

CITY ADMINISTRATOR
ROBERT OMANS

ASSISTANT CITY
ADMINISTRATOR
ERICA KRUM

CITY CLERK

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS DIRECTOR
MATHEW BAILEY

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNING DIRECTOR
SHANNON JOHNSON

**City Council
Agenda
August 25, 2026
6:00 PM**



119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

DEPUTY MAYOR
CASSIDY BUECHLE - CURTIS

CITY COUNCIL
BETH WILLIAMS
BRYCE WALLACE
KEN RATLIFF
STEVEN COOK
AUDREY MALEK
STEVEN HARPER

CITY ATTORNEY
CURTIS CHAMBERS

Join Virtually via Zoom: <https://zoom.us/j/7573184018?pwd=dERndiBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

TextMyGov

Receive city text alerts: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available, and the City does not warrant audio quality. Attendees are encouraged to attend in person.

-
1. **Call to Order, Pledge of Allegiance, and Roll Call**
 2. **Public Comment – Limited to 5 Minutes per Speaker**
 3. **Announcements, Appointments, Awards, and Recognition**
 - a. Proclamation — International Overdose Awareness Day
 - b. Ratify the Mayor's Appointment of Data Center Advisory Committee Members
Beth Marker — City Resident Water Customer
Pat Deneen — City Commercial Water Customer
 4. **Approval of Meeting Agenda**
 5. **Consent Agenda**

Items listed below have been distributed to Council Members in advance for review and will be enacted by one motion. If separate discussion is desired on an item, it may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or a member of the public with concurrence from a Council Member:

 - a. Council Meeting Minutes — August 11, 2026
 - b. Payables — August 19, 2026 — \$343,736.51
 - c. U.S Forest Service Emergency Facilities & Land Use Agreement — Three Queens Fire
 6. **Department Head Reports**

City Council Agenda

August 25, 2026

119 W FIRST STREET
CLE ELUM, WA 98922

- a. Rob Omans — City Administrator
 - b. Mathew Bailey — Public Works Director
 - c. Rich Albo — Police Chief
 - d. Amy Pridemore — Library Director
7. **Public Appearances – 15-Minute Limit**
8. **Business Requiring Public Hearings**
9. **Unfinished Business**
10. **New Business**
- a. Timesaver PC Payables
 - b. Conference of Governments Consortium Regional Advocacy Services
 - c. Resolution 2026-028 — Surplus of AED — Rich Albo — Police Chief
11. **Report of Committees**
- a. Public Works & Community Development
 - b. Public Safety & Health
 - c. Lodging Tax & Events
 - d. General Government
12. **Councilmember Comments - Limited to 5 Minutes**
13. **Mayor's Report**
14. **Adjournment**



INTERNATIONAL OVERDOSE AWARENESS DAY AUGUST 31, 2026

WHEREAS, the City of Cle Elum does affirm and acknowledge the harm and hardship caused by drug overdose; and

WHEREAS, we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug-related deaths; and

WHEREAS, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of 3,068 Washington State residents in the year 2025 with countless more affected forever; and

WHEREAS, we recognize that in 2025, Kittitas County lost 9 individuals to overdose; and

WHEREAS, we recognize that First Responders in Kittitas County have responded to an increased number of substance use-related calls in this past year; and

WHEREAS, we affirm that the people affected by overdose are our family, friends, and community members who are deserving of our love, compassion, and support; and

WHEREAS, death from overdose is preventable

WHEREAS, there continue to be deaths from stimulant use; and

WHEREAS, overdose continues to increase both medical and other economic costs greatly impacting our society; and

WHEREAS, substance Use Disorder is a treatable disease and the stigma and shame often are a barrier to seeking help; and

NOW, THEREFORE, the City of Cle Elum does hereby proclaim August 31, 2026, as International Overdose Awareness Day and encourages residents to attend the awareness event on that day at Mountain View Park in Ellensburg from 1:00-3:00 PM.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Cle Elum to be affixed this 25 day of August, 2026.

Matthew Lundh
Mayor



Board/Commission Application

Your Personal Information

NAME

Beth Marker

EMAIL ADDRESS

bethmarker@hotmail.com

ADDRESS

202 E 3rd St
Unit 101
Cle Elum, Washington 98922
United States

PHONE NUMBER

(509) 304-8803

NUMBER OF YEARS RESIDING IN CLE ELUM

24

Board or Commission You're Applying For

BOARD OR COMMISSION YOU'RE APPLYING FOR

Data Center Advisory Committee

DATA CENTER ADVISORY POSITION YOU'RE APPLYING FOR

City Resident Water Customer

IF YOUR FIRST CHOICE ISN'T AVAILABLE, ARE YOU INTERESTED IN SERVING ON ANOTHER BOARD OR COMMISSION?

No

Character References

LOCAL REFERENCES

Name	Phone	Email
Karen Moore	425-445-1799	kmooreadair@gmail.com
Joye Simister Fredericks	206-779-7487	
Kit Woods	206-794-4925	

More About You

WHY ARE YOU INTERESTED IN SERVING ON A CITY OF CLE ELUM BOARD OR COMMISSION?

The proposed data center project would have a significant effect on the future of the city. It needs to be looked at from all aspects, and not in a polarized way pro or con. I also served on the City Council when the original DA was drafted, and have a broad understanding of the intent at that time for the 75 acre Business Park.

PERSONAL QUALIFICATIONS AND/OR WORK EXPERIENCE

45 years of executive and project management. Evaluating numerous aspects of proposed projects. Have served on various non-profits in the community over the past 25 years.

COMMUNITY INVOLVEMENT (INCLUDING PREVIOUS CITY BOARD/COMMISSION SERVICE)

Former City Council Member. Volunteer for CERSD, Life Support, Canopy of Caring, WS Horse Park and Garden Court Condominium Board where I have lived for 24 years.

ARE YOU ABLE TO REGULARLY ATTEND MEETINGS?

Yes

WOULD YOUR APPOINTMENT CREATE A CONFLICT OF INTEREST OR AN APPEARANCE OF A CONFLICT OF INTEREST?

No

TERMS AND CONDITIONS

By submitting this application, I certify that the information provided is true to the best of my knowledge. I further certify that I am a resident of the City of Cle Elum (or of the Cle Elum-Roslyn School District for applicable positions on the Planning Commission, Historic Preservation Commission, or the Library Board). I authorize the city to contact character references provided herein.

Pursuant to the Washington Public Disclosure Act, (RCW 42.56), this form constitutes a public record and is subject to public release upon request. Prior to release, the following information may be redacted pursuant to RCW 42.56.250(3): Residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, driver's license numbers, identicard numbers, and emergency contact information of employees or volunteers of a public agency, and the names, dates of birth, residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency.

Applicants are considered for appointment without regard to race, color, religion, gender, national origin, sexual orientation, age, genetic information, marital or veteran status, or the presence of any disability.

☒ **I agree to these terms and conditions**



Board/Commission Application

Your Personal Information

NAME

Pat Deneen

EMAIL ADDRESS

PAT@PATRICKDENEEN.COM

ADDRESS

304 West First Street
Cle Elum, Washington 98922
United States

PHONE NUMBER

(509) 260-0462

NUMBER OF YEARS RESIDING IN CLE ELUM

20+

Board or Commission You're Applying For

BOARD OR COMMISSION YOU'RE APPLYING FOR

Data Center Advisory Committee

DATA CENTER ADVISORY POSITION YOU'RE APPLYING FOR

City Commercial Water Customer

IF YOUR FIRST CHOICE ISN'T AVAILABLE, ARE YOU INTERESTED IN SERVING ON ANOTHER BOARD OR COMMISSION?

No

Character References

LOCAL REFERENCES

Name	Phone	Email
Rob	omans	romans@cleelum.gov
Steven	Harper	steveharper@cleelum.gov

More About You

WHY ARE YOU INTERESTED IN SERVING ON A CITY OF CLE ELUM BOARD OR COMMISSION?

I've had a business in Cle Elum for over 25 years and I'm interested in the development of additional business opportunities for the city of Clay is residence. I am the developer of the Cle Elum Pines subdivision. I was the previous owner of the Timber Lodge motel. I am currently the co-owner of the John L Scott real estate company located in

Cleelum. I am currently the owner of undevelopment property in Cle Elum.

PERSONAL QUALIFICATIONS AND/OR WORK EXPERIENCE

I am very experienced in Water rights in Kittitas County, and Washington state.
I am very experienced in development actions in Cle Elum and Kittitas County.
I am was the developer of Cle Elum Pines.
I have worked through project approvals with the City of Cle Elum

COMMUNITY INVOLVEMENT (INCLUDING PREVIOUS CITY BOARD/COMMISSION SERVICE)

In the past I have been a member of the Kittitas County fair board.
In the past, I have been a member of the Kittitas County conservancy board
I am currently a member of the Kittitas County Planning commission.

ARE YOU ABLE TO REGULARLY ATTEND MEETINGS?

Yes

WOULD YOUR APPOINTMENT CREATE A CONFLICT OF INTEREST OR AN APPEARANCE OF A CONFLICT OF INTEREST?

No

TERMS AND CONDITIONS

By submitting this application, I certify that the information provided is true to the best of my knowledge. I further certify that I am a resident of the City of Cle Elum (or of the Cle Elum-Roslyn School District for applicable positions on the Planning Commission, Historic Preservation Commission, or the Library Board). I authorize the city to contact character references provided herein.

Pursuant to the Washington Public Disclosure Act, (RCW 42.56), this form constitutes a public record and is subject to public release upon request. Prior to release, the following information may be redacted pursuant to RCW 42.56.250(3): Residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, driver's license numbers, identicard numbers, and emergency contact information of employees or volunteers of a public agency, and the names, dates of birth, residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency.

Applicants are considered for appointment without regard to race, color, religion, gender, national origin, sexual orientation, age, genetic information, marital or veteran status, or the presence of any disability.

☒ **I agree to these terms and conditions**

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

Roll Call

Present:

Cassidy Buechle-Curtis
Beth Williams
Steven Harper
Audrey Malek
Steven Cook

Excused: MOTION: Councilmember Harper made a motion to excuse Councilmember Ratliff; seconded by Councilmember Williams.
MOTION : 5 yes 0 no.

Staff Present:

Matthew Lundh - Mayor
Rob Omans - City Administrator
Erica Krum - Assistant City Administrator
Shannon Johnson - Planning Director
William LaRue - Utilities Operations Manager
Mathew Bailey - Public Works Director
Ed Mills - Fire Chief

2. Public Comment – Limited to 5 Minutes per Speaker

People who addressed the council:
Kathy Wybroski

3. Announcements, Appointments, Awards, and Recognition

Mayor Lundh discussed data centers and stated that there is currently no application pending. However, he noted that if a developer vested under a previous code were to submit an application, the city would analyze it to determine whether it qualifies as a permitted use under that vested code, as well as the permitting process that the project would need to follow. It was emphasized again that no application for a data center has been received.

a. Ratify the Mayor's Appointment of Fire Advisory Committee Member

MOTION: Councilmember Cook made a motion to ratify the Mayor's appointment of

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

Mark Goodwin to the Fire Advisory Committee; seconded by Councilmember Malek.
MOTION : 5 yes 0 no.

Mark Goodwin — Cle Elum Volunteer Firefighter Position

b. Appointment of Council Position No. 4

Bryce Wallace addressed the council, and Councilmembers asked Bryce some questions. The council entered Executive Session at 6:13 PM for 10 minutes and returned at 6:23 PM.

Councilmembers took a Poll Vote with the results as follows: Councilmember Harper - Wallace; Councilmember Williams - Wallace; Councilmember Buchle-Curtis - Wallace; Councilmember Cook - no vote recorded; Councilmember Malek - Wallace.

Bryce Wallace was appointed to City Council Position 4 and subsequently took the oath of office.

Bryce Wallace

An executive session pursuant to RCW 42.30.110 (1)(h) may be held to evaluate the candidates' qualifications for appointment to elective office. However, any candidate interviews and the final action of appointing a candidate to the vacant position shall be held in a meeting open to the public.

4. Approval of Meeting Agenda

Councilmember Buechle-Curtis amended the meeting agenda to move items 5 and following to item 6 and following, and to add a new item 5 to invite all in council chambers to participate in City Hall Selfie Day, which will take place outside.

