes 0 no.

a. Approve the Minutes of the Council Meeting Dated October 9, 2023

b. Approve the Minutes of the 2024 Budget Study Session Dated October 16, 2023.

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- c. Approve the Account Payable Vouchers Dated October 23, 2023 \$688,409.98 - As Approved by the Budget Committee

5. Approval of Meeting Agenda

MOTION: Councilmember Harper made a motion to approve the agenda as amended by adding Council Comment and Concern before Officer Reports #6; seconded by Councilmember Lundh.

MOTION CARRIED: 7 yes 0 no.

6. Comments and Concerns

Councilmember Harper made a statement regarding unions being formed since May and the council needs to be aware of this, the city needs to be transparent and council needs to be involved.

Mayor McGowan stated that the process has been outlined in the email that the attorney sent.

Councilmember Lundh informed council that on November 4th from 4:00 - 6:00 p.m. AWC will be at Dru Bru and encourages the council to attend.

Mayor McGowan stated that council should be mindful of a quorum.

7. Officer Reports

Rob Omans - City Administrator

Fire Chief Mills reported to City Administrator Omans that the Fire Department has installed about 45 fire detectors in different homes throughout the city. This is a great program and citizens should take advantage of this.

The third and final phase of the Downtown Revitalization Project has been advertised and the bid opening is November 30, 2023.

The Public Hearing for the 2024 Property Tax is scheduled for tonight's meeting. There will be two more Public Hearings for the 2024 Budget, on November 13th and November 27th.

Boo Elum is an approved event.

The city is applying for a cemetery grant to help with placing irrigation in the cemetery. This grant is due by the 31st of October.

Councilmember Lundh asked when the city would hear about the remaining \$1 million for the Downtown Revitalization Project. City Administrator Omans stated that the city is still waiting to

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hear from TIB.

Police Chief - Rich Albo

Chief Albo stated that the Police Department has started the hiring process via Facebook, the city website, newspaper and other sites. The job closes on November 7th, 2023.

The cars and RV's along a portion of railroad have been removed with the help of BNSF.

The Police Department received a bid to apply heat tape to the roof. This is scheduled for next week.

Saturday October 8, 2023 is Drug Take Back Day. There is a box located at the Police Department. This box is also available all year long. There is also one located at Safeway.

Chief Albo reminded everyone that Halloween was approaching and encouraged everyone to wear reflective clothing and carry flashlights.

8. Public Appearances – 15-Minute Limit

a. Carpenter Library By-Laws - Library Board Member Ann Pierson

Library Board Member Ann Pierson wanted to thank everyone for recognizing the library and she presented the by-laws.

Ms. Pierson reported that the circulation of in-person books has increased tremendously and online services are higher as well.

The Library Board advocates funds and supports the library.

Councilmember Harper would like the library board policies to be inline with the city policies.

The policies are posted on the library website.

b. Cle Elum Downtown Association - Jordan Peterson

Ms. Peterson reported that she met with some students from the elementary school and they had some ideas of events that they would like to see. These events were a haunted house, interactive art downtown, a costume contest, more fundraisers and a pie in the face event. The Downtown Association will work with all of the ideas and see what they can do to add to future events.

The Upper Kittitas County Rec Center is in the design phase.

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Councilmember Williams asked if the Flag Pole Park was going to be lit up this year. Ms. Peterson stated yes and with an additional sign that says JOY.

See attached report.

9. Business Requiring Public Hearings

- a. Ordinance 1655 2024 Property Tax Levy - Finance Director Newcomb

MOTION: Councilmember Harper made a motion to approve Ordinance 1655 2024 Property Tax Levy; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

Finance Director Newcomb informed council about the levy and that just because the increase is 1% does not necessarily mean taxes are going to increase, as there are a lot of variables regarding property tax values.

Mayor McGowan opened the Public Hearing at 6:37 p.m. and closed at 6:38 p.m. with no public comment.

10. Unfinished Business

- a. Resolution 2023-025 Public Records Policy - Council

MOTION: Councilmember Harper made a motion to approve Resolution 2023-025; seconded by Councilmember Lundh.

MOTION CARRIED: 7 yes 0 no.

11. New Business

- a. Ordinance 1657 An Ordinance Vacating a Portion of the Right of Way Renfro - HLA Colleda Monick

Colleda Monick read her staff report and stated that the city followed all state and municipal codes with this vacation.

MOTION: Councilmember Harper made a motion to approve Ordinance 1657 Renfro ROW Vacation; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

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- b. First Street Downtown Revitalization Phases 3A & 3B Progress Estimate #7 Belsaas & Smith \$136,753.14 - City Administrator Omans

MOTION: Councilmember Lundh made a motion to approve Progress Estimate #7 First Street Downtown Revitalization; seconded by Councilmember Lackey.

MOTION CARRIED: 7 yes 0 no.

Discussion was had regarding adding pay requests to the consent agenda.

Councilmember Ratliff stated he would like them kept on the agenda as it highlights the progress and work that has been made on the project.

- c. Municipal Engineering Service Columbia Avenue Extension Railroad Crossing Feasibility Study Award to HLA - City Administrator Omans

MOTION: Councilmember Lundh made a motion to award the engineering services for Columbia Avenue Extension Railroad Crossing Feasibility Study to HLA; seconded by Councilmember Lackey.

MOTION CARRIED: 7 yes 0 no.

- d. Municipal Engineering Service First Street Improvements Phase 3 STBG Grant Funded Award to HLA - City Administrator Omans

MOTION: Councilmember Lundh made a motion to award First Street Improvements Downtown Revitalization Phase 3 C engineering services to HLA; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

- e. Ordinance 1656 2023 Budget Amendment - Finance Director Newcomb

Finance Director Newcomb stated that she hopes that this is the only budget amendment the city will have this year, but there might be another one before the end of the year. One of the main amendments was for litigation and legal fees related to this.

Councilmember Ratliff asked if this was a housekeeping issue. Newcomb stated yes.

Councilmember Williams asked if the mini excavator was for rental or repair. Newcomb stated that the budget number reflects a new purchase and how it is split between all funds. Councilmember Ratliff also stated that just because the budget reflects a dollar amount, it does not mean that it's a guarantee that the item can be purchased.

Councilmember Harper would like to table the budget amendment until the next meeting and possibly have budget amendments go through the budget committee first. Finance Director Newcomb stated that this amendment needs to be approved tonight or the city budget would be out of compliance.

MOTION: Councilmember Harper made a motion to approve Ordinance 1656 2023 Budget Amendment; seconded by Councilmember Lackey.

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MOTION CARRIED: 7 yes 0 no.

12. Report of Committees

a. Salary Survey

Discussion was had regarding the salary survey that was presented. It was explained that City Administrator Omans looked at the population and similar budgets of nearby cities.

Councilmember Ratliff would like to have the salary study with the same cities that were used last time council requested this information.

Council would like Mayor McGowan to write a letter to Upper Kittitas County Rec Center stating the city's support for the center.

b. 2024 Budget Study Session Responses

Council discussed the budget study session responses.

Some of the points made were that the city needs to look at comparables for commercial and rental property rates and see if the city is charging enough rent. The council instructed Finance Director Newcomb to move money from HLA Planning to City Planner, so the city makes it a priority to hire a planner next year. The council also suggested hiring a professional firm to look for a planner. Future budgets should consider rate increases in water and sewer to put extra revenue into reserves and maintenance. Also, the city needs to make sure that regional partners pay their fair share. Discussion was also had about implementing traffic fines within the municipal code. This would help revenue.

c. Updated 5 Year Budget Report 2024 #4 102023 Fund 406 change only

The 2024 Preliminary Budget will have a Public Hearing on November 13th, 2023 and the Final Budget will have a Public Hearing on November 27th, 2023. The council will not have a 2024 Budget Study Session on October 30, 2023.

d. Cle Elum Rental Properties

The council asked for the rental property information. This was attached after the meeting and handed out to the council during the meeting.

Discussion was had regarding the Public Works Director position and if an Engineering Degree should be a requirement. The council also discussed the Event Secretary position and not piling work on current employees, possibly creating a part-time position for this job.

The Employee Relations Committee will meet and go over the different job descriptions as well as the Salary Ordinance regarding council pay.

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13. Adjournment by Motion

MOTION: Councilmember Harper made a motion to adjourn.

MOTION CARRIED: 7 yes 0 no.

Adjourn: 8:30 p.m.

Jay McGowan, Mayor

Debbie Lee, Clerk

CHECK REGISTER

City Of Cle Elum

10/24/2023 To: 11/13/2023

Time: 13:05:15 Date: 11/08/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4805	10/24/2023	Claims	1	EFT	WA State Dept of Licensing	108.00	Gun Permits 982, 983, 984, 986, 987, 988
5035	10/24/2023	Claims	1	EFT	Cintas Corporation	276.97	Mats/Towels/Uniforms/Cleaning 10/17
5045	10/24/2023	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit #989
5090	10/26/2023	Claims	1	EFT	Pitney Bowes Global Financial Services L	143.55	postage machine ink cartridge/city hall
5093	10/26/2023	Claims	1	EFT	Columbia Bank now Umpqua	211,270.00	Water/Sewer Consolidated Loan Pmt #7 of #15
5130	10/30/2023	Claims	1	EFT	Crystal Springs	84.16	City Hall water
5142	10/30/2023	Claims	1	EFT	Cintas Corporation	276.97	Public Works Mats, Towels, Uniforms, Cleaning 10/23
5143	10/31/2023	Claims	1	EFT	Chase Paymentech	200.91	October merchant fees/Non Utility
5144	10/31/2023	Claims	1	EFT	Chase Paymentech	907.53	Merchant fees October/Utility
5147	10/31/2023	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit 990
5150	11/01/2023	Claims	1	EFT	Century Link	1,531.27	Telephones Fire Dept 674-5785; Telephones Fire Dept 674-1748; Telephones Library 674-2313; Telephones Public Works 674-5126; Telephones Water Plant 674-3963; Telephones City Hall 674-2262; Telephones
5151	10/31/2023	Claims	1	EFT	Century Link	60.85	Long Distance/October
5152	11/01/2023	Claims	1	EFT	T-Mobile C/O Technology Assoc.	119.50	Backup internet city hall/fire/police/water plant
5153	11/01/2023	Claims	1	EFT	U.S. Cellular	98.08	M2M water plant lines
5154	11/01/2023	Claims	1	EFT	U.S. Cellular	438.98	Cellular phones fire, admin, public works
5155	11/01/2023	Claims	1	EFT	United Health Care Insurance Company	472.25	Sam Krahenbuhl LEOFF 1 supplemental
5157	11/01/2023	Claims	1	EFT	Gigabeam Internet	57.00	Fire dept internet
5158	11/01/2023	Claims	1	EFT	Wholesail Networks	1,260.00	City internet
5221	11/01/2023	Claims	1	EFT	Methodworks	356.73	October monthly IT patching and backup/disaster recovery software license
5227	11/02/2023	Claims	1	EFT	11:11 systems	200.00	City Firewall
5234	11/02/2023	Claims	1	EFT	Xpress Bill Pay	578.18	Merchant fees/October
5237	10/31/2023	Claims	1	EFT	American Express	29.98	October American Express merchant fees
5249	11/03/2023	Claims	1	EFT	Inland Networks	25.00	Library alarm monitoring
5255	11/03/2023	Claims	1	EFT	Methodworks	2,513.33	IT for October -- Police, Fire, Water/Sewer Plants, City Hall
5268	11/06/2023	Claims	1	EFT	Puget Sound Energy	2,900.61	TIB LED Conversion street lights and 1st and Harris street lights for Downtown Revitalization Project/10-3 to 10-30
5269	11/06/2023	Claims	1	EFT	Cintas Corporation	276.97	Mats/Towels/Uniforms/Cleaning 10/31/public works
5270	11/06/2023	Claims	1	EFT	Umpqua Bank	10,746.24	City Hall binders, boxcase council storage, cables, Goto Subscription, flags, duster, microsoft software, floormats, fire internet, RWC Tranny repair, coffee, AWC plan job posting; Public works vac tr
5285	11/07/2023	Claims	1	EFT	City of Cle Elum	6,756.32	Water Sewer Bills/October usage/Fire, Police, Library, City Hall, Parks, Bathrooms, Rentals

CHECK REGISTER

City Of Cle Elum

10/24/2023 To: 11/13/2023

Time: 13:05:15 Date: 11/08/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5290	11/07/2023	Claims	1	EFT	Reserve Account Pitney Bowes Bank Inc.	2,000.00	City Hall postage
5296	11/13/2023	Claims	1	45994	911 Supply	32.48	Police dept belt
5297	11/13/2023	Claims	1	45995	Jane Agar	270.00	Library Cleaning/October
5298	11/13/2023	Claims	1	45996	Virgil D Amick	321.49	Permit Tech Training/Exam Per Diem mileage and meals
5299	11/13/2023	Claims	1	45997	Ascent Foundations	434,190.69	Rossetti Way Water Main Improvements Pay Estimate #1 PWTF Loan; First Street Phase 3C Project COG Grant; Retainage for the Crystal Creek Water Main Crossing Project
5300	11/13/2023	Claims	1	45998	Ashbaugh Beal	51,202.00	City Heights Arbitration/September Services
5301	11/13/2023	Claims	1	45999	Bator Lumber	182.42	Nails for Coal Mine Trail; Construction lags for Coal Mine Trail
5302	11/13/2023	Claims	1	46000	Brown and Jackson Septic	105.00	Coal Mine Trail Port A Potty
5303	11/13/2023	Claims	1	46001	Canon Financial Services, Inc.	622.46	City Hall Copier Lease -- October; Public Works and Library copy leases
5304	11/13/2023	Claims	1	46002	Jeff Casebeer	199.17	Refund w/s 2141.0 - 211 WSECOND ST
5305	11/13/2023	Claims	1	46003	Cintas Fire 636525	6,276.10	Public Works fire extinguisher services; City Hall Fire Extinguishers Services; Library Fire Extinguishers Services; Fire Dept fire extinguisher services -- Columbia Ave; Fire Dept fire extinguisher s
5306	11/13/2023	Claims	1	46004	Cle Elum Farm and Home	404.47	City Hall 3 range volt tester; City Hall tire pump; police dry erase board, bulk items, wood screw, wall hanger kit, drill driver; Fire Dept. double sided tape, tape mounting; Fire Dept. ace bag 39 g
5307	11/13/2023	Claims	1	46005	Cle Elum Hardware	80.40	flat bed flap disc 40 grt, cut whl steel, cut off wheel; truck build, 9" pro solution, flap disc; flat bed locknut 3 pk, uf cable connect
5308	11/13/2023	Claims	1	46006	Co-Energy	711.68	Regional 15w/40 for generators
5309	11/13/2023	Claims	1	46007	Copiers Northwest Inc.	500.29	Break room copier overage; Public works and library copier usage 10/1 to 10/31; City hall copier overage 10/1 to 10/31
5310	11/13/2023	Claims	1	46008	D Square Energy LLC	1,574.47	Fire Dept -- Generator transfer switch cvr
5311	11/13/2023	Claims	1	46009	H.D. Fowler	4,257.34	Storz Fire/hydrant adapters x 14 -- fire and public works
5312	11/13/2023	Claims	1	46010	Heritage Law	2,000.00	October defense attorney fees
5313	11/13/2023	Claims	1	46011	Phil Hess	2,460.00	DNR Forest Stewardship Plan
5314	11/13/2023	Claims	1	46012	Huntington Technology Finance	3,657.75	Police dept camera lease; Police dept in car camera lease #2
5315	11/13/2023	Claims	1	46013	Ironclad Company	509.16	Public Works repair of mini excavator
5316	11/13/2023	Claims	1	46014	James Oil/Pacific Pride	781.37	Public works fuel 10/16 to 10/31

CHECK REGISTER

City Of Cle Elum

10/24/2023 To: 11/13/2023

Time: 13:05:15 Date: 11/08/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5317	11/13/2023	Claims	1	46015	Jerrol's	912.13	Fire dept calculator; Fire Dept tape cartridges and cleaner; City hall/copy paper; City Hall Epson -- returned; 2 reams perforated paper; City Hall calendars, pens, paper, laminated tape, scott towels
5318	11/13/2023	Claims	1	46016	Kelleher Motor Company	6,312.19	Police Dept wheel assembly; Police Dept Ford Truck SER #8978 -- water pump
5319	11/13/2023	Claims	1	46017	Kenyon Disend, PLLC	36,251.66	October Kenyon Disend attorney fees -- City Heights Streetlight Franchise; October Kenyon Disend attorney fees -- City Heights; October Kenyon Disend attorney fees -- Bullfrog Flats; October Kenyon Di
5320	11/13/2023	Claims	1	46018	Kittitas County Auditor	2,758.74	8/1/23 Election Costs; Lien release #202310300031/Kilpatrick
5321	11/13/2023	Claims	1	46019	Kittitas County EMS & Trauma Care Council	2,705.75	4th Qtr EMS Interlocal Agreement
5322	11/13/2023	Claims	1	46020	Kittitas County Sheriff Department	13,306.79	3rd Qtr Inmate Interlocal Agreement
5323	11/13/2023	Claims	1	46021	Kittitas County Solid Waste	437.00	Public works clean up of old abandoned trailers
5324	11/13/2023	Claims	1	46022	Knobel's Electric, Inc.	183,908.44	Douglas Munro TIB Grant Final #4 progress estimate
5325	11/13/2023	Claims	1	46023	Kroesen's Uniform Company	16.06	Police Dept nametags
5326	11/13/2023	Claims	1	46024	Law Office of Mark W. Garka, PLLC	3,000.00	October Prosecution Services
5327	11/13/2023	Claims	1	46025	Marson & Marson	11.65	concrete for streets
5328	11/13/2023	Claims	1	46026	Edwin L Mills	395.36	Fire Chief Per Diem for Fire Inspector 1 class 10/29 to 11/3
5329	11/13/2023	Claims	1	46027	Mountain Auto Parts	1,376.67	FIRE connector/coupler; FIRE wall plate, battery pack, adapter,coupler; FIRE coupler/adapter; Police LED 22 in exact fit beam; Police spin on fluid filter; Steering wheel position sensor/spin on fluid
5330	11/13/2023	Claims	1	46028	Mueller & Partin Inc.	12,982.50	City Heights Arbitration Consultant -- September
5331	11/13/2023	Claims	1	46029	Northern Kittitas County Tribune	588.45	Ad for Mini Excavator; Ad for City Hall Insulation bid; 2024 Property Tax Levy Ordinance 1655 second run; Ordinance 1655 2024 Property Tax Levy First Run; Ord 1659 Police Markings; 2024 Preliminary Bu
5332	11/13/2023	Claims	1	46030	One Call Concepts, Inc	24.61	Call 811 tickets x23
5333	11/13/2023	Claims	1	46031	Pape Machinery	1,227.57	50D mini excavator evaluation for repairs
5334	11/13/2023	Claims	1	46032	Perteet Inc.	3,831.25	City Heights Planning/October/Bldg Permits, Phase 2 zone 3 water main; City Heights Planning Declaration Perteet/October; Sun Communities October Planning Services
5335	11/13/2023	Claims	1	46033	Pro Rentals & Sales Inc.	37.46	Public works propane

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City Of Cle Elum

Time: 13:05:15 Date: 11/08/2023

10/24/2023 To: 11/13/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

_____ John Glondo	Date _____
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_____ Steven Harper	Date _____
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_____ Ken Ratliff	Date _____
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Payroll

CHECK REGISTER

City Of Cle Elum

Time: 12:27:48 Date: 11/02/2023

10/06/2023 To: 11/03/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4909	10/20/2023	Payroll	1	EFT		1,200.00	
4910	10/20/2023	Payroll	1	EFT		1,500.00	
4911	10/20/2023	Payroll	1	EFT		1,200.00	
4912	10/20/2023	Payroll	1	EFT		2,000.00	
4913	10/20/2023	Payroll	1	EFT		1,600.00	
4914	10/20/2023	Payroll	1	EFT		1,900.00	
4915	10/20/2023	Payroll	1	EFT		1,300.00	
4916	10/20/2023	Payroll	1	EFT		500.00	
4917	10/20/2023	Payroll	1	EFT		2,000.00	
4918	10/20/2023	Payroll	1	EFT		750.00	
4919	10/20/2023	Payroll	1	EFT		1,100.00	
4920	10/20/2023	Payroll	1	EFT		1,600.00	
4921	10/20/2023	Payroll	1	EFT		2,500.00	
4922	10/20/2023	Payroll	1	EFT		1,750.00	
4923	10/20/2023	Payroll	1	EFT		2,500.00	
4924	10/20/2023	Payroll	1	EFT		2,000.00	
4925	10/20/2023	Payroll	1	EFT		600.00	
4926	10/20/2023	Payroll	1	EFT		2,000.00	
4927	10/20/2023	Payroll	1	EFT		1,000.00	
4928	10/20/2023	Payroll	1	EFT		2,000.00	
4930	10/20/2023	Payroll	1	EFT	Umpqua Bank	20,000.00	941 Draws Quarter 4
5166	11/03/2023	Payroll	1	EFT		1,873.62	
5167	11/03/2023	Payroll	1	EFT		1,194.03	
5168	11/03/2023	Payroll	1	EFT		6,806.35	
5169	11/03/2023	Payroll	1	EFT		2,457.02	
5170	11/03/2023	Payroll	1	EFT		1,813.90	
5171	11/03/2023	Payroll	1	EFT		2,167.47	
5172	11/03/2023	Payroll	1	EFT		2,870.57	
5173	11/03/2023	Payroll	1	EFT		227.46	
5174	11/03/2023	Payroll	1	EFT		1,496.56	
5175	11/03/2023	Payroll	1	EFT		2,214.32	
5176	11/03/2023	Payroll	1	EFT		3,538.03	
5177	11/03/2023	Payroll	1	EFT		227.46	
5178	11/03/2023	Payroll	1	EFT		49.89	
5180	11/03/2023	Payroll	1	EFT		4,178.58	
5181	11/03/2023	Payroll	1	EFT		2,073.33	
5182	11/03/2023	Payroll	1	EFT		126.77	
5183	11/03/2023	Payroll	1	EFT		4,116.83	
5184	11/03/2023	Payroll	1	EFT		4,240.97	
5185	11/03/2023	Payroll	1	EFT		2,897.47	
5186	11/03/2023	Payroll	1	EFT		227.46	
5187	11/03/2023	Payroll	1	EFT		3,971.50	
5188	11/03/2023	Payroll	1	EFT		2,069.59	
5190	11/03/2023	Payroll	1	EFT		227.46	
5191	11/03/2023	Payroll	1	EFT		5,001.56	
5193	11/03/2023	Payroll	1	EFT		2,328.74	
5194	11/03/2023	Payroll	1	EFT		2,719.13	
5195	11/03/2023	Payroll	1	EFT		3,510.30	
5196	11/03/2023	Payroll	1	EFT		3,873.22	
5197	11/03/2023	Payroll	1	EFT		125.96	
5198	11/03/2023	Payroll	1	EFT		372.56	
5199	11/03/2023	Payroll	1	EFT		1,233.68	
5200	11/03/2023	Payroll	1	EFT		1,363.07	
5201	11/03/2023	Payroll	1	EFT		227.46	
5202	11/03/2023	Payroll	1	EFT		2,022.15	
5203	11/03/2023	Payroll	1	EFT		3,339.99	
5204	11/03/2023	Payroll	1	EFT		3,930.09	

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City Of Cle Elum

10/06/2023 To: 11/03/2023

Time: 12:27:48 Date: 11/02/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5205	11/03/2023	Payroll	1	EFT		49.89	
5206	11/03/2023	Payroll	1	EFT		610.56	
5207	11/03/2023	Payroll	1	EFT		3,637.35	
5208	11/03/2023	Payroll	1	EFT		227.46	
5213	11/03/2023	Payroll	1	EFT	AWC Health Insurance	31,060.77	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Asuris 250 Med/Den/Vis
5214	11/03/2023	Payroll	1	EFT	Colonial Life	604.26	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Colonial Insurance Pre; Pay Cycle(s) 11/03/2023 To 11/03/2023 - Colonial Insurance
5215	11/03/2023	Payroll	1	EFT	HRA VEBA Trust Contributions	6,308.00	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Veba
5216	11/03/2023	Payroll	1	EFT	Northwest Admin Transfer Acct	3,425.50	Pay Cycle(s) 11/03/2023 To 11/03/2023 - NW Admin RWT/Dental
5217	11/03/2023	Payroll	1	EFT	Teamsters Local #760	717.00	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Teamsters Dues
5218	11/03/2023	Payroll	1	EFT	UEBT	11,517.00	Pay Cycle(s) 11/03/2023 To 11/03/2023 - UEBT Medical Vision
5219	11/03/2023	Payroll	1	EFT	Umpqua Bank	22,842.32	941 Deposit for Pay Cycle(s) 11/03/2023 - 11/03/2023
5220	11/03/2023	Payroll	1	EFT	Washington State Support Registry	126.42	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Child Support
5230	11/03/2023	Payroll	1	EFT	WA State Dept of Retirement Sys.	28,810.21	Pay Cycle(s) 11/03/2023 To 11/03/2023 - PERS2; Pay Cycle(s) 11/03/2023 To 11/03/2023 - LEOFF2; Pay Cycle(s) 11/03/2023 To 11/03/2023 - PERS 3; Pay Cycle(s) 11/03/2023 To 11/03/2023 - Deferred Comp
5179	11/03/2023	Payroll	1	45989		217.46	
5189	11/03/2023	Payroll	1	45990		1,002.68	
5192	11/03/2023	Payroll	1	45991		2,485.49	
5209	11/03/2023	Payroll	1	45992	Bill Rolcik Memorial Fund	110.00	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Bill Rock Mem Fund
5210	11/03/2023	Payroll	1	45993	WCTPTF	3,656.10	Pay Cycle(s) 11/03/2023 To 11/03/2023 - Teamsters Pension Trust
						511 Legislative	1,883.91
						512 Judicial	5,834.63
						513 Executive	12,975.28
						514 Financial, Recording & Elections	11,179.43
						521 Police Department	99,588.44
						522 Fire Department	12,345.04
						536 Cemetery	1,948.19
						558 Planning & Community Devel	6,870.41
						572 Libraries	9,921.40
						576 Park Facilities	6,901.59
						580 Non Expenditures	-2,878.28
						001 Current Expense/General Fund	166,570.04
						542 Streets - Maintenance	11,567.20
						101 Street Fund	11,567.20
						521 Police Department	10,828.80
						554 Environmental Services	3,670.46

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City Of Cle Elum

10/06/2023 To: 11/03/2023

Time: 12:27:48 Date: 11/02/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		104	Police 3/10's Sales Tax Fund			14,499.26	
		534	Water Utilities			26,661.13	
		401	Water Fund			26,661.13	
		537	Garbage & Solid Waste			9,228.00	
		402	Sanitary Fund			9,228.00	
		535	Sewer			13,583.57	
		538	Combined Utilities			7,413.82	
		409	Sewer Fund			20,997.39	
						249,523.02	Payroll: 249,523.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

John Glondo

Date _____

Steven Harper

Date _____

Ken Ratliff

Date _____

 11-3-23

[illegible]

	Cities Used Last Year	Population		
1	City of Algona	3,315		
2	City of Benton City	3,810		
3	City of Buckley	5,555		
4	City of Cashmere	3,355		
5	City of Castle Rock	2,460		
6	City of Chelan	4,470		
7	City of Chewelah	2,580		
8	City of Cle Elum	2,255		
9	City of Clyde Hill	3,115		
10	City of Colfax	2,785		
11	City of Colville	4,925		
12	City of Connell	4,960		
13	City of Dayton	2,445		
14	City of Deer Park	4,925		
15	City of Elma	3,480		
16	City of Everson	3,135		
17	City of Forks	3,395		
18	City of Gold Bar	2,305		
19	City of Goldendale	3,485		
20	City of Granger	3,775		
21	City of Granite Falls	4,775		
22	City of Kalama	3,070		
23	City of La Center	3,890		
24	City of Leavenworth	2,590		
25	City of Mattawa	3,575		
26	City of Medical Lake	4,870		
27	City of Medina	2,925		
28	City of Montesano	4,145		
29	City of Moxee	4,785		
30	City of Okanogan	2,420		
31	City of Omak	4,980		
32	City of Rainier	2,555		
33	City of Raymond	3,110		
34	City of Wapato	4,620		
35	City of Warden	2,625		
36	City of Westport	2,295		
37	City of White Salmon	2,490		
38	City of Zillah	3,215		
39	Town of Eatonville	2,900		
40	Town of Friday Harbor	2,715		

#	Organization	Population	Your job title	Minimum salary	Maximum salary	Flat rate
			City Supervisor/Public Works			
1	City of Moxee	4785	Supervisor/Police Chief			\$9,010.00
2	City of Cle Elum	2255	City Administrator	\$8,946.00	\$10,874.00	
3	City of Leavenworth	2590	City Administrator	\$11,628.00	\$14,134.00	
4	City of Chewelah	2580	City Administrator			\$8,750.00
5	City of Chelan	4470	City Administrator	\$11,869.00	\$14,426.00	
6	Town of Eatonville	2900	Town Administrator	\$10,205.00	\$12,218.00	
7	City of Omak	4980	City Administrator	\$8,483.82	\$9,640.70	
8	City of Kalama	3070	City Administrator			\$9,803.77
9	Town of Friday Harbor	2715	Town Administrator			\$13,886.08
10	City of Granite Falls	4775	City Manager			\$14,588.69
11	City of Warden	2625	City Administrator/Clerk-Treasurer			\$8,815.00
12	City of Clyde Hill	3115	City Administrator			\$14,966.00
13	City of Connell	4960	City Administrator	\$11,158.34	\$13,323.64	
14	City of Algona	3315	City Administrator			
15	City of Goldendale	3485	City Administrator/Public Works Director	\$8,363.03	\$10,189.54	
16	City of Colfax	2785	City Administrator	\$3,400.00	\$7,567.00	
17	City of Medina	2925	City Manager	\$11,963.00	\$16,025.00	
18	City of Buckley	5555	City Administrator	\$12,701.00	\$15,481.00	
			AVERAGES	\$9,871.72	\$12,387.89	\$11,402.79

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Planner, Journey Level	\$6,288	\$7,644	
2	City of Chelan	4470	Planner, Journey Level	\$6,268	\$7,619	
3	Town of Friday Harbor	2715	Planner, Journey Level	\$5,011.21	\$6,961.54	
4	City of Benton City	3810	Planner, Journey Level			\$10,000
5	City of Leavenworth	2590	Planner, Senior Level	5992	6747	
6	City of Benton City	3810	Planner, Senior Level			\$10,000
AVERAGES				\$5,890	\$7,243	\$10,000

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Leavenworth	2590	Building Permit Specialist	\$4,831	\$5,440	
2	City of Chelan	4470	Building Permit Specialist	\$5,415	\$6,581	
3	Town of Eatonville	2900	Building Permit Specialist	\$4,466	\$5,180	
4	City of Kalama	3070	Building Permit Specialist	\$4,224.57	\$4,991.12	
5	City of Connell	4960	Building Permit Specialist	\$4,286.57	\$5,118.39	
6	City of Cashmere	3355	Building Permit Specialist	\$4,054.27	\$4,830.80	
7	City of Medina	2925	Building Permit Specialist	\$5,936	\$6,778	
8	City of Buckley	5555	Building Permit Specialist	\$4,781.00	\$5,996.00	
AVERAGES				\$4,749	\$5,614	

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	City Clerk	\$5,970	\$7,257	
2	City of Leavenworth	2590	City Clerk	\$5,970	\$7,256	
3	City of Chelan	4470	City Clerk	\$8,435	\$10,253	
4	City of Omak	4980	City Clerk	\$6,549.19	\$7,442.26	
5	City of Granite Falls	4775	City Clerk	\$6,104.80	\$8,919.73	
6	City of Connell	4960	City Clerk	\$5,470.87	\$6,532.51	
7	City of Benton City	3810	City Clerk			\$6,619.60
8	City of Rainier	2555	City Clerk	\$5,516		
9	City of Colfax	2785	City Clerk	\$3,136	\$5,006	
10	City of Colville	4925	City Clerk	\$7,240.67	\$8,653.27	
11	City of Medina	2925	City Clerk	\$9,479	\$11,848	
12	City of Buckley	5555	City Clerk	\$7,172	\$8,744	
Averages				\$6,459	\$8,191	\$6,620

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Finance Director	\$8,005	\$9,730	
2	City of Leavenworth	2590	Finance Director	\$8,229	\$10,002	
3	City of La Center	3890	Finance Director			\$10,094
4	City of Chelan	4470	Finance Director	\$9,299	\$11,303	
5	Town of Friday Harbor	2715	Finance Director			\$9,583.33
6	City of Clyde Hill	3115	Finance Director			\$11,060
7	City of Medina	2925	Finance Director	\$9,479	\$11,848	
8	City of Buckley	5555	Finance Director	\$9,511.00	\$11,595.00	
Averages				\$8,905	\$10,896	\$10,246

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Clerical, Journey Level	\$3,521	\$4,280	
2	City of La Center	3890	Clerical, Journey Level	\$4,664	\$5,811	
3	Town of Eatonville	2900	Clerical, Journey Level	\$4,209	\$4,880	
4	Town of Friday Harbor	2715	Clerical, Journey Level	\$4,122.73	\$5,727.27	
5	City of Granite Falls	4775	Clerical, Journey Level	\$6,000.00	\$7,680.51	
6	City of Benton City	3810	Clerical, Journey Level			\$4,215.16
7	City of Rainier	2555	Clerical, Journey Level			\$2,487
8	City of Colville	4925	Clerical, Journey Level	\$3,269.62	\$3,907.50	
Averages				\$4,298	\$5,381	\$3,351

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Clerical, Entry Level	\$2,345.69	\$3,137.15	
2	City of Moxee	4785	Clerical, Entry Level			\$1,520.00
3	City of Cle Elum	2255	Clerical, Entry Level	\$3,280	\$3,987	
4	City of Leavenworth	2590	Clerical, Entry Level	\$3,700	\$4,167	
5	City of Chelan	4470	Clerical, Entry Level	\$4,040	\$4,911	
6	City of Granite Falls	4775	Clerical, Entry Level			\$4,506.67
7	City of Deer Park	4925	Clerical, Entry Level			\$5,255
8	City of Mattawa	3575	Clerical, Entry Level	\$2,774.34	\$3,675.91	
9	City of Benton City	3810	Clerical, Entry Level	\$3,152.50		
Averages				\$3,215.42	\$3,975.61	\$3,760.56

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Kalama	3070	Library Director			\$1,844.40
2	City of Cle Elum	2255	Librarian, Senior Level	\$3,666.00	\$4,455.00	
Averages				\$3,666.00	\$4,455.00	\$1,844.40

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Public Works Director	\$5,101.98	\$7,173.55	
2	City of Cle Elum	2255	Public Works Director	\$7,510	\$9,128	
3	City of Leavenworth	2590	Public Works Director	\$8,861	\$10,771	
4	City of Gold Bar	2305	Public Works Director	\$6,497	\$7,428	
5	City of Chewelah	2580	Public Works Director			\$7,214.00
6	City of Castle Rock	2460	Public Works Director			\$9,105.93
7	City of La Center	3890	Public Works Director			\$11,643
8	City of Chelan	4470	Public Works Director	\$9,299	\$11,303	
9	City of Omak	4980	Public Works Director	\$6,985.74	\$7,938.34	
10	City of Kalama	3070	Public Works Director			\$8,719.53
11	Town of Friday Harbor	2715	Public Works Director			\$10,400.00
12	City of Everson	3135	Public Works Director	\$7,235.73	\$8,600.98	
13	City of Clyde Hill	3115	Public Works Director			\$11,598
14	City of Connell	4960	Public Works Director	\$6,031.64	\$7,202.09	
15	City of Zillah	3215	Public Works Director			\$7,598.79
16	City of Algona	3315	Public Works Director			\$8,882.50
17	City of Cashmere	3355	Public Works Director			\$7,465.54
18	City of Mattawa	3575	Public Works Director	\$5,434.97	\$6,653.57	
19	City of Elma	3480	Public Works Director			\$9,430.37
20	City of Granger	3775	Public Works Director	\$6,192.88	\$7,819.07	
21	City of Colfax	2785	Public Works Director	\$4,279	\$6,192	
22	City of Dayton	2445	Public Works Director			\$6,831.64
23	City of Okanogan	2420	Public Works Director			\$8,393.38
24	City of Raymond	3110	Public Works Director			\$8,007
25	City of Colville	4925	Public Works Director	\$6,444.17	\$7,701.38	
26	City of Medina	2925	Public Works Director	\$9,479	\$13,032	
27	City of Buckley	5555	Public Works Director	\$8,846.00	\$10,783.00	
28	City of Benton City	3810	Public Works Director			\$5,246.91
Averages				\$7,014.15	\$8,694.71	\$8,609.76

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Moxee	4785	Public Works Field Supervisor			\$5,670.00
2	City of Cle Elum	2255	Public Works Field Supervisor	\$5,283	\$6,421	
3	City of Leavenworth	2590	Public Works Field Supervisor	\$6,107	\$6,878	
4	City of Gold Bar	2305	Public Works Field Supervisor	\$5,090	\$5,820	
5	City of Chelan	4470	Public Works Field Supervisor	\$6,939	\$8,435	
6	City of Omak	4980	Public Works Field Supervisor	\$5,823.47	\$6,617.58	
7	City of Kalama	3070	Public Works Field Supervisor	\$5,780.56	\$6,252.01	
8	Town of Friday Harbor	2715	Public Works Field Supervisor	\$5,261.77	\$8,058.85	
9	City of Granite Falls	4775	Public Works Field Supervisor	\$6,714.93	\$8,589.71	
10	City of Connell	4960	Public Works Field Supervisor	\$4,962.24	\$5,925.18	
11	City of Algona	3315	Public Works Field Supervisor	\$5,652.15	\$6,869.54	
12	City of Cashmere	3355	Public Works Field Supervisor	\$5,709.60	\$6,553.73	
13	City of Goldendale	3485	Public Works Field Supervisor	\$5,570.93	\$6,787.63	
14	City of Rainier	2555	Public Works Field Supervisor			\$6,437
15	City of Dayton	2445	Public Works Field Supervisor			\$5,150.00
16	City of Colville	4925	Public Works Field Supervisor	\$5,052.30	\$6,037.97	
17	City of Medina	2925	Public Works Field Supervisor	\$7,078	\$8,292	
18	City of Buckley	5555	Public Works Field Supervisor	\$6,693.00	\$7,758.00	
Averages				\$ 5,847.86	\$ 7,019.75	\$ 5,752.33

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Maintenance Worker, Journey Level	\$3,352.69	\$4,795.06	
2	City of Moxee	4785	Maintenance Worker, Journey Level			\$5,250.00
3	City of Leavenworth	2590	Maintenance Worker, Journey Level	\$4,831	\$5,440	
4	City of Gold Bar	2305	Maintenance Worker, Journey Level	\$4,188	\$4,788	
5	City of La Center	3890	Maintenance Worker, Journey Level	\$4,988	\$6,216	
6	City of Chelan	4470	Maintenance Worker, Journey Level	\$5,685	\$6,911	
7	Town of Eatonville	2900	Maintenance Worker, Journey Level	\$4,466	\$5,180	
8	City of Kalama	3070	Maintenance Worker, Journey Level	\$4,726.71	\$5,390.56	
9	Town of Friday Harbor	2715	Maintenance Worker, Journey Level	\$4,328.87	\$6,630.03	
10	City of Granite Falls	4775	Maintenance Worker, Journey Level	\$5,463.88	\$6,821.29	
11	City of Warden	2625	Maintenance Worker, Journey Level	\$4,500	\$5,190	
12	City of Clyde Hill	3115	Maintenance Worker, Journey Level	\$6,178	\$7,150	
13	City of Connell	4960	Maintenance Worker, Journey Level	\$3,702.90	\$4,421.46	
14	City of Zillah	3215	Maintenance Worker, Journey Level			\$5,087
15	City of Algona	3315	Maintenance Worker, Journey Level	\$5,700.59	\$6,599.77	
16	City of Cashmere	3355	Maintenance Worker, Journey Level	\$3,601.87	\$5,191.33	
17	City of Mattawa	3575	Maintenance Worker, Journey Level	\$3,622.09	\$5,173.90	
18	City of Westport	2295	Maintenance Worker, Journey Level	\$4,679	\$5,973	
19	City of Benton City	3810	Maintenance Worker, Journey Level			\$5,246.90
20	City of Goldendale	3485	Maintenance Worker, Journey Level	\$3,959.16	\$5,584.20	
21	City of Elma	3480	Maintenance Worker, Journey Level	\$4,004	\$5,005	
22	City of Rainier	2555	Maintenance Worker, Journey Level			\$3,664
23	City of Dayton	2445	Maintenance Worker, Journey Level	\$3,808.00	\$4,414.40	
24	City of Okanogan	2420	Maintenance Worker, Journey Level	\$4,496.27	\$4,889.73	
25	City of Raymond	3110	Maintenance Worker, Journey Level	\$4,780	\$5,390	
26	City of Colville	4925	Maintenance Worker, Journey Level	\$4,175.95	\$4,990.65	
27	City of Medina	2925	Maintenance Worker, Journey Level	\$5,818	\$6,759	
28	City of Cle Elum	2255	Heavy Equipment Operator	\$4,223	\$5,133	
29	City of Castle Rock	2460	Heavy Equipment Operator			\$1,150
Averages				\$4,553.29	\$5,584.89	\$4,079.58

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Mechanic	\$4,554	\$5,535	
2	City of Leavenworth	2590	Mechanic	\$4,978	\$5,606	
3	City of Chewelah	2580	Mechanic			\$4,484
4	City of Chelan	4470	Mechanic	\$5,415	\$6,581	
5	City of Omak	4980	Mechanic			
6	City of Westport	2295	Mechanic	\$4,456	\$5,689	
7	City of Elma	3480	Mechanic	\$4,121	\$5,152	
8	City of Okanogan	2420	Mechanic	\$4,863.73	\$5,290.13	
9	City of Raymond	3110	Mechanic	\$4,780	\$5,390	
10	City of Colville	4925	Mechanic	\$4,594.87	\$5,491.29	
11	City of Buckley	5555	Mechanic	\$5,332.00	\$6,182.00	
Averages				\$4,788	\$5,657	\$4,484

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Maintenance Worker, Entry Level	\$2,902.02	\$4,182.87	
2	City of Moxee	4785	Maintenance Worker, Entry Level			\$4,940.00
3	City of Cle Elum	2255	Maintenance Worker, Entry Level	\$3,655	\$4,443	
4	City of Leavenworth	2590	Maintenance Worker, Entry Level	\$2,105	\$4,128	
5	City of Gold Bar	2305	Maintenance Worker, Entry Level			\$3,068
6	City of Castle Rock	2460	Maintenance Worker, Entry Level			\$4,334.27
7	City of La Center	3890	Maintenance Worker, Entry Level	\$4,468	\$5,569	
8	City of Chelan	4470	Maintenance Worker, Entry Level	\$4,677	\$5,685	
9	City of Kalama	3070	Maintenance Worker, Entry Level	\$3,314.07	\$5,362.83	
10	Town of Friday Harbor	2715	Maintenance Worker, Entry Level	\$4,328.87	\$6,013.64	
11	City of Granite Falls	4775	Maintenance Worker, Entry Level	\$4,468.81	\$6,686.09	
12	City of Everson	3135	Maintenance Worker, Entry Level	\$4,337	\$5,324	
13	City of Deer Park	4925	Maintenance Worker, Entry Level			\$5,255
14	City of Warden	2625	Maintenance Worker, Entry Level	\$3,775	\$4,009	
15	City of Clyde Hill	3115	Maintenance Worker, Entry Level			\$4,961
16	City of Zillah	3215	Maintenance Worker, Entry Level	\$4,378.32	\$4,685	
17	City of Algona	3315	Maintenance Worker, Entry Level	\$4,710.34	\$5,717.88	
18	City of Mattawa	3575	Maintenance Worker, Entry Level	\$2,891.93	\$4,128.00	
19	City of Benton City	3810	Maintenance Worker, Entry Level			\$4,299.78
20	City of Goldendale	3485	Maintenance Worker, Entry Level	\$3,420.07	\$4,167.02	
21	City of Rainier	2555	Maintenance Worker, Entry Level			\$3,040
22	City of Granger	3775	Maintenance Worker, Entry Level	\$3,603.60	\$4,966.00	
23	City of Dayton	2445	Maintenance Worker, Entry Level	\$3,230.40	\$3,697.60	
24	City of Okanogan	2420	Maintenance Worker, Entry Level	\$3,901.73	\$4,244.93	
25	City of Raymond	3110	Maintenance Worker, Entry Level	\$4,559	\$5,141	
26	City of Buckley	5555	Maintenance Worker, Entry Level	\$5,332.00	\$6,182.00	
Averages				\$3,897.80	\$4,964.89	\$4,271.15

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Police Chief	\$5,101.98	\$7,173.55	
2	City of Cle Elum	2255	Police Chief	\$7,581	\$9,215	
3	City of Chewelah	2580	Police Chief			\$7,638.60
4	City of Castle Rock	2460	Police Chief			\$8,958.33
5	Town of Eatonville	2900	Police Chief			\$12,016.67
6	City of Omak	4980	Police Chief	\$7,828.05	\$8,895.52	
7	City of Kalama	3070	Police Chief			\$9,279.71
8	City of Everson	3135	Police Chief	\$7,971.71	\$9,420.89	
9	City of Warden	2625	Police Chief			\$7,405
10	City of Clyde Hill	3115	Police Chief			\$13,384
11	City of Connell	4960	Police Chief	\$9,085.41	\$10,375.83	
12	City of Zillah	3215	Police Chief			\$7,598.79
13	City of Algona	3315	Police Chief			\$11,024.58
14	City of Mattawa	3575	Police Chief	\$8,166.67	\$9,166.67	
15	City of Westport	2295	Police Chief			\$8,551
16	City of Goldendale	3485	Police Chief	\$7,667.07	\$9,341.58	
17	City of Elma	3480	Police Chief			\$9,704.93
18	City of Granger	3775	Police Chief	\$6,046.00	\$8,038.66	
19	City of Colfax	2785	Police Chief	\$5,285	\$6,250	
20	City of Raymond	3110	Police Chief	\$6,565.33	\$8,232.00	
21	City of Colville	4925	Police Chief	\$6,444.17	\$7,701.38	
22	City of Medina	2925	Police Chief	\$11,676	\$14,592	
23	City of Buckley	5555	Police Chief	\$11,815.00	\$14,401.00	
Averages				\$7,787.18	\$9,446.47	\$9,556.16

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Sergeant	\$5,588.33	\$5,804.58	
2	City of Moxee	4785	Sergeant			\$6,657.00
3	City of Cle Elum	2255	Sergeant	\$6,764	\$7,240	
4	City of Chewelah	2580	Sergeant			\$5,912.67
5	City of Castle Rock	2460	Sergeant			\$6,235.55
6	City of Omak	4980	Sergeant			\$7,103
7	City of Kalama	3070	Sergeant			\$7,723.70
8	City of Connell	4960	Sergeant	\$5,705.84	\$6,813.07	
9	City of Zillah	3215	Sergeant	\$5,666.16	\$6,071	
10	City of Algona	3315	Sergeant	\$7,909.00	\$9,614.17	
11	City of Mattawa	3575	Sergeant			\$6,195.18
12	City of Westport	2295	Sergeant	\$7,003	\$7,262	
13	City of Goldendale	3485	Sergeant	\$5,889.49	\$7,175.77	
14	City of Elma	3480	Sergeant			\$8,195
15	City of Granger	3775	Sergeant	\$4,841.00	\$5,864.36	
16	City of Raymond	3110	Sergeant			\$6,900
17	City of Colville	4925	Sergeant	\$5,718.07	\$6,833.62	
18	City of Medina	2925	Sergeant	\$8,757	\$10,395	
19	City of Buckley	5555	Sergeant			\$9,200.00
Averages				\$6,384.19	\$7,307.36	\$7,124.68

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Police Officer	\$4,181.17	\$5,214.67	
2	City of Moxee	4785	Police Officer	\$5,480.00	\$5,883.00	
3	City of Cle Elum	2255	Police Officer	\$5,206	\$6,327	
4	City of Chewelah	2580	Police Officer	\$4,223.23	\$5,439.40	
5	City of Castle Rock	2460	Police Officer	\$4,929.65	\$5,799.58	
6	Town of Eatonville	2900	Police Officer	\$6,934	\$8,041	
7	City of Omak	4980	Police Officer	\$5,355	\$6,380	
8	City of Kalama	3070	Police Officer	\$5,207.86	\$6,716.26	
9	City of Everson	3135	Police Officer	\$5,741.90	\$6,873.87	
10	City of Warden	2625	Police Officer	\$4,670	\$5,154	
11	City of Clyde Hill	3115	Police Officer	\$6,385	\$8,424	
12	City of Connell	4960	Police Officer	\$5,043.13	\$6,021.76	
13	City of Zillah	3215	Police Officer	\$4,232.72	\$5,316.03	
14	City of Algona	3315	Police Officer	\$6,033.25	\$7,333.67	
15	City of Mattawa	3575	Police Officer	\$5,024	\$5,319	
16	City of Westport	2295	Police Officer	\$5,961	\$6,677	
17	City of Goldendale	3485	Police Officer	\$5,205.01	\$6,341.80	
18	City of Elma	3480	Police Officer	\$6,108	\$7,126	
19	City of Granger	3775	Police Officer	\$4,679.00	\$5,864.36	
20	City of Colfax	2785	Police Officer	\$3,926	\$5,158	
21	City of Raymond	3110	Police Officer	\$4,946	\$5,716	
22	City of Colville	4925	Police Officer	\$5,231.83	\$6,252.52	
23	City of Medina	2925	Police Officer	\$7,432	\$9,182	
24	City of Buckley	5555	Police Officer	\$6,409.00	\$8,000.00	

Averages	\$5,356.03	\$6,440.04
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#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Records Clerk, Police Office	\$3,614.08	\$3,888.00	
2	City of Moxee	4785	Records Clerk, Police Office			\$5,360.00
3	City of Cle Elum	2255	Records Clerk, Police Office	\$4,916	\$5,975	
4	City of Castle Rock	2460	Records Clerk, Police Office	\$4,059.18	\$5,068.03	
5	Town of Eatonville	2900	Records Clerk, Police Office	\$4,466	\$5,180	
6	City of Omak	4980	Records Clerk, Police Office	\$3,328.40	\$4,509.24	
7	City of Kalama	3070	Records Clerk, Police Office	\$4,224.57	\$5,240.68	
8	City of Everson	3135	Records Clerk, Police Office	\$4,470	\$5,434	
9	City of Warden	2625	Records Clerk, Police Office			\$3,736
10	City of Clyde Hill	3115	Records Clerk, Police Office			\$6,351
11	City of Connell	4960	Records Clerk, Police Office	\$3,888.05	\$4,642.53	
12	City of Zillah	3215	Records Clerk, Police Office	\$3,969.26	\$4,712.84	
13	City of Algona	3315	Records Clerk, Police Office	\$4,601.97	\$5,581.85	
14	City of Westport	2295	Records Clerk, Police Office	\$3,947	\$5,281	
15	City of Goldendale	3485	Records Clerk, Police Office	\$4,311.51	\$5,253.15	
16	City of Elma	3480	Records Clerk, Police Office	\$3,499	\$4,914	
17	City of Raymond	3110	Records Clerk, Police Office	\$3,409	\$4,678	
18	City of Medina	2925	Records Clerk, Police Office	\$5,818	\$6,759	
19	City of Buckley	5555	Records Clerk, Police Office	\$4,091.00	\$4,741.00	
Averages				\$4,163.31	\$5,116.15	\$5,149.00

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Forks	3395	Clerical, Entry Level	\$2,345.69	\$3,137.15	
2	City of Moxee	4785	Clerical, Entry Level			\$1,520.00
3	City of Cle Elum	2255	Clerical, Entry Level	\$3,454	\$4,198	
4	City of Leavenworth	2590	Clerical, Entry Level	\$3,700	\$4,167	
5	City of Chelan	4470	Clerical, Entry Level	\$4,040	\$4,911	
6	City of Granite Falls	4775	Clerical, Entry Level			\$4,506.67
7	City of Deer Park	4925	Clerical, Entry Level			\$5,255
8	City of Mattawa	3575	Clerical, Entry Level	\$2,774.34	\$3,675.91	
9	City of Benton City	3810	Clerical, Entry Level	\$3,152.50		
Averages				\$3,244.42	\$4,017.81	\$3,760.56

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Animal Control Officer	\$2,659.20	\$3,298.80	
2	City of Omak	4980	Animal Control Officer	\$3,448.18	\$4,963.98	
3	City of Warden	2625	Animal Control Officer			\$1,500
4	City of Westport	2295	Animal Control Officer	\$4,605	\$5,769	
5	City of Benton City	3810	Animal Control Officer			\$4,811.73
6	City of Granger	3775	Animal Control Officer	\$4,787.46	\$5,275.20	
7	City of Okanogan	2420	Animal Control Officer			\$2,697
8	City of Buckley	5555	Animal Control Officer	\$4,258.00	\$5,183.00	
9	City of Wapato	4620	Animal Control Officer			
Averages				\$3,951.57	\$4,898.00	\$3,002.91

#	Organization	Population	Benchmark position	Minimum salary	Maximum salary	Flat rate
1	City of Cle Elum	2255	Fire Chief			\$6,930
2	City of Chewelah	2580	Fire Chief			\$550.00
3	City of Omak	4980	Fire Chief	\$7,156.44	\$8,132.32	
4	City of Connell	4960	Fire Chief	\$6,649.88	\$7,940.30	
5	City of Raymond	3110	Fire Chief			\$8,435
6	City of Buckley	5555	Fire Chief	\$11,815.00	\$14,401.00	
Averages				\$ 8,540.44	\$ 10,157.87	\$ 5,305.00

JOINT COUNCIL OF TEAMSTERS NO. 28

Affiliated with the International Brotherhood of Teamsters

14675 Interurban Ave S, Suite 301
Tukwila, Washington 98168
(206) 441-7470 • Fax (206) 441-3157

Rick Hicks, President

October 12, 2023

TO ALL LOCAL UNION STAFF

Reference: CPI – US All Cities, Seattle and Urban Alaska Bi-Monthly

Dear Sisters and Brothers:

Please be advised that the Consumer Price Indexes are as follows:

U. S. ALL CITIES AVERAGE – September, 2023

<u>Index</u>	<u>1982-84=100</u>	<u>Percent Change from September 2022</u>
Urban Wage Earners (CPI-W) and Clerical Workers	302.257	3.6%
All Urban Consumers (CPI-U)	307.789	3.7%

SEATTLE-TACOMA-BELLEVUE BI-MONTHLY DATA

<u>Index</u>	<u>1982-84=100</u>	<u>Percent Change from September 2022</u>
Urban Wage Earners (CPI-W) and Clerical Workers	339.034	5.1%
All Urban Consumers (CPI-U)	344.449	5.4%

ANCHORAGE BI-MONTHLY DATA

<u>Index</u>	<u>1982-84=100</u>	<u>Percent Change from August 2022</u>
Urban Wage Earners (CPI-W) and Clerical Workers	261.240	1.4%
All Urban Consumers (CPI-U)	263.407	2.0%

JOINT COUNCIL OF TEAMSTERS NO. 28



**PATTY WARREN
COLLECTIVE BARGAINING/ORGANIZING DIRECTOR**

PW:sg
Enclosures



**YEAR TO YEAR PERCENTAGE INCREASES
IN THE
CONSUMER PRICE INDEX
(U. S. ALL CITIES AVERAGE, SEATTLE and URBAN ALASKA)**

U. S. ALL CITIES AVERAGE

<u>Months</u>	<u>Wage Earners (CPI-W)</u>	<u>All Urban (CPI-U)</u>
October 2021 – October 2022	7.9%	7.7%
November 2021 – November 2022	7.1%	7.1%
December 2021 – December 2022	6.3%	6.5%
January 2022 – January 2023	6.3%	6.4%
February 2022 – February 2023	6.0%	6.3%
March 2022 – March 2023	4.5%	5.0%
April 2022 – April 2023	4.6%	4.9%
May 2022 – May 2023	3.6%	4.0%
June 2022 – June 2023	2.3%	3.0%
July 2022 – July 2023	2.6%	3.2%
August 2022 – August 2023	3.4%	3.7%
September 2022 – September 2023	3.6%	3.7%
 <u>Years*</u>		
2022	6.3%	6.4%
2021	8.2%	7.5%
2020	1.6%	1.4%
2019	2.3%	2.3%
2018	1.3%	1.6%
2017	2.1%	2.1%
2016	2.5%	2.5%
2015	1.2%	1.4%

*Using January to January CPI figures.

**SEATTLE-TACOMA-BELLEVUE
BI-MONTHLY DATA**

<u>Months</u>	<u>Wage Earners (CPI-W)</u>	<u>All Urban (CPI-U)</u>
August 2020 – August 2021	5.1%	5.2%
October 2020 – October 2021	6.3%	6.5%
December 2020 – December 2021	7.8%	7.6%
February 2021- February 2022	8.1%	8.1%
April 2021 – April 2022	8.5%	9.1%
June 2021 – June 2022	9.5%	10.1%
August 2021 – August 2022	9.2%	9.0%
October 2021 – October 2022	9.4%	8.9%
December 2021 – December 2022	7.9%	8.4%
February 2022 – February 2023	7.5%	8.0%
April 2022 – April 2023	6.8%	6.9%
June 2022 – June 2023	4.5%	4.6%
August 2022 – August 2023	5.1%	5.4%

**URBAN ALASKA
BI-MONTHLY DATA**

<u>Months</u>	<u>Wage Earners (CPI-W)</u>	<u>All Urban (CPI-U)</u>
August 2020 – August 2021	5.6%	5.7%
October 2020 – October 2021	6.2%	6.3%
December 2020 – December 2021	7.5%	7.2%
February 2021 – February 2022	7.4%	7.4%
April 2021 – April 2022	7.7%	7.5%
June 2021 – June 2022	11.8%	12.4%
August 2021 – August 2022	7.6%	7.6%
October 2021 – October 2022	7.6%	7.6%
December 2021 – December 2022	4.7%	5.4%
February 2022 – February 2023	3.6%	4.3%
April 2022 – April 2023	2.0%	3.1%
June 2022 – June 2023	-3.1%	-3.3%
August 2022 – August 2023	1.4%	2.0%

*Note: Seattle and Urban Alaska figures are released on a bi-monthly basis on even months only (Feb, April, June, Aug, Oct and Dec)

The next CPI figures will be released on November 13, 2023

CONSUMER PRICE INDEX

URBAN WAGE EARNERS AND CLERICAL WORKERS

U. S. ALL CITIES, ALL ITEMS

			Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
	(1967=100)	W. Earner	465.700	467.000	467.800	468.300	468.300	468.800	469.000	470.000	471.500	472.300	472.200	471.300
		All Urban	476.700	478.200	479.300	479.700	479.600	480.200	480.700	481.600	483.000	484.100	483.900	483.200
<u>2003</u>	(1982-84)	W. Earner	177.700	179.200	180.300	179.800	179.400	179.600	179.600	180.300	181.000	180.700	180.200	179.900
		All Urban	181.700	183.100	184.200	183.800	183.500	183.700	183.900	184.600	185.200	185.000	184.500	184.300
<u>2004</u>	(1982-84)	W. Earner	180.900	181.900	182.900	183.500	184.700	185.300	184.900	185.000	185.400	186.500	186.800	186.000
		All Urban	185.200	186.200	187.400	188.000	189.100	189.700	189.400	189.500	189.900	190.900	191.000	190.300
<u>2005</u>	(1982-84)	W. Earner	186.300	187.300	188.600	190.200	190.000	190.100	191.000	192.100	195.000	195.200	193.400	192.500
		All Urban	190.700	191.800	193.300	194.600	194.400	194.500	195.400	196.400	198.800	199.200	197.600	196.700
<u>2006</u>	(1982-84)	W. Earner	194.000	194.200	195.300	197.200	198.200	198.600	199.200	199.600	198.400	197.000	196.800	197.200
		All Urban	198.300	198.700	199.800	201.500	202.500	202.900	203.500	203.900	202.900	201.800	201.500	201.800
<u>2007</u>	(1982-84)	W. Earner	197.600	198.500	200.160	202.130	203.661	203.910	203.700	203.199	203.899	204.338	205.891	205.777
		All Urban	202.400	203.500	205.350	206.690	207.950	208.350	208.299	207.917	208.490	208.936	210.177	210.036
<u>2008</u>	(1982-84)	W. Earner	206.744	207.254	209.147	210.698	212.788	215.223	216.304	215.247	214.935	212.182	207.296	204.813
		All Urban	211.080	211.693	213.528	214.528	216.632	218.815	219.964	219.086	218.783	216.573	212.425	210.228
<u>2009</u>	(1982-84)	W. Earner	205.700	206.708	207.218	207.925	208.774	210.972	210.526	211.156	211.322	211.549	212.003	211.703
		All Urban	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949
<u>2010</u>	(1982-84)	W. Earner	212.568	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262
		All Urban	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179
<u>2011</u>	(1982-84)	W. Earner	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166
		All Urban	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672
<u>2012</u>	(1982-84)	W. Earner	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889
		All Urban	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601
<u>2013</u>	(1982-84)	W. Earner	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174
		All Urban	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049
<u>2014</u>	(1982-84)	W. Earner	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909
		All Urban	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812
<u>2015</u>	(1982-84)	W. Earner	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366	232.661	232.373	231.721	230.791
		All Urban	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525
<u>2016</u>	(1982-84)	W. Earner	231.061	230.972	232.209	233.438	234.444	235.308	234.789	234.909	235.495	235.732	235.215	236.854
		All Urban	236.916	237.111	238.132	239.261	240.236	241.038	240.647	240.853	241.428	241.729	241.353	242.839
<u>2017</u>	(1982-84)	W. Earner	236.854	237.477	237.656	238.432	238.609	238.813	238.617	239.448	240.939	240.573	240.666	240.526
		All Urban	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524
<u>2018</u>	(1982-84)	W. Earner	241.919	242.988	243.463	244.607	245.770	246.196	246.155	246.336	246.565	247.038	245.933	244.786
		All Urban	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233
<u>2019</u>	(1982-84)	W. Earner	245.133	246.218	247.768	249.332	249.871	249.747	250.236	250.112	250.251	250.894	250.644	250.452
		All Urban	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974
<u>2020</u>	(1982-84)	W. Earner	251.361	251.935	251.375	249.515	249.521	251.054	252.636	253.597	254.004	254.076	253.826	254.081
		All Urban	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474
<u>2021</u>	(1982-84)	W. Earner	255.296	256.843	258.935	261.237	263.612	266.412	267.789	268.387	269.086	271.552	273.042	273.925
		All Urban	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802

			Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
<u>2022</u>	(1982-84)	W. Earner	276.296	278.943	283.176	284.575	288.022	292.542	292.219	291.629	291.854	293.003	292.495	291.051
		All Urban	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797
<u>2023</u>	(1967=100)	W. Earner	293.565	295.057	296.021	297.730	298.382	299.394	299.899	301.551	302.257			
		All Urban	299.170	300.840	301.836	303.363	304.127	305.109	305.691	307.026	307.789			

CITY OF CLE ELUM
Planning Department

AGENDA
STAFF REPORT

AGENDA DATE: *November 13, 2023*

ACTION REQUESTED: *None, Current Planning Update: October 10, 2023 – November 13, 2023*

BACKGROUND:

Current Planning Permits:

1. ***ADU Approval***
2. ***Boundary Line Adjustment*** approval for Dru Bru.
3. ***Wildwood Ranch Subdivision*** – issued a letter of incomplete
4. ***Fowler Creek Annexation***; legal description review process, next step will be submitting petition to county.
5. ***Pre-Application*** meeting for HopeSource, a multi-family/commercial project in the MF zoning district
6. ***Pre-Application*** meeting scheduled with Upper Kittitas County Recreation Center for tomorrow.
7. Processed two ***Sign Permit*** approvals for Starbucks and Les Schwab
8. 47 North – assisting with review process (in review)

Code Enforcement:

1. *Two commercial businesses operating in Residential districts that do not meet code requirements related to Home Occupations;*
2. *Camping in a Camper onsite at a Residential home;*
3. *Sign removal*

General Planning Support:

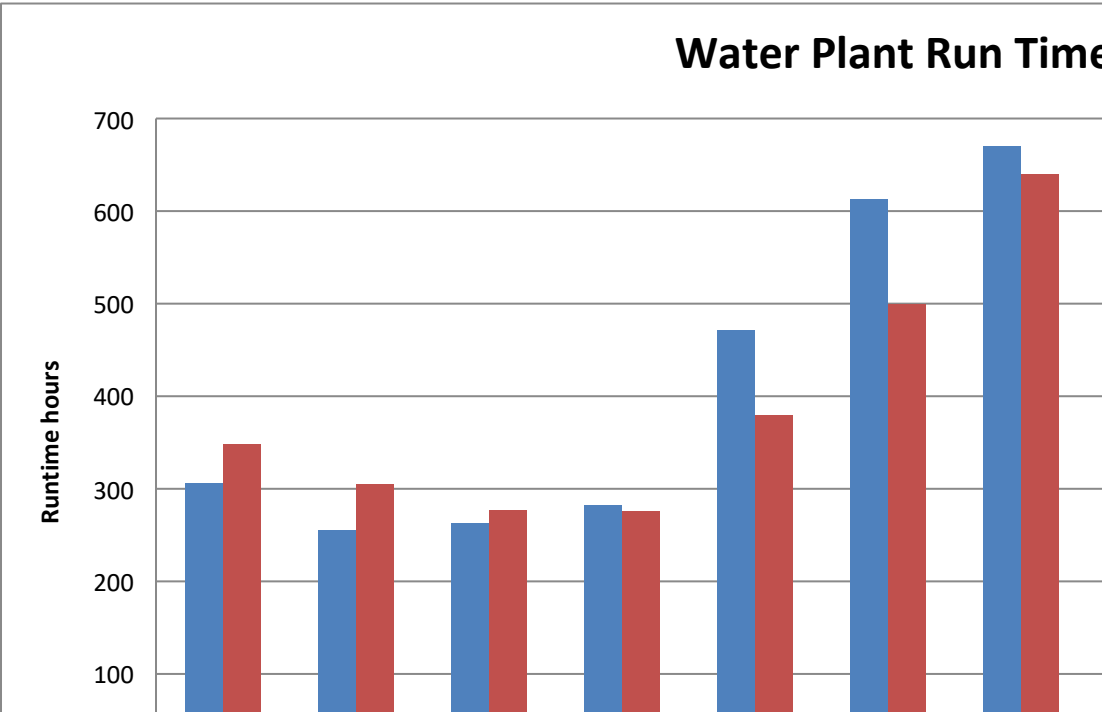
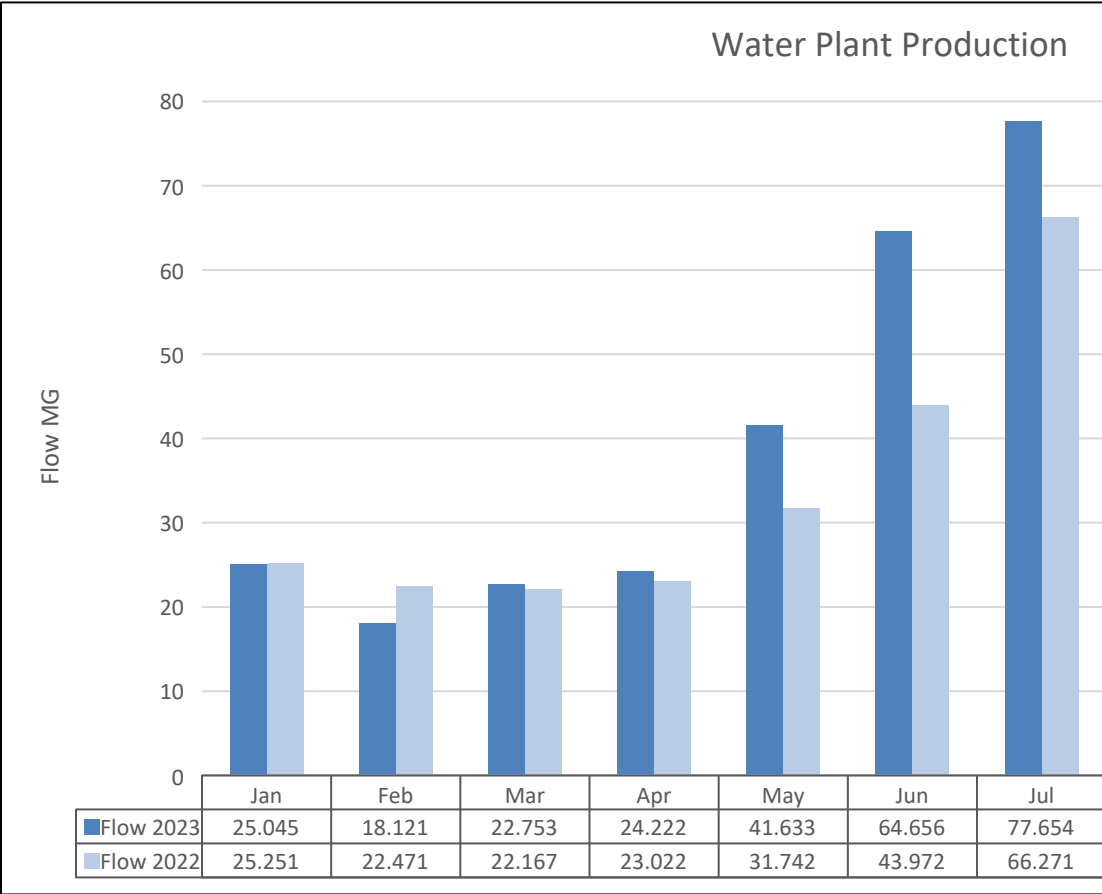
1. *Provided planning support to the public and staff related to: Zoning/Development; Short Term Rentals; Building Permits; Sign Permits; ROW Vacation(s); Pre-Application Meetings; Subdivision/Parcel Segregation; Historic Preservation; Annexation.*
2. *Onsite Support; walk-ins*
3. *Building permit review (residential development)*
4. *Planning Commission –Critical Areas, Common Lot Line*
5. *Council Presentations*

RECOMMENDATION: *None*

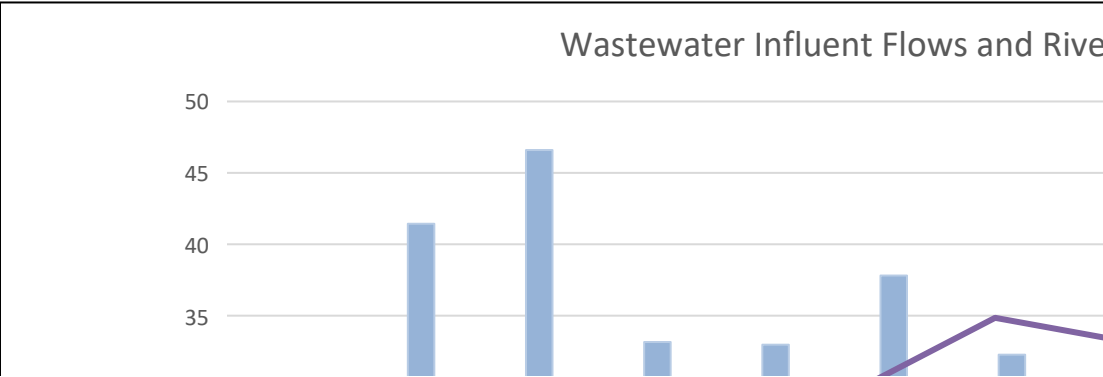
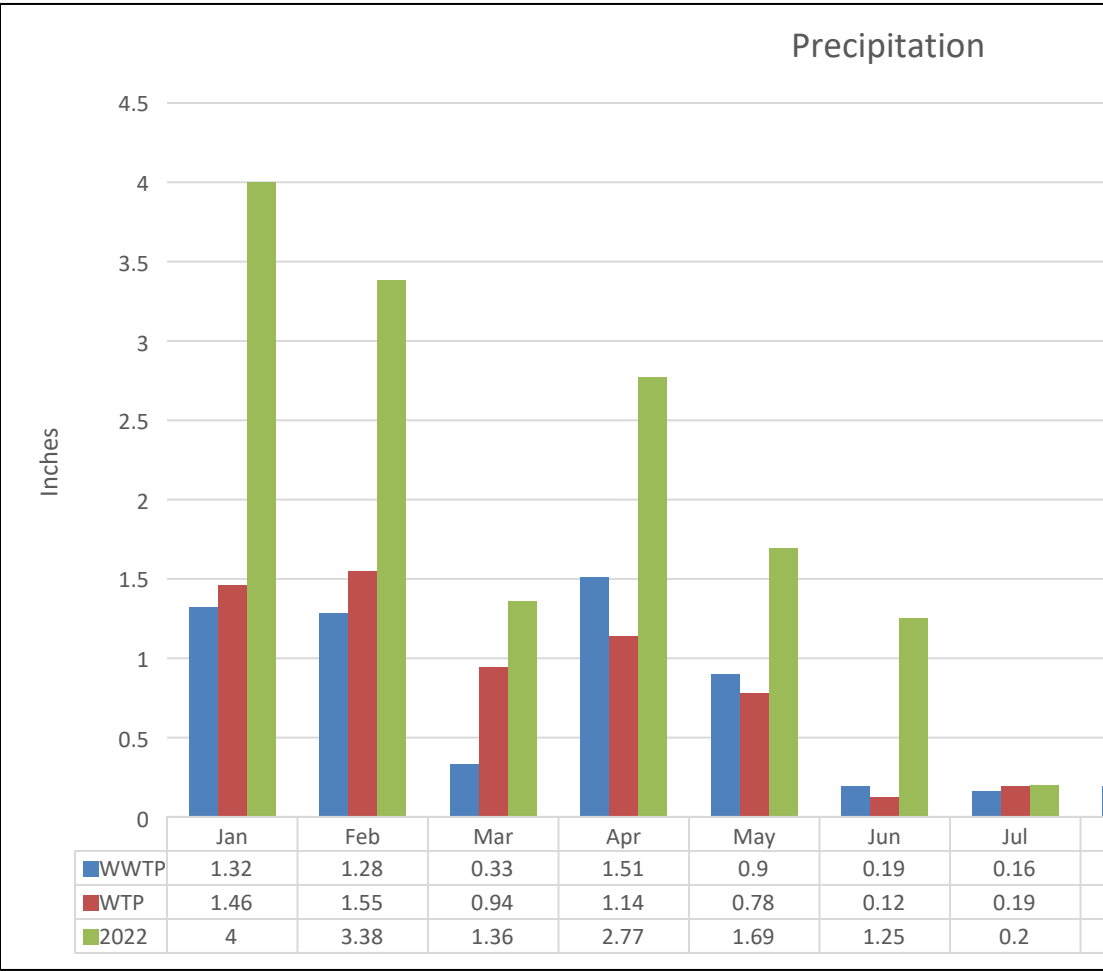
HANDLING: *City Clerk, Council*

