

CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

CITY TREASURER
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

City Council
Agenda
March 26, 2024
6:00 PM



119 W FIRST STREET
CLE ELUM, WA 9922

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

CITY COUNCIL
JOHN GLONDO
BETH WILLIAMS
JERRED WEIS
KEN RATLIFF
STEVEN COOK
AUDREY MALEK

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

 Receive city text alert notifications: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

1. **Call to Order, Pledge of Allegiance, and Roll Call**

a. March 26, 2024, Sign In Sheet

2. **Public Comment – Limited to 5 Minutes**

3. **Announcements, Appointments, Awards & Recognition**

a. Approve the Appointment of Aja Woodrow to the Coal Mines Trail Commission - Mayor Lundh

4. **Approval of Meeting Agenda**

5. **Consent Agenda**

Items listed have been distributed to Council Members in advance for study and will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on a regular Agenda at the request of a Council Member or at the request of a member of the public with concurrence of a Council Member:

- a. Approve the Executive Session Minutes Dated March 12, 2024
- b. Approve the Cle Elum City Council Meeting Minutes Dated March 12, 2024
- c. Approve the Special Meeting Minutes Dated March 14, 2024
- d. Approve the Special Meeting Minutes Dated March 18, 2024
- e. Approve Accounts Payable Dated March 26, 2024, \$762,410.88 - Approved by the General Government Committee

6. **Staff Reports**

City Council Agenda

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Public Works & Police Chief

- a. Chief of Police - Rich Albo
- b. Public Works - Aaron Barr

7. **Public Appearances – 15-Minute Limit**

- a. Kittitas County Health Network - Robin Read
- b. Cle Elum Downtown Association - Jordan Peterson

8. **Business Requiring Public Hearings**

9. **Unfinished Business**

10. **New Business**

- a. Progress Estimate No. 6 Ascent Foundations & More Final & Accept Project As Complete - Ben Annen HLA
- b. Safety Action Plan Task Order No. 2024-03 - Ben Annen HLA
- c. 2024-007 Resolution Setting Date & Time for ROW Vacation - Clifton - Colleda Monick HLA
- d. 22024-008 Resolution Setting Date & Time for ROW Vacation - Johansen - Colleda Monick HLA
- e. Ordinance 1668 Proposed Code Amendments to Chapter 13.12 Water Regulations (fill station) - Colleda Monick
- f. Interagency Data Sharing Agreement Wa. State Auditor & City of Cle Elum 2024 - Mayor Lundh
- g. 2024-009 Resolution Surplus 2009 Ford E450 Aid Car

11. **Report of Committees**

12. **Councilmember Comments - Limited to 5 Minutes**

13. **Mayor's Report**

14. **Adjournment by Motion**

15. **Executive Session RCW 42.30.110 To Review the Performance of a Public Employee**

- a. Executive Session Script

Upcoming Meetings:

Next Regular Council Meeting: April 9, 2024 @ 6:00 p.m.

Planning Commission Meeting: April 2, 2024 @ 6:00 p.m.

General Government Committee Meeting: April 24, 2024 @ 8:00 a.m.

Lodging Tax & Events Committee Meeting: April 8, 2024 @ 8:30 a.m.

Public Safety & Health Committee Meeting: April 16, 2024 @ 1:00 p.m.

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Public Works & Community Development Committee Meeting: April 4, 2024 @ 12:00 p.m.

City of Cle Elum Regular Council Meeting

March 26, 2024 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below

Please sign in:

Name	Address	PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
Joseph Calhoun	HLA 2803 River Rd	
Aja Woodrow	1005 Denny Ave.	



Board/Commission Application

Your Personal Information

NAME

Aja Woodrow

EMAIL ADDRESS

ajawoodrow@gmail.com

ADDRESS

1005 Denny Ave.
Cle Elum, Washington 98922
United States

PHONE NUMBER

(509) 630-4346

NUMBER OF YEARS RESIDING IN CLE ELUM

15

Board or Commission You're Applying For

BOARD OR COMMISSION YOU'RE APPLYING FOR

Coal Mines Trail Commission

IF YOUR FIRST CHOICE ISN'T AVAILABLE, ARE YOU INTERESTED IN SERVING ON ANOTHER BOARD OR COMMISSION?

No

Character References

LOCAL REFERENCES

Name	Phone	Email
Nancy Jones	5096748625	
Jim Fosset	5096074142	jimfossett@gmail.com
Tiffany Greene	5092600168	

More About You

WHY ARE YOU INTERESTED IN SERVING ON A CITY OF CLE ELUM BOARD OR COMMISSION?

The Coal Mine Trail is one reason we chose to purchase our home which abuts the trail. I would like to serve on the commission to help ensure its continued maintenance, improvement, and enjoyment by locals and visitors.

PERSONAL QUALIFICATIONS AND/OR WORK EXPERIENCE

I am a US Forest Service wildlife biologist. My focus is landscape restoration, the use of forest thinning and prescribed burning to promote resistance and resilience to natural disturbances, chiefly wildfire. I navigate the bureaucracy of the 1973 Endangered Species Act and the 1994 Northwest Forest Plan as part of an interdisciplinary team.

COMMUNITY INVOLVEMENT (INCLUDING PREVIOUS CITY BOARD/COMMISSION SERVICE)

I have helped with the Cle Elum - Roslyn Elementary 5th grade cross-country ski program and Washington Outdoor School. I helped to build the Cle Elum city park playground.

ARE YOU ABLE TO REGULARLY ATTEND MEETINGS?

Yes

WOULD YOUR APPOINTMENT CREATE A CONFLICT OF INTEREST OR AN APPEARANCE OF A CONFLICT OF INTEREST?

No

TERMS AND CONDITIONS

By submitting this application, I certify that the information provided is true to the best of my knowledge. I further certify that I am a resident of the City of Cle Elum (or of the Cle Elum-Roslyn School District for applicable positions on the Planning Commission, Historic Preservation Commission, or the Library Board). I authorize the city to contact character references provided herein.

Pursuant to the Washington Public Disclosure Act, (RCW 42.56), this form constitutes a public record and is subject to public release upon request. Prior to release, the following information may be redacted pursuant to RCW 42.56.250(3): Residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, driver's license numbers, identicard numbers, and emergency contact information of employees or volunteers of a public agency, and the names, dates of birth, residential addresses, residential telephone numbers, personal wireless telephone numbers, personal electronic mail addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency.

Applicants are considered for appointment without regard to race, color, religion, gender, national origin, sexual orientation, age, genetic information, marital or veteran status, or the presence of any disability.

☒ **I agree to these terms and conditions**

DRAFT

CLE ELUM SPECIAL MEETING

MINUTES

MARCH 12, 2024

4:00 PM

119 W FIRST STREET

CLE ELUM, WA 98922

1. Call to Order

Ken Ratliff - Councilmember
John Glondo - Councilmember
Beth Williams - Councilmember via zoom
Jerred Weis - Councilmember via zoom
Steven Cook - Councilmember
Audrey Malek - Councilmember
Matthew Lundh - Mayor
Rob Omans - City Administrator
Ben Annen - HLA
Alex Kenyon - Attorney
Ken Harper - Attorney
Becky Ashbaugh - Attorney

2. Executive Session RCW 42.30.110(1)(i)

The Executive Session started at 4:07 p.m. for 60 minutes.

Mayor Lundh came out at 5:07 p.m. stating they would need an additional 15 minutes.

The Executive Session ended at 5:24 p.m. with no decisions being made.

- a. Pursuant to RCW 42.30.110(i): To discuss with legal counsel representing the agency litigation to which the agency is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

3. Adjourn

Adjourn 5:24 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

DRAFT

CLE ELUM CITY COUNCIL

MINUTES

MARCH 12, 2024

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. **Call to Order, Pledge of Allegiance, and Roll Call**

John Glondo - Councilmember
Ken Ratliff - Councilmember
Beth Williams - Councilmember via zoom
Steven Harper - Councilmember
Jerred Weis - Councilmember absent
Steven Cook - Councilmember
Audrey Malek - Councilmember

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Rich Albo - Chief of Police
Ed Mills - Fire Chief
Aaron Barr - Public Works
Colleda Monick - HLA
Ben Annen - HLA
William LaRue - Veolia

MOTION: Councilmember Cook made a motion to approve the absence of Councilmember Weis; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

a. [March 12, 2024, Council Meeting Sign In Sheet](#)

2. **Public Comment – Limited to 5 Minutes**

Sean Northrup updated the Council on the Town Hall type meetings that he has been having. The last meeting's topic was water. Sean stated that since the state was updating their building codes, phase 2 of his project could increase due to the price of permits. If anyone wants information on his development, you can email them at info@cityheightscleelum.com.

3. **Announcements, Appointments, Awards & Recognition**

a. [Re-Appoint Gary Berndt to the Planning Commission Board Seat #1 Chair - Mayor Lundh](#)

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Mayor Lundh would like to re-appoint Gary Berndt to the Planning Commission.

MOTION: Councilmember Ratliff made a motion to approve the re-appointment of Gary Berndt to the Planning Commission; seconded by Councilmember Harper.

MOTION CARRIED: 6 yes 0 no.

- b. Appoint Jaqualyn Johnson to the Library Board of Trustees - Mayor Lundh

MOTION: Councilmember Glondo made a motion to appoint Jaqualyn Johnson to the Library Board of Trustees; seconded by Councilmember Malek.

MOTION CARRIED: 6 yes 0 no.

- c. Re-Appoint Chuck Wallick to Civil Service Commission - Information Only - Mayor Lundh

Mayor Lundh notified the Council that he will re-appoint Chuck Wallik to the Civil Service Commission. This position does not need approval from the Council.

4. Approval of Meeting Agenda

MOTION: Councilmember Harper made a motion to amend the agenda by moving item D. under New Business to Item A and also moving the Council Meeting minutes from February 27, 2024, to New Business E; seconded by Councilmember Ratliff.

MOTION CARRIED: 6 yes 0 no.

5. Consent Agenda

MOTION: Councilmember Glondo made a motion to approve the consent agenda as amended; seconded by Councilmember Harper.

MOTION : 6 yes 0 no.

- a. Approve the Executive Session Meeting Minutes Dated February 27, 2024
- b. Approve Accounts Payable Dated March 12, 2024 \$624,995.81 -As Approved by the Budget Committee
- c. Approve February 2024 Payroll \$273,505.68 - As Approved by the Budget Committee

6. Staff Reports

- a. City Administrator - Rob Omans

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See attached report.

Councilmember Cook asked about getting the minutes from the Town Hall Feasibility Study for Railroad. Colleda Monick stated she would get those notes for the Council.

b. [Planning - Colleda Monick Planner HLA](#)

See attached report.

c. [Public Works - Aaron Barr](#)

See attached report.

The injector went out on the street sweeper, so it is being repaired.

Aaron Barr reported that the GovDeals auction site is going well, there are still a couple of days left and, to date, roughly \$18,000.00 is the total bid.

d. [Police Chief - Rich Albo](#)

See attached report.

e. [Fire Department - Chief Mills](#)

See attached report.

f. [Veolia - William LaRue](#)

See attached report.

7. **Public Appearances – 15-Minute Limit**

a. [KITTCOM Proposition No. 1 KITTCOM Emergency Communications Systems & Facilities Sales and Use Tax - Rich Elliott](#)

Interim Director of KITTCOM Rich Elliott gave a presentation on the state of the infrastructure. This is in need of approximately 20 million dollars in upgrades over the next ten years. This is a result of not upgrading towers, radios etc. over the years. The current infrastructure is analog and needs to be fiber. The state of Washington used to fund these upgrades at 100%, but in the last few years they have made cuts. This upgrade would also add repeaters and fix known dead spots in the Ryegrass and Blewitt Pass areas. Thirty-four (34) of thirty-nine (39) counties have already enacted this sales tax. The revenue raised from this sales tax will fund this project for 10 years. The system is very vulnerable. They have looked at the cost of outsourcing dispatch services, but it is cost prohibitive. Regardless, if the dispatch services are outsourced, the infrastructure still needs updating. There would also be an onsite radio tech to repair radios. KITTCOM is currently understaffed and also looking for a new director. KITTCOM is also going to educate the public on how to make

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sure their 911 fees are going to the right jurisdiction. This tax will be placed on the April 23, 2024, ballot measure.

b. **UKC - CRCA - Update - Claire Nicholls**

Claire Nicholls presented an update on the Upper Kittitas Country Rec Club.

See attached report.

c. **UKC Skate Park Presentation COAF Presentation 2024**

Melissa gave a presentation to the Council. See attached report.

Melissa explained that the grant they want to apply for the City of Cle Elum will need to be the project sponsor as the City owns the property where the skate park is located. She would like to have the consent of the Council to move forward with the grant request and the group would manage the grant. This grant has zero match required.

MOTION: Councilmember Harper made a motion to approve the Cle Elum Skate Park Committee & Rotary Club of Upper Kittitas County and continue to submit the grant as the City of Cle Elum being the sponsor and or senior sponsor and use their best judgment; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 0 no.

8. **Business Requiring Public Hearings**

The public hearing opened at 7:18 p.m. and closed at 7:23 p.m.

Councilmember Ratliff was not in favor of raising taxes. He would rather lobby to raise the phone tax. He does not think a government entity should promote raising taxes.

Councilmember Cook felt this tax was an equitable way to get all users to help with this issue.

Councilmember Harper does not feel it is appropriate to endorse this tax at the city level.

Mayor Lundh stated that currently the City of Cle Elum has an inter-local agreement with KITTCOM and if this tax is not enacted it could potentially increase the amount of this inter-local agreement, that would in turn increase expenses to the general fund considerably.

- a. **2024-005 Resolution Supporting Proposition No. 1 KITTCOM Emergency Communications Systems & Facilities Sales & Use Tax - Mayor Lundh**

9. **Unfinished Business**

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a. [Ordinance 1667 ROW Vacation Grant Street Alley - Colleda Monick HLA Planner](#)

Discussion was had about having the property surveyed at the corners. A letter would be drafted to the adjacent property owners that there may be possible structures, fences, etc. on someone else's property, and they may need to be removed. Mayor Lundh will go and deliver these notices to the property owners.

MOTION: Councilmember Ratliff made a motion to approve Ordinance 1667 ROW Vacate Grant Street Alley; seconded by Councilmember Malek.

MOTION CARRIED: 6 yes 0 no.

b. [USDOT Agreement for Safe Streets & Roads for All SSFA- Grant - Ben Annen HLA](#)

Ben Annen of HLA informed the Council that this agreement is with USDOT. This will inventory all ADA compliance within the City of Cle Elum. This grant is for \$172,520.00 and requires a \$43,130 match. The City of Cle Elum was unsuccessful in the grant for the match. Ben Annen of HLA talked with TIB this morning, and they were able to use \$43,130.00 of the unused portion for the Complete Streets Funding and TIB will be writing an agreement that states this.

MOTION: Councilmember Ratliff made a motion to approve for the Mayor to sign the USDOT Agreement and the TIB Agreement that will be coming; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

10. New Business

a. [Memorandum of Agreement Between the United States Coast Guard Academy and the City of Cle Elum - Mayor Lundh](#)

Paul Kantwil presented the City of Cle Elum with a commemorative Coast Guard Douglas Munro jersey. This jersey has many significant meanings behind it.

MOTION: Councilmember Harper made a motion to approve Mayor Lundh signing the MOA Agreement with the Coast Guard; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 0 no.

b. [2024-005 Resolution Supporting Proposition NO. 1 - KITTCOM Emergency Communications Systems & Facilities Sales and Use Tax - Mayor Lundh](#)

MOTION: Councilmember Harper made a motion to table Resolution 2024-005; seconded by Councilmember Ratliff.

MOTION CARRIED: 3 yes 4 no.

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MOTION: Councilmember Harper made a motion to oppose Resolution 2024-005; seconded by Councilmember Ratliff.

MOTION CARRIED: 3 yes 4 no.

Discussion was had that this would be on the ballot and citizens can decide at that time if they want to impose this sales tax.

Councilmember Cook stated that whether people vote for it or not will show that the City supports this sales tax.

MOTION: Councilmember Williams made a motion to approve Resolution 2024-005; seconded by Councilmember Malek.

MOTION CARRIED: 4 yes 3 no.

- c. [Progress Estimate No. 5 Ascent Foundation & More Second Street Rossetti Way Water Main Improvements - Ben Annen HLA](#)

Ben Annen of HLA updated the Council on the project and how it is progressing.

Councilmember Ratliff is concerned about compaction.

MOTION: Councilmember Harper made a motion to approve Progress Estimate No. 5; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

- d. [Surplus Resolution 2024-006 - Fire Department Equipment - Chief Mills](#)

MOTION: Councilmember Harper made a motion to approve the surplus Resolution 2024-006; seconded by Councilmember Ratliff.

MOTION CARRIED: 6 yes 0 no.

Chief Mills reported that all the items are outdated and have been replaced. He will have these listed on the Gov Deals website. This is old SCBA equipment.

- e. [Approve the Council Meeting Minutes of February 27, 2024](#)

MOTION: Councilmember Harper made a motion to approve the minutes as amended; seconded by Councilmember Ratliff.

MOTION CARRIED: 6 yes 0 no.

Councilmember Harper would like the three words "in S. Cle Elum" removed from the sentence in the Council Comment Section.

11. Report of Committees

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a. Public Works & Community Development Committee

I. Leak Forgiveness - Stanley Smith

Councilmember Malek gave the report to the Council from the Public Works & Community Development Committee since Chair Jerred Weis was absent.

The Committee recommended the full amount of \$500 be refunded due to the question of when and how the water was turned on. This house has been vacant for years.

II. Leak Forgiveness - Don Owens

The Committee recommended approving the \$500 for Don Owens as it fell within the code for forgiveness.

III. Leak Forgiveness - Kayleen Gordon

The Committee felt that this was partially the homeowners' responsibility, since the location of the leak was questionable. The Committee agreed to 1/2 of the requested amount, which is \$124.65.

MOTION: Councilmember Harper made a motion to approve all recommendations for leak forgiveness by the Committee; seconded by Councilmember Ratliff.

MOTION CARRIED: 6 yes 0 no.

IV. Sewer Rate Study Recap & Next Steps

Discussion was had that this change in sewer rate structure would even out the share of sewer rates between residential and commercial.

The Council felt it would be best to have a Study Session prior to the next Council Meeting on March 26, 2024 @ 5:00 p.m.