MOTION: Councilmember Buechle-Curtis made a motion to approve the agenda as amended; seconded by Councilmember Harper.

MOTION : 6 yes 0 no.

5. Consent Agenda

Councilmember Harper abstained from this vote.

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

MOTION: Councilmember Cook made a motion to approve the consent agenda as presented ; seconded by Councilmember Buechle-Curtis.
MOTION : 5 yes 0 no.

- a. Council Meeting Minutes — July 28, 2026
- b. Payables — August 11, 2026 — \$386,572.61
- c. Payroll Vouchers — August 5, 2026 — \$387,988.25

6. Public Appearances – 15-Minute Limit

- a. Association of Washington Cities CEO — Deanna Dawson

Deanna Dawson presented on the Association of Washington Cities (AWC) and the Risk Management Services Association (RMSA); the slides from the presentation are attached.

Certificate of Advanced Municipal Leadership — Cassidy Buechle-Curtis

Deanna Dawson presented Councilmember Buechle-Curtis with her Certificate of Advanced Municipal Leadership.

7. Department Head Reports

- a. Rob Omans — City Administrator
Please See attached report.
- b. Mathew Bailey — Public Works Director
Please see attached report.
- c. Shannon Johnson — Planning Director

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

Please see attached report. Councilmember Harper inquired about pre-application meetings. Shannon Johnson, Planning Director, explained that during this process, an individual submits a pre-application. The more effort an individual invests initially, the better the outcome typically is. Following this, the relevant agencies have two weeks to review and then schedule a meeting with the applicants to provide comments and facilitate a question-and-answer session. An additional two weeks are allocated for formal comments to be compiled into a report, which the applicant must sign to acknowledge they have reviewed the contents.

d. [William LaRue — Utilities Operations Manager](#)

Please see attached report. Councilmember Cook inquired about production and run time. William LaRue, Utilities Operations Manager, explained that July is the month with the highest production; however, this may be influenced by various factors at the facility, including operational changes, system demands, or alterations in processes.

e. [Ed Mills — Fire Chief](#)

Please see attached report.

f. [Rich Albo — Police Chief — Please see attached Report](#)

Rich Albo, Police Chief, was not present but provided attachments for the City Council to review.

8. **Business Requiring Public Hearings**

9. **Unfinished Business**

a. [Ordinance 1732 — Pine Ranch Community Franchise Agreement — Second Reading — Colleda Monick — HLA Senior Planner](#)

Councilmember Cook amends the small change of switching the word grantee in the last sentence and last where as to Franchisee

Colleda Monick presented the second reading of the Pine Ranch Franchise Agreement. Councilmember Harper inquired if the pictures are part of Exhibit A. Colleda indicated that the franchise agreement is limited to only the necessary locations and is not intended

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

throughout the entire city. Councilmember Cook proposed a minor amendment to change the term "grantee" to "Franchisee" in the last sentence of the final "whereas."

MOTION: Councilmember Cook made a motion to approve Ordinance 1732 with replacing "grantee" to franchisee" in the last "where as"; seconded by Councilmember Buechle-Curtis.

MOTION : 6 yes 0 no.

10. New Business

- a. Resolution 2026-027 — Risk Management Service Agency (RMSA) Membership Agreement Documents — Erica Krum — Assistant City Administrator

Councilmember Cook inquired of Mayor Lundh whether his membership on the AWC board presents a conflict of interest in relation to his participation in RMSA. Mayor Lundh responded that RMSA operates with its own board, and therefore, no conflict exists.

MOTION: Councilmember Harper made a motion to approve Resolution 2026-027 for the Risk Management Service Agency (RMSA) Membership Agreement Documents; seconded by Councilmember Buechle-Curtis.

MOTION : 6 yes 0 no.

- b. Cemetery Update — Mathew Bailey — Public Works Director

Public Works Director Mathew Bailey provided an update on the Cemetery. He stated that it has come to his attention that the Cemetery is currently operating at a deficit due to incorrect water meter readings, resulting in a consumption of approximately one million gallons of water per month. The previous Council had taken action to utilize the endowment fund to cover the Cemetery's deficit at the end of each fiscal year; however, the Cemetery currently has no remaining endowment funds. To address the financial issues of the Cemetery, substantial changes would need to be implemented, including potential significant price increases or the establishment of a Cemetery district. Councilmember Buechle-Curtis inquired about whether the city could assist in initiating the process for a Cemetery district. It was discussed that it would require voter approval through a petition and the election of a board by the citizens and the county.

11. Report of Committees

- a. Public Works & Community Development

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

Councilmember Cook discussed having a special meeting at the end of July due to a conflict in August. They addressed the Chair of the Data Center Committee, confirming that Councilmember Cook would serve as the chair. It was noted that one application has been received for a residential water customer; however, a commercial water application is still needed. Additionally, the discussion included accessory dwelling units (ADUs) and efforts to simplify and reduce the costs associated with connecting water and sewer services to these units.

b. Public Safety & Health

The meeting is scheduled for Thursday at 10:00 AM, during which participants are encouraged to listen in on discussions about firewise practices on city property, camping ordinances, and continuity of government. Councilmember Buechle-Curtis additionally reported that Rich Albo will be unavailable, so they will table the e-bike conversation until the next meeting.

c. Lodging Tax & Events

Councilmember Malek mentioned that this month's lodging tax and events committee meeting is canceled.

d. General Government

Councilmember Harper mentioned that general government is scheduled for this month, and the Kittcom meeting will take place on Thursday.

12. Councilmember Comments - Limited to 5 Minutes

Councilmember Cook reported on his attendance at the AWC Budget Conference held last week, noting its helpfulness and his improved understanding of budgeting. He highlighted the availability of scholarships for small cities through AWC, which enabled him to attend the budgeting meeting in Leavenworth, and encouraged all, including staff, to participate. Councilmember Cook expressed appreciation for the local firefighters and recommended downloading the Watch Duty app for fire updates. Councilmember Buechle-Curtis advised residents to sign up for Kittitas County alerts for timely updates on evacuation notices. Additionally, Councilmembers Williams, Buechle-Curtis, and Mayor Lundh participated in the ribbon-cutting ceremony at the senior center.

13. Mayor's Report

CLE ELUM CITY COUNCIL
MINUTES
AUGUST 11, 2026
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

Mayor Lundh reported that he and Erica Krum, Assistant City Administrator, met with Kim Shrier last week at the Hope Source Project and Search and Rescue Facility to discuss the progress being made on those projects. He also noted that applications for the City Clerk and Finance Director positions are still being accepted and that further information is available on the City's website. Additionally, it was mentioned that the Council will need to hold a special meeting next week for the final review of the Plan of Adjustment prior to its submission to the court.

14. Adjournment

The meeting was adjourned at 8:07 p.m.

Matthew Lundh, Mayor

City Clerk

CHECK REGISTER

City Of Cle Elum

08/12/2026 To: 08/25/2026

Time: 12:16:55 Date: 08/19/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3501	08/12/2026	Claims	1	EFT	T-Mobile	71.10	5 mobile internet accounts -- 6/21 to 7/20
3502	08/12/2026	Claims	1	EFT	WA State Dept of Ecology	6,698.50	7/1/26 to 6/30/27 -- Water Quality Fee 2027 -- 176-WWD-02-86-000196
3522	08/12/2026	Claims	1	EFT	City of Cle Elum	12,235.99	July 2026 w/s use - Police, Fire, City Hall, Water plant, Public works, library, bathrooms, rentals, cemetery, parks, irrigation
3523	08/12/2026	Claims	1	EFT	Cintas Corporation	308.76	Public works mats, towels, uniforms 8/4
3527	08/12/2026	Claims	1	EFT	Columbia Bank	1,122.06	Police Dept #4437 Chief -- semi rigid carrying case x 6 and shirts x 13
3542	08/12/2026	Claims	1	EFT	Columbia Bank	39,308.40	July Library charges -- Princh printing subscription 7/2/26 to 7/1/27; July Fire Dept. charges -- AT&T Telephone; Police Dept #8383 -- July charges -- camera mounts x 6, Moultrie mobile pro series pla
3543	08/12/2026	Claims	1	EFT	Firstnet Wireless	40.54	Regional sewer hotspot 260-1881 aircard
3544	08/12/2026	Claims	1	EFT	T-Mobile	157.96	Acct 222425999 telephones -- public works, regional, city hall prorated
3554	08/12/2026	Claims	1	EFT	Pitney Bowes Global Financial Services L	87.85	Police Dept postage machine lease
3555	08/12/2026	Claims	1	EFT	WA State Dept of Revenue	58,000.23	July excise, sewer, water, garbage taxes
3581	08/14/2026	Claims	1	EFT	Cintas Corporation	320.87	Public works mats/towels/uniforms 8/11
3582	08/14/2026	Claims	1	EFT	American Express	57.18	July merchant fees
3589	08/14/2026	Claims	1	EFT	Kittitas County P.U.D. #1	623.67	July power shop/airport lift station/airport rd office/street lights
3658	08/18/2026	Claims	1	EFT	Methodworks	1,366.02	July IT services
3667	08/25/2026	Claims	1	48738	Accredited Labs	341.78	Regional sewer repair and maint. -- scale calibration
3668	08/25/2026	Claims	1	48739	Canon Financial Services, Inc.	624.75	City hall copier lease/August; Public works and library copier leases/August
3669	08/25/2026	Claims	1	48740	Central Cleaning	400.00	Cleaning City Hall 8/12, Shop 8/12, Police 8/13, Library 8/14, Fire 8/14
3670	08/25/2026	Claims	1	48741	Century Link	64.99	Water plant telephone 674-3903
3671	08/25/2026	Claims	1	48742	Cle Elum Farm and Home	797.97	Fire Dept Acct 24 -- Fireworks security Padlock and bulk items, Radio Batteries; City Acct 22 -- Parade supplies Letters, Bldg Dept nylon braid, Water break pushbroom, Cemetery bulk items, 1st ST plant
3672	08/25/2026	Claims	1	48743	Cle Elum Hardware	194.12	Police Dept Acct 102 -- Flock padlock; City shop/public works Acct 90 -- Shop tools, bolt eye, turnbkl, quick link, sprg snp

CHECK REGISTER

City Of Cle Elum

08/12/2026 To: 08/25/2026

Time: 12:16:55 Date: 08/19/2026

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3673	08/25/2026	Claims	1	48744	Steven Cook	159.60	Reimburse councilmember Cook for AWC Budget Workshop mileage
3674	08/25/2026	Claims	1	48745	HLA Engineering and Land Surveying, Inc.	151,028.63	HLA Engineering Fees/July -- First St Phase 3 Improvements DOT/TIB Grants; HLA Planning Fees/July -- 4246 Bullfrog Rd, Habitat, Horse Park, Wildwood, Teanaway permit review, general planning; HLA Engi
3675	08/25/2026	Claims	1	48746	Huntington National Bank	3,668.35	Police Dept camera leases x 11; Police Dept camera leases x 4
3676	08/25/2026	Claims	1	48747	I Spy Fire Inc.	754.62	Level 2 subscription Fire dept
3677	08/25/2026	Claims	1	48748	James Oil Company	1,200.57	Police Dept fuel 8/1; Public works fuel 8/1 to 8/16; Fire Dept fuel 8/1 to 8/15
3678	08/25/2026	Claims	1	48749	Kittitas County Dept. of Public Defense	2,750.00	July defense attorney fees x 8
3679	08/25/2026	Claims	1	48750	Kittitas County EMS & Trauma Care Council	3,409.50	3rd Qtr EMS Trauma Interlocal Agreement
3680	08/25/2026	Claims	1	48751	Konecranes, Inc.	3,414.75	Regional sewer August 2026 inspection/routine maintenance; Regional water inspection 2026/Routine Maintenance
3681	08/25/2026	Claims	1	48752	Lab Test	900.75	Regional water tests 8/4; Regional sewer tests 7/29; Regional sewer tests 7/28; Regional sewer testing 8/5; Regional sewer testing 8/4
3682	08/25/2026	Claims	1	48753	Marson & Marson	102.77	Cemetery - 2x12 12'; 2x12 8' KD 2BTR DF/L
3683	08/25/2026	Claims	1	48754	Menke Jackson Beyer LLP	855.50	Legal Services -- July -- Labor-law union negotiations
3684	08/25/2026	Claims	1	48755	Mountain Auto Parts	3,722.17	Police Acct 2387 -- Car wash, 204 Trk battery, 20-1 AGM battery; credit core deposit, Medina battery accessory, 206 Trk F150 Exact fit wip, 5W20 oil for PD; City/Public Works Acct 2385- 621 E-Case fil
3685	08/25/2026	Claims	1	48756	North Central Laboratories	914.98	Regional sewer chemicals
3686	08/25/2026	Claims	1	48757	Northern Kittitas County Tribune	279.40	Ad for public hearing for major amendment to Bullfrog UGA development agreement to allow marketing/sales facilities; Help wanted ad for city clerk; Annual newspaper subscription; Ord 7733 -- Temporary
3687	08/25/2026	Claims	1	48758	Northstar Chemical	1,518.44	Regional water chemicals
3688	08/25/2026	Claims	1	48759	Perteet Inc.	808.75	July planning fees -- Outfitter short term rental, water rights discussion with legal, Devore pool permit review
3689	08/25/2026	Claims	1	48760	RWC	54.00	Shorted invoice on 7/28 by \$54.00
3690	08/25/2026	Claims	1	48761	Cody Smith	250.00	Reimburse Public works Smith for boots 2026
3691	08/25/2026	Claims	1	48762	State Auditors Office	7,165.12	Federal Audit due to \$1M spent federal grants