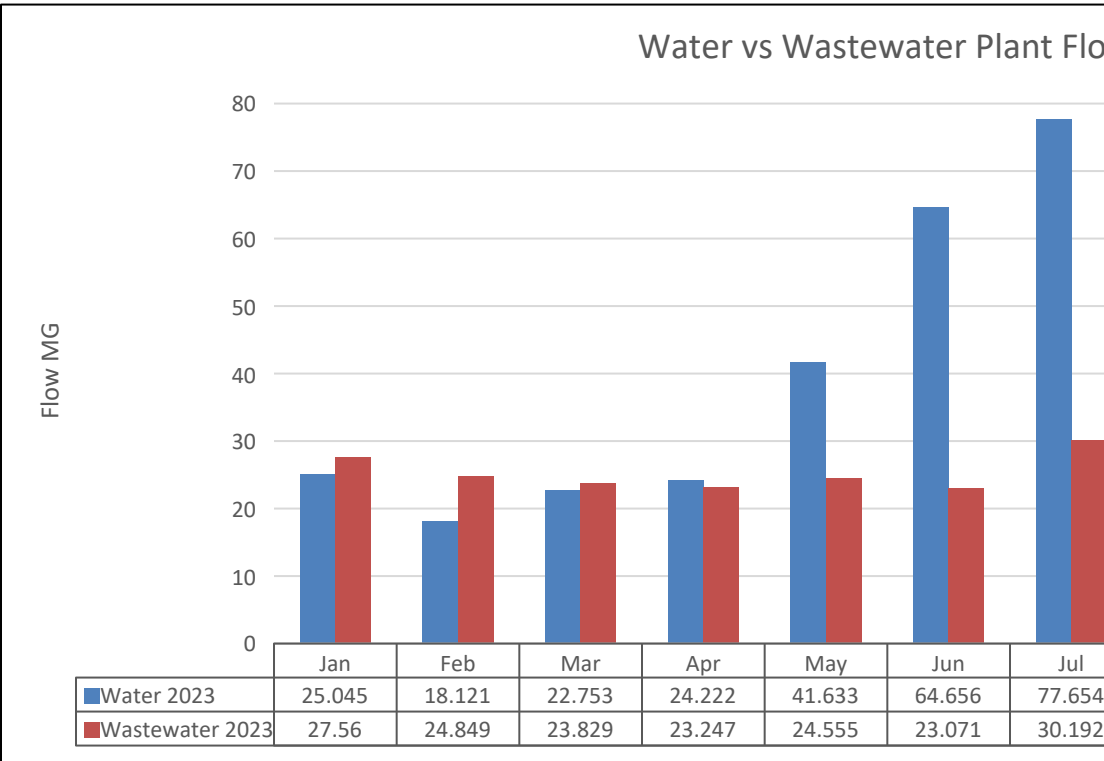
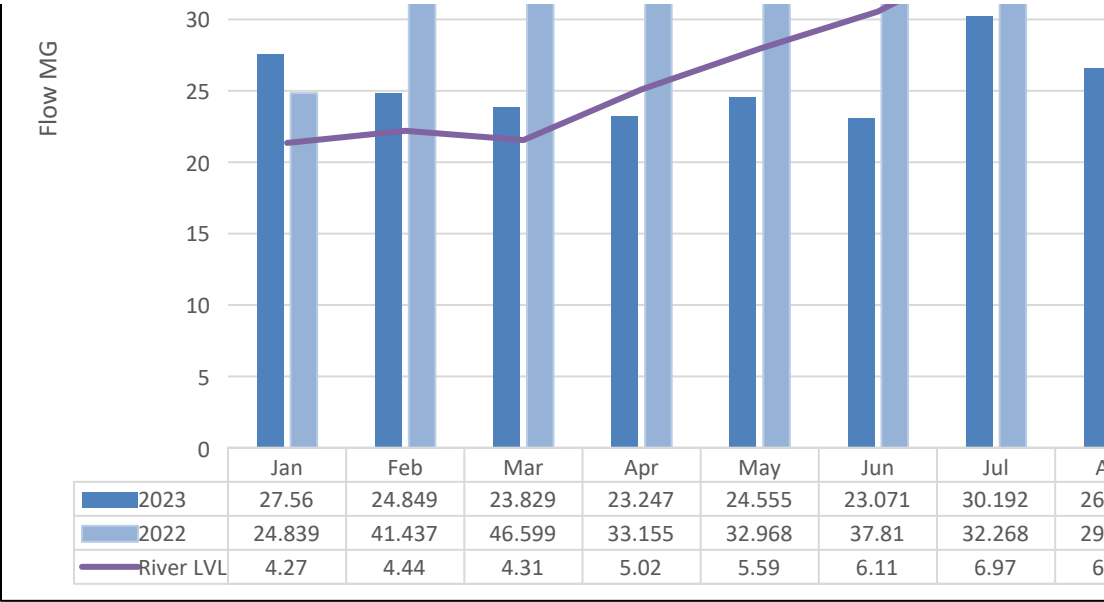
ATTACHMENTS: *None*

LEAD STAFF: *Colleda Monick, HLA*

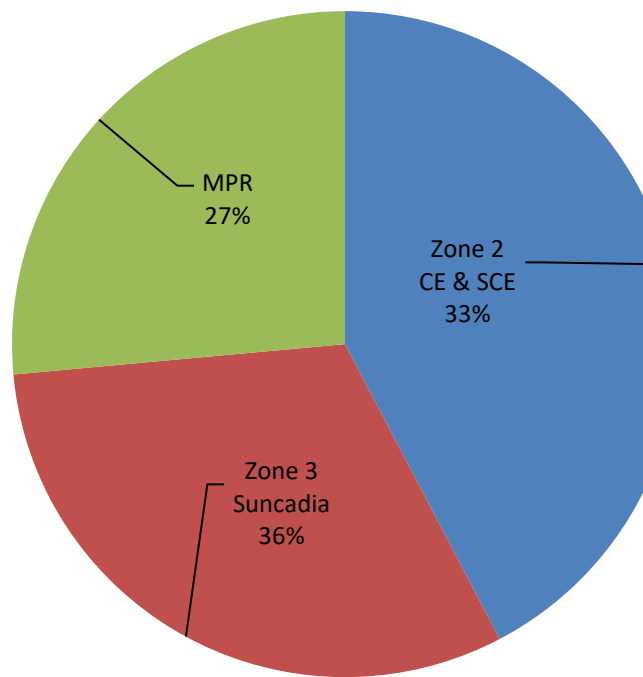


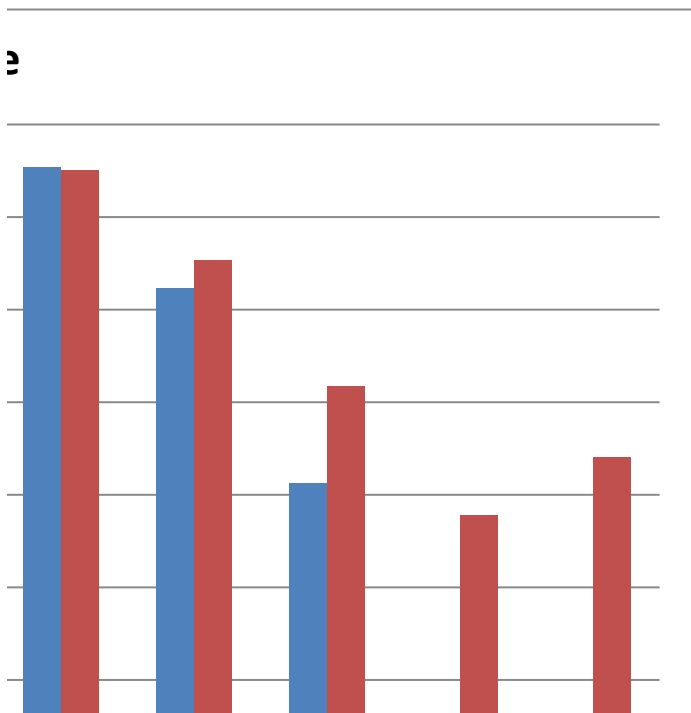
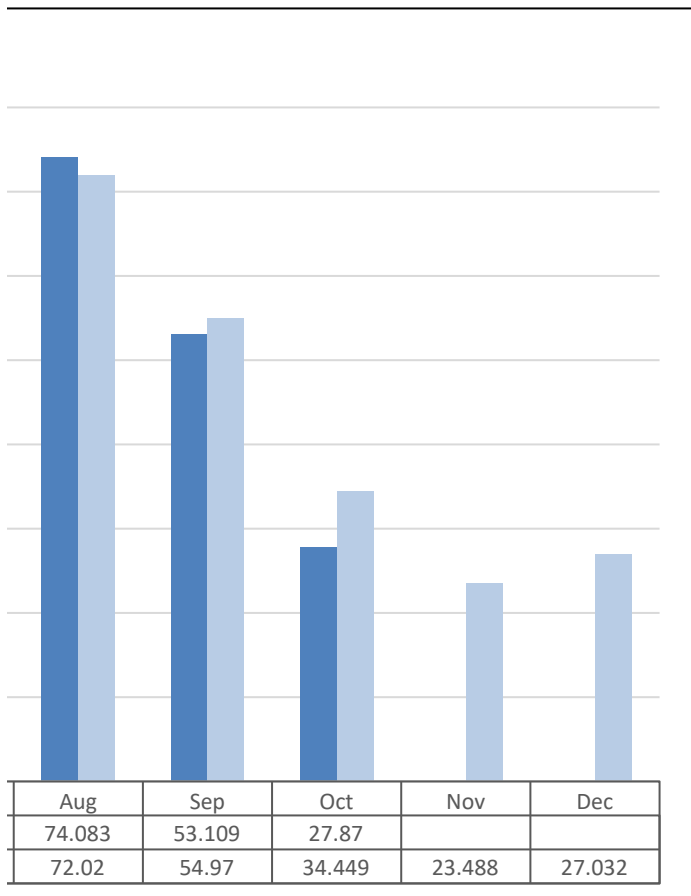
0								
	Jan	Feb	Mar	Apr	May	Jun	Jul	
2023	306	256	263	282	471	613	670	
2022	348.3	305	277	276	380	499.5	640.2	

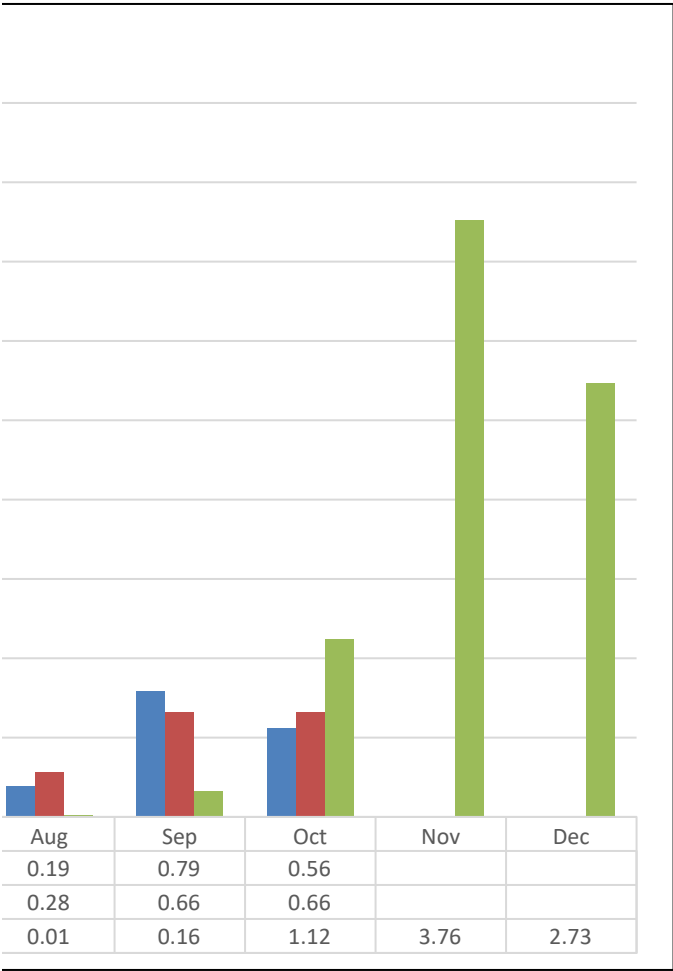
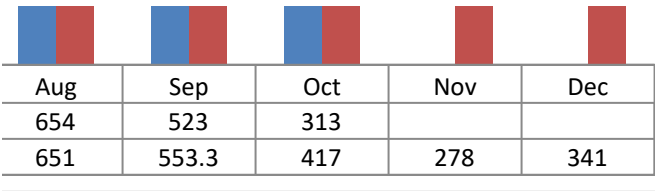


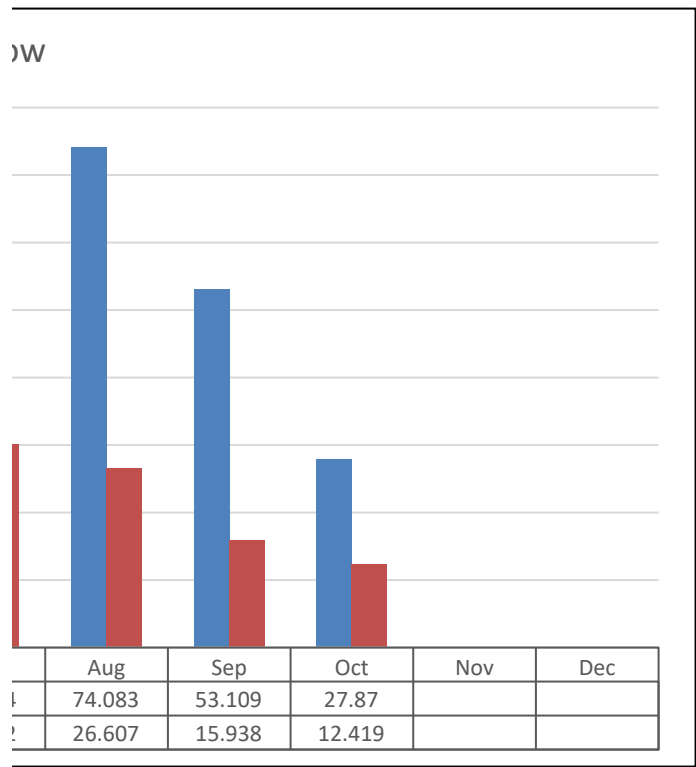
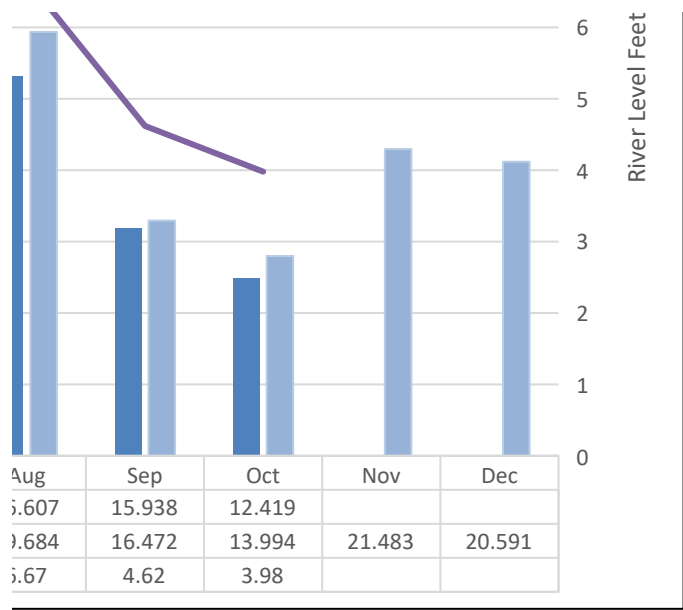


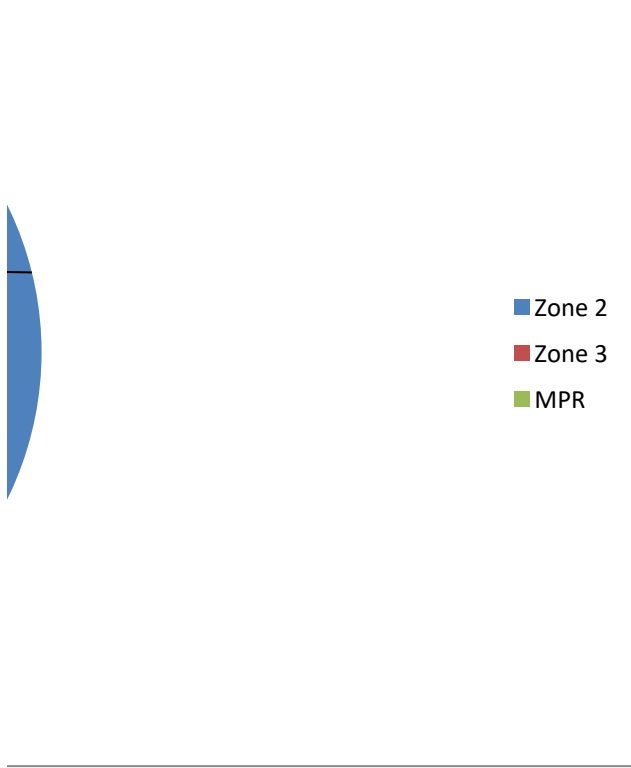
Percent of Flow - October











November 13th Council Meeting

- Good evening Honorable Mayor and members of the Council.
 - My usual graphs are enclosed in your council packet, I would be happy to answer any questions you may have about them.
 - At the wastewater plant the SBR #1 is fully seeded and online, the plant is currently running in dual basin mode in anticipation of increased winter flows.
 - The paddle drive input shaft failed in October, an order has been placed for the shaft, pinion gears, bearings and seals, repair parts totaled \$190.00 and are 6 weeks out for delivery, we should receive the parts near the end of the month. This piece of equipment has been running almost continuously since 2005, has almost 158,000 hours of operation which equates to 6,583 days.
 - Both plants are performing well, the water plant is averaging 7.5 hours a day operation with average daily production of $\frac{3}{4}$ MGD.
 - We flushed the well field and have it ready for use should the need arise.
 - The intake station needs silt removal from the pump chambers, in the past the intake was shut down and drained, a vactor truck was hired from the West side and would take several days to complete. It was slow, cumbersome, safety intensive and ran the risk of cross contamination from the truck snorkel and hose. We plan on hiring a diver company to complete the work which is quicker (4-6 hours) does a better job of cleaning, is much more sanitary then a vactor truck that has been used in sewers, the intake can remain on line and the task can be completed for \$6,507.62.
 - As per contract requirements, anything over \$5,000 needs to be brought forward to Council. I am seeking Council's approval to move forward with this project.

Cle Elum Fire Department

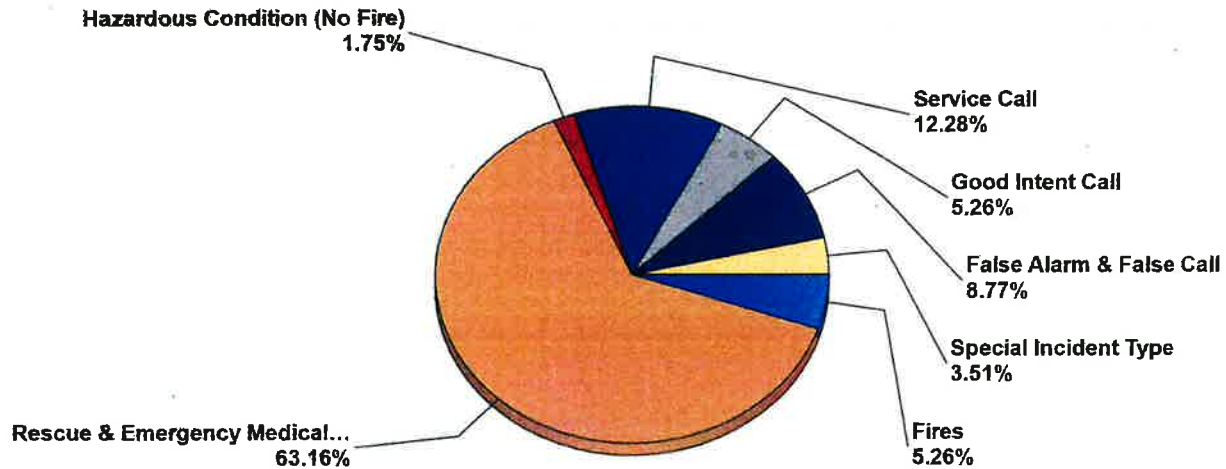
Cle Elum, WA

This report was generated on 11/8/2023 3:03:38 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	5.26%
Rescue & Emergency Medical Service	36	63.16%
Hazardous Condition (No Fire)	1	1.75%
Service Call	7	12.28%
Good Intent Call	3	5.26%
False Alarm & False Call	5	8.77%
Special Incident Type	2	3.51%
TOTAL	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
112 - Fires in structure other than in a building	1	1.75%
118 - Trash or rubbish fire, contained	1	1.75%
140 - Natural vegetation fire, other	1	1.75%
321 - EMS call, excluding vehicle accident with injury	33	57.89%
322 - Motor vehicle accident with injuries	2	3.51%
324 - Motor vehicle accident with no injuries.	1	1.75%
412 - Gas leak (natural gas or LPG)	1	1.75%
500 - Service Call, other	1	1.75%
550 - Public service assistance, other	6	10.53%
611 - Dispatched & cancelled en route	3	5.26%
710 - Malicious, mischievous false call, other	1	1.75%
735 - Alarm system sounded due to malfunction	1	1.75%
740 - Unintentional transmission of alarm, other	1	1.75%
743 - Smoke detector activation, no fire - unintentional	1	1.75%
744 - Detector activation, no fire - unintentional	1	1.75%
900 - Special type of incident, other	2	3.51%
TOTAL INCIDENTS:	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
Page # 2 of 2

Council Meeting 11-13-2023

Your honorable Mayor and city council,

1. Report of calls in the month of October we had 3 fires 36 Ems, 18 others for a total of 57 calls.

Fire reports break down. Fire calls we had a call for smoke complaint of burning rubber South Cle Elum. The second fire was a mutual aid request of one supplied engine to district seven for a house deck fire. The third was a mutual aid request for South Cle Elum small brush fire that had spread from a fire pit where a homeowner had been burning brushy materials and it had left the pit while unattended.

2. The smoke alarm program is running strong, so we can come and check your smoke alarms and install new ones if needed for free with the red cross program. So far, we have completed 13 residents and have approx. 10 to 12 more currently on schedule. Using this time to educate folks on fire safety along with getting their house logged into a pre fire plan.

Any questions for me currently.

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 11:00:21 Date: 10/24/2023

Page: 1

001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 41 07 001 Beginning Balance Fire Dept Class A Pumper/Reserve/Capital	0.00	27,250.00	97,957.00	117,188.00	215,580.00	139,629.00	
308 51 02 001 Beginning Balance Police Reserve	59,072.00	97,732.00	102,903.00	24,876.00	29,983.00	136,767.00	
308 51 05 001 Beginning Balance Fire Dept Oversight Levy Reserve	-97,259.00	-49,880.00	15,826.00	30,056.00	128,449.00	47,498.00	
308 51 06 001 Beginning Balance Fire Dept City Heights	0.00	0.00	0.00	100,000.00	0.00	100,500.00	
308 51 15 001 Beginning Balance Park Reserve	38,008.00	37,047.00	37,141.00	38,425.00	12,171.00	46,975.00	
308 51 81 001 Beginning Balance General Fund Contingency	123,451.00	123,451.00	123,451.00	123,451.00	130,000.00	130,000.00	
308 51 83 001 Beginning Balance General Fund Employee Accrual Liability	166,734.00	198,228.00	154,315.00	131,230.00	170,000.00	180,000.00	
308 51 86 001 Beginning Balance General Fund Technology	10,330.00	10,330.00	10,330.00	0.00	0.00	0.00	
308 91 00 001 Beginning Balance General Fund	257,937.84	341,970.11	565,122.83	421,923.00	200,000.00	200,000.00	
308 Beginning Balances	558,273.84	786,128.11	1,107,045.83	987,149.45	916,183.00	981,369.00	
311 10 00 001 Real & Personal Property	627,086.49	663,335.40	81,283.11	456,622.02	690,000.00	725,000.00	9 months
313 11 00 001 Local Retail Sales & Use tax	1,033,493.11	1,127,056.82	1,096,411.17	980,774.58	1,210,000.00	1,412,000.00	8.3 months " " " "
313 71 00 000 Local Criminal Justice	48,020.11	50,751.15	79,980.84	58,326.82	60,000.00	75,000.00	
316 41 00 000 Electricity Taxes	206,485.47	223,500.23	240,463.12	242,166.50	270,000.00	259,234.00	Changed to balance other changes made per Council 10/23/23
316 43 00 001 Natural Gas	16,886.50	24,316.00	16,032.89	36,100.98	22,000.00	42,000.00	
316 46 00 000 Cable TV Taxes	14,249.91	12,367.08	7,481.32	304.00	4,000.00	0.00	Per 1st budget mtg. remove
316 47 00 000 Telephone Taxes	34,916.69	31,000.93	30,574.88	17,911.73	35,000.00	30,000.00	
316 48 00 001 City Utility Water Tax	109,935.00	110,211.97	113,820.28	95,689.06	120,000.00	120,600.00	
316 49 00 001 City Utility Sewer Tax	78,705.00	86,189.66	89,891.75	89,834.35	98,000.00	115,000.00	
316 81 00 001 Gambling Tax-Punch Boards	9,512.89	5,871.15	7,015.91	10,159.65	6,500.00	8,725.36	After 1st budget mtg. added \$1500 as 3rd qtr not received yet
318 11 00 001 Admissions Tax	0.00	1,681.50	1,105.50	992.50	1,100.00	1,200.00	
310 Taxes	2,179,291.14	2,350,186.94	2,574,060.77	1,988,882.19	2,516,600.00	2,788,759.36	
321 91 00 001 Franchise Application Fee -- Inland Telephone	0.00	0.00	0.00	5,000.00	0.00	0.00	
321 99 00 001 Business License-Professional	35,415.81	37,708.33	40,956.25	35,646.67	37,000.00	42,000.00	
321 99 00 002 Business License Refunds	-3,330.00	-690.00	0.00	0.00	0.00	0.00	
322 10 00 000 Building Permits City Share	100,148.50	91,426.77	73,115.17	137,709.93	91,000.00	120,000.00	
322 90 00 000 Gun Permits City Share	1,771.00	1,773.00	1,091.00	1,125.00	1,600.00	1,400.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 11:00:21 Date: 10/24/2023

Page: 2

001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
322 90 00 004 Fireworks Permit	500.00	500.00	500.00	250.00	250.00	250.00	
320 Licenses & Permits	134,505.31	130,718.10	115,662.42	179,731.60	129,850.00	163,650.00	
331 97 04 601 FEMA Wildfire Grant 2017	0.00	0.00	0.00	15,106.55	0.00	0.00	
333 16 31 001 Department Of Justice Police Vest Grant	831.00	0.00	0.00	0.00	0.00	0.00	
333 21 01 900 COVID -- Department Of Commerce CARES Grant	86,175.00	0.00	0.00	0.00	0.00	0.00	
333 45 31 001 COVID 19 -- Institute of Museum Grant -- 4 computers	0.00	0.00	6,371.44	0.00	0.00	0.00	
333 97 03 600 COVID -- FEMA Public Assistance Grant	6,350.02	0.00	0.00	0.00	0.00	0.00	
334 03 10 001 DOE -- Shoreline Master Plan Grant	3,570.00	7,630.00	0.00	0.00	0.00	0.00	
334 04 20 001 Energy Project -- Dept. Of Commerce Grant/Police And Library Buildings	3,831.00	59.72	0.00	0.00	0.00	0.00	
334 04 90 001 DOH -- EMS Participation Grant	1,260.00	1,260.00	1,120.00	554.00	1,200.00	1,125.00	
335 00 91 000 Pud Privilege Tax	9,949.40	0.00	15,342.04	12,432.08	10,000.00	15,000.00	Per 10/23/23 Council requested to increase this revenue
335 04 01 000 LE and CJ Leg One Time Cost	0.00	8,150.00	0.00	0.00	0.00	0.00	
336 06 21 000 CJ-Violent Crimes/Pop	1,000.00	1,000.00	0.00	750.00	1,000.00	1,000.00	
336 06 26 000 CJ-Special Programs	2,147.08	2,378.00	2,693.10	2,131.77	2,858.00	3,044.00	
336 06 42 000 Marijuana Excise Tax Distribution	10,751.02	10,669.12	16,047.61	11,945.20	14,000.00	17,000.00	
336 06 51 000 Dui-Cities	278.00	300.54	253.09	80.60	270.00	250.00	
336 06 94 000 Liquor Excise	12,070.00	14,229.00	15,625.21	13,062.84	15,435.00	16,304.00	
337 01 20 000 Court Grant	20.00	0.00	0.00	0.00	0.00	0.00	
337 05 21 001 Criminal Justice Training Comm Grant -- Overtime Backfill	0.00	400.00	0.00	0.00	0.00	0.00	
337 05 21 002 WCJTC Reimbursement for Academy	0.00	6,384.58	0.00	0.00	0.00	0.00	
337 05 21 004 Law & Justice Grant 2022	0.00	0.00	2,000.00	0.00	0.00	0.00	
337 72 00 001 Library Agreement -- County Interlocal	22,950.00	23,000.00	25,000.00	21,000.00	25,000.00	28,000.00	
330 Intergovernmental Revenues	161,183.25	77,626.64	85,577.32	77,063.04	69,763.00	81,723.00	
341 33 00 001 Court Administrative Fees	2,344.58	1,684.58	4,151.37	400.84	2,000.00	1,000.00	
341 42 00 001 Admin Fee -- Sewer Connection Fees	0.00	0.00	0.00	20,435.40	0.00	0.00	
341 81 00 001 Copies/Misc Fees	1.50	50.00	66.80	0.00	0.00	0.00	
342 10 00 000 Police Services	1,195.97	1,493.25	607.13	579.20	1,100.00	600.00	
342 10 00 222 Police Contract-S.Cle Elum	38,812.80	40,369.80	10,775.00	0.00	0.00	0.00	
342 10 02 222 Police Contract-Roslyn	192,770.24	200,475.84	244,880.00	267,016.00	323,930.00	394,191.00	
342 36 00 001 Detention/Correction Services	2,842.61	2,687.38	4,646.54	729.34	3,500.00	1,000.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 11:00:21 Date: 10/24/2023

Page: 3

001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
342 60 00 000 Ambulance/Aid Car/Medic Fees	3,160.00	3,550.00	2,950.00	4,360.00	2,000.00	3,500.00	
343 60 00 000 Cemetery Sales & Care	43,452.76	63,307.95	73,726.21	60,124.26	45,000.00	75,000.00	
343 61 00 000 Cemetery Endowment	7,893.55	11,847.48	14,203.29	9,813.70	9,000.00	15,000.00	
345 81 00 003 Sun Communities (prior Suncadia) Reimbursement/Admin	17,330.77	16,892.60	17,917.70	30,035.37	19,000.00	21,000.00	
345 89 00 000 Planning/Development Fees	71,350.31	57,083.38	47,345.55	39,192.75	35,000.00	34,000.00	
345 89 00 002 Impact Development Fees/Admin	14,700.00	-300.00	20,000.00	8,400.00	0.00	0.00	
345 89 00 003 Impact Development Fees/Police	32,100.00	-400.00	125,000.00	162,000.00	0.00	0.00	
345 89 00 004 Impact Development Fees/Fire/CE Pines	22,250.00	-250.00	0.00	0.00	0.00	0.00	
345 89 00 007 Impact Development Fees/School	24,500.00	0.00	0.00	12,000.00	0.00	0.00	
345 89 00 008 Impact Development Fees/Fire/City Heights	0.00	0.00	100,000.00	1,000.00	0.00	0.00	
345 89 00 009 Impact Development Fees/School Escrow	0.00	0.00	0.00	13,500.00	0.00	0.00	
345 89 00 010 Impact Development Fees/City Court Costs	0.00	0.00	0.00	0.00	0.00	0.00	
345 89 00 011 Impact Development Fees/Traffic Intersections	0.00	0.00	0.00	4,500.00	0.00	0.00	
345 89 00 012 Development Fees Adjustment CE Pines 2017 to 2021 for school	0.00	0.00	0.00	26,000.00	0.00	0.00	
345 89 00 015 Development Fees Adjustment CE Pines 2017 to 2021 for admin	0.00	0.00	0.00	-1,400.00	0.00	0.00	
347 20 00 001 Library Fees	176.00	193.00	650.10	1,184.00	450.00	1,200.00	
347 30 00 001 Library Summer Reading Program	500.00	500.00	500.00	500.00	500.00	500.00	
340 Charges For Goods & Services	475,375.74	499,153.31	667,419.69	667,470.86	441,480.00	546,991.00	
352 30 00 001 Proof of Insurance Fines	873.77	24.56	0.00	49.12	25.00	30.00	
353 10 00 001 Traffic Infraction Penalties	9,010.10	7,028.58	4,240.09	4,134.77	3,500.00	4,800.00	
354 00 00 001 Civil Parking Infractions	360.00	0.00	929.85	0.00	950.00	0.00	
355 20 00 001 DUI Court Fines	3,622.97	363.01	646.74	46.75	1,000.00	100.00	
355 80 00 001 Other Criminal Traffic Fines	5,468.92	4,720.55	3,849.69	1,693.55	4,000.00	2,487.00	2020 to 2022 is over \$3800
356 90 00 001 Other Criminal Non-Traffic Fines	1,749.28	756.31	1,983.17	382.19	2,500.00	700.00	
357 33 00 001 Public Defense Costs	4,656.12	4,735.45	4,299.06	2,069.07	4,000.00	3,500.00	
357 37 00 005 County Drug Fines	173.60	452.97	334.14	78.12	350.00	100.00	
357 37 00 222 Court Fines -- Roslyn	1,787.60	1,047.22	1,553.50	1,177.98	1,100.00	1,200.00	
350 Fines & Penalties	27,702.36	19,128.65	17,836.24	9,631.55	17,425.00	12,917.00	
361 11 00 001 Interest	8,119.79	1,745.16	1,078.76	-195.17	1,000.00	1,100.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
361 30 00 001 Accrued Interest Due	-723.13	-368.17	0.00	0.00	0.00	0.00	
361 40 00 001 Interest/Sales	1,632.39	876.29	1,667.36	3,282.02	800.00	1,500.00	
361 41 00 001 Other Interest-Court Fines	3,502.55	1,636.12	1,081.54	617.26	1,200.00	900.00	
362 50 00 001 Rent -- City Hall Property	24,099.99	24,950.00	23,400.00	16,700.00	22,800.00	23,400.00	
362 50 00 003 Rent -- Horse Park	1.00	1.00	1.00	1.00	1.00	1.00	
362 50 00 004 Lease -- Billboard On I90	1,500.00	1,500.00	1,500.00	3,659.14	1,500.00	1,500.00	
362 50 00 005 Lease -- Vertical Bridge Tower	0.00	147,241.84	0.00	0.00	0.00	0.00	
362 60 00 002 Rent -- Rental Houses	26,200.00	25,900.00	27,600.00	20,000.00	24,400.00	26,400.00	
367 11 00 001 Donations/Police Dept. -- Life Support Etc.	0.00	500.00	0.00	5,509.77	0.00	0.00	
367 11 00 003 Donations/Fire Dept. -- Life Support Etc.	3,131.64	3,000.00	4,825.00	3,600.00	0.00	0.00	
367 11 00 004 Donations -- Suncadia -- City Park Projects	7,500.00	0.00	0.00	0.00	0.00	0.00	
367 11 00 005 Donations -- Hanson Ponds Improvements	27,200.00	0.00	0.00	0.00	0.00	0.00	
367 11 00 006 Reimbursement on WASPC Police Training	0.00	0.00	0.00	10,000.00	0.00	0.00	
367 11 00 007 Coal Mines Trail Reimb. for Assistant	0.00	0.00	0.00	110.51	0.00	0.00	
369 10 00 000 Surplus/Sale Of Scrap & Junk	0.00	15,000.00	0.00	0.00	0.00	0.00	
369 10 00 001 Surplus/2007 Dodge Charger	0.00	0.00	2,580.00	0.00	0.00	0.00	
369 30 00 001 Drug Money Confiscated	0.00	0.00	3,222.00	0.00	0.00	0.00	
369 40 00 001 Miller Court Settlement #20-2-00128-19	0.00	23,896.06	0.00	0.00	0.00	0.00	
369 40 00 002 Reimbursement -- WCIA City Heights Ashbaugh Beal Attorney	0.00	0.00	22,060.00	0.00	0.00	0.00	
369 80 01 001 Cash Over/Short	47.73	0.00	0.01	0.00	0.00	0.00	
369 91 00 001 Copies, Jury Re-payments, E-bates Etc.	145.80	110.97	503.42	229.05	40.00	200.00	
369 91 00 002 Reimbursement -- Police Events/Uniforms	0.00	850.00	139.66	1,406.82	0.00	0.00	
369 91 00 003 Reimbursement -- Fire Department Association	450.00	0.00	450.00	0.00	0.00	0.00	
369 91 00 004 Reimbursements -- Phones Buy Back, Misc., Etc.	805.08	0.00	546.00	1,365.00	0.00	0.00	
369 91 00 005 Main Street Credit	0.00	7,500.00	0.00	0.00	0.00	0.00	
369 91 00 015 Reimbursement -- Rotary Flags	1,892.18	0.00	0.00	0.00	0.00	0.00	
369 91 00 017 Reimbursement -- Fire Department	0.00	0.00	53.99	0.00	0.00	0.00	
369 91 01 001 ROLL Refund	11,152.84	8,974.68	15,036.85	0.00	0.00	0.00	
369 91 02 001 Reimbursement -- WCIA WABO Class	200.00	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
360 Interest & Other Earnings	116,857.86	248,466.65	105,745.59	65,085.40	53,741.00	55,001.00	
395 20 00 001 Insurance Claim -- Police Explorer	1,000.00	0.00	0.00	0.00	0.00	0.00	
390 Other Financing Sources	1,000.00	0.00	0.00	0.00	0.00	0.00	
397 00 00 001 Transfer in from ARPA Fund 300 to General Fund for Police Vehicles/Equipment	0.00	0.00	0.00	250,000.00	320,000.00	319,179.00	Per 1st budget mtg. transfer ARPA funds to general fund for Police vehicles/equipment
397 00 00 076 IN-Parks From 106 Tourist Fund	4,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	
397 Interfund Transfers	4,000.00	4,000.00	4,000.00	2,000.00	324,000.00	319,179.00	
TOTAL REVENUES:	3,658,189.50	4,015,440.40	4,677,340.86	4,501,014.00	4,469,042.00	4,949,589.36	
511 30 49 001 Printing/Publishing/Supplies	6,704.47	7,773.82	11,475.00	12,393.53	7,000.00	9,000.00	
511 60 10 010 Salaries -- Council	21,000.00	19,250.00	20,500.00	17,500.00	21,000.00	21,000.00	
511 60 20 010 Benefits -- Council	1,679.91	1,456.13	1,622.78	1,386.98	1,660.00	1,665.00	
511 Legislative	29,384.38	28,539.95	33,598.52	31,280.51	29,660.00	31,665.00	
512 50 10 001 Salaries -- Municipal Court Judge	65,040.00	59,600.00	0.00	0.00	0.00	0.00	
512 50 20 001 Benefits -- Municipal Court Judge	5,020.00	4,610.00	0.00	0.00	0.00	0.00	
512 50 41 000 County Court Contract	12,306.00	11,112.00	0.00	0.00	0.00	0.00	
512 50 49 000 Court Costs/Miscellaneous	250.00	175.00	0.00	0.00	0.00	0.00	
512 52 10 001 Salaries -- Municipal Court Judge	0.00	0.00	65,040.00	54,200.00	65,040.00	67,000.00	Per 1st budget mtg. add 3%
512 52 20 001 Benefits -- Municipal Court Judge	0.00	0.00	5,038.08	4,201.47	4,976.00	5,200.00	Per 1st budget mtg. add 3%
512 52 41 000 County Court Contract	0.00	0.00	10,466.00	9,591.00	13,000.00	13,000.00	
512 52 49 000 Court Costs/Miscellaneous	0.00	0.00	250.00	250.00	920.00	1,000.00	
512 52 49 001 Blake Order Affording Relief from Judgment State v Blake	0.00	0.00	0.00	475.00	0.00	0.00	
512 Judicial	82,618.18	75,517.98	80,794.08	68,717.47	83,936.00	86,200.00	
513 10 10 001 Salaries -- Administrator	71,697.16	60,460.05	65,190.42	55,651.88	76,000.00	71,000.00	
513 10 10 002 Salaries -- Mayor	36,000.00	33,000.00	36,000.00	30,000.00	36,000.00	36,000.00	
513 10 20 001 Benefits -- Administrator	21,977.50	29,427.83	24,607.41	18,390.70	32,000.00	24,000.00	
513 10 20 002 Benefits -- Mayor	2,804.24	2,574.55	2,816.52	2,350.17	2,816.00	2,820.00	
513 10 49 001 Conferences/Training/Supplies	399.29	2,624.04	1,096.63	515.06	2,000.00	1,000.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account		2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
513	Executive	132,878.19	128,086.47	129,710.98	106,907.81	148,816.00	134,820.00	
514 20 10 001	Salaries -- Finance Director	36,525.46	36,790.96	42,234.37	51,395.87	51,000.00	58,000.00	
514 20 10 002	Salaries -- Clerks	47,090.39	68,639.99	61,238.37	88,694.08	86,000.00	85,000.00	
514 20 10 003	Salaries -- EPSL COVID 19	3,604.79	1,705.49	0.00	0.00	0.00	0.00	
514 20 10 004	COVID -- Salaries -- CARES ACT Grant	3,056.20	0.00	0.00	0.00	0.00	0.00	
514 20 20 001	Benefits -- Finance Director	10,365.14	17,842.70	17,844.31	19,750.01	22,000.00	21,000.00	
514 20 20 002	Benefits -- Clerk	18,875.84	39,525.76	26,657.44	30,228.84	30,000.00	35,000.00	
514 20 41 008	Consulting Services -- Riveron Consulting/City Heights	0.00	0.00	0.00	26,065.00	0.00	0.00	
514 20 41 009	Consulting Services -- Valbridge Property Advisors/City Heights	0.00	0.00	0.00	12,300.30	0.00	0.00	
514 30 49 001	Conferences/Training	511.19	2,494.64	2,000.00	1,000.98	2,500.00	2,000.00	
514 40 41 001	Election Services/Voter Registration Maint.	8,732.29	2,740.03	3,808.37	2,909.00	8,800.00	6,500.00	
514 60 40 001	COVID 19 -- CARES ACT Grant Expenses	9,197.15	0.00	0.00	0.00	0.00	0.00	
514	Financial, Recording & Elections	137,958.45	169,009.57	152,899.80	237,748.47	206,300.00	207,500.00	
515 41 41 001	Legal Services -- Kenyon Disend/City Attorney	31,769.43	20,115.50	44,675.48	47,842.01	45,000.00	52,000.00	
515 41 41 002	Legal Services -- Public Records Request	0.00	17,240.02	17,133.89	23,352.98	15,000.00	20,000.00	
515 41 41 003	Legal Service -- City Heights Arbitration	0.00	84,103.00	0.00	0.00	0.00	0.00	
515 41 41 004	Legal Services -- Developments	0.00	850.50	758.50	570.00	0.00	0.00	
515 41 42 001	Legal Services-- Prosecutor	36,000.00	0.00	33,000.00	27,000.00	36,000.00	36,000.00	
515 45 41 001	Legal Services -- Litigation City Attorney	30,036.02	1,785.73	0.00	0.00	10,000.00	5,000.00	
515 45 41 003	Legal Services -- City Heights Arbitration	0.00	0.00	235,721.32	96,966.00	0.00	0.00	
515 45 41 005	Legal Services -- Perkins Coie/City Heights Arbitration	0.00	0.00	15,000.00	50,157.60	0.00	0.00	
515 45 41 006	Legal Services -- Ashbaugh Beal/City Heights Arbitration	0.00	0.00	22,060.00	66,291.50	0.00	0.00	
515 45 41 007	Legal Services -- Gordon Tilden Thomas/City Heights Arbitration	0.00	0.00	22,006.90	41,997.00	0.00	0.00	
515 45 41 008	Legal Services -- Workplace Investigation 2023 -- Inslee Best	0.00	0.00	0.00	3,333.25	0.00	0.00	
515 91 41 001	Legal Services -- Indigent Defense Attorney	5,275.00	12,875.00	15,925.00	6,700.00	11,000.00	10,000.00	

5 YEAR BUDGET COMPARISON

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
515 Legal Services	103,080.45	172,978.30	406,281.09	364,210.34	117,000.00	123,000.00	
518 10 45 001 Lease -- Railroad	34,651.97	35,507.63	36,388.96	35,066.73	34,650.00	37,000.00	
518 30 31 001 Office/Operating Supplies	13,151.27	17,771.82	20,445.42	17,660.70	16,051.93	19,000.00	
518 30 31 002 COVID Supplies	766.03	0.00	0.00	0.00	0.00	0.00	
518 30 31 003 Software and Cloud Subscriptions	0.00	1,581.45	1,408.92	2,300.87	1,500.00	2,300.00	
518 30 31 005 Clerk Copier purchase Canon 49% IRC3525i II25 ppm	0.00	0.00	0.00	2,110.27	0.00	0.00	
518 30 31 006 Folding Machine Buyout 80123	0.00	0.00	0.00	628.87	0.00	0.00	
518 30 40 000 Timeclock Software	561.60	2,851.00	0.00	0.00	900.00	0.00	
518 30 41 001 Professional Services	660.50	646.88	1,452.96	2,100.08	2,500.00	1,500.00	
518 30 41 002 Maintenance Agreements	4,405.54	3,484.97	663.61	0.00	2,000.00	1,000.00	
518 30 41 003 Professional Services -- Engineering	10,372.10	4,594.50	5,000.00	5,500.00	5,500.00	2,000.00	
518 30 41 004 State Auditor Fees	0.00	6,622.01	3,600.34	7,572.33	8,000.00	7,000.00	
518 30 41 006 Appraisal -- Davison Property 401 E	0.00	8,500.00	0.00	0.00	0.00	0.00	
518 30 41 007 Leases -- Sales Tax	0.00	0.00	371.00	340.80	0.00	246.84	
518 30 41 008 Clean Up Property/Nuisance/210 Broadway/Craven	0.00	0.00	0.00	14,910.10	0.00	0.00	
518 30 42 001 Telephones	4,543.75	5,900.86	3,500.00	4,205.95	5,500.00	5,700.00	
518 30 42 002 Postage	1,830.10	1,674.20	1,900.00	1,349.00	2,000.00	2,300.00	
518 30 45 001 Copy Machine City Hall OLD Pmts month to month	1,479.97	2,006.50	2,570.42	0.00	0.00	0.00	
518 30 46 001 Insurance -- Equipment and Liability	52,600.00	51,222.00	62,876.28	43,289.58	42,000.00	62,626.00	
518 30 47 001 Utilities-City Hall	9,039.52	9,313.00	10,305.62	7,781.58	9,500.00	9,700.00	
518 30 47 002 Utilities-Rentals	5,614.84	5,400.55	5,842.87	2,017.12	5,100.00	5,500.00	
518 30 47 003 Utilities-Public Restrooms Etc.	2,110.04	3,956.90	4,089.94	3,685.20	3,000.00	3,700.00	
518 30 48 000 General Maintenance	21.58	301.46	4,408.75	106.96	800.00	500.00	
518 30 48 001 Building Maintenance-City Hall	2,252.78	4,179.41	8,459.92	705.53	3,000.00	2,000.00	
518 30 48 002 Building Maintenance-Rentals	990.03	278.50	17.27	295.95	500.00	450.00	
518 30 48 003 Cleaning Service	4,200.00	4,200.00	4,012.50	2,782.50	4,200.00	4,800.00	
518 30 49 001 Bank Charges	3,574.71	4,198.20	4,427.44	4,069.58	2,600.00	4,000.00	
518 30 49 002 Dues/Memberships/Support Agreements	2,415.00	3,042.75	8,251.84	5,963.16	5,000.00	7,000.00	
518 40 35 001 City Council PA System	0.00	6,213.84	0.00	0.00	0.00	0.00	
518 50 47 000 Weed Assessments And Other Taxes	3,485.75	3,328.25	3,954.39	2,835.50	3,400.00	3,000.00	
518 61 40 001 City Heights Damages Settlement 5/31/2022	0.00	0.00	100,000.00	0.00	0.00	0.00	
518 63 40 001 COVID 19 -- CARES ACT Businesses Grant Expenses	45,888.00	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
518 63 40 002 COVID CARES ACT #2 Businesses Grant Expenses	28,034.00	0.00	0.00	0.00	0.00	0.00	
518 80 30 001 IT Supplies	2,538.05	4,127.16	3,886.89	266.98	3,000.00	3,000.00	
518 80 31 001 Archive Social and Box Software	0.00	3,072.21	4,861.54	5,203.45	5,000.00	5,000.00	
518 80 31 002 Microsoft 365 Software	0.00	14,587.65	19,973.82	17,975.49	17,000.00	20,000.00	
518 80 35 001 IT Equipment	40,336.85	4,582.42	7,866.93	0.00	5,000.00	5,000.00	
518 80 41 001 IT Web Site Maintenance	1,289.90	1,100.00	1,200.00	1,296.00	1,500.00	1,500.00	
518 80 42 001 IT Communications (Internet)	9,757.87	7,905.60	7,463.86	6,233.96	8,800.00	10,000.00	
518 85 41 002 IT Professional Services	9,912.18	26,511.22	21,955.58	17,409.15	19,000.00	15,000.00	
591 18 75 002 Lease -- Canon Copy Machine City Hall 2022	0.00	0.00	1,777.65	2,285.55	3,300.00	3,862.32	
591 18 75 003 Lease -- Postage Machine City Hall	0.00	0.00	2,075.40	1,436.55	2,200.00	2,075.40	
591 18 75 004 Lease -- Folding Machine City Hall	0.00	0.00	1,045.33	133.28	350.00	0.00	
518 Centralized Services	296,491.91	248,603.67	368,611.64	411,320.67	220,851.93	246,760.56	
521 20 10 001 Salaries -- Police	552,684.16	559,366.91	615,295.00	551,729.80	755,000.00	750,000.00	Chief is requesting a 10% increase in salary -- this line item also includes reserves and 10% for officers
521 20 10 002 Overtime -- Police	31,564.27	35,411.43	35,411.43	49,378.40	34,000.00	44,000.00	Increased \$10,000
521 20 10 003 Salaries -- Police Clerks	103,443.23	110,365.00	122,312.01	106,974.63	126,000.00	140,000.00	10% increase
521 20 10 006 ARPA SLFRF Police Salaries	1,418.16	0.00	0.00	0.00	0.00	0.00	
521 20 10 010 Mechanic -- Police	813.00	2,641.02	3,354.06	2,038.47	2,800.00	2,300.00	
521 20 10 011 Salaries -- Office Cleaning	0.00	0.00	1,558.00	3,444.00	1,884.00	4,000.00	
521 20 20 001 Benefits -- Police	214,905.22	210,090.00	221,087.38	216,776.87	290,000.00	296,000.00	
521 20 20 002 Benefits Overtime -- Police	0.00	3,511.05	11,101.04	17,160.47	11,000.00	18,000.00	
521 20 20 003 Benefits -- Police Clerks	55,678.96	62,253.68	60,597.41	51,587.22	63,000.00	65,000.00	
521 20 20 007 Leoff 1 -- Supp Health Insurance	4,480.50	5,202.00	5,729.25	4,156.50	5,412.00	5,600.00	
521 20 20 008 Leoff 1-- Claims NYL	16,396.48	16,396.48	16,396.48	12,297.36	16,400.00	16,400.00	
521 20 20 010 Benefits -- Police Mechanic	0.00	395.58	1,598.65	1,167.48	14,000.00	1,200.00	
521 20 20 011 Benefits -- Office Cleaning	0.00	0.00	133.92	302.37	80.00	450.00	
521 20 31 000 Supplies	3,421.64	3,491.25	0.00	0.00	0.00	0.00	
521 20 31 001 Office Supplies	2,099.71	3,791.42	3,438.50	5,654.51	5,500.00	6,500.00	Due to increased prices
521 20 31 002 COVID Supplies	3,955.59	0.00	0.00	0.00	0.00	0.00	
521 20 31 005 Trauma Kits-11/Life Support Donation	0.00	0.00	0.00	3,463.81	0.00	0.00	
521 20 32 000 Fuel Consumed	13,016.18	18,339.31	24,672.63	20,225.60	35,000.00	40,000.00	Increase due to vehicles being taken home and 2 officers out of the academy--reduced later
521 20 35 001 Equipment Exp. -- SCE Termination	0.00	0.00	3,032.10	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
521 20 36 001 Uniform Allowance	7,054.38	6,723.67	9,111.49	4,750.94	9,750.00	6,750.00	\$1500 also in fund 104 3/10's
521 20 41 001 IT Services	0.00	2,625.00	1,378.56	5,574.27	3,000.00	10,000.00	
521 20 41 002 Leases -- Sales Tax	0.00	0.00	3,256.30	6,113.22	0.00	2,400.00	
521 20 41 003 Professional Services	0.00	0.00	0.00	1,016.00	0.00	0.00	
521 20 48 002 Ballistic Vest Grant -- Department Of Justice	831.00	0.00	3,742.93	0.00	0.00	0.00	
521 20 48 003 Radar Maintenance	850.00	1,007.90	1,175.61	850.00	1,500.00	1,500.00	
521 20 48 004 Ballistic Vest Purchase -- City Portion	844.98	0.00	3,742.93	0.00	3,600.00	3,600.00	
521 20 48 005 Equipment Exp. -- (Tasers/Armory/Firearms/Computers/vests/radios Etc.)	20,454.54	23,275.36	21,027.40	11,125.06	39,000.00	32,000.00	\$10,000 also in Fund 104 3/10's
521 20 48 007 Repair & Maintenance -- Vehicles	9,005.51	8,456.98	9,371.44	9,045.79	9,200.00	12,000.00	
521 20 49 000 Dues/memberships	545.00	1,310.00	2,169.80	1,577.90	2,600.00	3,600.00	New membership fee at range
521 20 49 001 Drug Fund Money	0.00	0.00	3,542.00	0.00	3,500.00	3,500.00	
521 20 49 002 New Hire Expenses	4,522.00	2,233.89	3,021.78	3,244.50	5,500.00	0.00	New hires are in Fund 104 3/10's
521 20 49 004 Sexual Assault Interviewer	874.65	874.65	874.65	874.65	900.00	900.00	
521 20 49 005 Lexipol Policy Subscription	0.00	9,914.00	7,479.70	6,785.40	9,807.00	9,807.00	
521 40 43 001 Training/Travel	5,940.05	10,623.42	11,866.08	5,070.33	14,000.00	12,000.00	\$1,000 also in Fund 104 3/10's
521 50 41 002 LEMAP 2022	0.00	0.00	0.00	0.00	0.00	0.00	
521 50 42 001 Telephones	9,977.54	12,046.00	15,753.55	14,996.03	17,000.00	21,500.00	
521 50 42 002 Air Access	440.11	30.03	0.00	0.00	0.00	0.00	
521 50 42 003 Security Alarm	327.00	49.00	432.42	250.00	700.00	500.00	
521 50 45 002 Copy/Postage Machine Leases	1,726.00	2,282.00	0.00	0.00	0.00	0.00	
521 50 46 001 Insurance -- Equipment And Liability	0.00	0.00	0.00	44,955.33	44,000.00	69,805.00	
521 50 47 001 Utilities-Police Station	7,695.01	8,611.92	10,738.12	7,732.07	7,500.00	12,000.00	
521 50 48 002 Cleaning Service	2,850.00	2,849.96	1,200.00	0.00	4,100.00	0.00	
521 50 48 003 Repair & Maintenance -- Building	3,846.64	1,587.28	9,373.77	1,860.04	7,000.00	7,000.00	
523 60 41 000 Jail Costs/Services	44,115.98	25,998.14	34,182.08	11,607.41	60,000.00	40,000.00	
528 70 41 000 Kittcom-Police	88,827.24	84,445.16	103,665.76	133,586.00	117,560.00	131,000.00	13% increase
591 21 75 001 Lease -- Copy Machine Police	0.00	0.00	1,008.26	1,005.14	1,200.00	1,200.00	
591 21 75 002 Lease -- Postage Machine Police	0.00	0.00	556.32	365.69	602.00	602.00	
591 21 75 003 Lease -- Police Cameras/In Car 11	0.00	0.00	36,128.68	23,851.26	34,380.00	31,801.68	
591 21 75 004 Lease -- Police Tasers Axon 8	0.00	0.00	2,760.00	2,760.00	2,984.00	2,984.00	
594 21 64 005 Telephone System/Police -- New	17,188.94	0.00	0.00	0.00	0.00	0.00	
594 21 64 006 Police Cars -- 3 -- 2022 using 102,903 begin. bal in 2022	0.00	0.00	168,540.60	0.00	0.00	0.00	
594 21 64 007 Generator Cummins 50W Model #DGCA-5741693 -- SN #J050840463 - Engine Model #4BTA3.9-G5 a	12,248.75	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
594 21 64 008 Equipment - In Car Cameras (10)	0.00	28,825.77	0.00	0.00	0.00	0.00	
594 21 64 009 COVID-19 ARPA SLFRF Police Cars -- 2 -- 2023	0.00	0.00	0.00	134,449.63	120,000.00	0.00	
594 21 64 010 Police Car 2023 - 2015 Ford Interceptor VIN #1FM5K8AR6FGA88978	0.00	0.00	0.00	11,291.69	0.00	0.00	
594 21 64 011 HVAC System for Police Department 2023	0.00	0.00	0.00	23,782.00	0.00	0.00	
594 21 64 012 Police 4 Cars 2024/Per Budget Comm. Use ARPA Funds	0.00	0.00	0.00	0.00	0.00	319,179.00	Per 1st budget mtg. transfer ARPA funds to general fund for Police vehicles/equipment--Do not use impact police fees
594 21 75 001 Taser Lease 2019 (8) (18/19 see equipment)	0.00	2,759.20	0.00	0.00	0.00	0.00	
521 Police Department	1,244,043.25	1,262,874.62	1,593,900.68	1,928,874.64	1,879,459.00	2,125,078.68	
522 10 41 000 Background Checks	77.00	77.00	88.00	66.00	100.00	100.00	
522 20 10 001 Salaries -- Fire Chief, Admin. Assistant, 2 part time	23,004.00	22,412.00	19,970.90	83,734.92	104,980.00	109,200.00	
522 20 10 002 Salaries -- Medic	715.00	2,600.87		1,822.08	500.00	1,500.00	
522 20 11 000 Salaries -- Volunteer	8,097.20	6,443.10	7,254.00	-35.72	8,500.00	8,500.00	
522 20 12 001 Salaries -- Administration and Mechanic	10,719.32	12,000.35	3,636.78	1,262.06	5,500.00	3,800.00	
522 20 20 001 Benefits -- Fire Chief, Admin. Assistant, 2 part time	2,924.00	2,097.00	35,832.95	39,487.95	35,440.00	44,000.00	
522 20 20 002 Benefits -- Medic	47.59	210.99	216.69	168.53	200.00	150.00	
522 20 20 003 Unemployment	0.00	0.00	0.00	52.08	0.00	100.00	
522 20 21 000 Benefits -- Volunteer	1,805.90	1,632.91	2,565.53	1,470.00	2,020.00	2,500.00	
522 20 22 001 Benefits -- Administration and Mechanic	2,454.08	414.53	1,482.99	718.47	1,800.00	150.00	
522 20 31 003 Operating Supplies-Fire	914.63	4,390.32	2,968.44	6,523.72	5,000.00	5,500.00	
522 20 31 005 Wildland Fire Supplies	0.00	0.00	0.00	8,750.49	0.00	3,000.00	
522 20 32 000 Fuel Consumed-Fire	1,136.65	1,490.27	2,540.37	2,042.95	2,500.00	2,500.00	
522 20 35 000 AED Units -- Life Support Donation	1,523.00	0.00	0.00	0.00	0.00	0.00	
522 20 41 001 Legal Services -- Fire dept.	279.00	662.00	0.00	0.00	0.00	0.00	
522 20 41 002 Professional Services -- Other	0.00	0.00	750.00	2,573.95	0.00	0.00	
522 20 49 000 Dues/Memberships	570.00	645.00	540.50	932.65	670.00	670.00	
522 20 49 001 Fire Calls-Association	8,000.00	8,000.00	0.00	0.00	8,000.00	8,000.00	
522 20 49 003 Supplies -- Other	686.86	152.37	8,138.26	578.48	1,000.00	1,000.00	
522 20 49 007 National Fire Institute	4,404.03	4,950.35	4,950.36	4,954.94	4,950.35	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
522 45 43 001 Training/Travel	6,913.73	4,250.16	4,264.02	2,839.90	14,500.00	14,500.00	
522 50 33 000 Uniforms/Turnouts	506.57	3,199.50	24,709.10	3,519.21	17,500.00	20,000.00	Cost increase on 5 sets turnouts
522 50 41 000 Fit Test	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
522 50 42 001 Telephones	4,750.51	3,887.81	4,155.65	2,986.99	0.00	0.00	
522 50 42 002 Internet Services	763.20	438.00	660.02	517.00	0.00	0.00	
522 50 46 001 Insurance -- Equipment and Liability	5,696.08	7,792.23	8,697.41	10,143.21	9,500.00	12,484.00	
522 50 47 001 Utilities-Fire Station	25,450.17	24,896.82	26,404.95	21,137.74	28,000.00	28,000.00	
522 50 48 001 Station/Computer Maintenance	5,341.44	1,744.98	18,769.68	3,033.78	1,000.00	138,000.00	Sprinklers, Carpet and Paint
522 60 48 001 Radio/Pager Maintenance	6,475.80	6,258.65	323.04	1,896.57	5,000.00	5,000.00	
522 60 48 002 Vehicle/Equipment Maintenance	3,620.57	6,041.98	12,626.38	7,794.60	7,000.00	10,000.00	
522 60 48 003 City Heights -- Fire Dept Equipment	0.00	0.00	0.00	1,200.40	0.00	0.00	
522 60 49 001 SCBA Testing	1,160.39	5,503.14	5,544.12	83.28	5,600.00	5,600.00	
522 60 49 002 Pump Testing	871.58	0.00	5,000.57	3,200.36	3,250.00	3,250.00	
522 60 49 003 Hose Testing	2,184.50	2,721.54	0.00	3,476.00	3,000.00	3,500.00	
522 70 31 001 Operating Supplies-Aide Car	671.37	1,020.79	2,660.57	1,008.56	2,250.00	2,250.00	
522 70 31 002 Trauma Care EMS Grant	1,260.00	1,260.00	1,125.00	0.00	1,200.00	1,200.00	
522 70 31 003 Operating Supplies -- Life Support	0.00	0.00	1,502.90	136.48	0.00	0.00	
522 70 32 001 Fuel Consumed-Aide Car	325.57	1.87	1,887.58	1,245.74	900.00	1,000.00	
522 70 41 001 EMS Contract	7,205.00	7,300.00	9,800.00	8,477.25	10,843.00	12,164.00	
528 70 41 001 Kittcom-Fire	14,562.24	16,934.50	20,545.00	27,005.00	24,654.00	27,774.00	13% increase
594 22 64 022 Class A Pumper Truck 2018 Spartan S180 Ser. #518004-01/VIN #4S9BCETA8KC419433	71,533.75	0.00	0.00	0.00	0.00	0.00	
594 22 64 024 Extrication Equipment 2023	0.00	0.00	0.00	47,437.80	0.00	0.00	
522 Fire Department	226,651.49	157.28	301,038.38	308,335.53	440,357.35	476,392.00	
536 20 10 001 Salaries -- Cemetery	22,309.40	53,439.32	55,793.69	40,264.62	30,000.00	35,000.00	
536 20 20 001 Benefits -- Cemetery	3,330.03	28,138.02	19,010.91	10,813.42	12,000.00	12,500.00	
536 20 20 005 Unemployment	5,546.00	2,961.33	0.00	0.00	0.00	0.00	
536 20 31 002 Supplies	4,462.49	5,764.77	1,771.99	7,989.71	1,500.00	3,000.00	
536 20 34 000 Liners	4,685.95	0.00	5,830.69	6,811.41	6,000.00	6,500.00	
536 20 35 000 Tools/Equipment	58.30	456.84	230.55	4,866.68	580.00	1,000.00	
536 20 41 000 Grave Digging	5,700.00	0.00	0.00	0.00	0.00	0.00	
536 20 41 001 Repairs And Maintenance	0.00	4,654.23	3,291.04	686.78	3,000.00	2,000.00	
536 20 41 002 Legal Services -- Cemetery	236.00	390.00	0.00	379.40	0.00	0.00	
536 20 41 003 Cemetery Expansion Project	1,813.11	0.00	0.00	0.00	0.00	0.00	
536 20 41 004 Cemetery Contracted Services	19,800.00	23,600.00	24,125.00	0.00	22,000.00	0.00	
536 20 41 005 Professional Services -- Other	0.00	0.00	0.00	960.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
536 20 45 000 Weed Assessments And Other Taxes	139.17	139.17	168.17	168.17	170.00	200.00	
536 20 47 000 Utilities-Cemetery	4,782.73	5,691.44	4,362.77	6,639.78	4,800.00	4,500.00	
536 20 49 001 Cemetery Space Refunds	0.00	1,741.28	1,923.26	850.00	0.00	0.00	
594 36 64 001 2023 John Deere Lawnmower Z920M Ser. #1TC920MVTNT120117	0.00	0.00	0.00	12,025.01	0.00	0.00	
536 Cemetery	72,863.18	126,976.40	116,508.07	92,454.96	80,050.00	64,700.00	
557 30 41 003 Historic Preservation Commission	655.40	26.60	36.00	0.00	200.00	100.00	
557 Community Services	655.40	26.60	36.00	0.00	200.00	100.00	
558 50 30 000 Building Department Equipment/Tools/Books	2,260.81	2,924.96	359.82	4,443.33	500.00	2,000.00	
558 50 31 001 Electronic Submittal System	0.00	0.00	0.00	0.00	0.00	5,000.00	
558 50 41 000 Building Department	864.00	941.00	1,100.00	499.00	200.00	800.00	
558 50 43 000 Building Department Training	625.00	0.00	1,360.54	2,104.07	1,500.00	3,500.00	
558 60 10 001 Salaries -- Planner	84,304.17	62,411.25	0.00	0.00	94,400.00	79,234.00	Moved from HLA engin/plan non reimbursed
558 60 12 001 Salaries -- Planning Tech	0.00	5,400.18	22,743.93	45,462.62	13,500.00	55,000.00	
558 60 15 001 Salaries -- Biologist	1,650.00	0.00	0.00	0.00	0.00	0.00	
558 60 20 001 Benefits -- Planner	17,848.27	7,063.85	0.00	0.00	39,700.00	29,000.00	Moved from HLA engin/plan non reimbursed
558 60 22 001 Benefits -- Planning Tech	0.00	3,675.07	18,845.21	32,742.96	10,100.00	33,000.00	
558 60 25 001 Benefits -- Biologist	149.50	0.00	0.00	0.00	0.00	0.00	
558 60 31 000 Office Supplies/Telephone/Notices	3,406.65	2,000.00	11,756.74	6,242.61	5,000.00	7,000.00	
558 60 31 005 Planning Commission Expenses	0.00	6,411.05	2,494.80	2,497.11	1,000.00	2,500.00	
558 60 35 000 Equipment/Tools	0.00	0.00	0.00	0.00	200.00	0.00	
558 60 41 001 Professional Services--General	0.00	0.00	0.00	9,571.25	0.00	0.00	
558 60 41 002 Shoreline Master Plan Grant Portion	8,947.50	2,252.50	0.00	0.00	0.00	0.00	
558 60 41 003 Shoreline Master Plan City Portion	11,249.95	9,690.05	0.00	0.00	0.00	0.00	
558 60 41 009 Professional Services--HLA/GR Dohrn And Assoc--Non-Reimbursed	24,119.25	78,095.90	67,352.08	34,117.22	15,000.00	0.00	
558 60 41 010 Professional Services -- Attorney Fees -- Non-Reimbursed	57,840.73	13,104.71	0.00	0.00	0.00	0.00	
558 60 41 011 Professional Services -- Meagan Hayes -- Non-Reimbursed	0.00	25,210.22	15,854.50	0.00	0.00	0.00	
558 60 41 012 Professional Services -- Consulting/Engineering Fees -- Non-Reimbursed	0.00	7,730.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
558 60 41 013 Professional Services -- HLA Engin/PLan -- Non-Reimbursed	0.00	0.00	45,827.63	133,081.28	25,000.00	0.00	Move to Salary and Benefits for Planner per Council 10/23/23 meeting
558 60 43 001 Training/Travel	710.60	154.00	0.00	2,276.63	1,500.00	1,700.00	
558 70 41 001 Mainstreet Credit/B&O Tax	10,000.00	30,000.00	0.00	0.00	0.00	0.00	
559 30 41 012 Professional Services -- GR Dohrn And Assoc--City Heights Arbitration	0.00	2,137.50	0.00	0.00	0.00	0.00	
559 30 41 013 Professional Services -- HLA Engineering/Planning--City Heights Arbitration	0.00	5,250.00	3,900.00	27,314.31	5,000.00	0.00	
559 30 41 014 Public Records Request Costs -- Engineering/Planning Etc.	0.00	0.00	1,598.30	1,001.00	2,000.00	1,000.00	
558 Planning & Community Devel	223,976.87	274,782.27	193,244.55	301,444.03	214,600.00	219,734.00	
559 30 41 001 Development Fees -- Reimbursed	43,841.43	27,443.80	55,091.80	56,742.30	35,000.00	34,000.00	
559 30 42 001 Cle Elum Pines West Devel Fees-School	24,500.00	0.00	0.00	0.00	0.00	0.00	
559 30 42 002 Cle Elum School Impact Fees	0.00	0.00	0.00	12,000.00	0.00	0.00	
559 30 42 003 Cle Elum School City Heights Impact Fees to County Escrow	0.00	0.00	0.00	13,500.00	0.00	0.00	
559 Housing & Community Develop	68,341.43	27,443.80	55,091.80	56,742.30	35,000.00	34,000.00	
562 90 41 001 Substance Abuse 2 percent	0.00	574.00	312.50	0.00	580.00	500.00	
562 Public Health	0.00	574.00	312.50	0.00	580.00	500.00	
572 20 10 001 Salaries -- Librarian	39,529.35	37,512.07	42,933.28	37,462.39	47,000.00	49,000.00	
572 20 10 002 Salaries -- Library Aide	16,171.88	15,199.99	19,034.16	16,772.27	21,000.00	20,000.00	
572 20 20 001 Benefits -- Librarian	16,201.40	17,045.86	30,073.38	25,982.44	29,000.00	32,000.00	
572 20 20 002 Benefits -- Library Aide	11,365.18	12,914.10	15,942.98	13,767.49	16,500.00	16,500.00	
572 20 31 001 Supplies/Book Processing	6,342.93	4,112.20	8,374.21	5,649.60	7,000.00	7,000.00	9/25 #2 budget comm. mtg. decreased from \$9,000 to \$7,000
572 20 31 002 COVID Supplies	210.24	0.00	0.00	0.00	0.00	0.00	
572 20 41 001 Summer Reading Program	500.00	500.00	500.00	500.00	500.00	500.00	
572 20 49 003 Other Supplies	1,557.59	2,466.35	1,192.50	48.75	1,000.00	1,000.00	
572 50 35 001 COVID 19 -- Institute of Museum Grant -- 4 computers/supplies	0.00	0.00	6,371.44	0.00	0.00	0.00	
572 50 41 001 Legal Services -- Library	4,200.81	23.10	0.00	0.00	0.00	0.00	
572 50 41 002 Lease -- Sales Tax	0.00	0.00	91.28	117.36	0.00	156.48	
572 50 41 003 Professional Services -- Other	0.00	364.11	2,117.13	404.05	1,800.00	1,800.00	

