

CITY ADMINISTRATOR
ROBERT OMANS

ASSISTANT CITY
ADMINISTRATOR
ERICA KRUM

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS DIRECTOR
MATHEW BAILEY

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNING DIRECTOR
SHANNON JOHNSON

Public Safety & Health Committee

Agenda
June 30, 2026
1:00 PM



119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

DEPUTY MAYOR
CASSIDY BUECHLE - CURTIS

PUBLIC SAFETY & HEALTH
COMMITTEE
CASSIDY BUECHLE-CURTIS -
CHAIR
STEVEN HARPER
BETH WILLIAMS

CITY ATTORNEY
CURTIS CHAMBERS

Join Virtually via Zoom: <https://zoom.us/j/7573184018?pwd=dERndiBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

TextMyGov

Receive city text alerts: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available, and the City does not warrant audio quality. Attendees are encouraged to attend in person.

1. **Call to Order and Pledge of Allegiance**
2. **Unfinished Business**
3. **New Business**
 - a. Fire Advisory Committee Bylaws Review
 - b. Fire Advisory Committee Application Review
4. **Other Committee Comments**
5. **Adjournment**

Upcoming Meetings:

Committee of the Whole — July 2, 2026, at 3:00 p.m.

Public Works & Community Development Committee Meeting — July 7, 2026, at 1:00 p.m.

Coal Mines Trail Commission Meeting — July 7, 2026, at 4:00 p.m.

Planning Commission Meeting — July 7, 2026, at 6:00 p.m.

Lodging Tax & Events Committee Meeting — July 8, 2026, 8:30 a.m.

Public Safety & Health Committee Meeting — July 9, 2026, 9:00 a.m.

By-Laws of the Cle Elum Fire Advisory Committee

Vision

The fire protection mission “is to provide dedicated service” by enhancing the quality of life and safety of our community and protecting lives and property through emergency response, education, and prevention.

Mission

The Fire Advisory Committee is a sub-committee of the Council’s Public Health & Safety Committee. This committee provides advice on fire department operations, budget, levy oversight, and input on future plans for the city’s fire protection. Members are appointed by the Mayor. Meeting times are established by the committee. The sub-committee will support and advise the Mayor and Council on matters of fire protection and response to build a safer and more resilient community. We will strive for forward and strategic thinking and an inclusive and collaborative culture.

ARTICLE I

Committee

Section 1.01 Membership Composition. The fire advisory committee shall consist of six appointed members, the Chair of the Public Safety & Health Committee, supported by staff, including the Fire Chief Administrator (and the Chief of the Cle Elum Volunteer Fire Department, if not the same). The remaining two members of the Public Safety & Health Committee serve as ex-officio members of the sub-committee.

Three members shall be at-large, residing in the Cle Elum-Roslyn School District boundary, with experience or knowledge of emergency response, structural response, wild-land fire experience, or other fire training.

One member will be a resident of Cle Elum, residing within the City limits.

One member will be a business owner of a “brick and mortar” business within the City limits.

One member shall be a volunteer member in good standing of the Cle Elum Volunteer Fire Department.

Section 1.02 Committee Appointments. Members shall be appointed by the Mayor and may be recommended by the Public Safety & Health Committee.

Section 1.03 Member Terms. Committee members shall be appointed for 2-year terms.

Section 1.04 Committee Re-Appointment. Following a term completion, a member may be re-appointed.

ARTICLE II

Section 2.01 Officers and Committees. The councilmember who is Chair of the Public Safety & Health Committee will serve as Chair of the Fire Advisory Sub-Committee. A Vice Chair shall be elected by the committee.

Section 2.02 Elections and Term of Office. The Vice Chair shall be elected by the committee at the first regular meeting each year. The term shall be one year, and each officer shall hold office until a successor is elected or until the officer leaves office prior to completion of one year.

Section 2.03 Powers and Duties

- a. Chair. The Chair shall preside at all meetings of the Committee. The Chair may sign and execute decisions of the Committee and all resolutions authorized by the Committee. The Chair will set the agenda and perform all duties that are incident to the office. The Chair may be called upon to perform duties assigned by the Committee.
- b. Vice Chair. At the request of the Chair or in case of the absence or disability of the Chair, will perform all duties of the Chair, and when acting, shall have all the powers and restrictions placed upon the Chair. The Vice Chair shall perform such other duties as may be assigned to that office by the Committee or the Chair.

Section 2.04 Vacancies. The Committee shall make recommendations to the Public Safety Committee to fill any Committee position that becomes vacant for the Mayor's consideration for appointment. The successor shall hold office for the completion of the unexpired term.

Section 2.05 Establishing of Work Groups. The Committee may designate work groups of one or more members to perform other duties on its behalf, provided that any final action shall be approved by the Committee. Non-Committee members may be appointed to a work group by the Committee, subject to the Public Safety Committee's approval. Work group members will report only to the full Committee on the specifically delegated issue. Work groups will expire at the completion of the specific assignment.

ARTICLE III

Meetings

Section 3.01 Regular committee meetings. Regular meetings shall be held monthly on the [To be determined] in the City Council Chambers. Exceptions shall be made if the regular location is unavailable.

Section 3.02 Special Committee Meetings. Special Meetings may be held whenever called by the Chair. Special meetings shall require notification to the Public Safety & Health Committee and a notification subject to City processes.

Section 3.03 Meeting Attendance. A Committee member failing three (3) or more consecutive meetings due to unexcused absences may be removed by the Mayor. A replacement member shall be appointed per Section 2.04 of these by-laws. Any absence that has not been notified to the Committee Chair or Vice Chair shall be deemed unexcused. Virtual attendance is acceptable if absolutely necessary.

Section 3.04 Intent of Recommendations. It is the intent that Committee recommendations will strive to reach consensus whenever possible.

Section 3.05 Parliamentary Authority. The Roberts Rules of Order (revised) shall govern in all cases that they are applicable. And where they are not inconsistent with these by-laws.

ARTICLE IV

Bylaw amendments

Section 4.01 Proposals to Amend By-Laws.

- a. Proposals to amend the By-Laws shall be presented in a format that strikes out material to be altered or deleted and new material is underlined.
- b. The Public Safety & Health Committee shall review a proposed amendment to the By-Laws at any regular meeting or at a special meeting scheduled by the Chair and the Public Safety & Health Committee.

Section 4.02 Committee Consideration of Proposed Amendments. If notice of a proposed amendment to the By-Laws, and information including the text of the proposed amendment and a statement of purpose and effect, is provided to the members of the Committee and the Public Safety Committee, the Committee may consider and vote at the same meeting when the amendment is introduced. If the information and the notice are not provided, the Committee cannot vote until the next scheduled regular meeting or until a special meeting, per the By-Laws.

Section 4.03 Vote Required for Amendment Recommendation to By-Laws. Recommendations of the Committee approving proposed amendment(s) require a supermajority affirmative vote. An affirmative vote is presented to the Public Safety Committee for ratification.

Section 4.04 Effective Date. Amendments to the By-Laws are effective ten (10) days following ratification by the Public Safety Committee.