CHECK REGISTER

City Of Cle Elum

08/12/2026 To: 08/25/2026

Time: 12:16:55 Date: 08/19/2026

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3692	08/25/2026	Claims	1	48763	Suncadia	29,080.00	Water/sewer cap reimb--2026-066,072,068--Lots 68,69,115--353 Knotted Mane, 173 Ropers Ln, 467 Appaloosa; Water/Sewer Cap. Reimb. Fees -- permits 2026-079 to 081 -- Lots 69,4,116 -- 323/322 Knotted Man
3693	08/25/2026	Claims	1	48764	True North Emergency Equipment	2,821.00	Fire Dept Spartan ERV Class 1911 Inspection; Fire Dept E521 Pumper 1911 Inspection; Fire Dept E521 Pumper Annual Pump Test; Fire Dept E511 Spartan ERV Pumper Annual Pump Test
3694	08/25/2026	Claims	1	48765	Utilities Underground Location Center	43.09	Call before dig tickets for July x 31
3695	08/25/2026	Claims	1	48766	WA State Dept of Transportation	4,023.42	Police Dept fuel for July
3696	08/25/2026	Claims	1	48767	WA State Treasurer	726.11	July court state revenue
3697	08/25/2026	Claims	1	48768	Wholesail Network LLC	1,262.25	City internet
					511 Legislative	536.08	
					513 Executive	159.60	
					515 Legal Services	3,605.50	
					518 Centralized Services	6,149.07	
					521 Police Department	19,754.67	
					522 Fire Department	10,178.92	
					524 Protective Inspections	69.24	
					536 Cemetery	2,812.60	
					558 Planning & Community Devel	7,298.72	
					559 Housing & Community Develop	381.75	
					572 Libraries	838.07	
					576 Park Facilities	9,662.69	
					594 Capital Expenditures	6,823.75	
					001 Current Expense/General Fund	68,270.66	
					542 Streets - Maintenance	17,147.39	
					543 Streets Admin & Overhead	996.61	
					591 Debt Service - Principal Repayment	160.93	
					595 Capital Expenditures- Streets	9,409.37	
					101 Street Fund	27,714.30	
					595 Capital Expenditures- Streets	337.71	
					102 TIB Complete Streets Grant	337.71	
					521 Police Department	583.56	
					104 Police Sales Tax Reserve Fund	583.56	
					594 Capital Expenditures	5,414.50	
					106 Tourist/Lodging Tax Fund	5,414.50	
					558 Planning & Community Devel	65,296.70	
					131 Blue Fern DA # 2002-01 CRA 2024-01,03	65,296.70	
					558 Planning & Community Devel	2,408.00	
					132 Wildwood Ranch DA #2024-001 CRA 2024-02	2,408.00	
					542 Streets - Maintenance	7,165.12	
					594 Capital Expenditures	2,163.85	
					309 REET Excise Tax/Capital Projects Fund	9,328.97	

CHECK REGISTER

City Of Cle Elum

Time: 12:16:55 Date: 08/19/2026

08/12/2026 To: 08/25/2026

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			534 Water Utilities			60,381.38	
		401 Water Fund				60,381.38	
			537 Garbage & Solid Waste			8,410.07	
		402 Garbage Fund				8,410.07	
			546 Airports, Port, Terminal			144.97	
		403 Airport Fund				144.97	
			534 Water Utilities			7,084.16	
		404 Water Regional Fund				7,084.16	
			535 Sewer			43,353.03	
			594 Capital Expenditures			543.75	
		409 Sewer Fund				43,896.78	
			535 Sewer			10,688.39	
		410 Sewer Regional Fund				10,688.39	
			594 Capital Expenditures			33,050.25	
		413 Sewer Capital Reserve Fund				33,050.25	
			580 Non Expenditures			726.11	
		699 State Agency Fund 380/580				726.11	
						343,736.51	Claims: 343,736.51

AGENDA STAFF REPORT

AGENDA DATE: August 25, 2026

ACTION REQUESTED: Authorization for Mayor to Execute Emergency Facilities & Land Use Agreement – Three Queens Incident Agreement 1204H126K4090

BACKGROUND: The U.S. Forest Service has requested the use of City water and sewer to support the Three Queens incident. The City will provide potable water and grey water dumping. The agreement began August 12, 2026, and will remain in effect through the end of the incident. The agreement identifies the Three Queens incident as WA-OWF-260420. City staff will track the amount of potable water provided and grey water dumped at the site. The Forest Service will pay the City based on actual usage at the following rates:

- Potable water: \$15.00 per 1,000 gallons
- Grey water dumping: \$0.05 per gallon

The agreement has a maximum payment amount of \$100,000.00 with no minimum payment guaranteed.

RECOMMENDATION: Staff recommends that the City Council authorize Mayor Matthew Lund to sign the Emergency Facilities & Land Use Agreement with the U.S. Forest Service for the use of City water and sewer in support of the Three Queens wildfire response.

ATTACHMENTS: EMERGENCY FACILITIES & LAND USE AGREEMENT
NUMBER: 1204H126K4090

LEAD STAFF: Mathew Bailey

EMERGENCY FACILITIES & LAND USE AGREEMENT

rev. 02/2026

INCIDENT AGENCY (name, address, phone number) USDA Forest Service At-Incident Management Support Branch (AIMS) 26 Fort Missoula Road Missoula, MT 59804 Attn: AIMS Surge		Page 1 of 3 AGREEMENT NUMBER MUST APPEAR ON ALL PAPERS RELATING TO THIS AGREEMENT AGREEMENT NUMBER: 1204H126K4090	
OWNER (name, address, phone number-include day/night/cell) Cle Elum City 119 W. 1 st St. Cle Elum, WA 98922 POINT OF CONTACT (if applicable): Matt Bailey EMAIL: mbailey@cleelum.gov PAYMENT ADDRESS: ☒ Same as above, or _____ UEI: CNMXC45JJ77 REGISTERED IN SAM.GOV: ☒ Yes or ☐ No, Vendor Code Information Worksheet attached EIN/SSN (only if not in SAM): _____ County: _____ State: _____ Township: _____ Range: _____ Section: _____		EFFECTIVE DATES a. beginning: 08/12/2026 b. ending: End of Incident INCIDENT NAME: Three Queens INCIDENT NUMBER: WA-OWF-260420 RESOURCE ORDER NUMBER: S-414, S-416	
TYPE OF CONTRACTOR ("X" APPROPRIATE BOXES): ☐ SMALL BUSINESS ☐ LARGE BUSINESS ☐ SMALL DISADVANTAGED OWNED ☐ WOMEN OWNED ☐ HUBZONE ☐ SERVICE DISABLED VETERAN ☐ PUBLIC ENTITY ☐ GOVERNMENT ☒ OTHER			
The owner of the property described herein, or the duly appointed representative of the owner, agrees to furnish the land/facilities for use as <u>Grey Water Dump, Potable Water</u> .			
DESCRIPTION OF LAND/FACILITIES: Address or specific location. If street or highway address is unavailable, use distance from nearest city, crossroads, or other significant landmark. The local description of how to get to the land/facilities is also acceptable. (attach separate sheet if more space is necessary)			
970 Airport Rd. Cle Elum, WA 98922 Coordinates 47.18926° N, 120.89636° W Manhole for grey water dump is located behind a locked gate with a combination lock, and is near the hydrant for potable water. Water usage and dumping will be tracked by operations.			
RATE: For each day that the land/facilities are used, the Government will pay the rate of \$15.00/1000 gallons for potable water, \$.05/gallon for grey water dump. Ordinary wear and tear is included in the rate. The minimum amount guaranteed to be paid under this agreement shall be \$0.00, regardless of the length of use. The maximum amount to be paid under this agreement shall not exceed \$100,000.00. Payment shall be in accordance with the Incident Agency payment procedures. Rate breakout: \$15.00/1000 gallons for potable water, \$.05/gallon for grey water dump.			
Note: All restoration details are outlined on page 2 of this agreement.			
UTILITIES AND SERVICES: ☒ The above rate includes utility charges for the following: ☐ DIESEL ☐ GAS ☐ ELECTRICITY ☒ WATER ☐ TOILET SUPPLIES ☐ JANITORIAL SERVICES & SUPPLIES ☒ TRASH REMOVAL ☐ SEPTIC SERVICE ☐ EXISTING TELECOMMUNICATIONS ☐ The above rate excludes utility charges. The Government will pay the owner the sum determined due by the Contracting Officer based on: _____.			

RESTORATION: Restoration beyond ordinary wear and tear.

☐ Restoration costs have been pre-negotiated. The Government restoration of land/facilities includes:

☐ Work to be performed: _____

OR

☐ A one-time payment of _____ to cover the restoration associated with this agreement.

☒ No restoration costs have been pre-negotiated for this agreement. Restoration above ordinary wear and tear and associated with the performance of the agreement will be assessed upon completion of the agreement. Request for restoration shall be submitted in writing to the contracting officer.

ALTERATIONS: The Government may make alterations, attach fixtures or signs, erect temporary structures in or upon the land/facilities, install temporary culverts, trenching for utilities, which shall be the property of the Government. Alterations will be removed by the Government after the termination of the emergency use, unless otherwise agreed.

ORAL STATEMENTS: Oral statements or commitments supplementary or contrary to any provisions of this Agreement shall not be considered as modifying or affecting the provisions of this Agreement.

ORDINARY WEAR AND TEAR: Ordinary wear and tear is based on the customary use of the land/facilities, and not the use resulting from the incident.

CONDITION REPORTS: A joint pre and post-use physical inspection report of the land/facilities shall be made and signed by the parties; the purpose of the inspections shall be to reflect the existing site condition.

OTHER: Describe in detail: N/A.

TERMS AND CONDITIONS: See attachment.

INSURANCE/ INDEMINIFCATION: The United States Federal Government is self-insured and does not have the authority to indemnify and hold harmless the Owner, from any and all claims, liabilities, losses, damages, charges, etc. The Owner does not have the authority to indemnify and hold harmless the United States Federal Government from any and all claims, liabilities, losses, damages, charges etc. The Owner will be responsible for errors, omissions and negligence of its employees. The United States Federal Government will be responsible for errors, omissions and negligence of its employees to the extent provided by Congress under the Federal Tort Claims Act [28 U.S.C. 1346(b), 2401(b), 2671-2680, as amended by P.L. 89-506, 80-Stat. 306].

CHECKLIST(s): See attachment. Fill in the following drawing showing the land/facilities under agreement. Include buildings, roads, paved areas, utility lines, fences, ditches, landscaping and any other physical features which help describe the area.

FEDERAL ACQUISITION REGULATION CLAUSES:

FAR 52.252-2 Clauses Incorporated by Reference (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): www.acquisition.gov/

FAR 52.213-4 Terms and Conditions -- Simplified Acquisitions (Noncommercial) (OCT 2025)

FAR 52.222-3 Convict Labor (June 2003)

FAR 52.232-1 Payments (APR 1984)

FAR 52.232-11 Extras (APR 1984)

FAR 52.232-17 Interest (MAY 2014)

FAR 52.232-25 Prompt Payment (Nov 2025)

FAR 52.233-1 Disputes (MAY 2014) ALT I (DEC 1991)

FAR 52.243-1 Changes—Fixed Price (AUG 1987) ALT I (APR 1984)

Loss, Damage or Destruction: The Government will assume liability for the loss, damage, or destruction of facilities furnished under this Agreement, provided that no reimbursement will be made for loss, damage, or destruction when due to (1) ordinary wear and tear or (2) the fault or negligence of the owner or the owner's agent(s).