5 YEAR BUDGET COMPARISON

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
572 50 42 001 Telephones	760.57	832.34	835.63	643.29	750.00	750.00	
572 50 47 001 Utilities-Library	6,464.03	7,170.85	7,410.47	5,703.84	7,000.00	7,000.00	
572 50 48 001 Building Repairs	1,231.79	0.00	371.94	130.74	4,700.00	5,000.00	Brick work on outside of building
572 50 48 002 Cleaning Service	2,430.00	2,430.00	2,430.00	2,362.50	2,430.00	2,430.00	
591 72 75 001 Lease -- Library Canon Copy Machine Library 2022	0.00	0.00	0.00	1,448.37	2,088.00	1,523.64	
572 Libraries	106,965.77	101,649.97	137,678.40	110,995.09	110,768.00	144,660.12	
576 80 10 001 Salaries -- Park	37,746.16	34,451.94	23,168.53	24,530.73	30,000.00	25,000.00	
576 80 20 001 Benefits -- Park	16,283.78	3,445.50	12,402.77	7,995.00	12,000.00	5,000.00	
576 80 20 002 Unemployment	0.00	0.00	1,638.00	0.00	1,700.00	1,000.00	
576 80 30 001 Arbor Day Supplies -- Tree City	1,372.12	25.00	25.00	96.90	4,420.00	4,510.00	
576 80 31 001 Operating Supplies	9,534.07	4,033.27	5,200.00	5,200.00	5,200.00	6,500.00	
576 80 35 002 Equipment/Tools	55.05	783.00	1,200.00	352.50	1,500.00	1,000.00	
576 80 35 003 Kiosk/Information Center	0.00	3,510.00	0.00	0.00	0.00	0.00	
576 80 35 004 Mower Brush JD for Excavator 42 inch	0.00	0.00	3,691.00	0.00	0.00	0.00	
576 80 41 000 Port A-Potties	485.00	1,500.00	770.00	1,640.00	1,500.00	1,600.00	
576 80 41 001 Repairs And Maintenance	8,842.31	8,000.38	2,440.14	5,153.84	5,000.00	5,500.00	
576 80 41 002 Yakama Nation Fees 2020/Dog Park Project	0.00	0.00	5,264.00	0.00	0.00	0.00	
576 80 41 003 City Parks Upgrade Project	9,611.20	0.00	0.00	0.00	0.00	0.00	
576 80 47 000 Utilities-Parks	24,035.00	24,175.00	23,206.77	26,657.34	21,000.00	22,000.00	
576 90 49 001 Fireman's Park Improvements	1,302.50	761.00	1,282.72	1,057.58	1,000.00	1,000.00	
576 Park Facilities	109,267.55	81,000.35	81,429.87	72,788.64	83,320.00	73,110.00	
589 99 00 000 Payroll Clearing	0.00	20,000.00	0.00	-2,707.80	0.00	0.00	
589 99 00 001 Draw Clearing	0.00	30,225.00	2,775.00	-2,477.55	0.00	0.00	
580 Non Expenditures	0.00	50,225.00	2,775.00	-5,185.35	0.00	0.00	
591 21 75 005 Lease -- Police New Cameras/In Car 4	0.00	0.00	0.00	1,585.90	0.00	0.00	
591 72 75 001 Lease -- Library Canon Copy Machine Library 2022	0.00	0.00	1,126.51	0.00	0.00	0.00	
591 Debt Service - Principal Repayment	0.00	0.00	1,126.51	1,585.90	0.00	0.00	
594 18 63 001 Energy Project -- Police And Library Buildings	3,831.00	59.72	119.43	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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001 Current Expense/General Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
594 18 63 002 City Match--Energy Project -- Police And Library Buildings	2,139.79	0.00	0.00	0.00	0.00	0.00	
594 18 63 003 Grinder--Duratech Haybuster Portable Tub H8, Model KE8, Serial #241490263	0.00	226.28	92.63	0.00	0.00	0.00	
594 18 63 004 Grinder--Duratech Haybuster Portable Tub/SHIPPING/ H8, Model KE8, Serial #241490263	0.00	0.00	5,300.00	0.00	0.00	0.00	
594 18 63 005 Grinder--Duratech Haybuster Portable Tub H8, Model KE8, Serial #241490263	0.00	0.00	26,985.48	0.00	0.00	0.00	
594 50 64 001 Vehicle -- Building Department	0.00	0.00	0.00	1,494.48	32,000.00	0.00	
594 76 61 000 Hanson Ponds Park Project	25,971.77	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	31,942.56	286.00	32,497.54	1,494.48	32,000.00	0.00	
597 00 00 022 OUT-Fire Debt To 201 Debt Fund	4,942.33	4,735.00	1,500.00	2,000.00	3,034.72	0.00	
597 Interfund Transfers	4,942.33	4,735.00	1,500.00	2,000.00	3,034.72	0.00	
508 41 07 001 Ending Balance Fire Dept Class A Pumper/Reserve/Capital	0.00	0.00	0.00	0.00	149,034.50	139,629.00	
508 51 02 001 Ending Balance Police Reserve	0.00	0.00	0.00	0.00	0.00	136,767.00	
508 51 05 001 Ending Balance Fire Dept Reserve	0.00	0.00	0.00	0.00	61,903.50	47,498.00	
508 51 06 001 Ending Balance Fire Dept City Heights	0.00	0.00	0.00	0.00	0.00	100,500.00	
508 51 11 001 Ending Balance General Fund Contingency	0.00	0.00	0.00	0.00	130,000.00	130,000.00	
508 51 15 001 Ending Balance Park Reserve	0.00	0.00	0.00	0.00	42,171.00	46,975.00	
508 51 83 001 Ending Balance General Fund Employee Accrual Liability	0.00	0.00	0.00	0.00	170,000.00	180,000.00	
508 91 00 001 Ending Balance General Fund	0.00	0.00	0.00	0.00	200,000.00	200,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	753,109.00	981,369.00	
TOTAL EXPENDITURES:	2,872,061.39	2,908,394.57	3,690,198.41	3,542,473.55	4,469,042.00	4,949,589.36	
FUND GAIN/LOSS:	786,128.11	1,107,045.83	987,149.45	682,540.54	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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002 Suncadia Property Sale

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 002 Beginning Balance Recreational Parcel	0.00	0.00	1,891,769.59	1,722,323.62	1,809,650.00	1,720,000.00	
308 Beginning Balances	0.00	0.00	1,891,769.59	1,722,323.62	1,809,650.00	1,720,000.00	
345 81 00 002 Recreational Parcel Agreement Payment #1	0.00	400,000.00	0.00	0.00	0.00	0.00	
345 81 01 002 Recreational Parcel Agreement Payment #2	0.00	1,600,000.00	0.00	0.00	0.00	0.00	
340 Charges For Goods & Services	0.00	2,000,000.00	0.00	0.00	0.00	0.00	
361 11 00 002 Interest	0.00	159.79	0.00	0.00	200.00	200.00	
361 30 00 002 Accrued Interest Due	0.00	-30.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	129.79	0.00	0.00	200.00	200.00	
TOTAL REVENUES:	0.00	2,000,129.79	1,891,769.59	1,722,323.62	1,809,850.00	1,720,200.00	
511 30 49 002 Publication Services -- 12 Acre Parcel	0.00	1,854.54	0.00	0.00	2,000.00	5,200.00	
511 Legislative	0.00	1,854.54	0.00	0.00	2,000.00	5,200.00	
518 50 41 002 Engineering/Consulting Services -- Fund 002	0.00	243.16	169,445.97	287,462.58	1,807,850.00	1,715,000.00	
518 50 41 022 Professional Services -- Attorney Fees	0.00	262.00	0.00	0.00	0.00	0.00	
518 Centralized Services	0.00	106,505.56	169,445.97	287,462.58	1,807,850.00	1,715,000.00	
TOTAL EXPENDITURES:	0.00	108,360.20	169,445.97	287,462.58	1,809,850.00	1,720,200.00	
FUND GAIN/LOSS:	0.00	1,891,769.59	1,722,323.62	1,434,861.04	0.00	0.00	

5 YEAR BUDGET COMPARISON

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003 American Rescue Plant Act of 2021 (ARPA)

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
332 92 10 003 COVID American Rescue Plan Act Nonentitlements	0.00	284,589.00	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	284,589.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	284,589.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	284,589.00	0.00	0.00	0.00	0.00	

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5 YEAR BUDGET COMPARISON

City Of Cle Elum

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004 City Heights WCIA Settlement Agreement 2023

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 03 004 Beginning Balance WCIA City Heights Settlement	0.00	0.00	0.00	0.00	0.00	3,900,000.00	
308 Beginning Balances	0.00	0.00	0.00	0.00	0.00	3,900,000.00	
398 10 03 004 WCIA City Heights Settlement 2023	0.00	0.00	0.00	4,233,267.40	0.00	0.00	
390 Other Financing Sources	0.00	0.00	0.00	4,233,267.40	0.00	0.00	
TOTAL REVENUES:	0.00	0.00	0.00	4,233,267.40	0.00	3,900,000.00	
515 41 41 015 Legal Services -- Kenyon Disend/WCIA Settlement	0.00	0.00	0.00	14,480.00	0.00	0.00	
515 45 41 009 Legal Services -- Menke Jackson Beyer LLP/City Heights Arbitration	0.00	0.00	0.00	60,000.00	0.00	50,000.00	
515 45 41 010 Legal Services -- Consilio/City Heights Arbitration	0.00	0.00	0.00	2,348.90	0.00	50,000.00	
515 45 41 011 Legal Services -- Ashbaugh Beal/City Heights Arbitration	0.00	0.00	0.00	73,644.00	0.00	0.00	
515 45 41 012 Consulting Services -- Imperium Consulting/City Heights Arbitration	0.00	0.00	0.00	10,409.00	0.00	0.00	
515 45 41 013 Consulting Services -- Mueller & Partin/City Heights Arbitration	0.00	0.00	0.00	19,185.00	0.00	0.00	
515 45 41 014 Consulting Services -- Valbridge Property Advisors/City Heights Arbitration	0.00	0.00	0.00	2,398.50	0.00	0.00	
515 45 41 015 Legal Services -- Gordon Tilden Thomas Cordell/City Heights	0.00	0.00	0.00	1,125.00	0.00	0.00	
515 Legal Services	0.00	0.00	0.00	258,564.90	0.00	100,000.00	
559 30 41 015 Professional Services -- HLA Engineering/Perteet--City Heights Arbitration	0.00	0.00	0.00	4,786.25	0.00	0.00	
559 Housing & Community Develop	0.00	0.00	0.00	4,786.25	0.00	0.00	
508 51 03 004 Ending Balance WCIA City Heights Settlement	0.00	0.00	0.00	0.00	0.00	3,800,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	0.00	3,800,000.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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004 City Heights WCIA Settlement Agreement 2023

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
TOTAL EXPENDITURES:	0.00	0.00	0.00	263,351.15	0.00	3,900,000.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	3,969,916.25	0.00	0.00	

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5 YEAR BUDGET COMPARISON

City Of Cle Elum

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 101 Beginning Balance Street Fund	22,685.86	0.00	0.00	51,967.80	0.00	35,000.00	
308 51 23 101 Beginning Balance Equipment Street	51,043.00	55,013.68	36,856.92	54,664.28	10,000.00	10,000.00	
308 51 82 100 Beginning Balance Development Fees -- Stormwater	12,750.00	20,875.00	20,875.00	47,250.00	32,750.00	47,750.00	
308 51 82 101 Beginning Balance Development Fees -- Street	0.00	72,250.00	72,250.00	0.00	11,625.00	32,750.00	
308 51 82 102 Beginning Balance Development Fees -- Street	42,250.00	0.00	0.00	0.00	0.00	0.00	
308 51 83 101 Beginning Balance Street Employee Accrual Liability	15,977.00	22,260.00	25,780.00	20,017.00	20,000.00	20,000.00	
308 51 84 101 Beginning Balance Street Contingency	10,008.00	0.00	0.00	0.00	0.00	0.00	
308 Beginning Balances	154,713.86	170,398.68	155,761.92	126,634.08	277,375.00	145,500.00	
311 10 00 101 Real & Personal Property	156,771.62	165,800.63	170,006.94	114,153.83	175,000.00	185,000.00	
313 11 00 101 Local Retail Sales & Use tax	114,832.59	210,471.12	145,111.80	114,986.06	120,000.00	150,000.00	
310 Taxes	271,604.21	376,271.75	315,118.74	229,139.89	295,000.00	335,000.00	
322 40 01 010 Overside Load Permits	2,200.00	5,000.00	5,000.00	5,000.00	4,000.00	3,000.00	
322 90 00 002 Street Cutting/Right of Way Permit	570.00	1,300.00	500.00	2,613.50	800.00	1,500.00	
320 Licenses & Permits	2,770.00	6,300.00	5,500.00	7,613.50	4,800.00	4,500.00	
331 97 03 902 Generator/Biomass Removal -- FEMA/KCCD Federal Grant	0.00	0.00	0.00	17,523.00	0.00	0.00	
333 14 22 800 CDBG -- Stormwater Design And Construction	626,570.15	36,250.00	0.00	0.00	0.00	0.00	
333 14 22 801 CDBG -- Stafford Ave Corridor Improvements	0.00	0.00	35,826.29	0.00	765,000.00	765,000.00	
333 20 20 502 DOT -- Surface Trans. Block Grant Phase #2 -- Downtown Revitalization	120,675.00	0.00	0.00	0.00	0.00	0.00	
333 20 20 503 DOT -- Surface Trans. Block Grant Phase #3 -- Downtown Revitalization	126,834.46	0.00	0.00	0.00	0.00	0.00	
333 20 20 504 DOT -- Federal City Safety Plan Federal Grant	0.00	73,450.00	195,446.89	14,739.54	0.00	0.00	
333 20 20 505 DOT STBG -- 2nd Street Pathway Federal Grant	0.00	7,693.40	76,185.30	101,806.07	70,000.00	0.00	
333 20 20 506 DOT STBG -- 1st St. Penn to Harris Phase 3B Federal Grant \$747,108	0.00	0.00	671,580.01	223,062.79	700,000.00	20,000.00	
333 20 20 508 DOT STBG First Street Phase 3 Revitalization \$6,400,000	0.00	0.00	0.00	0.00	0.00	6,400,000.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
334 01 80 101 Biomass Removal Generator State Military Dept. State Grant	0.00	0.00	0.00	2,504.00	0.00	0.00	
334 03 60 000 DOT -- Safe Routes 903/Stafford Sidewalks	260,313.58	69,440.86	0.00	0.00	0.00	0.00	
334 03 60 001 DOT -- RMG Cle Elum Park and Ride	0.00	18,048.30	67,101.65	547,850.05	33,000.00	0.00	
334 03 60 002 QUADCO -- Grant Peoh to Columbia Extend RR Ave.	0.00	7,963.75	0.00	0.00	0.00	0.00	
334 03 60 003 QUADCO -- UPWP Columbia Ave RR Crossing Study	0.00	0.00	0.00	0.00	0.00	52,500.00	
334 03 82 008 TIB -- Pine St. Sidewalk	125,273.34	0.00	0.00	0.00	0.00	0.00	
334 04 20 101 STATE -- Legislature & Its Committees -- \$451,050	0.00	0.00	277,395.17	173,654.00	451,050.00	0.00	
336 00 71 000 Multimodal Transportation City	2,610.49	2,724.56	2,910.82	91.14	2,925.00	2,886.00	
336 00 87 000 Motor Vehicle Tax	35,275.41	38,727.19	41,132.00	30,919.19	43,515.00	41,132.00	
336 06 95 000 Liquor Profits	15,371.64	15,762.20	17,100.09	12,902.82	17,213.00	17,025.00	
337 00 02 000 COG -- Distressed Sales Grant 2019 -- \$390,000	334,734.58	0.00	0.00	0.00	0.00	0.00	
337 00 02 001 COG -- Distressed Sales Tax Grant 2021 -- \$450,460	0.00	54,046.00	96,414.00	0.00	0.00	0.00	
337 00 02 262 COG -- Distressed Sales Tax Grant 2022 -- \$262,500	0.00	0.00	0.00	0.00	262,500.00	0.00	
337 00 02 450 COG -- Distressed Sales Tax Grant 2020 -- \$450,000	450,000.00	0.00	0.00	0.00	0.00	0.00	
337 00 02 591 COG -- Distressed Sales Tax Grant 2023 -- \$591,000	0.00	0.00	0.00	361,415.86	0.00	150,000.00	
330 Intergovernmental Revenues	2,097,658.65	224,196.26	2,043,982.29	1,488,633.78	2,845,203.00	7,448,543.00	
344 30 01 101 Miscellaneous Billings	0.00	27,821.26	0.00	0.00	0.00	0.00	
344 71 01 101 Miscellaneous Billings	0.00	0.00	3,546.00	0.00	2,000.00	1,000.00	
345 85 00 101 Impact Fees -- Cle Elum Development LLC -- Future Projects	0.00	0.00	0.00	26,781.76	0.00	0.00	
345 89 00 005 Impact Development Fees/Street	30,000.00	-625.00	140,000.00	48,250.00	0.00	0.00	
345 89 00 006 Impact Development Fees/Stormwater	8,125.00	0.00	20,000.00	1,500.00	0.00	0.00	
345 89 00 016 Impact Fees -- Wildwood Ord. 1651 Open Spaces/Capital Trans. Projects	0.00	0.00	0.00	1,413.50	0.00	0.00	
340 Charges For Goods & Services	38,125.00	27,196.26	163,546.00	77,945.26	2,000.00	1,000.00	
344 30 01 101 Miscellaneous Billings	6,473.38	0.00	0.00	0.00	0.00	0.00	
345 81 00 101 Developer Contributions	652.17	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
361 11 00 101 Interest	1,468.59	378.31	222.78	56.26	120.00	140.00	
361 30 00 101 Accrued Interest Due	-54.81	-114.76	0.00	0.00	0.00	0.00	
362 50 00 101 Rent -- Kittitas County Sheriff S&R	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	
362 90 00 000 Lease -- US Cellular Tower	33,917.57	34,345.60	38,718.26	30,809.85	36,450.00	36,000.00	
367 12 01 106 Scrap Metal Revenue	155.00	1,504.61	0.00	611.65	0.00	200.00	
369 10 01 101 Surplus Of Equipment	16,938.28	17,307.00	0.00	0.00	1,000.00	1,200.00	
369 91 00 006 Reimbursements/Public Works	27,149.47	9,159.13	331.50	200.00	500.00	400.00	
369 91 00 101 Century Link Reimbursement First Street Project	17,055.92	0.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	103,755.57	62,579.89	69,272.54	61,677.76	68,070.00	67,940.00	
391 80 00 101 Public Works Trust Fund Loan -- First Street Design Project	296,385.14	0.00	0.00	0.00	0.00	0.00	
395 10 00 101 Lawnmower Ferris -- Proceeds	4,000.00	0.00	0.00	0.00	0.00	0.00	
398 10 00 101 Insurance Settlement 1999 Ford Explorer	1,716.00	0.00	0.00	0.00	0.00	0.00	
390 Other Financing Sources	302,101.14	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	2,970,728.43	967,052.80	2,753,946.45	2,038,010.97	3,492,448.00	8,002,483.00	
542 30 10 001 Salaries -- Street	100,765.60	111,951.59	128,854.52	75,504.36	147,000.00	126,000.00	
542 30 10 002 Salaries -- Street -- FEMA KCCD Federal Grant	0.00	0.00	4,348.00	0.00	0.00	0.00	
542 30 10 003 Salaries -- Street -- WA State Military State Grant	0.00	0.00	621.20	0.00	0.00	0.00	
542 30 20 001 Benefits -- Street	51,467.49	52,434.22	57,734.37	34,203.64	68,000.00	58,000.00	
542 30 20 002 Benefits -- Street -- FEMA KCCD Federal Grant	0.00	0.00	2,898.00	0.00	0.00	0.00	
542 30 20 003 Benefits -- Street -- WA State Military State Grant	0.00	0.00	414.80	0.00	0.00	0.00	
542 30 30 101 Boots/CDL License -- Reimbursement -- See Personnel Policy	0.00	1,051.69	972.83	1,351.14	1,180.00	1,575.00	
542 30 31 000 Cold Mix/Gravel/Sand/Salt	45,712.36	9,836.64	15,451.18	5,861.64	22,000.00	11,000.00	
542 30 31 002 Office Supplies	3,026.27	6,814.49	3,286.26	4,781.38	5,000.00	5,500.00	
542 30 32 001 Fuel/Propane	7,973.37	8,623.78	10,162.92	8,026.85	8,700.00	9,725.00	
542 30 32 002 Dust Oil	0.00	0.00	0.00	0.00	500.00	200.00	
542 30 41 001 Professional Services	8,051.39	5,997.53	12,661.94	9,230.27	8,000.00	9,500.00	
542 30 41 002 Engineering Services -- Streets	30,364.25	17,293.63	7,324.71	5,418.67	15,000.00	12,000.00	

5 YEAR BUDGET COMPARISON

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
542 30 41 003 Labor & Industries Asbestos Penalty #317966126	0.00	0.00	8,118.00	0.00	0.00	0.00	
542 30 41 007 Engineering Services -- First Street Revit/Legislative Request	5,806.68	8,782.00	0.00	0.00	0.00	0.00	
542 30 41 008 Engineering Services -- First Street Grant Applications/fees	0.00	39,838.82	53,045.00	97,737.57	15,000.00	25,000.00	
542 30 41 010 Engineering Services -- Title VI Federal DOT Grants	0.00	8,825.00	175.00	260.70	0.00	0.00	
542 30 41 011 Engineering Services--Update Construction Standards	0.00	0.00	0.00	0.00	0.00	0.00	
542 30 41 012 Light Pole Accident Ellensburg Cement 1st and Hartvig/Stafford	0.00	12,224.23	0.00	0.00	0.00	0.00	
542 30 41 015 Leases -- Sales Tax	0.00	0.00	91.28	17.36	0.00	157.00	
542 30 41 016 Engineering Services -- City Safety Plan 2023 Update	0.00	0.00	0.00	21,000.62	0.00	0.00	
542 30 41 101 State Auditor Fees	0.00	5,858.58	7,500.90	19.81	5,000.00	4,000.00	
542 30 43 000 Training/Travel	0.00	0.00	216.05	409.00	2,000.00	1,500.00	
542 30 47 001 Utilities -- New Public Works Bldg	0.00	0.00	4,608.50	3,697.59	3,500.00	4,000.00	
542 30 48 009 Emergency Proc./Storm Drain Snow Removal 2022	0.00	0.00	31,029.07	0.00	0.00	0.00	
542 40 42 001 Telephones	1,977.72	1,567.00	1,943.90	1,164.42	2,000.00	1,500.00	
542 50 45 101 Rent -- New Public Works Shop to Airport Fund	0.00	0.00	4,000.00	6,300.00	4,000.00	6,300.00	
542 50 47 000 Utilities	0.00	1,021.00	0.00	0.00	0.00	0.00	
542 63 47 000 Street Lights	38,895.20	42,683.00	39,838.67	33,612.22	37,000.00	38,000.00	
542 64 35 001 Street Signs/Brackets	18,205.19	6,790.00	9,287.63	11,098.63	14,000.00	12,000.00	
542 64 41 001 Striping	16,582.74	0.00	6,202.05	5,954.63	14,000.00	10,000.00	
542 64 48 000 Traffic Signal Maintenance	1,309.57	3,378.57	3,942.74	1,415.32	2,000.00	700.00	
542 66 41 000 Snow/Ice Removal And Supplies	2,979.45	0.00	3,120.73	14,253.47	19,000.00	18,000.00	
542 Streets - Maintenance	333,117.43	349,845.33	517,939.47	349,857.34	402,880.00	354,657.00	
543 30 30 001 Supplies	18,183.12	13,627.04	7,372.97	12,263.32	12,000.00	13,000.00	
543 30 30 101 Supplies/Safety	1,205.34	1,287.00	1,132.54	319.64	1,400.00	499.00	
543 30 35 001 Tools/Small/Radios	1,580.48	1,025.44	4,971.47	5,354.77	0.00	1,500.00	
543 30 35 002 Used Sanders 2 - 2017 Salt Dogg Hoppers	0.00	6,800.00	0.00	0.00	0.00	0.00	
543 30 35 003 Evaporative Cooler/Shop	0.00	1,104.94	0.00	0.00	0.00	0.00	
543 30 35 101 Trailer -- 1991 Landscxape	0.00	1,620.00	0.00	0.00	0.00	0.00	
543 30 41 001 Maintenance Agreements	14,751.97	9,791.67	5,877.54	1,843.67	13,000.00	7,000.00	

5 YEAR BUDGET COMPARISON

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
543 30 46 001 Insurance -- Equipment and Liability	8,683.99	9,926.36	13,992.09	16,662.37	17,200.00	26,429.00	
543 30 48 001 Repairs and Maintenance	22,186.15	42,015.16	15,005.04	38,855.99	17,000.00	25,000.00	
543 30 48 002 Street Sweeper International Vin #5658 Engine Overhaul	0.00	0.00	10,277.00	16,569.23	0.00	0.00	
543 30 48 003 Equipment Costs -- WA State Military State Grant	0.00	0.00	1,468.00	0.00	0.00	0.00	
543 Streets Admin & Overhead	66,591.05	87,197.61	60,096.65	91,867.59	60,600.00	73,428.00	
562 90 41 101 Substance Abuse 2 percent	0.00	574.33	342.80	0.00	580.00	600.00	
562 Public Health	0.00	574.33	342.80	0.00	580.00	600.00	
591 95 75 007 Lease -- Vac Truck 2100i/2023 Int. Lease	0.00	0.00	0.00	3,825.48	26,538.96	35,825.00	
591 95 75 101 Lease -- Canon Copy Machine Shop 2022	0.00	0.00	1,126.35	1,448.37	2,088.00	1,523.00	
591 Debt Service - Principal Repayment	0.00	0.00	1,126.35	37,273.85	28,626.96	37,348.00	
594 42 64 000 Hyster Fork Lift Model H50XL/Propane/Serial #A177831217K	2,978.60	0.00	0.00	0.00	0.00	0.00	
594 42 64 001 International Dump Truck 2003 Serial #1HTGGAHT43H571191	4,414.77	0.00	0.00	0.00	0.00	0.00	
594 42 64 003 Ford 2005 F450 Ser. #1FDXW46Y55ED08580	0.00	4,100.97	0.00	0.00	0.00	0.00	
594 42 64 004 Chev Colorado Crew Cab Pickup 2004 Ser. #1GCDT136948137511	0.00	4,487.00	0.00	0.00	0.00	0.00	
594 42 64 005 Sweeper 2002 Broce RC350 21-1354 DOT Serial #402351	0.00	96.48	0.00	0.00	0.00	0.00	
594 42 64 006 Snow Blower Snowblast Sicard 2200M	0.00	9,593.00	10,864.13	0.00	0.00	0.00	
594 42 64 009 Public Works 2014 Ford F150 Supercab 4x4 VIN #1FTEX1EM3EKG54117 27%	0.00	0.00	0.00	2,439.84	0.00	0.00	
594 Capital Expenditures	7,393.37	27,983.38	10,864.13	2,439.84	0.00	0.00	
595 30 63 013 Chipseal Project	69,717.40	73,576.94	0.00	0.00	60,000.00	30,000.00	
595 30 63 018 CDBG -- Stormwater Design \$725,000 Federal Grant	660,498.75	0.00	0.00	0.00	0.00	0.00	
595 30 63 023 COG -- 2019 First Street Imp/Stormwater Proj. Distressed S/U Tax \$390,000	324,770.00	0.00	0.00	0.00	0.00	0.00	

5 YEAR BUDGET COMPARISON

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101 Street Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
595 30 63 024 PWTF -- First Street Design -- Loan \$533,240	296,385.14	0.00	0.00	0.00	0.00	0.00	
595 30 63 027 DOT -- #3 Surface Trans. Block Grant Phase -- Downtown Revitalization	126,834.46	0.00	0.00	0.00	0.00	0.00	
595 30 63 031 DOT -- Safe Routes 903/Stafford Sidewalks	311,006.41	18,748.87	0.00	0.00	0.00	0.00	
595 30 63 039 DOT -- #2 Surface Trans. Block Grant Phase -- Downtown Revitalization	120,675.00	0.00	0.00	0.00	0.00	0.00	
595 30 63 040 COG -- 2020 First Street Improvements Distressed S/U Tax \$450,000	449,999.99	0.00	0.00	0.00	0.00	0.00	
595 30 63 041 COG -- Distressed Sales Tax/COG Grant 2021 -- \$450,460	0.00	2,370.00	448,090.00	0.00	0.00	0.00	
595 30 63 043 QUADCO Grant -- Peoh to Columbia extend RR Ave.	0.00	7,963.75	0.00	0.00	0.00	0.00	
595 30 63 044 DOT -- 2nd Street Pathway	0.00	27,016.81	70,113.86	99,344.55	70,000.00	0.00	
595 30 63 045 DOT -- Park and Ride Mobility Improvement Grant	0.00	65,388.75	24,191.60	54,187.61	533,000.00	0.00	
595 30 63 046 DOT -- City Safety Plan City Expenses	0.00	15,991.00	410.40	0.00	0.00	0.00	
595 30 63 047 DOT -- City Safety Plan Grant	0.00	117,551.09	66,118.34	0.00	0.00	0.00	
595 30 63 048 DOT -- Park and Ride Mobility Imp. City Expenses	0.00	1,115.50	0.00	0.00	0.00	0.00	
595 30 63 049 CDBG -- Stafford Ave Corridor Improvements	0.00	27,200.00	27,626.29	0.00	765,000.00	765,000.00	
595 30 63 051 DOT -- 2ND St. Pathway City Share	0.00	4,216.09	10,852.97	13,777.08	0.00	0.00	
595 30 63 052 Water Main Replacement -- 2nd Street	0.00	575.00	0.00	0.00	0.00	0.00	
595 30 63 053 DOT STBG -- 1st St. Penn to Harris Phase 3B Federal Grant \$976,555	0.00	0.00	678,580.24	292,191.23	700,000.00	20,000.00	
595 30 63 064 STATE -- Legislature & Its Committees -- \$451,050	0.00	0.00	277,395.17	173,654.83	451,050.00	0.00	
595 30 63 065 COG -- Distressed Sales Tax Grant 2022 -- \$262,500	0.00	0.00	262,500.00	0.00	262,500.00	0.00	
595 30 63 066 COG -- Distressed Sales Tax Grant 2023 -- \$591,000	0.00	0.00	0.00	371,179.03	0.00	150,000.00	
595 30 63 067 Crystal Creek Water Main Repair	0.00	0.00	0.00	27,335.20	0.00	0.00	
595 30 63 068 DOT STBG First Street Phase 3 Revitalization \$6,400,000	0.00	0.00	0.00	0.00	0.00	6,400,000.00	
595 30 63 069 QUADCO -- UPWP Columbia Ave RR Crossing Study	0.00	0.00	0.00	0.00	0.00	52,500.00	
595 30 63 103 Construction Costs -- City Portion Of CDBG/TIB/DOT Grants	33,340.75	-324.00	18,206.94	12,424.11	0.00	13,100.00	
595 30 63 403 Wayfinding Signage City Share	0.00	3,293.07	0.00	0.00	0.00	0.00	

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101 Street Fund

Account		2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
595	Capital Expenditures- Streets	2,393,227.90	345,690.27	1,984,677.81	1,518,194.05	2,841,550.00	7,430,600.00	
508 51 00 101	Ending Balance Street Fund	0.00	0.00	0.00	0.00	59,000.00	28,100.00	
508 51 23 101	Ending Balance Street Equipment Reserve	0.00	0.00	0.00	0.00	0.00	10,000.00	
508 51 82 100	Ending Balance Developmente Fees -- Stormwater	0.00	0.00	0.00	0.00	32,750.00	47,750.00	
508 51 82 101	Ending Balance Development Fees -- Street	0.00	0.00	0.00	0.00	461.04	0.00	
508 51 83 101	Ending Balance Street Employee Accrual Liability	0.00	0.00	0.00	0.00	23,000.00	20,000.00	
999	Ending Balance	0.00	0.00	0.00	0.00	158,211.04	105,850.00	
TOTAL EXPENDITURES:		2,800,329.75	811,290.92	2,575,040.37	1,518,194.05	3,492,448.00	8,002,483.00	
FUND GAIN/LOSS:		170,398.68	155,761.02	78,899.00	38,376.90	0.00	0.00	

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5 YEAR BUDGET COMPARISON

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102 TIB Complete Streets Grant

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 102 Beginning Balance TIB Grants	391,561.59	117,467.77	-1,225.00	186,352.03	320,000.00	150,000.00	
308 Beginning Balances	391,561.59	117,467.77	-1,225.00	186,352.03	320,000.00	150,000.00	
334 03 82 009 TIB -- Douglas Munro/W 1st. Signal \$650,920	0.00	0.00	359,478.23	65,229.81	550,000.00	0.00	
334 03 82 011 TIB -- Complete Streets 2022 \$350,000 First St. Phase 3A/3B	0.00	0.00	350,000.00	0.00	0.00	0.00	
334 03 82 103 TIB -- Penn to Harris on 1st \$718,849 94.99%	0.00	0.00	0.00	647,224.22	0.00	70,000.00	
334 03 82 104 TIB -- 2nd & Stafford Roundabout \$704,591 95%	0.00	0.00	0.00	9,389.00	0.00	680,000.00	
334 03 82 105 TIB -- Seal Coat \$41,799 94.99% 2-E-930(006)-1	0.00	0.00	0.00	0.00	0.00	41,799.00	
330 Intergovernmental Revenues	0.00	0.00	709,478.23	721,843.02	550,000.00	791,799.00	
345 85 00 102 Impact Fees -- Cle Elum Development LLC -- 5% for Douglas Munro Project Match	0.00	0.00	0.00	40,740.00	0.00	0.00	
340 Charges For Goods & Services	0.00	0.00	0.00	40,740.00	0.00	0.00	
TOTAL REVENUES:	391,561.59	117,467.77	708,253.23	948,935.15	870,000.00	941,799.00	
595 30 63 050 TIB -- Douglas Munro/W 1st. Signal \$650,920	0.00	1,163.00	358,314.48	65,229.81	550,000.00	0.00	
595 30 63 057 TIB -- Douglas Munro/W. 1st Signal--City Expenses	0.00	1.25	5,325.26	344.37	0.00	0.00	
595 30 63 102 TIB -- Complete Streets \$400,000 2019 And 2020	274,093.82	88,911.64	0.00	103.06	0.00	0.00	
595 30 63 202 TIB -- Complete Streets 2022 \$350,000 First St. Phase 3A/3B	0.00	0.00	150,153.96	88,070.45	320,000.00	150,000.00	
595 30 63 203 TIB -- City Grant Expenses	0.00	0.00	8,107.50	1,282.87	0.00	0.00	
595 30 63 302 TIB -- Complete Streets Wayfinding Signage 2021 \$28,877	0.00	28,556.13	0.00	0.00	0.00	0.00	
595 30 63 303 TIB -- 2nd & Stafford Roundabout \$704,591 95%	0.00	0.00	0.00	16,378.01	0.00	680,000.00	
595 30 63 304 TIB -- Penn to Harris on 1st \$718,849 94.99%	0.00	0.00	0.00	647,224.22	0.00	70,000.00	
595 30 63 305 TIB -- Seal Coat \$41,799 94.99% 2-E-930(006)-1	0.00	0.00	0.00	0.00	0.00	41,799.00	

5 YEAR BUDGET COMPARISON

City Of Cle Elum

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102 TIB Complete Streets Grant

Account		2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
595	Capital Expenditures- Streets	274,093.82	118,692.77	521,901.20	818,632.79	870,000.00	941,799.00	
TOTAL EXPENDITURES:		274,093.82	118,692.77	521,901.20	818,632.79	870,000.00	941,799.00	
FUND GAIN/LOSS:		117,467.77	-1,225.00	186,352.03	130,302.30	0.00	0.00	

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5 YEAR BUDGET COMPARISON

City Of Cle Elum

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104 Police 3/10's Sales Tax Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 104 Beginning Balance 3/10's Fund	52,776.88	119,243.18	201,825.00	179,121.41	180,000.00	170,000.00	
308 51 01 104 Beginning Balance Employee Accrual Liability 3/10's	8,660.00	8,299.00	9,709.00	10,835.00	9,800.00	9,500.00	
308 Beginning Balances	61,436.88	127,542.18	211,534.00	189,956.41	189,800.00	179,500.00	
313 15 00 001 3/10ths Safety Tax	114,796.96	144,037.53	187,685.41	134,193.74	170,000.00	188,000.00	
310 Taxes	114,796.96	144,037.53	187,685.41	134,193.74	170,000.00	188,000.00	
322 30 00 000 Animal Licenses	808.50	551.50	366.00	663.00	550.00	900.00	
320 Licenses & Permits	808.50	551.50	366.00	663.00	550.00	900.00	
342 10 00 223 Police Contract-S.Cle Elum	19,406.40	20,179.40	5,000.00	0.00	0.00	0.00	
342 10 02 223 Police Contract-Roslyn	45,281.60	47,092.60	22,187.00	21,170.00	26,280.00	31,536.00	
345 23 00 001 Animal Shelter/Fines	60.00	0.00	0.00	7.50	0.00	0.00	
340 Charges For Goods & Services	64,748.00	67,272.00	27,573.00	21,187.50	26,280.00	31,536.00	
361 11 00 104 Interest	945.87	8.36	235.61	-40.99	150.00	164.00	
361 30 00 104 Accrued Interest Due	-83.17	-5,000.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	862.70	-4,991.63	235.61	-40.99	150.00	164.00	
TOTAL REVENUES:	242,653.00	339,624.80	427,394.22	345,959.66	386,780.00	400,100.00	
521 20 10 004 Salaries -- Police 3/10's	42,171.43	49,800.68	116,951.09	110,275.26	115,000.00	130,000.00	
521 20 10 005 Overtime -- Police 3/10's	0.00	249.96	6,929.94	4,461.12	3,800.00	6,000.00	
521 20 20 004 Benefits -- Police 3/10's	20,367.75	22,227.83	49,849.77	49,259.43	50,000.00	53,300.00	
521 20 20 005 Benefits -- Police 3/10's Overtime	0.00	0.00	2,685.31	1,758.19	1,500.00	2,500.00	
521 20 31 104 Equipment	0.00	0.00	0.00	0.00	2,000.00	10,000.00	
521 20 32 001 Fuel Consumed	2,019.65	4,043.32	6,776.62	7,284.37	3,500.00	10,000.00	
521 20 35 104 Uniform Allowance	0.00	17.60	0.00	0.00	750.00	1,500.00	
521 20 43 104 Training/Travel	0.00	0.00	0.00	208.00	1,200.00	1,000.00	
521 20 47 001 Utilities--3/10's	0.00	0.00	0.00	0.00	0.00	500.00	
521 20 49 003 New Hire Expense	0.00	0.00	63.00	0.00	0.00	2,000.00	
521 Police Department	64,558.83	76,349.39	183,255.73	173,246.37	177,750.00	216,800.00	
528 00 41 104 Kittcom-3/10's Police	1,031.00	0.00	0.00	0.00	0.00	0.00	

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104 Police 3/10's Sales Tax Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
528 Dispatch Services	1,031.00	0.00	0.00	0.00	0.00	0.00	
515 30 41 104 Attorney Fees -- Animal Control	0.00	0.00	0.00	1,046.20	0.00	0.00	
554 30 10 001 Salaries -- Animal Control	33,587.17	33,525.34	29,244.63	22,697.81	33,000.00	28,000.00	
554 30 20 001 Benefits -- Animal Control	15,179.14	17,106.51	18,887.68	15,804.46	22,000.00	20,000.00	
554 30 30 001 ARRF Shelter Fee	0.00	0.00	4,200.00	3,000.00	3,150.00	3,000.00	
554 30 30 104 Animal Control Misc Costs/Supplies	0.00	74.00	298.93	0.00	800.00	500.00	
554 30 32 001 Fuel Consumed	754.72	1,035.60	1,411.26	1,75.97	0.00	2,000.00	
554 30 43 104 Training/Travel	0.00	0.00	139.58	0.00	1,200.00	600.00	
554 Environmental Services	49,521.03	51,741.45	54,182.08	43,677.46	64,150.00	54,100.00	
508 31 00 104 Ending Balance 3/10's Fund	0.00	0.00	0.00	0.00	135,080.00	119,700.00	
508 51 01 104 Ending Balance Employee Accrual Liability 3/10's	0.00	0.00	0.00	0.00	9,800.00	9,500.00	
999 Ending Balance	0.00	0.00	0.00	0.00	144,880.00	129,200.00	
TOTAL EXPENDITURES:	115,110.86	128,008.84	127,187.81	216,877.83	386,780.00	400,100.00	
FUND GAIN/LOSS:	127,542.18	21,084.00	189,956.41	129,081.83	0.00	0.00	

5 YEAR BUDGET COMPARISON

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106 Tourist/Lodging Tax Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 106 Beginning Balance Tourist Fund	296,289.84	314,313.38	272,066.27	368,444.67	350,000.00	440,000.00	
308 Beginning Balances	296,289.84	314,313.38	272,066.27	368,444.67	350,000.00	440,000.00	
313 31 00 001 Hotel/Motel Tax	164,529.97	228,243.28	227,936.93	145,403.43	165,000.00	180,000.00	
310 Taxes	164,529.97	228,243.28	227,936.93	145,403.43	165,000.00	180,000.00	
337 00 00 106 Horse Park County Lodging Tax Grant \$50,000	0.00	50,000.00	0.00	0.00	0.00	0.00	
337 00 00 107 Restroom Park County Lodging Tax Grant \$19,300	0.00	0.00	5,225.49	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	50,000.00	5,225.49	0.00	0.00	0.00	
361 11 00 106 Interest	4,257.32	595.08	2,111.14	-130.92	250.00	300.00	
361 30 00 106 Accrued Interest Due	-324.90	-77.63	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	3,932.42	517.45	441.14	-130.92	250.00	300.00	
TOTAL REVENUES:	464,752.23	593,069.11	277,202.32	513,717.18	515,250.00	620,300.00	
557 30 41 000 Audit Fees	0.00	0.00	3,332.00	0.00	0.00	0.00	
557 30 41 001 Tourism	96,630.00	47,600.07	0.00	0.00	0.00	0.00	
557 30 41 002 Promotion -- Marketing and Advertising	0.00	57,222.41	1,855.72	0.00	10,000.00	5,000.00	
557 30 41 008 County -- Consolidated CLAT 13%	2,543.35	23,217.93	6,856.32	8,529.60	24,000.00	29,631.00	Changed the name of this account
557 30 41 009 Cle Elum Hotel-Motel	0.00	0.00	0.00	0.00	30,000.00	19,169.00	
557 30 41 010 Cle Elum Hotel/Motel -- Dog Park Project	8,806.50	0.00	0.00	0.00	0.00	0.00	
557 30 41 011 Cle Elum Hotel/Motel -- Kiwanis Gazebo	0.00	11,457.90	0.00	0.00	0.00	0.00	
557 30 41 012 Cle Elum Hotel/Motel -- CE Downtown Assoc.	7,500.00	14,654.00	0.00	0.00	5,000.00	10,000.00	
557 30 41 013 Horse Park County Lodging Tax Small Scale Grant/Arena	0.00	50,000.00	0.00	0.00	0.00	0.00	
557 30 41 015 Cle Elum Hotel/Motel -- Xmas Lights	18,958.97	38,329.00	0.00	0.00	0.00	0.00	
557 30 41 016 Cle Elum Hotel/Motel -- CEDA Xmas In Cle Elum	10,000.00	5,000.00	0.00	0.00	0.00	10,000.00	
557 30 41 017 Cle Elum Hotel/Motel -- Rotary Playground Equipment	0.00	66,128.00	0.00	0.00	0.00	0.00	

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106 Tourist/Lodging Tax Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
557 30 41 018 Cle Elum Hotel/Motel -- Pioneer Days Queen	0.00	1,400.00	1,500.00	1,950.00	1,500.00	3,000.00	
557 30 41 021 Cle Elum Hotel/Motel -- Fireworks/Chamber/Christmas	0.00	0.00	15,000.00	7,016.17	8,000.00	8,500.00	
557 30 41 022 Cle Elum Hotel/Motel -- CEDA add'l 2021 Holiday Lighting	0.00	0.00	2,931.75	0.00	0.00	0.00	
557 30 41 023 Cle Elum Hotel/Motel -- Hopesource KCC Bus	0.00	0.00	0.00	0.00	20,000.00	20,000.00	
557 30 41 025 County Lodging Tax -- CE Roundup	0.00	0.00	12,260.00	0.00	0.00	0.00	
557 30 41 026 Cle Elum Hotel/Motel -- Sassy Trash Market	0.00	0.00	2,875.00	0.00	0.00	0.00	
557 30 41 027 Cemetery Water Repair Project	0.00	0.00	17,107.90	0.00	100,000.00	100,000.00	
557 30 41 029 Cle Elum Hotel/Motel -- Cemetery Kiosk and Plaque	0.00	0.00	5,587.11	0.00	0.00	0.00	
557 30 41 030 Cle Elum Hotel/Motel -- CEDA Hanging Baskets and Planters	0.00	0.00	11,217.00	0.00	0.00	0.00	
557 30 41 031 Cle Elum Hotel/Motel -- UKC Basketball Club Mountain Madness	0.00	0.00	6,000.00	0.00	0.00	0.00	
557 30 41 032 Cle Elum Hotel/Motel -- CEDA Pioneer Days	0.00	0.00	39,446.87	15,478.00	0.00	0.00	
557 Community Services	144,438.85	215,007.84	125,999.67	32,973.77	198,500.00	205,300.00	
557 30 41 028 County Small Lodging Tax -- Park/Restrooms \$19,300	0.00	0.00	5,225.49	0.00	0.00	0.00	
558 Planning & Community Devel	0.00	0.00	5,225.49	0.00	0.00	0.00	
597 00 00 042 OUT-To Coal Mine From Tourist Fund	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
597 00 00 076 OUT-To Parks From Tourist Fund	4,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	
597 Interfund Transfers	6,000.00	6,000.00	6,000.00	0.00	6,000.00	0.00	
508 31 00 106 Ending Balance Tourist Fund	0.00	0.00	0.00	0.00	310,750.00	415,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	310,750.00	415,000.00	
TOTAL EXPENDITURES:	150,438.85	321,007.84	137,225.16	32,973.77	515,250.00	620,300.00	
FUND GAIN/LOSS:	314,313.38	272,066.27	368,444.67	480,743.41	0.00	0.00	

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110 Coal Mine Trail Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 110 Beginning Balance Coal Mine Fund	0.00	0.00	31,677.64	35,929.40	37,000.00	0.00	
308 51 00 110 Beginning Balance Coal Mine Fund	26,975.69	31,606.96	0.00	0.00	0.00	38,000.00	
308 Beginning Balances	26,975.69	31,606.96	31,677.64	35,929.40	37,000.00	38,000.00	
344 30 00 001 Roslyn Contribution	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00	
344 30 00 002 Kittitas County Contribution	2,000.00	0.00	4,000.00	2,000.00	2,000.00	2,000.00	
340 Charges For Goods & Services	4,000.00	0.00	4,000.00	2,000.00	2,000.00	4,000.00	
361 11 00 110 Interest	398.02	55.80	46.22	-10.50	50.00	40.00	
361 30 00 110 Accrued Interest Due	-33.85	-6.90	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	364.17	48.90	46.22	-10.50	50.00	40.00	
397 00 00 042 IN-Coal Mine Trail From 106 Tourist Fund	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
397 Interfund Transfers	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	
TOTAL REVENUES:	33,339.86	33,655.86	37,723.86	37,918.90	43,050.00	42,040.00	
542 62 30 000 Trail Signs	0.00	0.00	0.00	0.00	1,000.00	1,100.00	
542 62 41 000 Professional Services	267.50	267.50	265.19	484.51	400.00	700.00	
542 62 41 001 Weed Control	536.50	221.00	261.77	604.51	350.00	600.00	
542 62 41 002 Port A-Potties	1,170.00	1,170.00	1,267.50	975.00	1,170.00	1,240.00	
542 62 49 000 Trail Maintenance	0.00	58.05	0.00	0.00	500.00	400.00	
542 Streets - Maintenance	1,732.90	1,978.22	1,794.46	2,064.02	3,420.00	4,040.00	
594 62 65 110 Coal Mine Trail Facility	0.00	0.00	0.00	9,729.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	0.00	9,729.00	0.00	0.00	
508 31 00 110 Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.00	39,630.00	0.00	
508 51 00 110 Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.00	0.00	38,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	39,630.00	38,000.00	
TOTAL EXPENDITURES:	1,732.90	1,978.22	1,794.46	11,793.02	43,050.00	42,040.00	

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110 Coal Mine Trail Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
FUND GAIN/LOSS:	31,606.96	31,677.64	35,929.40	26,125.88	0.00	0.00	

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120 Central Cascades Land CRA 2009-01 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 120 Beginning Balance Central Cascades Land	9,188.14	9,302.40	9,315.25	8,160.79	9,321.32	8,165.00	
308 Beginning Balances	9,188.14	9,302.40	9,315.25	8,160.79	9,321.32	8,165.00	
345 81 00 120 Developer Contributions	0.00	0.00	0.00	0.00	2,000.00	2,200.00	
340 Charges For Goods & Services	0.00	0.00	0.00	0.00	2,000.00	2,200.00	
361 11 00 120 Interest	123.91	16.18	11.04	-2.22	10.00	9.00	
361 30 00 120 Accrued Interest Due	-9.65	-3.33	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	114.26	12.85	11.04	-2.22	10.00	9.00	
TOTAL REVENUES:	9,302.40	9,315.25	9,315.25	8,158.57	11,331.32	10,374.00	
559 30 41 005 Engineering Services -- Fund 120	0.00	0.00	0.00	0.00	2,000.00	2,209.00	
542 Streets - Maintenance	0.00	0.00	0.00	0.00	2,000.00	2,209.00	
559 30 41 006 Professional Services -- Attorney Fees	0.00	0.00	1,165.50	0.00	0.00	0.00	
559 Housing & Community Develop	0.00	0.00	1,165.50	0.00	0.00	0.00	
508 51 00 120 Ending Balance Central Cascades Land	0.00	0.00	0.00	0.00	9,331.32	8,165.00	
999 Ending Balance	0.00	0.00	0.00	0.00	9,331.32	8,165.00	
TOTAL EXPENDITURES:	0.00	0.00	1,165.50	0.00	11,331.32	10,374.00	
FUND GAIN/LOSS:	9,302.40	9,315.25	8,160.79	8,158.57	0.00	0.00	

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121 Cle Elum Pines West Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 121 Beginning Balance Cle Elum Pines West Fund	0.00	0.00	-718.75	0.00	0.00	414.25	
308 91 00 121 Estimated Beginning Cle Elum Pines Fund	0.00	0.00	0.00	-670.25	0.00	0.00	
308 Beginning Balances	0.00	0.00	-718.75	-670.25	0.00	414.25	
345 81 00 121 Developer Contributions	0.00	315.00	1,662.00	1,033.75	3,000.00	1,585.75	
340 Charges For Goods & Services	0.00	315.00	1,662.00	1,033.00	3,000.00	1,585.75	
345 81 00 121 Developer Contributions	780.25	0.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	780.25	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	780.25	315.00	941.25	362.75	3,000.00	2,000.00	
558 70 41 121 Professional Services -- Engineering/Planning Fees	780.25	1,033.75	1,613.50	-51.50	3,000.00	2,000.00	
558 Planning & Community Devel	780.25	1,033.75	1,613.50	-51.50	3,000.00	2,000.00	
TOTAL EXPENDITURES:	780.25	1,033.75	1,613.50	-51.50	3,000.00	2,000.00	
FUND GAIN/LOSS:	0.00	-718.75	-670.25	414.25	0.00	0.00	

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123 Sun Communities CRA 2018-01 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 123 Beginning Balance Sun Communities	15,000.00	4,046.09	-1,935.49	0.00	15,000.00	15,010.00	
308 91 00 123 Beginning Balance Sun Communities	0.00	0.00	0.00	-4,275.01	0.00	0.00	
308 Beginning Balances	15,000.00	4,046.09	-1,935.49	-4,275.01	15,000.00	15,010.00	
345 81 00 123 Developer Contributions	0.00	121,512.38	165,708.97	409,296.34	230,000.00	260,000.00	
340 Charges For Goods & Services	0.00	121,512.38	165,708.97	409,296.34	230,000.00	260,000.00	
345 81 00 123 Developer Contributions	197,180.86	0.00	0.00	0.00	0.00	0.00	
361 11 00 123 Interest	0.00	7.76	18.73	8.76	10.00	15.00	
360 Interest & Other Earnings	197,180.86	7.76	18.73	8.76	10.00	15.00	
TOTAL REVENUES:	212,180.86	125,566.23	163,727.20	405,030.00	245,010.00	275,025.00	
515 41 41 023 Professional Services -- Attorney Fees	0.00	0.00	7,594.41	0.00	0.00	0.00	
515 Legal Services	0.00	0.00	7,594.41	0.00	0.00	0.00	
515 41 41 023 Professional Services -- Attorney Fees	0.00	0.00	0.00	25,250.24	0.00	0.00	
558 70 41 023 Streetlight Data Subscription 2023	0.00	12,346.00	0.00	4,799.64	0.00	0.00	
558 70 41 123 Professional Services -- Engineering Fees	208,134.77	127,501.72	160,472.81	403,811.94	230,000.00	260,000.00	
558 Planning & Community Devel	208,134.77	127,501.72	160,472.81	433,861.82	230,000.00	260,000.00	
559 30 41 123 Advertising	0.00	0.00	0.00	1,815.75	0.00	0.00	
559 Housing & Community Develop	0.00	0.00	0.00	1,815.75	0.00	0.00	
508 51 00 123 Ending Balance Sun Communities	0.00	0.00	0.00	0.00	15,010.00	15,025.00	
999 Ending Balance	0.00	0.00	0.00	0.00	15,010.00	15,025.00	
TOTAL EXPENDITURES:	208,134.77	127,501.72	168,067.22	435,677.57	245,010.00	275,025.00	
FUND GAIN/LOSS:	4,046.09	-1,935.49	-4,275.01	-30,647.48	0.00	0.00	

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124 MVOLLC/Prium CRA 2005-02 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 124 Beginning Balance MVOLLC Devel. Fund	3,240.77	3,281.06	3,285.58	3,289.73	3,287.72	3,292.00	
308 Beginning Balances	3,240.77	3,281.06	3,285.58	3,289.73	3,287.72	3,292.00	
361 11 00 124 Interest	43.69	5.01	4.15	-0.89	5.00	4.00	
361 30 00 124 Accrued Interest Due	-3.40	-0.49	0.00	0.00	0.00	0.00	
367 12 00 124 Developer Contributions	0.00	0.00	0.00	0.00	4,000.00	5,000.00	
360 Interest & Other Earnings	40.29	4.52	4.15	-0.89	4,005.00	5,004.00	
TOTAL REVENUES:	3,281.06	3,285.58	3,289.73	3,288.84	7,292.72	8,296.00	
558 70 41 124 Professional Services	0.00	0.00	0.00	0.00	4,000.00	5,000.00	
558 Planning & Community Devel	0.00	0.00	0.00	0.00	4,000.00	5,000.00	
508 51 00 124 Ending Balance MVOLLC Devel Fund	0.00	0.00	0.00	0.00	3,292.72	3,296.00	
999 Ending Balance	0.00	0.00	0.00	0.00	3,292.72	3,296.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	7,292.72	8,296.00	
FUND GAIN/LOSS:	3,281.06	3,285.58	3,289.73	3,288.84	0.00	0.00	

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125 Whispering Pines Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 125 Beginning Balance Whispering Pines Fund	0.00	0.00	0.21	0.21	0.00	0.00	
308 Beginning Balances	0.00	0.00	0.21	0.21	0.00	0.00	
345 81 00 125 Developer Contributions	0.00	4,347.76	4,595.45	2,454.50	10,000.00	20,000.00	
340 Charges For Goods & Services	0.00	4,347.76	4,595.45	2,454.50	10,000.00	20,000.00	
361 11 00 125 Interest	0.00	0.21	0.00	0.11	0.00	0.00	
360 Interest & Other Earnings	0.00	0.21	0.00	0.11	0.00	0.00	
TOTAL REVENUES:	0.00	4,347.97	4,595.66	2,454.82	10,000.00	20,000.00	
515 41 41 025 Professional Services -- Attorney Fees	0.00	0.00	3,132.00	0.00	0.00	0.00	
515 Legal Services	0.00	0.00	3,132.00	0.00	0.00	0.00	
515 41 41 025 Professional Services -- Attorney Fees	0.00	0.00	0.00	2,142.00	5,000.00	10,000.00	
558 70 41 125 Professional Services -- Engineering Fees	0.00	4,347.76	1,462.95	125.00	5,000.00	10,000.00	
558 Planning & Community Devel	0.00	4,347.76	1,462.95	2,267.00	10,000.00	20,000.00	
TOTAL EXPENDITURES:	0.00	4,347.76	4,595.45	2,267.00	10,000.00	20,000.00	
FUND GAIN/LOSS:	0.00	0.21	0.21	187.82	0.00	0.00	

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127 City Heights CRA 2020-01 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 127 Beginning Balance City Heights/Trailside Homes Fund	0.00	5,453.47	-961.15	0.00	-210,000.00	50,000.00	
308 91 00 127 Beginning Balance City Heights Fund	0.00	0.00	0.00	-249,572.70	0.00	0.00	
308 Beginning Balances	0.00	5,453.47	-961.15	-249,572.70	-210,000.00	50,000.00	
345 81 00 127 Developer Contributions	95,017.24	208,476.96	10,000.00	20,000.00	430,000.00	300,000.00	
340 Charges For Goods & Services	95,017.24	208,476.96	10,000.00	20,000.00	430,000.00	300,000.00	
361 11 00 127 Interest	0.00	7.76	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	7.76	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	95,017.24	213,938.19	9,038.85	-229,572.70	220,000.00	350,000.00	
515 41 41 017 Professional Services -- Attorney Fees/City Heights \$5,000 MOU Phase 1	0.00	0.00	662.00	0.00	0.00	0.00	
515 41 41 018 Professional Services -- Attorney Fees/City Heights \$5,000 MOU Phase 2	0.00	0.00	58.50	0.00	0.00	0.00	
515 41 41 019 Professional Services -- Attorney Fees/City Heights \$5,000 MOU Phase 3	0.00	0.00	0.00	780.00	0.00	0.00	
515 41 41 020 Professional Services -- Attorney Fees/City Heights \$5,000 MOU Phase 4	0.00	0.00	0.00	164.00	0.00	0.00	
515 41 41 027 Professional Services -- Attorney Fees	0.00	0.00	18,530.00	0.00	0.00	0.00	
515 Legal Services	0.00	0.00	19,251.50	944.00	0.00	0.00	
515 41 41 027 Professional Services -- Attorney Fees	0.00	0.00	0.00	9,968.58	110,000.00	200,000.00	
558 70 41 014 Professional Services -- Consulting/Planning City Heights \$5,000 MOU Phase 1	0.00	0.00	8,649.50	46,961.48	0.00	0.00	
558 70 41 015 Professional Services -- Consulting/Planning City Heights \$5,000 MOU Phase 2	0.00	0.00	6,544.00	19,334.85	0.00	0.00	
558 70 41 016 Professional Services -- Consulting/Planning City Heights \$7,500 MOU Phase 3	0.00	0.00	0.00	12,167.50	0.00	0.00	
558 70 41 017 Professional Services -- Consulting/Planning City Heights \$7,500 MOU Phase 4	0.00	0.00	0.00	5,442.50	0.00	0.00	

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127 City Heights CRA 2020-01 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
558 70 41 018 Professional Services -- Consulting/Planning City Heights \$5,000 Stafford Mediation	0.00	0.00	0.00	3,907.50	0.00	0.00	
558 70 41 027 Professional Services -- Attorney Fees	0.00	24,900.63	0.00	0.00	0.00	0.00	
558 70 41 127 Professional Services -- Engineering Fees etc.	89,563.77	189,998.71	199,870.87	27,325.13	210,000.00	100,000.00	
558 70 41 227 Professional Services -- Planning Fees	0.00	0.00	24,295.68	14,982.50	0.00	0.00	
558 Planning & Community Devel	89,563.77	214,899.34	239,360.05	140,200.04	210,000.00	300,000.00	
508 51 00 127 Ending Balance City Heights/Trailside Homes Fund	0.00	0.00	0.00	0.00	0.00	50,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	0.00	50,000.00	
TOTAL EXPENDITURES:	89,563.77	214,899.34	258,610.55	140,200.04	220,000.00	350,000.00	
FUND GAIN/LOSS:	5,453.47	-961,103.00	49,572.70	-370,606.74	0.00	0.00	

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128 Fowler Creek Trails Deneen Developer Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 128 Beginning Balance Fowler Creek Trails/Deneen	0.00	0.00	550.00	0.00	0.00	10,000.00	
308 91 00 128 Beginning Balance Fowler Creek/Deneen	0.00	0.00	0.00	-1,430.00	0.00	0.00	
308 Beginning Balances	0.00	0.00	550.00	-1,430.00	0.00	10,000.00	
345 81 00 128 Developer Contributions/Deposits	0.00	7,084.50	0.00	16,331.30	12,000.00	20,000.00	
340 Charges For Goods & Services	0.00	7,084.50	0.00	16,331.30	12,000.00	20,000.00	
TOTAL REVENUES:	0.00	7,084.50	550.00	14,901.30	12,000.00	30,000.00	
515 41 41 028 Professional Services -- Attorney Fees	0.00	0.00	0.00	0.00	0.00	0.00	
558 70 41 128 Professional Services -- Engineering/Planning Fees	0.00	6,534.50	0.00	4,877.80	12,000.00	20,000.00	
558 70 41 228 Professional Services -- G. Dohrn Planning Fees	0.00	0.00	1,980.00	1,320.00	0.00	0.00	
558 Planning & Community Devel	0.00	6,534.50	1,980.00	6,512.80	12,000.00	20,000.00	
508 51 00 128 Ending Balance Fowler Creek Trails/Deneen	0.00	0.00	0.00	0.00	0.00	10,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	0.00	10,000.00	
TOTAL EXPENDITURES:	0.00	6,534.50	1,980.00	6,512.80	12,000.00	30,000.00	
FUND GAIN/LOSS:	0.00	550.00	-1,430.00	8,388.50	0.00	0.00	

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201 General Obligation Loan/Debt Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 201 Beginning Balance GO Loan Fund	6,339.32	6,121.80	5,830.96	2,812.16	1,782.78	0.00	
308 Beginning Balances	6,339.32	6,121.80	5,830.96	2,812.16	1,782.78	0.00	
345 81 00 201 Developer Contributions	0.00	40,579.58	38,779.63	41,325.09	41,325.00	0.00	
340 Charges For Goods & Services	0.00	40,579.58	38,779.63	41,325.09	41,325.00	0.00	
345 81 00 201 Developer Contributions	42,352.67	0.00	0.00	0.00	0.00	0.00	
361 11 00 201 Interest	89.49	11.85	6.57	3.41	5.00	0.00	
361 30 00 201 Accrued Interest Due	-7.01	-2.27	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	42,435.15	9.58	6.57	3.41	5.00	0.00	
397 00 00 022 IN-Fire Debt From 001 General Fund	4,942.33	4,735.00	1,500.00	2,006.84	3,034.72	0.00	
397 Interfund Transfers	4,942.33	4,735.00	1,500.00	2,006.84	3,034.72	0.00	
TOTAL REVENUES:	53,716.80	51,445.43	43,117.16	46,147.50	46,147.50	0.00	
591 22 71 001 Principal -- Fire Debt	40,000.00	40,000.00	40,000.00	45,000.00	45,000.00	0.00	Paid off in 2023
591 Debt Service - Principal Repayment	40,000.00	40,000.00	40,000.00	45,000.00	45,000.00	0.00	
592 22 80 000 Interest -- Firehall Debt	7,295.00	5,315.00	3,305.00	1,147.50	1,147.50	0.00	
592 22 80 001 Debt Service Fees	300.00	300.00	0.00	0.00	0.00	0.00	
592 Debt Service - Interest Costs	7,595.00	5,615.00	3,305.00	1,147.50	1,147.50	0.00	
TOTAL EXPENDITURES:	47,595.00	45,615.00	43,305.00	46,147.50	46,147.50	0.00	
FUND GAIN/LOSS:	6,121.80	5,830.96	2,812.16	0.00	0.00	0.00	

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300 American Rescue Plant Act of 2021/2022 (ARPA)

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 003 Beginning Balance American Rescue Plan Act 2021/2022 (ARPA)	0.00	0.00	284,589.00	0.00	0.00	319,179.00	
308 31 00 300 Beginning Balance American Rescue Plan Act 2021/2022 (ARPA)	0.00	0.00	0.00	569,179.00	569,179.00	0.00	
308 Beginning Balances	0.00	0.00	284,589.00	569,179.00	569,179.00	319,179.00	
332 92 10 003 COVID --19 American Rescue Plan Act/Nonentitlements	0.00	0.00	284,590.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	0.00	284,590.00	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	0.00	569,179.00	569,179.00	569,179.00	319,179.00	
597 00 00 300 Transfer in from ARPA Fund 300 to General Fund for Police Vehicles/Equipment	0.00	0.00	0.00	250,000.00	320,000.00	319,179.00	Per 1st budget mtg. transfer ARPA funds to general fund for Police vehicles/equipment
597 Interfund Transfers	0.00	0.00	0.00	250,000.00	320,000.00	319,179.00	
508 31 00 300 Ending Balance American Rescue Plan Act 2021/2022 (ARPA)	0.00	0.00	0.00	0.00	249,179.00	0.00	
999 Ending Balance	0.00	0.00	0.00	0.00	249,179.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	0.00	250,000.00	569,179.00	319,179.00	
FUND GAIN/LOSS:	0.00	0.00	569,179.00	319,179.00	0.00	0.00	

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305 Trendwest/New Suncadia CRA 2002-01 Devel. Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 305 Beginning Balance Consultant Fund	18,791.31	18,727.95	18,720.18	18,182.95	18,376.82	18,132.00	
308 Beginning Balances	18,791.31	18,727.95	18,720.18	18,182.95	18,376.82	18,132.00	
361 11 00 305 Interest	4.64	32.55	23.04	-4.90	15.00	15.00	
340 Charges For Goods & Services	4.64	32.55	23.04	-4.90	15.00	15.00	
361 30 00 305 Accrued Interest Due	0.00	-6.71	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	-6.71	0.00	0.00	0.00	0.00	
TOTAL REVENUES:	18,795.95	18,753.79	18,743.22	18,178.05	18,391.82	18,147.00	
558 60 31 305 Supplies	68.00	33.61	56.27	62.01	1,000.00	1,500.00	
558 Planning & Community Devel	68.00	33.61	56.27	62.01	1,000.00	1,500.00	
508 51 00 305 Ending Balance Consultant Fund	0.00	0.00	0.00	0.00	17,391.82	16,647.00	
999 Ending Balance	0.00	0.00	0.00	0.00	17,391.82	16,647.00	
TOTAL EXPENDITURES:	68.00	33.61	56.27	62.01	18,391.82	18,147.00	
FUND GAIN/LOSS:	18,727.95	18,720.18	18,182.95	18,116.04	0.00	0.00	

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309 REET Excise Tax/Capital Projects Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 309 Beginning Balance REET 1 Fund	437,748.00	600,279.90	703,857.25	521,903.35	550,000.00	490,000.00	
308 31 01 309 Beginning Balance REET 2 Fund	0.00	0.00	0.00	33,279.84	20,000.00	63,280.00	
308 Beginning Balances	437,748.00	600,279.90	703,857.25	555,183.19	570,000.00	553,280.00	
318 34 00 309 REET 1 - First Quarter Percent	158,882.89	311,366.44	234,339.16	53,790.59	250,000.00	100,000.00	
318 35 00 309 REET 2 - Second Quarter Percent	0.00	0.00	33,229.84	53,790.59	250,000.00	100,000.00	
310 Taxes	158,882.89	311,366.44	267,569.00	107,581.12	500,000.00	200,000.00	
361 11 00 309 Interest	6,325.60	1,095.35	675.39	-131.14	400.00	450.00	
361 30 00 309 Accrued Interest Due	-513.49	-222.27	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	5,812.11	873.08	675.39	-131.14	400.00	450.00	
391 80 02 309 DOH -- Water Main Replacement -- 2nd/Rossetti \$331,500 Loan	0.00	0.00	0.00	324,200.00	331,500.00	0.00	
390 Other Financing Sources	0.00	0.00	0.00	324,200.00	331,500.00	0.00	
TOTAL REVENUES:	602,443.00	912,511.42	986,833.17	986,833.17	1,401,900.00	753,730.00	
542 30 48 010 Emergency Proc./Storm Drain Snow Removal 2022	0.00	0.00	202,792.00	0.00	0.00	0.00	
542 Streets - Maintenance	0.00	0.00	202,792.00	0.00	0.00	0.00	
558 70 31 000 Supplies	0.00	0.00	0.00	0.00	2,022.01	3,670.35	
558 Planning & Community Devel	0.00	0.00	0.00	0.00	2,022.01	3,670.35	
591 95 70 309 Public Works Trust Fund Loan Principal 2020-2025	0.00	133,141.25	133,141.25	133,141.23	133,141.23	133,141.27	2024 is the final payment
591 95 72 309 DOH -- 2nd/Rosetti Water Main Loan Principal Only \$331,500 10 yr. 0% int.	0.00	0.00	0.00	21,100.90	0.00	33,800.00	10 year loan 0% interest
591 Debt Service - Principal Repayment	0.00	133,141.25	133,141.25	154,242.13	133,141.23	166,941.27	
592 95 80 309 Public Works Trust Fund Loan Interest .84 percent	2,163.10	3,721.43	3,355.16	2,236.76	2,236.76	1,118.38	
592 Debt Service - Interest Costs	2,163.10	3,721.43	3,355.16	2,236.76	2,236.76	1,118.38	
594 18 63 002 Generator For City Hall and Police	0.00	22,336.84	0.00	0.00	0.00	0.00	

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309 REET Excise Tax/Capital Projects Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
594 18 63 309 HVAC For City Hall	0.00	0.00	0.00	0.00	55,000.00	0.00	
594 18 64 001 Generator for City Hall, Biomass Removal, Alleys, Trails	0.00	0.00	0.00	0.00	168,000.00	0.00	
594 18 65 000 Capital Expenditures REET Projects	0.00	0.00	0.00	0.00	160,000.00	80,000.00	
594 18 65 001 City Hall Remodel	0.00	6,904.44	18,540.56	0.00	0.00	0.00	
594 42 63 309 New Shop Improvements and Maintenance	0.00	42,558.21	49,589.48	0.00	30,000.00	0.00	
595 30 63 052 DOH -- Water Main Replacement -- 2nd/Rossetti \$331,500 Loan	0.00	0.00	9,500.00	314,700.00	1,500.00	0.00	
594 Capital Expenditures	0.00	71,799.49	77,630.04	314,700.00	744,500.00	80,000.00	
508 31 00 309 Ending Balance REET 1 Fund	0.00	0.00	0.00	0.00	350,000.00	402,000.00	
508 31 01 309 Ending Balance REET 2 Fund	0.00	0.00	0.00	0.00	170,000.00	100,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	520,000.00	502,000.00	
TOTAL EXPENDITURES:	2,163.10	208,662.15	415,918.48	471,178.89	1,401,900.00	753,730.00	
FUND GAIN/LOSS:	600,279.90	703,851.95	555,166.53	515,654.28	0.00	0.00	

5 YEAR BUDGET COMPARISON

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401 Water Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 85 401 Beginning Balance Cle Elum Water Loan Reserve	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	
308 51 00 401 Beginning Balance Water Fund	-43,622.30	8,003.83	25,525.08	514.58	25,000.00	13,000.00	
308 51 82 401 Beginning Balance Water Equipment Reserve	0.00	0.00	5,000.00	4,000.00	30,000.00	10,000.00	
308 51 83 401 Beginning Balance Water Employee Accrual Liability	22,096.00	8,955.33	9,976.00	7,944.00	13,000.00	12,000.00	
308 51 86 401 Beginning Balance Water City Heights Impact Fees	0.00	0.00	0.00	0.00	0.00	32,750.00	
308 Beginning Balances	153,473.70	191,959.16	215,501.08	187,458.58	243,000.00	242,750.00	
343 40 00 000 Cle Elum Water Sales	675,973.19	743,952.58	749,033.91	745,935.73	745,000.00	845,000.00	
343 40 00 004 Hydrant Water	41,001.53	33,189.19	25,000.04	25,000.23	25,000.00	15,000.00	
343 40 00 005 Water Hookups	65,600.00	14,500.00	16,000.00	38,000.00	30,000.00	31,000.00	
343 40 00 006 Water Utility Tax	68,993.84	74,657.23	79,500.53	563.74	69,000.00	83,000.00	
345 89 00 401 Impact Development Fees/Water	0.00	0.00	0.00	33,250.00	0.00	0.00	
340 Charges For Goods & Services	851,568.56	866,298.00	869,661.48	850,817.70	869,000.00	974,000.00	
359 11 00 401 Certified Notice Fee	829.58	454.63	2,547.24	2,071.90	1,000.00	2,000.00	
350 Fines & Penalties	829.58	454.63	2,547.24	2,071.90	1,000.00	2,000.00	
361 11 00 401 Interest	1,811.44	399.93	219.51	-91.96	200.00	175.00	
361 30 00 401 Accrued Interest Due	-114.90	-55.00	0.00	0.00	0.00	0.00	
367 12 00 401 Kittitas County SR903 Utility Extension Project	19,179.94	0.00	0.00	0.00	0.00	0.00	
368 10 00 000 Capital Reimbursement Water Charge -- Suncadia	92,022.00	18,130.00	18,780.00	49,767.00	40,000.00	35,000.00	
369 91 00 000 Transfer Fee Water	1,095.00	1,395.00	1,105.00	405.00	3,000.00	1,000.00	
369 91 00 007 Miscellaneous Billings	0.00	0.00	0.00	2,126.59	0.00	0.00	
369 91 00 018 Main Street/B&O Tax Credit Refund	0.00	0.00	0.00	6,688.58	0.00	0.00	
369 91 00 401 Lien Release	360.00	864.00	144.00	288.00	300.00	350.00	
360 Interest & Other Earnings	114,361.89	5,733.73	20,248.51	59,183.21	43,500.00	36,525.00	
TOTAL REVENUES:	1,120,233.73	1,064,446.52	1,107,958.31	1,099,531.39	1,156,500.00	1,255,275.00	

534 12 10 401 Salaries -- Water Clerica	0.00	0.00	75,132.97	69,505.55	75,000.00	90,000.00
534 12 20 401 Benefits -- Water Clerica	0.00	0.00	42,176.01	32,300.94	47,000.00	45,000.00