V. Water Fill Station - Recap

Councilmember Malek reported that the Public Works & Community Development Committee discussed the use of the water fill station and recommended having staff look at the current code and make changes as to what type of use will be allowed for the fill station.

Councilmember Harper would like to send a strong message that the water should only be used within City limits.

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Councilmember Ratliff stated that it appears that some users are using this for potable use when it is non-potable water only.

VI. Tractor Replacement - Public Works

Councilmember Malek reported that the Committee recommended this purchase as the tractor would be beneficial in the winter time on sidewalks, summer mowing and use at the cemetery.

Councilmember Harper is concerned about misuse and mishandling of new equipment.

MOTION: Councilmember Harper made a motion to approve the purchase of the tractor; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 0 no.

VII. Loader Purchase - Public Works

Councilmember Malek reported that the Committee recommended the purchase of a new loader. This will assist Public Works in clearing alleys in the winter, removing snow, and various water projects. This loader is a CAT 950 and has a 7-year warranty. Aaron Barr reported that this type of loader is a dependable piece of equipment. There is a potential to add a blade which would enable the city to possibly do away with the old graders.

MOTION: Councilmember Ratliff made a motion to approve the purchase of a new loader; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

b. General Government Committee

I. Public Works Director Job Description

Councilmember Harper stated that these were minor edits and give greater control to the Mayor and City Administrator. They did add Water One and Water Distribution Manager Certificates to the job description, allowing someone to have one year to acquire these if needed. They would prefer an engineer but would take experience in exchange.

Councilmember Cook is in support of this updated job description.

MOTION: Councilmember Harper made a motion to approve the Public Works Director job description; seconded by Councilmember Cook.

MOTION CARRIED: 4 yes 1 no 1 abstention.

c. Lodging Tax & Events Committee

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I. 2024 Independence Day Event Application - Lodging Tax & Events Committee

Councilmember Harper reported that the Lodging Tax & Events Committee recommended approval of this event. There are provisions for fireworks and a few other details need to be ironed out between the police and fire departments.

MOTION: Councilmember Glondo made a motion to approve the 2024 Independence Day Event Application; seconded by Councilmember Ratliff.

MOTION CARRIED: 6 yes 0 no.

II. National Night Out 2024 Event Application - Lodging Tax & Event Committee

Councilmember Harper reported that the Lodging Tax & Event Committee recommended approving this event.

MOTION: Councilmember Malek made a motion to approve the 2024 National Night Out Event; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 0 no.

III. 3 On 3 Basketball Tournament 2024 Event Application - Discussion Road Closure - Lodging Tax & Events Committee

Councilmember Harper stated that the Lodging Tax & Events Committee brought this to the Council to see if they were in favor of possibly closing down 2nd Street for all parking. This would maybe alleviate traffic issues that they have had in the past.

The Council discussed all options, like moving to Dru Bru, the school or a different street. Aaron Barr stated they would possibly be getting more barricades and have flaggers at intersections that were problems in the past. They also discussed having one person in charge of barricades and intersections.

First Street will be active with the Downtown Revitalization project, so some of this street may not be accessible. Aaron Barr suggested Harris Street. He looked at the crown of the street and the pavement, and he thought this might be a better option. They will take this back to the Lodging Tax & Event Committee for further discussion.

Councilmember Harper would like to see the City give the tournament another year by trying new strategies to see if this improves the safety issues.

12. Councilmember Comments - Limited to 5 Minutes

a. Mayor & Council Member Handbook MRSC

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13. Mayor's Report

Mayor Lundh informed the Council that there will be a special meeting to discuss Stafford Street, Thursday, March 14, 2024 @ 6:00 p.m. at City Hall.

Collective Bargaining will begin next week for a couple of days.

Mayor Lundh would like the Public Safety & Health Committee to set a monthly date for their meetings as there are items that need to be discussed.

Mayor Lundh asked the Council to stay for an additional 5 minutes after the meeting for a Closed Session regarding Collective Bargaining.

14. Adjournment by Motion

MOTION: Councilmember Glondo made a motion to adjourn at 9:10 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

DRAFT

CLE ELUM SPECIAL MEETING

MINUTES

MARCH 14, 2024

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order

John Glondo - Councilmember
Ken Ratliff - Councilmember
Beth Williams - Councilmember via zoom
Jerred Weis - Councilmember
Steven Cook - Councilmember
Audrey Malek - Councilmember

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Alex Kenyon - Attorney via zoom
Becki Ashbaugh - Attorney via zoom
Kenneth Harper - Attorney via zoom
Ben Annen - Planner HLA

Councilmember Harper stated he would be representing Grace Baptist Church so he would like to be excused.

MOTION: Councilmember Cook made a motion to approve the absence of Councilmember Harper; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

- a. March 14, 2024, Sign In Sheet

2. Public Comment - Limited To 5 Minutes

Rob Iverson owns two parcels to the East of Stafford Avenue. Rob stated that no one from City Heights had approached him to purchase the parcels. He would be open to reasonable offers for both of his parcels.

Dennis Hernandez, attorney for City Heights, spoke regarding the value of properties to the east, and that they were included in an attorney's letter. Dennis also clarified that there is money in the reserves despite possible rumors that there was not. Dennis also stated maybe more options could be discussed in Phase 2.

Marcia Lance lives on Stafford Avenue and stated they access their house through the front door, which is on Stafford. She is concerned that these options will not allow that. She had several

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questions that she wanted answered. It was explained that this is a comment period and if she was looking for answers, it would be best to call City Hall in the morning.

Steven Harper, representing Grace Baptist Church, stated that the church provides essential functions for the City. Eighty residents attend the church. It is also used as an emergency shelter and a domestic violence shelter. The church was not offered a reasonable offer.

3. New Business

a. Discussion of Stafford Avenue Improvements - Mayor Lundh

Margaret Archer, attorney for City Heights, stated they would like to move forward with the project and the current ROW. They would like to move forward utilizing the grant funds and agreed funds from City Heights which is \$400,000.

See attached memo regarding Stafford Avenue Improvements.

Ben Annen from HLA informed the Council of the timeline that needs to happen if the City wants to use the \$800,000 CDBG grant. A decision will have to be made by April 1, 2024, or there will not be enough time to complete the project by 2026 deadline. Ben Annen informed the Council that there were 2 options the Council could consider. 1. A Design Speed Variance and utilize the CDBG funds or option 2. Using the property acquisitions (that has not happened yet) which does not allow enough time and the CDBG funds would need to be forfeited.

A lot of discussion about the safety of the corner of Stafford Avenue and the grade of Stafford Avenue. The Council also discussed that the CDBG portion of \$800,000 and City Heights' contribution of \$400,000 would probably not be enough to cover the entire cost due to inflation. The Council also discussed whether a speed variance was suggested that there are other things that the City can put in place like directional arrows, warning signs, etc. The Council also talked about acquiring the property and the length of time that it would take to open that discussion back up. It was also discussed as to who was responsible for acquiring the properties within the ROW. It is City Heights' responsibility. All options will have the 11% grade due to the Development Agreement that was previously signed.

Councilmember Ratliff would like to look at long term design standards so as not to have as steep of a grade and a tight corner.

Ben Annen with HLA said that the City can look for other grants in the future but this CDBG grant has both a water component and street component which is not always common when it comes to grants. If this grant was turned down there is the potential to not get CDBG grants in the future.

MOTION: Councilmember Ratliff made a motion to pursue other avenues besides the design speed variance; seconded by Councilmember Williams.

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MOTION FAILED: 2 yes 4 no.

MOTION: Councilmember Cook made a motion to direct staff to contact the CDBG grant manager and come up with a creative option; seconded by Councilmember Glondo.

MOTION FAILED: 6 yes 0 no.

It was discussed that the Council needed more time to make this decision so the Council will have another Special Meeting to discuss this matter again on Monday March 18, 2024 at 6:00 p.m.

4. **Adjourn**

The meeting adjourned at 7:55 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

DRAFT

CLE ELUM SPECIAL MEETING MINUTES

MARCH 18, 2024

6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order/Pledge of Allegiance/Roll Call

John Glondo - Councilmember
Ken Ratliff - Councilmember
Beth Williams - Councilmember
Steven Cook - Councilmember
Steven Harper - Councilmember (present not voting representing Grace Baptist Church)
Jerred Weis - Councilmember
Audrey Malek - Councilmember via zoom

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Ben Annen - HLA
Alex Kenyon - Attorney via zoom
Becki Ashbaugh - Attorney via zoom
Kenneth Harper - Attorney via zoom

2. Executive Session

Mayor Lundh informed the Council that they will be going into Executive Session RCW 42.30.110(i) for 20 minutes starting at 6:03 p.m. until 6:23 p.m.
Mayor Lundh came out and informed the public that the Executive Session would be another 15 minutes until 6:38 p.m.
Mayor Lundh returned and informed the public that the Executive Session would be an additional 10 minutes lasting until 6:48 p.m.

The Council is expected to make a decision after the Executive Session.

- a. Executive Session under the authority of RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence for the agency.

Ben Annen of HLA informed the Council that he spoke with the program manager as well as the program director from CDBG yesterday. They were pleased with the update and supported the forward movement and certainty of the grant. Ben Annen felt that he got positive feedback from CDBG. Ben asked if there was a chance that the expiration date of the grant could be pushed out. CDBG stated that it has to be January 31, 2026, as the end date. CDBG informed Ben that there is the potential for additional funding to fill the gap

Special Meeting Agenda March 18, 2024

119 W FIRST STREET
CLE ELUM, WA 9922

from the bids that were received 2 years ago. CDBG was in favor of adding a design speed variance. CDBG also supported a 15 mph speed limit.

Councilmember Glondo asked what the difference was between a design speed variance and a regulatory speed limit. Ben Annen explained that an engineer would recommend a design speed variance, the City could further add chevrons to the corners and other safety measures. The City could in the future lower the speed limit if the design speed variance was not working.

Councilmember Ratliff asked if it was the grade of 11% or the corner that was driving the design speed variance. Ben Annen answered it was the curve that is driving the variance.

3. Unfinished Business

- a. Discussion of Stafford Avenue Improvements - Mayor Lundh

MOTION: Councilmember Williams made a motion to move forward with the CDBG grant with a design speed variance, consider getting the grade to be somewhere between 8-11%, and fixing the waterline; seconded by Councilmember Glondo.

MOTION CARRIED: 6 yes 0 no.

4. New Business

5. Other Committee Comments

6. Adjourn

Meeting was adjourned at 7:06 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

CHECK REGISTER

City Of Cle Elum

03/13/2024 To: 03/26/2024

Time: 11:58:16 Date: 03/20/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1103	03/13/2024	Claims	1	EFT	Methodworks	2,467.92	Police new employee setup, camera system; fire dept new laptop setup, cameras; city hall 3 monitors, 2 pls/cases, 3 mounts,
1109	03/13/2024	Claims	1	EFT	City of Cle Elum	2,962.29	City water/sewer bills February usage due in Mar
1122	03/13/2024	Claims	1	EFT	Cintas Corporation	272.27	Public works mats, towels, uniforms, cleaning 3/5
1157	03/13/2024	Claims	1	EFT	Puget Sound Energy	4,755.48	Power bills/February -- parks, library, police, fire, city hall, bathrooms, street lights, shop, old water plant, cemetery
1201	03/15/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit 1023
1250	03/18/2024	Claims	1	EFT	Cintas Corporation	277.27	Public works mats, towels, uniforms, cleaning 3/12
1251	03/18/2024	Claims	1	EFT	Crystal Springs	99.28	Water for office/meetings
1252	03/18/2024	Claims	1	EFT	United Parcel Service	1.99	Police dept shipping fee
1284	03/20/2024	Claims	1	EFT	Suburban Propane 1735	1,156.42	Shop propane 2/29/24
1286	03/26/2024	Claims	1	46405	Alsc Architects	271,091.79	UKC Rec Center February Architect Services
1287	03/26/2024	Claims	1	46406	Ascent Foundations	27,747.77	Progress Est. #6 and final for contractor Ascent First St. Phase 3C -- COG and TIB Penn to Harris Grants
1288	03/26/2024	Claims	1	46407	Canon Financial Services, Inc.	622.46	Copier leases for shop and library 3/1 to 3/31; Copier lease city hall 3/1 to 3/31
1289	03/26/2024	Claims	1	46408	CivicPlus LLC	4,527.23	2/1 to 1/31/25 social media subscription
1290	03/26/2024	Claims	1	46409	Cle Elum Downtown Association	55,000.00	2024 Main Street Credit to CEDA -- 75% credited back on b&o tax in 2025
1291	03/26/2024	Claims	1	46410	Consolidated Supply Co.	3,198.10	2nd St. Watermain airvac assembly; Water supplies/hose adapters, lead gate vlv, 2" brs tee
1292	03/26/2024	Claims	1	46411	Copiers Northwest Inc.	211.29	Copier overage for 2/1 to 2/29 -- public works and library; Copier overage for 2/1 to 2/29 -- city hall copier
1293	03/26/2024	Claims	1	46412	Criminal Justice Training Commission	4,947.00	Police Dept Welch Academy
1294	03/26/2024	Claims	1	46413	Brian DeFrang	191.46	Police DeFrang reimburse equipment
1295	03/26/2024	Claims	1	46414	Evasiv Design	179.91	Domain/Website Hosting
1296	03/26/2024	Claims	1	46415	FR Outfitters Tacoma	1,117.09	Police Dept uniforms and equipment
1297	03/26/2024	Claims	1	46416	HLA Engineering and Land Surveying, Inc.	129,834.77	HLA Planning Services for February -- City ROW, permit review BLA2024-002, plan comm, Habitat for Humanity, Hazard Mitigation, County pre app, Mid Cascade, PSE Franchise, UPC Rec Center, HLA Engineeri
1298	03/26/2024	Claims	1	46417	Harvest Valley Pest Control	162.15	Monthly pest control city hall
1299	03/26/2024	Claims	1	46418	Brad Helgeson	138.00	Police Dept Use of Force Training/Helgeson 3/6 and 3/7
1300	03/26/2024	Claims	1	46419	Huntington Technology Finance	3,657.75	Police Dept 4 camera lease; Police Dept camera x 11 lease

CHECK REGISTER

City Of Cle Elum

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1301	03/26/2024	Claims	1	46420	James Oil/Pacific Pride	1,862.39	Public works fuel 3/1 to 3/15
1302	03/26/2024	Claims	1	46421	Jerrold's	118.89	storage boxes
1303	03/26/2024	Claims	1	46422	Kittcom	43,140.00	Fire Dept 2nd Qtr Dispatch Services; 2nd Qtr Dispatch Services/Police
1304	03/26/2024	Claims	1	46423	Kittitas County Auditor	10,577.00	2024 Court Costs Billing
1305	03/26/2024	Claims	1	46424	Kittitas County P.U.D. #1	877.47	Power February public works shop/street lights, sewer lift station
1306	03/26/2024	Claims	1	46425	Kittitas County Solid Waste	2,089.00	Homeless Camp Garbage; Homeless Camp Garbage; Homeless Camp Clean up March 2024
1307	03/26/2024	Claims	1	46426	L.N. Curtis and Sons	6,426.97	Intake valves with PRV and bleeder x 3/Fire Dept
1308	03/26/2024	Claims	1	46427	Matthew Lundh	417.75	Reimburse Mayor for AWC Mayor's exchange; i phone case, domain reg. discovercleelum.com
1309	03/26/2024	Claims	1	46428	Marson & Marson	11.87	Public works pre mix concrete
1310	03/26/2024	Claims	1	46429	Menke Jackson Beyer LLP	32,205.05	City Heights Arbitration/Menke Jackson February Services
1311	03/26/2024	Claims	1	46430	Northern Kittitas County Tribune	21.89	Chair name plate
1312	03/26/2024	Claims	1	46431	Office of Minority & Women's Bus. Ent.	390.59	7/1/23 to 6/30/25 political subdivision fee per WAC 326-02-034
1313	03/26/2024	Claims	1	46432	Oxarc	565.03	Fire dept SCBA bottle replacement hydro test compliancy
1314	03/26/2024	Claims	1	46433	Perteet Inc.	4,071.25	Perteet February planning/Sun Communities; Perteet February planning/legal fees -- City Heights; Perteet February planning fees -- City Heights
1315	03/26/2024	Claims	1	46434	Puget Sound Energy	5,303.46	Power 2/5 to 3/6 Fire Dept 301 Penn, street lights #5847 and LED street lights 1/31 to 2/28
1316	03/26/2024	Claims	1	46435	RWC	2,800.49	Street Sweeper injector seal kit; Street Sweeper injector kit; Street Sweeper Injector Kits; Core on street sweeper injector kits/credit
1317	03/26/2024	Claims	1	46436	Storey Service Station	51.42	Fire Dept fuel S-511 2/26
1318	03/26/2024	Claims	1	46437	The Sutor Group	13,275.00	City Heights Arbitration April 2023 Services; City Heights Arbitration May 2023 Services; City Heights Arbitration March 2023 Services; City Heights Arbitration February 2023 Services
1319	03/26/2024	Claims	1	46438	Uline	154.85	Public works fiberglass ladder
1320	03/26/2024	Claims	1	46439	Van Ness Feldman LLP	48,237.00	February attorney fees -- Sun Communities
1321	03/26/2024	Claims	1	46440	WA State Dept of Transportation	996.19	Police Dept fuel -- February
1322	03/26/2024	Claims	1	46441	WA State Treasurer	1,732.89	February Court Collections
1323	03/26/2024	Claims	1	46442	Waste Management of Ellensburg	72,446.74	March Solid Waste Collection and Removal

511 Legislative	21.89
512 Judicial	10,577.00
513 Executive	417.75
518 Centralized Services	10,771.09
521 Police Department	42,401.34