OWNER / OWNER'S AGENT SIGNATURE:

DATE:

CONTRACTING OFFICER'S SIGNATURE:

DATE:

PRINT NAME AND TITLE: Mayor Lund

PRINT NAME AND TITLE: Christine Hansen, Contracting Officer

PHONE NUMBER: 509-674-2262

EMAIL: mlund@cleelum.gov

PHONE NUMBER: (801) 372-1211

EMAIL: Christine.M.Hansen@usda.gov

PRE-USE INSPECTION: Description or photos/ condition immediately prior the Government's occupancy. Refer to attached checklist.

[illegible]

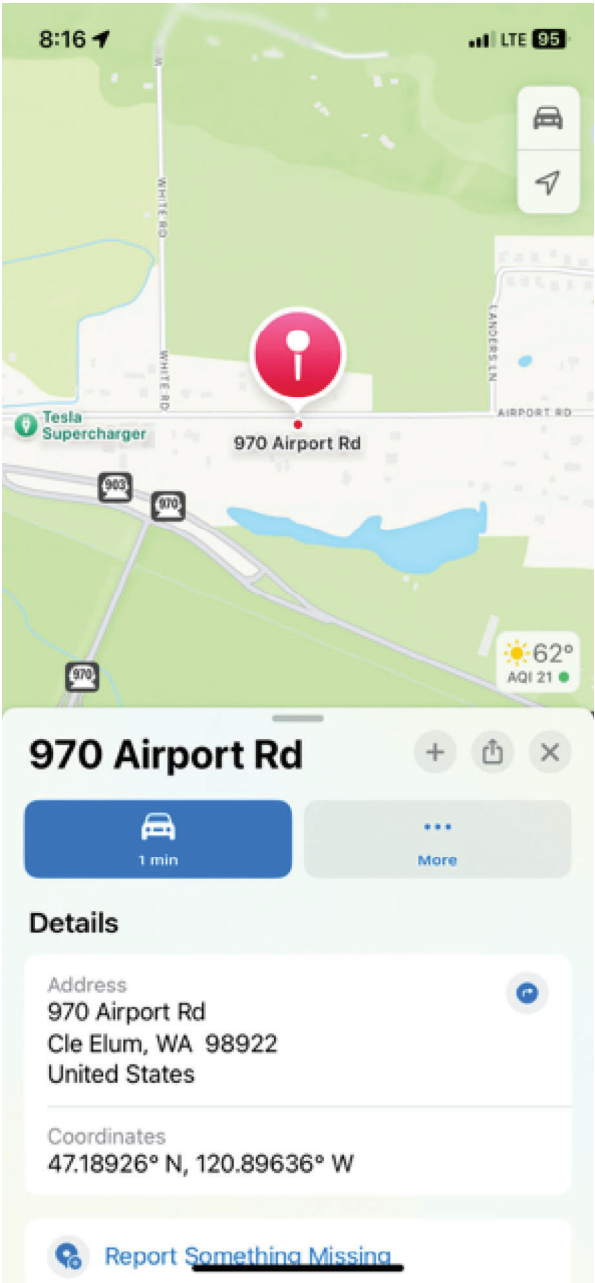
OWNER / OWNER'S AGENT SIGNATURE:	DATE:	GOVERNMENT AGENT/ EMPLOYEE'S SIGNATURE:	DATE:
PRINT NAME AND TITLE:		PRINT NAME AND TITLE:	

[illegible]

Requested Amount Due for Damage \$ _____
 Invoice Amount \$ _____
TOTAL AMOUNT DUE to Vendor \$ _____

REMARKS:

OWNER / OWNER'S AGENT SIGNATURE:	DATE:	GOVERNMENT AGENT/ EMPLOYEE'S SIGNATURE:	DATE:
PRINT NAME AND TITLE:		PRINT NAME AND TITLE:	





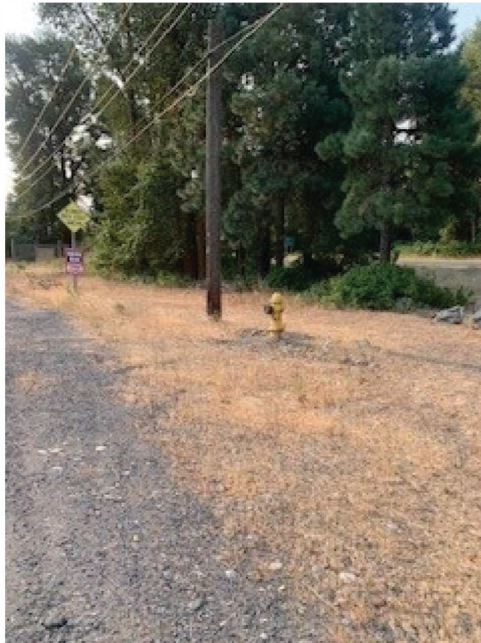








City of Cle Elum
1204H126K4090



City of Cle Elum
1204H126K4090



City of Cle Elum
1204H126K4090



RESOURCE ORDER		Initial Date/Time		2. Incident / Project Name				3. Incident / Project		Financial Codes	
SUPPLY		07-15-2026 2128 PST		THREE QUEENS				WA-OWF-260420		P6 SURH (0617) [P] 221-CSQ SOA 7363713126 LDP: 39253	
5. Descriptive Location 5352 Airport Rd. Cle Elum, WA 98922				6. TWN	RNG	SEC	Base MDM	8. Incident Base / Phone Number 24 Hour Phone (509) 884-3473 Receptionist (509) 884-3473 Receptionist (509) 884-3549		9. Jurisdiction / Agency Okanogan - Wenatchee National Forest	
				LAT. 47° 24' 50" N							
LONG. 121° 15' 41" W											
11. Aircraft Information											
Bearing	Distance	VOR	Contact Name	Frequency Type	Assigned Frequency	Reload Base	Other Aircraft / Hazards				
NaN°	3952	NL		FQAA - Air to Air AM	FQAA - 124.2250 TX 124.2250 RX 124.2250						
NaN°	3953	ZYT		FQAA - Air to Air AM	FQAA - 133.5500 TX 133.5500 RX 133.5500						
NaN°	3955	YYT		FQAA - Air to Air AM	FQAA - WA03 A/A 3 TX 135.9750 RX 135.9750						
				FQAG - Air to Ground FM	FQAG - 171.0375 TX 171.0375 RX 171.0375						
				FQAG - Air to Ground FM	FQAG - 172.4625 TX 172.4625 RX 172.4625						
				FQAG - Air to Ground FM	FQAG - A/G 40 TX 167.4500 RX 167.4500						
				FQCM - Command	FQCM - Thorp Mountain TX 164.1875 (123.0) RX 172.2500 (146.2)						
				FQTA - Tactical	FQTA - 166.7250 TX 166.7250 (107.2) RX 166.7250 (107.2)						
				FQTA - Tactical	FQTA - 168.0500 TX 168.0500 (107.2) RX 168.0500 (107.2)						
				FQTA - Tactical	FQTA - 168.2500 TX 168.2500 (107.2) RX 168.2500 (107.2)						
				FQTA - Tactical	FQTA - 168.6000 TX 168.6000 (107.2) RX 168.6000 (107.2)						
				FQTA - Tactical	FQTA - FS Tac TX 168.2000 RX 168.2000						

12. Request Number	Ordered Date/Time	From	To	Qty	Resource Requested	Needed Date/Time	Deliver To	From Unit	To Unit	Assigned Date/Time	Resource Assigned Unit ID	M/D Ind	Estimated Time Of Departure	Estimated Time Of Arrival	Released Date	Released To
S-416	2026-08-10 1851 PDT	24 Hour Phone (509) 884-3473	WA-CWC	1	Service - Delivery, Potable Water	2026-08-12 1400 PDT	ICP - Cle Elum	WA-CWC	WA-CWC	Invalid date			1204H126K4090 City of Cle Elum			

12. Request Number	Ordered Date/Time	From	To	Qty	Resource Requested	Needed Date/Time	Deliver To	From Unit	To Unit	Assigned Date/Time	Resource Assigned Unit ID	Resource Assigned	M/D Ind	Estimated Time Of Departure	Estimated Time Of Arrival	Released Date	Released To
Travel Mode G		Financial Code P6 SURH (0617)		Named Request		Special Needs GM 356 Potable Water. Will take sooner. POC Mack McEntyre						Navigation/Reporting Instructions Incident Jetport(s): EAT* 5352 Airport Rd. Cle Elum, WA 98922					

13. User Documentation																	
Req. No.	Documentation																
	Entered By																

RESOURCE ORDER		Initial Date/Time		2. Incident / Project Name				3. Incident / Project		Financial Codes	
SUPPLY		07-15-2026 2128 PST		THREE QUEENS				WA-OWF-260420		P6 SURH (0617) [P] 221-CSQ SOA 7363713126 LDP: 39253	
5. Descriptive Location 5352 Airport Rd. Cle Elum, WA 98922				6. TWN		RNG		SEC		Base MDM	
				LAT. 47° 24' 50" N							
LONG. 121° 15' 41" W											
11. Aircraft Information											
Bearing	Distance	VOR	Contact Name	Frequency Type	Assigned Frequency	Reload Base	Other Aircraft / Hazards				
NaN°	3952	NL		FQAA - Air to Air AM	FQAA - 124.2250 TX 124.2250 RX 124.2250						
NaN°	3953	ZYT		FQAA - Air to Air AM	FQAA - 133.5500 TX 133.5500 RX 133.5500						
NaN°	3955	YYT		FQAA - Air to Air AM	FQAA - WA03 A/A 3 TX 135.9750 RX 135.9750						
				FQAG - Air to Ground FM	FQAG - 171.0375 TX 171.0375 RX 171.0375						
				FQAG - Air to Ground FM	FQAG - 172.4625 TX 172.4625 RX 172.4625						
				FQAG - Air to Ground FM	FQAG - A/G 40 TX 167.4500 RX 167.4500						
				FQCM - Command	FQCM - Thorp Mountain TX 164.1875 (123.0) RX 172.2500 (146.2)						
				FQTA - Tactical	FQTA - 166.7250 TX 166.7250 (107.2) RX 166.7250 (107.2)						
				FQTA - Tactical	FQTA - 168.0500 TX 168.0500 (107.2) RX 168.0500 (107.2)						
				FQTA - Tactical	FQTA - 168.2500 TX 168.2500 (107.2) RX 168.2500 (107.2)						
				FQTA - Tactical	FQTA - 168.6000 TX 168.6000 (107.2) RX 168.6000 (107.2)						
				FQTA - Tactical	FQTA - FS Tac TX 168.2000 RX 168.2000						

12. Request Number	Ordered Date/Time	From	To	Qty	Resource Requested	Needed Date/Time	Deliver To	From Unit	To Unit	Assigned Date/Time	Resource Assigned Unit ID	M/D Ind	Estimated Time Of Departure	Estimated Time Of Arrival	Released Date	Released To
S-414	2026-08-10 1534 PDT	24 Hour Phone (509) 884-3473	WA-CWC	1	Service - Grey Water Disposal	2026-08-12 1400 PDT	ICP - Cle Elum	WA-CWC	WA-CWC	Invalid date	Pending		City of Cle Elum 1204H126K4090			

12. Request Number	Ordered Date/Time	From	To	Qty	Resource Requested	Needed Date/Time	Deliver To	From Unit	To Unit	Assigned Date/Time	Resource Assigned Unit ID	Resource Assigned	M/D Ind	Estimated Time Of Departure	Estimated Time Of Arrival	Released Date	Released To
Travel Mode G		Financial Code P6 SURH (0617)		Named Request		Special Needs GM 356 Grey Water Dumping. Will take sooner. POC Mack McEntyre						Navigation/Reporting Instructions Incident Jetport(s): EAT* 5352 Airport Rd. Cle Elum, WA 98922					