5 YEAR BUDGET COMPARISON

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401 Water Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
534 50 10 001 Salaries -- Water Public Works	160,850.08	149,603.62	166,803.70	153,909.50	174,000.00	206,000.00	
534 50 20 001 Benefits -- Water Public Works	75,063.13	74,881.17	86,654.76	83,806.85	85,000.00	99,000.00	
534 50 20 002 Unemployment	658.35	1,087.02	0.00	0.00	500.00	400.00	
534 50 30 401 Supplies/Safety	0.00	0.00	0.00	166.26	1,000.00	500.00	
534 50 31 000 Supplies/Tools/Radios	7,784.54	4,358.43	6,902.11	10,328.12	7,000.00	10,000.00	
534 50 31 001 Supplies/Office/Postage	3,568.74	5,479.75	5,272.45	4,715.06	5,000.00	6,000.00	
534 50 31 003 Software	900.49	1,533.60	1,408.92	1,108.44	2,000.00	1,200.00	
534 50 31 004 Supplies/Water Meters/Hydrants	16,750.99	38,320.09	17,825.11	71,059.93	0.00	20,000.00	
534 50 31 005 Water meters/City Heights	0.00	0.00	0.00	3,175.62	0.00	0.00	
534 50 32 001 Fuel/Propane	6,737.86	8,132.00	14,531.59	10,736.88	15,000.00	13,000.00	
534 50 41 000 Bureau of Reclamation	5,732.43	5,822.70	5,732.43	11,300.43	6,000.00	5,800.00	
534 50 41 001 Maintenance Agreements/Fees and Dues	16,899.73	14,229.41	12,154.13	1,029.23	15,000.00	12,000.00	
534 50 41 002 Professional Services	2,840.69	3,063.40	1,002.60	2,565.45	3,000.00	3,200.00	
534 50 41 005 State Auditor Fees	0.00	1,032.04	2,900.90	299.97	3,000.00	2,000.00	
534 50 41 008 Engineering Services--Update Construction Standards	0.00	0.00	0.00	0.00	10,000.00	0.00	
534 50 42 001 Telephones/Internet	1,307.62	5,800.02	1,793.94	633.62	2,500.00	2,300.00	
534 50 43 001 Travel/Training	641.35	1,000.33	1,000.00	2,128.01	3,000.00	3,200.00	
534 50 44 001 Excise Tax	87,490.05	87,281.00	86,334.08	60,558.53	75,000.00	80,000.00	
534 50 44 401 Main Street/B&O Tax Credit	0.00	0.00	22,500.00	22,500.00	15,000.00	22,500.00	
534 50 45 401 Rent -- New Public Works Shop to Airport Fund	0.00	0.00	12,500.00	6,900.00	12,500.00	8,000.00	
534 50 46 001 Insurance -- Equipment and Liability	9,848.00	13,214.00	11,056.44	15,323.52	14,000.00	22,465.00	
534 50 47 001 Utilities-Chlorinator/Tanks	232.44	610.22	642.59	811.09	750.00	700.00	
534 50 47 002 Utilities-Old Plant Storage	3,434.57	0.00	4,789.23	6,290.00	6,000.00	6,500.00	
534 50 47 003 Utilities - Utility Services	2,579.11	1,216.63	2,632.70	97.35	3,000.00	1,000.00	
534 50 48 000 Repair & Maintenance/Equipment	5,898.66	21,606.99	7,864.27	20,508.84	21,000.00	16,000.00	
534 50 48 003 Repair & Maintenance/Building	832.49	303.03	4,728.51	1,221.47	2,500.00	5,000.00	
534 50 49 002 Permit -- Dept. of Health	6,798.16	4,622.20	1,979.20	2,079.30	4,500.00	2,304.62	
534 50 49 003 Permit -- Water Quality Permit Fees WA0021938	0.00	2,239.92	5,526.36	8,820.94	5,000.00	4,000.00	
534 50 49 401 Capital Reimbursement Water--Suncadia	92,022.00	3,130.00	18,780.00	49,767.00	40,000.00	35,000.00	
534 51 41 001 Engineering Services -- Water	589.50	762.50	5,267.75	3,556.00	6,000.00	6,500.00	
534 51 41 002 GIS Planning/Water	70.00	3,350.00	3,350.00	0.00	0.00	2,500.00	
534 51 44 002 Utility Tax On Water	51,108.13	73,827.01	72,377.72	62,169.46	57,000.00	65,000.00	
534 Water Utilities	560,639.17	535,681.23	704,709.72	756,103.90	731,250.00	797,069.62	

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401 Water Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
534 12 10 401 Salaries -- Water Clerical	69,878.55	61,493.15	0.00	0.00	0.00	0.00	
534 12 20 401 Benefits -- Water Clerical	55,811.84	26,516.21	0.00	0.00	0.00	0.00	
538 Combined Utilities	125,690.39	88,009.36	0.00	0.00	0.00	0.00	
591 34 72 401 Columbia Bank Water Loan -- Principal	136,816.42	142,045.08	147,273.73	0.00	152,502.38	157,731.04	
591 Debt Service - Principal Repayment	136,816.42	142,045.08	147,273.73	0.00	152,502.38	157,731.04	
592 34 80 401 Columbia Bank Water Loan -- Interest	78,555.28	73,629.90	68,516.28	31,607.21	63,214.42	57,724.34	
592 Debt Service - Interest Costs	78,555.28	73,629.90	68,516.28	31,607.21	63,214.42	57,724.34	
594 34 61 401 Kittitas County SR903 Utility Extension Project	19,179.94	0.00	0.00	0.00	0.00	0.00	
594 34 64 000 Hyster Fork Lift Model H50XL/Propane/Serial #A177831217K	2,978.60	0.00	0.00	0.00	0.00	0.00	
594 34 64 001 International Dump Truck 2003 Serial #1HTGGAHT43H571191	4,414.77	0.00	0.00	0.00	0.00	0.00	
594 34 64 003 Ford 2005 F450 Ser. #1FDXW46Y55ED08580	0.00	5,000.64	0.00	0.00	0.00	0.00	
594 34 64 004 Chev Colorado crew cab pickup 2004 Serial #1GCDDT136948137511	0.00	4,481.82	0.00	0.00	0.00	0.00	
594 34 64 007 Public Works 2014 Ford F150 Supercab 4x4 VIN #1FTEX1EM3EKG54117 33%	0.00	0.00	0.00	2,982.03	0.00	0.00	
594 Capital Expenditures	26,573.31	9,579.00	0.00	2,982.03	0.00	0.00	
508 31 85 401 Ending Balance Cle Elum Loan Reserve	0.00	0.00	0.00	0.00	175,000.00	175,000.00	
508 51 00 401 Ending Balance Water Fund	0.00	0.00	0.00	0.00	21,533.20	13,000.00	
508 51 82 401 Ending Balance Water Equipment Reserve	0.00	0.00	0.00	0.00	0.00	10,000.00	
508 51 83 401 Ending Balance Water Employee Accrual Liability	0.00	0.00	0.00	0.00	13,000.00	12,000.00	
508 51 86 401 Ending Balance Water City Heights Impact Fees	0.00	0.00	0.00	0.00	0.00	32,750.00	
999 Ending Balance	0.00	0.00	0.00	0.00	209,533.20	242,750.00	
TOTAL EXPENDITURES:	928,274.57	848,945.44	920,499.73	790,693.14	1,156,500.00	1,255,275.00	

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401 Water Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
FUND GAIN/LOSS:	191,959.16	215,501.08	187,458.58	308,838.25	0.00	0.00	

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5 YEAR BUDGET COMPARISON

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402 Sanitary Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 402 Beginning Balance Sanitary Fund	123,109.80	160,211.90	162,166.07	130,669.73	150,000.00	120,000.00	
308 51 83 402 Beginning Balance Sanitary Employee Accrual Liability	11,484.00	15,373.00	17,744.00	19,895.00	18,000.00	15,000.00	
308 Beginning Balances	134,593.80	175,584.90	179,910.07	150,564.73	168,000.00	135,000.00	
343 70 00 000 Garbage Service	614,677.04	690,710.83	783,478.94	701,636.24	720,000.00	885,000.00	
343 70 00 001 Franchise Fee -- Garbage	25,757.61	12,194.94	35,510.56	20,366.94	27,000.00	30,000.00	
343 70 00 003 Garbage - Temp Dumpster	57,971.70	47,233.80	14,373.18	29,921.82	29,000.00	29,000.00	
340 Charges For Goods & Services	698,406.35	750,139.57	833,362.68	751,925.00	776,000.00	944,000.00	
359 11 00 402 Garbage Late Fees	397.33	302.31	2,437.61	1,402.00	500.00	1,500.00	
350 Fines & Penalties	397.33	302.31	2,437.61	1,402.00	500.00	1,500.00	
361 11 00 402 Interest	2,031.19	307.77	18,003.00	14,994.94	150.00	140.00	
361 30 00 402 Accrued Interest Due	-169.81	-63.83	0.00	0.00	0.00	0.00	
369 91 00 402 Transfer Fee Garbage	1,085.00	1,425.00	2,075.00	810.00	3,000.00	700.00	
360 Interest & Other Earnings	2,946.38	1,578.94	20,078.00	15,804.94	3,150.00	840.00	
TOTAL REVENUES:	836,343.86	927,585.72	1,017,971.39	898,259.49	939,650.00	1,081,340.00	
537 60 46 001 Insurance -- Equipment and Liability	6,476.57	6,994.00	7,741.01	11,131.00	8,800.00	17,251.00	
537 80 10 001 Salaries -- Sanitary	35,845.46	42,261.00	55,339.99	55,279.63	52,500.00	67,000.00	
537 80 20 001 Benefits -- Sanitary	19,358.43	22,750.80	28,746.15	27,454.80	25,300.00	37,500.00	
537 80 31 001 Office Supplies/Telephone/Postage	5,037.40	416.76	4,541.02	3,865.07	4,000.00	5,889.00	
537 80 31 002 Liners/Cans/Miscellaneous	86.34	0.00	0.00	0.00	0.00	0.00	
537 80 31 003 Software	160.49	0.00	1,408.93	983.85	1,200.00	1,000.00	
537 80 41 003 Maintenance Fees/Professional Fees	7,395.00	8,067.11	9,153.08	4,442.15	9,650.00	7,500.00	
537 80 42 001 Fuel Consumed	0.00	0.00	3,230.54	0.00	3,000.00	3,000.00	
537 80 44 001 Excise Tax	36,214.94	37,378.10	27,999.15	27,931.49	30,000.00	33,000.00	
537 80 44 402 Main Street/B&O Tax Credit	0.00	0.00	11,250.00	0.00	0.00	0.00	
537 80 45 402 Rent -- New Public Works Shop to Airport Fund	0.00	0.00	1,000.00	8,400.00	1,000.00	8,400.00	
537 80 47 000 Utilites	61.98	290.05	0.00	0.00	200.00	300.00	
537 80 47 001 Collection And Disposal Fees -- WM	549,903.60	624,317.23	716,198.85	664,714.18	635,000.00	770,000.00	
537 80 48 000 Repairs And Maintenance	218.55	709.04	797.94	0.00	1,000.00	500.00	

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402 Sanitary Fund

Account		2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
537	Garbage & Solid Waste	660,758.96	747,785.65	867,406.66	804,202.17	771,650.00	951,340.00	
508 51 00 402	Ending Balance Sanitary Fund	0.00	0.00	0.00	0.00	150,000.00	115,000.00	
508 51 83 402	Ending Balance Sanitary Employee Accrual Liability	0.00	0.00	0.00	0.00	18,000.00	15,000.00	
999	Ending Balance	0.00	0.00	0.00	0.00	168,000.00	130,000.00	
TOTAL EXPENDITURES:		660,758.96	747,785.65	867,406.66	804,202.17	939,650.00	1,081,340.00	
FUND GAIN/LOSS:		175,584.90	179,910.07	150,564.73	14,077.32	0.00	0.00	

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403 Airport Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 403 Beginning Balance Airport Fund	5,303.91	7,307.54	2,448.55	36,692.11	36,000.00	70,000.00	
308 Beginning Balances	5,303.91	7,307.54	2,448.55	36,692.11	36,000.00	70,000.00	
331 20 10 600 COVID FAA -- Federal Direct US DOT CARES Grant	1,000.00	0.00	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	1,000.00	0.00	0.00	0.00	0.00	0.00	
361 11 00 403 Interest	66.82	6.83	46.44	19.06	25.00	40.00	
361 30 00 403 Accrued Interest Due	-4.90	-1.81	0.00	0.00	0.00	0.00	
362 50 00 403 Rent -- Airport	3,029.60	4,274.19	5,817.44	6,325.00	4,868.00	6,632.00	
362 50 00 404 Rent -- U.S. Forest Service -- Windy Pass	0.00	0.00	4,004.13	0.00	0.00	0.00	
362 50 00 405 Rent -- Public Works New Shop	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	
360 Interest & Other Earnings	3,091.52	4,279.21	39,866.01	34,654.54	34,893.00	36,672.00	
TOTAL REVENUES:	9,395.43	11,586.55	42,316.50	72,998.65	70,893.00	106,672.00	
546 80 10 001 Salaries -- Airport	0.00	0.00	0.00	0.00	500.00	15,000.00	
546 80 20 001 Benefits -- Airport	0.00	0.00	0.00	0.00	193.00	2,000.00	
546 80 41 000 Legal Services -- Airport	0.00	5.60	0.00	0.00	1,000.00	1,872.00	
546 80 41 003 COVID FAA Federal Direct US DOT CARES Grant	1,000.00	0.00	0.00	0.00	0.00	0.00	
546 80 41 004 Professional Services -- Other	0.00	0.00	381.94	0.00	500.00	1,000.00	
546 80 41 005 Survey -- Airport Property	0.00	0.00	0.00	0.00	0.00	6,000.00	
546 80 46 002 Insurance -- Equipment and Liability	-1,237.67	4,478.00	2,847.00	3,141.00	2,500.00	3,200.00	
546 80 47 001 Utilities-Airport	2,037.33	2,127.76	1,891.37	1,578.71	2,200.00	2,500.00	
546 80 48 000 Maintenance And Supplies	288.23	3,716.84	504.14	437.04	4,000.00	4,500.00	
546 Airports, Port, Terminal	2,087.89	9,138.20	5,624.45	5,156.75	10,893.00	36,072.00	
508 51 00 403 Ending Balance Airport Fund	0.00	0.00	0.00	0.00	60,000.00	70,600.00	
999 Ending Balance	0.00	0.00	0.00	0.00	60,000.00	70,600.00	
TOTAL EXPENDITURES:	2,087.89	9,138.20	5,624.45	5,156.75	70,893.00	106,672.00	
FUND GAIN/LOSS:	7,307.54	2,448.55	36,692.11	67,841.90	0.00	0.00	

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404 Water Regional Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 85 404 Beginning Balance Water/Regional Employee Accrual Liab.	0.00	8,955.33	9,976.00	7,944.00	11,000.00	12,000.00	
308 51 86 404 Beginning Balance Water/Regional	477,882.56	659,335.78	903,024.99	1,041,333.69	990,000.00	1,188,000.00	
308 Beginning Balances	477,882.56	668,291.11	913,000.99	1,049,277.69	1,001,000.00	1,200,000.00	
334 04 20 404 Energy Project -- Dept. Of Commerce Grant/Water Regional	113,651.00	1,433.23	245.33	0.00	1,300.00	0.00	
330 Intergovernmental Revenues	113,651.00	1,433.23	245.33	0.00	1,300.00	0.00	
343 40 04 000 Cle Elum Water Sales/Regional	315,268.00	318,520.00	329,785.00	261,277.00	320,000.00	330,000.00	
343 40 04 001 Cle Elum Water Reserve Fees/Regional	44,772.00	46,104.00	48,420.00	42,473.00	47,000.00	49,000.00	
343 40 04 002 Suncadia Potable Water Sales/Regional	259,130.06	280,630.65	277,862.32	260,478.04	285,000.00	290,000.00	
343 40 04 003 Suncadia Potable Reserve Fees/Regional	36,392.12	37,503.88	39,000.00	38,250.00	39,000.00	40,000.00	
343 40 04 004 Suncadia Irrigation Water Sales/Regional	97,297.55	103,140.69	88,020.05	97,400.38	110,000.00	105,000.00	
343 40 04 005 Suncadia Irrigation Reserve Fees/Regional	14,467.68	14,908.00	15,622.00	15,185.00	15,000.00	18,000.00	
343 40 04 006 South Cle Elum Water Sales/Regional	68,234.00	70,200.00	70,000.00	72,839.09	75,000.00	82,000.00	
343 40 04 007 South Cle Elum Water Reserve Fees/Regional	15,706.00	16,184.00	16,961.00	16,494.00	18,000.00	17,000.00	
340 Charges For Goods & Services	851,260.00	887,272.00	896,585.72	812,670.51	909,000.00	931,000.00	
361 11 00 404 Interest	149.65	1,347.09	1,218.46	-379.41	800.00	850.00	
361 30 00 404 Accrued Interest Due	0.00	2,000.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	149.65	1,078.05	1,218.46	-379.41	800.00	850.00	
TOTAL REVENUES:	1,442,950.62	1,558,074.93	1,811,050.50	1,861,568.79	1,912,100.00	2,131,850.00	

534 51 44 003 Utility Tax On Water/Regional	51,076.04	31,358.91	36,685.27	26,969.83	50,000.00	45,000.00
534 60 10 000 Salaries -- Regional Water	151.00	0.00	0.00	0.00	1,500.00	2,000.00
534 60 20 000 Benefits -- Regional Water	0.00	0.00	0.00	0.00	1,500.00	800.00
534 60 31 002 Veolia -- Chemicals, Supplies, Labs/Regional	24,019.29	30,246.32	34,932.93	25,038.16	38,000.00	40,000.00
534 60 41 002 Veolia -- Contracted O&M Fee/Regional	289,543.92	296,867.06	313,749.90	249,325.35	320,000.00	335,000.00
534 60 41 009 Yakima River Intake Professional and Water Plant Fees	1,096.59	1,324.18	7,614.90	5,080.61	7,300.00	7,300.00

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404 Water Regional Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
534 60 41 010 Insurance -- Regional Portion	20,306.58	20,152.38	22,455.36	31,807.56	25,000.00	36,884.00	
534 60 42 009 Telephone -- US Cell and Century Link	0.00	0.00	5,562.84	4,542.91	6,000.00	5,500.00	
534 60 48 002 Veolia -- Maintenance And Repairs/Regional	24,560.66	13,518.90	42,651.16	32,887.72	45,000.00	40,000.00	
534 60 48 005 Other Expenses/Regional	28,451.97	3,319.84	19,147.06	11,644.08	23,000.00	20,000.00	
534 60 48 009 US Cellular M2M Regional Expense	812.94	1,171.90	0.00	0.00	0.00	0.00	
534 60 48 010 HLA Engineering Water Regional Fees	6,256.43	2,978.69	1,906.18	756.00	3,500.00	3,366.00	
534 60 48 011 Repairs -- Emergency	0.00	0.00	0.00	0.00	3,000.00	33,000.00	
534 60 49 006 Veolia -- PSE Bullfrog/Regional	6,543.61	4,919.51	9,077.92	1,425.99	17,000.00	31,000.00	
534 60 49 007 Veolia -- PSE 903/Regional	62,371.22	66,649.62	87,765.30	71,486.08	88,000.00	86,000.00	
534 60 49 008 Veolia -- PSE SCE Way/Regional	103,637.26	118,795.19	106,026.70	73,023.84	75,000.00	110,000.00	
534 Water Utilities	618,827.51	591,302.50	687,575.52	609,004.73	748,800.00	795,850.00	
594 34 63 404 Energy Project --Water Regional	155,832.00	1,433.23	2,500.33	0.00	1,300.00	0.00	
594 34 63 406 Energy Project -- Water Regional Non Grant	0.00	5,338.21	19,000.00	0.00	0.00	0.00	
594 34 63 408 Seal Coat Parking Lot/Water Plant	0.00	0.00	0.00	0.00	21,000.00	21,000.00	
594 34 64 404 SCE Reservoir Main Replacement	0.00	47,000.00	0.00	0.00	0.00	0.00	
594 34 64 405 Variable Frequency Drives - 2	0.00	0.00	75,000.00	0.00	25,000.00	0.00	
594 34 64 406 Robicon Irrigation VFD Replace/Yakima River Intake	0.00	0.00	0.00	0.00	55,000.00	55,000.00	
594 34 64 407 Well Pumps 3 and 7/Cle Elum Source Rebuild/Replace	0.00	0.00	0.00	0.00	25,000.00	25,000.00	
594 34 64 409 Server Replace and Upgrade PLC Software	0.00	0.00	0.00	0.00	35,000.00	35,000.00	
594 Capital Expenditures	155,832.00	54,771.44	74,197.29	0.00	162,300.00	136,000.00	
508 51 85 404 Ending Balance Water Reserve Employee Accrual Liab.	0.00	0.00	0.00	0.00	11,000.00	12,000.00	
508 51 86 404 Ending Balance Water/Regional	0.00	0.00	0.00	0.00	990,000.00	1,188,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	1,001,000.00	1,200,000.00	
TOTAL EXPENDITURES:	774,659.51	645,073.94	761,772.81	609,004.73	1,912,100.00	2,131,850.00	
FUND GAIN/LOSS:	668,291.11	913,000.99	1,049,277.69	1,252,564.06	0.00	0.00	

5 YEAR BUDGET COMPARISON

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406 Water Capital Reserve Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 406 Beginning Balance Water Capital Reserve	231,501.33	212,329.00	256,926.83	394,242.78	350,000.00	360,000.00	
308 51 00 407 Beginning Balance Water Capital Reserve Accrual Liability	0.00	8,955.33	9,975.00	7,944.00	11,000.00	12,000.00	
308 Beginning Balances	231,501.33	221,284.33	266,901.83	402,186.78	361,000.00	372,000.00	
343 40 00 007 Cle Elum -- Water Capital Reserve Fees	129,180.29	133,796.27	143,388.28	117,056.24	140,000.00	150,000.00	
340 Charges For Goods & Services	129,180.29	133,796.27	143,388.28	117,056.24	140,000.00	150,000.00	
361 11 00 406 Interest	3,547.12	420.27	437.42	-128.00	300.00	400.00	
361 30 00 406 Accrued Interest Due	-308.63	-87.24	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	3,238.49	333.03	437.42	-128.00	300.00	400.00	
391 80 03 406 Public Works Trust Fund Loan -- 2nd/Rosetti Water Main \$2,841,810 2022	0.00	0.00	0.00	0.00	0.00	2,500,000.00	
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.00	2,500,000.00	
TOTAL REVENUES:	363,920.11	413,653.60	410,727.53	519,114.77	501,300.00	3,022,400.00	
534 50 35 406 Tools And Supplies	2,536.00	0.00	0.00	367.95	0.00	0.00	
534 50 41 406 Water System Plan Update	55,066.00	44,933.00	0.00	15,000.00	0.00	0.00	
534 50 48 407 Control Valves--Rebuild and Yearly Maintenance on CLA-VAL	0.00	9,007.00	0.00	0.00	0.00	0.00	
534 51 44 004 Utility Tax On Water/Capital Reserve	7,750.83	10,266.04	8,540.75	6,549.77	10,300.00	11,613.00	
534 Water Utilities	65,347.56	61,962.19	8,540.75	21,917.72	10,300.00	11,613.00	
591 34 75 400 Lease -- Vac Truck 2100i/2023 Int. Lease	0.00	0.00	0.00	43,786.69	53,074.00	43,787.00	
591 Debt Service - Principal Repayment	0.00	0.00	0.00	43,786.69	53,074.00	43,787.00	
534 50 48 406 Water Main Repair And Maint.	77,288.22	6,593.60	0.00	0.00	0.00	0.00	
594 30 63 406 Public Works Trust Fund -- 2nd/Rosetti Water Main \$2,841,810 2022	0.00	0.00	0.00	3,459.50	0.00	2,500,000.00	
594 34 48 406 Vac Truck Fan and Transmission Repair 2021	0.00	19,956.01	0.00	0.00	0.00	0.00	
594 34 63 406 Water Main Replacements	0.00	0.00	0.00	0.00	130,000.00	130,000.00	

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406 Water Capital Reserve Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
594 34 63 407 Emergency Water Main Replacement -- Pine-Alpha Alley	0.00	0.00	0.00	97,798.00	0.00	0.00	
594 34 63 412 Meter Read Allegro Fixed Base System 2023	0.00	0.00	0.00	0.00	0.00	120,000.00	
594 Capital Expenditures	77,288.22	26,549.61	0.00	101,257.50	130,000.00	2,750,000.00	
508 51 00 406 Ending Balance Cle Elum Water Capital Reserve	0.00	0.00	0.00	0.00	296,926.00	205,000.00	
508 51 00 407 Ending Balance Water Reserve Accrual Liability	0.00	0.00	0.00	0.00	11,000.00	12,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	307,926.00	217,000.00	
TOTAL EXPENDITURES:	142,635.78	88,511.80	8,500.70	166,961.50	501,300.00	3,022,400.00	
FUND GAIN/LOSS:	221,284.33	266,901.83	402,186.00	352,152.86	0.00	0.00	

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409 Sewer Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 85 409 Beginning Balance Cle Elum Sewer Loan Reserve	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	
308 51 00 409 Beginning Balance Sewer Fund	80,842.83	176,735.97	233,041.40	59,435.79	149,000.00	149,000.00	
308 51 81 409 Beginning Balance Sewer Contingency	48,570.00	48,570.00	48,570.00	48,570.00	0.00	0.00	
308 51 82 409 Beginning Balance Sewer Equipment Reserve	29,161.00	34,161.00	39,161.00	44,161.00	5,000.00	10,000.00	
308 51 83 409 Beginning Balance Sewer Employee Accrual Liability	21,430.80	8,755.67	9,896.00	8,443.60	11,000.00	12,000.00	
308 51 86 409 Beginning Balance Sewer Impact Fees	5,113.00	5,113.00	5,113.00	5,113.00	0.00	1,000.00	
308 Beginning Balances	260,117.63	348,335.64	410,781.40	240,722.79	240,000.00	247,000.00	
343 50 00 002 DOT Sewer Services	5,703.60	12,826.80	20,134.80	25,833.60	10,000.00	10,500.00	
343 50 00 006 Cle Elum -- Sewer Services	489,456.07	520,522.96	571,609.64	450,456.06	540,000.00	600,000.00	
343 50 00 008 Sewer Utility Tax	43,334.45	46,344.61	48,456.18	40,114.45	48,000.00	52,000.00	
343 50 00 011 Sewer Collection System/WWTP Connection Fees	30,660.00	8,500.00	3,500.00	24,782.20	20,000.00	30,000.00	
343 50 01 409 Regional Admin Fee 1% Sewer Revenue	4,903.00	5,981.00	4,899.00	5,815.00	6,000.00	6,500.00	
345 89 00 409 Impact Development Fees/Sewer	0.00	0.00	0.00	750.00	0.00	0.00	
340 Charges For Goods & Services	574,057.12	594,174.37	649,069.62	829,920.90	624,000.00	699,000.00	
361 11 00 409 Interest	3,766.91	3,766.91	298.66	-110.99	300.00	1,000.00	
361 30 00 409 Accrued Interest Due	-307.03	-16,009.00	0.00	0.00	0.00	0.00	
367 12 00 409 Kittitas County SR903 Utility Extension Project	12,786.00	0.00	0.00	0.00	0.00	0.00	
368 10 00 001 Capital Reimbursement Sewer Charge -- Suncadia	231,554.40	47,200.00	63,008.00	133,104.40	40,000.00	35,000.00	
369 91 00 019 Main Street/B&O Tax Credit -- Refund	0.00	0.00	0.00	6,688.58	0.00	0.00	
369 91 00 409 Transfer Fee Sewer	1,110.00	1,380.00	1,080.00	405.00	3,000.00	3,000.00	
360 Interest & Other Earnings	248,910.18	49,171.10	64,386.66	140,086.99	43,300.00	39,000.00	
TOTAL REVENUES:	1,083,084.93	991,682.11	1,124,257.68	1,210,730.68	907,300.00	985,000.00	
535 50 10 001 Salaries --Sewer Public Works	162,655.49	133,604.57	172,980.95	140,595.47	171,000.00	185,000.00	
535 50 20 001 Benefits -- Sewer Public Works	88,886.71	67,724.11	87,292.75	77,979.29	74,400.00	98,000.00	
535 50 20 002 Unemployment	658.35	0.00	0.00	0.00	0.00	750.00	
535 50 30 409 Supplies/Safety	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
535 50 31 001 Supplies/Tools/Uniforms	4,274.99	3,848.75	4,262.77	6,710.93	4,376.80	7,000.00	
535 50 31 003 Supplies/Office/Postage	3,790.28	4,607.73	5,225.16	5,127.58	5,000.00	5,500.00	

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409 Sewer Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
535 50 31 004 Software	2,100.49	1,672.92	1,408.92	1,317.27	2,000.00	1,500.00	
535 50 32 002 Fuel/Propane	8,253.44	9,438.43	16,648.05	12,855.41	13,000.00	12,000.00	
535 50 41 001 Professional Services	3,261.05	4,522.11	8,803.50	5,242.87	4,500.00	3,000.00	
535 50 41 002 Maintenance Agreements/Fees/Dues	18,986.57	14,281.20	9,283.35	12,439.89	17,000.00	15,000.00	
535 50 41 003 Engineering Services -- Sewer	1,264.33	1,501.80	12,965.83	12,324.71	4,000.00	4,500.00	
535 50 41 005 South Cle Elum Sewer Connection Fee Share	0.00	300.00	0.00	0.00	0.00	0.00	
535 50 41 006 State Auditor Fees	0.00	2,705.91	3,007.90	1,728.01	1,000.00	2,000.00	
535 50 41 007 GIS Planning/Sewer	70.00	3,350.00	3,350.00	0.00	0.00	0.00	
535 50 41 008 Engineering Services--Update Construction Standards	0.00	22,276.24	0.00	0.00	10,000.00	0.00	
535 50 42 001 Telephones	1,483.80	1,709.53	1,474.93	1,400.97	1,600.00	1,500.00	
535 50 43 001 Travel/Training	635.35	416.33	0.00	0.00	1,000.00	793.38	
535 50 44 001 Excise Tax	29,707.58	44,372.15	43,366.15	33,366.15	36,000.00	34,000.00	
535 50 44 002 Utility Tax On Sewer	34,149.87	46,458.77	48,834.91	34,324.32	35,000.00	40,000.00	
535 50 44 409 Main Street/B&O Tax Credit	0.00	0.00	11,250.00	22,500.00	15,000.00	22,500.00	
535 50 45 406 Rent -- New Public Works Shop to Airport Fund	0.00	0.00	12,500.00	8,400.00	12,500.00	12,500.00	
535 50 46 001 Insurance -- Equipment and Liability	11,743.99	13,714.92	10,832.92	15,653.07	15,000.00	22,772.00	
535 50 47 002 Utilities	95.13	100.00	1,051.51	710.88	600.00	500.00	
535 50 48 001 Repair & Maintenance/Equipment	23,308.60	20,017.71	37,507.11	18,700.58	25,000.00	23,000.00	
535 50 48 002 Repair & Maintenance/Building	0.00	3,003.00	2,486.30	1,480.56	2,000.00	2,200.00	
535 50 48 003 Repairs and Maintenance/Sewer	0.00	14,214.83	0.00	0.00	0.00	0.00	
535 50 48 049 Emergency Proc. Sewer Main Repair 2021-2022	0.00	0.00	202,915.14	0.00	0.00	0.00	
535 50 48 061 Sewer Line Failed October 2022	0.00	0.00	403.07	0.00	0.00	0.00	
535 50 49 002 Sewer Discharge Permit	0.00	0.00	0.00	0.00	2,500.00	1,700.00	
535 50 49 409 Capital Reimbursement Sewer--Suncadia	231,554.40	43,318.00	63,008.00	137,042.40	40,000.00	35,000.00	
535 Sewer	626,880.42	467,439.02	762,446.17	570,281.86	496,476.80	531,715.38	
535 12 10 409 Salaries -- Sewer Clerical	51,142.71	48,242.49	56,859.61	0.00	0.00	0.00	
535 12 20 409 Benefits -- Sewer Clerical	17,453.01	24,808.29	32,395.12	0.00	0.00	0.00	
535 50 10 409 Salaries -- Sewer Clerical	0.00	0.00	0.00	54,362.96	57,000.00	71,500.00	
535 50 20 409 Benefits -- Sewer Clerical	0.00	0.00	0.00	25,481.91	27,000.00	33,000.00	
538 Combined Utilities	68,595.72	73,050.78	89,254.73	79,844.87	84,000.00	104,500.00	
591 35 72 409 Columbia Bank Sewer Loan -- Principal	20,183.58	20,954.92	21,726.27	0.00	22,497.62	23,268.96	

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409 Sewer Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
591 Debt Service - Principal Repayment	20,183.58	20,954.92	21,726.27	0.00	22,497.62	23,268.96	
592 35 80 409 Columbia Bank Sewer Loan -- Interest	11,603.82	10,862.10	10,107.72	4,662.79	9,325.58	8,515.66	
592 Debt Service - Interest Costs	11,603.82	10,862.10	10,107.72	4,662.79	9,325.58	8,515.66	
594 35 61 409 Kittitas County SR903 Utility Extension Project	92.40	0.00	0.00	0.00	0.00	0.00	
594 35 63 409 Sewer Main Replacements	0.00	0.00	0.00	0.00	80,000.00	80,000.00	
594 35 64 000 Hyster Fork Lift Model H50XL/Propane/Serial #A177831217K	2,978.58	0.00	0.00	0.00	0.00	0.00	
594 35 64 002 2003 International Dump Truck 2574 Ser. #1HTGGAHT43H571191	4,414.77	0.00	0.00	0.00	0.00	0.00	
594 35 64 003 Ford 2005 F450 Ser. #1FDXW46Y55ED08580	0.00	4,106.66	0.00	0.00	0.00	0.00	
594 35 64 004 Chev Colorado crew cab pickup 2004 Serial #1GCDT136948137511	0.00	4,487.23	0.00	0.00	0.00	0.00	
594 35 64 008 Public Works 2014 Ford F150 Supercab 4x4 VIN #1FTEX1EM3EKG54117 40%	0.00	0.00	0.00	3,614.58	0.00	0.00	
594 Capital Expenditures	7,485.75	8,593.89	0.00	3,614.58	60,000.00	80,000.00	
508 31 86 409 Ending Balance Cle Elum Loan Reserve	0.00	0.00	0.00	0.00	75,000.00	75,000.00	
508 51 00 409 Ending Balance Sewer Fund	0.00	0.00	0.00	0.00	149,000.00	139,000.00	
508 51 82 409 Ending Balance Sewer Equipment Reserve	0.00	0.00	0.00	0.00	0.00	10,000.00	
508 51 83 409 Ending Balance Sewer Employee Accrual Liability	0.00	0.00	0.00	0.00	11,000.00	12,000.00	
508 51 86 409 Ending Balance Sewer Impact Fees	0.00	0.00	0.00	0.00	0.00	1,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	235,000.00	237,000.00	
TOTAL EXPENDITURES:	734,749.29	580,900.71	883,534.89	658,404.10	907,300.00	985,000.00	
FUND GAIN/LOSS:	348,335.64	410,781.40	240,722.79	552,326.58	0.00	0.00	

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410 Sewer Regional Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 84 410 Beginning Balance Sewer/Regional	163,633.43	219,012.30	366,474.24	453,184.50	430,000.00	570,000.00	
308 51 86 410 Beginning Balance Sewer/Regional Employee Accrual Liab.	0.00	8,755.67	9,896.00	8,443.00	11,000.00	12,000.00	
308 Beginning Balances	163,633.43	227,767.97	376,370.24	461,627.50	441,000.00	582,000.00	
331 97 03 900 Hanson Ponds FEMA Grant	0.00	12,647.13	23,520.10	11,021.38	100,000.00	0.00	
334 01 80 413 Hanson Ponds State Military Dept. State Grant	0.00	2,107.85	3,920.01	1,835.00	17,000.00	0.00	
334 04 20 410 Energy Project -- Dept. Of Commerce Grant/Sewer Regional	10,215.50	121.05	2,863.24	0.00	2,000.00	0.00	
330 Intergovernmental Revenues	10,215.50	14,876.03	30,303.35	12,856.38	117,140.00	0.00	
343 50 01 003 Suncadia Sewer Services/Regional	341,230.00	433,728.00	403,000.00	358,100.00	380,300.00	430,000.00	
343 50 01 006 Cle Elum Sewer Services/Regional	177,960.00	181,980.00	185,500.00	161,937.00	187,000.00	190,000.00	
343 50 01 123 Sun Communities Sewer Shortfall/Regional	0.00	0.00	33,510.00	73,000.00	69,700.00	75,000.00	
343 50 01 222 South Cle Elum Sewer Services/Regional	52,026.00	52,287.00	54,093.00	49,377.00	57,000.00	59,000.00	
343 50 01 223 Roslyn Sewer Services/Regional	109,715.00	111,700.00	100,000.00	103,604.00	115,000.00	113,000.00	
340 Charges For Goods & Services	680,931.00	779,900.00	782,037.50	746,681.00	809,000.00	867,000.00	
361 11 00 410 Interest	7.48	517.00	499.70	-185.06	300.00	400.00	
361 30 00 410 Accrued Interest Due	0.00	-96.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	7.48	421.00	499.70	-185.06	300.00	400.00	
TOTAL REVENUES:	854,787.41	1,022,854.36	1,189,210.79	1,220,981.72	1,367,440.00	1,449,400.00	
535 50 44 003 Utility Tax On Sewer/Regional	40,855.86	35,868.54	32,935.02	31,695.36	34,000.00	36,000.00	
535 60 42 002 Veolia -- Contracted O&M Fee/Regional	411,004.68	416,728.44	441,594.36	358,177.14	465,000.00	478,000.00	
535 60 42 003 Veolia -- PSE Utilities Sewer/Regional	101,133.39	108,697.96	108,002.19	120,841.88	120,000.00	130,728.00	
535 60 42 004 Veolia -- Maintenance And Repairs/Regional	14,108.68	31,664.92	38,644.49	29,858.23	29,000.00	40,000.00	
535 60 42 005 Other Expenses/Regional	597.55	665.80	1,349.29	817.16	9,000.00	8,000.00	
535 60 42 007 Insurance -- Regional Portion	30,290.22	34,787.99	38,763.49	50,937.36	43,900.00	63,672.00	
535 60 42 008 HLA Engineering Regional Sewer Fees	11,165.03	2,370.00	4,674.00	0.00	3,400.00	6,000.00	

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410 Sewer Regional Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
535 Sewer	609,155.41	630,783.65	665,962.84	592,327.13	704,300.00	762,400.00	
594 35 63 410 Energy Project -- Sewer Regional	12,264.35	121.05	814.39	250.00	140.00	0.00	
594 35 63 411 Hanson Ponds Bank Project -- Regional Outfall \$113,775	0.00	12,647.13	34,541.48	0.00	100,000.00	0.00	
594 35 63 412 Hanson Ponds Bank Project -- City/Local Regional Portion	5,599.68	369.49	78.76	1,835.81	17,000.00	0.00	
594 35 63 413 COVID ARPA Sewer Main Replacement	0.00	0.00	4,269.41	0.00	0.00	0.00	
594 35 63 414 Hanson Ponds Bank Project -- WA State MIL State Regional Portion	0.00	2,107.85	5,756.91	0.00	17,000.00	0.00	
594 35 63 415 Energy Project -- Sewer Regional Non Grant	0.00	454.95	0.00	0.00	0.00	0.00	
594 35 63 419 Scada System Upgrade	0.00	0.00	16,159.50	0.00	0.00	0.00	
594 35 64 415 Influent Pumps -- Rebuild 2	0.00	0.00	0.00	0.00	20,000.00	20,000.00	
594 35 64 416 Jet Motive Pump #1 -- Rebuild	0.00	0.00	0.00	0.00	60,000.00	60,000.00	
594 35 64 417 Amp Breakers for MCC -- Purchase Spare 40 and 50	0.00	0.00	0.00	0.00	5,000.00	5,000.00	
594 Capital Expenditures	17,864.03	15,100.47	61,620.45	2,085.81	219,140.00	85,000.00	
508 51 84 410 Ending Balance Sewer/Regional	0.00	0.00	0.00	0.00	433,000.00	590,000.00	
508 51 86 410 Ending Balance Sewer Regional Accrued Liability	0.00	0.00	0.00	0.00	11,000.00	12,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	444,000.00	602,000.00	
TOTAL EXPENDITURES:	627,019.44	646,884.12	727,583.29	594,412.94	1,367,440.00	1,449,400.00	
FUND GAIN/LOSS:	227,767.97	376,370.24	461,627.50	626,568.78	0.00	0.00	

5 YEAR BUDGET COMPARISON

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413 Sewer Capital Reserve Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 51 00 413 Beginning Balance Sewer Capital Reserve	212,201.75	364,413.62	405,998.24	476,223.27	460,000.00	370,000.00	
308 51 00 414 Beginning Balance Sewer Capital Reserve Accrual Liability	0.00	8,755.67	9,896.00	8,443.00	11,000.00	12,000.00	
308 Beginning Balances	212,201.75	373,169.29	415,894.24	484,666.27	471,000.00	382,000.00	
334 03 10 101 DOE -- Stormwater Planning Grant -- \$165,828	0.00	0.00	0.00	3,492.37	165,828.00	150,000.00	
334 03 10 413 DOE -- State Sewer Plan Forgivable Principal Proceeds	72,289.14	21,827.50	3,055.37	0.00	0.00	0.00	
330 Intergovernmental Revenues	72,289.14	21,827.50	3,055.37	3,492.37	165,828.00	150,000.00	
343 50 00 007 Cle Elum -- Sewer Capital Reserve Fees	61,654.60	64,385.62	72,430.01	55,470.48	80,000.00	74,000.00	
340 Charges For Goods & Services	61,654.60	64,385.62	72,430.01	55,470.48	80,000.00	74,000.00	
361 11 00 413 Interest	3,063.38	845.96	574.38	-54.55	403.87	450.00	
361 30 00 413 Accrued Interest Due	-254.17	-245.32	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	2,809.21	590.64	574.38	-54.55	403.87	450.00	
391 80 00 413 Department Of Ecology State Sewer Plan Loan Proceeds	72,289.11	21,827.50	7,413.38	0.00	0.00	0.00	
391 80 01 101 DOE -- Stormwater Planning Loan -- \$165,828	0.00	0.00	0.00	3,492.37	165,828.00	150,000.00	
390 Other Financing Sources	72,289.11	21,827.50	7,413.38	3,492.37	165,828.00	150,000.00	
TOTAL REVENUES:	421,243.81	481,806.23	499,374.73	547,066.95	883,059.87	756,450.00	
535 50 35 413 Small Tools And Equipment/Radios	0.00	0.00	858.60	1,475.82	19,400.00	15,576.00	
535 50 44 004 Utility Tax On Sewer/Capital Reserve	3,699.27	3,862.36	4,322.36	3,104.67	6,100.00	5,800.00	
535 Sewer	3,699.27	3,862.36	5,180.96	4,580.49	25,500.00	21,376.00	
591 35 70 413 Department Of Ecology State Sewer Plan Loan Principal	0.00	0.00	0.00	101,530.00	97,171.99	0.00	
591 35 75 400 Lease -- Vac Truck 2100i/2023 Int. Lease	0.00	0.00	0.00	53,074.79	53,074.00	53,074.00	
592 35 80 413 Department of Ecology State Sewer Plan Loan Interest	0.00	0.00	0.00	583.73	1,731.88	0.00	

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413 Sewer Capital Reserve Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
591 Debt Service - Principal Repayment	0.00	0.00	0.00	155,188.52	151,977.87	53,074.00	
594 35 48 413 Vac Truck Fan and Transmission Repair 2021	0.00	19,956.01	0.00	0.00	0.00	0.00	
594 35 63 416 Sewer Emergency Repair -- Billings Avenue	0.00	6,765.62	0.00	0.00	0.00	0.00	
594 35 64 413 DOE -- Engineering Fees -- Sewer Plan Loan	22,187.62	17,663.99	6,942.75	0.00	0.00	0.00	
594 35 64 414 DOE -- Engineering Fees -- Sewer Plan Grant	22,187.63	17,664.01	2,584.75	0.00	0.00	0.00	
594 Capital Expenditures	44,375.25	62,049.63	9,527.50	0.00	0.00	0.00	
594 35 63 054 DOE -- Stormwater Planning Grant -- \$165,828	0.00	0.00	0.00	14,811.95	165,828.00	150,000.00	
594 35 63 056 DOE -- Stormwater Planning Loan -- \$165,828	0.00	0.00	0.00	14,811.97	165,828.00	150,000.00	
595 Capital Expenditures- Streets	0.00	0.00	0.00	28,121.92	331,656.00	300,000.00	
508 51 00 413 Ending Balance Sewer Capital Reserve	0.00	0.00	0.00	0.00	362,926.00	370,000.00	
508 51 00 414 Ending Balance Sewer Capital Reserve Accrual Liability	0.00	0.00	0.00	0.00	11,000.00	12,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	373,926.00	382,000.00	
TOTAL EXPENDITURES:	48,074.52	85,914.99	14,708.46	187,890.93	883,059.87	756,450.00	
FUND GAIN/LOSS:	373,169.29	415,894.24	484,666.27	359,176.02	0.00	0.00	

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630 Pangrazi Memorial Fund

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 630 Beginning Bal Pangrazi Memorial Fund	20,553.97	19,217.48	17,637.93	16,010.37	15,000.00	14,000.00	
308 Beginning Balances	20,553.97	19,217.48	17,637.93	16,010.37	15,000.00	14,000.00	
361 30 00 630 Accrued Interest Due	0.00	-6.88	0.00	0.00	0.00	0.00	
389 60 00 630 Interest	276.41	32.58	21.23	-4.32	15.00	10.00	
389 60 00 631 Accrued Interest Due	-21.59	0.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	254.82	25.70	21.23	-4.32	15.00	10.00	
TOTAL REVENUES:	20,808.79	19,243.18	17,659.16	16,006.00	15,015.00	14,010.00	
589 40 00 630 Plaque Costs	1,591.31	1,605.25	1,648.79	1,657.53	1,750.00	1,300.00	Per 9/25 budget committe this was reduced from \$1810 to \$1300
580 Non Expenditures	1,591.31	1,605.25	1,648.79	1,657.53	1,750.00	1,300.00	
508 31 00 630 Ending Balance Pangrazi Memorial Fund	0.00	0.00	0.00	0.00	13,265.00	12,710.00	
999 Ending Balance	0.00	0.00	0.00	0.00	13,265.00	12,710.00	
TOTAL EXPENDITURES:	1,591.31	1,605.25	1,648.79	1,657.53	15,015.00	14,010.00	
FUND GAIN/LOSS:	19,217.48	17,637.93	16,010.37	14,348.52	0.00	0.00	

5 YEAR BUDGET COMPARISON

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699 State Agency Fund 380/580

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
308 31 00 699 Beginning Balance State Agency Fund Non Reserved	3,382.47	3,719.13	3,977.93	2,667.77	3,000.00	3,100.00	
308 Beginning Balances	3,382.47	3,719.13	3,977.93	2,667.77	3,000.00	3,100.00	
386 83 00 000 Trauma Care	350.98	293.17	172.46	135.12	400.00	300.00	
386 83 31 000 Auto Theft Prevention	699.98	560.70	341.88	246.57	700.00	500.00	
386 83 32 000 Trauma Brain Injury	256.87	252.04	145.86	116.77	300.00	200.00	
386 88 00 000 Psea	272.35	226.38	235.93	71.82	350.00	200.00	
386 89 09 000 WSP Highway Account	1,067.09	334.37	357.00	102.23	550.00	400.00	
386 89 14 001 Highway Safety And DOL Account	458.27	236.80	344.97	129.57	300.00	200.00	
386 91 00 000 Psea	9,223.90	5,859.42	5,521.50	2,362.25	8,500.00	4,000.00	
386 92 00 000 Psea	6,301.42	4,179.05	3,012.16	1,616.60	7,000.00	3,000.00	
386 96 00 000 Crime Lab Analysis	1,509.29	526.75	189.72	127.98	2,500.00	1,000.00	
386 97 00 000 Judicial Information System	2,788.16	2,128.60	1,402.82	760.40	2,500.00	1,000.00	
386 99 00 001 School Safety Zone	750.09	392.38	31.57	122.07	750.00	500.00	
389 31 00 001 FBI Fees State Share	728.75	596.25	357.00	420.50	800.00	700.00	
389 31 00 002 Gun Permits State Share	2,125.00	2,285.00	1,369.00	1,571.00	2,300.00	2,000.00	
389 31 00 003 Building Code Fee State Share	1,197.50	1,145.00	1,022.00	1,069.00	2,000.00	1,800.00	
389 31 00 006 Excise Tax -- Rentals	6,458.53	6,520.44	6,548.00	4,815.00	8,000.00	7,000.00	
389 31 00 007 Leasehold Tax -- Airport	389.02	548.75	746.96	812.21	700.00	1,500.00	
389 31 00 008 Excise Tax -- Billboard Lease	192.60	192.60	192.60	192.60	192.60	400.00	
389 31 00 010 Confiscated Property	0.00	0.00	358.00	0.00	400.00	300.00	
380 Non Revenues	34,769.80	26,270.00	22,231.85	15,549.08	38,242.60	25,000.00	
TOTAL REVENUES:	38,152.27	29,989.53	26,209.78	18,216.85	41,242.60	28,100.00	
586 83 00 000 Trauma Care	350.98	293.17	187.51	120.07	400.00	300.00	
586 83 00 001 Auto Theft Prevention	699.98	560.70	372.06	216.39	700.00	500.00	
586 83 00 002 Trauma Brain Injury	256.87	252.04	160.99	101.64	300.00	200.00	
586 88 00 000 Psea 3	272.35	226.38	244.96	62.79	350.00	200.00	
586 89 09 001 WSP Highway Account	1,067.09	334.37	446.25	12.98	550.00	400.00	
586 89 14 001 Highway Safety And DOL Account	458.27	236.80	419.97	42.30	300.00	200.00	
586 91 00 000 Psea 1	9,223.90	5,859.42	6,005.88	2,362.25	8,500.00	4,000.00	
586 92 00 000 Psea 2	6,301.42	4,179.05	3,298.72	1,616.60	7,000.00	3,000.00	
586 96 00 000 Crime Lab Analysis	1,509.29	526.75	189.72	127.98	2,500.00	1,000.00	
586 97 00 000 Judicial Information System	2,788.16	2,128.60	1,402.82	760.40	2,500.00	1,000.00	
586 99 00 001 School Safety Zone	750.09	392.38	31.57	122.07	750.00	500.00	

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699 State Agency Fund 380/580

Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated	Comment
589 31 00 001 Building Code Fees	1,103.00	1,151.00	1,015.50	996.50	2,000.00	1,800.00	
589 31 00 003 FBI Fees	720.50	715.50	344.50	415.75	800.00	700.00	
589 31 00 004 Gun Permits	1,981.00	2,397.00	1,423.00	1,575.00	2,300.00	2,000.00	
589 31 00 005 Excise Tax-Rentals	6,368.63	6,298.02	6,612.60	1,804.02	8,000.00	7,000.00	
589 31 00 006 Airport Leasehold Tax	389.01	460.42	835.36	812.21	700.00	1,500.00	
589 31 00 007 Billboard Leasehold Tax	192.60	0.00	192.60	4,693.02	192.60	400.00	
589 31 00 010 Confiscated Property	0.00	0.00	358.00	0.00	400.00	300.00	
580 Non Expenditures	34,433.14	26,011.60	23,542.01	15,841.97	38,142.60	25,000.00	
508 31 00 699 Ending Balance Agency Fund	0.00	0.00	0.00	0.00	3,000.00	3,100.00	
999 Ending Balance	0.00	0.00	0.00	0.00	3,000.00	3,100.00	
TOTAL EXPENDITURES:	34,433.14	26,011.60	23,542.01	15,841.97	41,242.60	28,100.00	
FUND GAIN/LOSS:	3,719.13	3,977.00	2,667.00	2,374.88	0.00	0.00	

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Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated
001 Current Expense/General Fund	3,658,189.50	4,015,440.40	4,677,347.86	4,225,014.09	4,469,042.00	4,949,589.36
002 UKC Recreation Center		2,000,129.79	1,891,769.59	1,722,323.62	1,809,850.00	1,720,200.00
003 ARPA Fund 2021 Only		284,589.00				
004 City Heights WCIA Settlement Agreement 2023				4,233,267.40		3,900,000.00
101 Street Fund	2,970,728.43	967,052.84	2,753,946.45	2,038,010.97	3,492,448.00	8,002,483.00
102 TIB Complete Streets Grant	391,561.59	117,467.77	708,253.23	948,935.15	870,000.00	941,799.00
104 Police 3/10's Sales Tax Fund	242,653.04	339,624.84	427,394.22	345,959.66	386,780.00	400,100.00
106 Tourist/Lodging Tax Fund	464,752.23	593,074.11	505,669.83	513,717.18	515,250.00	620,300.00
110 Coal Mine Trail Fund	33,339.86	33,655.86	37,723.86	37,918.00	43,050.00	42,040.00
120 Central Cascades/Weis Land CRA 2009-01 Devel. F	9,302.40	9,315.25	9,326.29	8,158.57	11,331.32	10,374.00
121 Cle Elum Pines West Devel. Fund	780.25	315.00	943.25	662.75	3,000.00	2,000.00
123 Sun Communities CRA 2018-01 Devel. Fund	212,180.86	125,566.23	163,792.21	105,030.09	245,010.00	275,025.00
124 MVOLLC/Prum CRA 2005-02 Devel. Fund	3,281.06	3,285.58	3,289.73	3,288.00	7,292.72	8,296.00
125 Whispering Pines Devel. Fund		4,347.97	4,595.66	2,100.82	10,000.00	20,000.00
127 City Heights CRA 2020-01 Devel. Fund	95,017.24	213,938.19	9,038.85	-22,172.70	220,000.00	350,000.00
128 Fowler Creek Trails Deneen Developer Fund		7,084.50		14,300.00	12,000.00	30,000.00
201 General Obligation Loan/Debt Fund	53,716.80	51,445.96	46,147.10	46,147.00	46,147.50	
300 American Rescue Plant Act of 2021/2022 (ARPA)			569,179.00	569,179.00	569,179.00	319,179.00
305 Trendwest/New Suncadia CRA 2002-01 Devel. Fur	18,795.95	18,753.79	18,743.02	18,178.05	18,391.82	18,147.00
309 REET Excise Tax/Capital Projects Fund	602,443.00	912,519.00	72,101.60	986,833.17	1,401,900.00	753,730.00
401 Water Fund	1,120,233.73	1,064,443.32	1,007,958.31	1,099,531.39	1,156,500.00	1,255,275.00
402 Sanitary Fund	836,343.86	927,156.72	1,117,071.39	898,259.49	939,650.00	1,081,340.00
403 Airport Fund	9,395.43	11,580.05	42,310.00	72,998.65	70,893.00	106,672.00
404 Water Regional Fund	1,442,950.62	1,558,074.90	1,811,050.50	1,861,568.79	1,912,100.00	2,131,850.00
406 Water Capital Reserve Fund	363,920.11	355,103.63	410,727.53	519,114.77	501,300.00	3,022,400.00
409 Sewer Fund	1,083,084.00	991,680.00	1,224,257.68	1,210,730.68	907,300.00	985,000.00
410 Sewer Regional Fund	854,781.00	1,022,854.00	1,189,210.79	1,220,981.72	1,367,440.00	1,449,400.00
413 Sewer Capital Reserve Fund	421,243.81	481,806.00	499,374.73	547,066.95	883,059.87	756,450.00
630 Pangrazi Memorial Fund	20,808.79	19,200.00	17,659.16	16,006.05	15,015.00	14,010.00
699 State Agency Fund 380/580	38,152.27	38,152.27	26,209.78	18,216.85	41,242.60	28,100.00
	14,947,663.17	16,160,399.46	20,046,518.48	23,354,583.70	21,925,172.83	33,193,759.36

001 Current Expense/General Fund	2,872,061.39	2,908,394.57	3,690,198.41	3,542,473.55	4,469,042.00	4,949,589.36
002 UKC Recreation Center		108,360.20	169,445.97	287,462.58	1,809,850.00	1,720,200.00
003 ARPA Fund 2021 Only						
004 City Heights WCIA Settlement Agreement 2023				263,351.15		3,900,000.00
101 Street Fund	2,800,329.75	811,290.92	2,575,047.37	1,999,634.07	3,492,448.00	8,002,483.00
102 TIB Complete Streets Grant	274,093.82	118,692.77	521,901.20	818,632.79	870,000.00	941,799.00
104 Police 3/10's Sales Tax Fund	115,110.86	128,090.84	237,437.81	216,877.83	386,780.00	400,100.00
106 Tourist/Lodging Tax Fund	150,438.85	321,007.84	137,225.16	32,973.77	515,250.00	620,300.00
110 Coal Mine Trail Fund	1,732.90	1,978.22	1,794.46	11,793.02	43,050.00	42,040.00
120 Central Cascades/Weis Land CRA 2009-01 Devel. F			1,165.50		11,331.32	10,374.00
121 Cle Elum Pines West Devel. Fund	780.25	1,033.75	1,613.50	-51.50	3,000.00	2,000.00
123 Sun Communities CRA 2018-01 Devel. Fund	208,134.77	127,501.72	168,067.22	435,677.57	245,010.00	275,025.00

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 11:00:21 Date: 10/24/2023

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Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2023 Appropriated	2024 Appropriated
124 MVOLLC/Prium CRA 2005-02 Devel. Fund					7,292.72	8,296.00
125 Whispering Pines Devel. Fund		4,347.76	4,595.45	2,267.00	10,000.00	20,000.00
127 City Heights CRA 2020-01 Devel. Fund	89,563.77	214,899.34	258,611.55	141,034.04	220,000.00	350,000.00
128 Fowler Creek Trails Deneen Developer Fund		6,534.50	1,980.00	6,512.80	12,000.00	30,000.00
201 General Obligation Loan/Debt Fund	47,595.00	45,615.00	43,305.00	46,147.50	46,147.50	
300 American Rescue Plant Act of 2021/2022 (ARPA)				250,000.00	569,179.00	319,179.00
305 Trendwest/New Suncadia CRA 2002-01 Devel. Fur	68.00	33.61	560.27	62.01	18,391.82	18,147.00
309 REET Excise Tax/Capital Projects Fund	2,163.10	208,662.17	416,918.45	471,178.89	1,401,900.00	753,730.00
401 Water Fund	928,274.57	848,945.44	920,499.73	790,693.00	1,556,500.00	1,255,275.00
402 Sanitary Fund	660,758.96	747,785.65	867,406.66	804,202.17	1,000,650.00	1,081,340.00
403 Airport Fund	2,087.89	9,138.20	5,624.45	1,156.75	70,000.00	106,672.00
404 Water Regional Fund	774,659.51	645,073.94	761,772.81	609,004.73	1,912,100.00	2,131,850.00
406 Water Capital Reserve Fund	142,635.78	88,511.80	8,540.75	166,961.00	501,300.00	3,022,400.00
409 Sewer Fund	734,749.29	580,900.71	883,534.89	58,000.10	907,300.00	985,000.00
410 Sewer Regional Fund	627,019.44	646,484.12	727,583.29	53,000.00	1,367,440.00	1,449,400.00
413 Sewer Capital Reserve Fund	48,074.52	65,911.99	14,000.00	187,000.00	883,059.87	756,450.00
630 Pangrazi Memorial Fund	1,591.31	1,605.25	1,000.00	1,650.00	15,015.00	14,010.00
699 State Agency Fund 380/580	34,433.14	26,011.60	23,500.00	14,000.00	41,242.60	28,100.00
	10,516,356.87	8,666,811.91	14,447,290.00	12,360,253.24	21,925,172.83	33,193,759.36
FUNDS GAIN/LOSS:	4,431,306.30	7,493,500.55	10,994,330.46		0.00	0.00

2024 CITY OF CLE ELUM BUDGET -- HIGHLIGHTS -- 11/09/23		ANNUAL COST	NOTES
1.	Police Department -- 4 New Cars/Equipment -- ARPA Funds	319,179	
2.	Fire Department -- Sprinkler System, New Carpet	138,000	
3.	City of Roslyn Law Enforcement/Animal Control Services -- Annual Increase of 20%		5 Years Increased \$188,000
4.	Cost of Living Increases -- 10% Union/Non-Union Employees	217,000	Multiple Funds
5.	Change Utility Clerk Position to Utility Clerk/Event Secretary -- \$2.00/hr. Increase	4,160	
6.	Street Projects -- Grants	8,559,399	Large Budget Increase
7.	Water -- Main Repairs and Replacements	130,000	
8.	Water -- Second and Rosetti Way Water Main Replacement -- PWTF Loan	2,500,000	Remaining Estimate For 2024
9.	Regional Water Projects -- Seal Coat Parking Lot, Robicon Irrigation VFD, Server Replace and Upgrade Software	136,000	
10.	Airport Fund #403 New 2022 Rent Revenue	30,000	Annually
11.	Regional Sewer Projects -- Rebuild 2 Influent Pumps, Rebuild Jet Motive Pump #1, Amp Breakers for MCC	85,000	
12.	Sewer -- Main Repairs and Replacements	80,000	
13.	Sewer -- Stormwater Planning DOE Grant/Loan	300,000	
9/6/23 Budget Committee Notes			
Cable Revenue Delete			
Judge 3% Increase			
Discussed Council Salary Increase			
4 Police Cars/Equipment Use Remainder ARPA Funds \$319,179			
9/25/23 Budget Committee Notes			
Change Library Supplies from \$9,000 to \$7,000			
Change Pangrazi Expenses from \$1,810 to \$1,300			
Cemetery Water Repair Project -- Lodging Tax Fund \$100,000			
Hopesource Bus -- Lodging Tax Fund -- \$20,000			
10/23/23 Council Meeting			
Change Planner from Contract Planner to Employee			
Increase PUD Privilege Tax (PUD's pay in lieu of property taxes) from \$6,000 to \$15,000			
Added Meter Read System Into Fund 406 -- Water Capital Reserve Fund			

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2023-026

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, ADOPTING THE 2024 WATER RATES
FEE SCHEDULE**

WHEREAS, CEMC 13.12.100 authorizes the city to increase water rates by 3% each year; and

WHEREAS, the city desires to adopt a fee schedule to reflect new water rates for 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. 2023 Water Rates Fee Schedule, Adopted. The “2024 Water Rates Fee Schedule” attached hereto as Exhibit A is adopted by reference as if fully set forth herein.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023. .

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Resolution No.: 2023-026

Date Posted:

Exhibit A

2024 Water Rates

Resolution 2023-026

<u>Description</u>	<u>2023</u>	<u>3% Increase</u>	<u>2024</u>
3/4-inch Single Premises	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Senior Low Income	\$ 43.80	\$1.31	\$ 45.11
3/4-inch Commercial	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Standby Rate	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Senior Standby Rate	\$ 43.80	\$1.31	\$ 45.11
1-inch Single Premises	\$ 106.45	\$3.19	\$ 109.64
1-inch Senior Low Income	\$ 79.85	\$2.40	\$ 82.25
1-inch Commercial	\$ 106.45	\$3.19	\$ 109.64
1-inch Standby Rate	\$ 106.45	\$3.19	\$ 109.64
1-inch Senior Standby Rate	\$ 79.85	\$2.40	\$ 82.25
1 1/2-inch Single Premises	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Senior Low Income	\$ 162.17	\$4.87	\$ 167.04
1 1/2-inch Commercial	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Standby Rate	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Senior Standby	\$ 162.17	\$4.87	\$ 167.04
2-inch Single Premises	\$ 353.52	\$10.61	\$ 364.13
2-inch Senior Low Income	\$ 265.14	\$7.95	\$ 273.09
2-inch Commercial	\$ 353.52	\$10.61	\$ 364.13
2-inch Standby Rate	\$ 353.52	\$10.61	\$ 364.13
2-inch Senior Standby Rate	\$ 265.14	\$7.95	\$ 273.09
3-inch Single Premises	\$ 353.52	\$10.61	\$ 364.13
3-inch Senior Low Income	\$ 265.14	\$7.95	\$ 273.09
3-inch Commercial	\$ 353.52	\$10.61	\$ 364.13
3-inch Standby Rate	\$ 353.52	\$10.61	\$ 364.13
3-inch Senior Standby Rate	\$ 265.14	\$7.95	\$ 273.09
3/4-inch Outside City Limits	\$ 64.08	\$1.92	\$ 66.00
3/4-inch OCL Standby Rates	\$ 64.08	\$1.92	\$ 66.00
Owens Packing Plant	\$ 282.82	\$8.48	\$ 291.30
Outside limits 3/4 Senior	\$ 48.06	\$1.44	\$ 49.50
Outside City limits 1"	\$ 117.09	\$3.51	\$ 120.60
Water Reserve	\$ 10.25	\$0.31	\$ 10.56

2024 Water Rates (continued)

Additional Usage

	0.015	0.00045	0.15
800 cubic feet to 1999 cubic feet	0.017	0.00051	0.17
2000 cubic feet to 3999 cubic feet	0.019	0.00057	0.19
Any Amount Over 4000 cubic feet			

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2023-027

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, ADOPTING THE 2024 SEWER RATES
FEE SCHEDULE**

WHEREAS, CEMC 13.08.370(G) authorizes the city to increase sewer rates by 3% each year; and

WHEREAS, the city desires to adopt a fee schedule to reflect new sewer rates for 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. 2024 Sewer Rates Fee Schedule Adopted. The “2024 Sewer Rates Fee Schedule” attached hereto as Exhibit A is adopted by reference as if fully set forth herein.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023.

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Resolution No.: 2023-027

Date Posted:

Exhibit A

2024 Sewer Rates - Updated Resolution 2023-027

Description: Base Rates

	2023	3% Increase	2024	
Single Family Residence	\$ 51.94	\$1.56	\$ 53.50	
Muilti-Family Residence (Per Unit)	\$ 51.94	\$1.56	\$ 53.50	
House + 1 Apartment	\$ 87.53	\$2.63	\$ 90.16	
Duplex	\$ 103.89	\$3.12	\$ 107.01	
Triplex	\$ 155.83	\$4.67	\$ 160.50	
Apts, Condos, Townhouse (4 or more units)	\$ 35.60	\$1.07	\$ 36.67	per unit
Commercial/Business	\$ 35.60	\$1.07	\$ 36.67	plus \$1.17 per 100 cubic feet of water used
Motels, Cabin Courts and Auto Courts	\$ 35.60	\$1.07	\$ 36.67	plus \$1.17 per 100 cubic feet of water used
Car Washes	\$ 35.60	\$1.07	\$ 36.67	plus \$.82 cents per 100 cubic feet of water used
Laundromats, Cleaning Establishments	\$ 35.60	\$1.07	\$ 36.67	plus \$.82 cents per 100 cubic feet of water used
Schools	\$ 227.35	\$6.82	\$ 234.17	plus \$1.17 per 100 cubic feet of water used

Description: Sewer Reserve Charges

Single Family Residence	\$ 4.67	\$0.14	\$ 4.81	
Multi-Family Residence (Per Unit)	\$ 4.67	\$0.14	\$ 4.81	
Apts, Condo, Townhouses (4 or more)	\$ 4.67	\$0.14	\$ 4.81	per unit
Commercial/Business 1 - 20 employees	\$ 4.67	\$0.14	\$ 4.81	
Commercial/Business 21 - 40 employees	\$ 9.34	\$0.28	\$ 9.62	
Commercial/Business 41 - 60 employees	\$ 14.01	\$0.42	\$ 14.43	
Commercial/Business - over 60 employees	\$ 18.69	\$0.56	\$ 19.25	
Motels,Cabin Courts and Auto Courts	\$ 4.53	\$0.14	\$ 4.67	per every two rooms
Car Washes	\$ 9.34	\$0.28	\$ 9.62	
Laundromats	\$ 9.34	\$0.28	\$ 9.62	
Restaurants, Taverns and Drive-Ins 1-50 seats	\$ 4.67	\$0.14	\$ 4.81	
Restaurants, Taverns and Drive-Ins 51-100 seats	\$ 9.34	\$0.28	\$ 9.62	
Restaurants, Taverns and Drive-Ins 101 - 150 seats	\$ 14.01	\$0.42	\$ 14.43	
Restaurants, Taverns and Drive-Ins over 150 seats	\$ 18.69	\$0.56	\$ 19.25	
Schools	\$ 46.74	\$1.40	\$ 48.14	
Industrial 1 - 20 employees	\$ 46.74	\$1.40	\$ 48.14	
Industrial 21 - 40 employees	\$ 51.23	\$1.54	\$ 52.77	
Industrial 41 -60 employees	\$ 56.02	\$1.68	\$ 57.70	
Industrial - over 60 employees	\$ 60.69	\$1.82	\$ 62.51	
	\$0.00		\$ -	

**CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1658**

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, RELATED TO SEWER REGULATIONS,
ESTABLISHING CLE ELUM MUNICIPAL CODE
SECTION 13.08.380 REGARDING COLLECTION OF
CHARGES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Cle Elum (“City”) recently reviewed its sewer regulations code; and

WHEREAS, the City’s sewer rates and charges do not include a provision for late charges similar to the City’s water regulations code; and

WHEREAS, it is important for the city to assess a late charge to help alleviate the administrative cost and burden of receiving late payments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Established. CEMC 13.08.380. Cle Elum Municipal Code Section 13.08.380 (“Collection of Charges”) is hereby established as set forth below.

13.08.380 Collection of Charges.

Sewer rates will be charged to customers monthly, and bills shall be payable upon receipt. Charges unpaid after thirty days shall incur an interest penalty at the highest rate then permitted by law. The city shall have a lien on delinquent and unpaid charges for sewer, enforceable as provided by law. Whenever a city sewer customer is over sixty days delinquent in payment of its sewer bill, then the city shall undertake all acts necessary to disconnect service to that customer. The sixty days provided for in this section shall be calculated from the date that the bill is due, provided, however, that at least ten calendar days prior to the date on which the city intends to disconnect service, the city shall forward to the customer a notice advising of the city’s intent to disconnect service for nonpayment. Any notice sent to a customer advising of the intent to disconnect service shall inform the customer that in addition to the outstanding bill that would have to be paid to restore sewer service following disconnection, the customer will be charged a one-hundred-dollar connection fee in order to reconnect service. The cost of sending

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said notice shall be \$10.00 plus the cost of sending a United States Postal Service Certified Letter. The same notice shall also advise the customer of the right to contest the validity of the bill, as well as the date on which payment must be made to avoid disconnection of service. Any writing which is forwarded to the customer shall contain a copy of the delinquent bill.

Section 2. Severability. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023.

Jay McGowan, Mayor

ATTEST:

Debbie Lee, City Clerk

AS TO FORM:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk: _____

Passed by the City Council: _____

Date of Publication: _____

Effective Date: _____

CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1660

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, AMENDING CLE ELUM MUNICIPAL
CODE 8.08.200 RELATED TO SCHEDULE OF GARBAGE
CHARGES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Cle Elum has mandatory garbage collection service; and

WHEREAS, the costs of service have increased such that an increase in rates is warranted;
and

WHEREAS, the City provided notice of the rate increase to affected citizens by mailing notice to each affected ratepayer and publishing such notice once a week for two consecutive weeks in a newspaper of general circulation in the collection area.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. CEMC 8.08.200 (“Schedule of Charges”), Amended. Cle Elum Municipal Code Section 8.08.200 is hereby amended to read as follows:

CEMC 8.08.200 Schedule of Charges.

From and after February 1, 2024, the following charges for collection, removal and disposal of garbage shall apply in the city:

A. Residential Service. Each residential customer will be charged at the rate of one can per week plus additional cans.

1. Residential Single-Family: One 35-gallon cart pick-up per week mandatory service.

a. Residential Rates

1-20 Gallon Cart	\$18.88
1-35 Gallon Cart	\$24.65
1-64 Gallon Cart	\$33.58
1-96 Gallon Cart	\$41.94
2-64 Gallon Cart	\$65.19

1-20 Gallon Cart–Senior	\$14.16
1-35 Gallon Cart–Senior	\$18.47
1-64 Gallon Cart-Senior	\$25.19
1-96-gallon Cart-Senior	\$29.44

b. Miscellaneous Residential Rates

Extras Garbage (bags on top or next to garbage cart)	\$7.02
Oversize/Overweight Units	\$10.49/Unit
Drive-in Charge	\$7.89
Carry-outs Per Cart > 5-ft. but < 25-ft.	\$1.80
Carry-outs per cart > 25-ft and each increment of 25-ft. thereafter	\$1.38
Return Trips-Carts (per pickup)	\$7.30
Cart Replacement (due to customer abuse/damage)	\$101.83

2. For residential service more frequent than weekly, multiply the above rate by the number of times per week service is rendered.

B. Non-residential service.

a. Commercial Rates

1-35 Gallon Cart	\$37.06
1-64 Gallon Cart	\$52.47
1-96 Gallon Cart	\$77.22
2-64 Gallon Cart	\$104.94

b. Miscellaneous Service

Return Trips-Carts (per pickup)	\$7.30
Carry-outs per cart (>5-ft but <25-ft.)	\$0.43
Carry-outs per cart (>25-ft and each increment of 25-ft. thereafter)	\$0.24
Return Trips-Container (per pickup)	\$17.01

Roll-Out Container (per pickup)	\$4.11
Unlock Gate or Unlock Container (per Month)	\$22.21
Disconnect Hydraulics (Per Pickup)	\$28.08

c. Commercial Container (weekly pick-up service)

1.5-yard	\$193.00
2-yard	\$261.59
3-yard	\$385.63
4-yard	\$482.09
6-yard	\$668.56
8-yard	\$844.47
Extra Garbage (Loose or over-filled)	\$39.31

If the customer requires the frequency of collection to be greater than once per week, the rates shown above will be multiplied by the number of times per week that the container is emptied.

d. Roll off Rates Permanent/Temporary **Daily Rent**

20-yard	\$5.55
30-yard	\$8.26

These rates include a tonnage rate as established by Kittitas County.

e. Roll off Rates Permanent/Temporary **Monthly Rent**

20-yard	\$166.22
30-yard	\$247.55

These rates include a tonnage rate as established by Kittitas County.

f. Rate per Haul

20-yard	\$295.51
30-yard	\$295.51

D. Late Charges. In addition to the charges set forth, if any bill for garbage service is not paid within 30 days of billing date, there shall be assessed and collected by the city clerk a late charge in the amount of \$5.00 per month.