CHECK REGISTER

City Of Cle Elum

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			522 Fire Department			18,386.09	
			536 Cemetery			10.21	
			558 Planning & Community Devel			18,118.30	
			559 Housing & Community Develop			4,175.50	
			572 Libraries			778.66	
			576 Park Facilities			1,520.51	
		001 Current Expense/General Fund				107,178.34	
			518 Centralized Services			271,825.79	
		002 UKC Recreation Center				271,825.79	
			515 Legal Services			32,205.05	
			559 Housing & Community Develop			16,233.75	
		004 City Heights WCIA Settlement Agreement 2023				48,438.80	
			542 Streets - Maintenance			10,801.15	
			543 Streets Admin & Overhead			2,955.34	
			591 Debt Service - Principal Repayment			160.93	
			595 Capital Expenditures- Streets			56,418.69	
		101 Street Fund				70,336.11	
			595 Capital Expenditures- Streets			6,774.32	
		102 TIB Complete Streets Grant				6,774.32	
			521 Police Department			5,112.40	
		104 Police 3/10's Sales Tax Fund				5,112.40	
			558 Planning & Community Devel			57,312.00	
		123 Sun Communities CRA 2018-01 Devel. Fund				57,312.00	
			558 Planning & Community Devel			4,668.39	
		127 City Heights CRA 2020-01 Devel. Fund				4,668.39	
			534 Water Utilities			25,810.78	
		401 Water Fund				25,810.78	
			537 Garbage & Solid Waste			85,096.74	
		402 Sanitary Fund				85,096.74	
			546 Airports, Port, Terminal			3,972.65	
		403 Airport Fund				3,972.65	
			534 Water Utilities			568.55	
		404 Water Regional Fund				568.55	
			534 Water Utilities			2,656.89	
			594 Capital Expenditures			48,792.34	
		406 Water Capital Reserve Fund				51,449.23	
			535 Sewer			21,326.89	
		409 Sewer Fund				21,326.89	
			535 Sewer			789.00	
		410 Sewer Regional Fund				789.00	
			580 Non Expeditures			1,750.89	

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City Of Cle Elum

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		699 State Agency Fund	380/580			1,750.89	
						762,410.88	Claims: 762,410.88

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

Jerred Weis Date _____

Steven Harper Date _____

Beth Williams Date _____

Council Meetings

Honorable Mayor and council,

- Homicide suspect Ellensburg
 - Call tip line 509 517 6265
 - CEPD has been involved in investigation and continue to support other agencies involved
 - Going to request Flock cameras in the future
- Mayor Lundh and I walked around Grant St
 - Handed out letters and had productive conversations
- Our intern started this week
 - Hope program is mutually beneficial looking forward to it become a sustainable program through the years
- We have our two Durangos and so far Officers like them
 - Far more availability with a dependable motor
 - Thank you for being a part of getting our Officers the reliable tools they need to keep the community and themselves safe
- Unfortunate news that former long time employee Karen Krahenbuhl passed away last week
 - Works for PD over 2 decades and for the city even longer
 - Husband Sam was police Chief and they both loved this community more than most
- Having a medical procedure next week,
 - A bit of a long recovery out of Office for 2 weeks and out of uniform for likely another 2
 - Luckily I have a laptop and a great crew of Officers who will continue to do all of their amazing and keep me updated
 - You can always reach me by phone or email if you need anything

Cle Elum 1st Qtr Summary

		JAN	FEB	MAR	1st Qtr Total
BOOKINGS					
DUI		1	2		3
Assault DV			2		2
Assault					0
Felony Arrests		3	1		4
Other Arrests			1		1
Juvenile Arrest					0
Warrant Arrests					0
					0
TOTAL MONTHLY BOOKINGS		4	6	0	
TOTAL 1Qtr HALF BOOKINGS					10
Citations/Infractions		JAN	FEB	MAR	1st Qtr Total
Traffic Infractions		3	10		13
Non-Traffic Infractions		1			1
Criminal Traffic Citations		4	2		6
Criminal Non- Traffic Citations			4		4
DUI Traffic Criminal Citations		1	2		3
Parking Citations		1			1
MONTHLY CITATION/INFRACTIONS		10	18	0	28

Monthly Report to Cle Elum City Council

1st Qtr

	Jan '24	Feb '24	March '24	1st Qtr TOTAL
Traffic Stops	80	66		146
DUI	1	2		3
Domestic Violence	0	3		3
Assault	1	2		3
assault - Child	0	0		0
Suicidal	0	0		0
Burglary	1	2		3
Vio of Order	1	2		3
Mal Misch	3	1		4
Theft	3	3		6
Alarm Calls	14	9		23
Public Assist	32	15		47
Overdose	0	1		1
Kidnapping	0	0		0
Homicide	0	0		0
Robbery	1	0		1
Stab/Gunshot Wound	0	0		0
Animal at Large	3	4		7
Animal Problems	10	9		19
TOTAL CALLS	386	307		693
2023 Total Calls	216	190		406

Roslyn 1st Qtr Summary

	JAN	FEB	MAR	1st Qtr Total
BOOKINGS				
DUI	0	0		0
Assault DV	0	0		0
Assault	0	0		0
Felony Arrests	0	0		0
Other Arrests	0	0		0
Juvenile Arrest	0	0		0
Warrant Arrests	0	0		0
				0
TOTAL MONTHLY BOOKINGS	0	0	0	
TOTAL 1Qtr HALF BOOKINGS				0
Citations/Infractions	JAN	FEB	MAR	1st Qtr Total
Traffic Infractions	0	0		0
Non-Traffic Infractions	0	0		0
Criminal Traffic Citations	0	0		0
Criminal Non- Traffic Citations	0	0		0
DUI Traffic Criminal Citations	0	0		0
Parking Citations	0	0		0
MONTHLY CITATION/INFRACTIONS	0	0	0	0

Monthly Report to Roslyn City Council

1st Qtr

	Jan '24	Feb '24	March '24	1st Qtr TOTAL
Traffic Stops	6	8		14
DUI				
Domestic Violence				
Assault				
assault - Child				
Suicidal		1		1
Burglary				
Vio of Order				
Mal Misch				
Theft	1	2		3
Alarm Calls	4	1		5
Public Assist	8	2		10
Overdose				
Kidnapping				
Homicide				
Robbery				
Stab/Gunshot Wound				
Animal at Large	1	2		3
Animal Problems	5	7		12
TOTAL CALLS	100	70		170
2023 Total Calls	54			

The water tie-in at Rossetti Way is complete on the old dirt access road between 1st & 2nd Street. Ascent plans on tying in Penn Ave Wednesday which will affect water service on 3rd Street 100-200-300 blocks of west 3rd, (they will be handing out 24 hr. notifications) once that tie in is complete the new water main is active and live feeding water to Penn Ave. main line is installed up past Billings Ave. which still needs pressure tested and samples from Penn West. The rest of the week will consist of laying the rest of the main line and they can just about reach out to the finish line. There will be clean up and paving once the asphalt plants open, which is soon.

The connection that was performed at Harris did stir up quite a bit of rust which caused some clogged meters and discolored water. After contacting Kyle with Ascent, he along with his crew got straight to flushing the line until it was cleared up, roughly 2 hours' worth.

Public works still has not got to downtown sweeping, other obstacles keep getting thrown in the way of that so there's still time to get your downtown sides walks swept into the gutter for sweeper pick up and we are shooting for Friday for sweeping (full burial permitting).

Next week we are going to try and get to grading the alley ways to get those smoothed out.

Cameron and Marshall discovered a manhole on Alpha Way that was partially blocked, after clearing it they went ahead and jetted it which produced large amounts of grease chunks. This sewer main collects everything from the 800 blk of East 1st Street.

The paperwork for the new loader is in the works and the smaller John Deere tractor is slowly coming along so hope to see those parked out front soon for show and tell.

The vac truck issues have been fixed; it was an out of adjustment compensator so that's good news.

Downtown sidewalks are still plugging along with the contractor moving to 4-10s so there will be no work on Fridays. Everything is going as scheduled. They should start work on the following block between Bullitt Ave and Wright Ave next week.

Moving ahead into the future we are going to start cleaning up the parks and getting ready for the summer months while we have some nice weather.



KITTITAS COUNTY Health Network

KCHN ORIENTATION

WHAT IS A RURAL HEALTH NETWORK ?

A collaboration between diverse organizations that agree to work on a specified action-oriented opportunity

A group of three or more rural health stakeholders that join forces to address mutually agreed-upon needs

All networks recognize the value of social capital and its role in addressing community-level social and health concerns

- --Rural Health Information Hub www.ruralhealthinfo.org

WHY A RURAL HEALTH NETWORK ?



Unique rural issues



Pooling of resources



Increased reach

--Rural Health Information Hub www.ruralhealthinfo.org

COLLECTIVE IMPACT MODEL

Five Conditions for Collective Impact



Common Agenda



Shared
Measurement



Mutually Reinforcing
Activities

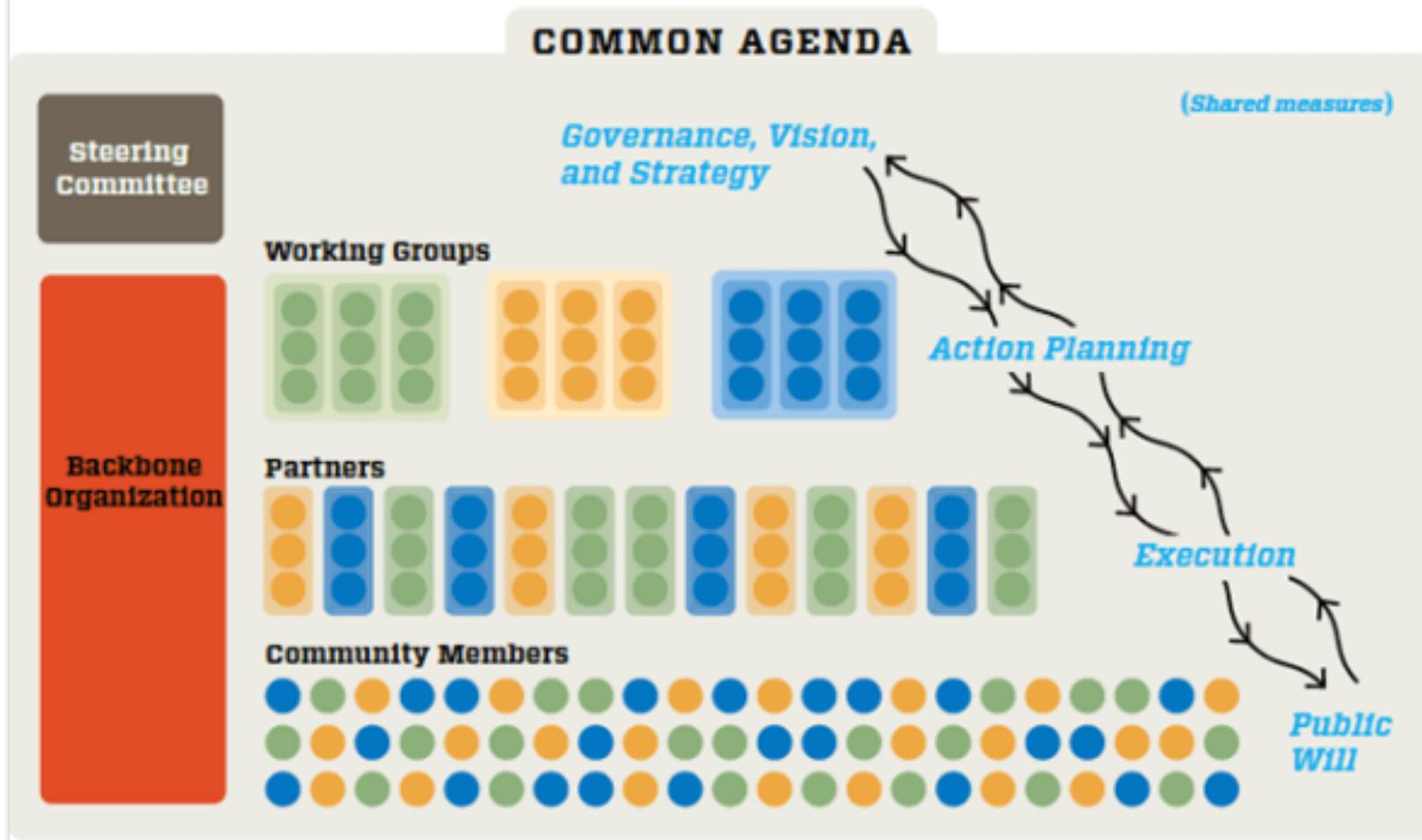


Continuous
Communication



Backbone
Organization

Cascading Levels of Collaboration



WHO IS KCHN?



HOW DID WE GET STARTED?

2015

- A-Team formed to coordinate services

2016

- A-Team continues to coordinate services

2017

- Rural Health Network Planning grant received, 501c3 status
- Leadership Council and Board of Directors established

2018

- Community Health Assessment and Improvement Plan adopted, Local Health Improvement Network designation & funding

HOW DID WE GET STARTED?

2019

- Rural Communities Opioid Response Program funding
- Staff hired

2020

- Rural Health Care Coordination grant awarded

2021

- Child Care funding awarded

2022

- Behavioral Health and SUD prevention funds awarded

2023

- 12 KCHN staff positions (10.25 FTE)
- \$6.7 million funds awarded
- 20 different fund sources
- New Community Health Improvement Plan

VISION & MISSION

Our vision is that all people in Kittitas County thrive when supported in achieving their personal health and wellbeing .



ACCOMPLISHMENTS

- Expansion of A-Team's Care Coordination Program (nearly 300 clients, 25 organizations participating)
- Public-private partnership with Happy Feet to add over 100 spots
- 2 county code changes to increase access for child care businesses
- Over 600 COVID vaccines



ACCOMPLISHMENTS

- Expansion of SUD treatment services in the Jail (over 400 people served)
- Conducted presentations to 500 participants about substance use disorder
- Supported naloxone distribution through syringe exchange (over 500 kits distributed)
- Medication take back locations (Increased locations from 3 to 10)
- 250 contacts for Medicare assistance



Gaps filled

- COVID vaccine information and access for Latinx community
- Enrolling children in developmental disabilities services
- Kittitas County resource guide
- SHIBA program
- Coat drive

Access to health care

Strategies

- Increase care coordination services for individuals with complex health and social needs
- Conduct an assessment on healthcare and behavioral health workforce needs and improvement strategies
- Address barriers to accessing healthcare services (closed loop referrals/warm handoffs, mobile services, free clinic)

Behavioral health

Strategies

- Reduce stigma and increase awareness of resources
- Increase evidence-based programs in school settings and support youth mentoring

Children, youth, and families

Strategies

- Improve access to recreation and activities, childcare facilities, and other prevention resources
- Increase communication between all community partners, parents, and families to address adolescent specific needs
- Increased mental health services in schools

FUNDING

Kittitas County Health Network Budget		
July 2022-June 2023		
INCOME/REVENUE		
Greater Health Now COVID Care Coordination	\$	109,487
Kittitas County COVID Vaccine Outreach	\$	50,000
Greater Health Now Remaining	\$	57,808
Greater Health Now Community Health Worker	\$	46,350
WA Dept. of Commerce Child Care	\$	19,085
Past remaining funds	\$	27,400
Resilience & ACEs Funds	\$	2,410
HopeSource/Spurling	\$	15,000
Client Assistance Fund	\$	595
Kittitas County Developmental Disabilities Outreach	\$	30,000
KVH Home Health & Hospice Care Coordination	\$	5,000
HRSA Rural Communities Opioid Response Program 22-25	\$	265,559
HRSA RCORP Behavioral Health	\$	454,094
WA Health Care Authority Community Prevention & Wellness Initiative	\$	130,000
Kittitas County Jail Medication Assisted Treatment	\$	3,702
HRSA Care Coordination	\$	120,930
LatinX Outreach Promotoras	\$	36,000
Yakima Valley Community Foundation Promotoras	\$	40,000
Office of Insurance Commissioner SHIBA Program	\$	17,742
	TOTAL \$	1,431,162
EXPENSES		
Administrative Personnel	\$	76,985
Administrative Expenditures	\$	134,049
Operations Personnel	\$	716,971
Operations Expenditures	\$	202,128
Operations Subcontracts	\$	297,500
	TOTAL	\$ 1,427,633

Future



CHIP implementation

New work groups
New activities



Sustainability

Local/regional Hub
Grant/foundation funding
Local investment-cities,
counties, Network partners

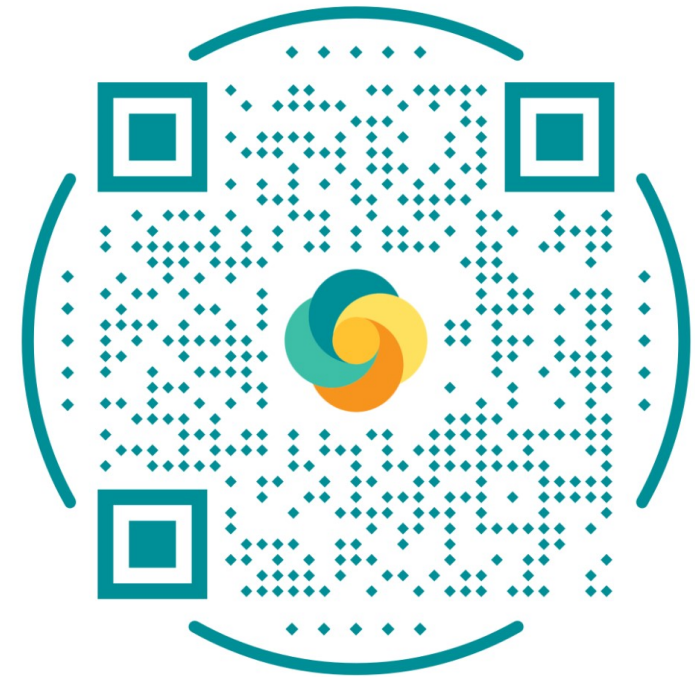


Outcomes

Reduction in usage of
emergency services
Reduced burden on municipal
services such as law
enforcement

How to get involved

- More Information: www.healthierkittitas.org
- Get added to our monthly newsletter:
info@healthierkittitas.org
- Join a work group or Leadership Council:
 - Robin Read, Executive Director
 - robin@healthierkittitas.org
 - 509-607-1375



City of Cle Elum – City Council Report

March 2024



BEAUTIFICATION & FAÇADE GRANTS

We will be opening our Beautification and Façade Grant in April of this year.

CLE ELUM IN BLOOM

The CEDA will be working with Cle Elum Farm and Home to source our flowers this year; and have been talking to the students at Swiftwater Learning Center about community service hours to help plant.

DOWNTOWN CLEAN-UP

We have switched the annual Downtown Clean-up to the 3rd Saturday of April in an effort not to conflict with UKC Youth Baseball and Softball. We will be based out of Merle, Inc this year. We will have donuts, coffee, snacks, and bottled water as well as garbage bags, gloves and trash pickers.