13. User Documentation																	
Req. No.	Documentation																Entered By

Cle Elum 3rd Qtr Summary

		JUL	AUG	SEPT	3rd Qtr Totals
BOOKINGS					
DUI		1			1
Assault DV					0
Assault					0
Felony Arrests					0
Other Arrests					0
Juvenile Arrest					0
Warrant Arrests					0
					0
TOTAL MONTHLY BOOKINGS		1	0	0	1
TOTAL 2ND HALF BOOKINGS					1
Citations/Infractions		JUL	AUG	SEPT	3rd Qtr Totals
Traffic Infractions		3			3
Non-Traffic Infractions					0
Criminal Traffic Citations		3			3
Criminal Non- Traffic Citations		8			8
DUI Traffic Criminal Citations		1			1
Parking Citations					0
MONTHLY CITATION/INFRACTIONS		15	0	0	15

2026

Monthly Report to Cle Elum City Council 3rd Qtr

	July '26	Aug '26	Sept '26	3rd Qtr TOTAL
Traffic Stops	47			47
DUI	1			1
Domestic Violence				0
Assault	1			1
Assault - Child				0
Suicidal / Attempted				0
Burglary				0
Vio of Order	1			1
Mal Misch	4			4
Theft	8			8
Alarm Calls	9			9
Public Assist				
Civil Matter				
Check Welfare	41			41
Overdose				0
Kidnapping				0
Homicide				0
Robbery				0
Stab/Gunshot Wound				0
Animal at Large	4			4
Animal Problems	8			8
Motor Veh Collision	9			9
TOTAL CALLS	314			314
2025 Total Calls	389			389

Roslyn 3rd Qtr Summary

		JUL	AUG	SEPT	3rd Qtr Totals
BOOKINGS					
DUI			0	0	0
Assault DV			0	0	0
Assault			0	0	0
Felony Arrests			0	0	0
Other Arrests			0	0	0
Juvenile Arrest			0	0	0
Warrant Arrests		2	0	0	2
					0
TOTAL MONTHLY BOOKINGS		2	0	0	
TOTAL 1Qtr HALF BOOKINGS					2
Citations/Infractions	JUL	AUG	SEPT	3rd Qtr Totals	
Traffic Infractions	1				1
Non-Traffic Infractions					0
Criminal Traffic Citations	1				1
Criminal Non- Traffic Citations					0
DUI Traffic Criminal Citations					0
Parking Infractions					0
MONTHLY CITATION/INFRACTIONS	2	0	0		2

Monthly Report to Roslyn City Council

3rd Qtr

	July '26	Aug '26	Sept '26	3rd Qtr TOTAL
Traffic Stops	4			4
DUI				
Domestic Violence				
Assault	1			1
assault - Child				
Suicidal				
Burglary	1			1
Vio of Order				
Mal Misch				
Theft	4			4
Alarm Calls				
Public Assist	6			6
Overdose				
Kidnapping				
Homicide				
Robbery				
Stab/Gunshot Wound				
Animal at Large	2			2
Animal Problems	1			1
TOTAL CALLS	86			86
2025 Total Calls	105	107	85	297

Good evening honorable Mayor and City Council,

- Summer Reading!
 - We finished our summer events with a full house at the senior center for Louie Foxx's Magic show. And now it's time to bring in those reading logs and pick up prizes! We had a record 151 kids sign up for summer reading and we will be handing out prizes through the first few weeks in September as long as supplies last. These include tokens for a cookie at the Cle Elum Bakery, free child's ice cream scoops from Jensen's Outpost and an assortment of other fun prizes. We are also wrapping up the "guess the dinosaur by it's skull" contest (skulls donated by 12 year old Gracen Berline, made with his 3-D printer) and we just started a back-to-school scavenger hunt in the library that will run up to the first week of school. Stay tuned for a complete recap of summer reading in our next report.
- PSE Library Pop up.
 - On Wednesday, August 19th we held our first PSE pop up representatives from PSE and Hopesource who were here to answer questions about bill assistance, energy efficiency, wildfire safety, home energy assessments and more. They also provided donuts for breakfast, Miners Pizza for lunch and an assortment of swag, including some raffle items. Adam Crawford has been a regular visitor to our library for several years now, and lately he has been coming monthly to answer questions and sign people up for assistance as they need to re-apply annually. But this was the first time we had so many resources here at once. Over 30 people participated, with 11 people signing up for free home energy assessments, 5 signed up for the bill discount rate program, and 1 Flex sign up. Plus, Hopesource reported signing people up for multiple programs and getting inquiries about donations. This opportunity is greatly appreciated by people who can't navigate online forms or have hearing issues and have difficulty on the phone.
- Library Projects
 - Our Friends of the Library are supporting an electrical project that went out for bid. The deadline for bids is this Wednesday. We hope to move our power to the east wall so that we can relocate the public computers from the center of the library and open the space for programming and more casual seating. Safety lighting is also included in that project.
 - The second project snuck up on us when a new window washing company in town donated free exterior window washing. (Thank you to Ben Flick of Swiftwater Window Washing.) We knew the upper windows were bad, with multiple cracks but all the seals are broken, some of the framing has shifted and there is moisture damage and staining from condensation. We are looking into what it will take to replace them.
- New Staff: We were able to hire a substitute Librarian. Since her hiring, we are now able to open at the same time daily M-F. I would say our most common complaint over the years is

the randomness of our schedule, so this has been a long time coming. We are now open 10-5 Mon, Tue, Thu, Fri and Wed 10-6, with daily closures from 1-1:30 for lunch.

CHECK REGISTER

City Of Cle Elum

08/01/2026 To: 08/31/2026

Time: 12:13:41 Date: 08/19/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3666	08/25/2026	Claims	1	48737	Timesaver PC	108.47	City hall backup battery; Library battery
001 Current Expense/General Fund						108.47	
						108.47	Claims: 108.47



Timesaver PC
109 E 1ST ST
Cle Elum, WA 98922 United States
timesaverpc@gmail.com | (509) 304-8080

Invoice #14618

Issue date
Aug 18, 2026

(Library) battery for UPS

We appreciate your business.

Customer

Robin Newcomb
CITY OF CLE ELUM
rnewcomb@cleelum.gov
(509) 674-2262
119 WEST FIRST STREET
CLE ELUM, WA 98922

Invoice Details

PDF created August 18, 2026
\$43.39

Payment

Due August 18, 2026
\$43.39

Items	Quantity	Price	Amount
Battery UPS 12V UPS battery	1	\$39.99	\$39.99

Subtotal	\$39.99
Sales Tax	\$3.40

Total Due

\$43.39



Pay online

To pay your invoice go to <https://squareup.com/u/fgJBwsAo>
Or open the camera on your mobile device and place the QR code in the camera's view.

Page 1 of 1



Timesaver PC
109 E 1ST ST
Cle Elum, WA 98922 United States
timesaverpc@gmail.com | (509) 304-8080

Invoice #14516

Issue date
Jun 23, 2026

Invoice #14516

We appreciate your business.

Customer

Omans Rob
romans@cleelum.gov
(509) 674-2622
119 West First Street
Cle Elum, WA 98922

Invoice Details

PDF created August 7, 2026
\$65.08

Payment

Due June 23, 2026
\$65.08

Items	Quantity	Price	Amount
Notes ... <i>City hall battery backup</i>	1	\$0.00	\$0.00
Batteries	2	\$29.99	\$59.98
Subtotal			\$59.98
Sales Tax			\$5.10

Total Due

\$65.08



Pay online

To pay your invoice go to <https://squareup.com/u/WcyJNAEI>

Or open the camera on your mobile device and place the QR code in the camera's view.

Page 1 of 1



Proposal to:

Kittitas County Conference of
Governments & Central Washington
University Consortium for Regional
Advocacy and Federal Funding
Strategy Services

August 29, 2025

Submitted by The Ferguson Group
1901 Pennsylvania Avenue, NW, Suite 700
Washington, DC 20006
www.thefergusongroup.com
202.331.8500
bd@tfgnet.com



August 29, 2025

Mr. Josh Fredrickson
Director
Kittitas County Public Works
411 North Ruby Street, Suite 1
Ellensburg, WA 98926

Re: Request for Qualifications for Regional Advocacy and Federal Funding Strategy Services

Dear Mr. Fredrickson:

On behalf of The Ferguson Group, LLC (TFG), it is my pleasure to submit this proposal to the Kittitas County Council of Governments and Central Washington University Consortium for regional advocacy and federal funding strategy services. TFG is a limited liability company that has been in business since 1982, representing local governments and other public agencies at the federal level. TFG includes seven equity partners and 40 employees and consultants. The firm's main office and headquarters are in Washington, D.C., with personnel working remotely around the country.

For 43 years, TFG has provided federal lobbying services to local governments looking to advance and protect their interests in Washington's complex legislative and regulatory arenas. We represent public agencies in the State of Washington and across the country, including cities, counties, public utilities, and other agencies and coalitions – with a focus on federal legislation, regulations, and funding. The TFG team has decades of bipartisan, bicameral congressional experience and an extraordinary record of working with federal agencies to achieve federal funding and policy successes for our clients. We are proud of our ability to serve public sector clients of all sizes and diverse needs, which keeps us among the top independent advocacy firms in Washington.

The Scope of Services outlined in the Consortium's RFQ is the work we do for our clients. TFG has represented Kittitas County in Washington, D.C., since 2000 and serves as the federal lobbying firm for the Yakima Basin Joint Board, the Columbia Irrigation District, and other entities in the State of Washington. Notably, TFG has helped our clients secure nearly \$6 billion in competitive grant and loan funding since 2015. And, since fiscal year (FY) 2022, when Congress began earmarking in the annual appropriations bills after a 10-year hiatus, TFG has helped our clients secure \$296 million in congressionally directed spending, or "earmarks."

The principal contact for this proposal is Partner Mike Miller. Mike's email address is mmiller@tfgnet.com, and he can be reached by phone at (202) 331-8500. As Chief Executive Officer, I have the authority to submit this proposal and cover letter on TFG's behalf in response to the Consortium's Request for Qualifications. Thank you for your consideration of this proposal, and don't hesitate to contact us directly with any questions

Sincerely,

A handwritten signature in blue ink, reading 'W. Roger Gwinn'.

W. Roger Gwinn
CEO

B. Firm Qualifications

Overview of federal advocacy experience, including regional or multi-agency work

TFG is a bipartisan government relations consulting firm founded in 1982 in Washington, DC. TFG provides federal advocacy services to approximately 200 public and private entities in 34 states – including cities, counties, and public works agencies, as well as regional bodies or consortia similar in structure to this Consortium. We also advocate on behalf of national organizations focused on federal issues directly impacting local government, such as the National Association of Towns and Townships (NATaT). NATaT is comprised of nine state town or township organizations that represent more than 13,000 communities nationwide. As *The Hill*, a prominent Washington newspaper, once wrote, “The Ferguson Group wrote the book on representing local governments.”

For over 43 years, TFG has been providing federal lobbying services to public agencies seeking to advance or protect their interests at the federal level. We have a demonstrated track record of responding to our clients’ needs while also identifying and developing strategies to address emerging issues and opportunities. Please see client testimonials from the [Town of Mooresville, NC](#), the [City of Centerville, UT](#), and the [Family Farm Alliance](#).

Given our team’s experience working with Kittitas County, other local governments across the country, and higher education, we understand and focus on the various issue areas relevant to the Consortium’s priorities.

TFG’s Mission Statement:

“Building Stronger Communities: We develop creative, innovative strategies that support client priorities and provide a vision to achieve our clients’ federal funding, public policy, and legislative goals.”

Experience working with Congressional offices and federal agencies

One of the cornerstones of TFG’s success is our ability to adapt to both policy and political changes in Washington. We have a history of helping our clients navigate changing political environments, and we work on a bipartisan basis to develop productive working relationships with congressional representatives and their staff. Our congressional and agency relationships are not limited to offices “inside the Beltway.” We work regularly with key officials and staff in congressional district offices and federal agency staff in local and regional offices, where critical decisions are made and much of the work is done.

Effective Bipartisan Advocacy. TFG believes in a bipartisan approach to advocacy – most community needs and issues are not partisan. This approach enables our firm and clients to smoothly transition into working with whichever party holds the majority.