E. Service Charge. For every new account set up or account transfer, there shall be a service charge of \$30.00.

F. In addition to the charges set forth, the city may increase the rates and charges for collection, removal, and disposal of garbage on December 31, 2024, and every December 31 thereafter at a rate equal to increases imposed by Waste Management, or three percent, whichever is more, per year.

Section 2. Severability. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force forty-five (45) days after the first date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
_____ DAY OF _____, 2023.

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

Chapter 2.02
SALARY COMMISSION

- 2.02.010 Purpose.**
- 2.02.020 Created – Membership, appointment, compensation, term.**
- 2.02.030 Vacancies.**
- 2.02.040 Removal.**
- 2.02.050 Duties.**
- 2.02.060 Meetings to be open.**

2.02.010 Purpose.

It is the policy of the City of Cle Elum to base salaries of elected officials on realistic standards so that officials may be paid according to the duties of their offices, and so that citizens of the highest quality may be attracted to public service.

2.02.020 Created – Membership, appointment, compensation, term.

A. There is created and established an independent salary commission.

B. The salary commission shall review and establish the salaries of City Councilmembers and shall exercise the powers and perform the duties set forth by RCW 35.21.015, as now existing or hereafter amended.

Commented [AK1]: The statute states that the Commission may set salaries for "elected officials", so the City could include the Mayor.

C. The salary commission shall consist of five members, to be appointed by the Mayor with the approval of the City Council.

D. A member of the commission shall serve for a three-year term without compensation, and shall be a U.S. citizen and a resident of the City for at least one year preceding the appointment. The initial members shall be appointed for staggered terms of one, two or three years.

Commented [AK2]: This section is not required by statute. Provided as an example of possible terms to include for Council consideration.

E. No member of the commission shall be appointed to more than two terms.

F. A member of the commission shall not be an officer, official, or employee of the City or an immediate family member of an officer, official, or employee of the City. For purposes of this section, "immediate family member" means the parents, spouse, siblings, children, or dependent relatives of an officer, official, or employee of the City, whether or not living in the household of the officer, official, or employee.

G. No member of the board shall be involved in litigation against the City during their term of appointment.

Commented [AK3]: This section is not required by statute, but suggested for inclusion.

2.02.030 Vacancies.

In the event of a vacancy in the office of a commissioner, the Mayor shall appoint, subject to approval of the City Council, a person to serve the unexpired portion of the term of the expired position.

2.02.040 Removal.

A member of the commission may be removed from office by the Mayor, with the approval of the City Council, only for cause of incapacity, incompetence, neglect of duty, or malfeasance in office, or for a disqualifying change of residence. The unexcused absence of any member of the commission from two consecutive meetings of the commission shall constitute relinquishment of that person's membership on the commission.

Commented [AK4]: This section is required by statute.

2.02.050 Duties.

A. The commission shall meet every two years between the months of February and June. The members of the commission shall elect a chair from among the members. The commission shall set a schedule of salaries by an affirmative vote of the majority of the commission. Three members present at any meeting shall constitute a quorum.

Commented [AK5]: This is not set by statute, so the City can determine its own meeting schedule.

B. The commission shall study the relationship of salaries to the duties of the elected officials and shall set the salaries for the respective positions. If after such review the commission determines that the salary paid to an elected city official should be increased or decreased, the commission shall file the commission's written salary schedule with the City Clerk.

C. Any increase or decrease in salary established by the commission shall become effective and incorporated into the City budget 30 days after the filing thereof, following commission review without further action of the City Council or the commission.

D. Salary increases established by the commission shall be effective as to all City elected officials, regardless of their terms of office.

E. Salary decreases established by the commission shall become effective as to incumbent City elected officials at the commencement of their next subsequent term of office.

Commented [AK6]: These sections are all set by statute.

F. Staff support shall be provided to the commission as needed by the commission.

2.02.060 Meetings to be open.

All meetings, actions, hearings and business of the salary commission shall be undertaken in compliance with the Open Public Meetings Act, Chapter 42.30 RCW, as if the commission was a "governing body" as defined in that Act.



Quote Page 1 of
Quote Number: 589762
Effective Date: 10/17/2023
Valid Through: 10/31/2023

Ship To

Kubota Dealer

Bill To

CITY OF CLE ELUM
WA
Work: 5096742262
kswanson@cityofcleelum.com

Blueline Equipment Co.
1605 E Mead Ave
Yakima, WA 98903

Chuck Vetsch
Phone: (509) 248-8411
Email:
chuck@bluelinemdg.com

CITY OF CLE ELUM
119 WEST FIRST STREET
CLE ELUM, WA 98922
Work: 5096742262
kswanson@cityofcleelum.com

KX040-4R3T - EXCAVATOR W/RUBBER TRACKS, CAB & 6-IN-1 BLADE



Description	Manufacturer	Model #	Qty	Price Each	Total
EXCAVATOR W/RUBBER TRACKS, CAB & 6-IN-1 BLADE	Kubota	KX040-4R3T	1	\$72,345.35	\$72,345.35
16" TRENCHING BKT (New Cplr Style)	Kubota	K7117	1	\$1,154.25	\$1,154.25
KUBOTA KONNECT HYD COUPLER KX040-4	Kubota	K7102	1	\$4,315.85	\$4,315.85
HYDRAULIC COUPLER BASE KIT	Kubota	K7100	1	\$4,932.40	\$4,932.40
24" TRENCHING BKT (New Cplr Style)	Kubota	K7119	1	\$1,438.30	\$1,438.30
KX040 HYD THUMB KIT	Kubota	K7910A	1	\$3,726.85	\$3,726.85

Quote good for 30 days

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



Quote Page 2 of
Quote Number: 589762
Effective Date: 10/17/2023
Valid Through: 10/31/2023

Cash Details

Equipment Total	\$87,913.00
Dealer Assembly	\$467.50
KX040-2YR Orange Protection Program	\$2,500.00
freight	\$785.00
LABOR	\$400.00
DELV	\$300.00
36" GRADING BUCKET	\$1,759.00
36" CUTTING EDGE	\$225.00
Cash Incentives	(\$2,300.00)
Cash Sale Price	\$92,049.50

Quote good for 30 days

Kubota Disclaimer

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K Series

KX040-4R3T

* * * EQUIPMENT IN STANDARD MACHINE * * *

FEATURES

Eco Plus System
Auto Idler
Rubber Track Model
ROPS/OPG (Top Guard, Level I) 4-Post Canopy
or Air Conditioning Cab Suspension Seat
Kubota 1 Hydraulic Pump Load Sensing System
1 Variable Displacement Pump
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Digital Control Panel
Attachment Flow Presets, Service Alerts
Standard Front Dozer Blade w/ Float
Optional Float Angle Blade w/ Bolt-on Cutting Edge
360 Degree Full Rotation
70 Degree Left, 55 Degree Right Boom Swing
17.2 gpm Adjustable Auxiliary Hydraulics Port 1
Auxiliary Hydraulics Diverter Valve
9.8 gpm Adjustable Auxiliary Hydraulics Port 2 Option
Thumb Bracket and Relief Valves
Five Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self Bleed Fuel System
Auto-Downshift Two Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line

ENGINE

D1803 Kubota DI Turbo CRS Tier 4 Diesel Engine
3 Cylinder, 4 Cycle
40.4 Net HP @ 2200 rpm

* Includes operator's weight, 175 lbs.

DIMENSIONS AND OPERATING WEIGHT

KX040-4R3T, Rubber Tracks, Air Conditioned ROPS/OPG Max
(TOP GUARD, LEVEL I) Cab, 6-in-1 Dozer Blade
Overall Length 16' 8.1"
Overall Width 5' 6.9"
Overall Height 8' 1.8"
Operating Weight 9,195 lbs.*
Ground Clearance 12.9"
* Includes operator's weight, 175 lbs.

OPERATIONAL DIMENSIONS

Max Digging Depth 11' 2.7"
Max Digging Radius @ Ground Level 17' 9.0"
Max Vertical Digging Depth 7' 4.8"
Max Dumping Height 12' 9.5"

DOZER BLADE DIMENSIONS

Width 66.9"
Height 15.75"
Lift Above Ground 15.17"
Drop Below Ground 15.94"

PERFORMANCE

Digging Force @ Bucket (K7875) 9,535 lbs.
Digging Force @ Dipper Arm 4,112 lbs.
Travel Speed (Low) 1.8 mph
Travel Speed (High) 3.1 mph
Climbing Ability 36% / 20°
Lift Capacity 4,080 lbs.
Over Front
Blade Grounded
2.0 ft. Load Point Height
8.0 ft. Load radius



Oct 17, 2023

CITY OF CLE ELUM
119 W 1ST ST
CLE ELUM, Washington 98922-1105

Attention: Dave Linseth

RE: Quote 285773-01

Dear Dave Linseth,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Model: 305 Hydraulic Excavator with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: 23W0858

SERIAL NUMBER: 05G503187

YEAR: 2023

SMU: 2

STANDARD EQUIPMENT

POWERTRAIN

Cat C1.7T diesel engine
-U.S. EPA tier 4 final
-EU stage V
-ISO 9249/EEC 80/1270
-Rated net power 34.1kW
-2,400 rpm - ISO 9249/EEC 80/1269
-Electronic engine, turbo, DOC (diesel oxidation catalyst)

Automatic engine idle
Automatic engine shut-off
Automatic swing brake
Automatic two speed travel
Fuel and water separator with indicator
Radial seal, double element air filter
with restrictions indicator

HYDRAULICS

Smart tech electronic pump
Variable displacement piston pump
Load sensing & flow sharing hydraulics

Power on demand
Hydraulic temperature monitoring
Accumulator - certified

ELECTRICAL

12 volt electrical system
85 ampere alternator
650 CCA maintenance free battery
Battery disconnect
Circuit breaker

Ignition key stop switch
Signalling/warning horn
Work lights
-Cab, boom left
-Courtesy safety light

OPERATOR ENVIRONMENT

Sealed and pressurized unitized cab
 Operator sound pressure 72 dB(A) ISO6396
 Integrated lower front window
 Rear window emergency exit
 Radio - bluetooth, USB, aux, mic
 12V power socket
 Ergonomic joystick control levers
 Adjustable wrist rests
 Pattern changer
 Color LCD monitor
 -Fuel level, coolant temperature and
 warning indicator
 -Maintenance and machine monitoring
 -Performance & machine adjustments
 -Numeric security code

-Multiple languages
 -Hour meter
 -Jog dial control interface
 Coat hook
 Cup holder
 Hydraulic lockout controls
 Literature holder
 Molded footrests
 Removable washable floormat
 Retractable fluorescent "high
 visibility" seat belt
 Travel control pedals with hand levers
 Utility space for mobile phone
 skylight
 mounting bosses for top & front guards

FLUIDS

Extended life coolant - 37C

Hydro advanced hydraulic oil

OTHER STANDARD EQUIPMENT

Cat key with passcode option
 Locks on external enclosure doors
 Lockable fuel cap
 Beacon socket
 Ecology drain - engine oil
 Side by side engine & hydraulic
 oil cooler
 Stick steer mode
 Cruise control mode
 Power on demand
 Rear reflectors

Roll-over protective structure (ROPS)
 (ISO 12117-2)
 Product Link PL243 (regulations apply)
 Auxiliary hydraulic lines
 -1-way and 2-way (combined function)
 -Auxiliary line quick disconnects
 -Adjustable auxiliary flow
 -Continuous flow
 -Adjustable auxiliary relief
 Thumb ready stick

MACHINE SPECIFICATIONS

305 07A CR MHE DCA3A	610-5456	LINKAGE BUCKET W/LIFTING EYE	584-4306
MIRROR, CAB, RIGHT	428-7870	HYDRAULIC OIL	595-9905
BELT, SEAT, 3" RETRACTABLE	510-6085	STICK, LONG, WITH 1ST AUX	596-7594
WATER JACKET HEATER, 120V	519-8302	BLADE, STD, BOCE	597-0753
CAT KEY, WITH PASSCODE OPTION	522-6460	ENGINE, EPA TIER 4 FINAL	611-2416
BOOM, SWING	527-7599	LIGHTS, LED	579-8868
LINES, BOOM	527-7611	CONTROL, QC, 3 LINE	584-4311
TRACK, 16", RUBBER BELT	527-7627	LINES, QC, LNG STK, 3 LINE	586-0416
SOFTWARE, PROPORTIONAL CONTROL	557-1709	FILM, INC. CANADA	552-5984
SOFTWARE, STICK STEER CONTROL	557-1710	LANE 1 ORDER	0P-9001
SOFTWARE, 2 WAY CONTROL	557-1711	SERIALIZED TECHNICAL MEDIA KIT	421-8926
SOFTWARE, CODED START	557-1713	SHIPPING/STORAGE PROTECTION	0P-2266
305 07A CR MINI EXCAVATOR	576-7009	PACKING, LAST MILE PROGRAM	0P-4299
CAB, WITH HEAT AND A/C	576-7025	INSTRUCTIONS, ANSI	595-7021
COUNTERWEIGHT, STANDARD	576-9149	PRODUCT LINK, CELLULAR PL243	579-8889

ALARM, TRAVEL	579-8852	THUMB, HYD + COUPLER, PG, HYD, 5T	575-0492
ELECTRICAL ARR, C1.7 HRC	579-8859	ENG S/N J4N07220 MSO# AOHAK	
LIGHTS, LED, REAR	579-8870	PINS, BUCKET, 45MM	282-2785
INTEGRATED RADIO	579-8873	BUCKET-HD, 12", 2.1 FT3, 5T	464-9907
MONITOR NEXT GEN, CAMERA READY	579-8876	BUCKET-HD, 24", 4.6 FT3, 5T	464-9911
CAMERA, REAR VIEW	579-8892	BUCKET-GRADING, 47", 9.2FT3, 5T	388-9664
LINES, STICK	584-3653		

SELL PRICE	\$84,109.30
NET BALANCE DUE	\$84,109.30
WA/KITTITAS COUNTY SALES TAX (8.1%)	\$6,812.85
BALANCE	\$90,922.15

F.O.B./TERMS: Cle Elum

WARRANTY

Standard Warranty: 2 Year/2000 Hour Premier Standard Warranty
Extended Warranty: 5 year/3000 hours Powertrain, HYD, Tech Extended warranty

ADDITIONAL CONSIDERATION

- Delivery is TBD

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Greg Jensen
Machine Sales Representative
GJensen@NCMachinery.com



Cat® 305 CR

MINI EXCAVATOR

FEATURES:

The Cat® 305 CR Mini Excavator delivers power and performance in a compact size to help you work in a wide range of applications.

ALL DAY COMFORT

- Choose either a canopy or a sealed and pressurized cab which can be equipped with air conditioning, adjustable wrist rests, and a suspension seat to help keep you working comfortably all day long.

EASY TO OPERATE

- Controls are easy to use and the intuitive Next Generation LCD monitor provides easy to read machine information. An advanced touchscreen monitor can also be equipped as an upgrade option.

STICK STEER TRAVEL MODE

- Moving around the job site is even easier with the Cat Stick Steer option. Easily switch from traditional travel controls with levers and pedals to joystick controls to move the machine and to operate the blade. The benefit of less effort and improved control is in your hands!

BIG PERFORMANCE IN A COMPACT DESIGN

- Strong lift and dig performance helps you get the job done faster. The compact radius design lets you access and work in the tightest areas. Dozer float allows for easy clean up. An angle blade is also an option for finished grading and easier backfilling applications.

SAFETY ON THE JOB SITE

- Your safety is our top priority. The Cat mini excavator is designed to help keep you safe on the job. Courtesy work lights and a fluorescent retractable seat belt are just a couple of the safety features we've built into the machine.

SIMPLE SERVICE FOR LESS DOWNTIME

- Maintenance is quick and easy on the Cat mini excavator. Routine check points are easy to access at ground level through the side doors.

LOWER OPERATING COSTS

- Equipped with features such as auto idle, auto engine shutdown, and efficient hydraulics with a variable displacement pump, the Cat mini excavator was designed with reducing your operating costs in mind.

UNMATCHED DEALER SUPPORT

- Your Cat dealer is here to help you reach your business goals. From providing equipment solutions to operator training to service needs and beyond, your Cat dealer is ready to help.

Specifications

Engine

Engine Model	C1.7 Turbo	
Net Power @ 2,400 rpm		
ISO 9249, 80/1269/EEC	33.6 kW	45.0 hp
Gross Power @ 2,400 rpm		
SAE J1995:2014	36.1 kW	48.4 hp
Bore	84.0 mm	3.3 in
Stroke	100.0 mm	3.9 in
Displacement	1.662 L	101 in³

- Meets U.S. EPA Tier 4 Final emission standards.
- Net power advertised is the power available at the flywheel when the engine is at rated speed and rated power when the engine is installed with the factory configured fan, air intake system, exhaust system, and alternator with a minimum alternator load.

Weights

Minimum Operating Weight with Canopy*	4996 kg	11,016 lb
Maximum Operating Weight with Canopy**	5655 kg	12,469 lb
Minimum Operating Weight with Cab*	5095 kg	11,234 lb
Maximum Operating Weight with Cab**	5754 kg	12,688 lb

*Minimum Weight is based on rubber tracks, operator, full fuel tank, standard stick, straight blade, no bucket and no extra counterweight.

**Maximum Weight is based on steel tracks with pads, operator, full fuel tank, long stick, straight blade, extra counterweight and no bucket.



305 CR Mini Excavator

Weight Increase from Minimum Configuration

Counterweight	242 kg	534 lb
Long Stick	34 kg	75 lb
Steel Tracks with Pads	375 kg	827 lb
Angle Blade	102 kg	225 lb

Travel System

Travel Speed – High	5.0 km/h	3.1 mph
Travel Speed – Low	2.8 km/h	1.7 mph
Maximum Traction Force – High Speed	24.7 kN	5,553 lbf
Maximum Traction Force – Low Speed	50.5 kN	11,353 lbf
Ground Pressure – Minimum Weight	27.3 kPa	4.0 psi
Ground Pressure – Maximum Weight	32.2 kPa	4.7 psi
Gradeability (maximum)	30 degrees	

Service Refill Capacities

Cooling System	11.0 L	2.9 gal
Engine Oil	6.0 L	1.6 gal
Fuel Tank	63.0 L	17.0 gal
Hydraulic Tank	60.0 L	16.0 gal
Hydraulic System	75.0 L	20.0 gal

Hydraulic System

Load Sensing Hydraulics with Variable Displacement Piston Pump		
Pump Flow @ 2,400 rpm	133 L/min	35 gal/min
Operating Pressure – Equipment	265 bar	3,843 psi
Operating Pressure – Travel	265 bar	3,843 psi
Operating Pressure – Swing	200 bar	2,901 psi
Auxiliary Circuit – Primary		
Flow*	80 L/min	21 gal/min
Pressure*	265 bar	3,843 psi
Auxiliary Circuit – Secondary		
Flow*	28 L/min	7.0 gal/min
Pressure*	265 bar	3,843 psi
Digging Force – Stick (standard)	28.3 kN	6,362 lbf
Digging Force – Stick (long)	25.2 kN	5,665 lbf
Digging Force – Bucket	49.2 kN	11,061 lbf

*Flow and pressure are not combinable. Under load, as flow rises pressure goes down.

Swing System

Machine Swing Speed	9.0 rpm
Boom Swing – Left	72 Degrees
Boom Swing – Right	50 Degrees

Blade

Width (Straight)	1980 mm	78.0 in
Height (Straight)	390 mm	15.4 in
Width (Angle)	1980 mm	78.0 in
Height (Angle)	400 mm	15.7 in
Angle Blade – Left	25 degrees	
Angle Blade – Right	25 degrees	

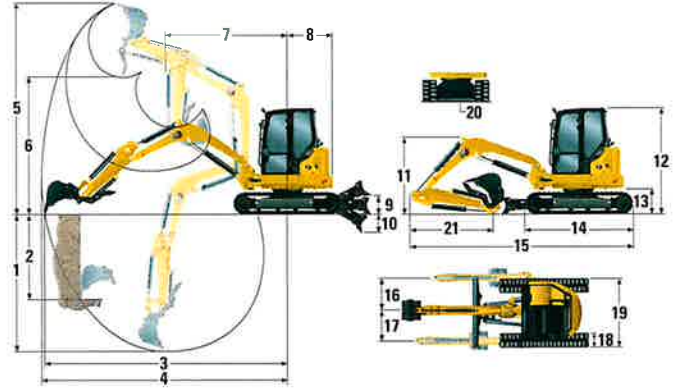
Certification – Cab and Canopy

Roll Over Protective Structure (ROPS)	ISO 12117-2:2008
Tip Over Protective Structure (TOPS)	ISO 12117:1997
Top Guard	ISO 10262:1998 Level I

Sound

Operator Sound Pressure Level (ISO 6396:2008)	76 dB(A)
Exterior Sound Power Level (ISO 6395:2008)	97 dB(A)

• European Union Directive “2000/14/EC”



Dimensions

	Standard Stick	Long Stick
1 Dig Depth	3420 mm (134.6 in)	3670 mm (144.5 in)
2 Vertical Wall	2335 mm (91.9 in)	2560 mm (100.8 in)
3 Maximum Reach at Ground Level	5590 mm (220.1 in)	5835 mm (229.7 in)
4 Maximum Reach	5755 mm (226.6 in)	5990 mm (235.8 in)
5 Maximum Dig Height	5215 mm (205.3 in)	5355 mm (210.8 in)
6 Maximum Dump Clearance	3700 mm (145.7 in)	3845 mm (151.4 in)
7 Boom in Reach	2570 mm (101.2 in)	2580 mm (101.6 in)
8 Tail Swing		
without Counterweight	1095 mm (43.1 in)	1095 mm (43.1 in)
with Counterweight	1200 mm (47.2 in)	1200 mm (47.2 in)
9 Maximum Blade Height	385 mm (15.2 in)	385 mm (15.2 in)
10 Maximum Blade Depth	595 mm (23.4 in)	595 mm (23.4 in)
11 Boom Height in Shipping Position	1820 mm (71.7 in)	1895 mm (74.6 in)
12 Overall Shipping Height	2550 mm (100.4 in)	2550 mm (100.4 in)
13 Swing Bearing Height	619 mm (24.4 in)	619 mm (24.4 in)
14 Overall Undercarriage Length	2580 mm (101.6 in)	2580 mm (101.6 in)
15 Overall Shipping Length†	5305 mm (208.9 in)	5340 mm (210.2 in)
16 Boom Swing Right	865 mm (34.1 in)	865 mm (34.1 in)
17 Boom Swing Left	615 mm (24.2 in)	615 mm (24.2 in)
18 Track Belt/Shoe Width	400 mm (15.7 in)	400 mm (15.7 in)
19 Track Width	1980 mm (78.0 in)	1980 mm (78.0 in)
20 Ground Clearance	335 mm (13.2 in)	335 mm (13.2 in)
21 Stick Length	1351 mm (53.2 in)	1601 mm (63.0 in)

†Overall Shipping Length depends on blade position during shipment.

305 CR Mini Excavator

Cab

Lift Capacities – Minimum Configuration			Lift Point Radius – 3 m (9.8 ft)			Lift Point Radius – 4.5 m (14.8 ft)			Lift Point Radius (Maximum)			
			Over Front		Over Side	Over Front		Over Side	Over Front		Over Side	m (ft)
Lift Point Height			Blade Down	Blade Up		Blade Down	Blade Up		Blade Down	Blade Up		
4.5 m (14.8 ft)	Standard Stick	kg (lb)										
	Long Stick	kg (lb)							*949 (*2,093)	*949 (*2,093)	*949 (*2,093)	3.63 (11.9)
3 m (9.8 ft)	Standard Stick	kg (lb)				*1206 (*2,659)	908 (2,002)	721 (1,590)	*953 (*2,101)	*953 (*2,101)	707 (1,559)	4.55 (14.9)
	Long Stick	kg (lb)				*1249 (*2,754)	903 (1,991)	714 (1,574)	*778 (*1,715)	*778 (*1,715)	634 (1,398)	4.81 (15.8)
1.5 m (4.9 ft)	Standard Stick	kg (lb)	*2587 (*5,704)	1641 (3,618)	1257 (2,772)	*1615 (*3,561)	882 (1,945)	686 (1,535)	*975 (*2,150)	*975 (*2,150)	599 (1,321)	4.96 (16.3)
	Long Stick	kg (lb)	*2236 (*4,930)	1641 (3,618)	1255 (2,767)	*1508 (*3,325)	868 (1,914)	682 (1,504)	*794 (*1,751)	*794 (*1,751)	541 (1,193)	5.19 (17.0)
0 m (0 ft)	Standard Stick	kg (lb)	*3260 (*7,188)	1559 (3,438)	1183 (2,609)	*1825 (*4,024)	855 (1,885)	670 (1,477)	*1190 (*2,624)	*1190 (*2,624)	619 (1,365)	4.77 (15.6)
	Long Stick	kg (lb)	*3193 (*7,041)	1534 (3,382)	1158 (2,553)	*1781 (*3,927)	833 (1,837)	648 (1,429)	*953 (*2,101)	*953 (*2,101)	555 (1,224)	5.02 (16.5)

Minimum Weight includes cab, rubber tracks, no counterweight, operator, full fuel tank and straight blade.

Lift Capacities – Maximum Configuration			Lift Point Radius – 3 m (9.8 ft)			Lift Point Radius – 4.5 m (14.8 ft)			Lift Point Radius (Maximum)			
			Over Front		Over Side	Over Front		Over Side	Over Front		Over Side	m (ft)
Lift Point Height			Blade Down	Blade Up		Blade Down	Blade Up		Blade Down	Blade Up		
4.5 m (14.8 ft)	Standard Stick	kg (lb)										
	Long Stick	kg (lb)							*949 (*2,093)	*949 (*2,093)	*949 (*2,093)	3.63 (11.9)
3 m (9.8 ft)	Standard Stick	kg (lb)				*1206 (*2,659)	*1206 (*2,659)	911 (2,009)	*953 (*2,101)	*953 (*2,101)	*953 (*2,101)	4.55 (14.9)
	Long Stick	kg (lb)				*1249 (*2,754)	*1249 (*2,754)	904 (1,993)	*778 (*1,715)	*778 (*1,715)	*778 (*1,715)	4.81 (15.8)
1.5 m (4.9 ft)	Standard Stick	kg (lb)	*2587 (*5,704)	1953 (4,306)	1579 (3,482)	*1615 (*3,561)	1059 (2,335)	886 (1,954)	*975 (*2,150)	*975 (*2,150)	768 (1,693)	4.96 (16.3)
	Long Stick	kg (lb)	*2236 (*4,930)	1953 (4,306)	1577 (3,477)	*1508 (*3,325)	1045 (2,304)	872 (1,923)	*794 (*1,751)	*794 (*1,751)	*794 (*1,751)	5.19 (17.0)
0 m (0 ft)	Standard Stick	kg (lb)	*3260 (*7,188)	1871 (4,126)	1505 (3,319)	*1825 (*4,024)	1032 (2,276)	860 (1,896)	*1190 (*2,624)	*1190 (*2,624)	795 (1,783)	4.77 (15.6)
	Long Stick	kg (lb)	*3193 (*7,041)	1847 (4,073)	1480 (3,253)	*1781 (*3,927)	1010 (2,227)	838 (1,848)	*953 (*2,101)	*953 (*2,101)	721 (1,590)	5.02 (16.5)

Maximum Weight includes cab, steel tracks with pads, counterweight, operator, full fuel tank and angle blade.

Canopy

Lift Capacities – Minimum Configuration			Lift Point Radius – 3 m (9.8 ft)			Lift Point Radius – 4.5 m (14.8 ft)			Lift Point Radius (Maximum)			
			Over Front		Over Side	Over Front		Over Side	Over Front		Over Side	m (ft)
Lift Point Height			Blade Down	Blade Up		Blade Down	Blade Up		Blade Down	Blade Up		
4.5 m (14.8 ft)	Standard Stick	kg (lb)										
	Long Stick	kg (lb)							*949 (*2,093)	*949 (*2,093)	*949 (*2,093)	3.63 (11.9)
3 m (9.8 ft)	Standard Stick	kg (lb)				*1206 (*2,659)	887 (1,956)	705 (1,555)	*953 (*2,101)	*953 (*2,101)	691 (1,524)	4.55 (14.9)
	Long Stick	kg (lb)				*1249 (*2,754)	881 (1,943)	698 (1,539)	*778 (*1,715)	*778 (*1,715)	619 (1,365)	4.81 (15.8)
1.5 m (4.9 ft)	Standard Stick	kg (lb)	*2587 (*5,704)	1603 (3,535)	1230 (2,712)	*1615 (*3,561)	861 (1,899)	680 (1,499)	*975 (*2,150)	*975 (*2,150)	585 (1,290)	4.96 (16.3)
	Long Stick	kg (lb)	*2236 (*4,930)	1603 (3,535)	1228 (2,708)	*1508 (*3,325)	847 (1,868)	665 (1,466)	*794 (*1,751)	*794 (*1,751)	528 (1,164)	5.19 (17.0)
0 m (0 ft)	Standard Stick	kg (lb)	*3260 (*7,188)	1521 (3,354)	1155 (2,547)	*1825 (*4,024)	833 (1,837)	654 (1,442)	*1190 (*2,624)	*1190 (*2,624)	767 (1,691)	4.77 (15.6)
	Long Stick	kg (lb)	*3193 (*7,041)	1497 (3,301)	1131 (2,494)	*1781 (*3,927)	812 (1,790)	632 (1,394)	*953 (*2,101)	*953 (*2,101)	692 (1,526)	5.02 (16.5)

Minimum Weight includes canopy, rubber tracks, no counterweight, operator, full fuel tank and straight blade.

Lift Capacities – Maximum Configuration			Lift Point Radius – 3 m (9.8 ft)			Lift Point Radius – 4.5 m (14.8 ft)			Lift Point Radius (Maximum)			
			Over Front		Over Side	Over Front		Over Side	Over Front		Over Side	m (ft)
Lift Point Height			Blade Down	Blade Up		Blade Down	Blade Up		Blade Down	Blade Up		
4.5 m (14.8 ft)	Standard Stick	kg (lb)										
	Long Stick	kg (lb)							*949 (*2,093)	*949 (*2,093)	*949 (*2,093)	3.63 (11.9)
3 m (9.8 ft)	Standard Stick	kg (lb)				*1206 (*2,659)	*1206 (*2,659)	895 (1,973)	*953 (*2,101)	*953 (*2,101)	*953 (*2,101)	4.55 (14.9)
	Long Stick	kg (lb)				*1249 (*2,754)	1059 (2,335)	888 (1,958)	*778 (*1,715)	*778 (*1,715)	*778 (*1,715)	4.81 (15.8)
1.5 m (4.9 ft)	Standard Stick	kg (lb)	*2587 (*5,704)	1915 (4,223)	1552 (3,422)	*1615 (*3,561)	1038 (2,289)	870 (1,918)	*975 (*2,150)	*975 (*2,150)	754 (1,663)	4.96 (16.3)
	Long Stick	kg (lb)	*2236 (*4,930)	1915 (4,223)	1550 (3,418)	*1508 (*3,325)	1024 (2,258)	855 (1,885)	*794 (*1,751)	*794 (*1,751)	*794 (*1,751)	5.19 (17.0)
0 m (0 ft)	Standard Stick	kg (lb)	*3260 (*7,188)	1833 (4,042)	1477 (3,257)	*1825 (*4,024)	1010 (2,227)	844 (1,861)	*1190 (*2,624)	*1190 (*2,624)	780 (1,720)	4.77 (15.6)
	Long Stick	kg (lb)	*3193 (*7,041)	1809 (3,989)	1453 (3,204)	*1781 (*3,927)	989 (2,181)	822 (1,813)	*953 (*2,101)	*953 (*2,101)	707 (1,559)	5.02 (16.5)

Maximum Weight includes canopy, steel tracks with pads, counterweight, operator, full fuel tank and angle blade.

*The above loads are in compliance with hydraulic excavator lift capacity rating standard ISO 10567:2007 and they do not exceed 87% of hydraulic lifting capacity or 75% of tipping capacity. The excavator bucket weight is not included on this chart.

305 CR Mini Excavator

Standard and Optional Equipment

Standard and optional equipment may vary. Consult your Cat dealer for details.

	Standard	Optional		Standard	Optional
ENGINE			OPERATOR ENVIRONMENT (continued)		
Cat® C1.7 Turbo Engine (U.S. EPA Tier 4 Final)	✓		Next Generation Color LCD Monitor (IP66)	✓	
Automatic Engine Idle	✓		– Fuel Level and Coolant Temperature Gauges	✓	
Automatic Engine Shutdown	✓		– Maintenance and Machine Monitoring	✓	
Automatic Two Speed Travel	✓		– Performance and Machine Adjustments	✓	
Fuel Water Separator	✓		– Numeric Security Code	✓	
Power on Demand (not available in all regions)	✓		– Multiple Languages	✓	
Variable Displacement Piston Pump	✓		– Hour Meter with Wake Up Switch	✓	
Load Sensing/Flow Sharing Hydraulics	✓		– Jog Dial (cab only)	✓	
HYDRAULICS			Next Generation Advanced Monitor		✓
Smart Tech Electronic Pump	✓		– Touch Screen		✓
Accumulator	✓		– Site Reference System		✓
Automatic Swing Brake	✓		– High Definition Camera Capable (IP68 and IP69K)		✓
Auxiliary Hydraulic Lines	✓		– Numeric Security Code		✓
One and Two Way Auxiliary Flow	✓		UNDERCARRIAGE		
Continuous Auxiliary Flow	✓		Rubber Belt (400 mm/15.7 in)	✓	
Auxiliary Line Quick Disconnects	✓		Steel Track (400 mm/15.7 in)		✓
OPERATOR ENVIRONMENT			Steel Track with Rubber Pads		✓
Canopy or Cab	✓		Dozer Straight Blade	✓	
Cab with Air Conditioning		✓	Dozer Blade Float	✓	
Cab with Heater		✓	Angle Blade		✓
Top Guard ISO 10262:1998 Level I	✓		Tie Downs on Track Frame	✓	
ROPS – ISO 12117-2:2008	✓		BOOM, STICK AND LINKAGES		
TOPS – ISO 12117:1997	✓		One Piece Boom (2716 mm/106.9 in)	✓	
Stick Steer Mode	✓		Standard Stick (1351 mm/53.2 in)	✓	
Travel Cruise Control	✓		Long Stick (1601 mm/63.0 in)		✓
Control Pattern Changer (optional in some regions)	✓		Front Shovel Capable	✓	
Adjustable Wrist Rests	✓		Pin-On	✓	
Washable Floor Mat	✓		Dual Lock Manual Coupler		✓
Travel Pedals and Hand Levers	✓		Hydraulic Coupler		✓
No Travel Pedals and Hand Levers (optional in some regions)		✓	Thumb Ready	✓	
Machine Security	✓		Certified Lifting Eye	✓	
Standard Key with Pass Code	✓		Attachments including Couplers, Thumbs, Buckets, Augers and Hammers		✓
Push to Start with Key Fob/Pass Code		✓	2nd Auxiliary Hydraulic Lines		✓
Fabric Suspension Seat (Cab only)	✓		Bucket Divert Lines		✓
Vinyl Suspension Seat (Canopy only)	✓		Boom Lowering Check Valve		✓
Hydraulic Lockout – All Controls	✓		Stick Lowering Check Valve		✓
Retractable High Visibility Seat Belt (75 mm/3 in)	✓		Hydraulic Quick Coupler Lines		✓
Coat Hook	✓		ELECTRICAL		
Cup Holder	✓		12 Volt Battery	✓	
Storage Pocket	✓		Software (machine and monitor)	✓	
Skylight	✓		Maintenance Free Battery	✓	
Mounting Bosses for Front	✓		Battery Disconnect	✓	
Signaling/Warning Horn	✓		12 Volt Power Socket	✓	
Interior Light (Cab only)	✓		Product Link™ PL243 (regulations apply)		✓
Boom Light, Halogen (not available in all regions)	✓		Product Link PLE643 (regulations apply)		✓
LED Front Lights		✓	Travel Alarm (optional in some regions)	✓	
LED Front and Rear Lights		✓	GUARDING		
LED Boom Light		✓	Polycarbonate Half Height Front Guard (Canopy only)		✓
Utility Space for Mobile Phone	✓		Polycarbonate Front Guard (ISO 10262:1998 Level I and EN356 P5A)		✓
Mirrors, Left, Right and Rear		✓	Heavy Duty Front Guard ISO 10262:1998 Level II		✓
Camera		✓	Heavy Duty Top Guard 10262:1998 Level II (Cab only)		✓
Radio – Bluetooth®, Auxiliary, Microphone, USB (charging only) (Cab only)		✓	OTHER		
			Bio Oil Capable		✓
			Eco Drain		✓
			Water Jacket Heater		✓
			Counterweight (242 kg/534 lb)		✓

For more complete information on Cat products, dealer services, and industry solutions, visit us on the web at www.cat.com

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Materials and specifications are subject to change without notice. Featured machines in photos may include additional equipment. See your Cat dealer for available options.

CAT, CATERPILLAR, LET'S DO THE WORK, their respective logos, "Caterpillar Corporate Yellow," the "Power Edge" and Cat "Modern Hex" trade dress as well as corporate and product identity used herein, are trademarks of Caterpillar and may not be used without permission.

AEHQ8376-01 (03-2022)
Replaces AEHQ8376
Build Number: 07A
(North America)



Quote Id: 29735516

Prepared For:
CITY OF CLE ELUM



Prepared By: **MICHAEL PERCHALSKI**

Pape Machinery, Inc.
2209 Terrace Heights Rd
Yakima, WA 98901

Tel: 509-248-7910

Fax: 509-248-2711

Email: mperchalski@papemachinery.com

Date: 04 October 2023

Offer Expires: 03 November 2023

Confidential

Quote Id: 29735516

04 October 2023

CITY OF CLE ELUM
109 YAKIMA AVE
CLE ELUM, WA 98922

Dave,

This unit comes standard with 2 year/ 2000 Hour full warranty. Included in this price is the extended 5 year/ 3000 Hydraulic and Powertrain warranty. Upon bid award, unit is in stock and can be delivered within 7-10 days after award.

Thanks,
Mike Perchalski



MICHAEL PERCHALSKI
509-248-7910
Pape Machinery, Inc.

Quote Summary**Prepared For:**

CITY OF CLE ELUM
109 YAKIMA AVE
CLE ELUM, WA 98922
Business: 509-674-2262

Prepared By:

MICHAEL PERCHALSKI
Pape Machinery, Inc.
2209 Terrace Heights Rd
Yakima, WA 98901
Phone: 509-248-7910
mperchalski@papemachinery.com

This sale is subject to Pape's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id: 29735516
Created On: 04 October 2023
Last Modified On: 09 October 2023
Expiration Date: 03 November 2023

Equipment Summary

JOHN DEERE 50 P-Tier Compact
Excavator

Selling Price

\$ 81,511.71 X

Qty

1 =

Extended

\$ 81,511.71

Equipment Total

\$ 81,511.71

Quote Summary

Equipment Total	\$ 81,511.71
SubTotal	\$ 81,511.71
Sales Tax - (8.10%)	\$ 6,602.45
Total	\$ 88,114.16
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 88,114.16

Salesperson : X



Accepted By : X _____

Selling Equipment

Quote Id: 29735516

Customer: CITY OF CLE ELUM

JOHN DEERE 50 P-Tier Compact Excavator

Hours:

Stock Number:

Code	Description	Qty
0180FF	50 P-Tier Compact Excavator	1

Standard Options - Per Unit

0202	Destination Code - United States	1
0259	English Customer Delivery Packet	1
0402	Configuration 2 - Cab, Rubber, Susp, Std Arm	1

Dealer Attachments

BYT11748	Hydraulic Gray Thumb	1
AT452082	Hydraulic Quick Coupler	1

Other Charges

Freight	1
Setup	1
Deliver Charge	1

ADVERTISEMENT FOR BID

City of Cle Elum
119 West First Street
Cle Elum, WA 98922

The City of Cle Elum invites SEALED BIDS for the:
Purchase of a NEW Mini-Excavator

BID SPECIFICATIONS:

Brand-new Mini-Excavator with the following specifications:

- Fully enclosed glass cab.
- 50 Series under 12,000 lbs.
- Auxiliary hydraulic circuit down boom for attachments.
- Hydraulic quick-change assembly.
The quick-change assembly must be wedge style OR
provide in the bid 3-buckets (1-12", 1-24", & 1-cleanout).
- Hydraulic thumb.
- Standard 2-year/2000-hour premier standard warranty.
- PLUS, an Extended 5-year/3000-hour powertrain, HYD, Tech warranty.
- The bid must include sales tax.

Any questions or clarifications should be directed to Dave Lindseth at (509) 260-0650
dlindseth@cleelum.gov.

Bids or proposals must be in writing, sealed and filed with the Clerk on or before Thursday, October 19th by 3:00pm. All bids will be received by the City Clerk at City Hall, 119 West First Street, Cle Elum, Washington 98922 and then shortly thereafter will be publicly opened and read aloud at the City Council Chambers located at 119 West First Street. Please call city hall at (509) 674-2262 for delivery options.

The City of Cle Elum is an Equal Opportunity and Affirmative Action Employer. The Supplier must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

The City of Cle Elum reserves the right to reject any and all bids and to waive technicalities or irregularities, and after careful consideration of all bids and factors involved, make the award to best serve the interests of the City of Cle Elum.

Debbie Lee
City Clerk

Publish: October 12, 2023

10/17/23 P A P E ' M A C H I N E R Y ESTIMATE #- 359067
 13:22:13 BRANCH- 03
 PAGE- 01 ** ESTIMATE ** DIVISN- 01

202945 CITY OF CLE ELUM MK/MODEL: JD/50D
 CITY SHOP SERIAL #: FF050DX244102
 119 WEST 1ST STREET EQUIP #:
 CLE ELUM WA 98922 P.O. #:
 509-674-5126

SPG: JD/50D

MACHINE EVALUATION

PER CUSTOMER

EST FOR REPAIR ON WORN OR FAILED PARTS

ENGINE NEEDS REPLACED HEAVEY BLOW BY AND OIL CONMSUMPTION

ENGINE OBSOLETE.

CAB NEEDS REPLACED HEAVY DENTS IN THE ROPS STRUCTURE

CAB OBSOLETE.

THINGS THAT CAN BE REPAIRED

REPLACE WORN UNDERCARRAGE COMPLETE

REPLACE FRONT BLADE COMPLETE

REMOVE AND REPLACE ALL PINS AND BUSHINGS IN SWING FRAME AND BOOM

BUCKET COUPLER REPLACE AND NEW PINS

ENGINE AND CAB ARE NOT PART OF THIS EST AS PARTS ARE OBSOLETE.

SEG- 1

Qty	Part Number/Description	Wt	O/H	Sell	Ext/Cst
COMPLET ENGINE = OBSOLETE					
* COMPLETE CAB = OBSOLETE					
.					
2	9237507 IDLER	104.081		1,663.79	3,327.58
2	9247741 SPRING	37.481		1,361.46	2,722.92
2	9239529 ROLLER	5.060	1	327.13	654.26
8	FYD00004165 ROLLER @	16.890		275.13	2,201.04
2	FYD00000192 SHOE	608.000		4,231.49	8,462.98
PART FYD00000192 HAS REPLACED 4654398					
1	8094754 BLADE	525.089		5,178.26	5,178.26
4	FYD00011110 SEAL	.020		21.30	85.20
2	T116334 LUBRICATION FIT	.020	3	8.22	16.44
1	4617094 BUSHING	2.545		182.37	182.37
1	4617095 BUSHING	2.360		176.12	176.12
1	4617092 PIN	28.251		487.36	487.36
2	14M7276 NUT @	.078	37	2.06	4.12
1	4617063 PIN	12.514		311.11	311.11
1	3107720 PIN @	7.960		183.37	183.37
1	4617080 PIN	4.780		105.28	105.28
1	4349880 THRUST WASHER	.788		226.17	226.17
2	TH100074 LUBRICATION@	.016	5	2.96	5.92
1	19M9318 CAP SCREW @	.840		17.68	17.68
1	19M8727 CAP SCREW	.290		7.70	7.70

10/17/23 P A P E ' M A C H I N E R Y
 13:22:13
 PAGE- 02 ** ESTIMATE **

ESTIMATE #- 359067
 BRANCH- 03
 DIVISN- 01

202945 CITY OF CLE ELUM
 CITY SHOP
 119 WEST 1ST STREET
 CLE ELUM WA 98922
 509-674-5126

MK/MODEL: JD/50D
 SERIAL #: FF050DX244102
 EQUIP #:
 P.O. #:

SPG: JD/50D

SEG- 1

Qty	Part Number/Description	Wt	O/H	Sell	Ext/Cst
1	19M7949 CAP SCREW	.208		6.04	6.04
	PART 19M7949 HAS REPLACED J901200				
1	19M7758 CAP SCREW	.309		6.56	6.56
2	4353835 BUSHING	.489		103.14	206.28
4	4430457 BUSHING @	.450	8	107.39	429.56
1	TH100074 LUBRICATION@	.016	5	2.96	2.96
2	4632381 SEAL	.020		19.37	38.74
4	AT318033 SEAL @	.020	10	36.38	145.52
2	4633538 PIN FASTENER	.400		10.21	20.42
4	14M7276 NUT @	.078	37	2.06	8.24
2	9758100 PIN FASTENER	4.940		99.90	199.80
1	3073147 PIN FASTENER	6.566		119.98	119.98
1	3073148 PIN FASTENER	6.486		119.38	119.38
2	4605837 PIN	8.059		195.21	390.42
2	4334146 SHIM	.050		6.21	12.42
2	4359695 SHIM	.040		7.58	15.16
6	4354256 SHIM	.040		5.53	33.18
6	4377449 SHIM	.080		13.84	83.04
	PART 4377449 HAS REPLACED 4354258				
2	4339355 BUSHING	.080		13.82	27.64
2	19M6332 CAP SCREW	.140		2.95	5.90
4	4291436 O-RING @	.020	4	7.76	31.04
4	TH100074 LUBRICATION@	.016	5	2.96	11.84
4	4430457 BUSHING @	.450	8	107.39	429.56
6	AT318033 SEAL @	.020	10	36.38	218.28
2	4353835 BUSHING	.489		103.14	206.28
2	4632381 SEAL	.020		19.37	38.74
1	9758097 PIN FASTENER	7.340		143.57	143.57
1	9758099 PIN FASTENER	5.818		119.35	119.35
1	9758098 PIN FASTENER	10.119		233.82	233.82
2	4339355 BUSHING	.080		13.82	27.64
2	19M8332 CAP SCREW	.050		3.68	7.36
1	4353804 BUSHING	.109		20.90	20.90
1	J921845 BOLT	.280		4.18	4.18
1	7047029J QUICK COUPLER	46.901		1,163.81	1,163.81
1	9763069J BAR	6.546		291.63	291.63
1	19M8147 CAP SCREW	.638	5	9.76	9.76
1	24M7051 WASHER	.036	2	1.54	1.54
2	4624350 PIN FASTENER	.120	1	12.61	25.22
2	4638489 PIN FASTENER@	.040	1	4.83	9.66
1	4638754 LABEL	.002		10.62	10.62

10/17/23 P A P E ' M A C H I N E R Y
13:22:13
PAGE- 03 ** ESTIMATE **

ESTIMATE #- 359067
BRANCH- 03
DIVISN- 01

202945 CITY OF CLE ELUM
CITY SHOP
119 WEST 1ST STREET
CLE ELUM WA 98922
509-674-5126

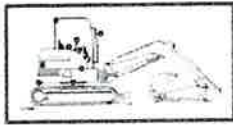
MK/MODEL: JD/50D
SERIAL #: FF050DX244102
EQUIP #:
P.O. #:

SPG: JD/50D

SEG- 1

Qty	Part Number/Description	Wt	O/H	Se11	Ext/Cst
***** PLUS FREIGHT *****					
1.0	QUOTED LABOR LABOR			15,000.00	15,000.00
1	SERVICE TRIP TO EVALUATE MACHINE			525.00	525.00
PARTS		LABOR			
29,231.92		15,000.00			
		MISC			
		525.00		44,756.92	
		STATE/LOCAL TAX		3,625.31	
		GRAND TOTAL-->		48,382.23	

Safety and Operator Convenience Features



T217409-UN: Canopy Model Shown

Please remember that the operator is the key to preventing accidents.

1. ROPS/TOPS/FOPS. A protective structure protects the operator of the compact excavator.

2. Seat Belt. A seat belt is provided for the operator.

3. Pilot Control Shutoff. A lever near the cab exit reminds the operator to deactivate hydraulic functions before leaving the machine and prevents engine start-up unless lever is in locked position.

4. Handholds. Large, conveniently placed handholds make it easy to enter or exit the operator's station or service area.

5. Hydraulic Hose Protection. Covered hoses in swing area improve durability and protect the operator.

6. Swing Brake. Swing brake is engaged when the pilot control shutoff lever is raised. Helps secure upperstructure when transporting the machine.

7. Travel Alarm. Alerts bystanders of machine movement when travelling.

8. Fan Guard. A fan guard inside the engine compartment helps prevent contact with the fan blades.

9. Horn. Standard horn in useful when driving or signaling co-workers.

10. Cab with Heater/Defroster/Air Conditioner. Circulates both outside and inside air through filters for a clean working environment. Built in defroster vents direct air flow for effective window defogging/deicing.



Add Cab Guarding for Special Uses

Special work situations or machine attachments could create an environment with falling or flying objects. Working near an overhead bank, demolition work, using a hydraulic hammer or winch, working in a forestry application or wooded area, or working in a waste management application, for example, could require added guarding to protect the operator.

Additional level II FOPS (falling object protective structure), forestry protection packages, and special screens or guarding should be installed when falling or flying objects could enter or damage the machine. A rear screen should always be used with a winch to protect against a snapping cable. Before operating in any special work environments, follow the operator protection recommendations of the manufacturer of any specialized attachment or equipment. Contact your authorized John Deere dealer for information on protective guarding.

TX,CABGUARD-19-20130212



Inspect and Maintain ROPS

A damaged rollover protective structure (ROPS) should be replaced, not reused.

The protection offered by ROPS could be impaired if ROPS is subjected to structural damage, is involved in an overturn incident, or is in any way altered by welding, bending, drilling, or cutting.

If ROPS was loosened or removed for any reason, inspect it carefully before operating the machine again.

To maintain the ROPS:

- Replace missing hardware using correct grade hardware.
- Check hardware torque.
- Check isolation mounts for damage, looseness, or wear; replace them if necessary.
- Check ROPS for cracks or physical damage.

TX,ROPS-19-20110120

PH talking points:

- 1st I want to Thank-you for giving me the opportunity to assist the City with this project.
 - Before we get into the contents of the lets start with some basics.
 - This plan is about City own forestland only – and does not include any private forest with the City
 - There are 4 units with 11 tax parcels totaling 347 acres of which there are 242 acres of forest. The 4 units are:
 - 1) The Horse Park
 - 2) Airport
 - 3) 6th St Water tank
 - 4) Treatment plant & lagoons which extends eastward across the exit 85
 - None of these 4 units is 100% forest. The airport is 130 acres of which is 105 acres is forest in 5 stands.
 - So, this Forest Stewardship Plan applies only to the forested acres which total 242 acres
- And
- The plan does not include:

Any City owned property south of the Yakima River – which has some trees but is mostly riparian.

Nor does it include the 12 acres of City lots off the east end of 5th Street
 - The Plan is a requisite for the 100% DNR grant to Firewise the horsepark & the airport, and the 6th street water tank unit which has been completed.
 - The Plan itself is eligible for 50% reimbursement from DNR -- meaning the City can apply to DNR for \$1,230 after you pay me \$2,460.
 - (I'll explain this reimbursement process shortly)
 - The plan has been pre-approved by the DNR – but now I need the signature page signed y the mayor, after which I will submit to DNR
- Then
- Once I have been paid I will verify with DNR and DNR Amanda Moody will work directly with City for the reimbursement process.

- I will keep you informed as to when the DNR will begin FireWise work at the horsepark & at Airport. – The 6th street water tank has already been completed

- To clarify what does FireWise mean?

- 1) It means vegetation management (including trees) so the forest is resilient to Fire and Inset & disease attacks.
- 2) Fire resilient means that fire stays on the ground rather than in the crowns.
- 3) The forest stewardship plan describes prescriptions for the vegetation management

And

- 4) It's always important to remember that vegetation management for fire resiliency is not a one time fix

Meaning

- 5) That if you own forestland, you are going to need periodic entries to maintain fire resiliency
- 6) In essence, vegetation management means proper spacing between tree (to what the site resources can sustain) and making sure ladder fuels are high enough so that fire will not carry into the crowns.

The

- 7) Just like your forest will need periodic maintenance
- 8) Forest stewardship plan will require periodic revisions and updates in order to reflect changing conditions
- 9) The forest is not static – it is continually changes as trees and other vegetation grows or is altered by disturbance
- 10) So, in this regard your City Forester should be instructed to keep a written record of changing conditions so the FSP can be periodically up dated

- In conclusion, I am not going to go into any of the stand by stand details inside the FSP

But

- I will be most happy to address any questions now

Or

- With anyone of you in person – my email and phone # is on the cover page and feel free to contact me.

FOREST STEWARDSHIP PLAN

Submitted by

**City of Cle Elum
118 West First Street
Cle Elum, WA 98922
509-674-2262**

To

Submitted to WA DNR

For

Cost Share Forest Stewardship Plan

City Signature _____

Tax Parcel & Legal Description detail

Various – See attached

242 Forested Acres

In Portions of Sec 22, 27, 28,29, 36 T20N,R15E

And

Portion of Sec 30, T20N, R16E.

PLAN DATE: November, 2023

Prepared by:

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Forest & Land Services

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INTRODUCTION

This plan is submitted by the City of Cle Elum (hereinafter City) in compliance with the March, 2017 WA State Integrated Forest Management Plan Guidelines WA DNR Forest Stewardship Plans,

The plan includes by this reference the most current County Wildfire Protection Plan (CWPP).

GOALS and OBJECTIVES

The City is committing to a long term forest management plan. The goals are to:

- Create and maintain a healthy, fire & insect/disease resilient forest.
- Maintain and improve wildlife habitat.
- Protect soil and water resources.
- Control noxious weeds

The assigned City official will gain a working knowledge of forestry and related stewardship practices through information available through WSU Extension Forestry, Washington State Department of Natural Resources Service the Citys or alternatively retain forest land resource consultants.

Plan implementation will assure continued stewardship of all resources inherent with a forested landscape, providing significant natural resource and environmental benefits to the community. Stewardship plans are a guide to a healthy, vibrant forest that you can take pleasure and pride in. The plan should also be updated as progress toward goals is achieved. It will be important to keep a record of forestry activities for subsequent plan updates.

LOCATION and LAND USE HISTORY

The forested portions of City owned property covered by this FSP are located as follows, from west to east:

- The Wa Sate Horse park is on City property westerly of downtown via Douglas Munro Blvd – **112 acres**. This was RR grant timber company land (Plum Creek) and was managed for timber production. In 1996 Plum Creek sold to Jeld-Wen (Trendwest). In 2009 the property was transferred to the City who subsequently leased the property to the WA State Horse Park.

Today, there are approximately **90** forested acres but this will be changed with expanded horse park facilities. This is in portions of Sec 30-20-15

- The 6th Street Water tank and cell tower property is **4.39** acres was transferred from the Plum Creek Timber Co to the City in 2002. It was used by Plum Creek for timber production up until that time and is now used by the City for two water tanks and a lease for a cell tower. Today, there are approximately **3.39** acres for forest land. This is in Sec. 27-20-15.
- The treatment plant, lagoons and associated property is **91.94** acres of which **43.46** acres are forested including **5.5** forested acres East of exit 85 ramp. The author is unable to locate any information on land use history or ownership. This is located in Sec 36-20-15.
- The airport property is **129.87** acres of which **105.07** acres is forested. No land use or ownership history available. This is in Sec 30-20-16

As of 2023 this totals **242** Forested acres

LAND FORM, WATER, ROADS and SOILS

Resource Category II, III,

Topography is flat to gentle slopes except for the steep south slope on the 6th street water tank parcel. Average annual precipitation ranges from 15 to 20 inches. Elevation is 1883 feet at the treatment plant to 2050 feet at the horse park.

Water

At the Airport: The State water type map shows a type F(fish) and a type U (unknown). On April 8, 2023 we filed the *Water Type Modification Form* (WTM) to have these streams removed or downgrade to at type N (non-fish) because neither streams meet the definition in WAC 222-16-031 because they are seasonal with no upper most point of perennial flow (UMPPF) and not physically connected to an above ground channel to a higher order stream. The Forest Practices ID team was on site in early May but they, for a various reasons rejected the WTM. We will try again during the drier part of the year.

Fish streams have a regulated Riparian Management Zone (RMZ) the width of which is determined by stream width and site class. The stream in this location is under 15' wide and site class 3 which means a 75' RMZ. Timber harvest and vegetation management is permitted in RMZ's providing certain basal area and tree count requirements are met down to the 30' no harvest core zone. However since this stream, if it is in fact a Type F, is within the *Bull Trout Overlay* (BTO) which requires leaving all shade within 75' of BFW (Bank full Width) or CMZ (channel migration zone) which ever is greater. This essentially means no harvest within 75'

Type N streams can either be Np (non-fish perennial) or Ns (Non-fish seasonal). Np streams have a 50' RMZ (Riparian Management Zone) where tree removal is permitted but there are leave tree and basal area requirements. Ns streams do not have a RMZ but there is a 30' ELZ (Equipment Limitation Zone). Np streams are distinguished from Ns in that Np's have a Upper Most Point of Perennial Flow (UMPPF) and a well defined channel coming out of the UMPPF. This channel does not have to have flowing perennial surface water to be subject to the 50' RMZ. Although the UMPPF itself must have perennial surface water.

The rules are somewhat complex and can be found on the DNR website or in the DNR booklet, "*Forest Practices Illustrated*", 2017.

Roads

The existing roads will meet forest practices standards.

Forest Practices Applications

To harvest commercial trees in the State of Washington a Forest Practices Application (FPA) is required from WA DNR. Commercial trees are currently defined as trees 8" DBH (diameter breast height) and larger. There are few exceptions. The standard Class III FPA is good for 3 years and is renewable for one 3 year period.

A 15 year FPA is available for small forest landowners. Although the 2 part application process is more paperwork and takes 90 days, once in place it gives the flexibility to respond to tree health issues and time harvest entries with the best marketing opportunities and contractor availability.

The applicant may only remove up to 5 MBF (5000 BF) per year for personal use and trees with 1.5 tree lengths of a building without an FPA. Personal use is considered to be used on the property where the trees are cut.

All other removals of trees greater than 8" DBH require an FPA. 5000 BF is roughly a logging truck load.

Soils are the basic resource. All plant growth is dependent on soil characteristics.

Forest Soils are made up of four main ingredients: *mineral particles, organic matter, water and air*. Soil *texture* refers to the make up of the mineral particle size: sand, silt, and clay. Soils that have a larger proportion of clay and silt are fine textured. A higher proportion of sand results in a coarse texture soils. Finer soils are usually more productive than coarse soils, but don't drain as quickly, are very susceptible to *compaction*, and are more easily eroded than coarse soils. A soil made of roughly equal amounts of sand; silt and clay are referred to as loams. Loams tend to be more fertile, and have good water holding capacity. Organic matter – decaying vegetation and woody material - is an important component of a forest soil. Soils with high organic matter have better *structure* and leads to greater fertility and water holding capacity. Since plant roots (including trees) need air to breath and water to grow, soil texture and structure are very important. More than half of the *feeder roots* of trees and other plants are in the top 6" to 8" of the soil. Soil compaction and other site disturbances reduce soil pore space for air and water and results in lower site productivity.

Forest soils support a wide range of life forms: plants and animals, including conifer trees, hardwood trees, shrubs, herbaceous vegetation, large and small mammals, avian species and microorganisms. The type and quantity of such life depends on the soil parent material, soil, climate, and annual precipitation. All these elements are interrelated, and together make up the forest ecosystem.

Classifying and mapping soils provides the landowner with an important tool for judging productivity and choosing the proper cultural practices that will not damage the soil resource. Also, soil productivity classification is the basis for the *forestland grades* used by the county assessor to determine assessed value for lands designated under the forest tax law. This does not apply to the City.

From west to east there are five soil series:

Horse Park – Sec 28-20-15

Roslyn sandy Loam – (6838, 0-5% slopes)

This is the only soil on the horse park property. It is a deep, well drained, medium textured soil (60"+), with no restrictive layers. The soil is formed from loamy glacial drift with a mixture of volcanic ash in the top layers. The top soil is a dark yellowish brown or dark brown sandy loam transitioning, with depth, to strong brown loam over gravelly loam. Available water capacity is rated *high*; erosion potential is rated *low*. Site index is rated 107 for DF, and 98 for PP which indicates a potential height of 107 feet and 98 feet respectively in 100 years. The potential average annual growth will be about 200 BF per acre, assuming fully stocked, properly spaced conditions over the long term.

6th Street Water tank – Sec 27-20-15**Roslyn-Racker Complex – (6840, 0-5% slopes)**

There is a complex of the Roslyn and Racker Series. They are deep, well drained, medium textured soil (60"+), with a restrictive layer in the Racker series below 11 inches. Parent material is glacial drift and coarse textured glacial outwash with a mixture of volcanic ash in the top layers. The top soil varies from a sandy loam to a gravelly loam with small rock pebbles. Available water capacity is rated *moderately high* for the Roslyn and *low* for the Racker. Erosion potential is rated *low*. Site index is rated 98 for PP on the Roslyn and 70 on the Racker. which indicates a potential height of 99 feet and 70 feet respectively in 100 years. The potential average annual growth will be about 125 BF per acre, assuming fully stocked, properly spaced conditions over the long term.

Lagoons and associated forest – Sec 36-20-15**Xerofluvents – (9422, 0-5% slopes)**

These are river terraces and flood plain soils, often associated with wet areas. They are deep, excessively drained soils with *low* water holding capacity. The parent material is a coarse textured alluvium. The top soil is a sandy loam over a very gravelly sandy loam; Site index is rated 105 for PP and 115 for DF which means a potential height of 105 feet and 115 feet respectively in 100 years. The potential average annual growth will be about 200 BF per acre, assuming fully stocked, properly spaced conditions over the long term.

Airport - Sec 30-20-16**Teaway Loam – (8019, 0-5% slopes)**

This is the dominant soil on the Airport parcel. It is a deep, well drained soil (60"+), with no restrictive layers. The soil is formed from loamy glacial drift with a mixture of volcanic ash in the top layers. The top soil is a grayish brown loam transitioning, with depth, to a pale brown clay loam. Available water capacity is rated *high*; erosion potential is rated *low*. Site index is rated 90 for DF, and 85 for PP which indicates a potential height of 90 feet and 85 feet respectively in 100 years. The potential average annual growth will be about 250 BF per acre, assuming fully stocked, properly spaced conditions over the long term.

Yakima Variant Loam – (9614, 0-5% slopes)

This soil occurs in the southwest portion of the Airport parcel mainly west of the road up to the airport proper. It is a deep, well drained soil (60"+), with a sand and gravel restrictive layer below about 26" . The soil is formed from mixed alluvium. The top soil is a dark yellowish brown loam transitioning, with depth, to a yellowish brown gravelly loam. Available water capacity is rated *moderate*; erosion potential is rated *low*. Site index is rated 106 for PP which indicates a potential height of 106 feet in 100 years. The potential average annual growth will be about 200 BF per acre, assuming fully stocked, properly spaced conditions over the long term.

Throughout all parcels, existing ground cover is sufficient to protect the soil from erosion. Any fresh soil disturbances including new roads should be promptly seeded surface from puddling and erosion, and help prevent the invasion of noxious weeds.

The recommended seed mix should include Creeping red fescue, chewings fescue, sheep fescue, and hard fescue in about equal portions.

Contact Phil Hess for the best place to acquire grass seed mixes.

VEGETATION RESOURCES and MANAGEMENT*Resource Category IV*

The long term **management goals** for the property are driven by the following objectives:

- ◆ Create and maintain healthy, insect, disease and fire resilient stands of trees.
- ◆ Forest fuels management
- ◆ Maintain and enhance wildlife habitat values
- ◆ Protect soil and water resources
- ◆ Control Noxious Weeds

All of these objectives are inter-connected and include the essential element of managing vegetation for fire resiliency meaning that wildfire stays on the ground rather than in the forest canopy, providing first responders better ability to control.

Implementation of this plan will achieve a balance of forest health, forest fuel levels, wildlife habitat values and the other objectives. On-the-ground prescriptions can be customized for site specific vegetation conditions and to fit the City's use of the property

Silviculture and Stewardship Principles

The textbook definition of silviculture has evolved over the past 40 years to include a broader, ecological approach rather than simply the establishment and growth of trees for commercial harvest.

Contemporary silviculture encompasses a broad range of forest ecosystem values and objectives to restore a balance of essential forest components, structures and functions to ensure long term sustainability of all the values inherent in a forested landscape. Therefore this plan is much more inclusive than the Timber Management Plan as required for DFL tax status in RCW 84.33.

It is important to recognize that forest plant communities are in a continuing state of change. This change, referred to as succession, is imperceptible to occasional observation because it occurs very slowly over time. Forests that have not been “disturbed” in many years may appear to be static or permanent, but this is never the case. Disturbance is the most common agent for change – natural as in a wild fire or human influenced as in a timber harvest. Planned for “change” can enhance forest health & fire resiliency, wildlife habitat features and values and lead to other vegetation management goals. The idea is to work with nature to achieve a desired future condition or values.

Following are descriptions of current stand conditions and management recommendations. The plan should be periodically reviewed and updated to reflect changing conditions.

Stand History -Overview

The majority of the property was no doubt first logged in the early 1900's, removing the best quality old growth PP and DF. This was followed by natural regeneration to mostly PP. We know the horse park property was most recently logged by Plum Creek in the early 1990's. This was before the property was sold to Jeld-Wen (Trendwest) in 1996.

Current Conditions and Management Recommendations

In this plan, management recommendations are prescriptions to improve forest health, and improve fire and pest complex resiliency of the forest over time.

Abbreviations used in the Stand descriptions:

DF = Douglas fir
 WL = western larch
 PP = ponderosa pine
 TPA = trees per acre
 LCR = Live Crown Ratio (% of total tree height with live green branches)
 DBH = diameter breast height
 MBF = 1000 board feet (M = 1000 in forestry/logging)
 Merch = merchantable or marketable timber.
 Tbr = timber
 Reprod or regen = young trees that have naturally regenerated.
 WLT's = wildlife trees
 CWD = coarse woody debris
 MT = dwarf mistletoe
 PCT = pre-commercial thinning
 RPI = rings per inch
 RMZ = riparian management zone
 FPA = Forest Practices Application

Tree stocking Basics –

Stocking refers to density expressed in trees per acre (TPA); the metric (measurement) useful for determining if the number of trees is in balance with site resources to support trees long term. In our area the most limiting site resource is water (soil moisture) which is directly related to annual precipitation and the soils ability to absorb and retain water for plants (trees) to use. There is an abundant amount research and experience available to us that addresses tree stocking on various sites.

It is easiest to think in term of spacing between trees and/or number of trees per acre (TPA). For example:

<u>TPA</u>	<u>SPACING</u>
10	66 X 66
40	33 X 33
150	17 X 17

However, the size of the trees along with the number of trees is the correct way to determine “stocking” on any given site.

This is why it is common to use basal area (BA) as another metric for tree stocking. Basal area is the amount of area a tree (or stand of trees) occupies in the forest.

Basal area is the square feet occupied by tree stems as measured at DBH (4.5' above the ground). Basal area is expressed in square feet of basal area per acre – BA/Ac.

$$\text{Approx BA/tree} = \text{DBH}^2 \times .00545$$

Two separate acres can have the same basal area but a different number of trees. The tree diameter (or the average diameter of a stand) is the important variable.

For example: an 8" DBH tree is .349 SF and if the average spacing is 10'x10' then:

$$\text{Average TPA is } 435 \quad \frac{(43,560)}{10 \times 10} = 435 \text{ TPA}$$

And the average BA/acre is $435 \times .349 = 152 \text{ SF BA/acre}$. The best way to determine BA/acre is with 1/10 acre or 1/20 acre circular plots. Measure DBH of all the trees in the plot and multiply by 10 (or 20) to arrive at TPA and BA/acre.

Tree Stocking Math:

$$\frac{[\text{SQ root}] \quad 43,560}{\text{TPA}} = \text{spacing} \quad \frac{43,560}{\text{spacing}} = \text{TPA} \quad \text{eg. } \frac{43,560}{30 \times 30} = \text{TPA}$$

$$\text{BA/ Tree} \times \text{TPA} = \text{BA/acre}$$

$$\frac{\text{BA/acre}}{\text{BA/tree}} = \text{TPA} \quad \frac{\text{BA/acre}}{\text{TPA}} = \text{BA/tree}$$

Using these relationships we can easily convert from BA/Ac to TPA for an average DBH or any other relationship.

There are tables to look up BA per tree for any given DBH.

So a quick estimate of BA per acre can be achieved by using the average DBH and TPA. For example if plot shows 100 TPA with an average DBH of 12" (.5 feet radius),

$$\text{Then } 100 \times .7854 \text{ (from table)} = 79 \text{ sf of BA/acre}$$

The table values are simply the Area of a circle = πr^2 in sf. [$3.14 \times \text{radius}^2$ (in ft) = Sq ft]

$$\text{OR } \text{Approx. BA/Tree} = \text{DBH squared} \times .00545$$

The best way to determine BA/acre is with 1/10 acre or 1/20 acre circular plots. Measure DBH of all the trees in the plot and multiply by 10 (or 20) to arrive at TPA and BA/acre.

BA/acre and Stand Density Index

Although BA/ac is a useful metric its utility for describing tree density is limited without an accompany diameter description, but there are other important aspects to bear in mind.

For example: BA as a measurement tool only roughly represents inter-tree competition because it does not take into account leaf area per unit of basal area.

In other words: Not all square feet of basal area are equal in terms of site occupancy. [Powell, 1999, p. 18]

Forest researchers have found that *stand density index* (SDI) is a better density metric than basal area because it accounts for the fact that larger trees have less leaf area per unit of basal area. This means that larger trees with less leaf area than smaller trees occupy proportionally less growing space than the small trees.

Another way to explain: SDI is directly related to foliar biomass, which in turn is related to a stand's sapwood (the living portion of a tree bole that supplies the foliage with water) [Powell, 1999, p. 18]

SDI works by expressing the density equivalent of the number of 10" TPA:

$$100 \text{ TPA with } 10" \text{ QMD}^* = 100 \text{ SDI}$$

This 100 TPA = 54.5 Square feet of Basal Area per acre = 1.83 SDI per SF of BA

* QMD = Quadratic Mean Diameter which is the sum of basal area of individual trees per acre divided by the number of tree per acre.

This is not the same as the arithmetic average of the DBH of the individual trees which is an inaccurate representation of "average diameter".

NOTE -- Proper Stocking refers to what site resources can support in the long run. This can be evaluated/indicated by taking core samples with an increment borer and counting the rings per inch (RPI) and estimating live crown ratio (LCR). In The City's forest, 10-15 RPI and 30% + LCR will indicate good tree vigor – in balance with site resources.

When greater than 20 RPI it is time to plan for thinning.

Current Conditions and Management Alternatives

Horse park **Plot 1** Area – located west of the office and horse stalls in what is referred to as “Derby”. This area is proposed for “future development” as shown on the 2018 Master Plan

This area is scheduled for mechanical fuels reduction treatment in the fall of 2023, under a DNR CWDG program.



210 TPA > 4" DBH Ponderosa pine (40%) and DF (60%) ; 510 TPA, PP & DF less than 4" DBH.

Average DBH 11"; basal area is 147 SF/acre (square feet of basal area per acre); 260 SDI (stand density index).

19" PP sample tree with 60% LCR (live crown ratio) is growing at 27 RPI and has slowed down from 15 RPI (rings per inch). 108' tall.

Note 1: LCR and RPI are measurements used to evaluate tree *vigor* (or tree health). As a guide on The City property, good vigor is >30% LCR and < 20 RPI. You can visually estimate LCR but an increment borer is needed for RPI.

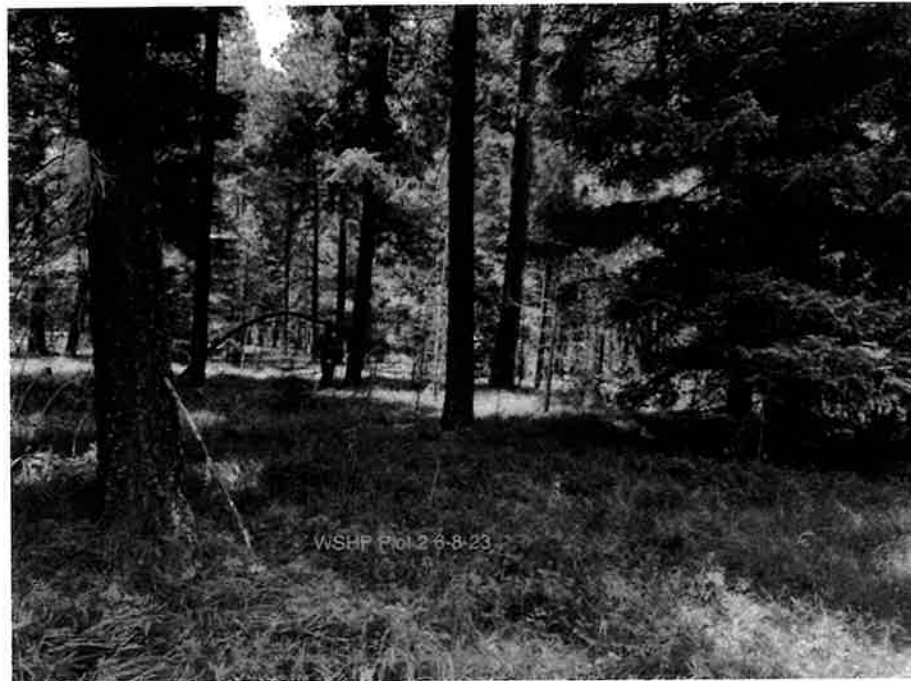
So, stands of healthy trees = full crowns (30% +) and 20 RPI or less; of the correct species mix for the site. Overtime, this means like about 50-50 , DF –PP.