HIRING

An intern from Swiftwater Learning Center has been working with me at CEDA for the past couple of months – which has changed the job needs a little bit. We are working on job requirements and will be getting a job description out soon.

PIONEER DAY PLANNING MEETINGS

Pioneer Day Planning Meetings are held on the 1st Wednesday of the month, 4:00PM – 5:00PM at the Cle Elum Fire Department (ZOOM options are available).

April – May meetings will be 1st & 3rd Wednesdays (same time/location)

June – July meetings will be every Wednesday (same time/location)

My apologies for not making it to the past few City council meetings – I have EMT classes that conflict with the City Council meeting times (until the first week of May). If you have any questions, please feel free to reach out to me.

Jordan Peterson

Cle Elum Downtown Association
218 E 1st Street, P.O. Box 106, Cle Elum, WA 98922
www.cleelumdowntown.com
EIN 20-3716010

March 14, 2024

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Matthew Lundh, Mayor

Re: First Street Downtown Revitalization Phase 3C
TIB Project No.: 6-E-930(006)-1
HLA Project No.: 23041C
Project Acceptance

Dear Mayor Lundh:

This letter serves as our recommendation for project acceptance for the above referenced project by the City of Cle Elum. We have reviewed the work performed by Ascent Foundation and More, LLC on this project and believe it has been completed satisfactorily.

Once the project has been accepted as complete by the City of Cle Elum, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue, Department of Labor and Industries, and Employment Security Department in Olympia, on the City's behalf.

The Retainage Bond (#100229866) should be released to Ascent Foundation and More LLC after acceptance of the project and when the City of Cle Elum has received a lien release from the Department of Labor and Industries, the Department of Revenue, and the Employment Security Department, and when the City of Cle Elum has confirmed there are no additional liens on this project.

The City will receive the following from HLA Engineering and Land Surveying, Inc. in a One Drive Link for download:

- ❖ A Contractor signed punch list confirming all items identified during the final walkthrough were completed. HLA has verified and confirmed that all items were completed.
- ❖ A PDF set of Record Drawings for the project.
- ❖ Final Contract Voucher Certification from the Contractor certifying all labor and materials furnished on this project have been paid for.
- ❖ Required project labor and equal employment opportunity documents including:
 - Requests to Sublet and verifications for the Prime Contractor and all Subcontractors who performed work on this project.
 - A Statement of Intent to Pay Prevailing Wages and Affidavits of Wages Paid approved by the Department of Labor and Industries for the Prime Contractor and all Subcontractors.

Our office will retain an electronic copy of the project files should the City need them in the future.

Please provide a copy of your Council Resolution authorizing project acceptance. When lien releases are received by the City, please forward a copy to our office of each. We will place them in your construction file.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

Benjamin A. Annen, PE

BAA/dld

Enclosures

Copy: Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb, City of Cle Elum
Vince Glondo, Carl Engle, Heather Johnson, Ascent Foundation and More, LLC
Taylor Denny, Angela Ringer, HLA



March 12, 2024

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Matthew Lundh, Mayor

Re: City of Cle Elum
First Street Downtown Revitalization Phase 3C
HLA Project No.: 23041C
Progress Estimate No.: 06 and Final

Dear Mayor Lundh:

Enclosed is Progress Estimate No. 06 and Final for work performed by Ascent Foundation and More, LLC, through February 7, 2024, in connection with their contract on the above referenced project. The amount due the Contractor is \$27,747.77, per the Contract Documents. Submission of Certified Payrolls for Ascent Foundation and More, LLC and subcontractors are not required for review. We recommend this Final Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

Benjamin A. Annen, PE

BAA/dld

Enclosures

Copy: Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb, City of Cle Elum
Vince Glondo, Carl Engle, Heather Johnson, Ascent Foundation and More, LLC
Taylor Denny, Angie Ringer, HLA

CONSTRUCTION PROGRESS ESTIMATE

First Street Downtown Revitalization Phase 3C

CITY OF CLE ELUM

119 WEST 1ST

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N Peoh Ave

Cle Elum, WA 98922

HLA PROJECT NO.: 23041

TIB PROJECT NO.: 6-E-930(006)-1

PROGRESS ESTIMATE NO.: 6 and Final

FROM: Oct. 26, 2023

TO: Feb. 07, 2024



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 25,000.00	\$ 25,000.00	1.65	\$ 41,209.87	1.22	\$ 30,442.98	0.43	\$ 10,766.89	165%
2	A	Archaeological and Historical Salvage	FA	1	\$ 100.00	\$ 100.00	0	\$ -	0	\$ -	0	\$ -	0%
3	A	Mobilization	LS	1	\$ 37,772.60	\$ 37,772.60	1	\$ 37,772.60	1	\$ 37,772.60	0	\$ -	100%
4	A	Project Temporary Traffic Control	LS	1	\$ 21,844.10	\$ 21,844.10	1.00	\$ 21,844.10	1.00	\$ 21,844.10	0	\$ -	100%
5	A	Clearing and Grubbing	LS	1	\$ 2,077.35	\$ 2,077.35	1	\$ 2,077.35	1	\$ 2,077.35	0	\$ -	100%
6	A	Removal of Structures and Obstructions	LS	1	\$ 59,933.66	\$ 59,933.66	1	\$ 59,933.66	1	\$ 59,933.66	0	\$ -	100%
7	A	Unclassified Excavation Incl. Haul	CY	650	\$ 36.51	\$ 23,731.50	650	\$ 23,731.50	650	\$ 23,731.50	0	\$ -	100%
8	A	Crushed Surfacing Base Course	TON	210	\$ 77.95	\$ 16,369.50	209.57	\$ 16,335.98	209.57	\$ 16,335.98	0	\$ -	100%
9	A	Crushed Surfacing Top Course	TON	40	\$ 91.00	\$ 3,640.00	138.69	\$ 12,620.79	138.69	\$ 12,620.79	0	\$ -	347%
10	A	HMA Cl. 1/2-Inch PG 64H-28	TON	78	\$ 340.70	\$ 26,574.60	100.82	\$ 34,349.37	100.82	\$ 34,349.37	0	\$ -	129%
11	A	Storm Sewer Pipe 6 In. Diam.	LF	26	\$ 64.45	\$ 1,675.70	28	\$ 1,804.60	28	\$ 1,804.60	0	\$ -	108%
12	A	Adjust Catch Basin	EA	10	\$ 591.84	\$ 5,918.40	10	\$ 5,918.40	2	\$ 1,183.68	8	\$ 4,734.72	100%
13	A	Relocate Water Meter	EA	1	\$ 3,886.42	\$ 3,886.42	1	\$ 3,886.42	0	\$ -	1	\$ 3,886.42	100%
14	A	Irrigation System, Complete	LS	1	\$ 33,575.00	\$ 33,575.00	1	\$ 33,575.00	1	\$ 33,575.00	0	\$ -	100%
15	A	Inlet Protection	EA	18	\$ 54.66	\$ 983.88	18	\$ 983.88	18	\$ 983.88	0	\$ -	100%
16	A	Plant Selection - Redpointe Maple (2-1/2" Caliper)	EA	7	\$ 666.60	\$ 4,666.20	7	\$ 4,666.20	7	\$ 4,666.20	0	\$ -	100%
17	A	Plant Selection - Metro Gold Maple (2-1/2" Caliper)	EA	5	\$ 678.03	\$ 3,390.15	5	\$ 3,390.15	5	\$ 3,390.15	0	\$ -	100%
18	A	Plant Selection - Kelsey Dogwood (2 Gallon)	EA	110	\$ 32.42	\$ 3,566.20	110	\$ 3,566.20	110	\$ 3,566.20	0	\$ -	100%
19	A	Plant Selection - Dwarf Mugo Pine (2 Gallon)	EA	10	\$ 63.03	\$ 630.30	10	\$ 630.30	10	\$ 630.30	0	\$ -	100%
20	A	Plant Selection - Black Eyed Susan (1 Gallon)	EA	332	\$ 17.93	\$ 5,952.76	337	\$ 6,042.41	337	\$ 6,042.41	0	\$ -	102%
21	A	Plant Selection - Woods Compact Kinnikinnick (2 Gallon)	EA	533	\$ 27.07	\$ 14,428.31	539	\$ 14,590.73	539	\$ 14,590.73	0	\$ -	101%
22	A	Plant Selection - Golden Nugget Barberry (2 Gallon)	EA	34	\$ 36.26	\$ 1,232.84	34	\$ 1,232.84	34	\$ 1,232.84	0	\$ -	100%
23	A	Plant Selection - Flower Carpet Pink Rose (2 Gallon)	EA	23	\$ 69.28	\$ 1,593.44	23	\$ 1,593.44	23	\$ 1,593.44	0	\$ -	100%
24	A	Plant Selection - Sun Rose Burgundy Dazzler (1 Gallon)	EA	61	\$ 47.14	\$ 2,875.54	61	\$ 2,875.54	61	\$ 2,875.54	0	\$ -	100%
25	A	Plant Selection - Moonbeam Coreopsis (1 Gallon)	EA	75	\$ 21.17	\$ 1,587.75	75	\$ 1,587.75	75	\$ 1,587.75	0	\$ -	100%
26	A	Topsoil Type A	CY	150	\$ 70.14	\$ 10,521.00	163.66	\$ 11,479.11	163.66	\$ 11,479.11	0	\$ -	109%
27	A	Subgrade Topsoil	CY	250	\$ 75.73	\$ 18,932.50	100	\$ 7,573.00	100	\$ 7,573.00	0	\$ -	40%
28	A	Root Barrier	LF	388	\$ 14.53	\$ 5,637.64	416	\$ 6,044.48	416	\$ 6,044.48	0	\$ -	107%
29	A	Root Path	LF	246	\$ 29.08	\$ 7,153.68	246	\$ 7,153.68	246	\$ 7,153.68	0	\$ -	100%
30	A	Basalt Rock Mulch	CY	25	\$ 122.58	\$ 3,064.50	25	\$ 3,064.50	25	\$ 3,064.50	0	\$ -	100%
31	A	Plant Establishment	FA	1	\$ 4,000.00	\$ 4,000.00	0.08	\$ 328.47	0.08	\$ 328.47	0	\$ -	8%

CONSTRUCTION PROGRESS ESTIMATE

First Street Downtown Revitalization Phase 3C

CITY OF CLE ELUM

119 WEST 1ST

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N Peoh Ave

Cle Elum, WA 98922

HLA PROJECT NO.: 23041

TIB PROJECT NO.: 6-E-930(006)-1

PROGRESS ESTIMATE NO.: 6 and Final

FROM: Oct. 26, 2023

TO: Feb. 07, 2024



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
32	A	Cement Conc. Traffic Curb and Gutter	LF	750	\$ 62.31	\$ 46,732.50	1,002	\$ 62,434.62	1,002	\$ 62,434.62	0	\$ -	134%
33	A	Bench	EA	3	\$ 2,500.00	\$ 7,500.00	3	\$ 7,500.00	3	\$ 7,500.00	0	\$ -	100%
34	A	Trash Receptacle	EA	2	\$ 4,179.87	\$ 8,359.74	2	\$ 8,359.74	0	\$ -	2	\$ 8,359.74	100%
35	A	Bike Rack	EA	2	\$ 1,404.00	\$ 2,808.00	2	\$ 2,808.00	2	\$ 2,808.00	0	\$ -	100%
36	A	Banner Pole and Foundation	LS	1	\$ 18,920.69	\$ 18,920.69	1.00	\$ 18,920.69	1.00	\$ 18,920.69	0	\$ -	100%
37	A	Fencing	LS	1	\$ 6,745.40	\$ 6,745.40	1	\$ 6,745.40	1	\$ 6,745.40	0	\$ -	100%
38	A	Cement Conc. Sidewalk 6-Inch Thick	SY	180	\$ 185.41	\$ 33,373.80	177.60	\$ 32,928.82	177.60	\$ 32,928.82	0	\$ -	99%
39	A	Cement Conc. Sidewalk 4-Inch Thick Patterned	SY	1,310	\$ 156.55	\$ 205,080.50	1,289.69	\$ 201,900.97	1,289.69	\$ 201,900.97	0	\$ -	98%
40	A	Cement Conc. Curb Ramp	EA	9	\$ 3,722.81	\$ 33,505.29	9	\$ 33,505.29	9	\$ 33,505.29	0	\$ -	100%
41	A	Tree Lighting System, Complete	LS	1	\$ 45,477.16	\$ 45,477.16	1	\$ 45,477.16	1	\$ 45,477.16	0	\$ -	100%
42	A	Conduit Installation (PSE Illumination)	LF	652	\$ 57.00	\$ 37,164.00	652	\$ 37,164.00	652	\$ 37,164.00	0	\$ -	100%
43	A	Permanent Signing	LS	1	\$ 5,548.50	\$ 5,548.50	1	\$ 5,548.50	1	\$ 5,548.50	0	\$ -	100%
44	A	Pavement Markings	LS	1	\$ 3,082.50	\$ 3,082.50	1	\$ 3,082.50	1	\$ 3,082.50	0	\$ -	100%
45	A	D.I. Pipe for Water Main 6 In. Diam.	LF	3	\$ 300.00	\$ 900.00	3	\$ 900.00	3	\$ 900.00	0	\$ -	100%
46	A	Hydrant Assembly with Tapping Valve Assembly	EA	1	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	1	\$ 8,000.00	0	\$ -	100%

Project Total (Including Sales Tax)

\$ 815,513.60

\$ 847,138.04

\$ 819,390.27

\$ 27,747.77

104%

Retainage Bond 100229866 Received 9/26/2023

0%

\$ -

\$ -

Amount Due Progress Estimate No. 6 and Final

\$ 847,138.04

\$ 819,390.27

\$ 27,747.77

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

Benjamin A. Annen, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.

Ascent Foundations and More, LLC

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Cle Elum

First Street Downtown Revitalization Phase 3C

TO: Ascent Foundations and More, LLC

106 N Peoh Ave

Cle Elum, WA 98922

HLA PROJECT NO.: 23041

TIB PROJECT NO.: 6-E-930(006)-1



BID ITEM NO.	BID ITEM NAME	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PERCENT OF ITEM COMPLETE
3	Mobilization	3.01 - 5% Completion = 50% Payment of Mobilization	1	LS	\$ 18,886.30	\$ 18,886.30	100.00%
3	Mobilization	3.02 - 10% Completion = 100% Payment of Mobilization	1	LS	\$ 18,886.30	\$ 18,886.30	100.00%
4	Project Temporary Traffic Control	4.01 - Traffic Control Set Up	1	LS	\$ 9,038.12	\$ 9,038.12	100.00%
4	Project Temporary Traffic Control	4.02 - Daily Traffic Control - 75 days	75	Day	\$ 129.34	\$ 9,700.60	100.00%
4	Project Temporary Traffic Control	4.03 - Traffic Control Tear Down	1	LS	\$ 3,105.38	\$ 3,105.38	100.00%
5	Clearing and Grubbing	100% Complete	1	LS	\$ 2,077.35	\$ 2,077.35	100.00%
6	Removal of Structures and Obstructions	6.01 - Sawcutting	1	LS	\$ 16,095.66	\$ 16,095.66	100.00%
6	Removal of Structures and Obstructions	6.02 - Removal of Concrete Curb and Sidewalk	1	LS	\$ 20,185.67	\$ 20,185.67	100.00%
6	Removal of Structures and Obstructions	6.03 - Removal of Asphalt and Concrete Mix	1	LS	\$ 16,409.15	\$ 16,409.15	100.00%
6	Removal of Structures and Obstructions	6.04 - Temporary Mailbox Removal and Maint. 1 Mailbox	1	LS	\$ 2,899.00	\$ 2,899.00	100.00%
6	Removal of Structures and Obstructions	6.05 - Removal of Small Drainage Structures in Sidewalk	1	LS	\$ 3,500.00	\$ 3,500.00	100.00%
6	Removal of Structures and Obstructions	6.06 - Sign Removal and Return to City	1	LS	\$ 844.18	\$ 844.18	100.00%
14	Irrigation System, Complete	14.01 - Excavate Trench	1	LS	\$ 2,500.00	\$ 2,500.00	100.00%
14	Irrigation System, Complete	14.02 - Install / Irrigation System	1	LS	\$ 29,575.00	\$ 29,575.00	100.00%
14	Irrigation System, Complete	14.03 - Testing	1	LS	\$ 1,500.00	\$ 1,500.00	100.00%
36	Banner Pole and Foundation	36.01 - Purchase Banner Pole	1	LS	\$ 15,733.08	\$ 15,733.08	100.00%
36	Banner Pole and Foundation	36.02 - Excavate for Banner Pole	1	LS	\$ 900.00	\$ 900.00	100.00%
36	Banner Pole and Foundation	36.03 - Install Banner Pole	1	LS	\$ 2,287.61	\$ 2,287.61	100.00%
37	Fencing	37.01 - Subcontractor Mobilization	1	LS	\$ 800.00	\$ 800.00	100.00%
37	Fencing	37.02 - Installation of Fence	1	LS	\$ 5,145.40	\$ 5,145.40	100.00%
37	Fencing	37.03 - Subcontractor Demobilization	1	LS	\$ 800.00	\$ 800.00	100.00%
41	Tree Lighting System, Complete	41.01 - Trench for Lighting System	1	LS	\$ 574.34	\$ 574.34	100.00%
41	Tree Lighting System, Complete	41.02 - Install Tree Lighting System	1	LS	\$ 44,327.82	\$ 44,327.82	100.00%
41	Tree Lighting System, Complete	41.03 - Backfill Lighting System	1	LS	\$ 575.00	\$ 575.00	100.00%
43	Permanent Signing	100% Complete	1	LS	\$ 5,548.50	\$ 5,548.50	100.00%
44	Pavement Markings	100% Complete	1	LS	\$ 3,082.50	\$ 3,082.50	100.00%



Final Contract
Voucher Certification
City of Cle Elum

PROJECT NAME: First Street Downtown Revitalization Phase 3C

PROJECT NUMBER: 23041C

Date Work Physically Completed: February 7, 2024

Final Contract Amount: \$847,138.04

All work on the above-referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Cle Elum; nor have I rented or purchased any equipment or materials from any employee of the City of Cle Elum; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Cle Elum for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Cle Elum from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, , also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: Ascent Foundation and More, LLC

Address: 106 N Peoh Ave
Cle Elum, WA 98922

Authorized Official: Vince Glondo Date: 3/8/24
Contractor Signature

Print Name: Vince Glondo Title: GM

Date: March 15, 2024**Project No.:** 24051E**To:** City of Cle Elum
119 West First Street
Cle Elum, WA 98922**Attention:** Rob Omans
City Administrator**From:** Benjamin A. Annen, PE
Vice President**Re:** Safety Action Plan
Task Order No. 2024-03

We are sending you the attached following items:

One (1) Task Order Agreements

One (1) PDF of HLA SAM.gov Debarment Verification

Comment:

Rob,

Upon review and approval, please have the Mayor sign the attached Task Order No. 2024-03 agreements for the Safety Action Plan Development project. Once executed, please scan, and email the fully executed agreement to bannen@hlacivil.com, and retain the original for your records.

We very much appreciate the opportunity to work with you and serve the City of Cle Elum. If you have any questions or need additional information, please contact me.

Thank you.

Copy to: _____ file _____ Signed: _____

TASK ORDER NO. 2024-03

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF CLE ELUM

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Safety Action Plan

HLA Project No. 24051E

The City of Cle Elum (CITY) desires to develop a Safety Action Plan and complete an American Disability Act (ADA) Self Evaluation and Program Access Plan (PROJECT). The Safe Streets and Roads for All (SS4A) funding awarded to the CITY in December 2023 includes funds to complete all tasks, with a 20% match requirement by the CITY.

The goal of a Safety Action Plan is to develop a holistic, well-defined strategy to eliminate roadway fatalities and serious injury. The ADA Self Evaluation and Program Access Plan will assess existing public infrastructure for compliance with ADA standards, and identify future programs and projects necessary for ADA compliance.

Completing the PROJECT transitions the City's existing WSDOT-oriented City Safety Plan to a **federally compliant** Safety Action Plan, completes transportation-related ADA compliance inventory requirements, and expands the CITY's eligible funding opportunities to include federal safety funding.

SCOPE OF SERVICES:

At the direction of the CITY, HLA shall provide professional planning and engineering services for the Development of a Safety Action Plan and ADA Self Evaluation and Program Access Plan. HLA services shall include the following:

1.0 Safety Action Plan / ADA Self Evaluation and Program Access Plan

- 1.1 Grant Administration
- 1.2 Document Organization Commitment
 - 1.2.1 Determine whether organization commitment will be in the form of a resolution, policy, or ordinance.
 - 1.2.2 Complete commitment section with Goal: Zero roadway fatalities and serious injuries.
 - 1.2.3 Establish timeline for eliminating fatal and serious injury crashes through target date or alignment with WA Target Zero.
- 1.3 Establish Task Force
 - 1.3.1 Convene a task force among community stakeholders to develop, implement, and monitor Action Plan.
 - 1.3.2 Invite the public, inter- and intra-governmental agencies to collaborate as appropriate.
 - 1.3.3 Document the planning structure, roles, and participation expectation.
 - 1.3.4 Develop Public Engagement process to consider education, representation, and feedback.

- 1.4 Public Right-of-Way Inventory of ADA Compliance
 - 1.4.1 Meet with CITY staff regarding extent of public right-of-way inventory, potential schedule, and ADA compliance assessment methodology.
 - 1.4.2 Complete sidewalks and bus stops inventory and assessment.
 - 1.4.3 Complete curb ramps inventory and assessment.
 - 1.4.4 Complete pushbuttons (signal) inventory and assessment.
 - 1.4.5 Complete crosswalks inventory and assessment.
 - 1.4.6 Complete miles of bike/multi-use path inventory and assessment.
 - 1.4.7 Complete railroad crossings inventory and assessment.
 - 1.4.8 Complete public-accessible parking inventory and assessment.
 - 1.4.9 Complete access approaches to public buildings inventory and assessment.
 - 1.4.10 Complete parks inventory and assessment of ADA compliant/non-compliant facilities.
 - 1.4.11 Prepare narrative which describes inventories, defines assessment categories, and references standards.
 - 1.4.12 Compile inventory and assessments into a master document for Plan Appendix and online publication.
 - 1.4.13 Utilize GIS to create informational maps for presentation to CITY staff, CITY Council, and the public.
 - 1.4.14 Deliver final inventory and assessment document to the CITY.
- 1.5 Analyze 2023 and 2024 Crash Data Provided by Washington State Department of Transportation (WSDOT)
- 1.6 Public Engagement
 - 1.6.1 Establish a project webpage on the CITY's website with planning schedule and anticipated outreach.
 - 1.6.2 Public meeting: Present inventory information to Council and the public to discuss the process for developing the ADA Self Evaluation and Program Access Plan and updating the Safety Action Plan.
 - 1.6.3 Develop an online public survey to gather input on barriers to access.
 - 1.6.4 Public meeting: Present final drafts and receive final comments.
 - 1.6.5 Process public comments, review, and consider incorporation into the draft Plans.
- 1.7 Perform Equity Analysis
 - 1.7.1 Use 2020 Census data and Federal Highway Administration (FHWA) tools to gather equity data or information by Census Tract.
 - 1.7.2 Prepare section on how to use maps as screening for outreach considerations during planning, designing, and construction.

- 1.8 Review and Potentially Revise Policies and Processes
 - 1.8.1 Assessment of current policies, plans, guidelines, and standards to identify opportunities to improve how processes prioritize transportation safety.
 - 1.8.2 Develop potential timeline and adoption process for implementing policy, guideline, and standards changes.
- 1.9 Establish Progress Monitoring Strategy
 - 1.9.1 Develop a recommended monitoring strategy for implementing policy, guideline, standards, and priority projects.
 - 1.9.2 Convene the task force to review recommended policy and process revisions.
- 1.10 Draft Safety Action Plan
 - 1.10.1 Update existing WSDOT-oriented City Safety plan via Internal Quality Assurance and Quality Control to transition the document into a Draft Safety Action Plan compliant with USDOT standards.
 - 1.10.2 CITY review of Draft Safety Action Plan.
- 1.11 Draft ADA Self Evaluation and Program Access Plan
 - 1.11.1 Describe the purpose and process for the City's ADA Self-Evaluation.
 - 1.11.2 Develop a statement of commitment to providing accessibility to transportation, communications, and maintenance or programs and facilities.
 - 1.11.3 Describe public input and public outreach incorporated into the City's ADA Self-Evaluation.
 - 1.11.4 Outline structural modifications that must be made to those services, programs, and activities that are not accessible.
 - 1.11.5 Prepare narrative for designation of the ADA Coordinator for the CITY, role, and contact information.
 - 1.11.6 Prepare narrative for Title I and II of the ADA, Section 504 of the Rehabilitation Act of 1973, WSDOT Local Agency Guidelines (LAG) Manual Chapter 29, and Accessible Pedestrian Signal and Pushbutton (APS) Policy.
 - 1.11.7 Develop conceptual schedule for making necessary modifications to non-compliant infrastructure.
 - 1.11.8 Define Undue Burden for clarity.
 - 1.11.9 Develop grievance procedure for filing complaints.
 - 1.11.10 Develop process for requesting accommodation (translator, barrier removal, etc.).
 - 1.11.11 Describe potential funding sources to use for ADA modifications.
 - 1.11.12 Internal Quality Assurance and Quality Control review of the ADA Self Evaluation and Program Access Plan.
 - 1.11.13 CITY review of Draft ADA Self Evaluation and Program Access Plan.

1.12 Finalize and Adopt Safety Action Plan / ADA Self Evaluation and Program Access Plan

- 1.12.1 Present Final Safety Action Plan / ADA Self Evaluation and Program Access Plan to CITY for adoption.

2.0 Additional Services

Provide professional planning and engineering services for additional work requested by the CITY that is not included in this Task Order.

3.0 Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- 3.1 Provide full information as to CITY requirements for the PROJECT.
- 3.2 Provide all available information relative to completion of inventories and planning documents for the PROJECT.
- 3.3 The CITY will assess each department's accessibility to services while HLA is performing PROJECT ADA inventories.
- 3.4 Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA.
- 3.5 Obtain approval of all required governmental authorities for the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT. Pay all review fees and costs associated with obtaining such approvals.
- 3.6 Pay for survey development tool in PROJECT, translation services as needed, advertising, notices, or other publications as may be required for the PROJECT.
- 3.7 Coordinate meeting spaces and notifications for all Plan public engagement meetings.
- 3.8 Coordinate agendas and all meeting packet materials related to the Plan for CITY Council meetings.
- 3.9 Provide CITY assistance in preparing project specific information to be used by the CITY on their website.
- 3.10 Coordinate inclusion of the Plan procedure pages and forms to the CITY website as needed.
- 3.11 Provide HLA the required format in which to deliver the ADA inventory for the PROJECT.
- 3.12 Perform desired updates to CITY online map tools and accept records for delivered inventories in the PROJECT.

TIME OF PERFORMANCE:

HLA will diligently pursue completion of the Plan as follows:

1.0 Safety Action Plan/ ADA Self Evaluation and Program Access Plan

Within thirty (30) calendar days after the CITY and USDOT finalize the SS4A funding agreement, and provided weather does not prevent the CITY's transportation facilities from being assessed, the PROJECT will be completed within twenty-three (23) months of the kick-off meeting date.

2.0 Additional Services

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICES:

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Safety Action Plan / ADA Self Evaluation and Program Access Plan

All work for the PROJECT shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$215,650.

2.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

3/15/2024

Date

Approved:

City of Cle Elum
Matthew Lundh, Mayor

Date



Cease Using the Entity Management API for Reps and
Certs Information ×
[Show Details](#)
Dec 13, 2023

[See All Alerts](#)

Entity Validation Processing [Show Details](#) ×
Feb 22, 2024



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Core Data



Entity Registration
Core Data
Business Information
Entity Types
Financial Information
Taxpayer Information
Points of Contact
Assertions
Reps and Certs (FAR/DFARS)
Reps and Certs (Financial Assistance)
Exclusions
Responsibility / Qualification
Entity Reporting

Entity Information

HLA ENGINEERING AND LAND SURVEYING INC

Active Registration

Unique Entity ID

SDZDPKCU1NM8

CAGE/NCAGE

36NF7

Expiration Date

May 23, 2024

Physical Address

2803 River RD**Yakima, Washington****98902-1166, United States**

Mailing Address

2803 River Road**Yakima, Washington****98902-6389, United States**

Purpose of Registration

All Awards

Version

Current Record

BUSINESS INFORMATION

Doing Business As
(blank)

Division Name

**Hla Engineering And
Land Surveying, Inc.**Congressional District
Washington 04

URL

www.hlacivil.com

Division Number

(blank)

State/Country of
Incorporation**Washington, United
States**

Registration Dates

Activation Date

May 26, 2023Submission
Date**May 24, 2023**Initial Registration
Date**Feb 21, 2005**

Owner

CAGE

Legal Business
Name

Entity Dates

Immediate Owner	(blank) (blank)
Highest Level Owner	(blank) (blank)

Entity Start Date	Fiscal Year End Close Date
Feb 1, 1984	Dec 31

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

SAM SEARCH AUTHORIZATION

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

☒ Yes

ENTITY TYPES

Business Types

Entity Structure	Corporate Entity (Not Tax Exempt)
------------------	-----------------------------------

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine

Entity Type	Business or Organization
Profit Structure	For Profit Organization
Organization Factors	Subchapter S Corporation

if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

FINANCIAL INFORMATION

Payments

Accepts Credit Card Payments
No

Debt Subject To Offset 
No

ACCOUNT DETAILS

EFT Indicator 0000
CAGE Code 36NF7

Electronic Funds Transfer

Account Type	Checking
Account Number	*****74
Routing Number	*****74
Lockbox	(blank)

Automated Clearing House

Phone (U.S.)	5095756708
Phone (non-U.S.)	(blank)
Email	(blank)
Fax	(blank)

Remittance Address

HLA Engineering and Land Surveying Inc

Number		2803 River Road
Financial Institution	KEY BANK	Yakima, Washington 98902-6389
		United States

TAXPAYER INFORMATION

Taxpayer Name
**HLA Engineering and
Land Surveying Inc**

Address
**2803 River Road,
Yakima, WA 98902-
6389
United States**

Name/Title of Individual
Executing Consent
President

Signature
MICHAEL T BATTLE

EIN
*******7188**

Type of Tax
Applicable Federal Tax

Tax Year (Most Recent Tax Year)
2018

TIN Consent Date
May 24, 2023

POINTS OF CONTACT

Accounts Receivable POC

Primary Point of Contact**Krystal R. Backes, Billing Manager**

Email

kbackes@hlacivil.co
m

Phone

509 966-7000

Fax

5099653800

Address

(blank)

Electronic Business**Primary Point of Contact****Lisa R Adams, Controller**

Email

ladams@hlacivil.co
m

Phone

509 966-7000

Fax

5099653800

Address

2803 River Road
Yakima, Washington
98902-6389
United States**Alternate Point of Contact****Kelly L Hedrick, HR Manager**

Email

khedrick@hlacivil.co
m

Phone

509 966-7000

Fax

5099653800

Address

2803 River Road
Yakima, Washington
98902
United States**Government Business****Primary Point of Contact**

Michael T Battle, President

Email

mbattle@hlacivil.com

Phone

509 966-7000

Fax

5099653800

Address

2803 River Road
Yakima, Washington
98902-6389
United States**Alternate Point of Contact****Lisa R Adams, Controller**

Email

ladams@hlacivil.com

Phone

509 966-7000

Fax

5099653800

Address

2803 River Road
Yakima, Washington
98902
United States

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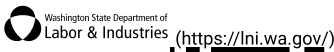


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SAM.gov

An official website of the U.S. General Services Administration



Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name:

WA UBI Number:

License Number:

Principal:

RCW:

All

From: To:

Penalty Due:

All

Wage Due:

All

Apply Filters

Reset

[Download all debarment data](#)

Show

25

 per page

Showing 0 records

FirstPreviousNextLast

Company Name	UBI	License	Principals	Status	RCW	Debar Begins	Debar Ends	Penalty Due	Wages Due
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There are no records that match your search criteria.

Show

25

 per page

Showing 0 records

FirstPreviousNextLast

**CITY OF CLE ELUM
Planning Department
STAFF REPORT**

Resolution 2024-007
Clifton Right-of-Way Vacation (VAC-2023-003)

AGENDA DATE: March 26, 2024

ACTION REQUESTED: Pass Resolution 2024-007 setting the time/date of a public hearing regarding an ordinance to vacate public right-of-way.

BACKGROUND: On December 20th, 2023, Dan Clifton submitted a Right-of-Way Vacation petition to vacate a portion of unimproved City right-of-way in the vicinity of E First Street, Block 31, and bounded by BNSF property to the south; and the proposed request was determined complete for processing on March 13, 2024 after receiving the requested appraisal. The purpose of this right-of-way vacation is to remove unimproved land from the inventory of the City (public property). Upon final City Council approval of a Right-of-Way Vacation application, public right-of-way property would revert to the adjacent neighboring properties.

The subject portion of right-of-way is unimproved. No curb, gutter, sidewalks, or asphalt are present. There are also no utility easements.

Per RCW 35.79.010, a Resolution must be passed to set the date/time for a public hearing to review a right-of-way vacation Ordinance. The date of the hearing shall be no less than 20 days and no more than 60 days from the date of the Resolution.

RECOMMENDATION: Authorize the Mayor to sign Resolution 2024-007 setting a time/date of a public hearing regarding an ordinance to vacate public right-of-way for May 14, 2024.

ATTACHMENTS: Resolution 2024-007 and supporting documents presented to City Council

LEAD STAFF: Colleda Monick, City Planner

119 West First Street
Cle Elum, WA 98922
Telephone · (509) 674-2262
Fax · (509) 674-4097
www.cityofcleelum.com



PETITION TO VACATE A CITY RIGHT-OF-WAY

The owners of an interest in any real estate abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the City to make vacation, giving a description of the property to be vacated, or the City may itself initiate by resolution such vacation procedure. See RCW 35.79 for more information

OFFICIAL USE ONLY	
Permit #:	VAC-2023-003
Staff Person:	V. Bul
Fee Total:	1175.00
Associated Permits:	

TO THE CITY COUNCIL AND MAYOR:

The undersigned persons are owners of more than two-thirds (2/3) of all the private property abutting upon the right-of-way described below and shown on the attached map:

Identification of Right-of-Way by name and/or Plat/Block: TWN Cle Elum
Block 31 Third Addition

The undersigned desire that the above described right-of-way be vacated so that it will be available for private use and further petition the City Council, to, by resolution, fix a time and place when this Petition shall be heard and determined, which time shall be not less than twenty (20) days nor more than sixty (60) days after the date of passage of said resolution; and further petition the City Council to instruct the City Clerk, upon passage of the resolution, to give at least twenty (20) days prior notice of the pendency of said Petition, by posting a notice in three (3) of the most public places in the City of Cle Elum and a like notice in a conspicuous place on each portion of right-of-way to be vacated, which notice shall contain a statement that a petition has been filed to vacate said portion of street, which shall be described in the notice together with a statement of the time and place fixed for the hearing of said petition. The applicant by signing this agreement also agrees to pay all costs associated with its review.