Enhance Relationships. Members of the Consortium are represented by Representative Kim Schrier (D-WA-8) and Senators Patty Murray (D-WA) and Maria Cantwell (D-WA). TFG has worked with these offices, primarily through our work with Kittitas County. We are adept at developing relationships with new offices, offering assistance and guidance to staff, helping them understand our clients’ priorities, and communicating our

recommended strategies for achieving success. We will leverage our working relationships with elected officials and staff, as well as the Consortium's existing relationships with each office.

Additionally, TFG maintains working relationships with key congressional committee chairmen and staff, as well as administration officials within the Executive Office of the President, and with key appointed officials and federal agency staff. TFG also maintains relationships with stakeholder groups, trade associations, and issue-oriented coalitions, which is one of many ways the firm stays up-to-date on issues that are of interest to our clients.

Familiarity with federal grant programs and funding strategies

Competitive grants are an integral part of TFG's strategy to maximize funding for the Consortium's priorities. We employ a range of tasks designed to meet the Consortium's funding needs and priorities while ensuring seamless collaboration and impactful results. This comprehensive approach reflects TFG's commitment to providing strategic, efficient, and results-driven services that support the Consortium's funding goals and long-term success.

Grant Research. Once priority projects are identified in the Consortium's Federal Agenda, TFG will conduct robust grant funding research to identify grant opportunities. Once funding opportunities are identified, TFG will provide the Consortium with a Strategic Funding Plan that matches priority projects with potential grant programs. The Funding Plan will include relevant information on eligibility, match requirements, and other program-specific information required to prioritize funding opportunities. TFG will provide the Consortium with recommendations of which grants to consider in the coming year and produce a Strategic Grant Outlook for select programs and projects to help anticipate the timing of future grant offerings.

When possible, we provide our clients with samples of past winning applications. TFG has a database of over 2,000 successful grant applications from a variety of programs to help inspire and guide the preparation of the Consortium's grant submissions. Reviewing past applications also allows TFG to identify trends in funded projects that can help frame the Consortium's projects in future applications.

TFG recently launched the online "TFG Grants Library," which gives clients direct access to all grant research and successful grant applications.

Project Development and Readiness. TFG's long history of working with a wide variety of funding programs, established relationships, and understanding critical timelines allows us to help clients prepare in advance for upcoming solicitations. Our experiences and relationships with funding agencies, including those in the state of Washington, also help to assess if past funding opportunities will be renewed, changed, or eliminated. Putting projects through this "reality check" allows TFG to ensure that the Consortium's resources are used as effectively as possible and not spread thin across multiple grant opportunities with little chance of success.

Once specific grant programs are identified as likely funding sources for relevant priorities, TFG will begin working with the Consortium to strategically develop project proposals to ensure that they meet grant eligibility criteria and are positioned to be highly competitive.

Even the best projects must be modified or supplemented to successfully compete at the state or federal level. This process may involve building new partnerships with local, regional, state, and national organizations; adding or subtracting project components to better fit federal, state, or private foundation programmatic objectives; leveraging assistance or other local, state, federal resources into the project; and recommending the development or expansion of local programs and initiatives that will bolster the success of grant proposals. We also collect necessary grant information well in advance of a solicitation's release. This process will include identifying and

securing the required grant match, project partners, letters of support, and any public notice or public participation requirements.

As appropriate, TFG can also arrange conference calls, video conferences, or in-person meetings with federal, state, and foundation staff in charge of grant programs to solicit feedback on the Consortium's project before the grant application period opens. TFG will set up a schedule of pre-proposal conference calls to make certain everyone involved in the submission understands the grant requirements and pre-grant solicitation tasks that must be completed.

By the time an agency begins accepting applications for its grant program, TFG will have the Consortium's project ready to compete for funding.

Grant Writing Support and Advocacy. TFG's team will support the Consortium to ensure all relevant competitive grant opportunities are explored. General grant consulting services, including grant research, identification, and strategic preparation, are included in our professional services contracts. However, grant writing is not included. Grant writing is typically funded through a separate fee arrangement/task order at a discounted rate for existing clients.

For all grant applications, TFG works collaboratively with our clients to review and strengthen grant narratives, ensure that all required information and documents are included in application submittals, and make certain that budget narratives and related documents properly support the application. We will also help secure congressional support, including support letters and support from strategic partners, to bolster grant applications. In addition, we keep in contact with grant program managers to make sure we are aware of when awards will be announced. We also provide post-award grant administration services, helping to ensure our clients make the best and proper use of grant funds. Our grants administration team deploys a comprehensive approach to grants administration that ensures thorough and effective management at every stage and includes Grant Readiness Assistance, Data Monitoring Establishment, Financial Tracking and Reporting, Performance Monitoring and Reporting, and implements a Culture of Data-Driven Decision Making. This service is not included in our lobbying contracts but can be a separate fee arrangement/task order at a discounted rate for clients.

Grants Training. Our team has extensive experience in facilitating grant-related training and preparing tailored training materials to meet the unique needs of our clients. We have designed and delivered a series of comprehensive grants training sessions that we customized to each client's specific needs. Our base training materials and products are designed around three essential topics, including:

- **Grants 101:** Preparing organizations for grant funding opportunities.
- **Grants 102:** Building foundational skills for crafting successful grant applications.
- **Grants 103:** Equipping participants with tools to manage grant awards effectively.

Beyond general training, we excel in creating customized programs to address specific priorities. Examples include detailed sessions on the current state of federal funding and specific topical funding trainings such as infrastructure, broadband, and brownfields redevelopment. These targeted training courses provide participants with actionable insights and practical knowledge tailored to their funding needs and guide them in finding and developing projects to be the most competitive to receive grant funding.

Our approach emphasizes expertise, adaptability, and a commitment to delivering relevant, high-impact training designed to empower Consortium staff and enhance their capacity to secure and successfully manage grant funding.

Summary of recent federal funding or policy wins

TFG's list of accomplishments and successes on behalf of our local government clients is extensive. Below are case studies featuring more recent work we have performed on behalf of our clients that demonstrate the complexity and variety of the high-level services that TFG provides to our clients in many of the Consortium's priority issue areas. Additional information on client successes is available upon request.

Issue Area	Project / Client	Description
Higher Education	Community College Workforce Alliance – Good Jobs Challenge	Secured a \$4M Economic Development Administration grant to create technician-level job pathways and establish a Workforce Sectoral Partnership Intermediary. TFG helped to shape the project and wrote the application.
	Virginia State University – Connecting Minority Communities Pilot	Secured \$2.8M Department of Commerce funding to improve broadband and digital inclusion; TFG developed the project and wrote the application.
Transportation	Placer County Transportation Agency, CA - Better Utilizing Investments to Leverage Development (BUILD) Grant	Secured a \$22.5M grant from DOT's BUILD program to expand SR-65 near I-80, easing traffic flow for millions of drivers; TFG led project development and wrote the application.
	City of Alexandria, VA – Safe Streets and Roads for All	Secured \$900,000 to fund safety audits for seven high-crash intersections on Alexandria's West End.; TFG provided strategic advice and application review.
Water / Wastewater	Yakima Project Irrigation Districts	Advocates for funding under the Yakima Basin Integrated Plan to develop water resources for multiple stakeholders.
	Water Infrastructure Finance and Innovation Act (WIFIA)	Drafted and advocated for legislation creating the WIFIA program; 14 clients have accessed or been invited to apply for \$2.8B in financing, reducing debt service by ~20%.
Public Safety / Emergency Management	FEMA Disaster Relief Flexibility	Championed the HELP Act, allowing early project start before HMGP awards; addressed urgent needs for the Greenville Utilities Commission post-hurricane.

	Butte County, CA – Cohasset Road Fire Safety Project	TFG has helped secure almost \$40M in direct federal funding for key County priorities including \$1.4M in congressionally directed spending for the Cohasset Road Fire Safety Project that will help the County continue to rebuild and recover from devastating wildfires in the past several years.
Community / Economic Development	Alliance for Building Better Medicine – EDA Build Back Better Regional Challenge and Tech Hub Designation	Secured \$53.4M to expand domestic pharmaceutical supply chain. TFG developed and wrote six interconnected projects. TFG also assisted the coalition in securing the EDA Tech Hub designation, granting priority for multiple EDA programs.
	City of Palm Bay, FL – Advanced Manufacturing Center	Secured \$1.4M EDA grant to create an advanced manufacturing and design center, enhancing regional economic and workforce development.

Relevant experience supporting programs with members of the Consortium

TFG has been proud to partner with Kittitas County in establishing and advancing its first comprehensive federal legislative platform, creating a strong and sustainable foundation for federal advocacy. This work has given the County a clear and credible voice in Washington, D.C., ensuring that its priorities are visible and competitive in the federal funding landscape. TFG has guided the County in shaping its policy and funding objectives, built the supporting materials to communicate those objectives, and organized high-impact trips to Washington, D.C., for County Commissioners and staff. During these trips, we arranged direct meetings with Members of Congress on Capitol Hill and senior leaders at key agencies, including the U.S. Department of Transportation, helping the County elevate its priorities with decision-makers who can deliver results.

Equally important, TFG has been instrumental in developing and growing the STEER I-90 Coalition, transforming it from a concept into a recognized and effective regional advocacy consortium. Our team has managed branding and communications, developed the Coalition's website and logo, and organized stakeholder meetings that bring together local leaders, state officials, and federal policymakers. We have secured high-level speakers, including Representative Kim Schrier and other influential voices, to raise the profile of I-90 corridor challenges, and we have engaged Senators Cantwell and Murray to champion these issues. Through these efforts, TFG has helped Kittitas County build a platform for collaboration and visibility that did not exist.

These investments in strategy and advocacy have already yielded tangible results for the County. With TFG's leadership, Kittitas County has successfully advanced federal requests and secured competitive grants, including:

- Securing a \$12.6 million grant from FEMA's Building Resilient Infrastructure and Communities (BRIC) program for the Solid Waste Transfer Station.
- Inclusion of \$2.5 million in the House FY 2025 Transportation-HUD Appropriations bill for the expansion of I-90, as requested by Representative Schrier.

- Prioritization by Senator Maria Cantwell of \$4 million in the Senate FY 2025 Homeland Security Appropriations bill for the Kittitas County Regional Search and Rescue and Emergency Operations Center.
- Securing \$1,050,000 in the FY 2024 Agriculture and Rural Development Appropriations bill for the KITTCOM First Responder Interoperable Communications Project.
- Securing \$1,186,120 in the FY 2023 Omnibus Appropriations bill for a new search and rescue/emergency operations center in Upper Kittitas County.
- Securing a \$600,000 grant through the Department of Justice's Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) for opioid treatment services in the County.

C. Approach to Scope of Work

TFG's recommended approach to developing the Consortium's Federal Legislative Strategy is centered on four activity areas: **Agenda Development, Advocacy, Federal Funding, and Communications.**

Agenda Development

Conduct a Strategic Assessment of Opportunities. TFG will meet with members of the Consortium to develop a full understanding of the members' current and developing priorities. We will spend the time required to meet with appropriate staff and elected officials and see first-hand any targeted projects. We will discuss the Consortium's priorities to ensure that you can take advantage of all opportunities and are aware of any potential federal actions adverse to your interests.

Develop a Federal Agenda and Strategy. TFG will develop a written draft federal agenda matching priorities to legislative, regulatory, and grant opportunities and challenges. Once approved by the Consortium, the federal agenda will serve as TFG's work plan. In addition, TFG will work with the Consortium to develop briefing materials pertinent to your federal agenda. We will also assist the Consortium with press releases and other public communications when helpful.

Advocacy

Initial Advocacy Outreach. TFG will provide the Consortium's congressional delegation with your federal agenda and any related briefing materials to educate them on the Consortium's short- and long-term objectives.

Effective Bipartisan Advocacy. As previously noted, TFG urges a bipartisan approach to advocacy, as most community needs and issues are not partisan. This allows us and our clients to transition to the ever-changing political control and climate in Washington.

Enhance Relationships. Given our current presence in Washington State, TFG has worked extensively with members of the Consortium's congressional delegation. We are adept at developing relationships with new offices, offering our assistance and guidance to staff, helping them understand our clients' priorities, and communicating our recommended strategies for achieving success. We will combine our working relationships with the elected officials and staff with the Consortium's existing relationships with each office.

TFG has existing relationships with stakeholder groups, trade associations, and issue-oriented coalitions, which help us stay engaged on issues of interest to our clients. For example, we maintain relationships with key staff at the National Association of Counties (NACo), U.S. Conference of Mayors (USCM), National League of Cities (NLC),

the Government Finance Officers Association (GFOA), and American Association of State Highway and Transportation Officials (AASHTO).