Vigorous trees, of the correct species mix will live in balance with endemic insect & diseases and be more resilient to fire.

Note 2: However, It is important to realize that forest health *involves more* than stands of healthy trees – what we’re really talking about is healthy forest ecosystems: healthy forest soils, decaying wood, standing or on the forest floor, and wildlife habitat features & values.

Horse park **Plot 2** Area – Northwest of Plot 1 -- Also located west of the office and horse stalls in what is refer to as “Derby”. This is also part of the area proposed for “future development” as shown on the 2018 Master Plan.

The area scheduled for mechanical fuels reduction treatment in the fall of 2023, under a DNR CWDG program.



100 TPA > 4" DBH is 40% PP and 60% DF. 180 TPA < 4" DBH.

Average DBH 16"; 140 SF/acre (square feet of basal area per acre); 212 SDI (stand density index).

15" DF sample tree with 50% LCR (live crown ratio) is growing at 18 RPI and has slowed down from 11 RPI (rings per inch), 80' tall

Horse park **Plot 3** Area – West of Plot 2 -- Also located west of the office and horse stalls in what is referred to as “Derby”. This is also part of the area proposed for “future development” as shown on the 2018 Master Plan

—

This area was mechanically thinned with a masticator in 2019



60 TPA > 4" DBH, 80% PP & 20% DF. There are 20 TPA < 4" DBH

Average DBH 13"; 51 SF/acre (square feet of basal area per acre); 85 SDI (stand density index)

23" PP sample tree with 50% LCR (live crown ratio) is growing at 14 RPI and has slowed down from 9 RPI (rings per inch), 110 yrs old.

Horse park **Plot 4** Area – This is south of old hwy 10 in the Derby trails area. This is also part of the area scheduled for mechanical fuels reduction treatment in the fall of 2023, under a DNR CWDG program



170 TPA > 4"DBH, 75% PP & 25% DF; There are 350 TPA < 4" DBH, mostly DF

Average DBH 13"; 153 SF/acre (square feet of basal area per acre); 231SDI (stand density index).

20" PP sample tree with 50% LCR (live crown ratio) is growing at 25 RPI (rings per inch), 80' tall

Horse park **Plot 5** Area – This is north of old hwy 10 westerly of Derby trails area.

The is also part of the area scheduled for mechanical fuels reduction treatment in the fall of 2023, under a DNR CWDG program.



20 TPA > 4"DBH, 90% PP & 10% DF; There are 560 TPA < 4" DBH, mostly PP

Average DBH 22"; 53 SF/acre (square feet of basal area per acre); 71 SDI (stand density index)

19" PP sample tree with 50% LCR (live crown ratio) is at 20 RPI (rings per inch), 70' tall; age 93

Airport forest land – Current Conditions and Management Recommendations

Airport – Total = 129.87 acres with 105 forested acres. Current conditions and recommended management

The Cle Elum Airport property is located off the Airport County road in the SE1/4 of Sec 30-10-16. There are typed waters as explained earlier. There is also a west to east irrigation ditch traversing the property. There are 5 distinct stands described below and as depicted on the included map. The irrigation ditch is not a typed water

Stand 1, 24 acres

Located in the northwest portion, north of the irrigation ditch. Typical stand structure views of Stand 1



Stand 1 overstory, >4" DBH is all PP at 170 TPA; Average DBH 13", Basal area of 170 SF/acre. SDI is 159. Typical age is 60 ish with 17 RPI with 60% LCR

The regen layer, <4" DBH is at 60 TPA.

The shrub layer is dominated by bitterbrush, serviceberry, and snowberry, The herbaceous layer is heavy to balsamroot and yarrow with a mix of grasses and forbs.

There are no WLT's and very little CWD on the forest floor.

Stand 2, 9 acres. This is a very dense stand on the south side of the west to east irrigation ditch. There is a road parallel to the ditch across the entire property.



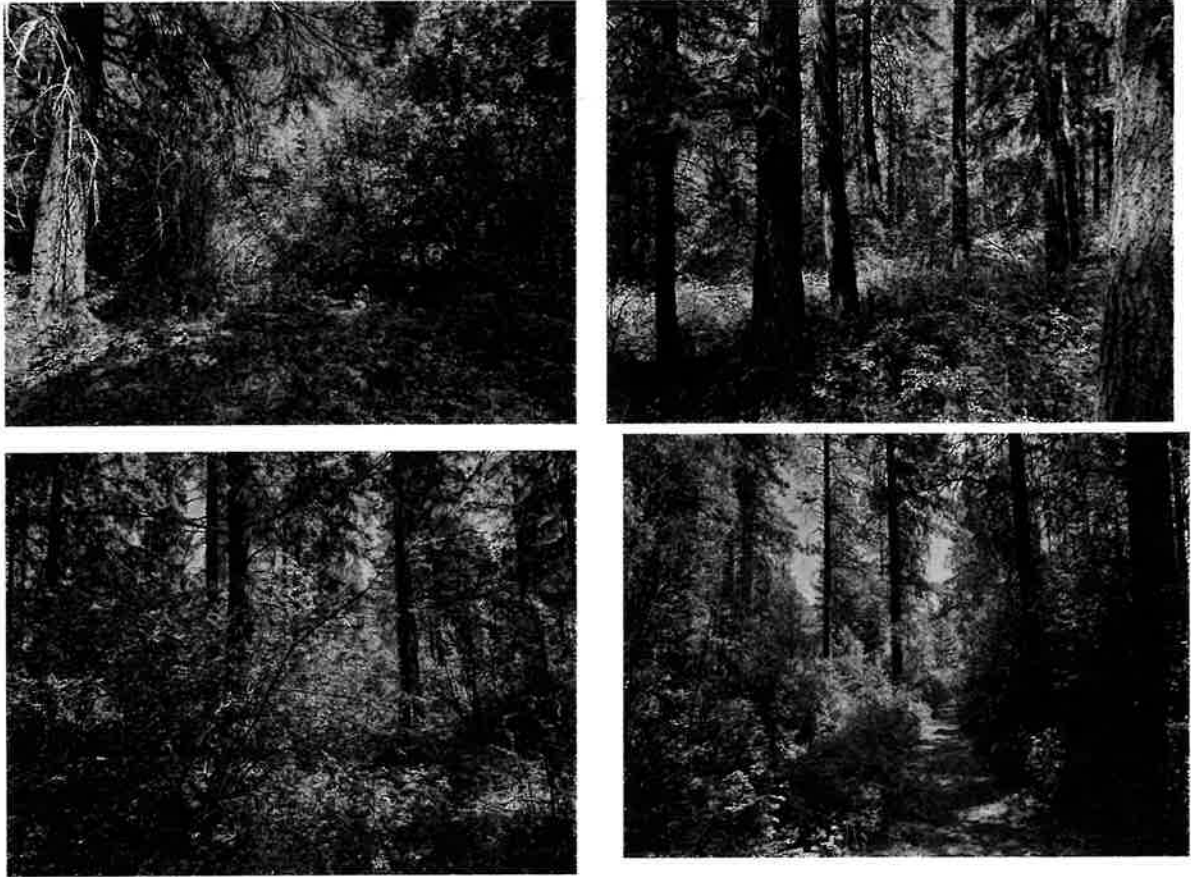
Stand 2 overstory, > 4" DBH is all PP at 280 TPA; Average DBH 14", Basal area of 290 SF/acre. SDI is 481. Typical age is 60 to 80 with 18 to 35 RPI range with 40% + LCR.

The Regen layer < 4" DBH is all PP at 40 TPA

The very dense shrub layer is dominated by serviceberry, ocean spray, and snowberry. Dominant species in the herbaceous layer are a ryegrass, strawberry, and yarrow.

Western pine beetle mortality as created some WLT's which should be retained.

Stand 3, 18 acres is situated north of the runway in the northeast corner of the property and includes the irrigation ditch. This is a multilayered PP & DF mixed stand but heavy to PP south of irrigation ditch.



Stand 3 overstory > 4" DBH is 60% PP and 40% DF. Average 19" DBH; Basal area 346 SF/ac; SDI is 504.

A 19", 110 yr old DF is at 24 RPI with 95 % LCR

A 18", 75 yr old PP is at 19 RPI with a 65% LCR

The very dense shrub layer is service berry, snowberry and rose. The herbaceous layer is mostly shaded out but there is meadow rue and peavine where sunlight reaches the forest floor.

There are no WLT's in this stand

Stand 4, 45 acres and includes all but 9 acres (stand 5) south of the runway. The stand is relatively open and dry and includes the airport entrance road. A significant feature is the west – east PSE wood tower power line. There is abundant natural PP regen in most places; up to 300 TPA.



Stand 4 is all pine. Typical plot is 100 TPA > 4" DBH; with an average DBH of 15"; Basal area is 130 SF/acre and SDI is 192. Overstory ranges from 80 to 100 years of age. A 100 year old 19" PP is at 30 RPI with 50% LCR.

The regen layer < 4" DBH is at 300 TPA.

The shrub layer includes bitterbrush, oceanspray, spirea, ceanothus, and elderberry. In the herbaceous layer there is elksedge, pinegrass, balsamroot, yarrow, buckwheat, fescues and a wide range of other grass species.

There is a deficiency of WLT's in this stand.

Stand 5, 9 acres located in the southeast corner of the property. Below are examples of the variations in stand structure.



Stand 5 is all pine. Typical plot is 180 TPA > 4" DBH; with and average DBH of 12"; Basal area is 135 SF/acre and SDI is 241. Overstory ranges from 40 to 80 years of age. A 50 year old 15" PP is at 22 RPI with 50% LCR. A 40 year old 15" PP is at 14 RPI with 90% LCR.

The regen layer < 4" DBH is at 80 TPA.

The shrub layer includes serviceberry, hawthorne and snowberry. The herbaceous layer there is elksedge, pinegrass, balsamroot, and wyethia. and a wide range of other grass species.

There are few WLT's from WPB mortality.

Prescriptions, Airport, all stands – will be treated following the DNR prescriptions under a DNR program in 2023 -2024. In general there is a deficiency of WLT's and ideally the prescription should include creating 4-6 per acre as well as habitat piles in openings.

Treatment Plant and Exit 85 Forest land – Current Conditions and Management Recommendations

Stand 1, 14 acres is east of the treatment plant and south of the BNSF, west of exit 85 ramp. There are wet areas.



Stand 1 is a mix of stand structures with PP, CW & DF. >4" DBH, = 90 TPA, 90% PP and 10% CW with a average DBH of 15"; 115 SF/acre and SDI of 173.

A 17", 90 yr old PP is at 17 RPI; 55% LCR

A 18" 60 yr old PP is at 14 RPI; 85% LCR

The Regen layer <4" DBH is 300 TPA, mostly PP.

Stand 1 Prescription ---

Remove all PP and DF under 8" DBH. Prune ladder fuels on leave trees to 10'-12' Masticate or chip cut material. Retain large CW and beetle killed PP as WLT's (snags) for habitat diversity.

Retain riparian buffers adjacent to wet areas

Stand 2, 11.3 acres with wet areas through out.



Stand 2 > 4" DBH is 80% PP and 20%CW
For 120 TPA; 230 SF/acre and SDI 336;
19" Average DBH
A 21", 93 yr old PP is at 15 RPI with 55%
LCR

Regen <4" DBH is 300 TPA mostly PP



Stand 2 – Prescription

Remove all PP and DF under 8" DBH. Prune ladder fuels on leave to 10'-12'
Masticate or chip cut material. Retain large CW and all beetle killed PP as WLT's
for habitat diversity.

A commercial thin should be considered in th corner that borders the exit 85 on
ramp to I-90 west bound.

Stand 3, 12.5 acres is the southern most stand on the west side of exit 85; it is mostly wetlands and ponds and inaccessible except in winter when frozen



Species mix is CW and PP and should remain as is.

Stand 4, 5.5 acres located east of the exit 85 and west of the large pond as seen from the exit 85 west bound off ramp.



Stand 4 is a single layer overstory of 80 to 100 year old PP with 120 TPA; 19" Ave DBH; 340 SF/acre; 336 SDI.
A 83 yr old 18" PP is at 19 RPI with 45% LCR
A 78 yr old 20" PP is at 32 RPI with 40% LCR.



Stand 4 Prescription

The stand is heavily overstocked for long term health and resiliency to fire and pest complexes. The stand should be commercially thinned down to 40- 60 TPA and the shrub layer masticated along with the logging slash. Creating 4-6 wildlife trees per acre by topping out of those trees with poorly formed crowns would be beneficial for habitat diversity in this pond area.

Sixth Street Water Tank Property

Stand 1, 3.4 acres. There is only one stand. The Shrub layer and small trees were masticated in 2022 under the DNR Big Tail project.



This is a very nice stand of 80 to 100 year old PP and DF with an average DBH of 20"; 150 TPA; 312 SF/acre; 456 SDI

A 90 yr old, 14" PP is at 17 RPI with 80% LCR

A 75 yr old, 15" DF is at 13 RPI with 70% LCR

The shrub layer and young trees were masticated in 2022; the shrub layer is recovering with snowberry, rose, honeysuckle. The herbaceous layer is dominated by peavine and elk sedge with some balsamroot.

Prescription Water Tank Property –

The stand is overstocked at 300SF/acre and 456 SDI and commercial thinning is recommended within the next 10-20 years. There are many trees with < 30% LCR and it is recommended these trees be converted to WLT's by topping. This topping could be done even without the commercial thin in order to reduce stocking to a more sustainable level.

FOREST HEALTH

Resource Category I

It is important to recognize that Forest Health is more than just stands of healthy trees. What we strive for is a healthy forest ecosystem of which an important component are healthy forest soils. For more details on ecosystem health schedule a visit with a DNR Service Forester

Prior to European settlement of the western U.S., forest stand structure evolved and was shaped by relatively frequent low intensity and mixed severity fires that favored development of relatively low tree density, clumped tree distribution, light and patchy forest floor fuels and fire tolerant tree species and associated vegetation.

The pre-euro stand structure – species mix and tree density – was resilient to high severity fire regimes as well as insect & disease attacks.

There is a wealth of research out there that has investigated and documented that forest stand structure (In inland west) has been significantly altered because 100 years ago fire was removed from forested landscapes.

As with any forest property there are risks. Common or likely on the City property are bark beetles, mistletoes. All of these are likely to be a health concern on this property. Fire is a risk on any forested landscape. There is little or no potential risk from animal damage.

It is important to recognize that insect and diseases are a natural part of a healthy forest ecosystem. In a healthy forest there is a balance between insects and pathogens and the forest trees.

Fortunately, through management these risks can be minimized or eliminated. The key here is the correct species for the site and **stocking control**, meaning tree density or spacing. When trees are too close together they compete with each other for available moisture, then in dry years they become weak (stressed), lose vigor, and are more susceptible to endemic insect and disease attacks. Proper stocking is important at all ages.

It is also important to recognize that native conifers of the Pacific Northwest have the highest levels of genetic variation found in plants. Our trees exhibit large genetic differences in seedling survival, form, growth rate, and disease susceptibility. The large tree may not be the oldest. It may be a fast growing younger tree and definitely one to save. Size is more a function of rate of growth than age. So, when selecting to cut, as in thinning look at genetic characteristics such as height and fullness of crown and leave the best.

Understanding Bark Beetles

Bark beetle populations fluctuate year-to-year depending on stress causing conditions in a stand of forest trees. The most common stress problem is available moisture. During normal precipitation years, beetle populations tend to decline because vigorous trees are better able to resist beetle attacks. During drought years, such as we have recently experienced, beetle populations tend to increase, especially in over-stocked stands. Bark beetle outbreaks can last for several years depending on weather and forest conditions. The last major out break was in the late 1980's and early 1990's. We are currently experiencing an out break of western pine beetle throughout Kittitas County.



Western Pine Bark Beetle mortality in Stand 2 on the City airport property

These can be left for wildlife trees and the will eventually fall over. An alternative to maintain their habitat value is to top them leaving a significant portion of the stem standing. However, this is expensive.

If they are a safety risk, like near a building or an area of human activity they should be removed or topped.

Pine Bark Beetle Facts:

- 1) Bark beetles only infest living trees or damaged and down trees that are still green.
- 2) Beetles will seek out moisture stressed trees because these trees produce less resin.
- 3) A vigorous tree can repel beetles with an abundance of resin flooding the entrance holes and galleries.

- 4) Once beetles find a suitable host tree, they release a chemical (called pheromones) to attract other beetles.
- 5) Bark beetles develop through 4 life stages: egg, larva, pupa, and adult. There is usually only one live cycle (or generation) per year.
- 6) Beetles spend almost their entire life beneath tree bark. The female will excavate an egg gallery.
- 7) The eggs hatch within a few weeks and the larvae feed on the inner bark of the tree, pupate and then emerge as an adult.
- 8) The adult beetle spends only a few days outside the bark and then will fly to locate a new host tree.
- 9) Bark beetle attacks often leave plainly visible evidence outside the bark such as pitch tubes, resin streams, and a reddish brown boring dust in bark crevices. Under the bark, distinctive egg galleries are specific to each kind of beetle.
- 10) Normal populations of bark beetles are kept in check by woodpeckers and other insect eating birds.
- 11) The green needles will begin to fade in the fall and sometimes not turn brown until the following year.
- 12) ***It is a good thing to create and maintain good bird habitat in City forests.***

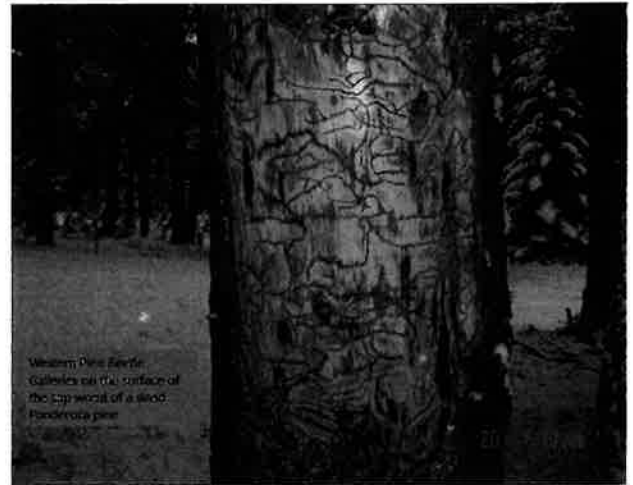
There are four major groups of beetles common to Central Washington pine forests. They are native and a natural part of a forest ecosystem. They all have characteristic gallery patterns and preferred host tree types.

- 1) Mountain Pine Beetle (MPB) is generally associated with stands of ponderosa pine larger than 8" DBH in older, overstocked stands. They make long J-shaped egg galleries under the bark of trees. This is the most damaging beetle in our area. It can begin in weakened trees and even spread to healthy trees.
- 2) Western Pine Beetle (WPB) will most likely attack large, old ponderosa pine with low vigor, usually in clumps. They make winding, criss-crossing egg galleries under the bark of trees.
- 3) Pine Engraver Beetle (*Ips*) attack pine 5" to 8" DBH, logging slash, pre-commercial thinning slash, wind throw, or top portions of larger trees which have been weakened by drought. Out breaks are usually associated with spring and early summer drought. Their egg galleries radiate out from a central chamber under the bark of trees. Branches 2 to 6 inches long extend from the central chamber. Avoid creating green slash from early winter through mid-summer.

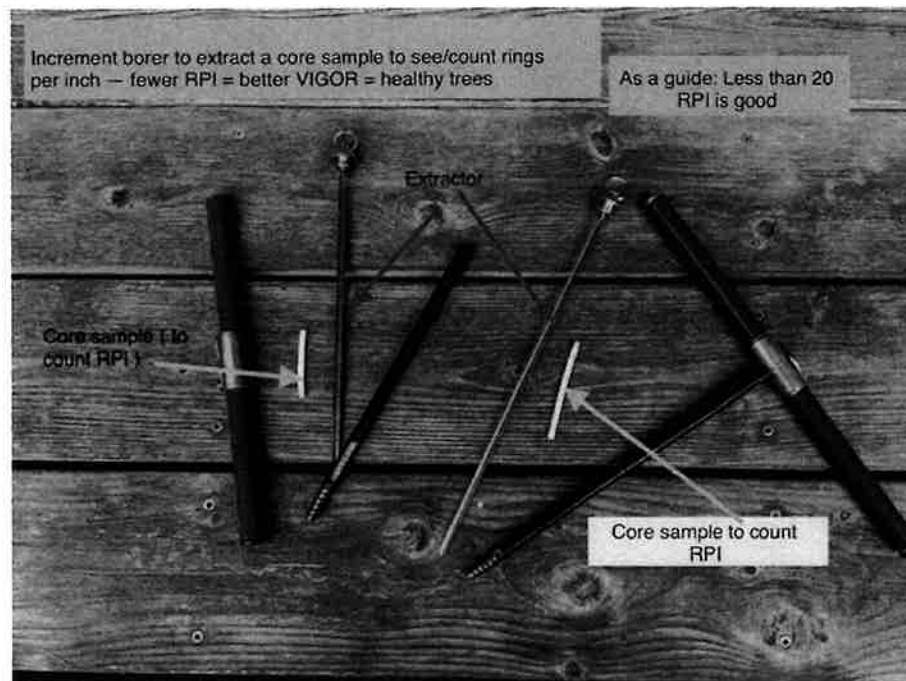
Red Turpentine Beetles attack the lower trunk of weakened or stressed pole-sized and larger pine. Look for conspicuous globular reddish pitch masses about 1 inch across on the lower trunk. The egg galleries are irregular shaped; can be up to 1" wide and about 12" long. These beetles are rarely lethal by themselves but they will weaken the tree and make it more susceptible to MPB or WPB attacks.

Western pine beetle mortality is occurring City property.

Damage and mortality can be reduced by maintaining thrifty, vigorous trees and stands.



Tree Vigor can be assessed by counting the growth rings in a core sample extracted with an increment borer.



Other Pest Complexes

Other pest complexes that are common in upper Kittitas County, but were not observed during on field exams in June and July, 2023 but could be present over time

- Dwarf Mistletoe -- both pine and Douglas fir.
- Root Diseases – primarily grand fir and Douglas fir, but also occurs in pine
- Western Gall Rust – Pine
- Defoliators – grand fir and Douglas fir

FIRE PROTECTION and FIRE-WISE

Fire is an inherent risk on any natural landscape. We should acknowledge that on a scale of 1 to 100 Kittitas county ranks 92 in terms of fire risk.

In 2018, the Kittitas Conservation District updated of the Kittitas County Community Wildfire Protection Plan (CWPP) for the entire County. This 2018 edition of the CWPP will be updated in 2024.

In 2017, Kittitas County formed a County wide Fire Adapted Communities Coalition (KFACC) with monthly meetings (zoom) open to the public and interested residents to address how Kittitas County is developing programs/projects that recognize we live in a fire prone area.

The City participates in KFACC through the City fire chief and the City fire department advisory committee. We do not want to be another Santa Rosa or Paradise CA ! KFACC can be found at

<https://www.kccd.net/fire-adapted-communities>

NOXIOUS WEEDS

Knapweed is common in the area but we did not observe any on our June – July field exam.

WILDLIFE HABITAT

Resource Category VI

The shrub/herbaceous layer is well established in all stands and is providing good forage for deer and elk primarily in the spring as well as small mammals and avian species.

Another important wildlife habitat category are snags (wildlife trees) and coarse woody debris (pieces or patches of logs and large branches on the ground). Snags include both dead standing trees and those live trees with high levels of decadence or defect. Both hard and soft snags and down woody material in various stages of decay are important. Nearly all life forms in the forest begin with decaying wood.

There are opportunities in all units and stands to provide this important habitat and still meet forest health and forest fuels management objectives.

Following are some examples of important habitat features.



This example on of WLT's created by WPB mortality . Woodpeckers have excavated cavities in search of insects. The cavities will be used by a number of cavity nesting species. This example is in Stand 2 on the Exit 85 unit. Up to 4 to 6 WLT per acre are recommended



Course Woody Debris (CWD) on the forest floor is a critical element for a healthy forest ecosystem. The decaying wood process provides habitat for many species of fungi, moss, lichens, invertebrates, reptiles, and amphibians that form an integral part of a healthy forest. Nearly all life forms in the forest begin with decaying wood. Also, decaying wood acts as a reservoir for water storage by slowly releasing moisture throughout the summer.

Legacy logs are an important CWD component and should be retained, undisturbed if possible. Down, decaying wood provides microsites for beneficial mycorrhizal fungi and a long term, time release source of humus, organic matter, phosphates and nitrogen all desirable for healthy tree growth. This piece is located on The City Bugni parcel and is but one example of CWD throughout the property and should be retained during fuels reduction treatments .

Another version of valuable CWD that serves as wildlife habitat are purposely created piles of smaller pieces of CWD that are arranged in such a fashion as to provide hiding cover and nesting habitat for small mammals and ground nesting birds, including quail and grouse. Overtime the decay process will “change” the structure of the material adding to diversity. Habitat piles can be located to still meet FireWise objectives. Habitat piles can be created by laying a foundation of criss-crossed small logs to create tunnels and cavities as shown here, you will find these to be used by wildlife soon after construction.

Habitat piles can be any shape or form – be creative– diversity is a good thing. Here is an example:



Forest Stewardship Plan Summary and Activity Timetable

As of August, 2023

Resources Protection/Enhancement Measure		Area	Acres	Timing
Forest Health and Fire Resiliency Best Practices				
Pre-Commercial thinning, Ladder fuel pruning and fuels reduction including shrub layer under DNR program		6 th Street Water tank	3.39	Completed 2022
Pre-Commercial thinning, Ladder fuel pruning and fuels reduction including shrub layer under DNR program; Including I-90 RofW and 150 foot Sun Communities Strip between R/W and City property		Horse Park	90	2023
Pre-Commercial thinning, Ladder fuel pruning and fuels reduction including shrub layer under DNR program		Airport	105	2024
Pre-Commercial thinning, Ladder fuel pruning and fuels reduction including shrub layer under DNR program		Exit 85 Stands 1&2	25.3	2024-2026
Commercial thin; masticate slash & shrub layer FPA required		Exit 85 Stand 4	5	2026-2030
Wildlife Habitat	Create 6-8 WLT's per acre during operations Except HP & 6 th St	All units & stands	135	Ongoing
Wildlife Habitat	Retain Legacy trees and existing WLT's and large CWD during operations except I-90 R/W	All units & stands	200	Ongoing
Wildlife Habitat	Create 1 or 2 habitat piles per acre in fire safe openings.during operations	Varies	Varies	Ongoing
Apply to DNR for Water Type modification of mis-typed F streams at the Airport		Airport	5	As needed
Soils/Erosion Control	Grass seed any fresh soil disturbance	All	All	ongoing
Riparian/Wetland Areas	Buffer according to Forest Practice Rules	Airport & exit 85	Varies	During Operations
In-Stream Fisheries Habitat	No Type F streams	--	--	--
Threatened & Endangered Species	During FPA process	All possible	Varies	During FPA process

Historical/Cultural Resources	During FPA process	Exit 85	varies	During FPA process
Aesthetics/Recreation	None	--	--	--
Agro-Forestry/Special Products	None	--	--	--

OTHER MANAGEMENT CONSIDERATION

Resource Category VII & VIII

T & E Species

There is a possibility of listed threatened and endangered species. Prior to any significant activity a completed search of existing data bases will be required. A submitted FPA will reveal potential presence of T & E species. In any event the City will follow State and Federal required protection measures.

Cultural Resources

Consultation with the Yakama tribe will be required when an FPA is submitted.

Aesthetics and Recreation

Overtime, aesthetics of the forest will improve as the planned for stocking control and fuels management projects are implemented.

Agroforestry & Special Forest Products

City has no plans to use the property for livestock grazing or other special forest products.

Forests of Recognized Importance (FORI)

There are no known Forests of Recognized Importance on or adjacent to this property.

Biodiversity

As described under Resource Cat IV & VI there is a range of forest stand structures and plant associations typical of this locale that will be maintained or enhanced with implementation of this plan.

Conservation Planning

Plan implementation will assure continued stewardship of all resources inherent with a forested landscape, providing significant natural resource and environmental benefits to the community.

Resource Category IX

Carbon Sequestration:

A healthy forest resilient to fire and pest complexes will absorb more carbon and in the long run sequester more carbon than an unhealthy forest.

Implementation of this plan will assure that, over time, stocking levels and species mix will provide a most beneficial forest ecosystem to remove carbon and store carbon.

If you have any questions or comments, please contact the plan preparer
 Phil Hess Hess, Consulting Forester ; 509-952-0678 Email: hessphil09@gmail.com

City of Cle Elum Forested Parcels with Net Forest Acres*					
Area	Tax Parcel Number	Total Acres	Non-Forest Acres	Net Forest Acres	
Horse park	11851	111.90	Parking & improvements = 21.6	90.3	
6 th St Water tanks	16953	4.39	Tank & Cell tower 1.0	3.39	
Airport	962112	129.87	Runway & Imp 24.8	105.07	
Treatment Plant and Lagoons	624735	28.19	Lagoons & Imp 25.8	2.4	
Treatment Plant East of Lagoon Parcel And West of Exit 85 Interchange	114735	7.81	0	7.81	
	274735	2.65	0	2.65	
	264735	14.21	0	14.21	
	104735	6.52	0	6.52	
	934735	4.38	0	4.38	
East of Exit 85 Interchange	145035	28.18	28.18 Pond	0	
	264735	8.9	3.4 pond	5.5	
		347		242	= net forested acres

* Excludes City Prop South of I-90; which is all riparian & subject to Shorelines Regs & County Critical Areas Ord. Also excludes the 12.2 acres on BF road; scheduled for development.

FOREST STEWARDSHIP PLAN SIGNATURE PAGE (Attach this page to the plan.)

PLAN PREPARED BY (Primary Author, if more than one) :

Phil Hess 10-17-2023
Signature Date

Natural Resource Professional

Phil Hess
Print Name of Natural Resource Professional

Forester
Title

Forest + Land Services
Agency/Company

P.O. Box 9
Address

Cle Elum, WA 98922

509-952-0678 hessphil@9@gmail.com
Phone

List other professionals, and their affiliations, who contributed to this plan:

LANDOWNER SIGNATURE:

I/we intend to manage this property in a manner consistent with the objectives of the Forest Stewardship Program and plan to implement this plan to the best of my/our ability.

Landowner signature(s) Date

Print Landowner Name(s)

APPROVAL SIGNATURE:

I have reviewed this plan and approve it as meeting the standards for a Forest Stewardship Plan.

Signature of Designated Service Representative Date

Print Name of Designated Service Representative

Title Agency

Address

Phone

Forest & Land Services

PHIL HESS
Consulting Forester
CF # 109
P.O. Box 9
Cle Elum, WA 98922

Phone 509-952-0678

email: hessphil09@gmail.com

October 17, 2023

City of Cle Elum
118 West First Street
Cle Elum, WA 98922

INVOICE 2023-1

DNR Cost Share Forest Stewardship Plan
242 Forested acres

Service Agreement dated 2/27/2023
For completed DNR approved Forest Stewardship Plan
Per Agreement:

Amount Due.....\$2,460.

Amount Due this Invoice**TOTAL = \$2,460.**

Please Remit to:

Phil Hess
Forest & Land Services
P.O. Box 9,
Cle Elum, WA 98922

Thank-you !

*Note: I will submit a City signed Forest Stewardship Plan to DNR
You will receive instructions from DNR on how to apply for the Approved Cost Share
Amount of \$1,230*

Net 30 days

Forest & Land Services

PHIL HESS
Consulting Forester
CF # 109
P. O. Box 9
Cle Elum, WA 98922

509-952-0678

email: hessphil09@gmail.com

SERVICE AGREEMENT

For Preparation and Payment for DNR Cost Share Forest Stewardship Plan (FSP)

Date: February 27, 2023

Plan Preparer: Phil Hess, Consulting Forester
Certified Forester #109

Owners: City of Cle Elum,
Address: 118 West First Street, Cle Elum, WA 98922
Phone: 509-674-2262

Tax Parcel Numbers : Various – see attached = Total = 242 forested acres *

Plan Preparer agrees to:

- 1) Complete field work and prepare a FSP compliant with DNR Plan Guidelines.
- 2) Submit Plan to DNR for review and approval
- 3) Provide City with electronic and hard copies of DNR approved Plan.
- 4) Note: plan must be signed by City & Plan Preparer.

Note 2: Field work, and FSP stand descriptions and long term recommendations will be post treatment on those parcels scheduled for 2023 treatment.

City Cost: \$2,460 --

Of which \$1,230 will be reimbursed to City by DNR in accordance with DNR Cost share approval letter dated February 10, 2023

The plan must be signed by City and Plan Preparer in order for DNR for Cost share payment to be processed.

City agrees to payment of \$2,460 upon invoice from plan preparer.

Signed: Jim McFowen 3/13/2023
City Date

Phil Hess 3/21/23
Plan Preparer Date

*Note: See page 2 for forested acres to be covered by FSP

xcc City Copy



**DEPARTMENT OF
NATURAL RESOURCES**

SOUTHEAST REGION
713 BOWERS ROAD
ELLENSBURG, WA 98926

509-925-8510
SOUTHEAST.REGION@DNR.WA.GOV
WWW.DNR.WA.GOV

February 10, 2023

City of Cle Elum
c/o Mayor Jay McGowan
119 West First Street
Cle Elum, WA 98922

Subject: Approval of Forest Stewardship Plan Cost-Share Application

Dear Mayor McGowan:

We are pleased to inform you that your cost-share application for a Forest Stewardship Plan in Kittitas County is **approved**. Your *new or revised* Forest Stewardship Plan will be reimbursed at up to 50% of the actual cost, not to exceed the amount below and expires **6/15/2023**.

Acres Covered by Plan	Plan Cost
PL-2: New Plan 101-250 acres	\$1,230.00

Forest Stewardship Plans must be completed according to written specifications outlined in the Washington State Integrated Forest Management Plan Guidelines & Templates (revised and updated March 2017). If you would like a copy of the guidelines, please contact Nolan Brewer at nolan.brewer@dnr.wa.gov or (509)-423-3961.

The information below will help assist you through some of the requirements and process of completing an approved DNR Forest Stewardship Plan:

- To be eligible for reimbursement, Forest Stewardship Plans (FSP) are required to be prepared, for a fee, by a private sector natural resource professional or forestry consultant acceptable to DNR.
- The landowner and/or forestry consultant is responsible for submitting a draft of the FSP to Nolan Brewer, DNR Service Forestry Coordinator for review.
 - Please submit plans for review to nolan.brewer@dnr.wa.gov.
- DNR will review the draft FSP for accuracy and confirm that all elements from the management guidelines are included.
 - If the draft is incomplete, recommendations for corrections and edits will be directed to the landowner and/or forestry consultant.
 - The landowner and/or forestry consultant will resubmit the corrected draft FSP for re-review if needed
- If no edits are needed the landowner and/or forestry consultant will submit a copy of the FSP signed by the consultant and landowner.

City of Cle Elum c/o Mayor Jay McGowan
February 10, 2023
Page 2 of 2

- After final review and approval, the DNR Representative will sign the signature page as a DNR approved plan, and will send a copy of the signature page to the landowner and/or forestry consultant

To be reimbursed for your approved Forest Stewardship Plan cost-share the landowner and/or forestry consultant will need to submit the following:

- A paper or digital copy of the final approved plan with the signature pages completed by: Landowner and Consultant
- An invoice for services from the forestry consultant
- Completed Statewide Payee registration form.
 - In order to receive payment from a state agency you must be entered in the Statewide Payee Registry. If you are not already in the registry, your DNR Landowner Assistance Coordinator will provide you with the necessary forms.
 - Forms must be submitted directly to the Office of Financial Management to receive a Statewide Vendor Number.

If you have questions or need further assistance, please contact Nolan Brewer, Service Forestry Coordinator, at nolan.brewer@dnr.wa.gov or (509)-423-3961.

Thank you for your participation in the cost-share program and for the proactive steps you are taking to improve forest health and reduce wildfire risk in your area.

Sincerely,



Alan Lawson
Southeast Region Forest Resilience District Manager



**DEPARTMENT OF
NATURAL RESOURCES**

SOUTHEAST REGION
713 Bowers Rd
Ellensburg, WA 98926

509-423-3961
NOLAN.BREWER@DNR.WA.GOV
WWW.DNR.WA.GOV

February 23, 2023

Re: City of Cle Elum Forest Management Planning

Cle Elum Fire Advisory Committee Members,

As a guest member of the City of Cle Elum Fire Advisory Committee I am writing to recommend the City of Cle Elum develop a Forest Management Plan (FMP). Forest management planning is a foundational element for guided forest management activities, and provides a pathway with specific management items and timelines to manage lands in perpetuity. As the City and the surrounding area continue to develop into the wildland, a FMP would help the City "set the example" to promote active management to nearby forested landowners. The FMP will also establish timelines for future management activities across the City's forested properties which will aid in future grant applications and other planning associated with managing the City's property.

The first step in developing a FMP is the landowner's identification of their objectives with the land. For example, landowners objectives may include wildfire risk reduction, recreation, wildlife habitat, and future timber harvest. The FMP then identifies the existing forest conditions, and management activities necessary to meet the landowner's objectives.

The Washington Department of Natural Resources (WDNR) Service Forestry program can assist in funding up to half of the FMP creation through our cost share program. The process is straightforward. I recommend that the City, with the help of the Fire Advisory Committee, select a private Consulting Forester to assess the property and write the plan. WDNR Service Forestry will review the plan to ensure it meets all the criteria, and then issue our portion of the reimbursement.

WDNR is committed to our continued partnership with the City of Cle Elum. Thank you for inviting WDNR as guests to the Fire Advisory Council. I look forward to our shared success to address the wildfire and forestry issues in the Cle Elum area. If you have any further questions regarding Forest Management Planning please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Nolan Brewer", is written over a horizontal line.

Nolan Brewer
Service Forestry Coordinator

xcc City Copy



**DEPARTMENT OF
NATURAL RESOURCES**

SOUTHEAST REGION
713 BOWERS ROAD
ELLENSBURG, WA 98926

509-925-8510
SOUTHEAST.REGION@DNR.WA.GOV
WWW.DNR.WA.GOV

February 10, 2023

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c/o Mayor Jay McGowan
119 West First Street
Cle Elum, WA 98922

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City of Cle Elum c/o Mayor Jay McGowan
February 10, 2023
Page 2 of 2

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- An invoice for services from the forestry consultant
- Completed Statewide Payee registration form.
 - In order to receive payment from a state agency you must be entered in the Statewide Payee Registry. If you are not already in the registry, your DNR Landowner Assistance Coordinator will provide you with the necessary forms.
 - Forms must be submitted directly to the Office of Financial Management to receive a Statewide Vendor Number.

If you have questions or need further assistance, please contact Nolan Brewer, Service Forestry Coordinator, at nolan.brewer@dnr.wa.gov or (509)-423-3961.

Thank you for your participation in the cost-share program and for the proactive steps you are taking to improve forest health and reduce wildfire risk in your area.

Sincerely,



Alan Lawson
Southeast Region Forest Resilience District Manager



**DEPARTMENT OF
NATURAL RESOURCES**

SOUTHEAST REGION
713 Bowers Rd
Ellensburg, WA 98926

509-423-3961
NOLAN.BREWER@DNR.WA.GOV
WWW.DNR.WA.GOV

February 23, 2023

Re: City of Cle Elum Forest Management Planning

Cle Elum Fire Advisory Committee Members,

As a guest member of the City of Cle Elum Fire Advisory Committee I am writing to recommend the City of Cle Elum develop a Forest Management Plan (FMP). Forest management planning is a foundational element for guided forest management activities, and provides a pathway with specific management items and timelines to manage lands in perpetuity. As the City and the surrounding area continue to develop into the wildland, a FMP would help the City "set the example" to promote active management to nearby forested landowners. The FMP will also establish timelines for future management activities across the City's forested properties which will aid in future grant applications and other planning associated with managing the City's property.

The first step in developing a FMP is the landowner's identification of their objectives with the land. For example, landowners objectives may include wildfire risk reduction, recreation, wildlife habitat, and future timber harvest. The FMP then identifies the existing forest conditions, and management activities necessary to meet the landowner's objectives.

The Washington Department of Natural Resources (WDNR) Service Forestry program can assist in funding up to half of the FMP creation through our cost share program. The process is straightforward. I recommend that the City, with the help of the Fire Advisory Committee, select a private Consulting Forester to assess the property and write the plan. WDNR Service Forestry will review the plan to ensure it meets all the criteria, and then issue our portion of the reimbursement.

WDNR is committed to our continued partnership with the City of Cle Elum. Thank you for inviting WDNR as guests to the Fire Advisory Council. I look forward to our shared success to address the wildfire and forestry issues in the Cle Elum area. If you have any further questions regarding Forest Management Planning please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Nolan Brewer", written over a horizontal line.

Nolan Brewer
Service Forestry Coordinator

Forest & Land Services

PHIL HESS
Consulting Forester
CF # 109
P. O. Box 9
Cle Elum, WA 98922

509-952-0678

email: hessphil09@gmail.com

SERVICE AGREEMENT

For Preparation and Payment for DNR Cost Share Forest Stewardship Plan (FSP)

Date: February 27, 2023

Plan Preparer: Phil Hess, Consulting Forester
Certified Forester #109

Owners: City of Cle Elum,
Address: 118 West First Street, Cle Elum, WA 98922
Phone: 509-674-2262

Tax Parcel Numbers : Various – see attached = Total = 242 forested acres *

Plan Preparer agrees to:

- 1) Complete field work and prepare a FSP compliant with DNR Plan Guidelines.
- 2) Submit Plan to DNR for review and approval
- 3) Provide City with electronic and hard copies of DNR approved Plan.
- 4) Note: plan must be signed by City & Plan Preparer.

Note 2: Field work, and FSP stand descriptions and long term recommendations will be post treatment on those parcels scheduled for 2023 treatment.

City Cost: \$2,460 --

Of which \$1,230 will be reimbursed to City by DNR in accordance with DNR Cost share approval letter dated February 10, 2023

The plan must be signed by City and Plan Preparer in order for DNR for Cost share payment to be processed.

City agrees to payment of \$2,460 upon invoice from plan preparer.

Signed: Jim McFarlane 3/13/2023
City Date

Phil Hess 3/21/23
Plan Preparer Date

*Note: See page 2 for forested acres to be covered by FSP

FOREST STEWARDSHIP PLAN SIGNATURE PAGE (Attach this page to the plan.)

PLAN PREPARED BY (Primary Author, if more than one) :

Phil Hess 10-17-2023
Signature Date

Natural Resource Professional

Phil Hess
Print Name of Natural Resource Professional

Forester
Title

Forest + Land Services
Agency/Company

P.O. Box 9
Address

Cle Elum, WA 98922

509-952-0678 hessphil09@gmail.com
Phone

List other professionals, and their affiliations, who contributed to this plan:

LANDOWNER SIGNATURE:

I/we intend to manage this property in a manner consistent with the objectives of the Forest Stewardship Program and plan to implement this plan to the best of my/our ability.

Landowner signature(s) Date

Print Landowner Name(s)

APPROVAL SIGNATURE:

I have reviewed this plan and approve it as meeting the standards for a Forest Stewardship Plan.

Signature of Designated Service Representative Date

Print Name of Designated Service Representative

Title Agency

Address

Phone

Forest & Land Services

PHIL HESS
Consulting Forester
CF # 109
P.O. Box 9
Cle Elum, WA 98922

Phone 509-952-0678

email: hessphil09@gmail.com

October 17, 2023

City of Cle Elum
118 West First Street
Cle Elum, WA 98922

INVOICE 2023-1
DNR Cost Share Forest Stewardship Plan
242 Forested acres

Service Agreement dated 2/27/2023
For completed DNR approved Forest Stewardship Plan
Per Agreement:

Amount Due.....\$2,460.

Amount Due this Invoice**TOTAL = \$2,460.**

Please Remit to:

Phil Hess
Forest & Land Services
P.O. Box 9,
Cle Elum, WA 98922

Thank-you !

*Note: I will submit a City signed Forest Stewardship Plan to DNR
You will receive instructions from DNR on how to apply for the Approved Cost Share
Amount of \$1,230*

Net 30 days

Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number: 23150C

Firm/Organization Legal Name (do not use dba's): HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)		
Address 2803 RIVER ROAD, YAKIMA, WA 98902	Federal Aid Number STBG(R)-0903(086)	
UBI Number 600517737	Federal TIN 91-1237188	
Execution Date	Completion Date 12/31/2026	
1099 Form Required ☐ Yes ☒ No	Federal Participation ☒ Yes ☐ No	
Project Title First Street Improvements Phase 3 - Downtown Revitalization		
Description of Work Construction engineering, contract administration, and materials testing services for the: Downtown reconstruction including new sidewalks, curb, gutter, bulbouts, illumination, landscaping, and amenities.		
☒ Yes ☐ Yes ☐ Yes ☐ Yes	☐ No DBE Participation ☒ No MBE Participation ☒ No WBE Participation ☒ No SBE Participation	Maximum Amount Payable: \$ 1,027,355.00 DBE Participation 13% = \$133,556.15

Index of Exhibits

Exhibit A	Scope of Work
Exhibit B	DBE Participation
Exhibit C	Preparation and Delivery of Electronic Engineering and Other Data
Exhibit D	Prime Consultant Cost Computations
Exhibit E	Sub-consultant Cost Computations
Exhibit F	Title VI Assurances
Exhibit G	Certification Documents
Exhibit H	Liability Insurance Increase
Exhibit I	Alleged Consultant Design Error Procedures
Exhibit J	Consultant Claim Procedures

THIS AGREEMENT, made and entered into as shown in the “Execution Date” box on page one (1) of this AGREEMENT, between the CITY OF CLE ELUM, WASHINGTON, hereinafter called the “AGENCY,” and the “Firm / Organization Name” referenced on page one (1) of this AGREEMENT, hereinafter called the “CONSULTANT.”

WHEREAS, the AGENCY desires to accomplish the work referenced in “Description of Work” on page one (1) of this AGREEMENT and hereafter called the “SERVICES;” and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I. General Description of Work

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

II. General Scope of Work

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit “A” attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

III. General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days’ notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit “A.”

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit “B” attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is, a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY’s “DBE Program Participation Plan” and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

In the absence of a mandatory DBE goal, a voluntary SBE goal amount of ten percent of the Consultant Agreement is established. The Consultant shall develop a SBE Participation Plan prior to commencing work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

The CONSULTANT, on a monthly basis, shall enter the amounts paid to all firms (including Prime) involved with this AGREEMENT into the wsdot.diversitycompliance.com program. Payment information shall identify any DBE Participation.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit “C – Preparation and Delivery of Electronic Engineering and other Data.”

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring, as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to AGENCY:	If to CONSULTANT:
Name: ROBERT OMANS	Name: MICHAEL T. BATTLE, PE
Agency: CITY OF CLE ELUM	Agency: HLA ENGINEERING AND LAND SURVEY
Address: 119 WEST FIRST STREET	Address: 2803 RIVER ROAD
City: CLE ELUM State: WA Zip: 98922	City: YAKIMA State: WA Zip: 98902
Email: ROMANS@CLEELUM.GOV	Email: MBATTLE@HLACIVIL.COM
Phone: (509) 674-2262	Phone: (509) 966-7000
Facsimile:	Facsimile: (509) 965-3800

IV. Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall conform to the criteria agreed upon detailed in the AGREEMENT documents. These SERVICES must be completed by the date shown in the heading of this AGREEMENT titled “Completion Date.”

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

V. Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed SERVICES rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for SERVICES performed or SERVICES rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete SERVICES. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31 (www.ecfr.gov).

- A. Hourly Rates: Hourly rates are comprised of the following elements - Direct (Raw) Labor, Indirect Cost Rate, and Fee (Profit). The CONSULTANT shall be paid by the AGENCY for work done, based upon the negotiated hourly rates shown in Exhibits “D” and “E” attached hereto and by reference made part of this AGREEMENT. These negotiated hourly rates will be accepted based on a review of the CONSULTANT’s direct labor rates and indirect cost rate computations and agreed upon fee. The accepted negotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. The initially accepted negotiated rates shall be applicable from the approval date, as memorialized in a final written acknowledgment, to 180 days following the CONSULTANT’s fiscal year end (FYE) date.

The direct (raw) labor rates and classifications, as shown on Exhibits “D” and “E” shall be subject to renegotiations for each subsequent twelve (12) month period (180 days following FYE date to 180 days following FYE date) upon written request of the CONSULTANT or the AGENCY. The written request must be made to the other party within ninety (90) days following the CONSULTANT’s FYE date. If no such written request is made, the current direct (raw) labor rates and classifications as shown on Exhibits “D” and “E” will remain in effect for the twelve (12) month period.

Conversely, if a timely request is made in the manner set forth above, the parties will commence negotiations to determine the new direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period. Any agreed to renegotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. If requested, the CONSULTANT shall provide current payroll register and classifications to aid in negotiations. If the parties cannot reach an agreement on the direct (raw) labor rates and classifications, the AGENCY shall perform an audit of the CONSULTANT’s books and records to determine the CONSULTANT’s actual costs. The audit findings will establish the direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period.

The fee as identified in Exhibits “D” and “E” shall represent a value to be applied throughout the life of the AGREEMENT.

The CONSULTANT shall submit annually to the AGENCY an updated indirect cost rate within 180 days of the close of its fiscal year. An approved updated indirect cost rate shall be included in the current fiscal year rate under this AGREEMENT, even if/when other components of the hourly rate are not renegotiated. These rates will be applicable for the twelve (12) month period. At the AGENCY’s option, a provisional and/or conditional indirect cost rate may be negotiated. This provisional or conditional indirect rate shall remain in effect until the updated indirect cost rate is completed and approved. Indirect cost rate costs incurred during the provisional or conditional period will not be adjusted. The CONSULTANT may request an extension of the last approved indirect cost rate for the twelve (12) month period. These requests for provisional indirect cost rate and/or extension will be considered on a case-by-case basis, and if granted, will be memorialized in a final written acknowledgment.

The CONSULTANT shall maintain and have accessible support data for verification of the components of the hourly rates, i.e., direct (raw) labor, indirect cost rate, and fee (profit) percentage. The CONSULTANT shall bill each employee’s actual classification, and actual salary plus indirect cost rate plus fee.

- A. **Direct Non-Salary Costs:** Direct Non-Salary Costs will be reimbursed at the actual cost to the CONSULTANT. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges, and fees of sub-consultants. Air or train travel will be reimbursed only to lowest price available, unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the WSDOT's Accounting Manual M 13-82, Chapter 10 – Travel Rules and Procedures, and all revisions thereto. Air, train, and rental car costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." The billing for Direct Non-salary Costs shall include an itemized listing of the charges directly identifiable with these SERVICES. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the STATE upon request. All above charges must be necessary for the SERVICES provided under this AGREEMENT.
- B. **Maximum Amount Payable:** The Maximum Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT on page one (1.) The Maximum Amount Payable does not include payment for extra work as stipulated in section XIII, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
- C. **Monthly Progress Payments:** Progress payments may be claimed on a monthly basis for all costs authorized in A and B above. Detailed statements shall support the monthly billings for hours expended at the rates established in Exhibit "D," including names and classifications of all employees, and billings for all direct non-salary expenses. To provide a means of verifying the billed salary costs for the CONSULTANT's employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, salary rates, and present duties of those employees performing work on the SERVICES at the time of the interview.
- D. **Final Payment:** Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the SERVICES under this AGREEMENT, contingent upon receipt of all PS&E, plans, maps, notes, reports, electronic data, and other related documents, which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. Per WSDOT's "Audit Guide for Consultants," Chapter 23 "Resolution Procedures," the CONSULTANT has twenty (20) working days after receipt of the final Post Audit to begin the appeal process to the AGENCY for audit findings

E. **Inspection of Cost Records:** The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this AGREEMENT is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed. An interim or post audit may be performed on this AGREEMENT. The audit, if any, will be performed by the State Auditor, WSDOT's Internal Audit Office and /or at the request of the AGENCY's Project Manager.

VI. Sub-Contracting

The AGENCY permits subcontracts for those items of SERVICES as shown in Exhibit "A" attached hereto and by this reference made part of this AGREEMENT.

The CONSULTANT shall not subcontract for the performance of any SERVICE under this AGREEMENT without prior written permission of the AGENCY. No permission for subcontracting shall create, between the AGENCY and sub-consultant, any contract or any other relationship.

Compensation for this sub-consultant SERVICES shall be based on the cost factors shown on Exhibit "E" attached hereto and by this reference made part of this AGREEMENT.

The SERVICES of the sub-consultant shall not exceed its maximum amount payable identified in each sub consultant cost estimate unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, indirect cost rate, direct non-salary costs and fee costs for the sub-consultant shall be negotiated and substantiated in accordance with section V "Payment Provisions" herein and shall be memorialized in a final written acknowledgment between the parties

All subcontracts shall contain all applicable provisions of this AGREEMENT, and the CONSULTANT shall require each sub-consultant or subcontractor, of any tier, to abide by the terms and conditions of this AGREEMENT. With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the STATE's Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT, sub-recipient, or sub-consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the recipient deems appropriate.

VII. Employment and Organizational Conflict of Interest

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this agreement. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from this AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the CONSULTANT's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of this AGREEMENT, any professional or technical personnel who are, or have been, at any time during the period of this AGREEMENT, in the employ of the United States Department of Transportation or the AGENCY, except regularly retired employees, without written consent of the public employer of such person if he/she will be working on this AGREEMENT for the CONSULTANT.

Agreement Number:

23150C

VIII. Nondiscrimination

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, sub-consultants, subcontractors and successors in interest, agrees to comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. Chapter 21 Subchapter V § 2000d through 2000d-4a)
- Federal-aid Highway Act of 1973 (23 U.S.C. Chapter 3 § 324)
- Rehabilitation Act of 1973 (29 U.S.C. Chapter 16 Subchapter V § 794)
- Age Discrimination Act of 1975 (42 U.S.C. Chapter 76 § 6101 *et. seq.*)
- Civil Rights Restoration Act of 1987 (Public Law 100-259)
- American with Disabilities Act of 1990 (42 U.S.C. Chapter 126 § 12101 *et. seq.*)
- 23 CFR Part 200
- 49 CFR Part 21
- 49 CFR Part 26
- RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit “F” attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit “F” in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX. Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time with or without cause upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY, other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for actual hours charged at the time of termination of this AGREEMENT, plus any direct non-salary costs incurred up to the time of termination of this AGREEMENT.

No payment shall be made for any SERVICES completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in paragraph two (2) of this section, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In the event of a termination for default, the amount to be paid to the CONSULTANT shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing SERVICES to the date of termination, the amount of SERVICES originally required which was satisfactorily completed to date of termination, whether that SERVICE is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the SERVICES required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the SERVICES performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth in paragraph two (2) of this section.

If it is determined for any reason, that the CONSULTANT was not in default or that the CONSULTANT’s failure to perform is without the CONSULTANT’s or its employee’s fault or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs in accordance with the termination for other than default clauses listed previously.

The CONSULTANT shall, within 15 days, notify the AGENCY in writing, in the event of the death of any member, partner, or officer of the CONSULTANT or the death or change of any of the CONSULTANT's supervisory and/or other key personnel assigned to the project or disaffiliation of any principally involved CONSULTANT employee.

The CONSULTANT shall also notify the AGENCY, in writing, in the event of the sale or transfer of 50% or more of the beneficial ownership of the CONSULTANT within 15 days of such sale or transfer occurring. The CONSULTANT shall continue to be obligated to complete the SERVICES under the terms of this AGREEMENT unless the AGENCY chooses to terminate this AGREEMENT for convenience or chooses to renegotiate any term(s) of this AGREEMENT. If termination for convenience occurs, final payment will be made to the CONSULTANT as set forth in the second and third paragraphs of this section.

Payment for any part of the SERVICES by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform SERVICES required of it by the AGENCY.

Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X. Changes of Work

The CONSULTANT shall make such changes and revisions in the completed work of this AGREEMENT as necessary to correct errors appearing therein, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed SERVICES or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under section XIII "Extra Work."

XI. Disputes

Any disputed issue not resolved pursuant to the terms of this AGREEMENT shall be submitted in writing within 10 days to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J". In the event that either party deem it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, this action shall be initiated in the Superior Court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in the county in which the AGENCY is located.

XII. Legal Relations

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall defend, indemnify, and hold the State of Washington (STATE) and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the negligence of, or the breach of any obligation under this AGREEMENT by, the CONSULTANT or the CONSULTANT's agents, employees, sub consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable; provided that nothing herein shall require a CONSULTANT

to defend or indemnify the STATE and the AGENCY and their officers and employees against and hold harmless the STATE and the AGENCY and their officers and employees from claims, demands or suits based solely upon the negligence of, or breach of any obligation under this AGREEMENT by the STATE and the AGENCY, their agents, officers, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the STATE and /or the AGENCY may be legally liable; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT is legally liable, and (b) the STATE and/or AGENCY, their agents, officers, employees, sub-consultants, subcontractors and or vendors, of any tier, or any other persons for whom the STATE and/or AGENCY may be legally liable, the defense and indemnity obligation shall be valid and enforceable only to the extent of the CONSULTANT's negligence or the negligence of the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable. This provision shall be included in any AGREEMENT between CONSULTANT and any sub-consultant, subcontractor and vendor, of any tier.

The CONSULTANT shall also defend, indemnify, and hold the STATE and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable, in performance of the Work under this AGREEMENT or arising out of any use in connection with the AGREEMENT of methods, processes, designs, information or other items furnished or communicated to STATE and/or the AGENCY, their agents, officers and employees pursuant to the AGREEMENT; provided that this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from STATE and/or AGENCY's, their agents', officers and employees' failure to comply with specific written instructions regarding use provided to STATE and/or AGENCY, their agents, officers and employees by the CONSULTANT, its agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable.

The CONSULTANT's relation to the AGENCY shall be at all times as an independent contractor.

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the AGENCY may, in its sole discretion, by written notice to the CONSULTANT terminate this AGREEMENT if it is found after due notice and examination by the AGENCY that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the CONSULTANT in the procurement of, or performance under, this AGREEMENT.

The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT's own employees or its agents against the STATE and/or the AGENCY and, solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW. The Parties have mutually negotiated this waiver.

Unless otherwise specified in this AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of a new sole source, or an acceptable supplemental AGREEMENT, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of this AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability insurance written under ISO Form CG 00 01 12 04 or its equivalent with minimum limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate for each policy period.
- C. Business auto liability insurance written under ISO Form CG 00 01 10 01 or equivalent providing coverage for any "Auto" (Symbol 1) used in an amount not less than a one million dollar (\$1,000,000.00) combined single limit for each occurrence.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance, the STATE and AGENCY, their officers, employees, and agents will be named on all policies of CONSULTANT and any sub-consultant and/or subcontractor as an additional insured (the "AIs"), with no restrictions or limitations concerning products and completed operations coverage. This coverage shall be primary coverage and non-contributory and any coverage maintained by the AIs shall be excess over, and shall not contribute with, the additional insured coverage required hereunder. The CONSULTANT's and the sub-consultant's and/or subcontractor's insurer shall waive any and all rights of subrogation against the AIs. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by this AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to:

Name: ROBERT OMANS
Agency: CITY OF CLE ELUM
Address: 119 WEST FIRST STREET
City: CLE ELUM State: WA Zip: 98922
Email: ROMANS@CLEELUM.GOV
Phone: (509) 674-2262
Facsimile:

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT's professional liability to the AGENCY, including that which may arise in reference to section IX "Termination of Agreement" of this AGREEMENT, shall be limited to the accumulative amount of the authorized AGREEMENT or one million dollars (\$1,000,000.00), whichever is greater, unless the limit of liability is increased by the AGENCY pursuant to Exhibit H. In no case shall the CONSULTANT's professional liability to third parties be limited in any way.

The parties enter into this AGREEMENT for the sole benefit of the parties, and to the exclusion of any third party, and no third party beneficiary is intended or created by the execution of this AGREEMENT.

The AGENCY will pay no progress payments under section V "Payment Provisions" until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIII. Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of this AGREEMENT in the SERVICES to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the SERVICES under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of this AGREEMENT, the AGENCY shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this AGREEMENT accordingly.
- C. The CONSULTANT must submit any “request for equitable adjustment,” hereafter referred to as “CLAIM,” under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of this AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the section XI “Disputes” clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A.) and (B.) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XIV. Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XV. Federal Review

The Federal Highway Administration shall have the right to participate in the review or examination of the SERVICES in progress.

XVI. Certification of the Consultant and the Agency

Attached hereto as Exhibit “G-1(a and b)” are the Certifications of the CONSULTANT and the AGENCY, Exhibit “G-2” Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit “G-3” Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit “G-4” Certificate of Current Cost or Pricing Data. Exhibit “G-3” is required only in AGREEMENTS over one hundred thousand dollars (\$100,000.00) and Exhibit “G-4” is required only in AGREEMENTS over five hundred thousand dollars (\$500,000.00.) These Exhibits must be executed by the CONSULTANT, and submitted with the master AGREEMENT, and returned to the AGENCY at the address listed in section III “General Requirements” prior to its performance of any SERVICES under this AGREEMENT.

XVII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as a supplement to this AGREEMENT.

XVIII. Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and AGREEMENT’s contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept this AGREEMENT and agrees to all of the terms and conditions thereof.

XIX. Protection of Confidential Information

The CONSULTANT acknowledges that some of the material and information that may come into its possession or knowledge in connection with this AGREEMENT or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other local, state, or federal statutes ("State's Confidential Information"). The "State's Confidential Information" includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles credit card information, driver's license numbers, medical data, law enforcement records (or any other information identifiable to an individual), STATE and AGENCY source code or object code, STATE and AGENCY security data, non-public Specifications, STATE and AGENCY non-publicly available data, proprietary software, STATE and AGENCY security data, or information which may jeopardize any part of the project that relates to any of these types of information. The CONSULTANT agrees to hold the State's Confidential Information in strictest confidence and not to make use of the State's Confidential Information for any purpose other than the performance of this AGREEMENT, to release it only to authorized employees, sub-consultants or subcontractors requiring such information for the purposes of carrying out this AGREEMENT, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make it known to any other party without the AGENCY's express written consent or as provided by law. The CONSULTANT agrees to release such information or material only to employees, sub-consultants or subcontractors who have signed a nondisclosure AGREEMENT, the terms of which have been previously approved by the AGENCY. The CONSULTANT agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to the State's Confidential Information.

Immediately upon expiration or termination of this AGREEMENT, the CONSULTANT shall, at the AGENCY's option: (i) certify to the AGENCY that the CONSULTANT has destroyed all of the State's Confidential Information; or (ii) returned all of the State's Confidential Information to the AGENCY; or (iii) take whatever other steps the AGENCY requires of the CONSULTANT to protect the State's Confidential Information.

As required under Executive Order 00-03, the CONSULTANT shall maintain a log documenting the following: the State's Confidential Information received in the performance of this AGREEMENT; the purpose(s) for which the State's Confidential Information was received; who received, maintained, and used the State's Confidential Information; and the final disposition of the State's Confidential Information. The CONSULTANT's records shall be subject to inspection, review, or audit upon reasonable notice from the AGENCY.

The AGENCY reserves the right to monitor, audit, or investigate the use of the State's Confidential Information collected, used, or acquired by the CONSULTANT through this AGREEMENT. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.

Violation of this section by the CONSULTANT or its sub-consultants or subcontractors may result in termination of this AGREEMENT and demand for return of all State's Confidential Information, monetary damages, or penalties

It is understood and acknowledged that the CONSULTANT may provide the AGENCY with information, which is proprietary and/or confidential during the term of this AGREEMENT. The parties agree to maintain the confidentiality of such information during the term of this AGREEMENT and afterwards. All materials containing such proprietary and/or confidential information shall be clearly identified and marked as "Confidential" and shall be returned to the disclosing party at the conclusion of the SERVICES under this AGREEMENT.

The CONSULTANT shall provide the AGENCY with a list of all information and materials it considers confidential and/or proprietary in nature: (a) at the commencement of the term of this AGREEMENT, or (b) as soon as such confidential or proprietary material is developed. "Proprietary and/or confidential information" is not meant to include any information which, at the time of its disclosure: (i) is already known to the other party; (ii) is rightfully disclosed to one of the parties by a third party that is not acting as an agent or representative for the other party; (iii) is independently developed by or for the other party; (iv) is publicly known; or (v) is generally utilized by unaffiliated third parties engaged in the same business or businesses as the CONSULTANT.

The parties also acknowledge that the AGENCY is subject to Washington State and federal public disclosure laws. As such, the AGENCY shall maintain the confidentiality of all such information marked proprietary and or confidential or otherwise exempt, unless such disclosure is required under applicable state or federal law. If a public disclosure request is made to view materials identified as "Proprietary and/or confidential information" or otherwise exempt information, the AGENCY will notify the CONSULTANT of the request and of the date that such records will be released to the requester unless the CONSULTANT obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the CONSULTANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified.

The CONSULTANT agrees to notify the sub-consultant of any AGENCY communication regarding disclosure that may include a sub-consultant's proprietary and/or confidential information. The CONSULTANT notification to the sub-consultant will include the date that such records will be released by the AGENCY to the requester and state that unless the sub-consultant obtains a court order from a court of competent jurisdiction enjoining that disclosure the AGENCY will release the requested information. If the CONSULTANT and/or sub-consultant fail to obtain a court order or other judicial relief enjoining the AGENCY by the release date, the CONSULTANT shall waive and release and shall hold harmless and indemnify the AGENCY from all claims of actual or alleged damages, liabilities, or costs associated with the AGENCY's said disclosure of sub-consultants' information.

XX. Records Maintenance

During the progress of the Work and SERVICES provided hereunder and for a period of not less than six (6) years from the date of final payment to the CONSULTANT, the CONSULTANT shall keep, retain, and maintain all "documents" pertaining to the SERVICES provided pursuant to this AGREEMENT. Copies of all "documents" pertaining to the SERVICES provided hereunder shall be made available for review at the CONSULTANT's place of business during normal working hours. If any litigation, claim, or audit is commenced, the CONSULTANT shall cooperate with AGENCY and assist in the production of all such documents. "Documents" shall be retained until all litigation, claims or audit findings have been resolved even though such litigation, claim, or audit continues past the six (6) year retention period.

For purposes of this AGREEMENT, "documents" means every writing or record of every type and description, including electronically stored information ("ESI"), that is in the possession, control, or custody of the CONSULTANT, including, without limitation, any and all correspondences, contracts, AGREEMENTs, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribbings, recordings, visual displays, photographs, minutes of meetings, tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the CONSULTANT, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.

For purposes of this AGREEMENT, “ESI” means any and all computer data or electronic recorded media of any kind, including “Native Files”, that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the CONSULTANT may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops, or any other electronic device that CONSULTANT uses in the performance of its Work or SERVICES hereunder, including any personal devices used by the CONSULTANT or any sub-consultant at home.

“Native files” are a subset of ESI and refer to the electronic format of the application in which such ESI is normally created, viewed, and /or modified

The CONSULTANT shall include this section XX “Records Maintenance” in every subcontract it enters into in relation to this AGREEMENT and bind the sub-consultant to its terms, unless expressly agreed to otherwise in writing by the AGENCY prior to the execution of such subcontract.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the “Execution Date” box on page one (1) of this AGREEMENT.

Signature

Date

Signature

Date

Any modification, change, or reformation of this AGREEMENT shall require approval as to form by the Office of the Attorney General.

Exhibit A Scope of Work

Project No. 23150C

See attached Exhibit A.

EXHIBIT A

HLA Engineering and Land Surveying, Inc. (HLA)

Scope of Work

First Street Improvements Phase 3 - Downtown Revitalization (PROJECT)

Federal Aid No. STBG(R)-0903(086)
HLA Project No. 23150C

Project Management and Funding Administration:

1. Provide monthly status reports and invoices for work performed.
2. Maintain PROJECT files for agency review.
3. Coordinate project reviews/approvals with Kittitas County serving as the Certification Acceptance (CA) agency.
4. Prepare and coordinate project schedule in conjunction with funding requirements and timelines.
5. Attend up to six (6) City Council meetings to address technical aspects of the work related to scope, construction, and schedule.

Construction Engineering:

(Expected Construction Contract duration is 330 working days)

1. Post documents to HLA website, notify potential bidders and utility companies of PROJECT posting, and maintain planholder list.
2. Answer and supply information as requested by prospective bidders.
3. Prepare and issue addenda, if necessary.
4. Attend and participate in the bid opening and evaluation process.
5. Provide bid tabulation summary.
6. Provide bid tabulation and bid package to WSDOT and CA agency for concurrence prior to contract award.
7. Make recommendation to the CITY of construction contract award to the lowest responsible bidder.
8. Following Council award authorization, prepare Notice of Award to the Contractor, assemble construction contracts, and coordinate execution with the AGENCY and Contractor.
9. Review Contractor's submission of certificate of insurance and contract bond.
10. Coordinate and conduct preconstruction meeting with the AGENCY, Contractor, private utilities, and affected agencies.
11. Prepare and transmit notice to proceed to Contractor.
12. Furnish a field survey crew to provide geometric control, including construction staking.
13. Maintain record of materials (ROM) for duration of PROJECT.

EXHIBIT A

14. Respond to contractor request for information (RFI).
15. Furnish a qualified resident engineer to be on site during all work and provide surveillance of construction for compliance with plans and specifications.
16. Interpret plans and specifications when necessary.
17. Prepare daily progress reports.
18. Prepare weekly statements of working days.
19. Consult and advise the AGENCY during construction and make final review and report of the completed work with AGENCY representatives.
20. Coordinate testing scheduling with material testing firm (AAR Testing Laboratories, Inc. dba AAR Testing and Inspection, Inc.). AAR Testing and Inspection, Inc. will perform all material testing and sampling as a subconsultant to HLA.
21. Review acceptance sampling and testing for construction materials.
22. Review Contractor's submission of samples and shop drawings.
23. Administer construction meetings anticipated once per week during the duration of improvements.
24. Perform measurement and computation of pay items.
25. Provide monthly progress estimates to the AGENCY and recommend progress payments for the Contractor.
26. Prepare proposed contract change orders and/or force account computations as required.
27. Conduct final inspection and prepare punchlist after final PROJECT walkthrough with the Contractor, AGENCY, and HLA.
28. Prepare and furnish record drawings and field notes of completed work in accordance with PROJECT field records provided by the resident engineer.
29. Prepare administrative documents to the appropriate agencies which have jurisdiction over funding, design, and construction of this PROJECT.
30. Monitor the Contractor's compliance with federal and state labor standards.
31. Assist the AGENCY with funding reimbursement requests and supporting documentation.
32. Monitor the Contractor's compliance with Disadvantaged Business Enterprise (DBE) goals and reporting requirements.
33. Prepare and submit recommendation of PROJECT acceptance and notice of completion of public works contract (NOC) for AGENCY review and processing.

Exhibit B ***DBE Participation Plan***

In the absents of a mandatory DBE goal, a voluntary SBE goal amount of ten percent of the Consultant Agreement is established. The Consultant shall develop a SBE Participation Plan prior to commencing work. Although the goal is voluntary, the outreach efforts to provide SBE maximum practicable opportunities are not.

This project requires a mandatory DBE goal of 13 % for consultants, per email from Randy Giles, PE, WSDOT Local Programs, dated September 6, 2023.

13% Goal = \$133,556.15

See attached DBE Participation Plan

DBE Participation Plan

Project

First Street Improvements Phase 3 - Downtown Revitalization
Federal Aid No. STBG(R)-0903(086)

Background

This project has a mandatory Disadvantaged Business Enterprise (DBE) goal of thirteen percent (13%). This goal was established by WSDOT on September 6, 2023. This project does not have a voluntary Small Business Enterprise (SBE) goal. There is no consultant training hour requirement on this project.

DBE Plan

The below DBE firms are part of our team, with their services and information noted. This is an hourly contract with variable fee amounts possible, so a firm commitment is shown, as well as a maximum percentage possible based on the anticipated scope and fee.

DBE Firm Contact Information	Services to be Provided	NAICS Code(s)	DBE Cert #	Percentage Commitment (Sub-Work to Overall Work)	Percentage Possible (Sub-Work to Overall Work)
AAR Testing and Inspection, Inc. Mr. Teajalam Gounden 112 Olds Station Road, Suite 100 Wenatchee, Washington 98801 509-888-4457 tgounden@aartesting.com	Material Sampling and Testing	541380	D4M0026150	13.0%	13.0%
				13.0%	13.0%

Exhibit C

Preparation and Delivery of Electronic Engineering and Other Data

In this Exhibit the agency, as applicable, is to provide a description of the format and standards the consultant is to use in preparing electronic files for transmission to the agency. The format and standards to be provided may include, but are not limited to, the following:

I. Surveying, Roadway Design & Plans Preparation Section

A. Survey Data

Topographic survey performed by HLA Engineering and Land Surveying, Inc. on file at CONSULTANT's office.

B. Roadway Design Files

AutoCAD Civil 3D. On file at CONSULTANT's office.

C. Computer Aided Drafting Files

AutoCAD Civil 3D. On file at CONSULTANT's office.

D. Specify the Agency's Right to Review Product with the Consultant

Documents available upon request: Inspector daily reports and survey construction staking notes.

E. Specify the Electronic Deliverables to Be Provided to the Agency

Monthly progress pay estimates.
Contractor Labor Documents.
Record Drawings.
Materials Testing Reports.