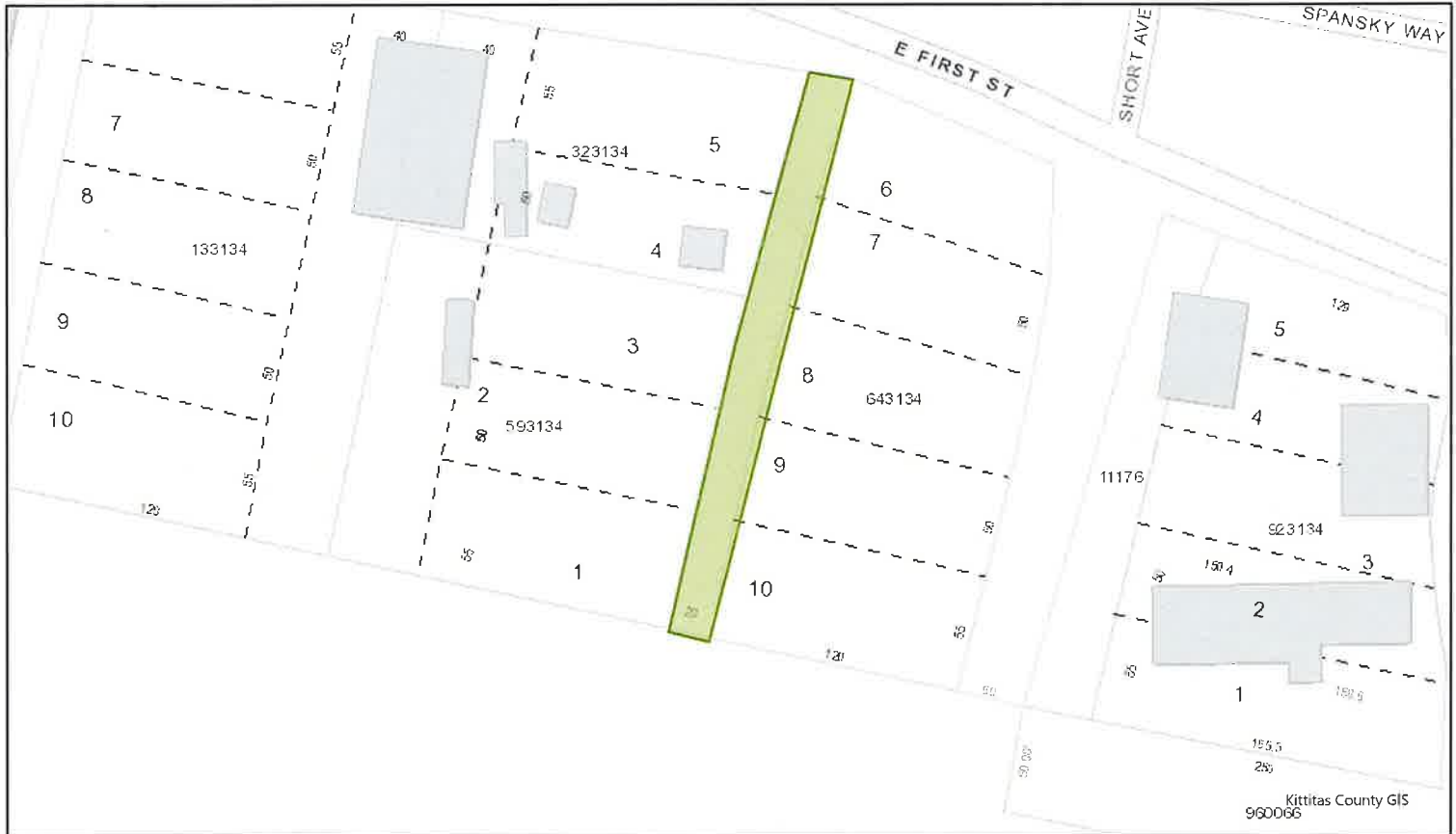
Date: 12/18/2023

Property Owner Signatures:

Susan Zuckovich



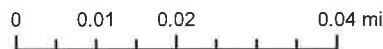
Block 31 Alley



Date: 2/29/2024

Disclaimer:
Kittitas County makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data, its use, or its interpretation. Kittitas County does not guarantee the accuracy of the material contained herein and is not responsible for any use, misuse or representations by others regarding this information or its derivatives.

1 inch equals 94 feet



AWING FILE NAME: D:\Dropbox (AFS Survey & Mapping)\Dropbox (AFS Survey & Mapping)\Job Folder\AFS Job\2019\3242 - Clifton, Dan\3242.002 - XXX E 1st St, Cle Elum\DWG\32420021.dwg PLOTTED: May 03, 2023 - 8:50:38am

LEGEND

●

FOUND REBAR AND CAP, AS NOTED

○

FOUND REBAR, AS NOTED

FENCE LINE, AS NOTED

+

RAIL ROAD TIE FENCE POST

○

GATE POST

□

POWER METER

+

GUY ANCHOR

○

POWER POLE

OVERHEAD POWER LINE

■

CONCRETE SURFACE

○

SANITARY SEWER MANHOLE

UNDERGROUND SANITARY SEWER LINE

□

STORM CATCH BASIN

EDGE OF PAVEMENT

+

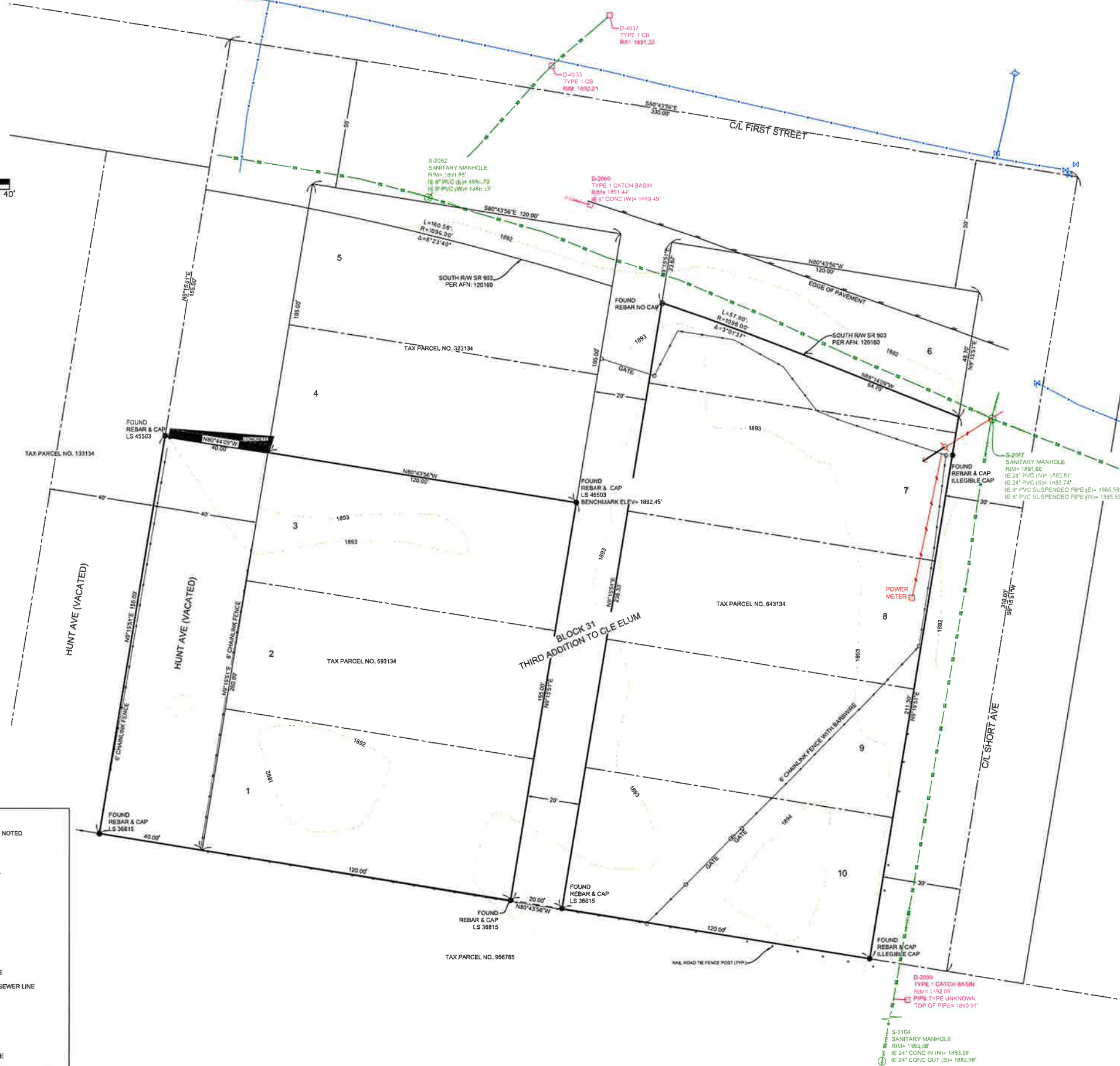
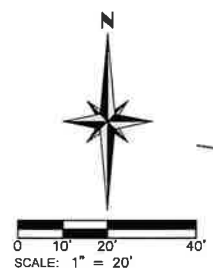
WATER VALVE

+

FIRE HYDRANT

UNDERGROUND WATER LINE

TOPOGRAPHIC SURVEY
A PORTION OF BLOCK 31, THIRD ADDITION TO CLE ELUM
WITHIN THE SW1/4 OF THE SW1/4 OF SECTION 25, TOWNSHIP 20 NORTH, RANGE 15 EAST, W.M., KITTITAS COUNTY, WASHINGTON



VERTICAL DATUM:
THE ELEVATIONS SHOWN HEREON ARE EXPRESSED IN NAVD83/2012B DATUM AS DETERMINED FROM RTK OBSERVATIONS UTILIZING THE WASHINGTON STATE REFERENCE NETWORK.

CONTOUR INTERVAL - 1 FOOT:
THE CONTOURS SHOWN HEREON WERE COMPUTER GENERATED FROM DIRECT FIELD OBSERVATIONS WITH RESULTING ACCURACY THAT MEETS OR EXCEEDS NATIONAL MAPPING STANDARDS, ONE-HALF THE CONTOUR INTERVAL.

PROJECT BENCHMARKS:
TOP OF REBAR & CAP MARKING THE NORTHEAST CORNER OF LOT 3, BLOCK 31, THIRD ADDITION TO CLE ELUM.
ELEVATION = 1892.45'

- GENERAL NOTES:**
- THE PURPOSE OF THIS SURVEY IS TO SHOW THE EXTERIOR BOUNDARY LINES, EXISTING SITE IMPROVEMENTS, NATURAL FEATURES AND EXISTING TERRAIN FOR KITTITAS COUNTY TAX PARCEL NUMBERS 593134 AND 643134, FOR THE INTENDED USE OF ARCHITECTURAL AND CIVIL ENGINEERING DESIGN.
 - THIS SURVEY WAS PERFORMED USING A TRIMBLE R12I IN CONJUNCTIONS WITH A TRIMBLE S SERIES. 3" TOTAL STATION WITH RESULTING ACCURACY THAT MEETS OR EXCEEDS STANDARDS PER WAC 332-130-090.
 - THE INFORMATION ON THIS MAP REPRESENTS THE RESULTS OF A SURVEY MADE IN NOVEMBER OF 2021 AND FEBRUARY OF 2022 AND CAN ONLY BE CONSIDERED AS INDICATING THE GENERAL CONDITIONS EXISTING AT THAT TIME.
 - ALL MONUMENTS SHOWN AS FOUND WERE LOCATED DURING THE COURSE OF THIS SURVEY.
 - THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT. EASEMENTS, ENCUMBRANCES AND RESTRICTIONS MAY EXIST ON THIS PROPERTY THAT ARE NOT SHOWN HEREON.
 - FOR SECTION SUBDIVISION, CORNER DOCUMENTATION AND ADDITIONAL SURVEY INFORMATION, SEE THAT CERTAIN SURVEY AS RECORDED IN BOOK 34 OF SURVEYS, PAGE 215, AND THE SURVEYS REFERENCED THEREON, RECORDS OF KITTITAS COUNTY, WASHINGTON. THE BASIS OF BEARINGS SHOWN HEREON IS THE SAME AS SAID SURVEY OF RECORD.
 - UTILITIES SHOWN HEREON ARE BASED UPON ABOVE GROUND OBSERVATIONS. ACTUAL LOCATIONS OF UNDERGROUND UTILITIES MAY VARY AND UTILITIES NOT SHOWN ON THIS SURVEY MAY EXIST ON THE SITE.

LEGAL DESCRIPTION:

LOTS 1, 2 AND 3, BLOCK 31, THIRD ADDITION TO CLE ELUM, IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON, AS PER PLAT THEREOF RECORDED IN BOOK 2 OF PLATS, PAGE 29, RECORDS OF SAID COUNTY.

TOGETHER WITH THAT PORTION OF VACATED HUNT AVENUE THAT ACCRUE THERE TO BY OPERATION OF LAW.

LOTS 6, 7, 8, 9 AND 10, BLOCK 31, THIRD ADDITION TO CLE ELUM, IN THE COUNTY OF KITTITAS, STATE OF WASHINGTON, AS PER PLAT THEREOF RECORDED IN BOOK 2 OF PLATS, PAGE 29, RECORDS OF SAID COUNTY.

EXCEPT THAT PORTION OF SAID LOT 6, CONVEYED TO THE STATE OF WASHINGTON BY RIGHT OF WAY DEED DATED FEBRUARY 4, 1935 AND RECORDED MARCH 20, 1935 IN VOLUME 55, PAGE 378 UNDER AUDITOR'S FILE NO. 120160, RECORDS OF KITTITAS COUNTY, WASHINGTON.

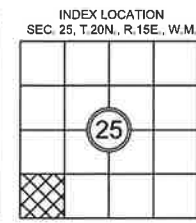
- REFERENCES:**
- R1. RECORD OF SURVEY
AFN: 200802130009
BOOK 34 OF SURVEYS, PAGE 215
DATE: FEBRUARY 13, 2008
 - R2. THIRD ADDITION TO CLE ELUM
BOOK 2 OF PLATS, PAGE 29
DATED: JUNE 13, 1903
 - R3. RECORD OF SURVEY
AFN: 200804040002
BOOK 35 OF SURVEYS, PAGE 1
DATE: APRIL 4, 2008
 - R4. RECORD OF SURVEY
AFN: 200803270009
BOOK 34 OF SURVEYS, PAGE 241
DATE: MARCH 27, 2008

TAX PARCEL 593134

TOTAL LOT AREA
24,800 SQ. FT.
0.569 ACRES

TAX PARCEL 643134

TOTAL LOT AREA
26,922 SQ. FT.
0.618 ACRES



AFS SURVEY & MAPPING

12201 SE 20TH STREET, SUITE A, BELLEVUE, WA 98005

TEL: 425.762.0000 WWW.AFSM.COM

STATE OF WASHINGTON

LAND SURVEYING

LS 52843

PROFESSIONAL LAND SURVEYOR

3/5/2023

TOPOGRAPHIC SURVEY

TAX PARCEL NO. 593134 & 643134 - 1ST STREET, CLE ELUM, WASHINGTON

FOR DAN CLIFTON

WASHINGTON

SURVEYED BY: JC/DA

DRAWN BY: SRM

CHECKED BY: SW

APPROVED BY: SW

DATE

BY

REVISION

APPR.

02/08/2023

SW

STORM AND SEWER

SW

05/05/2023

SW

STRUCTURES ADDED

SW

05/05/2023

SW

UNDERGROUND UTILITIES

SW

SHEET 1 OF 1

Page 78 of 112

CITY OF CLE ELUM WASHINGTON

RESOLUTION NO. 2024-007

A RESOLUTION OF THE CITY OF CLE ELUM, WASHINGTON, TO CONSIDER A PETITION TO VACATE CITY ROW AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, the owners for more than two-thirds of the private property abutting upon the subject right-of-way have petitioned the City Council of the City of Cle Elum to vacate right-of-way located in Block 31 Third Addition between E First Street and Burlington Northern Santa Fe property; and

WHEREAS, RCW 35.79.020 requires that the City Council set a public hearing date on the potential street vacation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Initiation of Street Vacation. The City will consider vacating the following real property:

That certain alley in Block 31, THIRD ADDITION TO CLE ELUM, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of Plats, page 29, records of said County, which is bounded on the North by E First St, on the South by the Burlington Northern Santa Fe (BNSF) Railroad right-of-way, on the West by Lots 1 through 5 of said Block 31, and on the East by Lots 6 through 10 of said Block 31

Section 2. Street Vacation Petition Hearing. The City Council shall hold a hearing on the street vacation described herein on May 14, 2024. The City Clerk shall provide notice as required by RCW 35.79.020.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____, 2024.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:
Date Posted:

**CITY OF CLE ELUM
Planning Department
STAFF REPORT**

**Resolution 2024-008
Johansen Right-of-Way Vacation (VAC-2024-002)**

AGENDA DATE: March 26, 2024

ACTION REQUESTED: Pass Resolution 2024-008 setting the time/date of a public hearing regarding an ordinance to vacate public right-of-way.

BACKGROUND: On March 13, 2024, Jalen Johansen submitted a Right-of-Way Vacation petition on behalf of property owner, These Guys LLC, to vacate a portion of unimproved City right-of-way in the vicinity of West Sixth Street, Block 3, abutting parcel 10534; and the proposed request was determined complete for processing on March 14, 2024. The purpose of this right-of-way vacation is to remove unimproved land from the inventory of the City (public property). Upon final City Council approval of a Right-of-Way Vacation application, public right-of-way property would revert to the parcel abutting the right-of-way.

The subject portion of right-of-way is unimproved. No curb, gutter, sidewalks, or asphalt are present. There are also no utility easements.

Per RCW 35.79.010, a Resolution must be passed to set the date/time for a public hearing to review a right-of-way vacation Ordinance. The date of the hearing shall be no less than 20 days and no more than 60 days from the date of the Resolution.

RECOMMENDATION: Authorize the Mayor to sign Resolution 2024-008 setting a time/date of a public hearing regarding an ordinance to vacate public right-of-way for May 14, 2024.

ATTACHMENTS: Resolution 2024-008 and supporting documents presented to City Council

LEAD STAFF: Colleda Monick, City Planner

119 West First Street
Cle Elum, WA 98922
Telephone · (509) 674-2262
Fax · (509) 674-4097
www.cityofcleelum.com



PETITION TO VACATE A CITY RIGHT-OF-WAY

The owners of an interest in any real estate abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the City to make vacation, giving a description of the property to be vacated, or the City may itself initiate by resolution such vacation procedure. See RCW 35.79 for more information

OFFICIAL USE ONLY	
Permit #:	VAC-20 <u>24-001</u>
Staff Person:	<u>V. Puc</u>
Fee Total:	<u>\$1,175.00</u>
Associated Permits:	

TO THE CITY COUNCIL AND MAYOR:

The undersigned persons are owners of more than two-thirds (2/3) of all the private property abutting upon the right-of-way described below and shown on the attached map:

Identification of Right-of-Way by name and/or Plat/Block: 202 W 6th St. Alley
Block 3, Hillcrest Addition

The undersigned desire that the above described right-of-way be vacated so that it will be available for private use and further petition the City Council, to, by resolution, fix a time and place when this Petition shall be heard and determined, which time shall be not less than twenty (20) days nor more than sixty (60) days after the date of passage of said resolution; and further petition the City Council to instruct the City Clerk, upon passage of the resolution, to give at least twenty (20) days prior notice of the pendency of said Petition, by posting a notice in three (3) of the most public places in the City of Cle Elum and a like notice in a conspicuous place on each portion of right-of-way to be vacated, which notice shall contain a statement that a petition has been filed to vacate said portion of street, which shall be described in the notice together with a statement of the time and place fixed for the hearing of said petition. The applicant by signing this agreement also agrees to pay all costs associated with its review.

Date: _____

Property Owner Signatures:

[Signature]
[Signature]

Borrower	Johansen Construction Company % Jalen Johansen						
Property Address	202 W 6th St Alley Vacate						
City	Cle Elum	County	Kittitas	State	WA	Zip Code	98922
Lender/Client	Johansen Construction Company % Jalen Johansen		Address	P.O. Box 674, Buckley, WA 98321			

[illegible]

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File No. 0FAS4595
Lot Line Adjustment

Property Address 202 W 6th St Alley Vacate

County

Kittitas

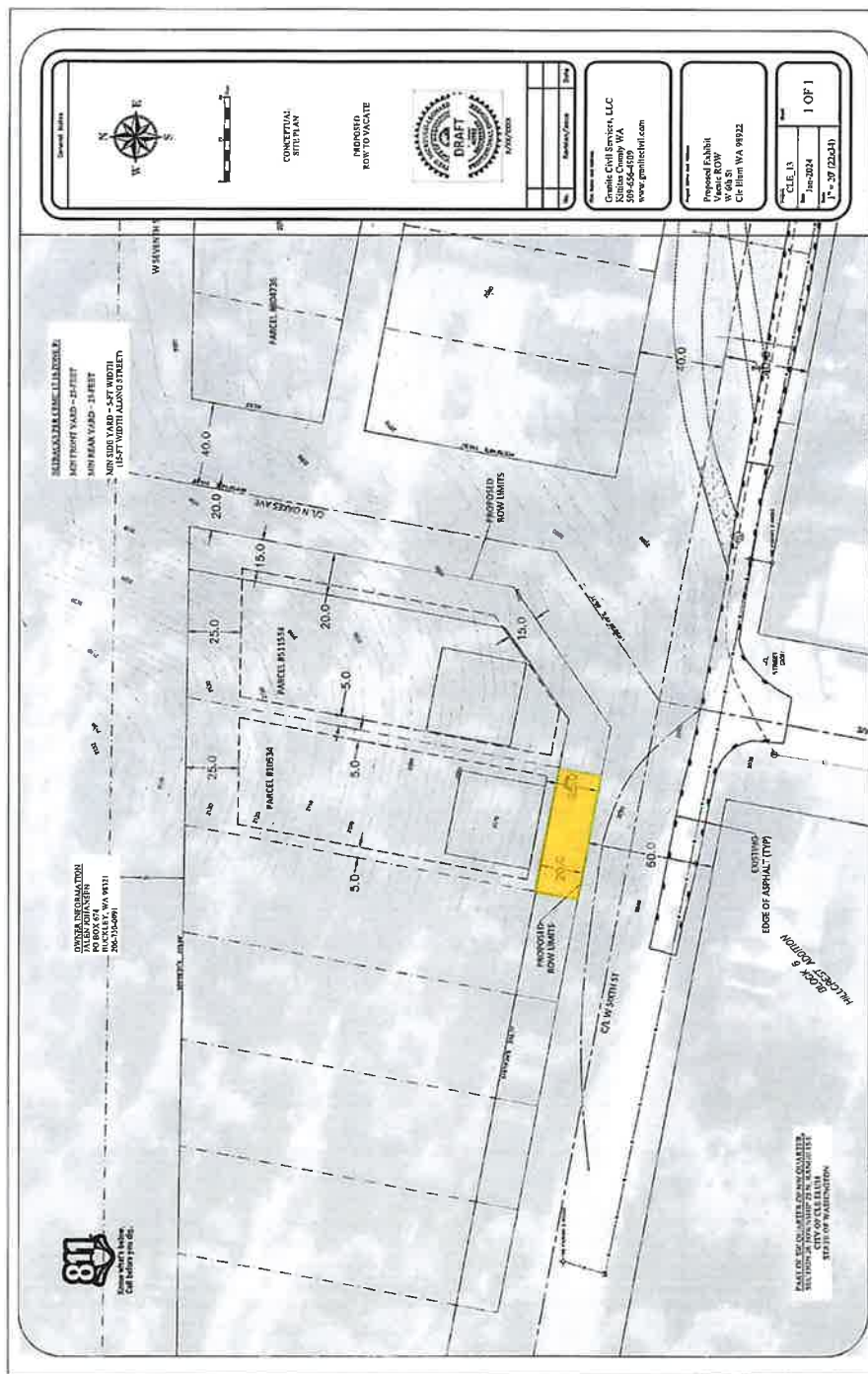
State

WA

Zip Code

98922

Address P.O. Box 674, Buckley, WA 98321



CITY OF CLE ELUM WASHINGTON

RESOLUTION NO. 2024-008

A RESOLUTION OF THE CITY OF CLE ELUM, WASHINGTON, TO CONSIDER A PETITION TO VACATE CITY ROW AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, the owners for more than two-thirds of the private property abutting upon the subject right-of-way have petitioned the City Council of the City of Cle Elum to vacate right-of-way contained in a section of West Sixth Street abutting parcel 10534; and

WHEREAS, RCW 35.79.020 requires that the City Council set a public hearing date on the potential street vacation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Initiation of Street Vacation. The City will consider vacating the following real property:

*That portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of Plats, Page 45, records of said County, more particularly described as follows:
the northerly 20.00 feet of said West Sixth Street, bounded on the east by the southerly extension of the east line of Lot 2, Block 3, and on the west by the southerly extension of the west line of said Lot 2.*

Section 2. Street Vacation Petition Hearing. The City Council shall hold a hearing on the street vacation described herein on May 14, 2024. The City Clerk shall provide notice as required by RCW 35.79.020.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING
THEREOF ON THE ____ DAY OF ____, 2024.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Filed with the City Clerk:
Passed by the City Council:
Resolution No.:
Date Posted:

CITY OF CLE ELUM
Planning Department
STAFF REPORT

Proposed code amendments to Chapter 13.12, Water Regulations

AGENDA DATE: **March 26, 2024**

ACTION REQUESTED: **Ordinance 1668**

BACKGROUND: The city currently owns and maintains a water fill station located at the Memorial Park Ball Field and Parking Lot off South Cle Elum Way. The water fill station is designated for construction purposes exclusively and is not deemed safe for potable consumption.

During the Public Works and Community Development Committee meeting on March 7, 2024, concerns regarding the usage of the city's water fill station were brought to light. Staff expressed a desire to address reports of improper usage and servicing of customers beyond the city's service area.

In light of safeguarding the integrity of the city's vital water supply, the committee proposes certain amendments to the existing municipal code, as well as updates to the existing application. These amendments aim to address and regulate the usage of the water fill station effectively.

RECOMMENDATION: Adoption of Ordinance No. 1668

ATTACHMENTS: Staff Report; Ordinance

LEAD STAFF: Colleda Monick, City Planner

CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1668

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, AMENDING CHAPTER 13.12 OF THE CLE
ELUM MUNICIPAL CODE (“CEMC”) RELATED TO
WATER REGULATIONS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE.**

WHEREAS, the city has seen an increase in the usage of the water fill station and there are concerns over where and how that water is being used; and

WHEREAS, the health and safety of the citizens of Cle Elum is of great concern to the Mayor and City Councilmembers; and

WHEREAS, in order to protect the city’s critical water supply, code amendments to the city’s Chapter 13.12 CEMC, Water Regulations, are necessary; and

WHEREAS, it is in the best interest of the City and community to establish a new section in Chapter 13.12 CEMC related to “Auxiliary Non-Potable Water Services”.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. CEMC 13.12.095 “Auxiliary Non-Potable Water Services”), Established. Cle Elum Municipal Code Section 13.12.095 is hereby established and to read as follows:

- 13.12.095 Auxiliary non-potable water services
- A. The Water Fill Station is an auxiliary water supply - unapproved
 - 1. The City of Cle Elum operates a non-potable water fill station located at Memorial Park Ball Field Parking Lot/South Cle Elum Way.
 - 2. Only licensed contractors with an approved city application are permitted to utilize the water fill station for non-potable purposes; including, but not limited to, construction activities, landscaping projects, or other approved uses.
 - 3. Fees shall be paid for use of the water fill station in accordance with Section 13.12.100(H) of the Cle Elum Municipal Code.
 - 4. Any contractor found to be in violation of this provision may be subject to penalties as outlined in subsection D below.
 - B. Compliance Requirements

1. Contractors utilizing the water fill station must comply with all applicable regulations, including but not limited to environmental regulations, water conservation measures, and any restrictions imposed by the City of Cle Elum.
2. All water procured from the water fill station must be used within the Critical Water Supply Service Area including Cle Elum, South Cle Elum, Roslyn, Ronald, and Suncadia, including the Urban Growth Areas.
3. Failure to comply with these regulations may result in the revocation of access to the water fill station and/or other penalties as deemed appropriate by the City.

C. Monitoring and Enforcement

1. The City reserves the right to monitor usage at the water fill station to ensure compliance with applicable regulations and may reduce or restrict usage if necessary to maintain an adequate water supply or for any other reason deemed necessary by the city. The city does not guarantee the availability of water at the fill station.
2. Any suspected misuse or abuse of the water fill station may be reported to the appropriate authorities for investigation and enforcement action.

D. Penalties

1. Violation of the provisions outlined in this section may result in penalties, including but not limited to fines, suspension of access to the water fill station, and other enforcement actions as deemed necessary by the City.
2. Penalties for violations of this section shall be determined in accordance with the penalties outlined in Section 13.12.210 the Cle Elum Municipal Code.

Section 2. Severability. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ OF _____ 2024.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

APPROVED AS TO FORM:

Alexandra L. Kenyon, City Attorney

Date of Publication: _____

Effective Date: _____

CITY OF CLE ELUM
Washington State Auditor's Office

**AGENDA STAFF
REPORT**

AGENDA DATE: March 26, 2024

ACTION REQUESTED: Washington State Auditor's Data Sharing Agreement

BACKGROUND: Under a bill passed by the Legislature in 2021, data sharing agreements (DSAs) are required for all state and local governments sharing data. This includes the data we exchange for your audits. For your reference, the legislation requiring DSAs is [ESSB5432](#), "Concerning cybersecurity and data sharing in Washington state government." Our original DSA agreement with you will be expiring soon. I have attached the DSA our Office would like to complete with your government. We have made some revisions to our previous agreement, to add or modify the following elements:

- References to state law (42.40 RCW and 43.101 RCW) in the introductory paragraph as well as sections describing intended use and constraints
- Language that enables SAO to share confidential information with you. (Purpose, Data Storage, Oversight, Non-disclosure, Termination)
- 'Audit results' to description of data
- 'Using encryption' to data storage and handling
- 'Non-disclosure' now indicates 'confidential'
- Three new sections, covering Data Disposal, Incident notification and response, and Awareness and Training

ATTACHMENTS: Data Sharing Agreement

LEAD STAFF: Rob Omans, Administrator
Robin Newcomb, Finance Director

INTERAGENCY DATA SHARING AGREEMENT

Between

City of Cle Elum

And the Office of the Washington State Auditor

This Interagency Data Sharing Agreement (DSA) is entered into by and between City of Cle Elum, hereinafter referred to as “Agency”, and the Office of the Washington State Auditor, hereinafter referred to as “SAO”, pursuant to the authority granted by Chapter 39.34 RCW, 42.40 RCW, 43.101 RCW and 43.09 RCW.

Agency:

Agency Name:	City of Cle Elum
Contact Name:	Robin Newcomb
Title:	Treasurer
Address:	119 W. 1 st St. Cle Elum, WA 98922
Phone:	(509) 674-2262
E-mail:	rnewcomb@cleelum.gov

SAO

Agency Name:	Office of the Washington State Auditor
Contact Name:	Ann Strand
Title:	Audit Manager
Address:	230 S. Second Street Room 204 Yakima, WA 98901
Phone:	(509) 454-7849
E-mail:	Ann.Strand@sao.wa.gov

The SAO and Agency agree that they will have the right, at any time with reasonable notice, to monitor, audit, and review activities and methods in implementing this Agreement in order to assure compliance.

1. PURPOSE OF THE DSA

The purpose of the DSA is to provide the requirements and authorization for the Agency to exchange confidential information with SAO and SAO to share confidential information with the Agency. This agreement is entered into between Agency and SAO to ensure compliance with legal requirements and Executive Directives (Executive Order 16-01, RCW 42.56, and OCIO policy 141, OCIO standard 141.10) in the handling of information considered confidential.

2. DEFINITIONS

“Agreement” means this Interagency Data Sharing Agreement, including all documents attached or incorporated by reference.

“Data Access” refers to rights granted to SAO employees to directly connect to Agency systems, networks and/ or applications combined with required information needed to implement these rights.

“Data Transmission” refers to the methods and technologies to be used to move a copy of the data between systems, networks and/ or employee workstations.

“Data Storage” refers to the place data is in when at rest. Data can be stored on removable or portable media devices such as a USB drive or SAO managed systems or OCIO/ State approved services.

“Data Encryption” refers to enciphering data with a NIST-approved algorithm or cryptographic module using a NIST-approved key length. Encryption must be applied in such a way that it renders data unusable to anyone but the authorized users.

“Personal Information” means information defined in RCW 42.56.590(10).

The State classifies data into categories based on the sensitivity of the data pursuant to the Security policy and standards promulgated by the Office of the state of Washington Chief Information Officer. The Data that is the subject of this DSA is classified as indicated below:

Category 1 – Public Information Public information is information that can be or currently is released to the public. It does not need protection from unauthorized disclosure, but does need integrity and availability protection controls.

Category 2 – Sensitive Information Sensitive information may not be specifically protected from disclosure by law and is for official use only. Sensitive information is generally not released to the public unless specifically requested.

Category 3 – Confidential Information Confidential information is information that is specifically protected from disclosure by law. It may include but is not limited to: a. Personal Information about individuals, regardless of how that information is obtained; b. Information concerning employee personnel records; c. Information regarding IT infrastructure and security of computer and telecommunications systems; d. List of individuals for commercial purposes.

Category 4 – Confidential Information Requiring Special Handling Confidential information requiring special handling is information that is specifically protected from disclosure by law and for which: a. Especially strict handling requirements are dictated, such as by statutes, regulations, agreements, or other compliance mandates; b. Serious consequences could arise from unauthorized disclosure, such as threats to health and safety, or legal sanctions.

3. PERIOD OF AGREEMENT

This agreement shall begin on July 1, 2024, or date of execution, whichever is later, and end on June 30, 2027, unless terminated sooner or extended as provided herein.

4. JUSTIFICATION FOR DATA SHARING

SAO is the auditor of all public accounts in Washington State. SAO's authority is broad and includes both explicit and implicit powers to review records, including confidential records, during the course of an audit or investigation.

5. DESCRIPTION OF DATA TO BE SHARED

The data to be shared includes information and data related to audit results, financial activity, operation and compliance with contractual, state and federal programs, security of computer systems, performance and accountability for agency programs as applicable to the audit(s) performed. Specific data requests will be limited to information needed for SAO audits, investigations and related statutory authorities as identified through auditor requests.

6. DATA TRANSMISSION

Transmission of data between Agency and SAO will use a secure method that is commensurate to the sensitivity of the data being transmitted.

7. DATA STORAGE AND HANDLING REQUIREMENTS

Agency and SAO will notify each other if they are providing confidential data. All confidential data provided by Agency will be stored using data encryption with access limited to the least number of SAO staff needed to complete the purpose of the DSA.

8. INTENDED USE OF DATA

The Office of the Washington State Auditor will utilize this data in support of their audits, investigations, and related statutory responsibilities as described in RCW 43.09 and 42.40.

9. CONSTRAINTS ON USE OF DATA

The Office of the Washington State Auditor agrees to strictly limit use of information obtained under this Agreement to the purpose of carrying out our audits, investigations and related statutory responsibilities as described in RCW 43.09 and 42.40.

10. SECURITY OF DATA

SAO shall take due care and take reasonable precautions to protect Agency's data from unauthorized physical and electronic access. SAO complies with the requirements of the OCIO 141.10 policies and standards for data security and access controls to ensure the confidentiality, and integrity of all data shared.

11. NON-DISCLOSURE OF DATA

SAO staff shall not disclose, in whole or in part, the confidential data provided by Agency to any individual or agency, unless this Agreement specifically authorizes the disclosure. Confidential data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement. In the event of a public disclosure request for the Agency's Confidential data, SAO will notify the Agency

- a. SAO shall not access or use the data for any commercial or personal purpose.

DSA Agreement between Agency and SAO
Agency DSA: 24-01

- b. Any exceptions to these limitations must be approved in writing by Agency.
- c. The SAO shall ensure that all staff with access to the data described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise new staff of the provisions of this Agreement.

Agency staff shall not disclose, in whole or in part, the confidential data provided by SAO to any individual or agency, unless this Agreement specifically authorizes the disclosure. Confidential data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement. In the event of a public disclosure request for the SAO's data, Agency will notify the SAO

- a. Agency shall not access or use the data for any commercial or personal purpose.
- b. Any exceptions to these limitations must be approved in writing by SAO.
- c. The Agency shall ensure that all staff with access to the data described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise new staff of the provisions of this Agreement.

12. DATA DISPOSAL

Upon request by the SAO or Agency, or at the end of the DSA term, or when no longer needed, Confidential Information/Data must be returned or destroyed, except as required to be maintained for compliance or accounting purposes.

13. INCIDENT NOTIFICATION AND RESPONSE

The compromise of Confidential Information or reasonable belief that confidential information has been acquired and/or accessed by an unauthorized person that may be a breach that requires timely notice to affected individuals under RCW 42.56.590 or any other applicable breach notification law or rule must be reported to the Agency contact.

If the Receiving Party does not have full details about the incident, it will report what information it has and provide full details within 15 business days of discovery. To the extent possible, these initial reports must include at least: A. The nature of the unauthorized use or disclosure, including a brief description of what happened, the date of the event(s), and the date of discovery; B. A description of the types of information involved; C. The investigative and remedial actions the Receiving Party or its Subcontractor took or will take to prevent and mitigate harmful effects and protect against recurrence; D. Any details necessary for a determination of whether the incident is a breach that requires notification under RCW 42.56.590, or any other applicable breach notification law or rule. E. Any other information SAO or Agency reasonably requests.

14. OVERSIGHT

The SAO and Agency agree that they will have the right, at any time with reasonable notice, to monitor, audit, and review activities and methods in implementing this Agreement in order to assure compliance.

15. TERMINATION

Either party may terminate this Agreement with 30 days written notice to the other party's Agency Contact named on Page 1. However, once data is accessed by the SAO or Agency, this Agreement is binding as to the confidentiality, use of the data, and disposition of all data received as a result of access, unless otherwise amended by the mutual agreement of both parties.

16. AWARENESS AND TRAINING

SAO and the agency shall ensure that all staff with access to the data shared through this Agreement are aware of the use and disclosure requirements of OCIO 141.10 and RCW 42.56.590. SAO will comply with all state requirements and training regarding handling, storage and transmission of confidential data.

17. DISPUTE RESOLUTION

In the event that a dispute arises under this Agreement, a Dispute Board shall determine resolution in the following manner. Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review facts, contract terms, and applicable statutes and rules and make a determination of the dispute.

18. GOVERNANCE

- a. The provisions of this Interagency Data Sharing Agreement are severable. If any provision of this Agreement is held invalid by any court that invalidity shall not affect the other provisions of this Interagency Data Sharing Agreement and the invalid provision shall be considered modified to conform to the existing law.
- b. In the event of a lawsuit involving this Interagency Data Sharing Agreement, venue shall be proper only in Thurston County, Washington.

19. SIGNATURES

The signatures below indicate agreement between the parties.

Agency

Office of the Washington State Auditor

Signature

Date

Signature

Date

Title: _____

Title: _____



CITY OF CLE ELUM
Cle Elum Fire Chief Administrator

**AGENDA STAFF
REPORT**

AGENDA DATE:	March 26, 2024
ACTION REQUESTED:	Council to authorize the mayor to approve the Fire Department on surplus of out of service 2009 ford E 450 ambulance.
BACKGROUND:	Purchased in 2017 from the Hospital district as an additional ambulance to replace our 1997 as a first out unit. This unit has served us well over the past seven years. During our annual service the city mechanic recommends that this unit stays out of service and with repairs needed it was suggested to investigate replacement instead of repair. I've attached a report from the mechanic along with pictures.
RECOMMENDATION:	Council to authorize the mayor to approve the surplus of one 2009 ford ambulance. If approved, we will list gov deals to try and recoup monies to be put into purchase of a replacement vehicle.
ATTACHMENTS:	Email with pictures from David Lindseth from report on City Ambulance
LEAD STAFF:	Ed Mills Fire Chief Administrator

Good morning I was trying to get this list out yesterday afternoon, but we had an internet problem at the shop. I have done a deep full vehicle inspection on the city's 2009 ambulance and after the inspection and talking with ED, my professional opinion is this vehicle is currently not safe for emergency road use.

The list below states specifics items and areas that need further diagnostics or repairs. Upon request I can give further and deeper details into any line items, such as approximate parts cost and labor times.

Talking to Ed I feel this vehicle needs to be taken to council and talked about surplus and being replaced instead of repaired. The amount of time and money to repair this unit will surpass the purchase amount and the budgetary maintenance ability of the fire department, furthermore if all the repairs are chosen to be made, the city will still have an old, and outdated ambulance.

Bad fuel knock on starts up excessive gray smoke and horrible miss is a trait of a 6.0 internally coming apart due to bad fuel injector causing over fueling and washing down a cylinder.

Unit also has excessive fuel dilution on oil caused by bad injector oil level over full. Injector needs cab removed to change. Being it is a van body.

Front ball joints need to be replaced due to excessive movement.
Front wheel bearings need to be replaced or repacked due to excessive movement.
Rear springs are arched backwards.

Heater hoses for auxiliary units that are getting soft and starting to fall apart should be replaced.

Charging or battery issue when hooked to shore power.
Battery or alternator problem when running down the road with light on unit loses power and starts load shedding.
Excessive corrosion on multiple parts of the unit.

Wiring issue on right rear corner of unit needs repaired before unit can be used as wiring is unsafe and causing inoperable and or flickering lights.

Oil leaks rear of engine causing oil dips on ground.

The driver's side rear wheel shows signs of coming loose and will need wheel studs replaced to ensure when stays tight.

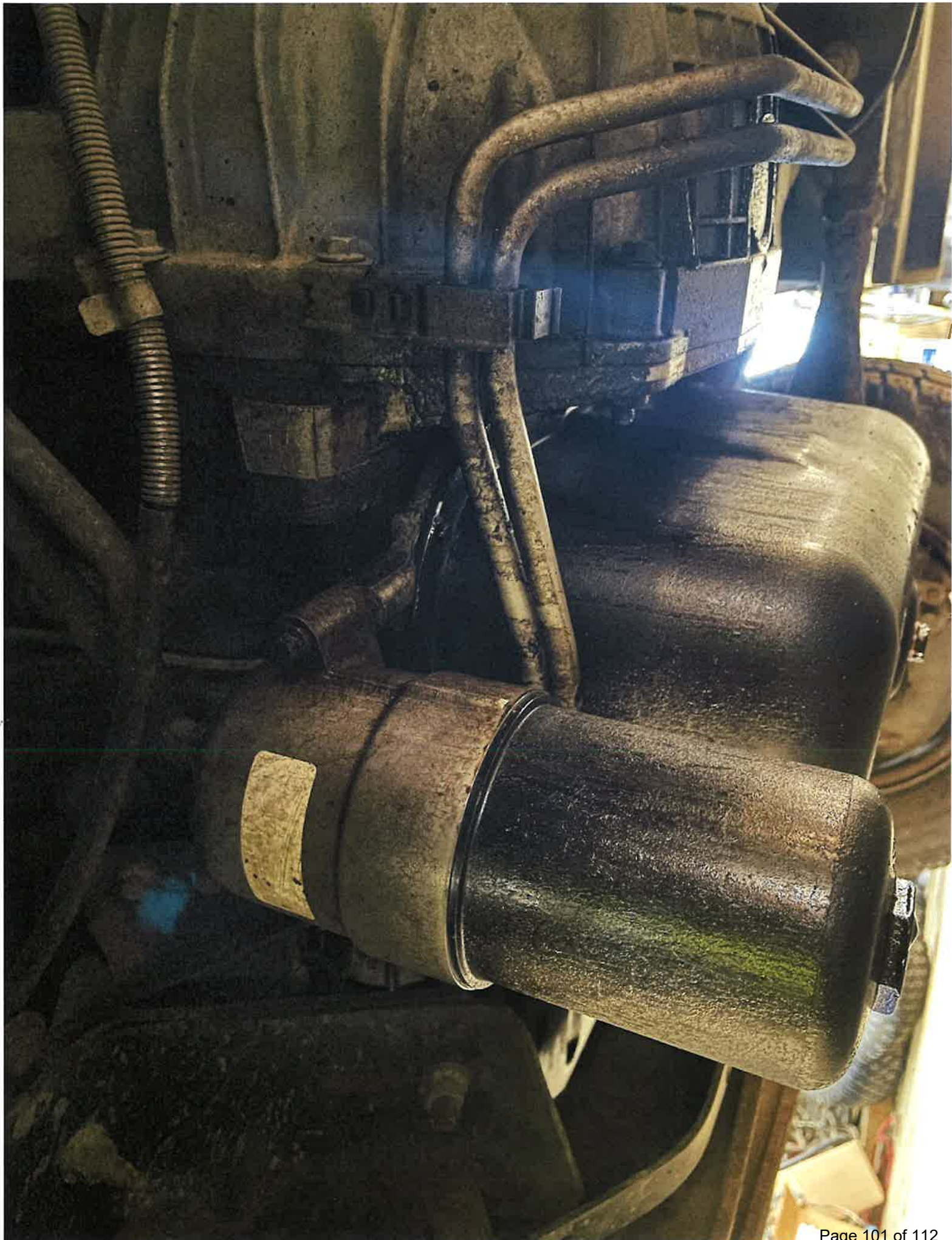
On board shore power is over charging system batteries to 15.3 volts should be 14V max. When the battery shut off switch is turned on while hooked to shore power complete unit starts to get unhappy making some very strange noise.

Battery's test weak but won't hold charge due to being over charged for so long.

The rear patient door passenger side bent tweaked sagging or something making the door not close correctly and will not seal right.

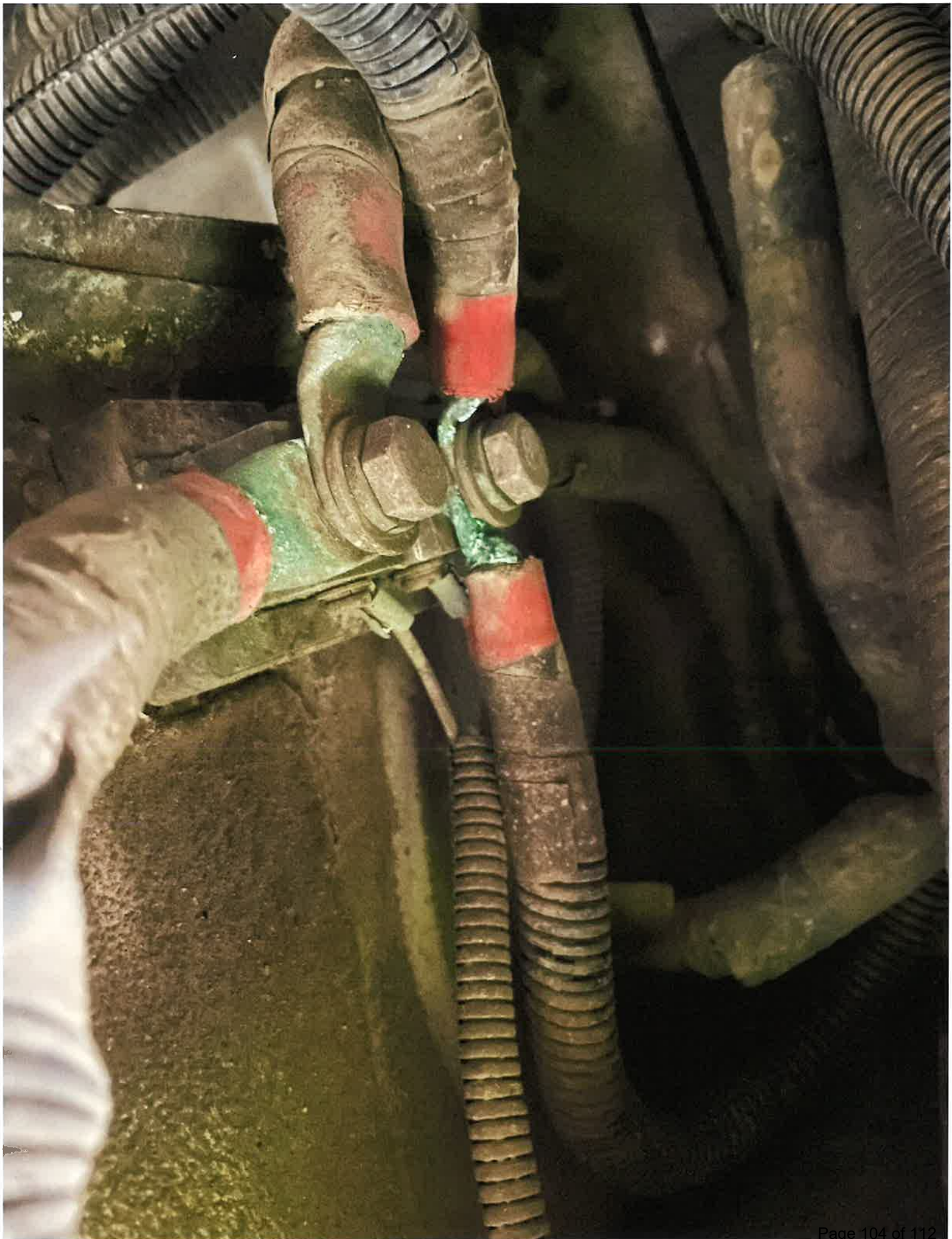
City of Cle Elum
Fleet maintenance.
509-260-0650
Dlindseth@cleelum.gov
1009 E 3rd Street Cle Elum Washington







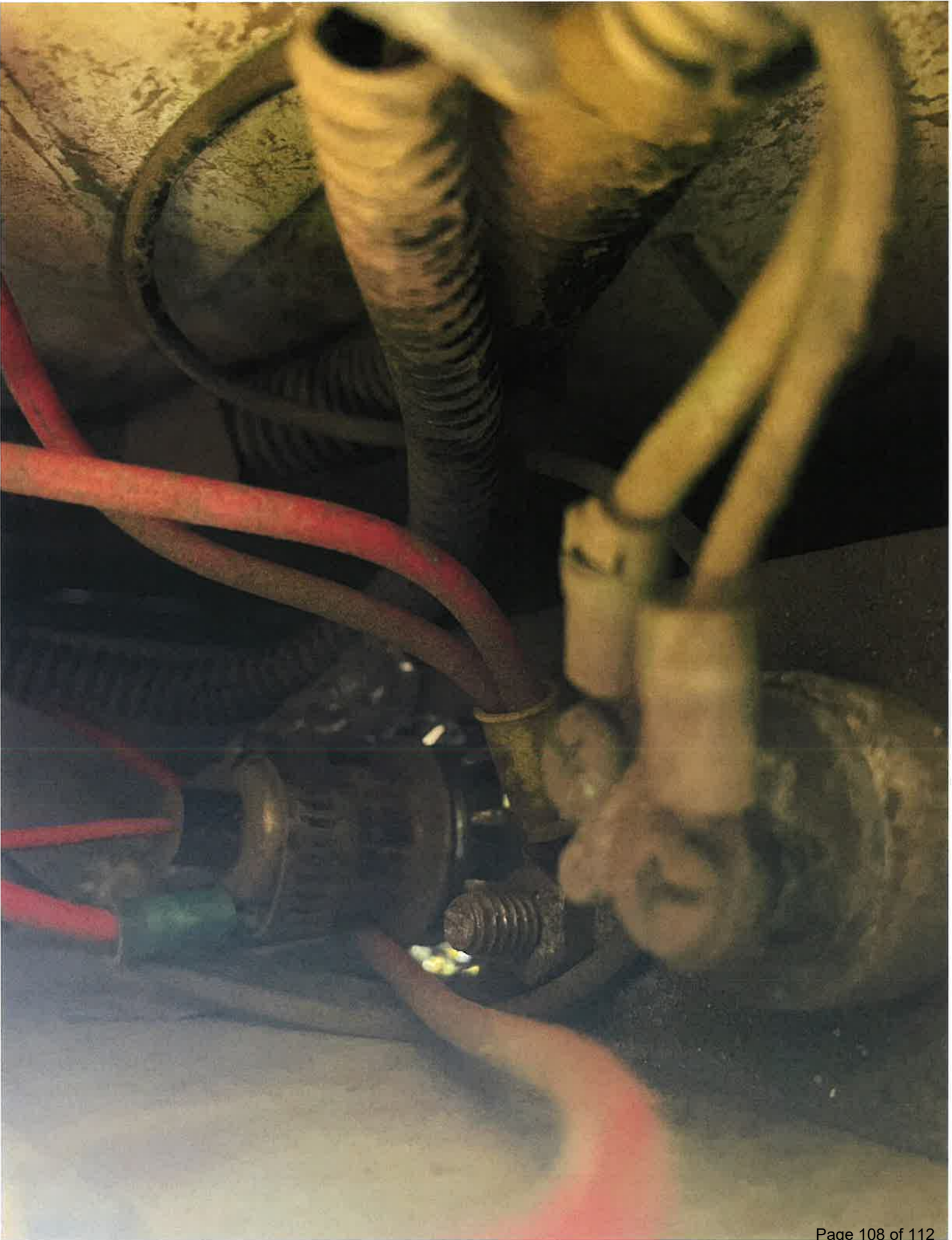














CITY OF CLE ELUM

WASHINGTON

RESOLUTION NO. 2024-009

A RESOLUTION PROVIDING FOR THE DISPOSAL OF CERTAIN INVENTORY ITEMS:

- **Fire Department Equipment AID CAR thru GovDeals**

WHEREAS certain items of equipment belonging to the City of Cle Elum are obsolete, no longer used by the city or damaged.

WHEREAS the value, obsolescence, and condition of these items of inventory make it impractical to trade the same in the future purchase of new inventory items. It would be in the best interest of the city to dispose of the same in a manner that will be to the best advantage to the City of Cle Elum.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cle Elum as follows:

1. Based on the findings and recommendations of the city, the items of inventory for said City as shown attached hereto, are declared to be surplus to the foreseeable needs of the city.
2. That it is deemed to be for the common benefit of the residents of said City to depose of said inventory.
3. That the City Public Works Director is authorized to dispose of items attached in a manner that will be to the best advantage to the City of Cle Elum

Passed by the City Council and approved by the mayor this 26th day of March 2024.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra Kenyon, City Attorney

Filed with the City Clerk:

Resolution No:

2024-009

Passed by the City Council:

Date Posted:

EXHIBIT A
Resolution 2024-009

Inventory List of Items for Surplus
March 2024

Description

Fire Department:

2009 Ford E 450 Ambulance Vin # 1FDXE45P19DA85817

Executive Session Script

Date: 3-26-24

Starting Time: 7:44 am/pm

To review the performance of a
Public Employee
“The [council, commission, or board] will now meet in executive session to discuss (briefly describe the reason for going into executive session. Tie your description to the RCW) as allowed by RCW 42.30.110. (Identify the RCW that applies, e.g., qualifications of a candidate for appointment to elective office pursuant to RCW 42.30.110(1)(h).)

“The [council, commission, or board] will be in executive session until 7:49 am/pm.”

“The [council, commission, or board] is is not expected to take further action following the executive session.”

If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:

(Time: _____ am/pm)

“The [council, commission, or board] is extending the executive session for a period of _____ minutes, until _____ am/pm”

(Ending Time: _____ am/pm)

*After adjourning the executive session and at, but **not before**, the time you said you would come back:*

“I call the regular/special meeting back to order.”

If there is further action to be taken, proceed with that action. If there is no further action, adjourn the meeting as you normally would.

Note: The governing body may hold executive sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an executive session, the presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. The announced purpose of the executive session must be entered into the minutes of the regular or special meeting at which the executive session is held. Should the session require more time, a public announcement shall be made that the session is being extended.

Give this form to the clerk upon completion.

This form does not constitute legal advice. Consult with counsel regarding sufficiency of your script.