TFG is a Strategic Partner of the International City/County Management Association (ICMA), and our professionals present at its annual conference. At last year's conference in Pittsburgh, TFG representatives hosted a session, "Riding Washington's Waves: A Playbook for Securing Federal Funding in an Election Year and Beyond."

TFG is a "Friend of NACA," (National Association of County Administrators) and attends its meetings during the ICMA and NACo conferences to provide federal updates to members. TFG professionals also serve on the Public Finance Network run by GFOA, and our broadband/telecommunications expert regularly presents at the NATOA and other related conferences.

Legislative and Regulatory Services. TFG will guide the Consortium's federal legislative priorities through the entire process, including bill drafting and introduction (when applicable), committee hearings, markups, amendments, and votes. We will advocate for the city's legislative priorities regularly and during critical moments in the legislative calendar.

Federal Funding

TFG will support the Consortium to ensure that all relevant funding opportunities are explored for priority projects and initiatives identified in the Federal Agenda, including federal, state, and foundation grants, the federal appropriations process. TFG draws upon 40+ years of experience to determine the best course of action to take in pursuit of funding assistance for a project or program.

A vital part of federal advocacy is identifying the federal programs that fund many of the Consortium's priorities and advocating for continued funding for those programs in the annual budget and appropriations process.

Budget and Appropriations. TFG will help the Consortium to engage in the annual budget and appropriations processes. In FY 2022, Congress reinstated the earmarking process in the House and Senate. Since that time, TFG has helped our clients secure nearly \$300 million in earmarked funds. In FY 2023, TFG helped Kittitas County secure over \$1.1 million for the County's EOC/Search and Rescue facility, and over \$1 million for the County's Interoperable First Responder communications project in FY 2024. Most recently, TFG worked with Kittitas County's Congressional delegation to advance nearly \$10 million in requested funds to the House and Senate Appropriations Committee for consideration.

Competitive Grants. Please refer to the section above entitled "Familiarity with federal grant programs and funding strategies."

Communications

To provide effective federal representation, TFG will work closely with the Consortium to implement and support the Consortium's federal agenda, while keeping alert to ever-changing circumstances on the Hill and in the federal agencies. Our constant focus is on ensuring that you are best positioned to take advantage of all opportunities and are aware of potential challenges to your interests, while we remain nimble in our ability to deploy the full set of assets of TFG.

Regular and efficient communication will be essential to a successful working relationship with the Consortium. Indeed, such communication will be an integral part of our overall advocacy strategy. TFG prides itself on the level of communication we provide, and we are constantly striving to find innovative ways to provide critical

information to our clients to keep them “in the know.” TFG’s team is both available and committed to providing these services to the Consortium. TFG will work with the Consortium team to develop a personalized communication schedule that works best for you and includes the following:

Frequent Updates. TFG will provide designated Consortium staff and officials with updates on activities related to the Consortium’s federal priorities, relevant issues, and events via email and calls as needed. In addition, based on availability, we will convene, at a minimum, bi-monthly calls to discuss the status of key priorities and developments. Further, as appropriate and at the direction of the Consortium, TFG will meet with officials and staff to discuss potential opportunities and challenges relative to the federal priorities, as well as emerging issues that were not contemplated when the legislative platform was developed.

As requested in the RFQ, TFG will submit quarterly written reports summarizing federal developments and advocacy activities and will also provide an annual in-person report outlining accomplishments and anticipated issues for the coming year.

Issue Briefs and Grant Summaries. TFG will provide regular status reports and updates on important issues and projects. In addition, other personalized reports that we will regularly provide to the Consortium include:

- Policy issue briefs that provide historical background and new developments on regulatory and administrative issues.
- Real-time updates on federal legislation and issues that may impact or be of interest to Consortium members.
- Grant summaries and profiles that provide tips on how to be successful in the grants process.
- Topic-specific funding guides that review available funding opportunities.

Weekly Updates and Special Reports. In addition to personalized updates from your advocacy team, Consortium officials and staff benefit from the following communications:

- Weekly [Legislative Update and Outlook](#)
- Weekly [Grants Update](#)
- Biweekly [Transportation Notes](#)
- Biweekly [Infrastructure Funding Bulletin](#)

Finally, TFG develops comprehensive reports on major events happening in Washington. For example, TFG prepared special reports on executive action by the Trump administration and the impact of those executive actions on federal funding. We are updating those reports weekly. The most recent version of those reports is [available here](#).

TFG takes great pride in our ability to keep our clients apprised of all relevant activity in Washington, D.C., in an efficient and timely manner.

Systems to Manage Engagement, Monitor Progress, and Deliver Results

TFG employs a suite of practical tools, systems, and frameworks to ensure accountability, transparency, and measurable results for our clients. We develop a personalized legislative tracker for each client that highlights bills, regulatory actions, and federal funding opportunities most relevant to their priorities, supported by ongoing monitoring from our Legislative and Policy Director, team member Chris Cummins. To manage stakeholder engagement, we facilitate structured agenda-setting sessions, prepare tailored briefing materials, and organize direct engagement opportunities with congressional offices, federal agencies, and national associations such as NACo, ICMA, and NLC. Our communications framework includes frequent email updates, bi-monthly coordination

calls, and quarterly written reports, supplemented by weekly legislative and grants updates, biweekly transportation and infrastructure bulletins, and issue-specific briefs to keep stakeholders informed in real time. To measure impact, we tie all activities back to the approved federal agenda, provide annual in-person reports that track progress against priorities, and document funding successes such as earmarks, appropriations, and competitive grant awards. This systematic approach, grounded in over 40 years of experience, ensures that Consortium members are not only kept informed but also positioned to achieve tangible, lasting results.

D. Key Personnel

Proposed Team and Biographies

Team members Mike Miller and Chris Cummins represent the San Luis Obispo Council of Governments, which will help inform the representation structure of the Consortium. Chris Cummins, as you will see from his bio below, started his lobbying career representing institutions of higher education, which helps the team as they focus on issues directly related to Central Washington University. Finally, Kristi More and Chris Griffin, who currently work with Kittitas County as its federal lobbyists, grant consultants, and lead for the STEER I-90 Coalition, will serve on the team. Their familiarity with the region and its priorities will be invaluable as the team develops the Consortium's federal priorities and resulting advocacy and funding strategy.

In addition to your designated team, the Consortium will have access to all members of TFG's professional staff. Biographies of the firm can be found on our website at www.thefergusongroup.com. With the Consortium's needs in mind, based on the proposed Scope of Work, TFG proposes the following team:



Mike Miller
PARTNER

Mike Miller has helped local and regional governments work at the federal level for over 38 years, first as a congressional staff member, then as a land use attorney, and for over 25 years as a federal lobbyist and partner at TFG.

Mike has extensive experience dealing with large and politically complex federal projects, including transportation and water infrastructure, economic development, public safety, and land use and planning. Mike's larger projects include interstate freeway widening, large bridge construction, wastewater and recycling facilities and systems. Mike has also helped clients secure funding for law enforcement technology, market surveys, and other planning assistance to improve local and regional economies. During his career on Capitol Hill and as a lobbyist, Mike has worked with virtually every federal agency directly or indirectly relevant to the interests of his local and regional government clients. Mike leads TFG's transportation and infrastructure newsletters – Transportation Notes and Infrastructure Update – and has spoken at numerous conferences regarding infrastructure, the federal budget process, and federal advocacy for local and regional governments.

Before joining TFG, Mike served as counsel to U.S. Representative Robert T. Matsui, focusing on transportation, flood control, water resources and infrastructure, economic development, public building construction, military base closure and reuse, and environmental issues. Mike also practiced land use and environmental law in California and is an active member of the State Bar of California.

Mike received his B.A. with High Honors from the University of California, his law degree from the College of William & Mary in Virginia, and his Master of Laws from the University of the Pacific. Mike was also selected as a Lyndon Baines Johnson Congressional Intern in Washington while an undergraduate.



Chris Griffin

SENIOR ASSOCIATE

Chris Griffin joined TFG after nearly four years spent on staff in the United States Senate. As a legislative aide on the Senate Energy and Natural Resources Committee, Chris supported Chairman Lisa Murkowski (Alaska) and senior staff on a broad portfolio of natural resources and public lands issues. In the 117th Congress, Chris joined Senator Murkowski's personal staff, where he further expanded his portfolio to include renewable energy, nuclear energy, and electric grid issues.

Chris is currently the lead federal lobbyist for Kittitas County, Washington, where he has worked to advocate for the County's priorities, including the STEER I-90 effort, building out the County's Emergency Operations Center, and general infrastructure and economic development. Chris has experience working with local governments across the U.S, with an emphasis on rural, Western communities. Chris has supported clients with a variety of legislative and policy issues, ranging from disaster recovery and resilience to transportation, rural development, forest management, and more. He has assisted his clients in securing millions of dollars in federal assistance via the Congressional appropriations process – more commonly known as earmarking – as well as via federal grant and financing programs. Chris has extensive experience representing local government, nonprofit, and other clients before Congress and federal agencies.

Chris is originally from Anchorage, Alaska, and holds a B.A. in Political Science from Tufts University in Medford, Massachusetts. Chris lives in Washington, D.C.



Chris Cummins

SENIOR ASSOCIATE AND LEGISLATIVE AND POLICY DIRECTOR

Chris Cummins joined TFG after seven years of representing various universities, including Florida International University and Georgetown University, as a Higher Education lobbyist. In that time, he worked with university officials and researchers, facilitating relationships in Congress, federal agencies, and organizations to advance the institution's federal priorities spanning across a variety of research areas. During his time at TFG, Chris has worked with California State University Long Beach, advising the university on engineering funding priorities at the federal level.

In his four years at TFG, as Legislative and Policy Director, Chris leads teams to report, track, and analyze many key legislative and regulatory policies impacting TFG clients. He also coordinates the firm's tracking of appropriations activity for clients. As a client manager working with cities and special districts, Chris establishes and executes federal funding strategies in both the advocacy and grants spaces to ensure clients achieve their policy objectives.

Through analyzing policy and political trends, Chris has found success in planning and promoting advocacy strategies for federal priorities in the majority of the 12 appropriations bills. These priority areas include transportation, emergency management, public lands, disaster mitigation, environmental resilience, and public works. Specifically, to the needs of KCOG, Chris has experience working alongside Mike Miller, our project lead, representing the San Luis Obispo Council of Governments (SLOCOG), successfully securing federal funding and assisting in regulatory priorities. In addition to his responsibilities with clients, Chris also co-leads the Advocacy Division Internship Program.

Commented [J11]: @Chris Griffin - please update your bio with a focus on your representation of local governments, including KC. I added one line, but your bio focuses more on your previous position than the work you do at TFG.

Commented [CG1R2]: Done.

Commented [J12]: Is there anything specific you can highlight in the higher ed section under TFG experience?
@Chris Cummins

Chris holds an MPA from George Washington University and a B.A. in Political Science & International Relations from Florida International University, where he also played football. Chris lives in Washington, D.C., with his wife Madison.



Kristi More

MANAGING PARTNER OF GRANTS

Kristi More joined TFG in 2000 and serves as the Managing Partner of the firm's Grants Division. She specializes in helping local governments, special districts, and public agencies nationwide secure federal funding for critical infrastructure, public safety, water,

transportation, economic development, and rural community projects.

Born and raised in a small, rural county in California rich in natural resources and federal lands, Kristi has a deep personal understanding of the challenges smaller communities face when addressing critical needs with limited resources. She has worked tirelessly to expand TFG's grants services to rural and underserved areas, ensuring they are positioned for success in an increasingly competitive funding environment.

Kristi's expertise spans a broad range of federal funding programs, including projects for 911 dispatch centers, library modernization, sewer and stormwater infrastructure, economic development initiatives, public safety and emergency response, regional transportation systems, water conservation, and drinking and wastewater treatment. In addition to her work with local governments, Kristi leads TFG's partnerships with the National Special Districts Association – the only national organization advocating for special districts across the United States – and the California Association of Counties – the voice of California counties at the state and federal levels – offering both groups and their members access to specialized grant consulting services.

Kristi received her B.A. in Political Science from the University of California at Davis. She is a frequent speaker on the federal grants process, funding strategies for infrastructure projects, and opportunities for rural communities. Kristi also serves on TFG's Management Committee.