F. Specify What Agency Furnished Services and Information Is to Be Provided

1. Provide full information as to AGENCY requirements of the PROJECT.
2. Assist CONSULTANT by placing at their disposal all available information pertinent to the PROJECT, including previous reports, drawings, plats, surveys, utility records, and any other data relative to design and construction of the PROJECT.
3. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by CONSULTANT and provide written decisions within a reasonable time as not to delay the work of CONSULTANT.
4. Obtain approval of all governmental authorities with jurisdiction over the PROJECT and approvals and consents from other individuals or bodies as necessary for completion of the PROJECT. Pay for review fees and costs associated with obtaining such approvals.
5. Review and pay for PROJECT bid advertisement costs.

II. Any Other Electronic Files to Be Provided

On file at CONSULTANT's office.

III. Methods to Electronically Exchange Data

Email, thumb drive, Microsoft OneDrive administered through the CONSULTANT's office, or other FTP site software.

A. Agency Software Suite

Microsoft products and/or Bluebeam Revu.

B. Electronic Messaging System

Microsoft exchange and Outlook.

C. File Transfers Format

.docx, .xls, .pdf, and .dwg

Exhibit D
Prime Consultant Cost Computations

See attached Exhibit D.

Exhibit D															
City of Cle Elum: First Street Improvements Phase 3 - Downtown Revitalization															
Project Role Employee Classification		Principal in Charge Sr. Principal Eng.	Project Manager Lic. Principal Eng.	Project Engineer Project Engineer	Resident Engineer Resident Engineer	Project Surveyor Lic. Prof. Land Srvy	Con. Supervisor Con. Supervisor	Project Admin Administrative/Clerical	Surveyor Surveyor	Contract Admin. Contract Admin.	Labor Hours	AAR Testing Laboratories, Inc	Total Labor Dollars		
Salary Rate - Top of Range		\$ 271.49	\$ 208.84	\$ 120.08	\$ 135.75	\$ 159.24	\$ 167.07	\$ 91.37	\$ 101.81	\$ 130.53					
Salary Rate - Bottom of Range		\$ 224.50	\$ 187.96	\$ 104.42	\$ 91.37	\$ 159.24	\$ 167.07	\$ 75.70	\$ 67.87	\$ 75.70					
Salary Rate Used		\$ 248.00	\$ 187.96	\$ 112.25	\$ 135.75	\$ 159.24	\$ 167.07	\$ 83.54	\$ 101.81	\$ 130.53					
1	Survey, Mapping and Right of Way	0	33	0	0	66	66	0	528	0	693		\$ 81,494.82		
1.1	Project Staking	33				66	66	528			693		\$ 81,494.82		
2	Construction Management	66	309	210	3378	0	738	66	0	726	5361	\$ 133,556.21	\$ 913,715.27		
2.1	Project Management, Invoicing, and Controls	66	132	66	33							297		\$ 54,100.20	
2.2	Construction Inspection	66		66	3300	660							4092		\$ 578,055.06
2.3	Construction Administration	66		66	33				660			825		\$ 108,720.32	
2.4	Material Sampling and Testing	33		66		33							\$ 133,556.21	\$ 154,231.70	
2.5	Project Closeout	12		12	12	12			33	66		147		\$ 18,608.00	
Task Total Hours		66.00	342.00	210.00	3378.00	66.00	804.00	66.00	528.00	726.00	6054.00				
Task Total Fee		\$ 16,367.67	\$ 64,282.32	\$ 23,572.50	\$ 458,563.50	\$ 10,509.84	\$ 134,324.28	\$ 5,513.31	\$ 53,755.68	\$ 94,764.78		\$ 133,556.21	\$ 995,211.00		
Mileage (48,708 @ \$0.655)												\$31,903.74			
Printing Expenses												\$240.26			
\$ 1,027,355.00															

HLA Total = \$ 893,798.79

AAR Testing Laboratories, Inc = \$ 133,556.21

Grand Total = \$ 1,027,355.00

Exhibit E

Sub-consultant Cost Computations

If no sub-consultant participation listed at this time. The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI "Sub-Contracting" of this AGREEMENT.

See Exhibit E-1 from AAR TESTING LABORATORIES, INC. dba AAR TESTING AND INSPECTION, INC. - Scope and Fee

EXHIBIT E-1
PRIME CONSULTANT COST COMPUTATIONS

Client:

Project Name:

HLA Project Number:

Date:

HLA Engineering and Land Surveying, Inc

Cle Elum First St Improvements Phase 3 - Downtown Revitalization

23510

Federal Aid No. - STBGR-0903(086)

10/25/2023

Task No.	Task Description	Labor Hour Estimate											Total Hours and Labor Cost Computations by Task	
		Technician 1	Technician 2	Technician 3	Technician 4	Admin 1	Admin 2	Admin 3	Project Manager	Senior Project Manager	Laboratory Supervisor	Filed Supervisor		
		\$30.00	\$35.00	\$40.00	\$45.00	\$20.00	\$25.00	\$35.00	\$56.00	\$67.31	\$56.00	\$56.00	Hours	Totals
Task 1 - Materials Testing														
	Concrete Testing		480										480	\$ 16,800.00
	Asphalt (HMA) Compaction Testing		32										32	\$ 1,120.00
	Soil Compaction Testing		180										180	\$ 6,300.00
	Subgrade Evaluation												0	\$ -
	Cylinder Pickup	300											300	\$ 9,000.00
	Sample Pickup	4											4	\$ 120.00
Task Total		304	692	0	0	0	0	0	0	0	0	0	996	\$ 33,340.00
Task 2 - Inspection														
													0	\$ -
													0	\$ -
													0	\$ -
Task Total		0	0	0	0	0	0	0	0	0	0	0	0	\$ -
Task 3 - Project Management														
	Project Management									50			50	\$ 3,365.50
	Administrative							16					16	\$ 560.00
													0	\$ -
													0	\$ -
Task Total		0	0	0	0	0	0	16	0	50	0	0	66	\$ 3,925.50
Task 4														
													0	\$ -
													0	\$ -
													0	\$ -
													0	\$ -
Task Total		0	0	0	0	0	0	0	0	0	0	0	0	\$ -
Task 5														
													0	\$ -
													0	\$ -
													0	\$ -

													0	\$	-
Task Total		0	0	0	0	0	0	0	0	0	0	0	0	\$	-
Task 6															
													0	\$	-
													0	\$	-
													0	\$	-
													0	\$	-
Task Total		0	0	0	0	0	0	0	0	0	0	0	0	\$	-
Task 7															
													0	\$	-
													0	\$	-
													0	\$	-
													0	\$	-
Task Total		0	0	0	0	0	0	0	0	0	0	0	0	\$	-
Total Labor Hours and Fee		304	692	0	0	0	0	16	0	50	0	0	1,062	\$	37,265.50
ICR Overhead @ 1.1799 =														\$	43,969.56
Fixed Fee @ 30% =														\$	11,179.65
Total (DL + OH + Fixed Fee) =														\$	92,414.71
Subconsultants															
													Subtotal	\$	-
													Administrative Charge (5%)	\$	-
													Total Subconsultant Expense	\$	-
Reimbursable Direct Non-Salary Costs															
Mileage at current IRS rate (195 trips @ 140 miles per trip@ \$0.655/mile)													\$	17,881.50	
Vehicle Lease (195 days @ \$40.00 per day)													\$	7,800.00	
Concrete Gear Rental (\$20 per day for 80 days)													\$	1,600.00	
Nuke gauge rental (\$40 per day for 30 days)													\$	1,200.00	
Concrete Compressive Strength (80 pours at 5 cylinders each at \$25 each)													\$	10,000.00	
Maximum Density of Soil (Proctor) (2 each at \$180.00)													\$	360.00	
Sieve Analysis (1 each at \$90.00)													\$	90.00	
Asphalt (HMA) Oil Content by Ignition Oven (1 each at \$160.00)													\$	160.00	
Asphalt (HMA) Rice Density (1 each at \$85.00)													\$	85.00	
Asphalt (HMA) Extracted Aggregate Gradation (1 each at \$95.00)													\$	95.00	
Gyratory Compaction Testing (0 each at \$250.00)													\$	-	
HMA Oven Correction (1 at \$320.00)													\$	320.00	
Sand Equivalent (1 each at \$75.00)													\$	75.00	
Fracture Face (1 each at \$75.00)													\$	75.00	
Technician Overtime (80 hours @ \$17.50 per hour)													\$	1,400.00	
Total Reimbursable Expense													\$	41,141.50	
Total Estimated Budget													\$	133,556.21	

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *(Federal Highway Administration)*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
[Include Washington State Department of Transportation specific program requirements.]
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin. *[Include Washington State Department of Transportation specific program requirements.]*
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the *(Federal Highway Administration)* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the *(Federal Highway Administration)*, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non- discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *(Federal Highway Administration)* may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the *(Federal Highway Administration)* may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Exhibit F - Title VI Assurances Appendix A & E

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Exhibit G

Certification Document

- Exhibit G-1(a) Certification of Consultant
- Exhibit G-1(b) Certification of AGENCY OFFICIAL
- Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions
- Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying
- Exhibit G-4 Certificate of Current Cost or Pricing Data

Exhibit G-1(a) Certification of Consultant

I hereby certify that I am the and duly authorized representative of the firm of
HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

whose address is

2803 RIVER ROAD YAKIMA, WA 98902

and that neither the above firm nor I have

- a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this AGREEMENT;
- b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be furnished to the WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

and the Federal Highway Administration, U.S. Department of Transportation in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-1(b) Certification of AGENCY OFFICIAL

I hereby certify that I am the:

☒☐ Other

of the CITY OF CLE ELUM, and HLA ENGINEERING AND LAND SURVEYING, INC.

or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this AGREEMENT to:

- a) Employ or retain, or agree to employ to retain, any firm or person; o
- b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be furnished to the WASHINGTON STATE DEPARTMENT OF TRANSPORTATION and the Federal Highway Administration, U.S. Department of Transportation, in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Signature

Date

Exhibit G-2 Certification Regarding Debarment Suspension and Other Responsibility Matters - Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - B. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; an
 - D. Have not within a three (3) year period preceding this application / proposal had one or more public transactions (Federal, State and local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification such prospective participant shall attach an explanation to this proposal.

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-4 Certification of Current Cost or Pricing Data

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the Contracting Officer or to the Contracting Officer’s representative in support of First Street Improvements Phase 3 - Downtown Revitalization * are accurate, complete, and current as of October 25, 2023 ** .

This certification includes the cost or pricing data supporting any advance AGREEMENT’s and forward pricing rate AGREEMENT’s between the offer or and the Government that are part of the proposal.

Firm: HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

Signature

Title

Date of Execution _____ ***.

*Identify the proposal, quotation, request for pricing adjustment, or other submission involved, giving the appropriate identifying number (e.g. project title.)
**Insert the day, month, and year, when price negotiations were concluded and price AGREEMENT was reached.
***Insert the day, month, and year, of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

Exhibit I

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant has alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include all decisions and descriptions of work, photographs, records of labor, materials, and equipment.

Step 3 Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide LP, through the Region Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.
- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Step 5 Forward Documents to Local Programs

For federally funded projects, all available information, including costs, should be forwarded through the Region Local Programs Engineer to LP for their review and consultation with the FHWA. LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, LP will request assistance from the Attorney General's Office for legal interpretation. LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Exhibit J

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) total a \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will meet with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action is needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Step 3 Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associate with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit

November 2, 2023

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Mayor Jay McGowan

Re: City of Cle Elum
First Street and Douglas Munro Intersection Improvements
TIB Project No.: 6-E-930(005)-1
HLA Project No.: 22031C
Progress Estimate No.: 04 and Final

Dear Mayor McGowan:

Enclosed is Progress Estimate No. 04 and Final for work performed by Knobel's Electric, Inc., through October 25, 2023, in connection with their contract on the above referenced project. The amount due the Contractor of \$183,908.44 is net after retainage, per the Contract Documents.

Our Project Acceptance Recommendation will be forthcoming upon receipt of the remaining administrative punch list items.

Submission of Certified Payrolls for Knobel's Electric, Inc. and subcontractors are not required for review. We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may furnish additional information.

Very truly yours,


Digitally signed by
Benjamin A. Annen
Date: 2023.11.02
14:00:01-07'00'

Benjamin A. Annen, PE

BAA/jld

Enclosures

Copy: Steve Soderstrom – Knobel's Electric, Inc.
Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb – City of Cle Elum
Taylor Denny, Angie Ringer, Aaron Hatfield – HLA

CONSTRUCTION PROGRESS ESTIMATE

CITY OF CLE ELUM

119 WEST 1ST

CLE ELUM, WA 98922

TO: Knobel's Electric, Inc.

801 Tennant Lane

Yakima, WA 98901

HLA PROJECT NO.: 22031C

TIB PROJECT NO.: 6-E-930(005)-1

PROGRESS ESTIMATE NO.: 4 & Final

FROM: Mar. 01, 2023

TO: Oct. 25, 2023

BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	Minor Change	FA	1	\$ 5,000.00	\$ 5,000.00	0.61	\$ 3,043.28	0.23	\$ 1,166.14	0.	\$ 1,877.14	61%
2	SPCC Plan	LS	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00			100%
3	Mobilization	LS	1	\$ 60,000.00	\$ 60,000.00	1	\$ 60,000.00	0.94	\$ 56,506.00	0	\$ 3,494.00	100%
4	Project Temporary Traffic Control	LS	1	\$ 30,000.00	\$ 30,000.00	1.00	\$ 30,000.00	0.70	\$ 20,979.17	0.	\$ 9,020.83	100%
5	Clearing and Grubbing	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00			100%
6	Removal of Structures and Obstructions	LS	1	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00		\$	100%
7	Crushed Surfacing Base Course	TON	160	\$ 66.00	\$ 10,560.00	88.50	\$ 5,841.00	88.50	\$ 5,841.00		\$	55%
8	Crushed Surfacing Top Course	TON	15	\$ 130.00	\$ 1,950.00	15	\$ 1,950.00	15	\$ 1,950.00			100%
9	HMA CI 3/8-Inch PG 64H-28	TON	30	\$ 600.00	\$ 18,000.00	17.05	\$ 10,230.00	12.05	\$ 7,230.00		\$ 3,000.00	57%
10	Erosion Control and Water Pollution Prevention	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	0	\$	1	\$ 2,500.00	100%
11	Landscape Restoration	FA	1	\$ 3,000.00	\$ 3,000.00	0.22	\$ 649.64	0.22	\$ 649.64		\$	22%
12	Cement Conc Traffic Curb and Gutter	LF	90	\$ 75.00	\$ 6,750.00	70	\$ 5,250.00	70	\$ 5,250.00	0		78%
13	Cement Conc Sidewalk 4-Inch Thick	SY	90	\$ 100.00	\$ 9,000.00	87	\$ 8,700.00	87	\$ 8,700.00		\$	97%
14	Cement Conc Curb Ramp	EA	3	\$ 3,000.00	\$ 9,000.00	2	\$ 6,000.00	2	\$ 6,000.00		\$	67%
15	Traffic Signal System, Complete	LS	1	\$ 383,300.00	\$ 383,300.00	1	\$ 383,300.00	0.42	\$ 161,700.00	0.	\$ 221,600.00	100%
16	Permanent Signing	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00	0	\$	1	\$ 1,000.00	100%
17	Pavement Markings	LS	1	\$ 16,000.00	\$ 16,000.00	1	\$ 16,000.00	0	\$	1	\$ 16,000.00	100%
Project Total (Including Sales Tax)					\$ 565,060.00		\$ 543,463.92		\$ 284,971.95		\$ 258,491.97	96%
Retainage Withheld 5%							\$ (27,173.20)		\$ (14,248.60)		\$ (12,924.60)	
Plus Materials on Hand							\$		\$ 61,658.93		\$ (61,658.93)	
Amount Due Progress Estimate No. 4 & Final							\$ 516,290.72		\$ 332,382.28		\$ 183,908.44	

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.



Digitally signed by Benjamin A. Annen
Date: 2023.11.02 10:51:09-07'00'

Benjamin A. Annen, PE

I hereby accept the Final Progress Estimate and

, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

Knobel's Electric, Inc



CITY OF Cle Elum

PROJECT NAME: First Street and Douglas Munro

HLA PROJECT NO.: 22031C

PRIME CONTRACTOR: Knobel's Electric

FORCE ACCOUNT SUMMARY

DATE	COST	ACCUM COST	CONTRACTOR	COMMENTS
BID ITEM 1 - Minor Changes				
8/30/22	\$1,166.14	\$1,166.14	Knobel's	<i>Knobel's used a rental breaker to break concrete out of the roadway.</i>
8/30/22	\$479.36	\$1,645.50	Interstate	<i>Interstate came out to cut the concrete in the roadway.</i>
10/5/23	\$1,397.78	\$3,043.28	Knobel's	<i>First St. and Douglas Munro Intersection Installed three new temporary "Traffic Revision Ahead" signs. Two had to be put on new posts and placed in the ground.</i>
BID ITEM 11 - Landscape Restoration				
8/31/22	\$649.64	\$649.64	Knobel's	<i>Placed landscape rocks back in place after work in planter areas was complete.</i>



Final Contract
Voucher Certification
City of Cle Elum

PROJECT NAME: First Street and Douglas Munro Intersection Improvements

PROJECT NUMBER: 22031C

Date Work Physically Completed: October 5, 2023

Final Contract Amount: \$543,463.92

All work on the above referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Cle Elum; nor have I rented or purchased any equipment or materials from any employee of the City of Cle Elum; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Cle Elum for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Cle Elum from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, Knobel's Electric, Inc., also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: Knobel's Electric, Inc.

Address: 801 Tennant Lane
Yakima, WA 98901

Authorized Official: _____

Contractor Signature

Date: 10/31/2023

Print Name: STEVE SOBERSTROM

Title: ESTIMATOR



October 31, 2023

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Mayor Jay McGowan

Re: City of Cle Elum
Second Street and Rossetti Way Water Main Improvements
HLA Project No.: 22188C
Progress Estimate No.: 01

Dear Mayor McGowan:

Enclosed is Progress Estimate No. 01 for work performed by Ascent Foundation and More, LLC, through October 25, 2023, in connection with their contract on the above referenced project. The amount due the Contractor is \$408,797.16, per the contract documents. Ascent Foundation and More, LLC provided a retainage bond for this project on September 26, 2023. The bond is attached for your reference and the original bond is being mailed to the City.

Submission of Certified Payrolls for Ascent Foundation and More, LLC and subcontractors are not required for review. We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Ascent Foundation and More, LLC has provided the required approved "Intent to Pay Prevailing Wages" form to the City of Cle Elum (attached).

Please contact our office if you have questions or if we may furnish additional information.

Very truly yours,

A handwritten signature in blue ink, appearing to read "B. Annen", is positioned to the left of the digital signature block.

Digitally signed by Benjamin A.
Annen
Date: 2023.10.31
12:29:01-07'00'

Benjamin A. Annen, PE

BAA/jld

Enclosures

Copy: Vince Glondo – Ascent Foundation and More, LLC
Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb – City of Cle Elum
Taylor Denny, Aaron Hatfield, Angie Ringe – HLA

CONSTRUCTION PROGRESS ESTIMATE

Second Street and Rossetti Way Water Main Improvements

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

PROGRESS ESTIMATE NO.: 1

FROM: Oct. 23, 2023

TO: Oct. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 20,000.00	\$ 20,000.00	0	\$ -			0	\$ -	0%
2	A	Mobilization	LS	1	\$ 82,500.00	\$ 82,500.00	0	\$ -			0	\$ -	0%
3	A	Project Temporary Traffic Control	LS	1	\$ 34,060.19	\$ 34,060.19	0.09	\$ 3,012.83			0.09	\$ 3,012.83	9%
4	A	Clearing and Grubbing	LS	1	\$ 8,095.28	\$ 8,095.28	0	\$ -			0	\$ -	0%
5	A	Crushed Surfacing Base Course	TON	1,680	\$ 30.09	\$ 50,551.20	0	\$ -			0	\$ -	0%
6	A	Crushed Surfacing Top Course	TON	770	\$ 33.21	\$ 25,571.70	0	\$ -			0	\$ -	0%
7	A	HMA Cl. 3/8-Inch PG 64H-28	TON	750	\$ 253.00	\$ 189,750.00	0	\$ -			0	\$ -	0%
8	A	Select Backfill, as Directed	CY	1,000	\$ 42.85	\$ 42,850.00	0	\$ -			0	\$ -	0%
9	A	___ Pipe for Water Main 12 In. Diam.	LF	7,660	\$ 123.22	\$ 943,865.20	0	\$ -			0	\$ -	0%
10	A	___ Pipe for Water Main 8 In. Diam.	LF	135	\$ 134.73	\$ 18,188.55	0	\$ -			0	\$ -	0%
11	A	___ Pipe for Water Main 6 In. Diam.	LF	420	\$ 67.68	\$ 28,425.60	0	\$ -			0	\$ -	0%
12	A	___ Pipe for Water Main 4 In. Diam.	LF	120	\$ 89.53	\$ 10,743.60	0	\$ -			0	\$ -	0%
13	A	___ Pipe for Water Main 3 In. Diam.	LF	20	\$ 162.52	\$ 3,250.40	0	\$ -			0	\$ -	0%
14	A	___ Pipe for Water Main 2 In. Diam.	LF	15	\$ 97.29	\$ 1,459.35	0	\$ -			0	\$ -	0%
15	A	Gate Valve 12 In.	EA	31	\$ 3,816.32	\$ 118,305.92	0	\$ -			0	\$ -	0%
16	A	Gate Valve 8 In.	EA	14	\$ 2,238.70	\$ 31,341.80	0	\$ -			0	\$ -	0%
17	A	Gate Valve 4 In.	EA	1	\$ 1,410.72	\$ 1,410.72	0	\$ -			0	\$ -	0%
18	A	Hydrant Assembly	EA	20	\$ 5,960.76	\$ 119,215.20	0	\$ -			0	\$ -	0%
19	A	Bollards	EA	12	\$ 518.53	\$ 6,222.36	0	\$ -			0	\$ -	0%
20	A	Service Connection 3/4 In. Diam.	EA	128	\$ 1,372.71	\$ 175,706.88	0	\$ -			0	\$ -	0%
21	A	Service Connection 3/4 In. Diam. Including Meter Setter	EA	7	\$ 3,126.53	\$ 21,885.71	0	\$ -			0	\$ -	0%
22	A	Service Connection 1 1/2 In. Diam.	EA	1	\$ 1,963.19	\$ 1,963.19	0	\$ -			0	\$ -	0%
23	A	Service Connection 1 1/2 In. Diam. Including Meter Setter	EA	1	\$ 6,198.49	\$ 6,198.49	0	\$ -			0	\$ -	0%
24	A	Service Connection 2 In. Diam.	EA	4	\$ 2,512.59	\$ 10,050.36	0	\$ -			0	\$ -	0%
25	A	Service Connection 3 In. Diam.	EA	1	\$ 1,303.27	\$ 1,303.27	0	\$ -			0	\$ -	0%
26	A	Service Connection 4 In. Diam.	EA	1	\$ 1,916.44	\$ 1,916.44	0	\$ -			0	\$ -	0%
27	A	Water Casing Pipe, In Place 18 In. Diam.	LF	20	\$ 218.58	\$ 4,371.60	0	\$ -			0	\$ -	0%
28	A	Inlet Protection	EA	41	\$ 37.60	\$ 1,541.60	0	\$ -			0	\$ -	0%
29	A	Silt Fence	LF	780	\$ 5.90	\$ 4,602.00	0	\$ -			0	\$ -	0%

CONSTRUCTION PROGRESS ESTIMATE

Second Street and Rossetti Way Water Main Improvements

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

PROGRESS ESTIMATE NO.: 1

FROM: Oct. 23, 2023

TO: Oct. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
30	A	Landscape Restoration	FA	1	\$ 10,000.00	\$ 10,000.00	0	\$ -			0	\$ -	0%
31	A	Cement Conc. Traffic Curb and Gutter	LF	33	\$ 97.75	\$ 3,225.75	0	\$ -			0	\$ -	0%
32	A	Removing and Resetting Beam Guardrail	LF	22	\$ 300.57	\$ 6,612.54	0	\$ -			0	\$ -	0%
33	A	Cement Conc. Sidewalk 4-Inch Thick	SY	140	\$ 83.46	\$ 11,684.40	0	\$ -			0	\$ -	0%
34	B	Minor Change	FA	1	\$ 5,000.00	\$ 5,000.00	0	\$ -			0	\$ -	0%
35	B	Mobilization	LS	1	\$ 2,615.34	\$ 2,615.34	0	\$ -			0	\$ -	0%
36	B	Project Temporary Traffic Control	LS	1	\$ 775.93	\$ 775.93	0.15	\$ 118.78			0.15	\$ 118.78	15%
37	B	Clearing and Grubbing	LS	1	\$ 4,082.74	\$ 4,082.74	1	\$ 4,082.74			1	\$ 4,082.74	100%
38	B	Crushed Surfacing Base Course	TON	16	\$ 68.85	\$ 1,101.60	0	\$ -			0	\$ -	0%
39	B	Crushed Surfacing Top Course	TON	70	\$ 38.07	\$ 2,664.90	0	\$ -			0	\$ -	0%
40	B	HMA Cl. 3/8-Inch PG 64H-28	TON	8	\$ 243.80	\$ 1,950.40	0	\$ -			0	\$ -	0%
41	B	Select Backfill, as Directed	CY	8	\$ 68.59	\$ 548.72	0	\$ -			0	\$ -	0%
42	B	___ Pipe for Water Main 12 In. Diam.	LF	780	\$ 91.92	\$ 71,697.60	147.05	\$ 13,516.84			147.05	\$ 13,516.84	19%
43	B	___ Pipe for Water Main 8 In. Diam.	LF	20	\$ 78.42	\$ 1,568.40	0	\$ -			0	\$ -	0%
44	B	D.I. Pipe for Water Main 6 In. Diam.	LF	5	\$ 165.66	\$ 828.30	0	\$ -			0	\$ -	0%
45	B	Gate Valve 12 In.	EA	4	\$ 7,692.61	\$ 30,770.44	0	\$ -			0	\$ -	0%
46	B	Gate Valve 8 In.	EA	2	\$ 1,959.63	\$ 3,919.26	0	\$ -			0	\$ -	0%
47	B	PRV Station Valves	LS	1	\$ 2,236.35	\$ 2,236.35	0	\$ -			0	\$ -	0%
48	B	Hydrant Assembly	EA	1	\$ 6,324.44	\$ 6,324.44	0	\$ -			0	\$ -	0%
49	B	Service Connection 3/4 In. Diam.	EA	1	\$ 1,102.52	\$ 1,102.52	0	\$ -			0	\$ -	0%
50	B	Landscape Restoration	FA	1	\$ 1,000.00	\$ 1,000.00	0	\$ -			0	\$ -	0%

CONSTRUCTION PROGRESS ESTIMATE

Second Street and Rossetti Way Water Main Improvements

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

PROGRESS ESTIMATE NO.: 1

FROM: Oct. 23, 2023

TO: Oct. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
		Schedule A Subtotal				\$ 1,996,869.30		\$ 3,012.83		\$ -		\$ 3,012.83	0%
		8.1% Sales Tax - Schedule A				\$ 161,746.41		\$ 244.04		\$ -		\$ 244.04	
		Project Total				\$ 2,158,615.71		\$ 3,256.87		\$ -		\$ 3,256.87	
		Schedule A Materials on Hand										\$ 361,352.35	
		Schedule B Subtotal				\$ 138,186.94		\$ 17,718.36		\$ -		\$ 17,718.36	13%
		8.1% Sales Tax - Schedule B				\$ 11,193.14		\$ 1,435.19		\$ -		\$ 1,435.19	
		SCHEDULE B - TOTAL				\$ 149,380.08		\$ 19,153.55		\$ -		\$ 19,153.55	
		Schedule B Materials on Hand										\$ 25,034.39	
		Project Total (Including Sales Tax)				\$ 2,307,995.80		\$ 22,410.42		\$ -		\$ 408,797.16	1%
		Retainage Bond #100229850 0%						\$ -		\$ -		\$ -	
		Amount Due Progress Estimate No. 1						\$ 22,410.42		\$ -		\$ 408,797.16	

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

 Digitally signed by Benjamin A. Annen
 Date: 2023.10.31 12:29:19-07'00'

Benjamin A. Annen, PE

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES**CITY OF CLE ELUM****119 WEST 1ST STREET****CLE ELUM, WA 98922****TO: Ascent Foundations and More, LLC****106 N. Peoh Avenue, Ste. C****Cle Elum, WA 98922****HLA PROJECT NO.: 22188C****PWB PROJECT NO.: PC23-96103-116**

<i>BID ITEM NO.</i>	<i>BID ITEM NAME</i>	<i>DESCRIPTION</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>PERCENT OF ITEM COMPLETE</i>
2	Mobilization	50% payment at 5% work schedule completion	1	LS	\$ 41,250.00	\$ 41,250.00	0.00%
2	Mobilization	100% payment at 10% work schedule completion	1	LS	\$ 41,250.00	\$ 41,250.00	0.00%
3	Project Temporary Traffic Control	Traffic Control Set Up	1	LS	\$ 2,000.00	\$ 2,000.00	100.00%
3	Project Temporary Traffic Control	Daily Traffic Control	115	DAY	\$ 270.09	\$ 31,060.19	3.26%
3	Project Temporary Traffic Control	Traffic Control Take Down	1	LS	\$ 1,000.00	\$ 1,000.00	0.00%
4	Clearing and Grubbing	Second Street	1	LS	\$ 8,095.28	\$ 8,095.28	0.00%
35	Mobilization	50% payment at 5% work schedule completion	1	LS	\$ 1,307.67	\$ 1,307.67	0.00%
35	Mobilization	100% payment at 10% work schedule completion	1	LS	\$ 1,307.67	\$ 1,307.67	0.00%
36	Project Temporary Traffic Control	Traffic Control Set Up	1	LS	\$ 100.00	\$ 100.00	100.00%
36	Project Temporary Traffic Control	Daily Traffic Control	115	DAY	\$ 5.01	\$ 575.93	3.26%
36	Project Temporary Traffic Control	Traffic Control Take Down	1	LS	\$ 100.00	\$ 100.00	0.00%
37	Clearing and Grubbing	Rossetti Way	1	LS	\$ 2,041.37	\$ 2,041.37	100.00%
37	Clearing and Grubbing	Schober	1	LS	\$ 2,041.37	\$ 2,041.37	100.00%
47	PRV Station Valves	100% at completion	1	LS	\$ 2,236.35	\$ 2,236.35	0.00%

CONSTRUCTION PROGRESS ESTIMATE - MATERIALS ON HAND STATUS

City of Cle Elum

Second Street and Rossetti Way Water Main Improvements

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

FROM: 10/23/2023

TO: 10/25/2023



INVOICE DATE	FULL PAID INVOICE DATE	SUPPLIER AND INVOICE NO.	PE PAID ON	BID ITEM NO.	SCHED.	ITEM DESCRIPTION	TOTAL INSTALLED %	PE 1		PE 1 LINE ITEM TOTAL	LINE ITEM TOTALS
								PAY	DEDUCT		
10/19/2023		Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 In. Diam.	0%	\$ 62,637.38	\$ -	\$ 62,637.38	\$ 62,637.38
10/23/2023		Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 In. Diam.	0%	\$ 2,774.65	\$ -	\$ 2,774.65	\$ 2,774.65
10/23/2023		Consolidated S011611890	1	9	A	___ Pipe for Water Main 12 In. Diam.	0%	\$ 1,478.14	\$ -	\$ 1,478.14	\$ 1,478.14
10/18/2023		ECP 349748	1	9	A	5/8" Rock 468.51 TN	0%	\$ 5,504.99	\$ -	\$ 5,504.99	\$ 5,504.99
10/23/2023		ECP 349993	1	9	A	5/8" Rock 337.9 TN	0%	\$ 3,970.33	\$ -	\$ 3,970.33	\$ 3,970.33
10/24/2023		ECP 350084	1	9	A	5/8" Rock 40.43 TN	0%	\$ 475.05	\$ -	\$ 475.05	\$ 475.05
10/19/2023		Consolidated S011560637	1	10	A	___ Pipe for Water Main 8 In. Diam.	0%	\$ 7,088.16	\$ -	\$ 7,088.16	\$ 7,088.16
10/23/2023		Consolidated S011560637	1	10	A	___ Pipe for Water Main 8 In. Diam.	0%	\$ 2,864.12	\$ -	\$ 2,864.12	\$ 2,864.12
10/19/2023		Consolidated S011560637	1	11	A	___ Pipe for Water Main 6 In. Diam.	0%	\$ 1,476.41	\$ -	\$ 1,476.41	\$ 1,476.41
10/23/2023		Consolidated S011560637	1	11	A	___ Pipe for Water Main 6 In. Diam.	0%	\$ 1,451.92	\$ -	\$ 1,451.92	\$ 1,451.92
10/19/2023		Consolidated S011560637	1	12	A	___ Pipe for Water Main 4 In. Diam.	0%	\$ 4,936.17	\$ -	\$ 4,936.17	\$ 4,936.17
10/19/2023		Consolidated S011560637	1	14	A	___ Pipe for Water Main 2 In. Diam.	0%	\$ 1,037.02	\$ -	\$ 1,037.02	\$ 1,037.02
10/19/2023		Consolidated S011560637	1	15	A	Gate Valve 12 In.	0%	\$ 30,857.17	\$ -	\$ 30,857.17	\$ 30,857.17
10/23/2023		Consolidated S011654085	1	15	A	Gate Valve 12 In.	0%	\$ 584.96	\$ -	\$ 584.96	\$ 584.96
10/23/2023		Consolidated S011560637	1	15	A	Gate Valve 12 In.	0%	\$ 60,651.56	\$ -	\$ 60,651.56	\$ 60,651.56
10/19/2023		Consolidated S011560637	1	16	A	Gate Valve 8 In.	0%	\$ 221.07	\$ -	\$ 221.07	\$ 221.07
10/23/2023		Consolidated S011560637	1	16	A	Gate Valve 8 In.	0%	\$ 10,445.36	\$ -	\$ 10,445.36	\$ 10,445.36
10/23/2023		Consolidated S011560637	1	17	A	Gate Valve 4 In.	0%	\$ 687.85	\$ -	\$ 687.85	\$ 687.85
10/19/2023		Consolidated S011560637	1	18	A	Hydrant Assembly	0%	\$ 86,860.12	\$ -	\$ 86,860.12	\$ 86,860.12
10/19/2023		Consolidated S011560637	1	19	A	Bollards	0%	\$ 3,107.41	\$ -	\$ 3,107.41	\$ 3,107.41
10/19/2023		Consolidated S011560637	1	20	A	Service Connection 3/4 In. Diam.	0%	\$ 6,727.49	\$ -	\$ 6,727.49	\$ 6,727.49
10/23/2023		Consolidated S011560637	1	20	A	Service Connection 3/4 In. Diam.	0%	\$ 49,409.56	\$ -	\$ 49,409.56	\$ 49,409.56
10/19/2023		Consolidated S011560637	1	21	A	Service Connection 3/4 In. Diam. Including Meter Setter	0%	\$ 4,893.77	\$ -	\$ 4,893.77	\$ 4,893.77
10/23/2023		Consolidated S011560637	1	22	A	Service Connection 3 In. Diam.	0%	\$ 1,399.80	\$ -	\$ 1,399.80	\$ 1,399.80
10/19/2023		Consolidated S011560637	1	24	A	Service Connection 2 In. Diam.	0%	\$ 4,367.75	\$ -	\$ 4,367.75	\$ 4,367.75
10/23/2023		Consolidated S011560637	1	24	A	Service Connection 2 In. Diam.	0%	\$ 152.83	\$ -	\$ 152.83	\$ 152.83
10/19/2023		Consolidated S011560637	1	25	A	Service Connection 3 In. Diam.	0%	\$ 241.44	\$ -	\$ 241.44	\$ 241.44
10/23/2023		Consolidated S011560637	1	25	A	Service Connection 3 In. Diam.	0%	\$ 2,383.44	\$ -	\$ 2,383.44	\$ 2,383.44
10/19/2023		Consolidated S011560637	1	26	A	Service Connection 4 In. Diam.	0%	\$ 477.51	\$ -	\$ 477.51	\$ 477.51
10/23/2023		Consolidated S011560637	1	26	A	Service Connection 4 In. Diam.	0%	\$ 714.96	\$ -	\$ 714.96	\$ 714.96
10/19/2023		Consolidated S011560637	1	28	A	Inlet Protection	0%	\$ 1,022.46	\$ -	\$ 1,022.46	\$ 1,022.46
10/19/2023		Consolidated S011560637	1	29	A	Silt Fence	0%	\$ 451.50	\$ -	\$ 451.50	\$ 451.50
10/19/2023		Consolidated S011560637	1	42	B	___ Pipe for Water Main 12 In. Diam.	19%	\$ 11,410.40	\$ (2,167.98)	\$ 9,242.42	\$ 9,242.42
10/19/2023		Consolidated S011560637	1	43	B	___ Pipe for Water Main 8 In. Diam.	0%	\$ 360.24	\$ -	\$ 360.24	\$ 360.24
10/23/2023		Consolidated S011560637	1	43	B	___ Pipe for Water Main 8 In. Diam.	0%	\$ 409.16	\$ -	\$ 409.16	\$ 409.16

INVOICE DATE	FULL PAID INVOICE DATE	SUPPLIER AND INVOICE NO.	PE PAID ON	BID ITEM NO.	SCHED.	ITEM DESCRIPTION	TOTAL INSTALLED %	PE 1		PE 1 LINE ITEM TOTAL	LINE ITEM TOTALS
								PAY	DEDUCT		
10/19/2023		Consolidated S011560637	1	45	B	Gate Valve 12 In.	0%	\$ 2,033.45	\$ -	\$ 2,033.45	\$ 2,033.45
10/23/2023		Consolidated S011560637	1	45	B	Gate Valve 12 In.	0%	\$ 5,513.78	\$ -	\$ 5,513.78	\$ 5,513.78
10/19/2023		Consolidated S011560637	1	46	B	Gate Valve 8 In.	0%	\$ 2,984.53	\$ -	\$ 2,984.53	\$ 2,984.53
10/19/2023		Consolidated S011560637	1	47	B	PRV Station Valves	0%	\$ 27.31	\$ -	\$ 27.31	\$ 27.31
10/19/2023		Consolidated S011560637	1	48	B	Hydrant Assembly	0%	\$ 4,343.01	\$ -	\$ 4,343.01	\$ 4,343.01
10/19/2023		Consolidated S011560637	1	49	B	Service Connection 3/4 In. Diam.	0%	\$ 120.49	\$ -	\$ 120.49	\$ 120.49

Specification Section 1-09.8 - The Contracting Agency will not pay for material on hand when the invoice cost is less than \$2,000.00.

\$ 388,554.72	\$ (2,167.98)	\$ 386,386.74	
\$386,386.74			\$ 386,386.74

SCHEDULE A MOH TOTAL	\$ 361,352.35
SCHEDULE B MOH TOTAL	\$ 25,034.39

RETAINAGE BOND

Bond No. 100229850

KNOW ALL MEN BY THESE PRESENTS, that Ascent Foundation and More LLC

as Principal authorized to do business in the State of Washington and _____

Merchants Bonding Company (Mutual)

as Surety, a corporation organized and existing under the laws of the State of Iowa

and authorized to transact business in the State of Washington as Surety, are jointly and severally held

and bound unto City of Cle Elum, WA as Oblige in the penal sum of
\$115,399.79, which is 5% of the Principal's bid.

WHEREAS, on the 11th day of September, 2023, the said

Principal, herein, executed a contract with the Oblige, for Second Street and Rossetti Way Water Main
Improvements

WHEREAS, said contract and RCW 60.28 require the Oblige to withhold from the Principal the sum of 5% from monies earned on estimates during the progress of the construction, hereinafter referred to as earned retained funds.

AND NOW WHEREAS, Principal has requested that the Oblige not retain any earned retained funds as allowed under RCW 60.28.

NOW, THEREFORE, the condition of this obligation is such that the Principal and Surety are held and bound unto the beneficiaries of the trust fund created by RCW 60.28 in the penal sum of 5% of the final contract cost which shall include any increases due to change orders, increases in quantities of work or the addition of any new item of work. If the Principal shall use the earned retained funds, which will not be retained, for the trust fund purposes of RCW 60.28, then this obligation shall be null and void; otherwise, it shall remain in full force and effect. This bond and any proceeds therefrom shall be made subject to all claims and liens and in the same manner and priority as set forth for retained percentages in RCW 60.28.

PROVIDED HOWEVER, that:

1. The liability of the Surety under this bond shall not exceed 5% of the total amount earned by the Principal if no monies are retained by the Oblige on estimates during the progress of construction.
2. Any suit under this bond must be instituted within the time period provided by applicable law.

WITNESS our hands this 26th day of September, 2023.

Merchants Bonding Company (Mutual)

Surety

Sierra Maine Attorney-in-Fact

Integrity Surety LLC

17544 Midvale Ave N #300 Seattle, WA 98133

Name and Address of Local Agent

Ascent Foundation and More LLC

By:

MERLE JEFF SUMMER

Principal

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Sierra Maine

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 26th day of September, 2023.



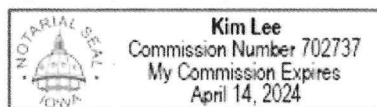
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 26th day of September, 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Kim Lee
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 26th day of September, 2023.



William Warner Jr.
Secretary

POA 0018 (10/22)

State of Washington
Department of Labor & Industries
Prevailing Wage Section - Telephone 360-902-5335
PO Box 44540, Olympia, WA 98504-4540

Statement of Intent to Pay Prevailing Wage

Project Detail - [Project Dashboard](#)

Document Received Date:	Intent ID:	Affidavit ID:	Status: Approved On
10/2/2023	1368551		10/11/2023

Company Details

Company Name:	ASCENT FOUNDATION & MORE LLC
Address:	106 N PEOH AVE STE C CLE ELUM, WA, 98922
Contractor Registration No.	ASCENFM876K9
WA UBI Number	603284672
Phone Number	509-201-0189
Industrial Insurance Account ID	99336102
OMWBE Certifications as of 10/2/2023	No active certifications existed when Intent was submitted
Email Address	helen@merleinc.com
Filed By	Helen Terry

Prime Contractor

Company Name	ASCENT FOUNDATION & MORE LLC
Contractor Registration No.	ASCENFM876K9
WA UBI Number	603284672
Phone Number	509-201-0189

Project Information

Awarding Agency	CLE ELUM, CITY OF 301 PENNSYLVANIA AVE CLE ELUM, WA - 98922
Awarding Agency Contact	Angie Ringer

Awarding Agency Contact Phone Number 509-966-7000

Contract Number 22188

Project Name Second Street & Rossetti Way Water Main Improvements

Project Description Installing a new water main

Contract Amount \$2,307,995.80

Contract Type Description Bid-Build (Traditional)

Bid due date 8/31/2023

Award Date 9/11/2023

Project Site Address or Directions Second Street and Rossetti Way Cle Elum, Wa 98922

Payment Details

Check Number:

Transaction Id: 109593390

Intent Details

Expected project start date: (MM/DD/YYYY) 10/16/2023

In what county (or counties) will the work be performed? Kittitas

In what city (or nearest city) will the work be performed? Cle Elum

What is the estimated contract amount? **OR** is this a time and materials estimate? \$2,307,995.80

Does your company intend to hire **ANY** subcontractors? Yes

Will your company have employees perform work on this project? Yes

Do you intend to use any apprentices? (Apprentices are considered employees.) No

How many owner/operators performing work on the project own 30% or more of the company? 1

First Name	Last Name	Trade
Vince	Glondo	Power Equipment Operators- Underground Sewer & Water

Journey Level Wages

County	Trade	Occupation	Wage	Fringe	# Workers
--------	-------	------------	------	--------	-----------

Kittitas	Power Equipment Operators-Underground Sewer & Water	Shovel, Excavator, Backhoes, Tractors: 15 To 30 Metric Tons	\$53.74	\$25.57	1
Kittitas	Truck Drivers	Dump Truck	\$33.13	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Shovel, Excavator, Backhoe, Tractors Under 15 Metric Tons	\$53.14	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Roller, Other Than Plant Mix	\$49.69	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Loaders, Overhead Under 6 Yards	\$53.74	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Dozers D-9 & Under	\$53.14	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Brooms	\$49.69	\$25.57	1
Kittitas	Power Equipment Operators-Underground Sewer & Water	Bobcat	\$49.69	\$25.57	1

Public Notes

☐ [Show/Hide Existing Notes](#)

-- On 10/2/2023:--

The fringe benefits consist of \$17.15 for pension, \$7.67 for health insurance, and \$.75 for union programs.



October 31, 2023

City of Cle Elum
119 West First Street
Cle Elum, WA 98922

Attn: Mayor Jay McGowan

Re: City of Cle Elum
First Street Downtown Revitalization Phase 3C
HLA Project No.: 23041C
Progress Estimate No.: 05

Dear Mayor McGowan:

Enclosed is Progress Estimate No. 05 for work performed by Ascent Foundation and More, LLC, through October 25, 2023, in connection with their contract on the above referenced project. The amount due to the Contractor is \$23,205.93. On September 26, 2023, Ascent Foundation and More, LLC submitted a retainage bond, therefore, no retainage is being withheld for this project.

Submission of Certified Payrolls for Ascent Foundation and More, LLC and its subcontractors are not required for review but have been utilized in verification of payment amounts for force account work. We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,


Digitally signed by
Benjamin A. Annen
Date: 2023.10.31
13:29:28-07'00'

Benjamin A. Annen, PE

BAA/dld

Enclosures

Copy: Vince Glondo, Carl Engle, Heather Johnson, Ascent Foundations and More, LLC
Rob Omans, Robin Newcomb, Debbie Lee, Aaron Barr, City of Cle Elum
Taylor Denny, Dennis Peralá, HLA

CONSTRUCTION PROGRESS ESTIMATE				First Street Downtown Revitalization Phase 3C									
CITY OF CLE ELUM													
119 WEST 1ST													
CLE ELUM, WA 98922													
TO: Ascent Foundations and More, LLC				HLA PROJECT NO.: 23041									
106 N Peoh Ave				TIB PROJECT NO.: 6-E-930(006)-1									
Cle Elum, WA 98922				PROGRESS ESTIMATE NO.: 5									
				FROM: Sep. 26, 2023				TO: Oct. 25, 2023					
BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 25,000.00	\$ 25,000.00	1.22	\$ 30,442.98	1.01	\$ 25,179.87	0.21	\$ 5,263.11	122%
2	A	Archaeological and Historical Salvage	FA	1	\$ 100.00	\$ 100.00	0	\$ -	0	\$ -	0	\$ -	0%
3	A	Mobilization	LS	1	\$ 37,772.60	\$ 37,772.60	1	\$ 37,772.60	1	\$ 37,772.60	0	\$ -	100%
4	A	Project Temporary Traffic Control	LS	1	\$ 21,844.10	\$ 21,844.10	1.00	\$ 21,844.10	1.00	\$ 21,844.10	0	\$ -	100%
5	A	Clearing and Grubbing	LS	1	\$ 2,077.35	\$ 2,077.35	1	\$ 2,077.35	1	\$ 2,077.35	0	\$ -	100%
6	A	Removal of Structures and Obstructions	LS	1	\$ 59,933.66	\$ 59,933.66	1	\$ 59,933.66	1	\$ 59,933.66	0	\$ -	100%
7	A	Unclassified Excavation Incl. Haul	CY	650	\$ 36.51	\$ 23,731.50	650	\$ 23,731.50	650	\$ 23,731.50	0	\$ -	100%
8	A	Crushed Surfacing Base Course	TON	210	\$ 77.95	\$ 16,369.50	209.57	\$ 16,335.98	209.57	\$ 16,335.98	0	\$ -	100%
9	A	Crushed Surfacing Top Course	TON	40	\$ 91.00	\$ 3,640.00	138.69	\$ 12,620.79	124.04	\$ 11,287.64	14.65	\$ 1,333.15	347%
10	A	HMA Cl. 1/2-Inch PG 64H-28	TON	78	\$ 340.70	\$ 26,574.60	100.82	\$ 34,349.37	100.82	\$ 34,349.37	0	\$ -	129%
11	A	Storm Sewer Pipe 6 In. Diam.	LF	26	\$ 64.45	\$ 1,675.70	28	\$ 1,804.60	28	\$ 1,804.60	0	\$ -	108%
12	A	Adjust Catch Basin	EA	10	\$ 591.84	\$ 5,918.40	2	\$ 1,183.68	2	\$ 1,183.68	0	\$ -	20%
13	A	Relocate Water Meter	EA	1	\$ 3,886.42	\$ 3,886.42	0	\$ -	0	\$ -	0	\$ -	0%
14	A	Irrigation System, Complete	LS	1	\$ 33,575.00	\$ 33,575.00	1	\$ 33,575.00	1	\$ 33,575.00	0	\$ -	100%
15	A	Inlet Protection	EA	18	\$ 54.66	\$ 983.88	18	\$ 983.88	18	\$ 983.88	0	\$ -	100%
16	A	Plant Selection - Redpointe Maple (2-1/2" Caliper)	EA	7	\$ 666.60	\$ 4,666.20	7	\$ 4,666.20	7	\$ 4,666.20	0	\$ -	100%
17	A	Plant Selection - Metro Gold Maple (2-1/2" Caliper)	EA	5	\$ 678.03	\$ 3,390.15	5	\$ 3,390.15	5	\$ 3,390.15	0	\$ -	100%
18	A	Plant Selection - Kelseyi Dogwood (2 Gallon)	EA	110	\$ 32.42	\$ 3,566.20	110	\$ 3,566.20	110	\$ 3,566.20	0	\$ -	100%
19	A	Plant Selection - Dwarf Mugo Pine (2 Gallon)	EA	10	\$ 63.03	\$ 630.30	10	\$ 630.30	10	\$ 630.30	0	\$ -	100%
20	A	Plant Selection - Black Eyed Susan (1 Gallon)	EA	332	\$ 17.93	\$ 5,952.76	337	\$ 6,042.41	337	\$ 6,042.41	0	\$ -	102%
21	A	Plant Selection - Woods Compact Kinnikinnick (2 Gallon)	EA	533	\$ 27.07	\$ 14,428.31	539	\$ 14,590.73	539	\$ 14,590.73	0	\$ -	101%
22	A	Plant Selection - Golden Nugget Barberry (2 Gallon)	EA	34	\$ 36.26	\$ 1,232.84	34	\$ 1,232.84	34	\$ 1,232.84	0	\$ -	100%
23	A	Plant Selection - Flower Carpet Pink Rose (2 Gallon)	EA	23	\$ 69.28	\$ 1,593.44	23	\$ 1,593.44	23	\$ 1,593.44	0	\$ -	100%
24	A	Plant Selection - Sun Rose Burgundy Dazzler (1 Gallon)	EA	61	\$ 47.14	\$ 2,875.54	61	\$ 2,875.54	61	\$ 2,875.54	0	\$ -	100%
25	A	Plant Selection - Moonbeam Coreopsis (1 Gallon)	EA	75	\$ 21.17	\$ 1,587.75	75	\$ 1,587.75	75	\$ 1,587.75	0	\$ -	100%
26	A	Topsoil Type A	CY	150	\$ 70.14	\$ 10,521.00	163.66	\$ 11,479.11	163.66	\$ 11,479.11	0	\$ -	109%
27	A	Subgrade Topsoil	CY	250	\$ 75.73	\$ 18,932.50	100	\$ 7,573.00	100	\$ 7,573.00	0	\$ -	40%
28	A	Root Barrier	LF	388	\$ 14.53	\$ 5,637.64	416	\$ 6,044.48	416	\$ 6,044.48	0	\$ -	107%
29	A	Root Path	LF	246	\$ 29.08	\$ 7,153.68	246	\$ 7,153.68	246	\$ 7,153.68	0	\$ -	100%
30	A	Basalt Rock Mulch	CY	25	\$ 122.58	\$ 3,064.50	25	\$ 3,064.50	25	\$ 3,064.50	0	\$ -	100%
31	A	Plant Establishment	FA	1	\$ 4,000.00	\$ 4,000.00	0.08	\$ 328.47	0	\$ -	0.08	\$ 328.47	8%



CONSTRUCTION PROGRESS ESTIMATE

First Street Downtown Revitalization Phase 3C

CITY OF CLE ELUM

119 WEST 1ST

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N Peoh Ave

Cle Elum, WA 98922

HLA PROJECT NO.: 23041

TIB PROJECT NO.: 6-E-930(006)-1

PROGRESS ESTIMATE NO.: 5

FROM: Sep. 26, 2023

TO: Oct. 25, 2023



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
32	A	Cement Conc. Traffic Curb and Gutter	LF	750	\$ 62.31	\$ 46,732.50	1,002	\$ 62,434.62	1,002	\$ 62,434.62	0	\$ -	134%
33	A	Bench	EA	3	\$ 2,500.00	\$ 7,500.00	3	\$ 7,500.00	3	\$ 7,500.00	0	\$ -	100%
34	A	Trash Receptacle	EA	2	\$ 4,179.87	\$ 8,359.74	0	\$ -	0	\$ -	0	\$ -	0%
35	A	Bike Rack	EA	2	\$ 1,404.00	\$ 2,808.00	2	\$ 2,808.00	2	\$ 2,808.00	0	\$ -	100%
36	A	Banner Pole and Foundation	LS	1	\$ 18,920.69	\$ 18,920.69	1.00	\$ 18,920.69	1.00	\$ 18,920.69	0	\$ -	100%
37	A	Fencing	LS	1	\$ 6,745.40	\$ 6,745.40	1	\$ 6,745.40	1	\$ 6,745.40	0	\$ -	100%
38	A	Cement Conc. Sidewalk 6-Inch Thick	SY	180	\$ 185.41	\$ 33,373.80	177.60	\$ 32,928.82	177.60	\$ 32,928.82	0	\$ -	99%
39	A	Cement Conc. Sidewalk 4-Inch Thick Patterned	SY	1,310	\$ 156.55	\$ 205,080.50	1,289.69	\$ 201,900.97	1,185.69	\$ 185,619.77	104	\$ 16,281.20	98%
40	A	Cement Conc. Curb Ramp	EA	9	\$ 3,722.81	\$ 33,505.29	9	\$ 33,505.29	9	\$ 33,505.29	0	\$ -	100%
41	A	Tree Lighting System, Complete	LS	1	\$ 45,477.16	\$ 45,477.16	1	\$ 45,477.16	1	\$ 45,477.16	0	\$ -	100%
42	A	Conduit Installation (PSE Illumination)	LF	652	\$ 57.00	\$ 37,164.00	652	\$ 37,164.00	652	\$ 37,164.00	0	\$ -	100%
43	A	Permanent Signing	LS	1	\$ 5,548.50	\$ 5,548.50	1	\$ 5,548.50	1	\$ 5,548.50	0	\$ -	100%
44	A	Pavement Markings	LS	1	\$ 3,082.50	\$ 3,082.50	1	\$ 3,082.50	1	\$ 3,082.50	0	\$ -	100%
45	A	D.I. Pipe for Water Main 6 In. Diam.	LF	3	\$ 300.00	\$ 900.00	3	\$ 900.00	3	\$ 900.00	0	\$ -	100%
46	A	Hydrant Assembly with Tapping Valve Assembly	EA	1	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	1	\$ 8,000.00	0	\$ -	100%
Project Total (Including Sales Tax)						\$ 815,513.60	\$ 819,390.25	\$ 796,184.31	\$ 23,205.93	100%			
Retainage Bond 100229866 Received 9/26/2023						0%	\$ -						
Amount Due Progress Estimate No. 5							\$ 819,390.26	\$ 796,184.31	\$ 23,205.93				

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.



Digitally signed by Benjamin A.
Annen
Date: 2023.10.31 13:29:44-07'00'

Benjamin A. Annen, PE

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Cle Elum

First Street Downtown Revitalization Phase 3C

TO: Ascent Foundations and More, LLC
106 N Peoh Ave
Cle Elum, WA 98922

HLA PROJECT NO.: 23041
TIB PROJECT NO.: 6-E-930(006)-1



<i>BID ITEM NO.</i>	<i>BID ITEM NAME</i>	<i>DESCRIPTION</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>PERCENT OF ITEM COMPLETE</i>
3	Mobilization	3.01 - 5% Completion = 50% Payment of Mobilization	1	LS	\$ 18,886.30	\$ 18,886.30	100.00%
3	Mobilization	3.02 - 10% Completion = 100% Payment of Mobilization	1	LS	\$ 18,886.30	\$ 18,886.30	100.00%
4	Project Temporary Traffic Control	4.01 - Traffic Control Set Up	1	LS	\$ 9,038.12	\$ 9,038.12	100.00%
4	Project Temporary Traffic Control	4.02 - Daily Traffic Control - 75 days	75	Day	\$ 129.34	\$ 9,700.60	100.00%
4	Project Temporary Traffic Control	4.03 - Traffic Control Tear Down	1	LS	\$ 3,105.38	\$ 3,105.38	100.00%
5	Clearing and Grubbing	100% Complete	1	LS	\$ 2,077.35	\$ 2,077.35	100.00%
6	Removal of Structures and Obstructions	6.01 - Sawcutting	1	LS	\$ 16,095.66	\$ 16,095.66	100.00%
6	Removal of Structures and Obstructions	6.02 - Removal of Concrete Curb and Sidewalk	1	LS	\$ 20,185.67	\$ 20,185.67	100.00%
6	Removal of Structures and Obstructions	6.03 - Removal of Asphalt and Concrete Mix	1	LS	\$ 16,409.15	\$ 16,409.15	100.00%
6	Removal of Structures and Obstructions	6.04 - Temporary Mailbox Removal and Maint. 1 Mailbox	1	LS	\$ 2,899.00	\$ 2,899.00	100.00%
6	Removal of Structures and Obstructions	6.05 - Removal of Small Drainage Structures in Sidewalk	1	LS	\$ 3,500.00	\$ 3,500.00	100.00%
6	Removal of Structures and Obstructions	6.06 - Sign Removal and Return to City	1	LS	\$ 844.18	\$ 844.18	100.00%
14	Irrigation System, Complete	14.01 - Excavate Trench	1	LS	\$ 2,500.00	\$ 2,500.00	100.00%
14	Irrigation System, Complete	14.02 - Install / Irrigation System	1	LS	\$ 29,575.00	\$ 29,575.00	100.00%
14	Irrigation System, Complete	14.03 - Testing	1	LS	\$ 1,500.00	\$ 1,500.00	100.00%
36	Banner Pole and Foundation	36.01 - Purchase Banner Pole	1	LS	\$ 15,733.08	\$ 15,733.08	100.00%
36	Banner Pole and Foundation	36.02 - Excavate for Banner Pole	1	LS	\$ 900.00	\$ 900.00	100.00%
36	Banner Pole and Foundation	36.03 - Install Banner Pole	1	LS	\$ 2,287.61	\$ 2,287.61	100.00%
37	Fencing	37.01 - Subcontractor Mobilization	1	LS	\$ 800.00	\$ 800.00	100.00%
37	Fencing	37.02 - Installation of Fence	1	LS	\$ 5,145.40	\$ 5,145.40	100.00%
37	Fencing	37.03 - Subcontractor Demobilization	1	LS	\$ 800.00	\$ 800.00	100.00%
41	Tree Lighting System, Complete	41.01 - Trench for Lighting System	1	LS	\$ 574.34	\$ 574.34	100.00%
41	Tree Lighting System, Complete	41.02 - Install Tree Lighting System	1	LS	\$ 44,327.82	\$ 44,327.82	100.00%
41	Tree Lighting System, Complete	41.03 - Backfill Lighting System	1	LS	\$ 575.00	\$ 575.00	100.00%
43	Permanent Signing	100% Complete	1	LS	\$ 5,548.50	\$ 5,548.50	100.00%
44	Pavement Markings	100% Complete	1	LS	\$ 3,082.50	\$ 3,082.50	100.00%

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2023-024

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, AUTHORIZING THE MAYOR TO SIGN
AN EXTENSION TO THE PARK USE AGREEMENT
DATED NOVEMBER 25, 2003, BETWEEN THE CITY AND
UPPER KITTITAS COUNTY YOUTH BASEBALL
ASSOCIATION.**

WHEREAS the City of Cle Elum and the Upper Kittitas County Youth Baseball Association (“UKCYBA”) entered into a Park Use Agreement on November 25, 2003; and

WHEREAS such agreement is set to expire on November 25, 2023.

WHEREAS the City wishes to extend the existing contract for one year to allow the parties to renegotiate certain terms that are outdated or add certain terms; and

WHEREAS the City and UKCYBA have had a longstanding and mutually beneficial relationship for the term of the existing contract.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Authorization. The Mayor is hereby authorized to sign an extension of the UKCYBA Park Use Agreement for one year while the parties establish a new and updated agreement.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 13th DAY OF November 2023.

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:
Date Posted:

RESOLUTION: 2007-12

A RESOLUTION of the City Council of the City of Cle Elum authorizing camping within the city limits for a youth baseball tournament.

WHEREAS, The City of Cle Elum owns Memorial Park, a park that is approximately 25 acres in area with 4 acres in use as ballfields for the Upper Kittitas County Youth Baseball Association (UKCYBA). The park is located between Grant Street and the Yakima River and east of South Cle Elum Way; and

WHEREAS, The UKCYBA has a long tradition of positively serving children in Cle Elum by providing recreational opportunities through youth baseball and softball activities; and

WHEREAS, The City Council has supported the UKCYBA since September 15, 2000 by entering into a formal park use agreement with the association; and

WHEREAS, The UKCYBA wishes to hold a baseball tournament and invite teams from out of the area and the Association anticipates that besides staying in local hotels, that some families will want to bring RV's and camp within the City; NOW THEREFORE

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CLE ELUM, WASHINGTON, AS FOLLOWS:

Per CEMC 8.44.010 the City Council of the City of Cle Elum does hereby authorize camping at Memorial Park in the area between the ball fields and the Firemen's Park for the baseball tournament only, from July 27, 2007 through July 29, 2007.

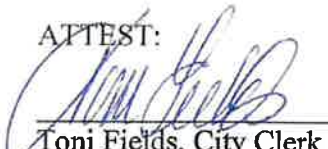
Furthermore, the UKCYBA shall abide by all other requirements of the Park Use Agreement and if necessary shall provide additional sanitation services for those camping in the park.

Passed by the City Council and approved by the Mayor this 12th day of June 2007.


Mayor Charles J. Glondo

APPROVED AS TO FORM ONLY:


Philip A. Lamb, City Attorney

ATTEST:

Toni Fields, City Clerk

PARK USE AGREEMENT BETWEEN

CITY OF CLE ELUM AND UPPER KITTTAS COUNTY YOUTH BASEBALL ASSOCIATION

An agreement between the City of Cle Elum, a Washington municipal corporation of the second class and the Upper Kittitas County Youth Baseball Association, a non-profit organization and an affiliate of Babe Ruth Baseball, also a non-profit organization, for the use of an area of land in Memorial Park also known as Memorial Park East Complex so the Upper Kittitas County Youth Baseball Association can carry out its baseball/softball program for the youth in the community.

ARTICLE I - BACKGROUND

1. The City of Cle Elum (the City) owns Memorial Park, a park approximately 25 acres in area with 4 acres in use as ball fields, located between Grant Street and the Yakima River, and east of South Cle Elum Way. In addition to providing for general community park uses and areas for adult sports activities, the park also provides the home baseball/softball fields (Ball Fields) for the Upper Kittitas County Youth Baseball Association (UKCYBA).
2. UKCYBA has a long tradition of positively serving children in Cle Elum by providing recreational opportunities through youth baseball and softball activities. These activities are provided entirely by volunteers including coaches, managers, umpires, league officers, and concession operators. Except for normal park maintenance services, there is little cost to the City in providing these recreational activities to the community.
3. The City has had a long standing informal agreement with UKCYBA to provide Ball Fields at Memorial Park for the youth baseball/softball program. Based on this informal agreement, UKCYBA has constructed fencing, backstops, irrigation systems, field leveling, and turf improvements, and has shared with the City in maintenance costs and activities. The general public has enjoyed use of these Ball Fields when they have not been in use for UKCYBA programs.
4. The City and UKCYBA have now determined that it is in their mutual best interests to formalize their relationship in regard to the use and maintenance of Memorial Park through the preparation and execution of a written use agreement.

ARTICLE II - PURPOSE OF AGREEMENT

The purpose of this Agreement is to:

1. Provide the terms and conditions under which UKCYBA can continue to use the Ball Fields for practice, league activities and tournament play.
2. Define operational and maintenance responsibilities.

3. Identify responsibility for costs.
4. Identify a process to provide for improvements and upgrades.

ARTICLE III - DURATION OF AGREEMENT

1. This Agreement shall extend for a term of twenty (20) years from the date the Agreement is executed by the Parties and shall allow for two (2) ten (10) year extensions with the approval of both Parties.

ARTICLE IV - EFFECTIVE DATE OF AGREEMENT

1. This Agreement shall become effective on the date first appearing below.

ARTICLE V - PERMITTED USES

UKCYBA use of the Ball Fields is allowed under the following conditions:

1. The Ball Fields shall be used and occupied by UKCYBA only for the purpose of Babe Ruth sanctioned youth baseball and softball activities for children between the ages of five (5) and twelve (12). UKCYBA shall not use or permit the Ball Fields to be used for any other purpose without the prior written approval of the Cle Elum City Administrator. UKCYBA is authorized to establish and collect reasonable fees from league and tournament teams to offset their maintenance costs.
2. In April of each year, UKCYBA will provide the number of teams and participants in its league, along with the planned schedule of play, to the City Administrator. The City Administrator retains the right to make adjustments in field use based upon those numbers, in order to facilitate Ball Field watering and maintenance.

ARTICLE VI - PERIOD OF USE

1. Use of the Ball Fields is limited to the scheduled Spring and early Summer practice and league season and reasonable additional times for tournament play. All UKCYBA uses must be concluded by July 31 and any UKCYBA use beyond that date must be requested and approved in writing by the City Administrator. Approval of such requests will not be unreasonably withheld. UKCYBA shall not be responsible for maintenance and repair of the Ball Fields following the conclusion of the Period of Use.

ARTICLE VII - USE BY OTHERS

1. The City shall retain the right to allow and approve Ball Field use by others during those times when UKCYBA is not scheduled to use the Ball Fields as

noted above, provided the Ball Fields are returned to UKCYBA in good, playable condition. A special use agreement, including insurance and hold harmless provisions, will be required for such use by others.

ARTICLE VIII - PROPERTY

1. UKCYBA shall retain ownership of the following: backstops, field fencing, bleachers, scoreboards, and dugouts, as well as subsequently installed facilities, including the proposed restroom/concession building. These facilities shall remain in UKCYBA ownership until the expiration or termination of this Agreement. At the termination or expiration of this Agreement UKCYBA shall have ninety (90) days to notify the City of its intent to remove its property. UKCYBA shall have one (1) year following the expiration or termination of this Agreement to remove its property, as provided for in Section XVII.2. Property not removed shall become the property of the City.
2. Installation of new or expanded irrigation systems and equipment shall be done by UKCYBA, however, once the installation has been completed and accepted by the City, the irrigation improvements will become the property of the City, and will be maintained by the City.

ARTICLE IX - IMPROVEMENTS

1. Ball Field improvements, proposed by UKCYBA for installation or modification after the date of this Agreement, must be requested and approved by the City Administrator. No improvements will be installed or provided by UKCYBA without the written permission of the City Administrator. This permission will be granted provided it can be shown the improvement will provide a benefit to league participants or spectators and will not detract from the appearance and function of the park.
2. UKCYBA shall obtain any and all local, state or federal permits associated with Ball Field improvements prior to installation.
3. UKCYBA shall assume the costs of maintaining new improvements unless otherwise agreed, in writing, by the City Administrator. Should an improvement be made without the permission of the City, the City has the right to direct UKCYBA to remove the improvement within thirty (30) days at UKCYBA cost. If the improvement is not removed within 30 days, the City may remove the improvement and bill UKCYBA for all related costs and will be entitled to full payment for those removal costs.

4. ARTICLE X - MAINTENANCE

1. Maintenance by UKCYBA:
 - a) UKCYBA shall maintain all dirt cut out surfaces in such a manner as to

keep the Ball Fields in a safe, playable condition. This maintenance shall include, but not be limited to, weeding, grass removal, raking, grading, removal of rocks, placement of chalk lines, control of mud, and replacement of unsuitable dirt.

- b) UKCYBA shall make all improvements related to extension or enhancement of the irrigation system. After extensions or enhancements to the irrigation system have been installed and accepted by the City, they shall be thereafter owned and maintained by the City.
- c) UKCYBA shall provide regular maintenance of flush toilet restroom facilities, at such time as they are constructed and made available for public use, during the period of use as specified in Article VI above.
- d) UKCYBA shall manage and maintain the concession facilities, at such time as they are constructed.
- e) UKCYBA shall provide litter control to the Ball Field area daily or as needed during the practice, league play and tournament season, and shall keep the area free of litter. If the City determines litter control is not being done effectively, the City will notify UKCYBA. If the problem is not promptly dealt with, the City will provide the service and bill UKCYBA for the cost of the service, and UKCYBAA will pay all costs related to this service.
- f) UKCYBA shall pay the electric bill for all power requirements of the restroom/concession building and Ball Field lighting, if and when such improvements are installed, during the period of use as defined in Article VI.
- g) If the City determines there are maintenance needs in addition to those identified in March of each year, the City Administrator will inform the UKCYBA president in writing of the needs. Response times to correct these needs shall be as follows:
 - ◆ Needs that do not present a safety concern - 30 days
 - ◆ Needs that present a minimal or remote liability/safety concern - sign and isolate the public from the area within 24 hours and correct within 7 days
 - ◆ Needs that present a significant liability/safety concern - sign and isolate the public from the area immediately and correct within 24 hours.
 - ◆ Graffiti shall be painted out within 48 hours (weather permitting) of notification
- h) If UKCYBA does not correct any maintenance/vandalism needs within the time allowed, the City will have them corrected and will bill UKCYBA for the cost of the repairs and the City will be entitled to full payment for those repairs.

2. Maintenance by the City:

- a) Mowing: Irrigated turf areas will be mowed once per week or as needed between the months of April through September.

- b) Irrigation: Turf areas will be irrigated as needed to maintain viable grass by the City. Unless previously agreed to by the City, access to the irrigation controller shall be controlled by the City. The City will maintain the irrigation system as required, including the replacement of worn out or malfunctioning sprinkler heads.
 - c) Turf care: All turf areas will be aerated, fertilized, and overseeded as needed and as budget permits, by the City.
 - d) Toilets: Until permanent restroom facilities are constructed, the City will provide sanican facilities as needed at the Ball Fields. After permanent restrooms are constructed, the City will assume restroom maintenance responsibilities following the conclusion of the UKCYBA period of use. The City may opt to provide sanicans after permanent restrooms have been constructed, to enable the restrooms to be locked up when organized activities are not occurring at the park. The City will also purchase and provide all needed restroom supplies for the entire season of use.
 - e) Parking lot: The graveled parking lot will be graded each year, prior to the start of League play.
 - f) Garbage removal: The City shall be responsible for emptying of garbage containers at the Ball Fields as needed.
 - g) Spraying and weeding: The City shall spray for pests and weed the Ball Fields as needed and as allowed by budget.
 - h) Winterization: The City shall winterize the irrigation and concession/restroom facilities.
3. Maintenance by UKCYBA to a higher standard than identified in Article X(2) will be authorized, provided that UKCYBA assumes all related costs resulting from the higher standard and complies with any present or future federal, state, or City laws and policies with regard to pesticide/herbicide use, chemical applications, and energy and water consumption.

ARTICLE XI - RESPONSIBILITY FOR COSTS

- 1. UKCYBA will assume the costs for the maintenance and operational services as noted in Article X(2) and (3) above, including the costs of electricity related to UKCYBA uses; the costs of approved improvements determined to solely serve UKCYBA needs; and the capital repairs to those facilities noted in Article VIII Property.
- 2. The City will assume the costs for services noted in Article X Maintenance, Paragraph 2; the costs of repairing or replacing facilities owned by the City, unless damaged by UKCYBA; and the costs of improvements determined to solely meet the general community's interests.
- 3. The City and UKCYBA will share in the costs of improvements that are determined to have a shared benefit between UKCYBA participants and the general community. The amount of the shared cost will be negotiated, based on the benefit.

ARTICLE XII - PARKING AND TRAFFIC CONTROL

1. During league and tournament season, UKCYBA will assign as many members of their organization as necessary to manage and control parking, and to keep fire lanes and access for emergency vehicles clear.

ARTICLE XIII - RULES, LAWS, AND ORDINANCES

1. UKCYBA agrees to abide by and uphold the policies and ordinances of the City of Cle Elum and the laws and regulations of the State of Washington, including those which regulate the operation of food and beverage serving facilities.

ARTICLE XIV - RIGHT TO ENTER

1. The City shall have the right to enter UKCYBA facilities for any reasonable purpose to include, but not limited to, safety inspections and ensuring code compliance.

ARTICLE XV - EXTENSIONS

1. Prior to expiration of this Agreement, UKCYBA may apply to the City for two (2) ten (10) year extensions. These extensions will be granted only upon the written consent of the Parties, which extension agreements must be executed prior to the expiration of the previous period.

ARTICLE XVI - TERMINATION

1. This Agreement may be terminated by either of the Parties following the giving of one (1) year's written notice of the Party's intent to terminate.
2. After the termination of this Agreement, for any reason, UKCYBA may apply to the City within one (1) year of said termination date to remove any permanent structure(s) which had been built solely with UKCYBA funds. UKCYBA may within said year remove all furnishings from said structures. Any such removal as is authorized by the City shall be accomplished without damage to City property and UKCYBA shall bear all expenses in removing them including expenses associated with restoring the Ball Fields to their original condition, as nearly as can be.
3. Upon termination, for any reason, any property in the possession of the other Party, which was provided by the City or UKCYBA, shall be returned to said Party.

4. Failure to fulfill the terms, conditions, and obligations of this Agreement by either Party may be determined to constitute a breach of the Agreement, giving rise to termination of the Agreement.

ARTICLE XVII - SCHEDULED MEETINGS

1. By April 1 of each year, the UKCYBA President shall schedule and meet with the City Administrator for purposes of reviewing and planning; identification of UKCYBA numbers of participants; maintenance needs; planned improvements; concerns expressed by abutting neighborhoods; and policies and practices to be followed.

ARTICLE XVIII - NON-DISCRIMINATION

1. UKCYBA agrees to comply with all local, state, federal, and all other applicable laws against discrimination.

ARTICLE XIX - LIABILITY

1. UKCYBA shall secure and maintain commercial general liability insurance for the entire term of this agreement to cover all UKCYBA uses of the Ball Fields and related uses. Said insurance shall be in the amount of not less than \$1 million per occurrence. The City shall be named additional insured for said policy or policies, and a certificate of insurance so naming the City, along with a copy of the policy binder, shall be provided to the City within fifteen (15) days of the effective date of the policy.
2. The City shall be provided with at least 30 days notice in the event of cancellation of UKCYBA's liability insurance coverage.
3. Each time this Agreement is extended, the City reserves the right to review and adjust the minimum amount of insurance coverage required of UKCYBA.

ARTICLE XX - INTERPRETATION

1. This Agreement has been and shall be construed as having been made and delivered in the State of Washington, and it is mutually agreed and understood by both Parties that this Agreement shall be governed by the laws of the State of Washington. Venue shall be Kittitas County, Washington.
2. In the event that a dispute requires interpretation or enforcement of this Agreement, the prevailing party shall be entitled to receive payment for attorney's fees.

ARTICLE XXI - AMENDMENTS/MODIFICATION

1. The provisions of this Agreement may be amended only upon the mutual consent
2. of the Parties. No additions to, or alterations of, the terms of this Agreement shall be valid unless made in writing and formally approved and executed by the duly authorized agents of both Parties.

ARTICLE XXII - INDEMNIFICATION

1. UKCYBA and the City shall indemnify and hold harmless the other Party, its officers, agents, and employees from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any action or omissions by the other Party, its officers, agents, and employees, in performing its obligations under this Agreement .
2. In the event that any suit based upon such a claim, action, loss, or damages, resulting from the actions of UKCYBA, is brought against the City, UKCYBA shall defend the same at its sole cost and expense; provided, that the City retains the right to participate in said suit if any principle of governmental or public law is involved; and a final judgement is rendered against the City, its officers, agents, and employees or jointly against the City and UKCYBA and their respective officers, agents, and employees, UKCYBA shall satisfy the same, except in those cases which are solely due to City negligence.
3. In the event that any suit based upon such a claim, action, loss, or damages, resulting from the actions of the City, is brought against UKCYBA, the City shall defend the same at its sole cost and expense; provided that UKCYBA retains the right to participate in said suit if any principle of governmental or public law is involved; and a final judgement is rendered against UKCYBA, its officers, agents and employees or jointly against UKCYBA and their respective officers, agents, and employees, the City shall satisfy the same.

ARTICLE XXIII - ENTIRE AGREEMENT

This Agreement contains all of the agreements of the Parties with respect to the subject matter covered or mentioned therein, and no prior Agreement shall be effective to the contrary.

ARTICLE XXIV- RATIFICATION

1. Acts taken in conformity with this Agreement prior to their effective date(s) are hereby ratified and affirmed.

ARTICLE XXV - SEVERABILITY

1. If any section or part of this Agreement is held by a court to be invalid, such action shall not affect the validity of any other part of this Agreement.

IN WITNESS THEREOF, The City and UKCYBA have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 25 day of November, 2008

CITY OF CLE ELUM

By: Jay M. Howan
~~Gary Berndt, Mayor~~ Pro Tem

Attest: Toni Fields
Toni Fields, City Clerk

Approved as to form:

Erin Anderson
Erin Anderson, City Attorney

UPPER KITTITAS COUNTY YOUTH
BASEBALL ASSOCIATION

By: Gary Fudacz
Gary Fudacz, President of the Board

By: Bill Couey
Bill Couey, First Vice President

By: Greg Maras
Greg Maras, Second Vice President

By: Larry Spear
Larry Spear, Fire Department Rep.

Attest:

Brandy Bogart
Brandy Bogart, Secretary

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2023-026

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, ADOPTING THE 2024 WATER RATES
FEE SCHEDULE**

WHEREAS, CEMC 13.12.100 authorizes the city to increase water rates by 3% each year; and

WHEREAS, the city desires to adopt a fee schedule to reflect new water rates for 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. 2023 Water Rates Fee Schedule, Adopted. The “2024 Water Rates Fee Schedule” attached hereto as Exhibit A is adopted by reference as if fully set forth herein.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023. .

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Resolution No.: 2023-026

Date Posted:

Exhibit A

2024 Water Rates

Resolution 2023-026

<u>Description</u>	<u>2023</u>	<u>3% Increase</u>	<u>2024</u>
3/4-inch Single Premises	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Senior Low Income	\$ 43.80	\$1.31	\$ 45.11
3/4-inch Commercial	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Standby Rate	\$ 58.38	\$1.75	\$ 60.13
3/4-inch Senior Standby Rate	\$ 43.80	\$1.31	\$ 45.11
1-inch Single Premises	\$ 106.45	\$3.19	\$ 109.64
1-inch Senior Low Income	\$ 79.85	\$2.40	\$ 82.25
1-inch Commercial	\$ 106.45	\$3.19	\$ 109.64
1-inch Standby Rate	\$ 106.45	\$3.19	\$ 109.64
1-inch Senior Standby Rate	\$ 79.85	\$2.40	\$ 82.25
1 1/2-inch Single Premises	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Senior Low Income	\$ 162.17	\$4.87	\$ 167.04
1 1/2-inch Commercial	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Standby Rate	\$ 216.23	\$6.49	\$ 222.72
1 1/2-inch Senior Standby	\$ 162.17	\$4.87	\$ 167.04
2-inch Single Premises	\$ 353.52	\$10.61	\$ 364.13
2-inch Senior Low Income	\$ 265.14	\$7.95	\$ 273.09
2-inch Commercial	\$ 353.52	\$10.61	\$ 364.13
2-inch Standby Rate	\$ 353.52	\$10.61	\$ 364.13
2-inch Senior Standby Rate	\$ 265.14	\$7.95	\$ 273.09
3-inch Single Premises	\$ 353.52	\$10.61	\$ 364.13
3-inch Senior Low Income	\$ 265.14	\$7.95	\$ 273.09
3-inch Commercial	\$ 353.52	\$10.61	\$ 364.13
3-inch Standby Rate	\$ 353.52	\$10.61	\$ 364.13
3-inch Senior Standby Rate	\$ 265.14	\$7.95	\$ 273.09
3/4-inch Outside City Limits	\$ 64.08	\$1.92	\$ 66.00
3/4-inch OCL Standby Rates	\$ 64.08	\$1.92	\$ 66.00
Owens Packing Plant	\$ 282.82	\$8.48	\$ 291.30
Outside limits 3/4 Senior	\$ 48.06	\$1.44	\$ 49.50
Outside City limits 1"	\$ 117.09	\$3.51	\$ 120.60
Water Reserve	\$ 10.25	\$0.31	\$ 10.56

2024 Water Rates (continued)

Additional Usage

	0.015	0.00045	0.15
800 cubic feet to 1999 cubic feet	0.017	0.00051	0.17
2000 cubic feet to 3999 cubic feet	0.019	0.00057	0.19
Any Amount Over 4000 cubic feet			

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2023-027

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, ADOPTING THE 2024 SEWER RATES
FEE SCHEDULE**

WHEREAS, CEMC 13.08.370(G) authorizes the city to increase sewer rates by 3% each year; and

WHEREAS, the city desires to adopt a fee schedule to reflect new sewer rates for 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. 2024 Sewer Rates Fee Schedule Adopted. The “2024 Sewer Rates Fee Schedule” attached hereto as Exhibit A is adopted by reference as if fully set forth herein.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023.

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Resolution No.: 2023-027

Date Posted:

Exhibit A

2024 Sewer Rates - Updated Resolution 2023-027

Description: Base Rates

	2023	3% Increase	2024	
Single Family Residence	\$ 51.94	\$1.56	\$ 53.50	
Muilti-Family Residence (Per Unit)	\$ 51.94	\$1.56	\$ 53.50	
House + 1 Apartment	\$ 87.53	\$2.63	\$ 90.16	
Duplex	\$ 103.89	\$3.12	\$ 107.01	
Triplex	\$ 155.83	\$4.67	\$ 160.50	
Apts, Condos, Townhouse (4 or more units)	\$ 35.60	\$1.07	\$ 36.67	per unit
Commercial/Business	\$ 35.60	\$1.07	\$ 36.67	plus \$1.17 per 100 cubic feet of water used
Motels, Cabin Courts and Auto Courts	\$ 35.60	\$1.07	\$ 36.67	plus \$1.17 per 100 cubic feet of water used
Car Washes	\$ 35.60	\$1.07	\$ 36.67	plus \$.82 cents per 100 cubic feet of water used
Laundromats, Cleaning Establishments	\$ 35.60	\$1.07	\$ 36.67	plus \$.82 cents per 100 cubic feet of water used
Schools	\$ 227.35	\$6.82	\$ 234.17	plus \$1.17 per 100 cubic feet of water used

Description: Sewer Reserve Charges

Single Family Residence	\$ 4.67	\$0.14	\$ 4.81	
Multi-Family Residence (Per Unit)	\$ 4.67	\$0.14	\$ 4.81	
Apts, Condo, Townhouses (4 or more)	\$ 4.67	\$0.14	\$ 4.81	per unit
Commercial/Business 1 - 20 employees	\$ 4.67	\$0.14	\$ 4.81	
Commercial/Business 21 - 40 employees	\$ 9.34	\$0.28	\$ 9.62	
Commercial/Business 41 - 60 employees	\$ 14.01	\$0.42	\$ 14.43	
Commercial/Business - over 60 employees	\$ 18.69	\$0.56	\$ 19.25	
Motels,Cabin Courts and Auto Courts	\$ 4.53	\$0.14	\$ 4.67	per every two rooms
Car Washes	\$ 9.34	\$0.28	\$ 9.62	
Laundromats	\$ 9.34	\$0.28	\$ 9.62	
Restaurants, Taverns and Drive-Ins 1-50 seats	\$ 4.67	\$0.14	\$ 4.81	
Restaurants, Taverns and Drive-Ins 51-100 seats	\$ 9.34	\$0.28	\$ 9.62	
Restaurants, Taverns and Drive-Ins 101 - 150 seats	\$ 14.01	\$0.42	\$ 14.43	
Restaurants, Taverns and Drive-Ins over 150 seats	\$ 18.69	\$0.56	\$ 19.25	
Schools	\$ 46.74	\$1.40	\$ 48.14	
Industrial 1 - 20 employees	\$ 46.74	\$1.40	\$ 48.14	
Industrial 21 - 40 employees	\$ 51.23	\$1.54	\$ 52.77	
Industrial 41 -60 employees	\$ 56.02	\$1.68	\$ 57.70	
Industrial - over 60 employees	\$ 60.69	\$1.82	\$ 62.51	
	\$0.00		\$ -	

**CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1658**

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, RELATED TO SEWER REGULATIONS,
ESTABLISHING CLE ELUM MUNICIPAL CODE
SECTION 13.08.380 REGARDING COLLECTION OF
CHARGES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Cle Elum (“City”) recently reviewed its sewer regulations code; and

WHEREAS, the City’s sewer rates and charges do not include a provision for late charges similar to the City’s water regulations code; and

WHEREAS, it is important for the city to assess a late charge to help alleviate the administrative cost and burden of receiving late payments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Established. CEMC 13.08.380. Cle Elum Municipal Code Section 13.08.380 (“Collection of Charges”) is hereby established as set forth below.

13.08.380 Collection of Charges.

Sewer rates will be charged to customers monthly, and bills shall be payable upon receipt. Charges unpaid after thirty days shall incur an interest penalty at the highest rate then permitted by law. The city shall have a lien on delinquent and unpaid charges for sewer, enforceable as provided by law. Whenever a city sewer customer is over sixty days delinquent in payment of its sewer bill, then the city shall undertake all acts necessary to disconnect service to that customer. The sixty days provided for in this section shall be calculated from the date that the bill is due, provided, however, that at least ten calendar days prior to the date on which the city intends to disconnect service, the city shall forward to the customer a notice advising of the city’s intent to disconnect service for nonpayment. Any notice sent to a customer advising of the intent to disconnect service shall inform the customer that in addition to the outstanding bill that would have to be paid to restore sewer service following disconnection, the customer will be charged a one-hundred-dollar connection fee in order to reconnect service. The cost of sending

Commented [AK1]: Kathi - Is this still the correct amount?

said notice shall be \$10.00 plus the cost of sending a United States Postal Service Certified Letter. The same notice shall also advise the customer of the right to contest the validity of the bill, as well as the date on which payment must be made to avoid disconnection of service. Any writing which is forwarded to the customer shall contain a copy of the delinquent bill.

Section 2. Severability. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____ 2023.

Jay McGowan, Mayor

ATTEST:

Debbie Lee, City Clerk

AS TO FORM:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk: _____

Passed by the City Council: _____

Date of Publication: _____

Effective Date: _____

CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1660

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, AMENDING CLE ELUM MUNICIPAL
CODE 8.08.200 RELATED TO SCHEDULE OF GARBAGE
CHARGES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Cle Elum has mandatory garbage collection service; and

WHEREAS, the costs of service have increased such that an increase in rates is warranted;
and

WHEREAS, the City provided notice of the rate increase to affected citizens by mailing notice to each affected ratepayer and publishing such notice once a week for two consecutive weeks in a newspaper of general circulation in the collection area.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. CEMC 8.08.200 (“Schedule of Charges”), Amended. Cle Elum Municipal Code Section 8.08.200 is hereby amended to read as follows:

CEMC 8.08.200 Schedule of Charges.

From and after February 1, 2024, the following charges for collection, removal and disposal of garbage shall apply in the city:

A. Residential Service. Each residential customer will be charged at the rate of one can per week plus additional cans.

1. Residential Single-Family: One 35-gallon cart pick-up per week mandatory service.

a. Residential Rates

1-20 Gallon Cart	\$18.88
1-35 Gallon Cart	\$24.65
1-64 Gallon Cart	\$33.58
1-96 Gallon Cart	\$41.94
2-64 Gallon Cart	\$65.19

1-20 Gallon Cart–Senior	\$14.16
1-35 Gallon Cart–Senior	\$18.47
1-64 Gallon Cart-Senior	\$25.19
1-96-gallon Cart-Senior	\$29.44

b. Miscellaneous Residential Rates

Extras Garbage (bags on top or next to garbage cart)	\$7.02
Oversize/Overweight Units	\$10.49/Unit
Drive-in Charge	\$7.89
Carry-outs Per Cart > 5-ft. but < 25-ft.	\$1.80
Carry-outs per cart > 25-ft and each increment of 25-ft. thereafter	\$1.38
Return Trips-Carts (per pickup)	\$7.30
Cart Replacement (due to customer abuse/damage)	\$101.83

2. For residential service more frequent than weekly, multiply the above rate by the number of times per week service is rendered.

B. Non-residential service.

a. Commercial Rates

1-35 Gallon Cart	\$37.06
1-64 Gallon Cart	\$52.47
1-96 Gallon Cart	\$77.22
2-64 Gallon Cart	\$104.94

b. Miscellaneous Service

Return Trips-Carts (per pickup)	\$7.30
Carry-outs per cart (>5-ft but <25-ft.)	\$0.43
Carry-outs per cart (>25-ft and each increment of 25-ft. thereafter)	\$0.24
Return Trips-Container (per pickup)	\$17.01

Roll-Out Container (per pickup)	\$4.11
Unlock Gate or Unlock Container (per Month)	\$22.21
Disconnect Hydraulics (Per Pickup)	\$28.08

c. Commercial Container (weekly pick-up service)

1.5-yard	\$193.00
2-yard	\$261.59
3-yard	\$385.63
4-yard	\$482.09
6-yard	\$668.56
8-yard	\$844.47
Extra Garbage (Loose or over-filled)	\$39.31

If the customer requires the frequency of collection to be greater than once per week, the rates shown above will be multiplied by the number of times per week that the container is emptied.

d. Roll off Rates Permanent/Temporary **Daily Rent**

20-yard	\$5.55
30-yard	\$8.26

These rates include a tonnage rate as established by Kittitas County.

e. Roll off Rates Permanent/Temporary **Monthly Rent**

20-yard	\$166.22
30-yard	\$247.55

These rates include a tonnage rate as established by Kittitas County.

f. Rate per Haul

20-yard	\$295.51
30-yard	\$295.51

D. Late Charges. In addition to the charges set forth, if any bill for garbage service is not paid within 30 days of billing date, there shall be assessed and collected by the city clerk a late charge in the amount of \$5.00 per month.

E. Service Charge. For every new account set up or account transfer, there shall be a service charge of \$30.00.

F. In addition to the charges set forth, the city may increase the rates and charges for collection, removal, and disposal of garbage on December 31, 2024, and every December 31 thereafter at a rate equal to increases imposed by Waste Management, or three percent, whichever is more, per year.

Section 2. Severability. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force forty-five (45) days after the first date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
_____ DAY OF _____, 2023.

CITY OF CLE ELUM

Jay McGowan, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:

ELLENSBURG CEMENT PRODUCTS, INC.

Contractor Registration #EllenCP255DP

2121 Hwy 97 • PO Box 938 • Ellensburg, WA 98926

Telephone (509) 933-7050 • Fax (509) 933-7068

DE-ICER WARNING

With winter comes snow and ice removal. Besides shoveling or using a snowblower, many sidewalks, driveways, parking lots, and streets are covered in chemical deicers to melt ice and snow and make concrete safer. **However, using deicers on your new concrete could end up severely harming it.** Your new concrete is in its most fragile state the first year after it is poured. It needs time to cure, settle, and gain strength to avoid breaking or cracking in the future. **Concrete is durable, but deicers and lack of care can damage projects for years to come.**

WHY ARE DE-ICERS BAD?

Ice melters, even ones branded as “safe for concrete”, may be able to get rid of ice to make concrete safe to walk and drive on, but it is at the expense of the concrete’s durability. It takes up to two years for concrete to fully dry out. Deicers are not only made out of chemicals that rapidly disintegrate concrete, but it also generates water that soaks into the concrete, freezes, then expands which results in a variety of concrete issues. After multiple freezing and thawing cycles, concrete can start showing signs of immediate and long-term issues.

WHAT PROBLEMS COME FROM USING DE-ICERS?

CHEMICAL DAMAGE

Harmful chemicals in **deicers attack concrete** and can corrode, break, or even disintegrate concrete over time. Chemical deicers are best to be avoided.

FREQUENT FREEZE/THAW CYCLES

During winter, as the temperature rises and falls, concrete absorbs water and then it freezes and expands. This expansion generates pressure that is hard for the concrete to withstand. Deicers force the freeze and thaw cycle to happen less naturally and more often than if the weather just ran its course. This also extends the necessary drying out period of new concrete which results in the potential for more damage down the road.

SCALING ON THE CONCRETE’S SURFACE

After frequent freeze/thaw cycles occur during winter, concrete reaches a point where it can no longer handle pressure build-up and begins to flake or peel. This not only looks bad aesthetically, but it also exposes the aggregate and makes the concrete weaker.

POPOUTS

Deicers can also aid in making pop outs an issue with your new concrete. During a freeze/thaw cycle, internal swelling of the concrete can result in fragments of the concrete breaking away from the surface, due to breaking from the pressure.

HOW TO PROTECT NEW CONCRETE

There are many methods you can enforce to increase the strength and durability of your concrete while keeping the safety of your family, employees, or customers in mind.

CURE IT PROPERLY

Curing is essential during a project to maximize the strength and durability of the concrete. This should be done immediately after the texturing of the concrete is complete. Talk with your contractor about what methods they plan on using during their curing process.

APPLY A CONCRETE SEALER AFTER FINISHING

Concrete sealers are applied to a concrete surface to help waterproof it and prevent penetration of water and other harmful substances. They are clear chemical compound liquids that soak into the concrete and form a protective coating to the surface.

Concrete sealers are chemical compounds that are applied to the concrete surface.

AVOID ANY DE-ICING CHEMICALS DURING THE FIRST TWO WINTERS

Most deicers contain chemicals that quickly attack and corrode concrete if applied. Common deicer chemicals that have been found to damage concrete include:

- Ammonium sulfate
- Ammonium nitrate
- Calcium chloride
- Magnesium chloride
- Magnesium acetate
- Magnesium nitrate

SUBSTITUTE A DE-ICER WITH SAND

While keeping your concrete protected is important, so is eliminating slip and fall hazards from ice.

Applying plain sand on concrete can help provide some traction and avoid slippery walks. Sand is the only safe material to make concrete surfaces skid-resistant.

KEEP FERTILIZERS AWAY FROM CONCRETE

Fertilizers often contain ammonium nitrate and ammonium sulfate which are harmful chemicals that can disintegrate concrete. **Avoid using these on or near your concrete.**



2023 Lodging Tax Fund Application

Name of Applicant: UKC Basketball Club

Name of Event: Mountain Madness AAU Basketball Tournament

Date Received: 10-16-23

Received By:  clerk

Lodging Tax Funds – General Information

The City of Cle Elum imposes a lodging tax assessed on the sale or charge made for furnishings of lodging according to RCW 67.28.180 and RCW 67.28.181. The committees' purpose is to advise and recommend to the legislative authority of the city how excise taxes on lodging should be allocated to support tourism which in turn generates revenue.

Uses According to Law:

According to State Statute funds awarded under this process may be used for the following:

1. Tourism marketing;
2. The marketing and operations of special events and festivals designed to attract tourists;
3. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501 (c) (3) and 26 U.S.C. Sec. 501 (c) (6) of the internal revenue code of 1986, as amended.

Definitions included in state law which should be considered in any application requesting funding include:

- (1) **Tourism** means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (2) **Tourism promotion** means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing or the operation of special events and festivals designated to attract tourists.
- (3) **Tourism-related facility** means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a) (i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501 (c) (3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under section 501 (c) (6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

Review Process:

The Committee will review grant applications and award lodging tax funds for special events and festivals.

The Committee will compile the score sheets, rankings, and funding recommendations for further consideration.

Scoring sheets which determine the overall ranking of applications are included in this packet for your reference and information.

3

Local Policy on Disallowed Uses:

The Committee has determined that certain types of activities are not eligible for funding awards even if they may be tourism related. These include anything affiliated with the following: prizes for contestants, resale items, food and drink, beautification, fundraising, and membership drives. This list should not be considered comprehensive and all funding recommendation decisions are at the discretion of the committees and subject to change by majority opinion.

Application Definitions:

Below is a list of terms and phrases which have specific meaning within this application. It may be helpful for you to review these as you prepare responses so that you have a better understanding of the reviewers' expectations.

Date-specific is an event or project which occurs over less than one month.

Matching Funds is the amount of funding your organization is contributing to the project or event. This includes both direct and indirect fund support. Direct funds can be in the form of cash funding from your organization or funding secured from elsewhere but dedicated to the project or event such as other grants, loans, donations, etc. Indirect funding support includes in-kind support like labor, volunteer support, supplies, and services which directly relate to the project or event, including those provided by your organization and others.

New Projects/Events are projects/events which are in the first four years of existence. For example, a proposal for a barbeque competition which is in its third year would be defined as a new project/event. Likewise, a project by an existing museum which expands its current offerings, or a specific new strategy for appealing to a different target market that is in its first year, would be considered a new project. Ongoing general marketing and advertising campaigns or general operational support requests for organizations/event which have existed for longer than four years are not defined as a new project/event.

Ongoing Projects/Events are defined as projects/events that have been established for more than four years. Applications that qualify under this definition may be awarded up to 10% of the project's/event's expense budget.

Partnerships are agreements between events/organizations/groups which enhance the overall project/event by providing additional value-added benefits or opportunities for attendees as well as the participating partners. For instance, as part of your event, you may have partnered with a local hotel or campground for a special group rate for overnight attendees. You may have also partnered with a local restaurant to provide a special meal discount or drink offer. You may have also agreed to refer your attendees to another event simultaneously occurring in another part of the county.

Project Budget is a written description of the complete budget for your project or event. It must include anticipated revenues, expenses, and any potential profit or loss.

Seasonal means a project or event which operates at least 1 month and up to 6 months, and during at least 2 seasons (Spring, Summer, Fall, Winter).

Self-Sustaining is being able to provide for your own needs without the assistance of grant funds.

Supports County as a Tourism Destination means including strategies within your proposal which will assist in attracting tourists to our County during times of the year other than for your project/event alone. This may include cross-promotion agreements with other projects/events, it may include active marketing of other projects/events at your project/event, it may include referring attendees directly to other tourist opportunities in Kittitas County, etc.

Year-round means a project or event is ongoing and actively working to attract tourists for at least 6 months, and at least 3 seasons (Spring, Summer, Fall, Winter).

SUBMITTAL INSTRUCTIONS

Please return **ONE COPY** of the entire original application (including the cover sheet and instructions sheets) and answers to narrative questions to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Incomplete applications will not be considered. Applications may not be changed or amended by the applicant after the deadline for submission.

Project Management:

Successful applicants shall be required, as a condition of the funding award, to enter into a contract. The agreement may include, but not be limited to, the specific amount of the award and what it may be used for, all reporting requirements associated with this funding, payment terms, and any and all other appropriate terms of the funding. The City of Cle Elum will be the contracting agent for all approved projects.

All funds awarded under this program will be available in the form of reimbursable grants. The funds will be available for reimbursement beginning January 31 and ending December 31 of the calendar year immediately following award notification. Any unexpended funds will be returned to the Lodging Tax accounts from where they came and made available for re-appropriation. All requests for reimbursement shall be made to the Treasurer's office at the following address:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

For specific information and requirements regarding the reimbursement process, please contact the Treasurer's office at 509-674-2262

Project Reporting Requirements:

State law requires that all recipients of Lodging Tax revenues must submit a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

- A. Away from their place of residence or business and staying overnight in paid accommodations;
- B. To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- C. From another country or state outside of their place of residence or their business.

A report form will be provided as part of the contract for receiving funds. We ask that you provide this information within 60 days after your event is complete once you have critiqued your event.

In addition, any reports which are produced as a result of a grant award must be submitted within 60 days of completion as part of your project reporting requirements. This will provide evidence that the work paid for by the grant has been completed.

Applicant Categories and Eligibility:

Grants from lodging tax funds are provided for two types of applicants, New Projects/Events and Ongoing Event Support. An organization may only apply for funding from one category per year. The categories are defined as follows:

The **New Project/Events** category is for applications from events/projects which are within the first three years of existence. Applications may be considered in this category from established events (older than four years) which are proposing a new or expanded project designed to increase tourism as part of an ongoing event.

The **Ongoing Project/Event Support** category is for applications from established events (ongoing for more than four years) which may request continuing support. Grant awards are limited in this category to no greater than 10% of the event's expense budget. This category includes project/events which may be operating under a new board or organization, moving venues, changing dates, or implementing other non-substantial changes to a project/event which is ongoing for more than four years.

Other Information:

Insurance: As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

Application Form: This packet is available at:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Grant Preferences:

In the review of applications, the Lodging Tax Advisory Committee or designees will grant preference to those proposals which (1) increase tourism, and (2) demonstrate ability toward eventual self-sustainability. **Applications from non-for-profit organizations will be given preference over those from for-profit entities.**

Guidelines and Requirements for Advertising Expenditures of Lodging Tax:

Branding

Contractors who have been approved to utilize grant awards for advertising expenditures must incorporate appropriate City of Cle Elum information as follows:

A. Websites and Social Media Sites must include the City's tourism website logo with an operational link to the site(s). The logo must be displayed on the contractor's home page, it must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

B. Print Advertising and Online Display Advertising of all types (including but not limited to newspaper, periodicals, flyers, posters, billboards, direct mail, e-newsletters, third-party websites, streaming displays, etc.) and must include the City's tourism

website logo. The logo must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

C. Video Advertising of all types (including but not limited to television, online, electronic kiosks, motion billboards, etc.) must include the City's tourism website logo. The logo must be size no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

All logos and website information may be obtained by contacting the City of Cle Elum administration.

Advertising Reimbursements

Contractors seeking reimbursement from Lodging Tax Funds for advertising expenditures must adhere to the following guidelines and requirements for each type of advertising media utilized:

A. Print Advertising:

1. Print advertising placed with any media provider which operates exclusively outside of Kittitas County may be reimbursed at 100% of the cost, including any production costs. To operate exclusively outside of Kittitas County, the provider must not be physically located in the County and/or not distribute any media within the County.
2. Print advertising placed with any media provider which operates inside Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 A, (2)(a) above, advertising reimbursement requests must include a statement from the media provider specifying the percentage distribution to areas outside of Kittitas County. Reimbursements will be allowed for the amount distributed outside of Kittitas County, including any production costs.

B. Television Advertising:

1. Television advertising placed with any media provider outside the Yakima/Kittitas DMA will be reimbursed at 100% of the cost, including any production cost.
2. Television advertising placed with any media provider inside the Yakima /Kittitas DMA will be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 B, 2(a) above, advertising may be reimbursed at the rate of 70% of the total cost, including any production costs.

C. Online Advertising:

1. Online advertising and promotion may be reimbursed at 100% of the cost, including any production cost.
2. Streamed media (radio, television, other) requests for reimbursement must include a statement from the media provider specifying the percentage of recipients which are outside of Kittitas County. Reimbursements will be allowed for the percentage distributed outside of Kittitas County, including any production costs.

D. Direct Mail:

1. Direct mail advertising may be reimbursed at 100% of the cost, including any production cost, for each item mailed or shipped to a destination outside of Kittitas County. In order to receive reimbursement, a list of the addresses and a signed statement from the contractor that the list is accurate, or other proof of delivery, must be provided along with other required documentation.

E. Flyers/Posters:

1. Flyers or posters which are placed outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost. In order to receive reimbursement, a list of the locations where flyers or posters were posted outside of Kittitas County and a signed statement from the contractor that the list is accurate must be provided along with other required documentation.

F. Radio Advertising:

1. Radio advertising placed with any media provider located outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost.
2. Radio advertising placed with any media provider located inside of Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production cost.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 F, 2(a) above, advertising may be reimbursed at the rate of 30% of the total cost, including any production costs.

APPLICATION FOR LODGING TAX GRANT FUNDING

Application Year: 2023

Name of Organization: UKC Basketball Club

Organization mailing address: 104 N Montgomery Ave
Cle Elum, WA 98922

Organization contact person & title: Claire Hein Nicholls, Treasurer

Organization/contact phone: 509.260.1241

Email: ukcbasketballclub@gmail.com

Organization Website: ukcbasketballclub.com

Federal Tax ID Number: 83-2086928 UBI Number: 604 340 777

Organization is a (select one):

- | | |
|-------------------------------------|-------------------|
| ☐ | Government Entity |
| ☒ | 501(c)3 |
| ☐ | 501(c)6 |
| ☐ | Other _____ |

(note: you must submit 501(c)3 or 501(c)6 approval documentation – see sample document)

Project/Event Name: Mountain Madness AAU Basketball Tournament

Project/Event Date: November 17-19, 2023

Project/Event Location: CERHS, Walter Strom Middle School, Harold Weis Memorial Building, Easton School, Thorp School

Amount of Funding Requested: \$ 8,000

For which funding category do you qualify (check one) (see instructions for definitions):

☐ New Project/Event ☒ Ongoing Project/Event Support
Estimated # of overnight stays: _____

Tourism Seasons: From the list below, what season will your project enhance tourism? Please indicate the appropriate season.

Season:	Months:
☐ Year-round	January – December
☒ Off season	November – February
☐ Shoulder season	October or March - May
☐ High season	June – September

APPLICATION QUESTIONS

Please answer each question completely, in the order listed, on a separate sheet attached to this application. Please include any supporting data within the response narrative.

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.
2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business.

You must provide the evidence utilized in determining your projections.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:
 - I. Is your project/event year-round or is it seasonal or date-specific?
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?
 - III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?
4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be

necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

The budget must include anticipated revenues, expenditures, and any potential profit or loss. For projects/events which are ongoing for more than 1 year, please also submit actuals from the previous three years of operations for the project/proposal if applicable. Also, please supply any narratives necessary to understand the budget being submitted and list separately any in-kind or volunteer contributions.

Please assure your budget, and actuals from previous years (if applicable), are in the following basic format:

Revenues:

Cash
Donations/Sponsorships
Sales
Vendor Fees
Grants
Etc.

Total Revenues

In-Kind Contributions:

Volunteer Labor
Donated Services
Donated Materials
Etc.

Total In-kind

Expenses:

Venue
Insurance
Services
Advertising
Security
Etc.

Total Expenses

Profit/Loss (Revenue less Expenses)

9. Has your event received Lodging Tax funds in previous years?

Yes ☒ No ☐

If yes, please list each year and the amount received for that year. 2022 - \$6,000

All applicants must also provide the following information regarding the event/project:

A.	Prior Year	Projected
How many participants and spectators attended last year's activity and/or will attend this year?	2149	2000

B.	How many days did/will your event occur?	3	
C.	How many room nights were and /or will be booked as a result of your project/event?		
	<i>(You must provide a verifiable source of information as evidence for your response to item C. Failure to do so will disqualify your application.)</i>		
		198	198

10. **Application Certification:**

The applicant here certifies and affirms: 1. That it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, military status, sexual orientation, creed, place of birth, or disability; 2. That it will abide by all relevant local, state and federal laws and regulations and; 3. That it has read the information contained in the Instructions on pages 1 and 2 and understands and will comply with all provisions thereof.

Certified by: 
 (signature) _____ Or sign here: _____
 (print name) Claire Hein Nicholls
 Title: Treasurer
 Date: 10/16/2023

Lodging Tax Grant Application Rating Form

Criteria	Points Possible	Application Questions	Points Awarded
Partnerships	5 Yes = 5 No = 0	Question 5	
Length of Impact	15 Date specific = 5 Seasonal = 10 Year Round = 15	Question 3	
Attracts Tourists from at least 50 miles away	15 yes = up to 15 No = 0	Question 3	
Supports County as Tourism Destination	15 yes = up to 15 No = 0	Question 2, 3, 5, 7	
Attributable Lodging Stays	20 0 = 0 1-30 = 5 31-100 = 10 101-250 = 15 More than 250 = 20	Question 9	
Applicant's Matching Funds	20 Less than 5% = 0 5% - 25% = 5 25% - 49% = 10 50% - 99% = 15 100% or more = 20	Question 4, 8	
Sustainable Future Funding Identified	10 yes = 10 No = 0	Question 6	

Total Points: _____ / 100

Applicant Checklist

For applicant use prior to submission

- ☐ My application title page states: Request for Proposals, Lodging Tax Fund (YEAR).
- ☐ My application is for a new project/event and/or for an ongoing project/event as defined on page 2 of the application packet.
- ☐ I have attached proof of non-profit status if applicable which matches the sample document provided.
- ☐ I have included an itemized list in response to item 1 in the application of how any grant funds awarded will be utilized.
- ☐ I have attached additional information in response to item 7 in the application, if needed, which includes written information limited to one page and other attachments limited to three pages.
- ☐ I have attached a project budget, properly formatted according to item 8 in the application.
- ☐ If this event is ongoing for more than one year, I have also submitted actual financial data from the previous three years if applicable, formatted properly according to item 8 in the application.
- ☐ The application certification in item 10 is signed and dated by the proper authority.
- ☐ I have included one copy of the entire original application according the submittal instructions on page 4.
- ☐ My application is being delivered to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Submission Checklist

For office use only

Please mark “yes” or “no” to each criteria below:

☐

Applicant filled out the proper application version for this grant cycle.

☐

Applicant answered each question.

☐

A budget is attached which includes revenues, expenses and anticipated profit or loss (plus previous 3 years actuals for ongoing projects/events).

☐

The applicant has signed and dated the certification statement required in item 10 of the application.

☐

The application was submitted on time.

☐

Proof of non-profit status is included (if applicable).

Please date stamp the application and initial.

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC)

ACTIVITY INFORMATION:

Year: _____

Organization: _____

Activity Name: _____

Activity Type: Event/Festival ☐ Marketing ☐ Facility ☐

Event/Festival- encompasses specific activities such as fairs, festivals, celebrations, etc.

Marketing- encompasses activities which advertise the municipality or town (if lodging tax funds were used to advertise for a specific event/festival, this expenditure falls under the "Event/Festival" category).

Facility- encompasses activities related to facility acquisition, upkeep, renovation, etc.

Start Date: _____

End Date: _____

Funds Requested: _____

Funds Awarded: _____

Total Activity Cost: _____

Notes:

OVERALL ATTENDANCE: *Organizations should provide an estimate of the predicted attendance and a *method for determining the actual attendance. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.*

Predicted: _____

Actual: _____

*Method: _____

(See explanation of Method on last page)

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, etc.).*

ATTENDANCE 50+ MILES: *Determine the number of people who traveled more than 50 miles to attend the activity and select the method to tell us how the attendance was quantified.*

Predicted: _____

Actual: _____

*Method: _____

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC) Continued

Please Explain: *Enter notes about the specific type of method used to determine the attendance 50+ miles count (such as surveys or hotel room reservations, etc.).*

ATTENDANCE OUT OF STATE, OUT OF COUNTRY: *(number of people)*

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

ATTENDANCE PAID FOR OVERNIGHT LODGING:

Enter the total number of people who paid for overnight lodging while attending the activity. Organizations using lodging tax funds should quantify this figure and a method for determining it. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

PAID LODGING NIGHTS:

Enter the total number of lodging nights associated with this activity. A lodging night is one or more persons occupying a room for a single night. Organizations using lodging tax funds should quantify this figure and select the method used to determine it.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the number of lodging nights (hotel room reservations, interviews, raffle, etc.).*

***Method:** Select the method used to determine the overall attendance from these categories to tell us how the overall attendance was quantified.

198

- **Direct Count:** Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.
- **Indirect Count:** Estimate based on information related to the number of visitors such as raffle tickets sold, redeemed discount certificates, brochures handed out, police requirements for crowd control or visual estimates.
- **Representative Survey:** Information collected directly from individual visitors/participants. A representative survey is a highly structured data collection tool, based on a defined random sample of participants, and the results can be reliably projected to the entire population attending an event and includes margin of error and confidence level.
- **Informal Survey:** Information collected directly from individual visitors or participants in a nonrandom manner that is not representative of all visitors or participants. Informal survey results cannot be projected to the entire visitor population and provide a limited indicator of attendance because not all participants had an equal chance of being included in the survey.
- **Structured Estimate:** Estimate produced by computing known information related to the event or location. For example, one jurisdiction estimated attendance by dividing the square footage of the event area by the international building code allowance for persons (3 square feet)
- **Please Explain:** Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, raffle tickets sold, etc.). You may also enter N/A or Other.

LODGING TAX FUNDS APPLICATION QUESTIONS

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.

Our event is the Mountain Madness AAU Tournament and will be held Nov 17, 18, and 19, 2023. The tournament is a 3-day basketball tournament hosted by the UKC Basketball Club, a local 501(c)3 organization. AAU (Amateur Athletic Union) sanctioned basketball tournaments are the traditional 5 on 5 game format, played in gymnasiums, officiated by professional referees. Teams will consist of both boys and girls, grades 3-8 grade. Teams grouped into divisions, based on their gender and grade, and play each other in round robin and/or bracket play formats. Each division will have a champion, based on team performance, on the last day of the tournament.

AAU basketball tournaments draw teams, players and their families from all over the region who are focused on high-level competitive basketball experiences. Our tournament currently has teams registered from Anacortes, Blaine, Brewster, Leavenworth, Cashmere, Davenport, Enumclaw, Ephrata, Omak, Othello, Seattle, Selah, Spokane, Stanwood, Wenatchee and Yakima, many of which are already staying in Cle Elum hotels.

The funds for this request will be utilized to pay for professional referees and facilities. In 2022, the cost of referees was \$9,270 for the tournament. This year we are asking for **\$8,000** to offset the cost of referees (payments made directly to referees for their services.) We will also be paying to use facilities this year. We anticipate the cost of facilities could be in excess of \$1,000.

2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - a. Away from their place of residence or business and staying overnight in paid accommodations;
 - b. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - c. From another country or state outside of their place of residence or business.

We are using this year's tournament for our projections.

City	Distance (mi) to Cle Elum	Registered Players
Almira/Coulee-Hartline	136	8
Anacortes	157	15
Blaine	189	5
Bothell	90	20
Brewster	123	22
Cashmere	54	62
Davenport	179	29
Enumclaw	86	12
Ephrata	87	5
Leavenworth	52	13
Mountlake Terrace	97	9
Omak	151	8
Othello	95	9
Selah	54	14
Stanwood	131	7
Wenatchee	64	20
Yakima	61	40
Grand Total		298

We believe nearly 300 players traveling from > 50 miles away plus their families and coaches will be seeking lodging in Cle Elum. This number will grow as our tournament fills up.

3. **What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:**
 - a. **Is your project/event year-round or is it seasonal or date-specific?**
 - b. **What strategies will you employ to assure you are attracting tourists from at least 50 miles away?**
 - c. **What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?**

We will use a few different tools to measure our impact on tourism. First, we will do a follow-up survey to participants asking questions such as: did they frequent local businesses – shopping, restaurants, etc.? Did they stay overnight? We also track location data available to us and will be able to share where our participants came from.

Because our tournament is in Central Washington, we attract teams from all over the state and we market the tournament as an opportunity to play teams that you don't normally play which is very appealing. We provide participants with lists of restaurants, lodging and activities available while they are in town for the weekend.

4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?

We have not applied for other grant funding. We have completely taxed our volunteer and in-kind sources with other asks, and don't feel that we can ask for more from them. If this can't be funded, we will try and find other ways to generate the income.

5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?

We have created a partnership with the Cle Elum Downtown Association, Kittitas County Chamber of Commerce and Pioneer Days for our other major fundraiser, Triple Shot 3 on 3. We work together to market cohesively, which benefits the community in understanding what activities and events are happening. Cross-marketing also helps us attract potential participants as the additional celebrations and activities help make our event more appealing.

6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.

Our plan is to grow the event, hopefully to two different weekends (splitting up boys and girls) in the future. With growth comes additional revenue. We do sell gate tickets for this event and teams do pay a registration fee (other major sources of revenue). Unfortunately our costs with these events keep growing disproportionately to our ability to grow revenue as schools are charging for facility use, referee fees are increasing and insurance costs are rising.

7. **Event Budget**

This event one of two major fundraisers we run to fund the operating budget of the UKC Basketball Club which is budgeted to be \$50,000 this year.

Mountain Madness 2022

Income

Registration Income	\$16,100.00
Gate	\$16,771.33
Sweatshirts	<u>\$3,332.00</u>
Total Income	\$36,203.33

Expenses

Medals	\$851.27
Referees	\$9,270.00
Ref Hotels	\$941.40
Easton employees	\$460.00
Tourney Machine	\$396.00
Misc Supplies and Printing	\$741.73
Staff Sweatshirts	<u>\$476.00</u>
Total Expenses	\$13,136.40

Profit / (Loss) **\$23,066.93**

Mountain Madness 2023 (projected)

Income

Registration Income	\$17,500.00
Gate	<u>\$17,000.00</u>
Total Income	\$34,500.00

Expenses

Medals	\$1,000.00
Referees	\$10,500.00
Ref Hotels	\$1,000.00
Facility Fees	\$2,000.00
Tourney Machine	\$500.00
Misc Supplies and Printing	\$750.00
Staff Sweatshirts	<u>\$500.00</u>
Total Expenses	\$16,250.00

Profit / (Loss) **\$18,250.00**

8. Has your event received Lodging Tax funds in previous years?

Yes, we received a grant in 2022 for \$6,000.

C. How many room nights were and /or will be booked as a result of your project/event?

298 players participating from 50+ miles away. 50% will need lodging (not all will stay.)
150 players + family members + coaches.

Last year our actual number was 198. It is reasonable estimate that this year will be similar to last year because the size of the tournament, mix of teams from out of town, etc. is the same as last year.

(You must provide a verifiable source of information as evidence for your response to item

C. Failure to do so will disqualify your application.)



2023 Lodging Tax Fund Application

Name of Applicant: Kittitas County Chamber

Name of Event: Christmas in Cle Elum Fireworks

Date Received: _____

Received By: _____

City of Cle Elum
119 West First Street
Cle Elum, WA 98922
509-674-2262

Lodging Tax Funds – General Information

The City of Cle Elum imposes a lodging tax assessed on the sale or charge made for furnishings of lodging according to RCW 67.28.180 and RCW 67.28.181. The committees' purpose is to advise and recommend to the legislative authority of the city how excise taxes on lodging should be allocated to support tourism which in turn generates revenue.

Uses According to Law:

According to State Statute funds awarded under this process may be used for the following:

1. Tourism marketing;
2. The marketing and operations of special events and festivals designed to attract tourists;
3. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501 (c) (3) and 26 U.S.C. Sec. 501 (c) (6) of the internal revenue code of 1986, as amended.

Definitions included in state law which should be considered in any application requesting funding include:

- (1) **Tourism** means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (2) **Tourism promotion** means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing or the operation of special events and festivals designated to attract tourists.
- (3) **Tourism-related facility** means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a) (i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501 (c) (3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under section 501 (c) (6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

Review Process:

The Committee will review grant applications and award lodging tax funds for special events and festivals.

The Committee will compile the score sheets, rankings, and funding recommendations for further consideration.

Scoring sheets which determine the overall ranking of applications are included in this packet for your reference and information.

Local Policy on Disallowed Uses:

The Committee has determined that certain types of activities are not eligible for funding awards even if they may be tourism related. These include anything affiliated with the following: prizes for contestants, resale items, food and drink, beautification, fundraising, and membership drives. This list should not be considered comprehensive and all funding recommendation decisions are at the discretion of the committees and subject to change by majority opinion.

Application Definitions:

Below is a list of terms and phrases which have specific meaning within this application. It may be helpful for you to review these as you prepare responses so that you have a better understanding of the reviewers' expectations.

Date-specific is an event or project which occurs over less than one month.

Matching Funds is the amount of funding your organization is contributing to the project or event. This includes both direct and indirect fund support. Direct funds can be in the form of cash funding from your organization or funding secured from elsewhere but dedicated to the project or event such as other grants, loans, donations, etc. Indirect funding support includes in-kind support like labor, volunteer support, supplies, and services which directly relate to the project or event, including those provided by your organization and others.

New Projects/Events are projects/events which are in the first four years of existence. For example, a proposal for a barbeque competition which is in its third year would be defined as a new project/event. Likewise, a project by an existing museum which expands its current offerings, or a specific new strategy for appealing to a different target market that is in its first year, would be considered a new project. Ongoing general marketing and advertising campaigns or general operational support requests for organizations/event which have existed for longer than four years are not defined as a new project/event.

Ongoing Projects/Events are defined as projects/events that have been established for more than four years. Applications that qualify under this definition may be awarded up to 10% of the project's/event's expense budget.

Partnerships are agreements between events/organizations/groups which enhance the overall project/event by providing additional value-added benefits or opportunities for attendees as well as the participating partners. For instance, as part of your event, you may have partnered with a local hotel or campground for a special group rate for overnight attendees. You may have also partnered with a local restaurant to provide a special meal discount or drink offer. You may have also agreed to refer your attendees to another event simultaneously occurring in another part of the county.

Project Budget is a written description of the complete budget for your project or event. It must include anticipated revenues, expenses, and any potential profit or loss.

Seasonal means a project or event which operates at least 1 month and up to 6 months, and during at least 2 seasons (Spring, Summer, Fall, Winter).

Self-Sustaining is being able to provide for your own needs without the assistance of grant funds.

Supports County as a Tourism Destination means including strategies within your proposal which will assist in attracting tourists to our County during times of the year other than for your project/event alone. This may include cross-promotion agreements with other projects/events, it may include active marketing of other projects/events at your project/event, it may include referring attendees directly to other tourist opportunities in Kittitas County, etc.

Year-round means a project or event is ongoing and actively working to attract tourists for at least 6 months, and at least 3 seasons (Spring, Summer, Fall, Winter).

SUBMITTAL INSTRUCTIONS

Please return **ONE COPY** of the entire original application (including the cover sheet and instructions sheets) and answers to narrative questions to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Incomplete applications will not be considered. Applications may not be changed or amended by the applicant after the deadline for submission.

Project Management:

Successful applicants shall be required, as a condition of the funding award, to enter into a contract. The agreement may include, but not be limited to, the specific amount of the award and what it may be used for, all reporting requirements associated with this funding, payment terms, and any and all other appropriate terms of the funding. The City of Cle Elum will be the contracting agent for all approved projects.

All funds awarded under this program will be available in the form of reimbursable grants. The funds will be available for reimbursement beginning January 31 and ending December 31 of the calendar year immediately following award notification. Any unexpended funds will be returned to the Lodging Tax accounts from where they came and made available for re-appropriation. All requests for reimbursement shall be made to the Treasurer's office at the following address:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

For specific information and requirements regarding the reimbursement process, please contact the Treasurer's office at 509-674-2262

Project Reporting Requirements:

State law requires that all recipients of Lodging Tax revenues must submit a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

- A. Away from their place of residence or business and staying overnight in paid accommodations;
- B. To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- C. From another country or state outside of their place of residence or their business.

A report form will be provided as part of the contract for receiving funds. We ask that you provide this information within 60 days after your event is complete once you have critiqued your event.

In addition, any reports which are produced as a result of a grant award must be submitted within 60 days of completion as part of your project reporting requirements. This will provide evidence that the work paid for by the grant has been completed.

Applicant Categories and Eligibility:

Grants from lodging tax funds are provided for two types of applicants, New Projects/Events and Ongoing Event Support. An organization may only apply for funding from one category per year. The categories are defined as follows:

The **New Project/Events** category is for applications from events/projects which are within the first three years of existence. Applications may be considered in this category from established events (older than four years) which are proposing a new or expanded project designed to increase tourism as part of an ongoing event.

The **Ongoing Project/Event Support** category is for applications from established events (ongoing for more than four years) which may request continuing support. Grant awards are limited in this category to no greater than 10% of the event's expense budget. This category includes project/events which may be operating under a new board or organization, moving venues, changing dates, or implementing other non-substantial changes to a project/event which is ongoing for more than four years.

Other Information:

Insurance: As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

Application Form: This packet is available at:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Grant Preferences:

In the review of applications, the Lodging Tax Advisory Committee or designees will grant preference to those proposals which (1) increase tourism, and (2) demonstrate ability toward eventual self-sustainability. **Applications from non-for-profit organizations will be given preference over those from for-profit entities.**

Guidelines and Requirements for Advertising Expenditures of Lodging Tax:**Branding**

Contractors who have been approved to utilize grant awards for advertising expenditures must incorporate appropriate City of Cle Elum information as follows:

A. Websites and Social Media Sites must include the City's tourism website logo with an operational link to the site(s). The logo must be displayed on the contractor's home page, it must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

B. Print Advertising and Online Display Advertising of all types (including but not limited to newspaper, periodicals, flyers, posters, billboards, direct mail, e-newsletters, third-party websites, streaming displays, etc.) and must include the City's tourism

website logo. The logo must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

C. Video Advertising of all types (including but not limited to television, online, electronic kiosks, motion billboards, etc.) must include the City's tourism website logo. The logo must be size no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

All logos and website information may be obtained by contacting the City of Cle Elum administration.

Advertising Reimbursements

Contractors seeking reimbursement from Lodging Tax Funds for advertising expenditures must adhere to the following guidelines and requirements for each type of advertising media utilized:

A. Print Advertising:

1. Print advertising placed with any media provider which operates exclusively outside of Kittitas County may be reimbursed at 100% of the cost, including any production costs. To operate exclusively outside of Kittitas County, the provider must not be physically located in the County and/or not distribute any media within the County.
2. Print advertising placed with any media provider which operates inside Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 A, (2)(a) above, advertising reimbursement requests must include a statement from the media provider specifying the percentage distribution to areas outside of Kittitas County. Reimbursements will be allowed for the amount distributed outside of Kittitas County, including any production costs.

B. Television Advertising:

1. Television advertising placed with any media provider outside the Yakima/Kittitas DMA will be reimbursed at 100% of the cost, including any production cost.
2. Television advertising placed with any media provider inside the Yakima /Kittitas DMA will be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 B, 2(a) above, advertising may be reimbursed at the rate of 70% of the total cost, including any production costs.

C. Online Advertising:

1. Online advertising and promotion may be reimbursed at 100% of the cost, including any production cost.
2. Streamed media (radio, television, other) requests for reimbursement must include a statement from the media provider specifying the percentage of recipients which are outside of Kittitas County. Reimbursements will be allowed for the percentage distributed outside of Kittitas County, including any production costs.

D. Direct Mail:

1. Direct mail advertising may be reimbursed at 100% of the cost, including any production cost, for each item mailed or shipped to a destination outside of Kittitas County. In order to receive reimbursement, a list of the addresses and a signed statement from the contractor that the list is accurate, or other proof of delivery, must be provided along with other required documentation.

E. Flyers/Posters:

1. Flyers or posters which are placed outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost. In order to receive reimbursement, a list of the locations where flyers or posters were posted outside of Kittitas County and a signed statement from the contractor that the list is accurate must be provided along with other required documentation.

F. Radio Advertising:

1. Radio advertising placed with any media provider located outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost.
2. Radio advertising placed with any media provider located inside of Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production cost.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 F, 2(a) above, advertising may be reimbursed at the rate of 30% of the total cost, including any production costs.

APPLICATION FOR LODGING TAX GRANT FUNDING

Application Year: 2023
Name of Organization: Kittitas County Chamber of Commerce
Organization mailing address: 609 N. Main St
Ellensburg, WA 98926
Organization contact person & title: Matt Anderson
Director of Tourism
Organization/contact phone: 509-925-2002
Email: matt@kittitascountychamber.com
Organization Website: www.kittitascountychamber.com
Federal Tax ID Number: 91-0210430 UBI Number: 60113392

Organization is a (select one):

- ☐ Government Entity
☐ 501(c)3
☒ 501(c)6
☐ Other _____

(note: you must submit 501(c)3 or 501(c)6 approval documentation – see sample document)

Project/Event Name: Christmas in Cle Elum Parade and Fireworks

Project/Event Date: 12/2/23

Project/Event Location: Cle Elum, WA

Amount of Funding Requested: \$ 7,500

For which funding category do you qualify (check one) (see instructions for definitions):

☐ New Project/Event ☒ Ongoing Project/Event Support

Estimated # of overnight stays: 15

Tourism Seasons: From the list below, what season will your project enhance tourism? Please indicate the appropriate season.

Season:	Months:
☐ Year-round	January – December
☒ Off season	November – February
☐ Shoulder season	October or March - May
☐ High season	June – September

APPLICATION QUESTIONS

Please answer each question completely, in the order listed, on a separate sheet attached to this application. Please include any supporting data within the response narrative.

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.
2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business.

You must provide the evidence utilized in determining your projections.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:
 - I. Is your project/event year-round or is it seasonal or date-specific?
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?
 - III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?
4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be

necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

The budget must include anticipated revenues, expenditures, and any potential profit or loss. For projects/events which are ongoing for more than 1 year, please also submit actuals from the previous three years of operations for the project/proposal if applicable. Also, please supply any narratives necessary to understand the budget being submitted and list separately any in-kind or volunteer contributions.

Please assure your budget, and actuals from previous years (if applicable), are in the following basic format:

Revenues:

Cash
Donations/Sponsorships
Sales
Vendor Fees
Grants
Etc.

Total Revenues

In-Kind Contributions:

Volunteer Labor
Donated Services
Donated Materials
Etc.

Total In-kind

Expenses:

Venue
Insurance
Services
Advertising
Security
Etc.

Total Expenses

Profit/Loss (Revenue less Expenses)

9. Has your event received Lodging Tax funds in previous years?
Yes ☒ No ☐

If yes, please list each year and the amount received for that year. 2022 - 7,500

All applicants must also provide the following information regarding the event/project:

A.	Prior Year	Projected
How many participants and spectators attended last year's activity and/or will attend this year?	~1500	~1500

- B. How many days did/will your event occur? 1 1
- C. How many room nights were and /or will be booked as a result of your project/event?
(You must provide a verifiable source of information as evidence for your response to item C. Failure to do so will disqualify your application.) 10 15

10. **Application Certification:**

The applicant here certifies and affirms: 1. That it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, military status, sexual orientation, creed, place of birth, or disability; 2. That it will abide by all relevant local, state and federal laws and regulations and; 3. That it has read the information contained in the Instructions on pages 1 and 2 and understands and will comply with all provisions thereof.

Certified by:

(signature)

Matthew L Anderson

Or sign here:

(print name)

Matthew L Anderson

Title:

Director of Tourism

Date:

- 1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.**

The Christmas in Cle Elum Parade and Firework show will take place on Dec. 4th, 2021 in downtown Cle Elum. Our event coincides with the other Cle Elum Downtown Association's events happening that day.

The Chamber of Commerce will be coordinating a Xmas parade made up of local entrants decorated in seasonal flair. At the conclusion of the parade a small fireworks show will be visible over the downtown core. The parade is anticipated to have 30 entrants, and the firework show should last 12 to 15 minutes.

This event will provide incentive to King County residents to enjoy a rural downtown Christmas celebration. It targets potential guests that are considering traveling to Kittitas County that weekend, and provides incentive to make their plans, catch the late day and evening activities, dine, and then stay the night in the area.

While specifically targeting a west side audience, this event also attracts citizens of Kittitas County traveling from as far as Vantage and as near as Roslyn to the area.

The funds used in this grant will for:

Firework Show Production: \$7,500.00.

- 2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:**

The primary guests that will be traveling from over 50 miles are those that we believe to be staying, or considering staying, at Suncadia. The goal is two-fold:

- ☐ Generate a new room night stay from guests considering coming
- ☐ Incentivize guest to leave the resort area and travel into Cle Elum.

In addition to the primary target audience – we believe that Kittitas County residents from as far as Vantage will take this opportunity to attend a Christmas celebration.

All told we are estimating 15 Overnights, and 200 Kittitas County residents (not from Cle Elum) to attend the event.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:

The Chamber is extremely well positioned when it comes to our online presence. We own three distinct websites for the Kittitas County area. www.centralwashingtonoutdoor.com, is dedicated to the promotion of tourism to Kittitas County, WA. We have already begun to advertise to that audience. We also have associated Facebook and Instagram followers for each of those platforms.

www.kittitascountychamber.com captures a captive audience each month with a variety of content related to Kittitas County. Our social media platform is dedicated to events and programs throughout the whole of Kittitas County. In addition we have a robust email list for our Chamber newsletters which also supports our advertising campaigns.

We also actively partner with the Cle Elum Downtown Association to promote multiple aspects of this event..

They have been and will continue to be our primary advertng arm.

4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?

The Chamber has not applied for funding from another organization. The total operating budget for this event is relatively small.

We will be utilizing Chamber staff and Volunteers to execute our portion the Christmas in Cle Elum Events. Inability to secure funding would likely mean the end of the firework portion of this event, which would likely drive down overall attendance.

5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?

As mentioned we are coordinating with Cle Elum Downtown Association.

We will utilize our Chamber Membership and Board to further promote the event within their respective communities.

6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.

This is a community event as much as it a tourism function. A parade and firework show are very hard to ticket and/or charge admission. As such no such plan has been suggested to be put in place. When possible we will attempt to find sponsorships for each of our events.

7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.

Christmas in Cle Elum has been a community event that draws outside tourists for over 5 years now. This includes our modified static parade last year. The event itself is important to the identify of Cle Elum.

8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

Revenues:

Cash: \$0.00

Donations/Sponsorships Sales: \$0.00

Vendor Fees: \$0.00

Grants: \$7500.00

Etc.:

Total Revenues: \$7500.00

In-Kind Contributions:

Volunteer Labor: 15 Hours

Donated Services Donated Materials – Cones, AV System,

Staff Labor. - \$2000

Total In-kind ~2500.00

Expenses

Advertising - \$500

Admin Material - \$50

Fireworks Production. \$7500

Total Expenses : \$8050

Profit/Loss (Revenue less Expenses) -\$550



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077550279
Mar. 29, 2012 LTR 4168C 0
91-0210430 000000 00

00039116
BODC: TE

KITTITAS COUNTY CHAMBER OF COMMERCE
609 N MAIN ST
ELLENSBURG WA 98926-3109



021928

Employer Identification Number: 91-0210430
Person to Contact: Sophia Brown
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 20, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(6) of the Internal Revenue Code in a determination letter issued in July 1942.

Because you are not an organization described in section 170(c) of the Code, donors may not deduct contributions made to you. You should advise your contributors to that effect.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Cindy Thomas

Cindy Thomas
Manager, EO Determinations



City of Cle Elum

POSITION DESCRIPTION
NOVEMBER 2023

POSITION TITLE: TEMPORARY - HEAVY EQUIPMENT OPERATOR / MAINTENANCE WORKER

REPORTS TO: Reports directly to the Public Works Director under the guidance of State and City regulations and procedures. Also maintains a close working relationship with other city personnel.

SALARY RANGE: \$24.36 to 29.61 per Hour

STATUS: Full Time
(For 5 months)

AFFILIATION: Union

WORKWEEK BASIS: 40 (for 5-months)

JOB SUMMARY: Operates a variety of equipment in the construction, maintenance, repair and replacement of City streets, sidewalks and right-of-ways. Performs the regular and recurring installation, repair and maintenance work in the streets, water supply distribution, sewer collection system and parks division.

TEMPORARY HEAVY EQUIPMENT OPERATOR / MAINTENANCE WORKER ESSENTIAL JOB FUNCTIONS:

1. Inspect and/or repairs reservoir, meters, streets, drainage systems and sewer system at frequent intervals to insure that all aspects of the systems are functioning properly.
2. Maintain a variety of records related to inspections, maintenance activity, water supply, consumption, etc.
3. Determines and marks the locations of street light wiring, water, wastewater, storm drain lines from the appropriate sources prior to excavation.
4. Respond to complaints regarding functional areas such as street conditions, street signs, waste water system problems, traffic signals and street lighting, water leaks, pressure loss and no water; evaluates situation; explains findings to Field Supervisor and/or Public Works Director.
5. Contacts residents and business owners in areas where service interruptions will impact them; represents the city in a positive manner in these situations.
6. Insures the proper maintenance of equipment and tools by cleaning and inspecting equipment after each use.
7. Drives trucks and various sizes and weights in the loading, hauling and unloading of equipment, gravel, sand, concrete, asphalt, rock base and other materials as needed to complete assigned projects.
8. Performs routine inspections and preventative maintenance on assigned equipment and refers defects and needed repairs to the shop mechanic; cleans equipment and other city owned vehicles.
9. Performs all duties in conformance to appropriate safety and security standards.
10. Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying pipe, trenching and backfilling.
11. Mowing, weeding, tree and shrub trimming as needed in the city parks and ball fields.
12. Snow removal as needed using road graders, truck mounted snow plows and sanding units.

NECESSARY KNOWLEDGE:

Knowledge of:

- Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities including:
 - hazards associated with the work and proper safety precautions; traffic laws, ordinances and rules involved in truck and heavy equipment operations; purposes and uses of a variety of vehicles, equipment, power tools and hand held tools including motorized, pneumatic and hydraulic equipment;
 - standards related to installation, location and required maintenance of traffic signs and pavement markings;
 - properties of backfill materials, construction materials, concrete, asphalt, hot patch, cold patch, oils, paints and a variety of other materials used in maintenance work;
 - equipment methods and materials used in the installation, repair, maintenance and cleaning of wastewater, water mains, lines and related facilities; pipe fittings and cement work; preparation and operation of spray painting equipment; methods of fabricating and installing street signs.
- Skills in operation of listed tools and equipment.

NECESSARY ABILITIES:

Ability to:

- Ability to perform skilled maintenance, construction and repair work in the area of work assigned; perform heavy manual tasks; to work safely and adhere to established safety principles and practices; to communicate effectively verbally and in writing; to establish and maintain effective working relationships with employees, other departments and the public; to work effectively in the absence of close supervision; to operate a variety of vehicles and equipment in a safe and effective manner; to read and interpret basic maps and blue prints; to understand and carry out written and oral instructions.
- Operate Pickups, Trucks and moderately light power-driven equipment when assigned.
- Use the hand and power tools and equipment required in general building and grounds maintenance work.
- Perform heavy manual labor for extended periods under sometimes unfavorable conditions.
- Read and write for successful job performance.
- Understand and carry out oral and written directions.
- Work cooperatively with other employees and the public.
- A moderate degree of independent judgment, initiative and discretion.
- Maintain confidential data and information.
- Analyze and solve problems.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent.
- At least 2 years' experience working in a related field.
- Experience in running a dump-truck, grader, and wheeled loader.
- Valid Washington State Driver's License.
- CDL Endorsement.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

Must have the ability to sit, stand, walk, climb, stoop, kneel, crouch, bend, crawl, grasp; use hands to finger, handle, feel or operate objects, tools or controls; and reach with arms and legs. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Must be able to work extended hours including evenings, weekends and holidays. Some duties may have exposure to chemicals, gases and/or raw sewage.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibrations. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock. The employee may be required to work night, early morning and/or weekend hours depending on workload factors in addition to normally scheduled work hours.

The noise level in the work environment can be loud.

NOTICE:

The above position description does not include ALL essential and non-essential duties of this job. All employees with disabilities are encouraged to contact the personnel department to review and discuss the essential and non-essential functions of the job. An employee with a disability can evaluate the job in greater detail to determine if the essential functions can be performed safely with or without reasonable accommodations.

This Temporary job has no benefits.

The City of Cle Elum is an Equal Opportunity employer.

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Telephone: (509) 674-2262
Fax: (509) 674-4097
www.cityofcleelum.com

PUBLIC WORKS DIRECTOR

\$7,510 to \$9,128 per Month plus Excellent Benefits

Known as the “Heart of the Cascades” and the Gateway to four seasons of recreation, the City of Cle Elum (population 2,255) is located in upper Kittitas County, on Interstate 90, approximately 83 miles east of Seattle. Cle Elum, a rural city, rich with history, beautiful scenery, and full of outdoor recreational opportunities, is now seeking a talented Public Works Director to manage all of the City’s public works activities, under the direction of the Mayor and City Administrator.

The Public Works Director is responsible for policy development, program planning, scheduling, fiscal management, administration and operational direction of the City’s Public Works Department. Cle Elum is a regional municipal service provider, operating a regional water and wastewater utility with a service area of approximately 10,000 people. The position performs a variety of supervisory, administrative, and technical duties in the planning, construction, operation, repair and maintenance of City Streets, Parks, Cemetery, Airport, Shop, Water, Wastewater and Stormwater facilities and systems.

This position requires a Bachelor’s degree from an accredited college or university and four or more years of progressively responsible experience in Public Works or related field. Experience may substitute for education. The successful candidate will have strong communication and leadership skills, and possess a positive attitude. The City Administrator and the City Mayor depend upon the Public Works Director to participate in City Council meetings, be an effective steward of the city’s infrastructure, demonstrate a commitment to the community, and to be a progressive-minded team player. The ideal candidate will have knowledge of codes and regulations governing the administration of public works and have the ability to operate some heavy equipment (CDL or other equipment operation experience a plus).

The City of Cle Elum offers a comprehensive benefits package including enrollment in the Public Employee Retirement System (PERS); medical, dental, vision, and life insurance; longevity and educational degree incentive pay; Vacation, Sick and Holiday pay.

Applications for this position will be accepted until filled, with a first review starting November 2, 2023. For additional information or to obtain application materials and a full job description, please contact the Cle Elum City Hall, at (509) 674-2262 or see our website www.cityofcleelum.com.

A complete application packet must include:

- Completed City of Cle Elum job application.
- Résumé inclusive of at least three professional references.
- Cover letter detailing experience, qualifications, and why you believe you are the best candidate for the position.

Cle Elum is a live-work-play community!

The City of Cle Elum is an Equal Employment Opportunity, Affirmative Action Employer.



City of Cle Elum

POSITION DESCRIPTION
OCTOBER 2023

POSITION TITLE: Public Works Director

REPORTS TO: Reports directly to the City Administrator under the direction of the Mayor and the guidance of State and City regulations and procedures. Also maintains a close working relationship with other city personnel.

SALARY RANGE: \$ 7,510 – \$ 9,128 Per Month

STATUS: Full Time

AFFILIATION: Non-Union

WORKWEEK BASIS: 40

JOB SUMMARY: The Public Works Director is responsible for policy development, program planning, scheduling, fiscal management, administration, and operational direction of the City's Public Works Department. Performs a variety of supervisory, administrative, and technical duties in the planning, construction, operation, repair and maintenance of City Streets, Airport, City-owned buildings, Parks, Water, Wastewater and Stormwater facilities and systems.

PUBLIC WORKS MISSION STATEMENT: To be effective stewards of the public infrastructure and provide valued city services that contribute to public safety, economic vitality, and neighborhood livability in the City of Cle Elum.

PUBLIC WORKS SUPERVISOR ESSENTIAL JOB FUNCTIONS:

1. Plan, organize, schedule, control and evaluate the work of the Public Works Department.
2. Analyze and monitor annual operating costs and make recommendations for department budget; forecast future needs and expenditures; and seek cost-saving opportunities.
3. Report on Public Works Department plans and operations at City Council meetings and as needed or requested by City Administrator, City Mayor, City Council, or staff.
4. Plan, schedule, implement and oversee construction, maintenance, and operations of all public works activities; secure appropriate permits/approvals; install and maintain BMPs; and coordinate with applicable City departments, other agencies, and the public as needed.
5. Manage and implement Capital Improvement Program for City Streets, Airport, City-owned buildings, Parks, Water, Wastewater and Stormwater facilities and systems; and coordinate with contractors, engineers, and other stakeholders to ensure projects are completed on time and within budget.
6. Prepare grant applications and administer successful grants.
7. Manage local, State and Federal permits/regulations associated with the Airport, Water, Wastewater, Stormwater, and other City projects and general City operations.

8. Oversee operations and contractor agreements for the Water Treatment Plant and Wastewater Treatment Plant.
9. Utilize consultants as needed; develop RFQ's and RFP's, negotiate contracts for consultant services and authorize payment, approve consultant's work, and monitor progress.
10. Manage staff resources; develop work programs and evaluate the performance of assigned staff; complete annual performance evaluations; provide coaching for performance improvement and development; recommend compensation and other rewards to recognize performance; take disciplinary action to address performance deficiencies, in accordance with the City's personnel policies.
11. Represent the City in negotiations with outside agencies, groups, and citizens; meet with peers in business, community, and other government entities to encourage cooperative problem solving and joint approaches to problems; ensure quality customer service and work with citizens and citizen groups to resolve problems; provide information to media as needed.
12. Coordinate with other City Departments as needed.
13. Keep informed of industry trends; track and analyze state and federal legislation and regulations and evaluate impact of regulations; conduct training for public works staff and public as needed.
14. Develop and implement emergency response plans for natural disasters, severe weather events, or other crises affecting public infrastructure.
15. Maintain a computer database of City infrastructure and equipment, operate a personal computer at a high degree of proficiency including electronic files, word-processing and spreadsheets.
16. Maintain City-owned properties such as fleet maintenance and minor repairs to City Hall, Library, Police station, Fire station, Airport and rental properties as needed.
17. Operate City equipment as needed to assist Public Works staff in construction and maintenance activities including, but not limited to: Roadway repair, stormwater maintenance (including in-water work), snow removal, City water and sewer infrastructure maintenance and repair, meter reading and repair, and other activities as required to complete City Public Works duties.
18. Engage with the community to address concerns and gather input on public projects; respond to citizen complaints in a timely and respectful manner.
19. Attend a minimum of two (2) night meetings per month and be available for after-hours calls.
20. Perform other tasks and duties as assigned by the City Administrator or City Mayor. These job functions are a representative sample; not to imply a complete listing of responsibilities and tasks.

The City of Cle Elum is an Equal Opportunity employer.

DESIRED KNOWLEDGE AND ABILITIES:

Knowledge of:

- Applicable federal, state, and local laws, codes and regulations governing the administration of public works functions and activities.

- Theory, principles, practices and techniques of public works, traffic, municipal water, municipal sewer and stormwater, and public works maintenance functions.
- Principles and practices of public administration including budgeting, purchasing and the maintenance of public records.
- Methods and techniques of effective technical report preparation and presentation and a basic understanding of the public information process.
- Principles and practices of management and supervision.

Ability to:

- Read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents.
- Respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.
- Establish and maintain effective working relationships with citizens, employees, supervisors, and the general public.
- Communicate effectively with the public to explain permit procedures, codes and how to interpret technical information.
- Comprehend and articulate complex facts and relationships in detail and to summarize and write clearly, concisely, and legibly.
- Work with complex mathematical concepts and apply these concepts to practical situations.
- Prepare an annual department budget.
- Develop work programs and training programs.
- Analyze complex situations, problems and data, and use sound judgment in drawing conclusions and making decisions.
- Read and interpret City plans, permits, maps, and environmental documents.
- Operate heavy equipment such as a grader, loader, or excavator.
- Effectively handle stressful situations and difficult or angry people.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree from a four-year college or university in civil engineering, public administration, or a related field. Experience may substitute for education.
- At least 4 years of progressively more responsible experience in Public Works or related field.
- Valid Washington State Driver's License. CDL endorsement preferred.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

The work environment characteristics described above are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with different abilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in inclement weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

COMPENSATION AND BENEFITS:

Wage Range:	\$90,115 - \$109,536 per Year \$ 7,510 - \$ 9,128 per Month \$ 43.32 - \$ 52.66 per Hour	Benefits:	90% Paid Medical/Dental Plan PERS Retirement System \$214 VEBA per Month Vacation / Sick Time 12 Paid Holidays + 1 Personal Day
Incentive Pay:	Longevity Educational Degree		

NOTICE:

The above position description does not include ALL essential and non-essential duties of this job. All employees with disabilities are encouraged to contact the personnel department to review and discuss the essential and non-essential functions of the job. An employee with a disability can evaluate the job in greater detail to determine if the essential functions can be performed safely with or without reasonable accommodations.