E. References

CLIENT: San Luis Obispo Council of Governments, CA | **CONTACT:** Pete Rodgers, Administrative Director
PHONE: (850) 781-4292 | **EMAIL:** prodgers@slocog.org

CLIENT: Yakima Basin Joint Board, WA | **CONTACT:** Justin Harter, President
PHONE: (509) 969-1457 | **EMAIL:** justinh@n-sid.org

CLIENT: Butte County, CA | **CONTACT:** Andy Pickett, Chief Administrative Officer
PHONE: [\(530\) 552-3310](tel:5305523310) | **EMAIL:** APickett@buttecounty.net



V. General Fee Structure

Regional Advocacy and Federal Funding Strategy Services

TFG's retainer contract approach provides budget stability for Consortium members while giving your team the freedom to focus on substantive work and achieve measurable results. As a retainer client, the Consortium will have at its disposal TFG's diverse complement of staff experts in the full range of federal issues to help navigate the ever-changing federal environment. TFG spends the time necessary to achieve our clients' success and stands ready to collaborate closely with the Consortium to refine and tailor our retainer fee based on your needs. As such, we are proposing the following retainer fee for the legislative, regulatory, and project funding services identified in this proposal for all Consortium members, including the University.

- **Annual Fee per Entity:** \$30,000–\$40,000
- **Number of Members:** 7 (6 Consortium members plus the university)
- **Total Annual Cost:** \$210,000–\$280,000

Reimbursable expenses, including out-of-town travel (pre-approved by client), in-town travel (taxicab/Uber/Lyft), document reproduction, overnight delivery, and in-town courier services, will not exceed \$5,000 per year.

Grant Writing and Post-Award Administration (Optional)

Grant writing is typically offered through a separate fee arrangement or task order at a discounted rate for existing clients, with costs tailored to the complexity of narratives, forms, budgets, and analyses. Services may include drafting applications, preparing budgets and Benefit-Cost Analyses, coordinating partnerships, and providing post-award support such as reporting, compliance, and agency coordination. This integrated approach ensures the Consortium and the University are positioned to both obtain funding and manage it effectively for measurable impact.

DATE: March 27, 2026

Proposed Fee Schedule for Kittitas County Consortium

The following is an excerpt from The Ferguson Group's (TFG) proposal to the Kittitas County Council of Governments for regional advocacy and federal funding strategy services.

This memo reviews the fee structure detailed in The Ferguson Group's (TFG) proposal to the Kittitas County Council of Governments for regional advocacy and federal funding strategy services. In addition to summarizing the proposed costs, this memo also outlines how these fees are distributed among the consortium participants, with allocations based on each entity's relative size and population.

V. General Fee Structure (From Original Proposal)

Regional Advocacy and Federal Funding Strategy Services

TFG's retainer contract approach provides budget stability for Consortium members while giving your team the freedom to focus on substantive work and achieve measurable results. As a retainer client, the Consortium will have at its disposal TFG's diverse complement of staff experts in the full range of federal issues to help navigate the ever-changing federal environment. TFG spends the time necessary to achieve our clients' success and stands ready to collaborate closely with the Consortium to refine and tailor our retainer fee based on your needs. As such, we are proposing the following retainer fee for the legislative, regulatory, and project funding services identified in this proposal for all Consortium members, including the University.

- **Annual Fee per Entity:** \$30,000–\$40,000
- **Number of Members:** 7 (6 Consortium members plus the university)
- **Total Annual Cost:** \$210,000–\$280,000

Reimbursable expenses, including out-of-town travel (pre-approved by client), in-town travel (taxicab/Uber/Lyft), document reproduction, overnight delivery, and in-town courier services, will not exceed \$5,000 per year.

Grant Writing and Post-Award Administration (Optional)

Grant writing is typically offered through a separate fee arrangement or task order at a discounted rate for existing clients, with costs tailored to the complexity of narratives, forms, budgets, and analyses. Services may include drafting applications, preparing budgets and Benefit-Cost Analyses, coordinating partnerships, and providing post-award support such as reporting, compliance, and agency coordination. This integrated approach ensures the Consortium and the University are positioned to both obtain funding and manage it effectively for measurable impact.

Recommended Final Fee Schedule and Distribution

TFG recommends a total fixed fee of \$276,000 annually to perform all services outlined in the proposal, including the development, coordination, and implementation of a regionally focused federal advocacy platform and strategic funding plan. This comprehensive plan will cover legislative and policy priorities as well as federal appropriations and state, local, and foundation grant opportunities to ensure the Consortium and its members maximize their funding potential and legislative impact. In addition, while not listed or included in TFG's original proposal, TFG is also proposing to continue our work supporting and sustaining the STEER I-90 Coalition through the Consortium contract.

Please note that grant services provided to each Consortium member are equivalent to a Tier 2 grant services package, valued at \$36,000 annually. Each member will receive all services included in the Tier 2 package as outlined in the TFG Overview of Grant Services. This value is consistent for all members and is not dependent on the specific amount each entity contributes under the agreement.

TFG recommends a period of performance beginning May 1, 2026, through December 31, 2027, to maximize the time available for developing and implementing a comprehensive strategy and plan. This extended timeline ensures that the Consortium and its members will have sufficient opportunity to achieve measurable progress on federal advocacy and funding objectives.

Reimbursable expenses will be billed in addition to the fixed fee and will remain capped at \$5,000 per year, providing transparency and predictability in annual costs. Unless otherwise noted, expenses will be split evenly between the Consortium members.

The table below presents our recommended distribution of costs for each Consortium member, reflecting a collaborative and equitable approach to funding the advocacy and funding services.

Entity	Monthly Fixed Fee	2026 Fees	2027 Fee	Share
Kittitas County	\$6,000	\$48,000	\$72,000	26.09%
City of Ellensburg	\$4,500	\$36,000	\$54,000	19.57%
Central Washington University	\$4,500	\$36,000	\$54,000	19.57%
City of Cle Elum	\$2,500	\$20,000	\$30,000	10.87%
City of Kittitas	\$2,500	\$20,000	\$30,000	10.87%
City of Roslyn	\$1,500	\$12,000	\$18,000	6.52%
Town of South Cle Elum	\$1,500	\$12,000	\$18,000	6.52%
TOTAL	\$23,000	\$184,000	\$276,000	100%



May 1, 2026

Kittitas County Council of Governments
Mr. Josh Fredrickson
Director
Kittitas County Public Works
411 North Ruby Street, Suite 1
Ellensburg, WA 98926

Re: TFG Regional Advocacy and Federal Funding Strategy Services – Kittitas County Council of Governments

Dear Mr. Fredrickson:

The Ferguson Group, LLC (TFG) welcomes the opportunity to provide the Kittitas County Council of Governments (Kittitas COG) and its member entities with this scope of work, which outlines the services and terms for TFG's Regional Advocacy and Federal Funding Strategy Services.

Scope of Work

As a TFG Regional Advocacy and Federal Funding Strategy Services client, the Kittitas County Council of Governments and its seven (7) member entities will receive the following:

- Dedicated TFG team with expertise across federal legislative, regulatory, and funding issues
- Federal legislative and regulatory monitoring and analysis
- Regional advocacy strategy development and implementation
- Congressional outreach and coordination on behalf of the Consortium and its member entities
- Federal appropriations and Congressional Directed Spending (earmark) support
- Comprehensive Strategic Funding Plan identifying federal, state, and foundation grant opportunities tailored to Consortium member priorities
- Tier 2 Grant Consulting Services for each Consortium member (valued at \$36,000 per member annually), including grant research, project development and readiness, and access to TFG's Grant Funding Hub and Grant Showcase
- Support for and continuation of the STEER I-90 Coalition
- Regular federal policy updates and briefings for Consortium members
- Grant writing and post-award administration support available as an optional add-on service through a separate task order
- Dedicated TFG team with expertise across federal legislative, regulatory, and project funding issues

Please see the attached *TFG Grant Services Overview* for additional details on services included under the Tier 2 package.

Additional Services

TFG's fixed-fee model is structured to provide budget stability while allowing for flexibility throughout our partnership. The Kittitas COG and its member entities may engage TFG for services beyond the scope outlined above, including grant writing, post-award grant management, and NICRA services. TFG will provide a cost proposal for any additional services based on current-year pricing.

Terms and Conditions

TFG shall be compensated through a fixed quarterly fee of \$69,000 for services rendered, commencing May 1, 2026, and terminating December 31, 2027, for a total contract value of \$460,000 (\$184,000 in 2026 and \$276,000 in 2027). Either party may terminate this agreement at any time by giving the other party at least sixty (60) days prior notice, in writing, of such termination.

TFG fees include all direct labor, overhead (including general and administrative expenses), other direct costs, subcontractor costs, fixed fees, miscellaneous incidental services, and all applicable taxes. Reimbursable expenses, including pre-approved out-of-town travel, in-town travel, document reproduction, overnight delivery, and courier services, will be billed in addition to the fixed fee and will not exceed \$5,000 per year, split evenly among Consortium members unless otherwise noted. While TFG primarily works virtually, if the Consortium prefers an on-site meeting, travel time and estimated expenses will be billed in advance.

We are grateful for the opportunity to partner with the Kittitas County Council of Governments and its member entities, and we look forward to a productive partnership.

Sincerely,

A handwritten signature in blue ink that reads 'Kristi More'.

Kristi More
Managing Partner of Grants

CITY OF CLE ELUM
Chief of Police

**AGENDA STAFF
REPORT**

AGENDA DATE: 08/25/26

ACTION REQUESTED: Approve Resolution 2026-028

BACKGROUND: Several months ago, CEPD had 6 AED units donated to us. Soon after we added them to our inventory and placed the inventory tags on them.

In our original AED shipment, we received an Avive Connect AED, serial number SN2506126266, which was given the inventory tag 524. Dan Mohrbacher, our sales rep from AED Advocates, borrowed that AED, for a temporary demonstration to KITTCOM & Cheryl Burrows with Kittitas County EMS. When it was returned to us, we realized it was a different AED than the one that was originally loaned as a temporary demonstration unit. It was an identical make/model unit, but it was not the same serial number nor did it have our inventory tag. Our original unit, had since been given to a business in Tillamook, OR by mistake. Our original unit was exchanged for another new identical make/model unit SN2506126456. Unfortunately, in the confusion of the units our Inventory tag (524) was taken off the original unit and destroyed.

In summary, an AED unit with a CEPD inventory tag was mistakenly given away, and has since been replaced by an identical make/model AED unit, and we need to remove the original item off of our inventory list. We will subsequently add a new inventory tag on the AED in our possession and add it to the list.

RECOMMENDATION: Approve Resolution 2026-028

ATTACHMENTS: 2026-028 Resolution Removal from Inventory Police AED

LEAD STAFF: Chief Rich Albo

CITY OF CLE ELUM WASHINGTON

RESOLUTION NO. 2026-028

A RESOLUTION OF THE CITY OF CLE ELUM, WASHINGTON, AUTHORIZING THE REMOVAL OF CERTAIN CITY ASSETS FROM THE OFFICIAL INVENTORY LIST

WHEREAS, a city owned Avive Connect AED #524 was borrowed by a Sales Representative, Dan Mohrbacher, from AED Advocates, for a demonstration at KITTCOM and Kittitas County EMS;

WHEREAS, when the AED was returned to the Police Department it was realized that the unit was different and was not #524, and the original unit, used for a temporary demonstration, had since been given to a business in Tillamook, OR by mistake.

WHEREAS, this AED, owned by the City of Cle Elum, has been replaced with a new identical make/model unit with serial number SN2506126456 from AED Advocates;

WHEREAS, it is in the best interest of the City of Cle Elum to remove this item from the inventory list as involuntary conversion.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

- Based upon the findings and recommendations of City staff, the Avive Connect AED #524 has been involuntarily converted and the item is hereby authorized to be removed from the City's official inventory list.
- The item is not declared surplus, it was borrowed and not returned, and it has been replaced by a like model.
- The Police Department can no longer track this item and must remove it from the inventory list.
- City staff are authorized and directed to update the City's inventory records to reflect the removal of the Avive Connect AED #524

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 25TH DAY OF AUGUST 2026.

ATTEST/AUTHENTICATED:

CITY OF CLE ELUM

Erica Krum, City Clerk

Matthew Lundh, Mayor

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:
Date Posted: