

CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

City Council
Agenda
June 11, 2024
6:00 PM



119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

CITY COUNCIL
JOHN GLONDO
BETH WILLIAMS
JERRED WEIS
KEN RATLIFF
STEVEN COOK
AUDREY MALEK

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

TextMyGov Receive city text alert notifications: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

1. Call to Order, Pledge of Allegiance, and Roll Call

a. June 11, 2024 Sign In Sheet

2. Public Comment – Limited to 5 Minutes

3. Announcements, Appointments, Awards & Recognition

4. Approval of Meeting Agenda

5. Second Street Pathway Project - Discussion

6. Consent Agenda

Items listed have been distributed to Council Members in advance for study and will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on a regular Agenda at the request of a Council Member or at the request of a member of the public with concurrence of a Council Member:

- a. Approve the City Council Meeting Minutes Dated May 28, 2024
- b. Approve the Payables Dated June 11, 2024 \$326,508.60
- c. Approve the Payroll Vouchers Dated June 5, 2024 \$303,672.02

7. Staff Reports

City Administrator, Planning Department, Public Works, Police Chief, Fire Chief, Veolia

- a. City Administrator - Rob Omans
- b. Planning - Colleda Monick
- c. Public Works - Aaron Barr

City Council Agenda

June 11, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

- d. Police - Chief Albo
- e. Fire - Chief Mills
- f. Veolia - William LaRue
- 8. **Public Appearances – 15-Minute Limit**
 - a. First & Penn Market - Susan Walker
- 9. **Business Requiring Public Hearings**
- 10. **Unfinished Business**
 - a. Commercial Sewer Rate Discussion - Mayor Lundh
- 11. **New Business**
 - a. Ordinance 1671 Johansen ROW Vacate - Planner Colleda Monick
 - b. Second Street & Rossetti Way Water Main Improvements Payrequest No. 8 \$196,684.05 Ascent Foundations & More - Ben Annen HLA
 - c. 2024 Interlocal Agreement Kittitas County Conservation District & City of Cle Elum - Chief Mills
- 12. **Report of Committees**
 - a. Lodging Tax & Event Committee
 - Cle Elum Downtown Association Pioneer Days 2024 Lodging Tax Application
 - Kittitas County Chamber of Commerce July 4th, 2024 Lodging Tax Application
- 13. **Councilmember Comments - Limited to 5 Minutes**
- 14. **Mayor's Report**
- 15. **Adjournment by Motion**

Upcoming Meetings:

Regular Council Meeting: June 25, 2024 @ 6:00 p.m.

Planning Commission Meeting: June 18, 2024 @ 6:00 p.m.

General Government Committee Meeting: June 26, 2024 @ 8:30 a.m.

Lodging Tax & Events Committee Meeting: July 8, 2024 @ 8:30 a.m.

Public Safety & Health Committee Meeting: June 18, 2024 @ 1:00 p.m.

Public Works & Community Development Committee Meeting: July 11, 2024 @ 12:00 p.m.

Coal Mines Trail Commission Meeting: July 1, 2024 @ 6:00 p.m.

City of Cle Elum Council Meeting

June 11, 2024, 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below.

Please sign in:

Name	Address	PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
Judy Cox	PO Box 335 Cle Elum WA 98922	kathycx301@yahoo.com
"S.A.A."		
Virginia Garibay	1010 Coasasa Road, Cle Elum, WA 98922	gmmym23@outlook.com
Janet Smith	415 Madison S. Cle Elum WA	
Michelle Rosato	617 E 2nd St Wick Rosato@gmail.com	
Rentko	310 E 2nd Street	
Vai Barschaw	1087 Hidden Valley Rd, Cle Elum WA 98922	
Richard Hill	P.O. Box 576 Cle Elum	
Dave + Nancy VanWert	3581 Summit View Rd Cle Elum	
Marilyn Uribe	P.O. Box 777, Cle Elum, WA	

CLE ELUM CITY COUNCIL

MINUTES

MAY 28, 2024

6:00 PM

**119 W FIRST STREET
CLE ELUM, WA 98922**

1. Call to Order, Pledge of Allegiance, and Roll Call

John Glondo - Councilmember present
Ken Ratliff - Councilmember present
Beth Williams - Councilmember absent
Jerred Weis - Councilmember absent
Steven Harper - Councilmember present
Steven Cook - Councilmember absent
Audrey Malek - Councilmember present

Matthew Lundh - Mayor
Debbie Lee - Clerk
Robin Newcomb - Finance Director
Colleda Monick - Planner HLA
Rich Albo - Police Chief
Aaron Barr - Public Works
Ben Annen - HLA

**MOTION: Councilmember Glondo made a motion to approve the absence of Councilmembers Wies, Cook and Williams; seconded by Councilmember Harper.
MOTION CARRIED: 4 yes 0 no.**

a. [May 28, 2024 Sign In Sheet](#)

2. Public Comment – Limited to 5 Minutes

Larry Stauffer commented on the Hanson Ponds.

3. Announcements, Appointments, Awards & Recognition

4. Approval of Meeting Agenda

**MOTION: Councilmember Harper made a motion to approve the agenda as presented; seconded by Councilmember Malek.
MOTION CARRIED: 4 yes 0 no.**

5. Consent Agenda

City Council Agenda

May 28, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

MOTION: Councilmember Harper made a motion to approve the consent agenda; seconded by Councilmember Glondo.

MOTION CARRIED: 4 yes 0 no.

- a. Approve the City Council Meeting Minutes Dated May 14, 2024
- b. Approve the Payables Dated May 28, 2024 \$871,173.26
- c. Pacifica Law Group LLP Bond Counsel Legal Services

6. Staff Reports

- a. Police - Chief Albo

See attached report.

- b. Public Works - Aaron Barr

Aaron Barr of Public Works stated they are busy with the cemetery, parks and the irrigation.

There was a sewer backup on 4th Street today with 6 manholes being backed up.

The GovDeals auction is complete, and it brought in about \$32,000. The tub grinder sold for more than what the city paid for it.

7. Public Appearances – 15-Minute Limit

- a. Cle Elum Downtown Association - Jordan Peterson

See attached report.

- b. PSE Wildfire Mitigation and Public Safety Power Shut Off - Carryn Vande Griend PSE

See attached report.

8. Business Requiring Public Hearings

City Council Agenda

May 28, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

a. Johansen ROW Vacation - Colleda Monick HLA

The Public Hearing opened at 6:39 p.m. and closed at 6:41 p.m. with one public comment.

Brad Page stated he owns property nearby and does not like this idea due to the amount of run off that could be created.

After the Public Hearing was closed, there was discussion that the Council is not approving a development, merely discussing the ROW vacation. If someone was to develop the property in the future, they would need to go through the SEPA process and storm water would need to remain on site. There were four other parcels that applied for ROW vacations in 1984, and they were granted the vacation. There was also discussion about the width of the street and how, in the future, if the property was developed, how the street would be able to accommodate the traffic.

Jalen Johansen, owner of the property, stated it is his intention to eventually build a house on that site. There was also discussion about the ease of access.

MOTION: Councilmember Harper made a motion to request staff to prepare an Ordinance vacating the 20-feet of right-of-way abutting parcel 10534 as defined in Resolution 2024-008 with the vacated portion of the public right-of-way belonging to the abutting property owner, and to request the applicant to provide payment to the city not to exceed one half of the appraised value; seconded by Councilmember Malek.
MOTION CARRIED: 4 yes 0 no.

9. Unfinished Business

a. Rotary Club of Upper Kittitas County Foundation Skatepark Project Phase 2 -2024 Lodging Tax Application - Lodging Tax & Event Committee

Lucy Temple spoke to the Council regarding the commitment the group has made to make sure that the skate park is completed. The Council at the previous meeting encouraged the Rotary Club of Upper Kittitas County Foundation to submit a Lodging Tax Application for the shortfall in funds.

The Council discussed not wanting to deplete the Lodging Tax Funds that are currently available. It was noted that Kittitas County would also donate \$170,000.

MOTION: Councilmember Harper made a motion to approve the 2024 Lodging Tax Application submitted by the Rotary Club of Upper Kittitas County for the skate park in the amount of \$170,000; seconded by Councilmember Glondo.
MOTION CARRIED: 4 yes 0 no.

10. New Business

City Council Agenda

May 28, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

- a. [Second Street & Rossetti Way Water Main Improvements Change Order No. 3 Ascent Foundations & More - Ben Annen HLA](#)

Ben Annen of HLA stated that this Change Order No. 3 will help resolve the water issue on Railroad Street and the crossing at Crystal Creek. Last winter, the city had to apply heat tape to keep the water from freezing, and it affected 9 homes on that street. With this Change Order No. 3 the line will be looped, so the City should not have an issue freezing. The City will provide the pipes and fittings, Ascent Foundation will supply the machines and workforce. This is approximately 250 feet of pipe with an 8" line.

- b. [Downtown Revitalization Phase 3 Pay Request No. 2 Active Construction - Ben Annen HLA](#)

Ben Annen of HLA explained that this request consists of mobilization costs, the purchase of materials, and demo and removal of sidewalks.

MOTION: Councilmember Ratliff made a motion to approve Downtown Revitalization Pay Request No. 2 Active Construction; seconded by Councilmember Glondo.

MOTION CARRIED: 4 yes 0 no.

- c. [WSDOT Construction Agreement for Second Street Pathway Phase 1 \(portion on SR 903\) - Ben Annen HLA](#)

Ben Annen of HLA explained that this agreement is for third party oversight of Second Street Pathway Phase 1 (portion of 903).

MOTION: Councilmember Harper made a motion to approve the Mayor to sign Construction Agreement for the Second Street Pathway Phase 1; seconded by Councilmember Ratliff.

MOTION CARRIED: 4 yes 0 no.

- d. [Bid Award Second Street Pathway McCann Trucking LLC - Ben Annen HLA](#)

Ben Annen of HLA informed the Council that there were 7 bids received. The responsible and responsive bidder was a local contractor, McCann Trucking. The bid was about \$10,000 over the engineer's estimate and TIB verbally approved an increase in funds to cover the shortfall. HLA recommends the Council to award the bid to McCann Trucking.

MOTION: Councilmember Ratliff made a motion to approve awarding the bid to McCann Trucking; seconded by Councilmember Glondo.

MOTION CARRIED: 4 yes 0 no.

- e. [2023 Annual Report Submission - Robin Newcomb Finance Director](#)

Councilmembers Harper and Ratliff stated it was a monumental task to get the annual report

City Council Agenda

May 28, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

completed and told Robin Newcomb she did a good job.

MOTION: Councilmember Harper made a motion to approve the certification and submission of the 2023 Annual Report to the State Auditors; seconded by Councilmember Ratliff.

MOTION CARRIED: 4 yes 0 no.

11. Report of Committees

Councilmember Harper reported that the General Government Committee meets tomorrow morning at 8:30 a.m.

Councilmember Glondo reported that the Public Safety and Health Committee met. He stated that there was not a lot on the agenda, and that they would be meeting again on June 18, 2024, at 1:00 p.m.

12. Councilmember Comments - Limited to 5 Minutes

Councilmember Ratliff reported to the Council that Hartwig Vatheuer passed away recently. His service will be held at the Senior Center on June 8, 2024 @ 2:00 p.m.

Councilmember Ratliff stated he was uncomfortable about several things related to the Hanson Ponds. He will do some research.

13. Mayor's Report

Mayor Lundh reported that he and Colleda Monick met with the school board and superintendent regarding different issues of the property being in the county and city.

Collective Bargaining is scheduled for tomorrow.

The Kittitas County Economic Development Committee is meeting for the next couple of days.

Next Monday the regional partners with water and sewer will have a meeting.

June 6, 2024, is the next Public Works & Community Development Committee Meeting, and they will discuss the proposed sewer rate increase.

Mayor Lundh reported that the awnings are halfway down in cooperation with the building owners, so the project is moving forward.

14. Adjournment by Motion

Councilmember Glondo made a motion to adjourn @ 7:30 p.m.

City Council Agenda

May 28, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Matthew Lundh, Mayor

Debbie Lee, Clerk

CHECK REGISTER

City Of Cle Elum

Time: 13:29:02 Date: 06/05/2024

05/29/2024 To: 06/11/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2384	05/29/2024	Claims	1	EFT	Lumen (Level 3)	48.71	City long distance/April
2424	05/29/2024	Claims	1	EFT	Chase Paymentech	267.95	April 2024 non utility merchant fees
2425	05/29/2024	Claims	1	EFT	Chase Paymentech	795.36	April 2024 utility merchant fees
2438	05/29/2024	Claims	1	EFT	Pitney Bowes Global Financial Services L	87.53	Police Dept mail machine lease
2444	05/29/2024	Claims	1	EFT	Ellensburg Backflow LLC	216.20	5/7 backflow test x 4
2454	05/29/2024	Claims	1	EFT	Cintas Corporation	329.01	Public works mats, towels, uniforms, cleaning 5/20
2465	05/29/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun permit 1042
2468	06/03/2024	Claims	1	EFT	Century Link	1,603.84	Police Dept telephone 674-2991; City Hall telephone 674-2262; Water Plant telephone 674-3963; Public works telephone 674-5126; Fire Dept telephone 674-5785; Fire Dept telephone 674-1751; Library telep
2469	06/03/2024	Claims	1	EFT	U.S. Cellular	98.08	Water plant M2M service
2470	06/03/2024	Claims	1	EFT	U.S. Cellular	438.85	Admin/public works/fire dept cell phones
2471	06/03/2024	Claims	1	EFT	United Health Care Insurance Company	525.75	Krahenbuhl June supplement LEOFF 1
2500	06/03/2024	Claims	1	EFT	T-Mobile	93.45	City Back up Internet
2511	05/31/2024	Claims	1	EFT	American Express	57.81	May merchant fees
2512	06/03/2024	Claims	1	EFT	Gigabeam Internet	57.00	Fire Dept internet
2513	06/03/2024	Claims	1	EFT	Methodworks	670.22	Monthly desktop computer monitoring and patching
2514	06/03/2024	Claims	1	EFT	Wholesail Networks	1,260.00	City internet
2515	06/03/2024	Claims	1	EFT	Cintas Corporation	269.10	Mats/towels/uniforms/cleaning public works 5/29
2516	06/03/2024	Claims	1	EFT	Umpqua Bank	7,932.57	May visa charges Admin: 3960.27 police \$880.77 library \$737.62 Public Works \$1551.583 Fire Dept \$292.42 Police \$509.66
2581	06/03/2024	Claims	1	EFT	Iron Mountain	100.13	Police Dept shredding May
2589	06/04/2024	Claims	1	EFT	11:11 systems	200.00	City Hall Firewall
2590	06/04/2024	Claims	1	EFT	Xpress Bill Pay	552.95	May merchant fees
2593	06/04/2024	Claims	1	EFT	WA State Dept of Licensing	21.00	Gun Permit 1049
2602	06/11/2024	Claims	1	46622	Abadan	19.24	April 2024 Police Copier fees - overage charges
2603	06/11/2024	Claims	1	46623	Richard D Albo	442.00	Albo reimbursement per diem for WASPC Spokane and Use of Force Oak Harbor
2604	06/11/2024	Claims	1	46624	Ascent Foundations	196,684.05	PWTF Loan Rossetti Way Watermain Project
2605	06/11/2024	Claims	1	46625	BNSF Railway Company	400.00	RR lease contract #240611 201ft Access Rd & 2 culverts
2606	06/11/2024	Claims	1	46626	Brown and Jackson Septic	560.00	Park port a potty 719 E 3rd; Coal Mine Trail Port A Potty; 2 Port a Potty / Cemetery
2607	06/11/2024	Claims	1	46627	Cle Elum Farm and Home	325.06	Parks, Irrigation, S. Cle Elum hose clamp, Cemetery, downtown flower baskets, City Hall -Account 22; Fire Dept - Acct 24 Air compressor
2608	06/11/2024	Claims	1	46628	Cle Elum Hardware	7.03	City shop/public works dept Acct 90 - New Truck items

CHECK REGISTER

City Of Cle Elum

Time: 13:29:02 Date: 06/05/2024

05/29/2024 To: 06/11/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2609	06/11/2024	Claims	1	46629	Code Publishing Inc.	210.80	Municipal code update Ord 1670
2610	06/11/2024	Claims	1	46630	Comanche Pawnee Mining Co. LLC	162.15	Screen Soil and Compost 50/50 mix cemetery- Dave
2611	06/11/2024	Claims	1	46631	Commercial Tire	2,592.43	Public works 1996 GMC Sierra tire change; Public works 2005 Ford F450 tires
2612	06/11/2024	Claims	1	46632	Consolidated Supply Co.	126.53	Water Mcdonald supplies
2613	06/11/2024	Claims	1	46633	Copiers Northwest Inc.	946.08	Contract base rate charge for the 5/19/24 to 6/18/24 billing period Contract overage charge for the 4/19/24 to 5/18/24 overage period; Ink for plotter
2614	06/11/2024	Claims	1	46634	Criminal Justice Training Commission	500.00	Police Training - Anderson
2615	06/11/2024	Claims	1	46635	Candice Dills	500.00	Refund of house rental at 901 W 2nd -- Deposit
2616	06/11/2024	Claims	1	46636	FCI Custom Police Vehicles	392.76	Durango VIN 1957 Install Havis Box for Police
2617	06/11/2024	Claims	1	46637	Get Simple Box of Ellensburg	2,711.15	20 Ft Container, used. Cemetery - AB
2618	06/11/2024	Claims	1	46638	Government Finance Officers Assoc.	160.00	Dues 6/1/24 to 5/31/25 member #300286620
2619	06/11/2024	Claims	1	46639	Heritage Law	650.00	May defense attorney fees/Couch and Jarquin
2620	06/11/2024	Claims	1	46640	IWorQ	4,950.00	7/24 to 6/25 I WorQ software support
2621	06/11/2024	Claims	1	46641	James Oil/Pacific Pride	899.81	Public works fuel 5/16 to 5/31; May 2024 Police Fuel - acct #277
2622	06/11/2024	Claims	1	46642	Jerrold's	114.56	Paper 2 cases
2623	06/11/2024	Claims	1	46643	Kittitas County Auditor	423.50	Grant Alley Vacate doc 202405310041
2624	06/11/2024	Claims	1	46644	Law Office of Mark W. Garka, PLLC	4,000.00	May 2024 Prosecution Services
2625	06/11/2024	Claims	1	46645	Marson & Marson	4.10	CEDA flower basket hook
2626	06/11/2024	Claims	1	46646	Mountain Auto Parts	3,390.10	Fire Dept Acct 2388- UJoints, Core Deposits, Battery, Brush Tk, Engine Valve check, oil, sealant pipe; Police Dept - Acct 2387 Oil, brake part cleaner, air filter, oil filter, Spark plug, ignition co
2627	06/11/2024	Claims	1	46647	Northern Kittitas County Tribune	325.50	Stafford Ave Corridor Impr. Release of funds; Ordinance 1670 building codes; Planning Commission Public Hearing Non preject text amendments to CEMC Chapters 15.20 sign Code 17/16 R Residential Distric
2628	06/11/2024	Claims	1	46648	One Call Concepts, Inc	24.57	811 call before you dig 21 tickets may
2629	06/11/2024	Claims	1	46649	Pape Machinery	898.39	Public works windshield kit
2630	06/11/2024	Claims	1	46650	Puget Sound Energy	469.32	1st and Harris street lights 3/30 to 4/29
2631	06/11/2024	Claims	1	46651	Springbrook Holding Company LLC	1,200.00	2023 Annual Report Review Services
2632	06/11/2024	Claims	1	46652	Timesaver PC	64.84	Police Dept ink
2633	06/11/2024	Claims	1	46653	Uline	5,781.87	Signs, traffic cones, barricades
2634	06/11/2024	Claims	1	46654	Upper Kittitas Co. Senior Center	10,000.00	Senior Center Rental/Services 5/29/24 -- one year

CHECK REGISTER

City Of Cle Elum

05/29/2024 To: 06/11/2024

Time: 13:29:02 Date: 06/05/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2635	06/11/2024	Claims	1	46655	Veolia Water North America	69,736.29	WWTP Operating & Maintenance June 2024; Water Plant Operating & Maintenance June 2024
2636	06/11/2024	Claims	1	46656	WA State Patrol	26.50	Police background checks May 2024 - acct #WA0190200
2637	06/11/2024	Claims	1	46657	Wapiti Office	49.80	Surplused Ipad/Iphone return postage labels
2638	06/11/2024	Claims	1	46658	Willette's Towing Service	549.14	Tow of Craven 1957 Ford Ranchero; Tow of Craven 2002 Ford Taurus
2639	06/11/2024	Claims	1	46659	Xiologix LLC	175.00	5/22/24 Firewall Services
2640	06/11/2024	Claims	1	46660	Iddrisyu Yakubu	340.52	Refund of 5/24/24 purchase if surplused Iphone and Ipad on Gov.deals
2577	05/31/2024	Claims	2	EFT	Umpqua Bank	10.00	Service fee wire transfer
2601	05/31/2024	Claims	9	EFT	U.S. Bank	42.00	May safekeeping fees
					360 Interest & Other Earnings	340.52	
					511 Legislative	317.90	
					514 Financial, Recording & Elections	495.00	
					515 Legal Services	4,650.00	
					518 Centralized Services	22,598.80	
					521 Police Department	5,110.17	
					522 Fire Department	2,116.25	
					536 Cemetery	3,489.43	
					558 Planning & Community Devel	-162.96	
					572 Libraries	816.12	
					576 Park Facilities	430.78	
					001 Current Expense/General Fund	40,202.01	
					542 Streets - Maintenance	1,626.44	
					543 Streets Admin & Overhead	7,844.08	
					595 Capital Expenditures- Streets	218.40	
					101 Street Fund	9,688.92	
					542 Streets - Maintenance	105.00	
					110 Coal Mine Trail Fund	105.00	
					534 Water Utilities	4,389.63	
					401 Water Fund	4,389.63	
					537 Garbage & Solid Waste	837.75	
					402 Garbage Fund	837.75	
					534 Water Utilities	29,318.49	
					404 Water Regional Fund	29,318.49	
					594 Capital Expenditures	196,684.05	
					406 Water Capital Reserve Fund	196,684.05	
					535 Sewer	3,614.25	
					409 Sewer Fund	3,614.25	
					535 Sewer	41,103.00	
					410 Sewer Regional Fund	41,103.00	
					580 Non Expenditures	565.50	

CHECK REGISTER

City Of Cle Elum

Time: 13:29:02 Date: 06/05/2024

05/29/2024 To: 06/11/2024

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			699 State Agency Fund	380/580		565.50	
						326,508.60	Claims:
						326,508.60	

* Transaction Has Mixed Revenue And Expense Accounts

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

Jerred Weis

Date _____

Steven Harper

Date _____

Beth Williams

Date _____

Payroll

CHECK REGISTER

City Of Cle Elum

Time: 15:51:33 Date: 06/03/2024

05/04/2024 To: 06/05/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2281	05/20/2024	Payroll	1	EFT	Jane Agar	1,200.00	
2282	05/20/2024	Payroll	1	EFT	Virgil D Amick	1,500.00	
2283	05/20/2024	Payroll	1	EFT	Matthew R Anderson	2,000.00	
2284	05/20/2024	Payroll	1	EFT	Aaron G Barr	1,600.00	
2285	05/20/2024	Payroll	1	EFT	John M Butorac	1,900.00	
2286	05/20/2024	Payroll	1	EFT	Audrey M Casassa	1,300.00	
2287	05/20/2024	Payroll	1	EFT	Brian DeFrang	500.00	
2288	05/20/2024	Payroll	1	EFT	Bradley D Helgeson	2,000.00	
2289	05/20/2024	Payroll	1	EFT	Kathryn A Heller	750.00	
2290	05/20/2024	Payroll	1	EFT	Debbie Lee	1,100.00	
2291	05/20/2024	Payroll	1	EFT	David Lindseth	800.00	
2292	05/20/2024	Payroll	1	EFT	Edwin L Mills	2,500.00	
2293	05/20/2024	Payroll	1	EFT	Cheryl J Montgomery	2,000.00	
2294	05/20/2024	Payroll	1	EFT	Robin L Newcomb	2,000.00	
2295	05/20/2024	Payroll	1	EFT	Robert F Omans	2,000.00	
2296	05/20/2024	Payroll	1	EFT	Whitney Prosek	600.00	
2297	05/20/2024	Payroll	1	EFT	Jennifer E Rogers	2,000.00	
2298	05/20/2024	Payroll	1	EFT	Russell M Stefanovich	75.00	
2299	05/20/2024	Payroll	1	EFT	Marshall Stewart	1,600.00	
2300	05/20/2024	Payroll	1	EFT	Cornelia J Van Dongen	1,000.00	
2301	05/20/2024	Payroll	1	EFT	Anthony A Venera	2,000.00	
2302	05/20/2024	Payroll	1	EFT	Umpqua Bank	20,000.00	941 for payroll draws
2517	06/05/2024	Payroll	1	EFT	Jane Agar	1,884.37	
2518	06/05/2024	Payroll	1	EFT	Richard D Albo	7,356.85	
2519	06/05/2024	Payroll	1	EFT	Virgil D Amick	2,240.11	
2520	06/05/2024	Payroll	1	EFT	Matthew R Anderson	4,084.00	
2521	06/05/2024	Payroll	1	EFT	Aaron G Barr	2,704.80	
2522	06/05/2024	Payroll	1	EFT	John M Butorac	1,750.03	
2523	06/05/2024	Payroll	1	EFT	Audrey M Casassa	2,230.13	
2524	06/05/2024	Payroll	1	EFT	Steven Cook	227.56	
2525	06/05/2024	Payroll	1	EFT	Brian DeFrang	4,859.81	
2526	06/05/2024	Payroll	1	EFT	John J Glondo	227.56	
2527	06/05/2024	Payroll	1	EFT	Mark Goodwin	49.87	
2529	06/05/2024	Payroll	1	EFT	Bradley D Helgeson	4,034.45	
2530	06/05/2024	Payroll	1	EFT	Kathryn A Heller	2,567.84	
2531	06/05/2024	Payroll	1	EFT	Nathan J Henderson	126.69	
2532	06/05/2024	Payroll	1	EFT	Alec Johnson	4,883.32	
2533	06/05/2024	Payroll	1	EFT	Craig D Juris	4,287.79	
2534	06/05/2024	Payroll	1	EFT	Jessica T Korich	2,981.18	
2535	06/05/2024	Payroll	1	EFT	Debbie Lee	4,183.85	
2536	06/05/2024	Payroll	1	EFT	David Lindseth	3,120.13	
2538	06/05/2024	Payroll	1	EFT	Matthew Lundh	2,638.29	
2539	06/05/2024	Payroll	1	EFT	Mario M Magnotti	5,552.57	
2540	06/05/2024	Payroll	1	EFT	Audrey Malek	227.56	
2541	06/05/2024	Payroll	1	EFT	Edwin L Mills	2,329.32	
2542	06/05/2024	Payroll	1	EFT	Cheryl J Montgomery	2,302.96	
2543	06/05/2024	Payroll	1	EFT	Robin L Newcomb	2,168.95	
2544	06/05/2024	Payroll	1	EFT	Robert F Omans	3,694.30	
2545	06/05/2024	Payroll	1	EFT	Casey Orndorff	125.88	
2546	06/05/2024	Payroll	1	EFT	Amy E Pridemore	1,411.66	
2547	06/05/2024	Payroll	1	EFT	Whitney Prosek	1,363.35	
2548	06/05/2024	Payroll	1	EFT	Kenneth C Ratliff	227.56	
2549	06/05/2024	Payroll	1	EFT	Jennifer E Rogers	3,864.42	
2550	06/05/2024	Payroll	1	EFT	Kelsey Seiser	3,846.29	

CHECK REGISTER

City Of Cle Elum

Time: 15:51:33 Date: 06/03/2024

05/04/2024 To: 06/05/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2551	06/05/2024	Payroll	1	EFT	Russell M Stefanovich	2,590.29	
2552	06/05/2024	Payroll	1	EFT	Marshall Stewart	1,818.45	
2553	06/05/2024	Payroll	1	EFT	Cody Strohl	2,788.25	
2554	06/05/2024	Payroll	1	EFT	Cornelia J Van Dongen	629.63	
2555	06/05/2024	Payroll	1	EFT	Anthony A Venera	5,220.50	
2556	06/05/2024	Payroll	1	EFT	Jerred Weis	227.56	
2557	06/05/2024	Payroll	1	EFT	Brian Welch	3,809.63	
2558	06/05/2024	Payroll	1	EFT	Elizabeth M Williams	227.56	
2561	06/05/2024	Payroll	1	EFT	AWC Health Insurance	30,863.64	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Asuris 250 Med/Den/Vis
2562	06/05/2024	Payroll	1	EFT	Colonial Life	604.26	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Colonial Insurance Pre; Pay Cycle(s) 03/01/2023 To 03/31/2023 - Colonial Insurance
2563	06/05/2024	Payroll	1	EFT	HRA VEBA Trust Contributions	7,312.34	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Veba
2564	06/05/2024	Payroll	1	EFT	Northwest Admin Transfer Acct	3,425.50	Pay Cycle(s) 03/01/2023 To 03/31/2023 - NW Admin RWT/Dental
2565	06/05/2024	Payroll	1	EFT	Teamsters Local #760	975.00	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Teamsters Dues
2566	06/05/2024	Payroll	1	EFT	UEBT	11,792.00	Pay Cycle(s) 03/01/2023 To 03/31/2023 - UEBT Medical Vision
2567	06/05/2024	Payroll	1	EFT	Umpqua Bank	29,222.10	941 Deposit for Pay Cycle(s) 06/05/2024 - 06/05/2024
2568	06/05/2024	Payroll	1	EFT	WA State Dept of Retirement Sys.	4,440.96	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Deferred Comp
2569	06/05/2024	Payroll	1	EFT	Washington State Support Registry	126.42	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Child Support
2578	06/05/2024	Payroll	1	EFT	WA State Dept of Retirement Sys.	26,680.75	Pay Cycle(s) 03/01/2023 To 03/31/2023 - PERS2; Pay Cycle(s) 03/01/2023 To 03/31/2023 - LEOFF2; Pay Cycle(s) 03/01/2023 To 03/31/2023 - PERS 3
2579	06/05/2024	Payroll	1	EFT	WA State Dept of Labor & Ind.	25,361.66	2ND Quarter L&I: 04/01/2024 - 06/30/2024
2580	06/05/2024	Payroll	1	EFT	Employment Security Dept PFML & LTC	2,976.67	Pay Cycle(s) 04/01/2024 To 06/30/2024 - ESD -- LTC
2582	06/05/2024	Payroll	1	EFT	Employment Security Dept PFML & LTC	3,098.70	Pay Cycle(s) 04/01/2024 To 06/30/2024 - ESD -- PFMLA
2528	06/05/2024	Payroll	1	46618	Steven M Harper	217.56	
2537	06/05/2024	Payroll	1	46619	Cole M Lowenstein	1,007.18	
2559	06/05/2024	Payroll	1	46620	Bill Rolcik Memorial Fund	120.00	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Bill Rock Mem Fund
2560	06/05/2024	Payroll	1	46621	WCTPTF	4,156.96	Pay Cycle(s) 03/01/2023 To 03/31/2023 - Teamsters Pension Trust
511 Legislative						1,903.65	
512 Judicial						5,871.81	
513 Executive						11,460.07	
514 Financial, Recording & Elections						11,668.75	
521 Police Department						123,974.37	
522 Fire Department						14,828.77	
536 Cemetery						8,728.47	

CHECK REGISTER

City Of Cle Elum

05/04/2024 To: 06/05/2024

Time: 15:51:33 Date: 06/03/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			558 Planning & Community Devel			4,980.55	
			572 Libraries			10,403.93	
			576 Park Facilities			4,528.08	
			580 Non Expenditures			6,617.87	
			001 Current Expense/General Fund			204,966.32	
			542 Streets - Maintenance			7,753.51	
			101 Street Fund			7,753.51	
			521 Police Department			20,272.00	
			554 Environmental Services			4,218.82	
			104 Police 3/10's Sales Tax Fund			24,490.82	
			534 Water Utilities			29,487.56	
			401 Water Fund			29,487.56	
			537 Garbage & Solid Waste			6,787.95	
			402 Garbage Fund			6,787.95	
			535 Sewer			16,512.60	
			538 Combined Utilities			13,673.26	
			409 Sewer Fund			30,185.86	
						303,672.02	Payroll:
							303,672.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

Jerred Weis

Date _____

Steven Harper

Date _____

Beth Williams

Date _____

City Administrator

Staff Report

(June 11, 2024)

- Couple of I.T. related items.
 - We have recently changed our Firewall support company to Xiologix. Their team reviewed the appliance and found everything was in order except for updating the firmware. We scheduled that update, and everything went fine. They also notified me that our Firewall has an end of life of 2026. Therefore, we will be budgeting and purchasing a new firewall next year 2025.
 - Another item – we have updated our anti-virus program. Until now we have been using an unmonitored Microsoft product but felt it was time to use a monitored solution. The solution we decided to go with is called WEBROOT. This product monitors traffic and will quarantine any virus before damage can be done and also send a help desk ticket to our IT team at method works.
- I have a new building permit report up through May of this year. For the month of May we issued 15 permits bringing in almost \$30,000 for a total year to date of 53 permits bringing in over \$100,000. Compared to last year at this time we issued 30 permits, bringing in only a little over 33,000.
- Few construction related items.
 - The construction projects around town are going well and I will let public works update you on these current projects.
 - The 2nd St. pathway as you know will be starting up and we are excited to get that going at the end of the month.
 - We are in the design phase of Staffard street so more to come this that.
 - And the Hanson Ponds / Outfall rehabilitation project should be at 30% design for review by the end of the month.
- We also had a lot of planning meetings today, Safe Streets 4 all update and a Comp Plan Update Update and I will let planning staff update you on those.

2024 BUDGET POSITION TOTALS

City Of Cle Elum

Months: 01 To: 05

Time: 10:53:43 Date: 06/05/2024

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense/General Fund	3,968,220.36	1,602,439.78	40.4%	3,968,220.36	1,850,452.52	47%
002 UKC Recreation Center	200.00	98.88	49.4%	1,720,200.00	793,423.34	46%
004 City Heights WCIA Settlement Agr	0.00	1,125.30	0.0%	100,000.00	404,792.98	405%
101 Street Fund	7,856,983.00	489,304.34	6.2%	7,896,633.00	787,390.09	10%
102 TIB Complete Streets Grant	791,799.00	69,890.15	8.8%	941,799.00	128,258.16	14%
104 Police 3/10's Sales Tax Fund	220,600.00	81,264.72	36.8%	270,900.00	106,494.26	39%
106 Tourist/Lodging Tax Fund	180,300.00	55,642.93	30.9%	205,300.00	15,000.00	7%
110 Coal Mine Trail Fund	4,040.00	12,013.51	297.4%	4,040.00	681.77	17%
120 Central Cascades/Weis Land CRA	2,209.00	2.84	0.1%	2,209.00	0.00	0%
121 Cle Elum Pines West Devel. Fund	1,585.75	169.50	10.7%	2,000.00	210.00	11%
123 Sun Communities CRA 2018-01 De	260,015.00	248,775.27	95.7%	260,000.00	224,081.87	86%
124 MVOLLC/Prium CRA 2005-02 Dev	5,004.00	1.15	0.0%	5,000.00	0.00	0%
125 Whispering Pines Devel. Fund	20,000.00	102.00	0.5%	20,000.00	0.00	0%
127 City Heights CRA 2020-01 Devel. F	300,000.00	0.00	0.0%	300,000.00	10,441.14	3%
128 Fowler Creek Trails Deneen Develc	20,000.00	196.25	1.0%	20,000.00	196.25	1%
300 American Rescue Plant Act of 202	0.00	0.00	0.0%	319,179.00	0.00	0%
305 Trendwest/New Suncadia CRA 20C	15.00	6.31	42.1%	1,500.00	64.80	4%
309 REET Excise Tax/Capital Projects Fu	200,450.00	50,099.48	25.0%	251,730.00	135,115.80	54%
401 Water Fund	1,012,525.00	431,617.03	42.6%	1,012,525.00	447,164.13	44%
402 Garbage Fund	946,340.00	416,943.69	44.1%	951,340.00	454,893.45	48%
403 Airport Fund	36,672.00	36,356.16	99.1%	36,072.00	15,499.05	43%
404 Water Regional Fund	931,850.00	329,335.85	35.3%	931,850.00	406,967.56	44%
406 Water Capital Reserve Fund	2,650,400.00	864,605.86	32.6%	2,805,400.00	1,153,341.55	41%
408 Stormwater Fund	0.00	500.00	0.0%	0.00	0.00	0%
409 Sewer Fund	738,000.00	320,222.30	43.4%	748,000.00	352,303.68	47%
410 Sewer Regional Fund	867,400.00	413,875.63	47.7%	847,400.00	390,564.20	46%
413 Sewer Capital Reserve Fund	374,450.00	69,093.76	18.5%	374,450.00	7,962.91	2%
630 Pangrazi Memorial Fund	10.00	4.98	49.8%	1,300.00	0.00	0%
699 State Agency Fund 380/580	25,000.00	9,829.20	39.3%	25,000.00	10,522.01	42%
	21,414,068.11	5,503,516.87	25.7%	24,022,047.36	7,695,821.52	32.0%

5 months = 42%

Rekin Newcomb 6/5/24

CITY OF CLE ELUM
Planning Department

AGENDA
STAFF REPORT

AGENDA DATE: June 11, 2024

ACTION REQUESTED: None, Current Planning Update: May 8, 2024 – June 5, 2024

BACKGROUND:

Current Planning Permits:

1. **Special Use Permit:**

- a. SUP-2024-001: Chelan Skydive LLC, approved pending conditions

2. **BLA (boundary line adjustment):**

- a. BLA-2024-001: Mid Cascade Investment, waiting for complete application
- b. BLA-2024-003: Kittitas County Public Works, finalized

3. **ROW (right-of-way) Vacation:**

- a. VAC-2024-001: Grant Street – Recorded w/ county
- b. VAC-2024-002: Johansen – Ordinance before council 6/11/24
- c. VAC-2023-003: Clifton – Access easement required before Ordinance

4. **SEPA/PMU:**

- a. Upper Kittitas County Rec Center, in process
- b. Kittitas County Search and Rescue, in process

5. **SEPA:** SEP-2024-002: Proposed Text Amendments, public comment period closes
Public Hearing was conducted on 6/4/24.

6. **Franchise Agreement:** for lighting in City Heights, in progress, waiting for payment

7. **PLP (preliminary long plat) Wildwood Ranch Subdivision:** still incomplete; waiting
on a Wetland Delineation Study, and other updates.

8. **Washington State Horse Park:** Ongoing discussions regarding processing
requirements.

9. **Permits**

- a. Sign Permit; S-2024-003: Taneum Creek Brewing, decision issued
- b. Sidewalk Use Permit; SD-2024-001: request for more information

10. **Fowler Creek Annexation:** on hold

11. **47 North:** assisting with review process (in review)

Code Enforcement:

Provided ongoing support to city staff regarding complex cases and ensuring compliance with city regulations and upholding community standards. Cases this month included:

- 1. Shipping container in a Residential zoning district that did not meet setback requirements, finalized a resolution with the property owners to meet setback requirements.
- 2. Complaint regarding the lack of Accessible Parking included in the downtown revitalization plan.
- 3. Complaint regarding school bus parked in the downtown.

General Planning Support:

- 1. Business License Review
- 2. Building Permit Review
- 3. Planning support to developers, general public, mayor and staff
- 4. Onsite Support; walk-ins; staff meetings; site visits

5. Planning Commission: Public Hearing was held for proposed text amendments, 15.20, 17.16, 17.32 and a new section of proposed zoning code regarding zero lot line.
6. Council Presentations

Special Projects:

1. Airport Layout Plan, submitted to FAA for review
2. Climate Policy Comp Plan Amendments
3. Columbia Ave. Railroad Crossing Feasibility Study

RECOMMENDATION:

None

HANDLING:

City Clerk, Council

ATTACHMENTS:

None

LEAD STAFF:

Colleda Monick, HLA

Public Works Staff Report June 2024

3rd Street Park irrigation is fixed and running perfectly.

Preparing for chip seal on East 4th Street with some Avenues and Cottage Avenue is on the list. Some road closures will be happening, and this will start the week of the 24th

West 4th Street water main is installed, waiting for the bac T tests to come back then Ascent will tie it in and become a looped system so hopefully this will keep it from freezing, we still need to get it buried beneath the creek bed as we did with the 2nd Street water main so it is not attached to the bridge, there will be some water service disruptions when the tie in happens and notifications will be handed out.

Spent a full day jetting and vacking out 4th Street sewer from Pennsylvania Avenue to Bullitt Avenue, this sewer is one of our problem sewers, lots of sand and gravel ends up in the pipes.

Owens equipment still has no idea what is wrong with our vac truck so we will continue using theirs for free, I don't want ours back until its 100% fixed.

Cle Elum 2nd Qtr Summary

		APR	MAY	JUN	2nd Qtr Totals
BOOKINGS					
DUI			1		1
Assault DV		1			1
Assault					0
Felony Arrests					0
Other Arrests					0
Juvenile Arrest					0
Warrant Arrests					0
					0
TOTAL MONTHLY BOOKINGS		1	1	0	
TOTAL 1Qtr HALF BOOKINGS					2
Citations/Infractions		APR	MAY	JUN	2nd Qtr Totals
Traffic Infractions		2	10		12
Non-Traffic Infractions					0
Criminal Traffic Citations		2	1		3
Criminal Non- Traffic Citations		1			1
DUI Traffic Criminal Citations		1	3		4
Parking Citations					0
MONTHLY CITATION/INFRACTIONS		6	14	0	20

Monthly Report to Cle Elum City Council 2nd Qtr

	April '24	May '24	June '24	2nd Qtr TOTAL
Traffic Stops	44	72		116
DUI	1	3		4
Domestic Violence	1	1		2
Assault	1	2		3
Assault - Child	0	0		0
Suicidal	2	0		2
Burglary	0	0		0
Vio of Order	2	2		4
Mal Misch	0	0		0
Theft	0	4		4
Alarm Calls	17	5		22
Public Assist	16	16		32
Overdose	0	0		0
Kidnapping	0	0		0
Homicide	0	0		0
Robbery	0	0		0
Stab/Gunshot Wound	0	0		0
Animal at Large	5	1		6
Animal Problems	7	12		19
TOTAL CALLS	268	307		575
2023 Total Calls	223	291	339	853

Roslyn 2nd Qtr Summary

BOOKINGS			APR	MAY	JUN	2nd Qtr Totals
DUI		0				0
Assault DV		0				0
Assault		0				0
Felony Arrests		0				0
Other Arrests		0				0
Juvenile Arrest		0				0
Warrant Arrests		0				0
TOTAL MONTHLY BOOKINGS		0	0	0	0	0
TOTAL 1Qtr HALF BOOKINGS						0
Citations/Infractions	APR	MAY	JUN	2nd Qtr Totals		
Traffic Infractions	3				3	
Non-Traffic Infractions	1				1	
Criminal Traffic Citations					0	
Criminal Non-Traffic Citations		1			1	
DUI Traffic Criminal Citations					0	
Parking Citations					0	
MONTHLY CITATION/INFRACTIONS		4	1	0	5	

Monthly Report to Roslyn City Council 2nd Qtr

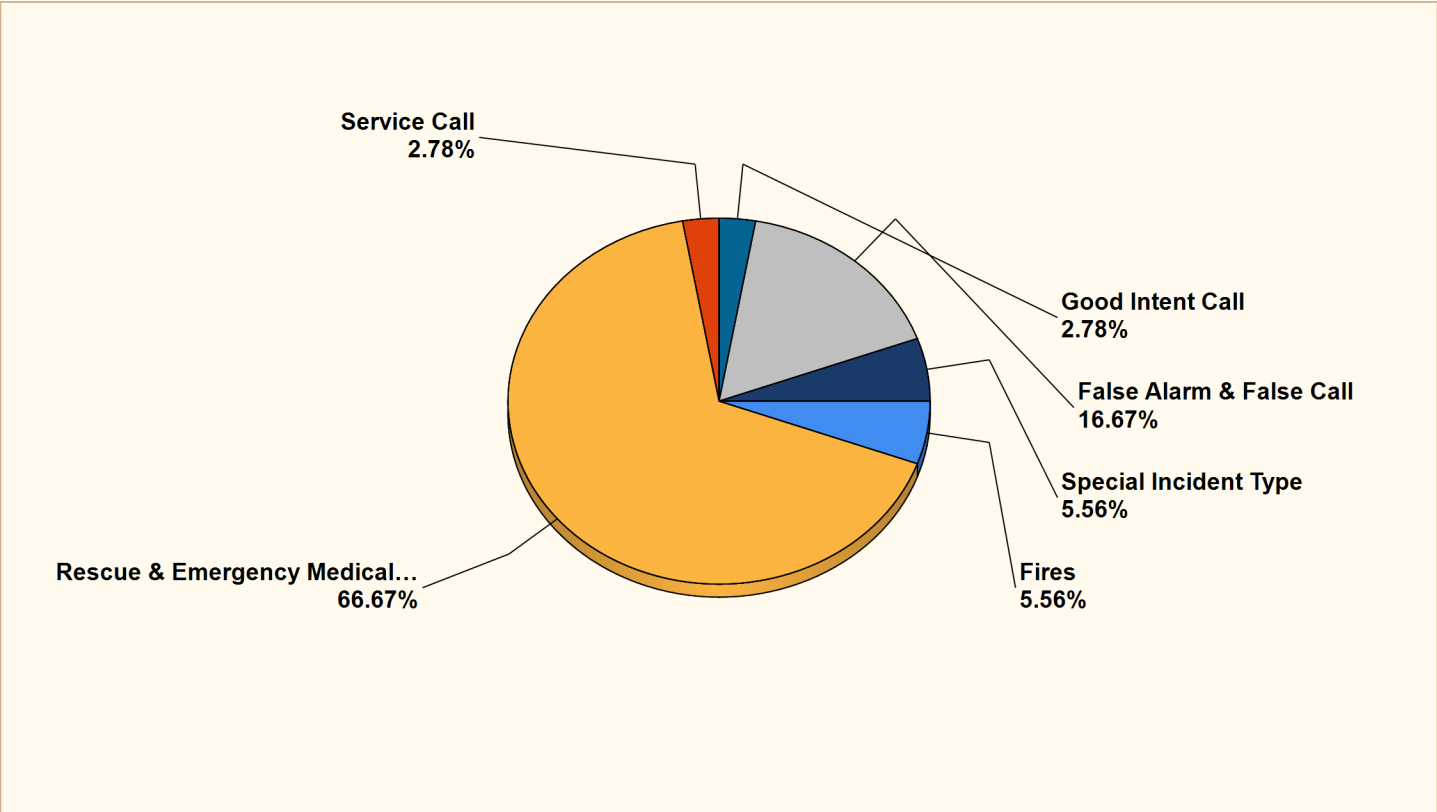
	April '24	May '24	June '24	2nd Qtr TOTAL
Traffic Stops	7	2		9
DUI				
Domestic Violence				
Assault		1		1
assault - Child				
Suicidal	1			1
Burglary				
Vio of Order				
Mal Misch				
Theft	2			2
Alarm Calls	4	1		5
Public Assist	7	4		11
Overdose				
Kidnapping				
Homicide				
Robbery				
Stab/Gunshot Wound				
Animal at Large	3	1		4
Animal Problems	4	3		7
TOTAL CALLS	80	72		152
2023 Total Calls	65	75	83	223

Council Meetings

Honorable Mayor and council,

- We presented our annual Bill Rolcik Scholarship at the HS on June 6th
 - Officers put money in the program every year and we are able to give out 2 \$1,000 scholarships
- Brian Welch is graduating June 27th open invitation for anyone that would like to attend. The ceremony starts at 11:00 in Burien. Just reach out to me if you have any questions you have about it.
- Reminder to be careful at the lake. So far we have had a toddler that floated away on a raft and a near drowning of a 14 year old. The lake can be deceptively dangerous.
- We received a lot of traffic complaints this last Sunday.
 - We don't have the capability to move traffic along
 - The County and Cle Elum have had discussions about the traffic issue, with little success
 - Understand we are also likely handling other calls (fire for example this Sunday
 - We do what we can to make sure everyone is safe, we have to prioritize constantly
- Roslyn Farmers Market contracted with the Police Department for traffic control/pedestrian crossing
 - Received good feedback and happy to make it a safer event

Breakdown by Major Incident Types for Date Range
Zone(s): All Zones | Start Date: 05/01/2024 | End Date: 05/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	5.56%
Rescue & Emergency Medical Service	24	66.67%
Service Call	1	2.78%
Good Intent Call	1	2.78%
False Alarm & False Call	6	16.67%
Special Incident Type	2	5.56%
TOTAL	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	2.78%
160 - Special outside fire, other	1	2.78%
311 - Medical assist, assist EMS crew	4	11.11%
321 - EMS call, excluding vehicle accident with injury	17	47.22%
322 - Motor vehicle accident with injuries	2	5.56%
356 - High-angle rescue	1	2.78%
541 - Animal problem	1	2.78%
631 - Authorized controlled burning	1	2.78%
700 - False alarm or false call, other	1	2.78%
733 - Smoke detector activation due to malfunction	3	8.33%
740 - Unintentional transmission of alarm, other	1	2.78%
743 - Smoke detector activation, no fire - unintentional	1	2.78%
911 - Citizen complaint	2	5.56%
TOTAL INCIDENTS:	36	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Council Meeting 6-11-2024

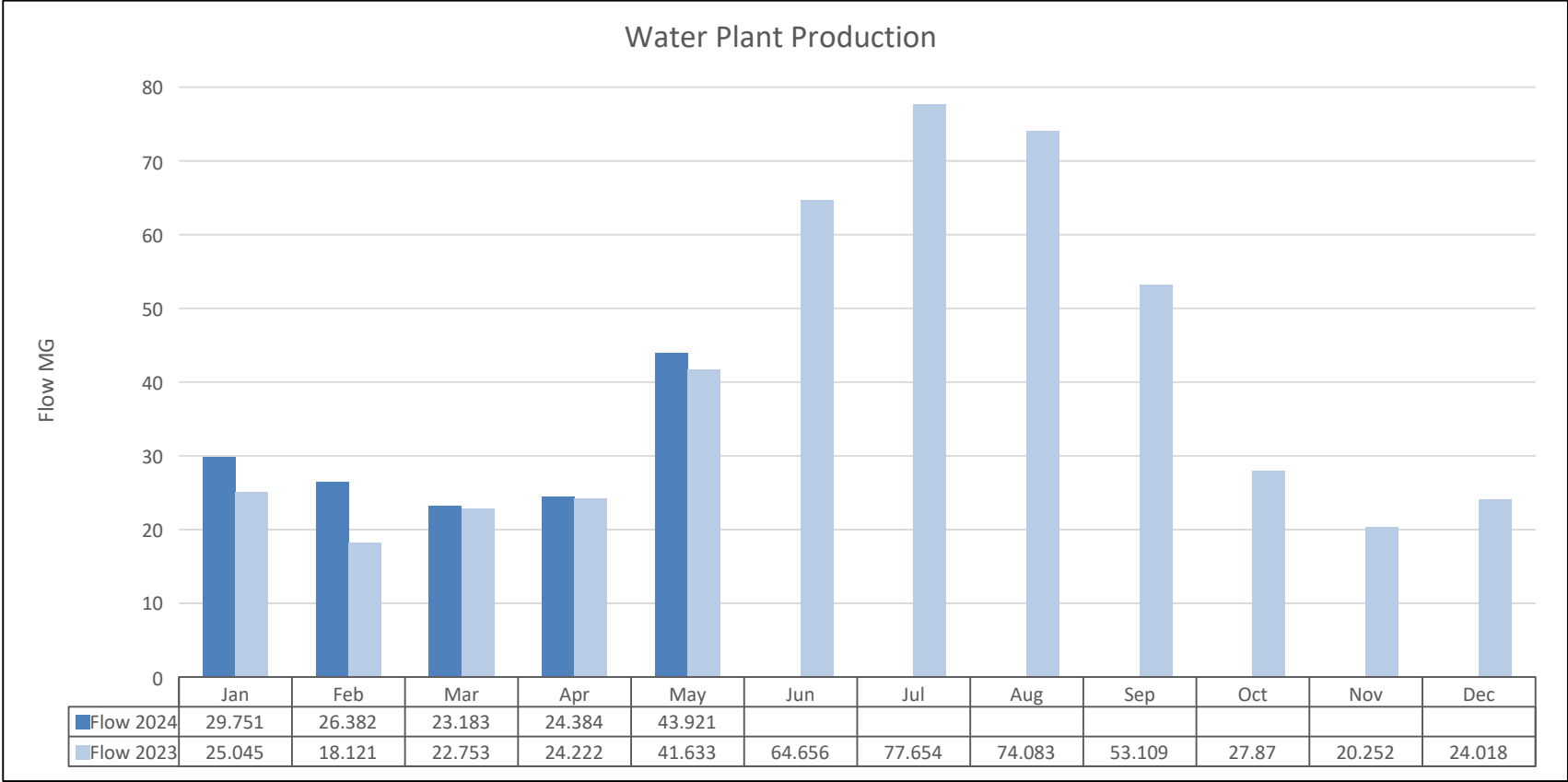
Your honorable Mayor and city council,

1. Report of calls in the month of May we had 36 calls 2 fires 24 Ems, 4 other and 6 false alarms.

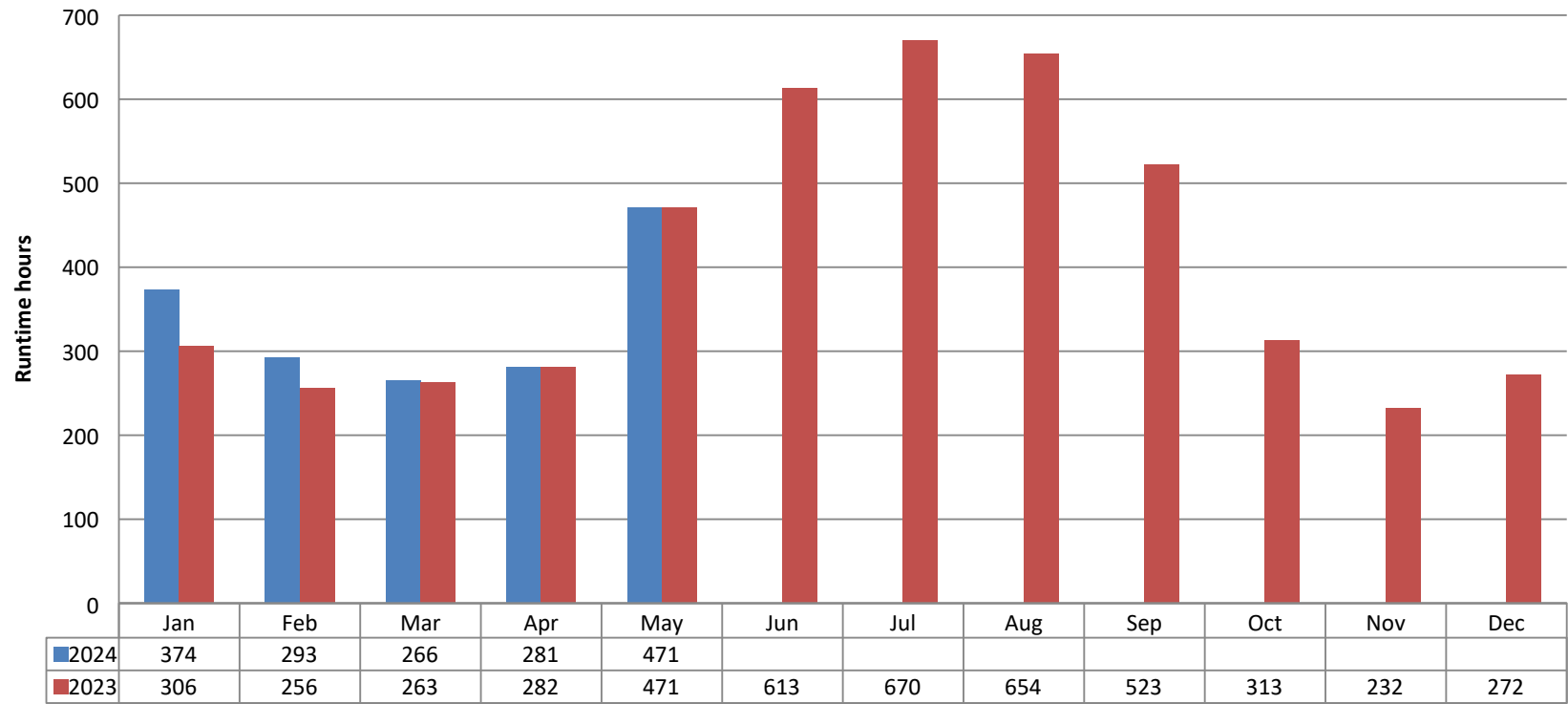
Fire reports break down. The two fires, the first one being a cooking fire contained to container was a burnt waffle at the best western hotel. It set off smoke detector and alarms calling KITTCOM as smoke detected in main floor. The alarm had been just serviced and up to date. Just proving the system works as it's supposed to do. I was able to get on scene quickly cancelling in additional incoming resources. The second was just standby. Paged out for district sevens area with a fire on the railroad tracks. BNSF was grinding and as traditionally done it caused one of the ties to start burning. DNR and along with two engines and a brush truck were responding from district seven. CEFD opted to only stand by.

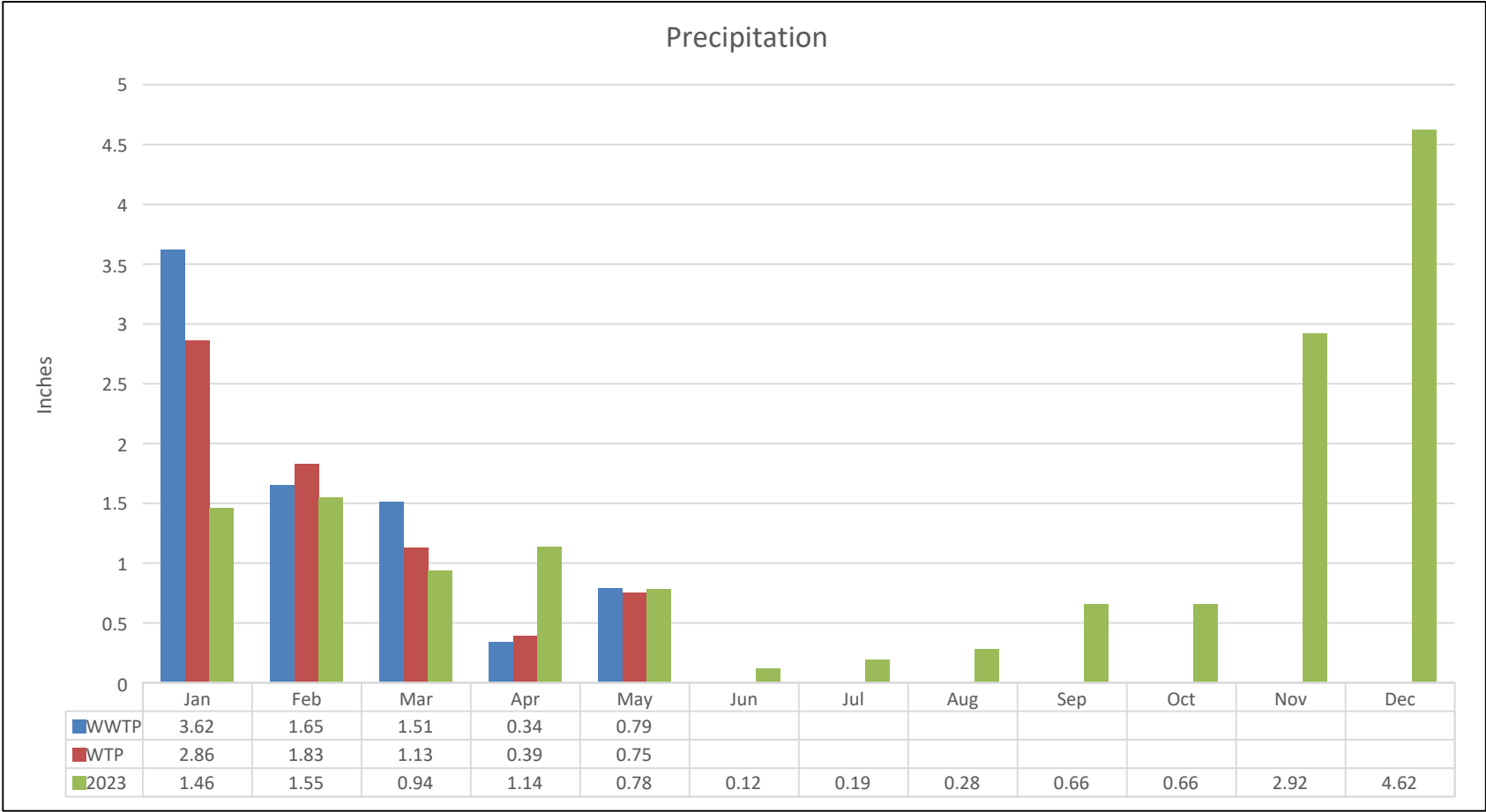
We had a brush fire Sunday. It was a boat trailer tire that blew or came off. Causing a fire alongside I -90 just past our 84 westbound on ramp just outside of the Hores park. There was a great mutual aid response from Highway calls with district seven. Along with auto aid response from DNR, South Cle ELUM, Roslyn and District 6. We had response from our brush tender and engine. Plan to try and work with WDOT and all involved in an AAR in tiring to work on better plans with response and evacuations notices. This was a good fast knock down by district 7 arriving on scene along with units arriving quickly in the horse park.

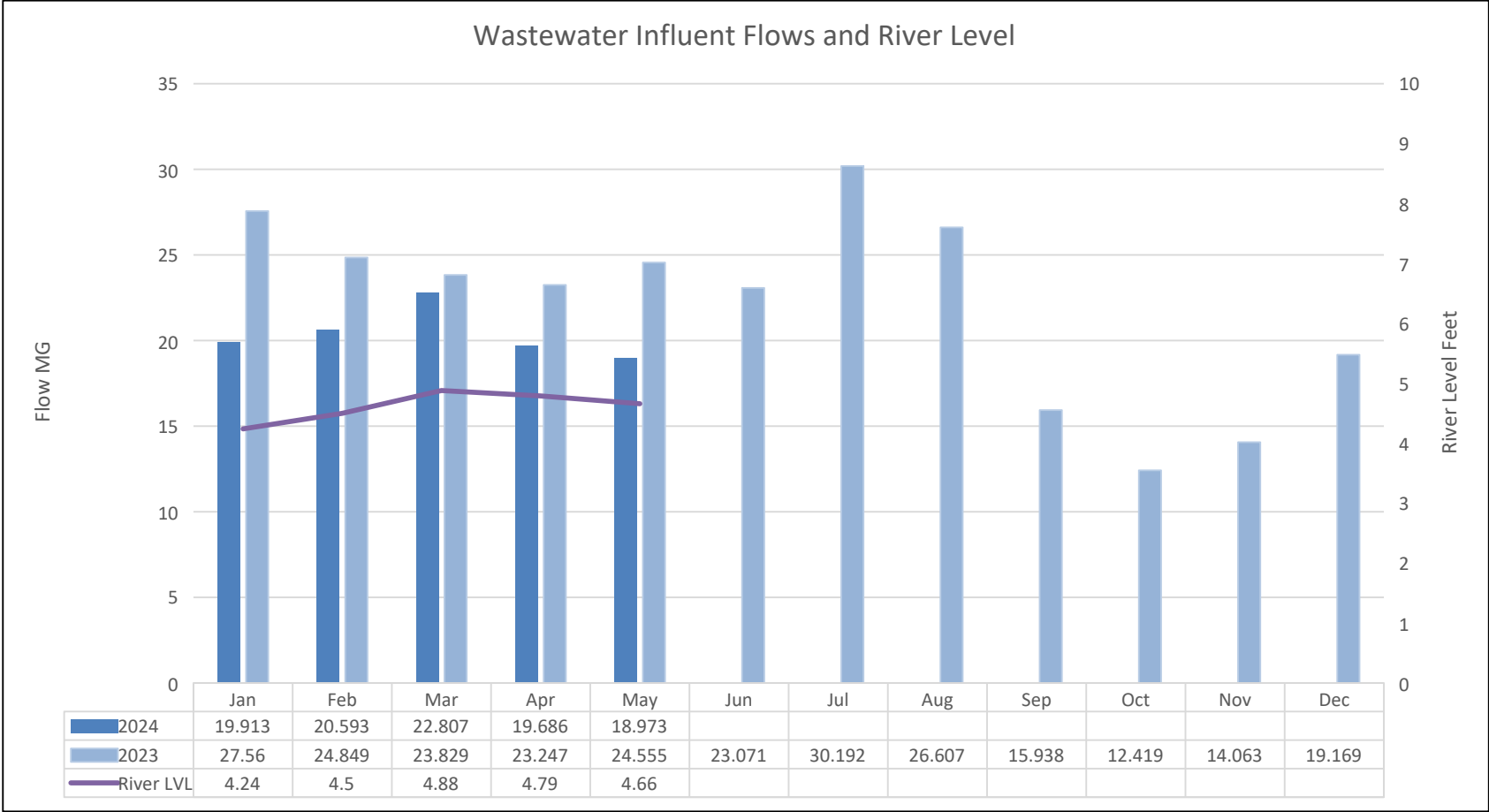
2. Really close to having our new brush truck up and running this week. Ready for crews to use. Plan on having it show cased in our pioneer days parade.
3. We had Four CEFD members ready to respond for the vantage fire last night. With the new brush truck, it gives us the ability to help even more. With two units we will have one left in town for response to any additional threats. We did send two with district 6 brush and one personal with Roslyn fuels crew. We also had one on standby with our tender if needed.
4. I've got an Interlocal agreement I will be introducing shortly
5. Any questions for me currently?

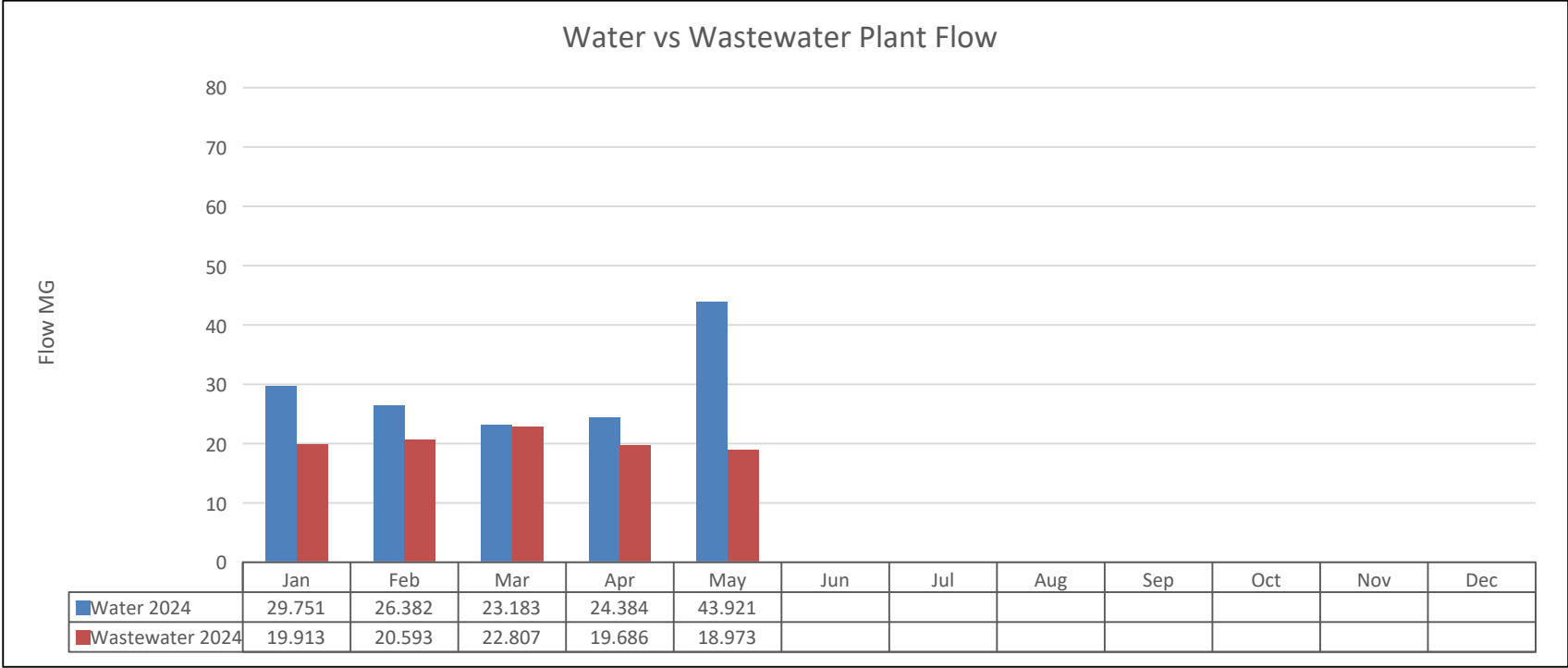


Water Plant Run Time

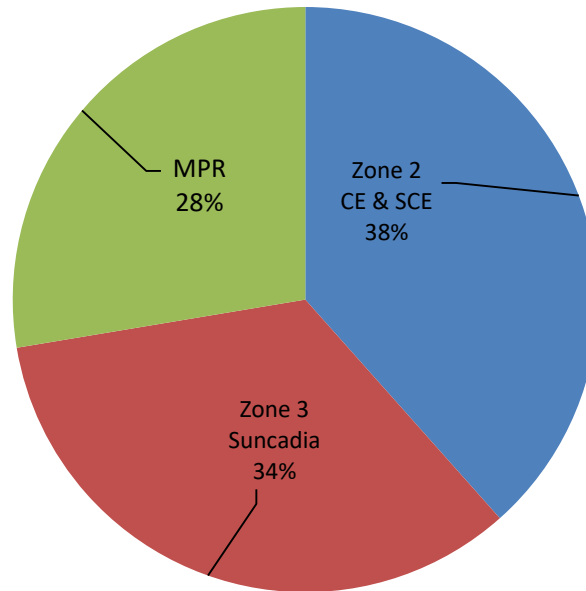








Percent of Flow - May



■ Zone 2
■ Zone 3
■ MPR

June 11, 2024 Council Meeting

- Good evening Honorable Mayor and members of the Council.
 - My usual graphs are enclosed in your council packet, I would be happy to answer any questions you may have about them.
 - Both plants continue to run well.
 - An offer has been made to a prospective operator to fill the position at the water plant, he is going through the on-boarding process now, we anticipate he will start on June 24th.
 - Back in December the Water Environment Federation was offering a free portable sampler to small systems, all we had to do was submit an application to be considered.
 - Sitting before you is the portable sampler, as part of this program we also received the following:
 - Silicone pump tubing, polyethelene suction tubing, a sample strainer, two (2) 12vdc batteries, a battery charger, battery power pack for use when 120v power is available, three (3) sample bottles, an ultrasonic flow meter, flow meter recorder, and a flow meter interface cable.
 - The sampler retails at \$4,000, all of the other components I mentioned retail at \$6,207, total cost for all the entire package \$10,207. Total cost to the City, 10 minutes of my time to complete an application.

CITY OF CLE ELUM
Planning Department
STAFF REPORT

Johansen Right-of-Way Vacation (VAC-2024-002)

AGENDA DATE: June 11, 2024

ACTION REQUESTED: Ordinance for a Right-of-Way Vacation in the vicinity of West Sixth Street, Block 3, abutting parcel 10534

BACKGROUND: On March 26, 2024, the City passed Resolution 2024-008, setting the date for a public hearing on a request for a 20 foot right-of-way vacation in the vicinity of West Sixth Street, Block 3, abutting parcel 10534.
(Legal description and site plan included in File NO. VAC-2024-002).

On May 28, 2024, a public hearing was conducted before the city council. Following the public hearing, the city council decided to proceed with the vacation, directing staff to prepare an ordinance to vacate the right-of-way provided, that:

1. The owner(s) of the property abutting the right-of-way to be vacated shall pay to the city an amount not to exceed one-half of the full appraised or assessed value of the area to be vacated, [\$6,017.00].
2. The vacation shall not go into effect until the required fees and charges have been paid and the city is reimbursed for all costs incurred in processing the proposed vacation.
3. A certified copy of the ordinance shall be filed with the county assessor and recorded with the county auditor.
4. Compensation has been determined to be required, with one-half of the revenue received by the city as compensation for the area vacated to be dedicated to the acquisition, improvement, development, and related maintenance of public open space or transportation capital projects within the city [\$3,006.50].

RECOMMENDATION: Adoption of Ordinance No. 1671

ATTACHMENTS: Staff Report; Ordinance

LEAD STAFF: Colleda Monick, City Planner

CITY OF CLE ELUM
WASHINGTON
ORDINANCE NO. 1671

**AN ORDINANCE OF THE CITY OF CLE ELUM,
WASHINGTON, VACATING 20 FEET OR RIGHT-OF-WAY
IN THE VICINITY OF WEST SIXTH STREET, BLOCK 3,
ABUTTING PARCEL 10534; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, through Resolution No. 2024-008 the City agreed to hold a public hearing to accept comments on a request to vacate a portion of the public right-of-way as shown on Exhibit A attached hereto and incorporated by reference; and

WHEREAS, RCW 35.79.010 requires that the City Council set a public hearing date by resolution which was, in this case, established by Resolution No. 2024-002 fixing the public hearing for May 28, 2024 to be followed by City Council action; and

WHEREAS, notice of the public hearing was given in accordance with RCW 35.79.020 and the City Council held the public hearing on May 28, 2024, and all persons wishing to be heard were heard; and

WHEREAS, the City Council finds that vacation of the aforesaid right-of-way, as legally described and depicted below, is in the public interest as such vacation and property exchange will not have a negative impact on the public; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The portion of the right of way to be vacated is located in the vicinity of west sixth street, block 3, plat of Hillcrest Addition, more particularly described below and incorporated herein, is vacated by the City of Cle Elum.

Section 2. The findings, and conclusions and conditions within the May 28, 2024 Staff Report (VAC-2024-002) regarding this right of way vacation are hereby adopted by the City Council as its findings, conclusions and conditions in support hereof, pursuant to City vacation policy and RCW Chapter 35.79, and are incorporated herein by this reference as if fully set forth herein.

Section 3. The right-of-way vacation granted by this ordinance is expressly conditioned on the applicant's satisfaction of the following conditions:

1. The legal description of the vacated area is as follows:

That portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of plats, page 45, records of said County, more particularly described as follows: the northerly 20.00 feet of

said West Sixth Street, bounded on the east by the southernly extension of the east line of lot 2, Block 3, and on the west by the southerly extension of the west line of said Lot 2.

2. The vacated right-of-way shall be added to the abutting property, 10534 in its entirety.
3. The requisite compensation for the vacated area, not to exceed one-half of the full appraised or assessed value of the area to be vacated as determined by the city in the amount of \$6,013.00, with one-half of the revenue received by the city as compensation for the area vacated to be dedicated to the acquisition, improvement, development, and related maintenance of public open space or transportation capital projects within the city (\$3,006.50).
4. The vacated area shall be zoned Single Family Residential and shall have a Comprehensive Plan Future Land Use Designation of Residential.

Section 4. Instruction to City Clerk. The City Clerk shall cause a certified copy of this Ordinance to become effective and be recorded in the records of the Kittitas County Auditor.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to the other persons or circumstances.

Section 6. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication. If the condition of transfer as described in Section 3 is not completed, this ordinance shall not be published and shall not be effective.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2024.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Approved as to form:

Alexandra L. Kenyon, City Attorney

Filed with the City Clerk:

Passed by the City Council:

Date of Publication:

Effective Date:

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Phone: (509) 674-2262
Fax: (509) 674-4097
www.cityofcleelum.com

CITY OF CLE ELUM

FINDINGS of FACT, CONCLUSIONS, & RECOMMENDATION

for

PETITION FOR RIGHT-OF-WAY VACATION

Application File: VAC-2024-002

PETITIONER: Jalen Johansen on behalf of These Guys LLC

REQUEST: Vacate the northerly 20.00 feet of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas

PROJECT LOCATION: 202 W Sixth Street, Cle Elum, WA

PARCEL NUMBER(S): 10534

DATE OF REQUEST: March 13, 2024

DATE OF HEARING: May 28, 2024

STAFF CONTACT: Colleda Monick, Planning Consultant

I. DESCRIPTION OF REQUEST:

The applicant is requesting to vacate a 20-foot portion of public right-of-way abutting parcel 10534, located in the Single-Family Residential zoning district. The full legal description is, "vacate that portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of plats, page 45, records of said County, more particularly described as follows: the northerly 20.00 feet of said West Sixth Street, bounded on the east by the southerly extension of the east line of lot 2, Block 3, and on the west by the southerly extension of the west line of said Lot 2.

II. SUMMARY OF RECCOMENDATION:

From the review of the site, the matters contained in the application, and a review of the Cle Elum Comprehensive Plan 2037, the Cle Elum Unified Development Code, and RCW 35.79, Planning Staff makes the following:

III. FINDINGS:

- A. Background:** On March 13, 2024, the City of Cle Elum received a petition from Jalen Johansen of These Guys LLC, for the vacation of a portion of right-of-way. The proponent has requested this vacation for the purpose of constructing a residential home. There are no future City plans for development of the subject right-of-way. On March 14, 2024, the proposed request was considered complete and ready for processing.
- B. Council Authority:** The Council has jurisdiction to conduct public hearings on petitions and resolutions to vacate streets and public right-of-way pursuant to CEMC 14.30.200.
- C. Zoning Ordinance:** Technically, street rights-of-way are not designated with an underlying zoning district. However, upon vacation they become zoned the same as the properties to which they are immediately contiguous. In this case, the contiguous zoning is Single Family Residential. The entire portion of right-of-way to be vacated will be zoned Single Family Residential, consistent with the zoning that is currently located along the right-of-way.
- D. Cle Elum Comprehensive Plan 2037:** Street rights-of-way do not contain an underlying Comprehensive Plan designation. Upon vacation they will obtain the same Comprehensive Plan designation as the properties to which they are immediately contiguous. The subject portions of right-of-way, once vacated, will have a Future Land Use Designation of Residential.
- E. Revised Code of Washington (RCW) 35.79:** This chapter of state law stipulates the state's requirements for the process of vacating street right-of-way. All requirements of this chapter that can be accomplished prior to the public hearing have been fulfilled. State law provides that the property within the limits to be vacated shall belong to the owners of the lots abutting each side of the vacated area, one-half to the owners on each side of the vacated area (RCW 35.79.040).

IV. ZONING AND LAND USE:

The property being vacated is considered public right-of-way and surrounding properties have the following characteristics:

<u>Direction</u>	<u>Zoning</u>	<u>Land Use</u>
North	Planned Mixed Use	Vacant
South	Single-Family Residential	Single-Family Residence
East	Single-Family Residential	Vacant Land
West	Single-Family Residential	Vacant Land

V. STAFF REVIEW:

A meeting was held to discuss the possible impacts of this vacation. No comments were received from public agencies. One comment from the public was received regarding this vacation and is included herein:

- A. Traffic Engineering: No issue with the vacation. There are no future plans to develop this area or to extend utilities through the existing right-of-way.
- B. Heidi Lutz, *"I would like to express my concerns regarding the proposal to vacate a portion of the unimproved right-of-way in the vicinity of 6th street, abutting parcel 15034. I own the house on 112 W 6th street and it has been in my family for over 90 years. I am concerned that the proposal to vacate the right-of-way is another attempt to put in a road and develop the lots behind my house. I am afraid that if they start taking out the trees and developing the hillside that the erosion will destroy the houses around it. There are also underground spring in the area. During the spring thaw, the water comes down from this steep region and runs through my basement like a river. I am very concerned that by disturbing this steep hillside it would not only cause high erosion, but also greatly increase the water run off problems affecting all the property in this area. It would destroy my property. This is what happened when they clear cut in Oso, Wa and also Perkins lane in Magnolia and Beach Drive in West Seattle, resulting in lawsuits against the cities and developers. I now understand that there are moratoriums preventing this type of activity in steep areas which Cle Elum should also require. I strongly urge the city to deny the vacating of the right-of-way if it is for the development of the lots. Myself and all the neighbors strongly urge you to deny this disaster from happening. Sincerely, Heidi Lutz."*

Staff response: The parcel in question, directly west of yours and separated by 80 feet of right-of-way followed by 60 feet of adjoining parcel, is situated in a hazardous slope area. Any development on parcel 10534 would necessitate a critical areas permit to assess potential impacts on the critical area before any further consideration to development. Additionally, any development would be required to maintain all stormwater onsite.

It's crucial to note that according to CEMC 18.01.070(E)(g), a proposed development cannot be approved if it poses risks to either the proposed development itself or adjacent properties due to geologic hazards. Moreover, if the project increases the risk of occurrence of such hazards without adequate mitigation measures, it cannot proceed.

VI. PUBLIC USE OF RIGHT-OF-WAY:

The subject portion of right-of-way to be vacated is completely unimproved on and below the surface. No utilities, curb, gutter, or asphalt are located in this portion of right-of-way.

VII. CRITERIA FOR VACATION OF RIGHT-OF-WAY:

CEMC Ch. 14.30.200 provides specific guidelines for right-of-way vacations. These guidelines include ten criteria that must be met in the granting of vacation petitions. They are as follows:

a. The need for the proposed vacation.

Petitioner Response: We are requesting the vacation to allow the construction of one residential house on the lot. The existing paved section of 6th street is on the far south side of 6th. This vacation will allow the house to be moved down hill closer to the paved section of 6th with much less cut required into the hillside for the house foundation.

Staff Response: The petitioner has expressed interest in developing this area for a residential dwelling. By vacating this section of right-of-way, the developer believes they would be able to create more usable access.

b. The current use of the street or alley.

Staff Response: There is no current use. The area proposed for vacation includes no existing street, sidewalk, curb, gutter, or other facilities typical of a public street.

c. Easement within the right-of-way.

Staff Response: No recorded easement through the right-of-way, there is an 8" waterline that runs along 6th Street, outside of the proposed vacation area.

d. Whether the proposed vacation is consistent with the goals and policies of the comprehensive plan.

Staff Response: The City's Comprehensive Plan has the following policies regarding right of way vacations. In each instance, this vacation meets these requirements.

Transportation Policy #11: Street and alley vacations should be supported when: a) The right of way to be vacated is not needed for future public use; b) The right of way to be vacated is not needed for the interconnection of the roadway system; c) The adjoining property owners have demonstrated a need for the vacation; and d) The resulting configuration of the street and/or alley, conforms with the adopted City plans, ordinances, and development regulations.

Transportation Policy #12: Street vacations should only be supported in Downtown and in neighborhoods that have been developed around a traditional grid system when the resulting configuration will not significantly interrupt the function of the overall grid system.

e. Whether the street or alley abuts a body of water (See RCW 35.79.035).

Staff Response: N/A

f. The impact of the proposed vacation on neighboring properties.

Staff Response: The adjacent properties to the west were all vacated in a similar manner under Ordinance No. 825. The property to the east of the vacated parcel is under same ownership.

g. Potential environmental impacts

Staff Response: Before development could occur, a Critical Areas report is required as the parcel is located in a hazardous slope area. The adjacent properties to the west were all successfully vacated without reported incidence,

however, none of those parcels have been developed. The proposed vacation of this portion of right-of-way does not alleviate or modify any future critical areas requirements.

h. Potential impacts on the public health, safety, and welfare.

Staff Response: None identified at this time. This vacation does not constitute development approval, appropriate permitting would be required prior to any construction or development of this lot.

i. The public benefit of the proposed vacation.

Staff Response: As there are no plans to improve this section of right-of-way, or to extend utilities through this area, vacating this portion of right-of-way should have no impact on the public.

j. The recommended methodology for determining the value of the street or alley to be vacated.

Staff Response: The valuation method was conducted by Fidelity Appraisal Service LLC and was based on the land assessment by Kittitas County. Based on research of the surrounding parcels, the new parcel value was based on the rate of increase consistent with surrounding parcels for size in relation to value. The proposed vacated area was appraised at \$6,013.

VIII. COMPENSATION:

A. CEMC 14.30.200(G)(1) states, "The owner(s) of the property abutting the street or alley to be vacated shall pay to the city an amount not to exceed one-half of the full appraised or assessed value of the area to be vacated as determined by the city."

B. CEMC 14.30.200(G)(1)(a) states, "If the street or alley has been part of a dedicated public right-of-way for twenty-five years or more, or if the subject property or portions thereof were acquired at public expense, the city may require the owners of the property abutting the street or alley to compensate the city in an amount that does not exceed the full appraised or assessed value of the area vacated."

The appraised value, as provided by the Petitioner, is reported as \$6,013 as determined by Fidelity Appraisal Service LLC.

IX. TRAFFIC STUDY:

The City of Cle Elum's Engineer Consultant has determined that a traffic study is not required for this right-of-way vacation.

X. ENVIRONMENTAL REVIEW:

Street vacations are categorically exempt from SEPA review (WAC 197-11-800(2)(i)).

XI. PUBLIC NOTICE:

The Cle Elum City Council set the date of this public hearing for street vacation on March 26, 2024, by Resolution NO. 2024-008, in accordance with RCW 35.79.010.

Other notices of this hearing were provided for in the following manner:

Posting of the property April 3, 2024

Adjoining property owners notified April 4, 2024

Legal ad published
Posting in three public places

April 4, 2024
April 4, 2024

XII. CONCLUSION:

1. Petition signatures for this vacation were obtained from the necessary two-thirds of the property owners fronting this vacation. As it is not a full right-of-way vacation, if approved, the right-of-way would go directly to the petitioner.
2. If this request is approved, the vacated right-of-way will be zoned Single-Family Residential.
3. No properties will be denied sole access to the public street system by vacating this right-of-way.
4. The petition for vacation of this public right-of-way does not conflict with any planned street improvement projects or other plans or projects of the City of Cle Elum.
5. As there are no plans to improve this section of right-of-way, or to extend utilities through this area, vacating this portion of right-of-way should have no impact on the public.
6. A traffic study for this proposal was not required.
7. All necessary requirements for street vacations in RCW 35.79 are met.
8. Compensation to the City is at the discretion of the city council, per CEMC 14.30.200.
9. One letter against the vacation was received during the public comment period and has been incorporated herein and attached in the records.

XIII. RECOMMENDATION:

The Planning Division recommends that the petition for the vacation of platted right-of-way adjacent to land owned by These Guys LLC, be approved.

Council Actions, Options and Potential Motions:

Request staff to prepare an ordinance vacating the 20 feet of right-of-way abutting parcel 10534 as defined in Resolution 2024-008 with the vacated portion of the public right-of-way belonging to the abutting property owner, and to request the applicant to provide payment to the city not to exceed one half of the appraised valued.

Move to close the public hearing and deny the vacation.

**JOHANSEN
VAC_2024_002**

EXHIBIT LIST

Vicinity Map
Site Plan
Application for Right-of-Way Vacation
Resolution for Set Date (Resolution No. RES 2024-008)
Land Use Action Sign
Notice of Petition & Public Hearing
Press Release
Parties Notified
Public Comment, Heidi Klutz

Borrower	Johansen Construction Company % Jalen Johansen						
Property Address	202 W 6th St Alley Vacate						
City	Cle Elum	County	Kittitas	State	WA	Zip Code	98922
Lender/Client	Johansen Construction Company % Jalen Johansen		Address	P.O. Box 674, Buckley, WA 98321			

[illegible]

Disclaimer:
Kittitas County makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data, its use, or its interpretation. Kittitas County does not guarantee the accuracy of the material contained herein and is not responsible for any use, misuse or representations by others regarding this information or its derivatives.



Survey Map

File No. 0FAS4595
Lot Line Adjustment

Borrower Johansen Construction Company % Jalen Johansen

Property Address 202 W 6th St Alley Vacate

City Cle Elum

County

Kittitas

State

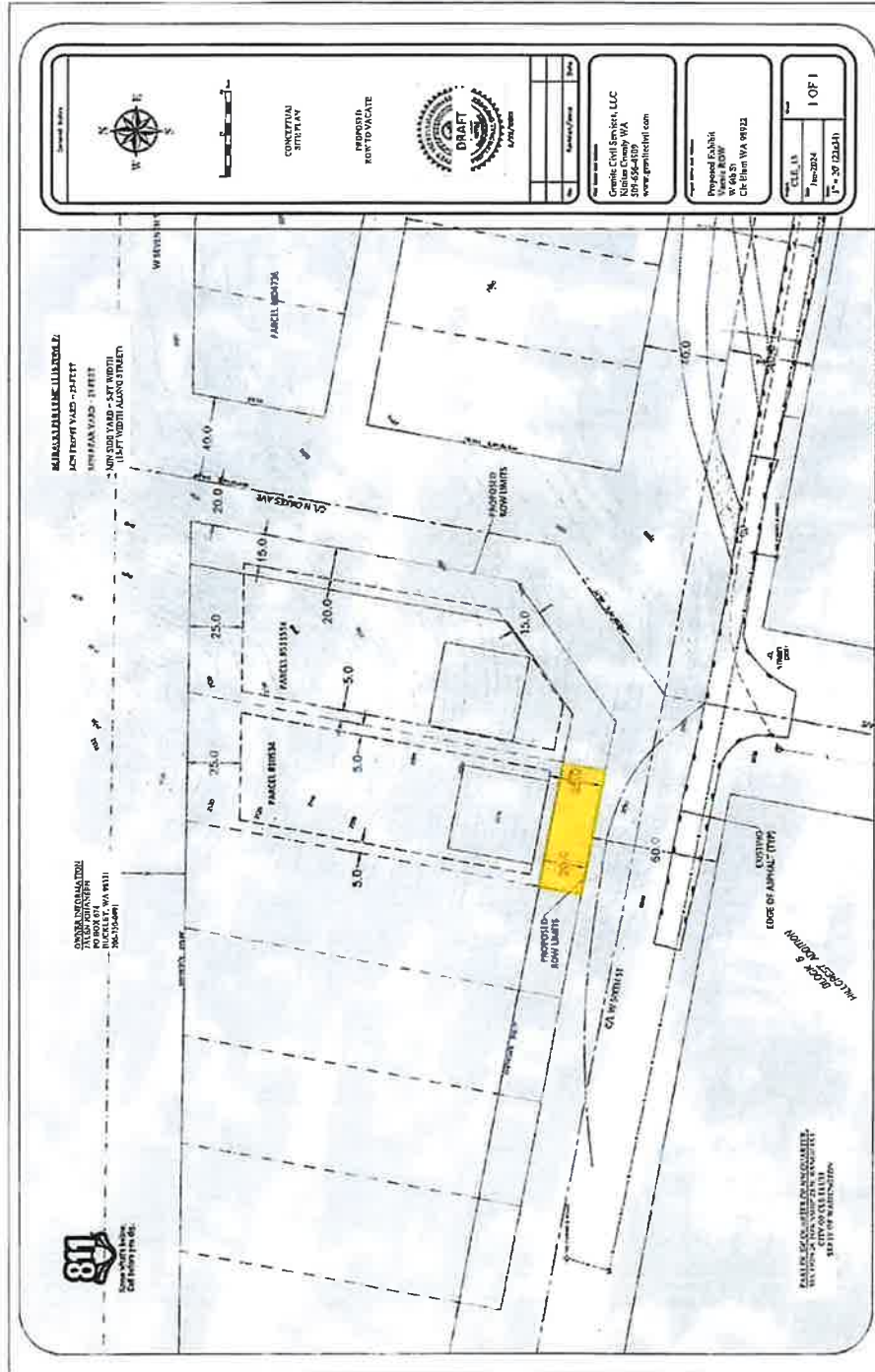
WA

Zip Code

98922

Lender/Client Johansen Construction Company % Jalen Johansen

Address P.O. Box 674, Buckley, WA 98321



119 West First Street
Cle Elum, WA 98922
Telephone · (509) 674-2262
Fax · (509) 674-4097
www.cityofcleelum.com



PETITION TO VACATE A CITY RIGHT-OF-WAY

The owners of an interest in any real estate abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the City to make vacation, giving a description of the property to be vacated, or the City may itself initiate by resolution such vacation procedure. See RCW 35.79 for more information

OFFICIAL USE ONLY	
Permit #:	VAC-20 <u>24-001</u>
Staff Person:	<u>V. Puc</u>
Fee Total:	<u>\$1,175.00</u>
Associated Permits:	

TO THE CITY COUNCIL AND MAYOR:

The undersigned persons are owners of more than two-thirds (2/3) of all the private property abutting upon the right-of-way described below and shown on the attached map:

Identification of Right-of-Way by name and/or Plat/Block: 202 W 6th St. Alley
Block 3, Hillcrest Addition

The undersigned desire that the above described right-of-way be vacated so that it will be available for private use and further petition the City Council, to, by resolution, fix a time and place when this Petition shall be heard and determined, which time shall be not less than twenty (20) days nor more than sixty (60) days after the date of passage of said resolution; and further petition the City Council to instruct the City Clerk, upon passage of the resolution, to give at least twenty (20) days prior notice of the pendency of said Petition, by posting a notice in three (3) of the most public places in the City of Cle Elum and a like notice in a conspicuous place on each portion of right-of-way to be vacated, which notice shall contain a statement that a petition has been filed to vacate said portion of street, which shall be described in the notice together with a statement of the time and place fixed for the hearing of said petition. The applicant by signing this agreement also agrees to pay all costs associated with its review.

Date: _____

Property Owner Signatures:

[Signature]
[Signature]

Application Criteria¹	
1.	A cover letter indicating the names of the applicants, a description of the right-of-way and the reasons for its vacation.
2.	A map clearly indicating the subject right-of-way to be vacated and the adjoining property owners.
3.	A professional survey of the proposed vacation.
4.	Payment of a fee that is consistent with the City of Cle Elum's fee schedule.

1. The application will not be processed and deemed incomplete if not all required criteria is not attached to application on the day of submission. The Planner may chooses to wave some of the required criteria. If any of the required criteria is provided in another permit please cite that permit.

Receipt: 1608603/13/2024

Acct #: 2399COPY

City Of Cle Elum

119 W First Street

Cle Elum, WA 98922

5096742262

Johansen Construction Company

PO Box 674

Buckley, WA 98321

Invoice Payment

Memo: Paid by These Guys LLC. Permit

VAC-2024-001

Inv#: 7118 Amt Paid: 1,175.00

Petition To Vacate A City Right Of Way

Application Fee. Permit #

VAC-2024-001

Non Taxed Amt:1,175.00

Total:1,175.00

Chk: 10221,175.00

Ttl Tendered:1,175.00

Change:0.00

Issued By: Virgil

03/13/2024 10:34:19



City of Cle Elum
119 West First Street
Cle Elum, WA. 98922
509-674-2262

Johansen Construction Company
PO Box 674
Buckley, WA 98321

Account Information

Cust #: 2399
Date: 03/08/2024 Due: 04/07/2024
Invoice #: 7118
For: Planning And Development

Item	Taxed	Quantity	Amount	Total
Planning And Development	N	1.0000	1,175.00	1,175.00
Petition To Vacate A City Right Of Way Application Fee.				1,175.00
VAC-2024-001				
Permit #				
Non Taxed:				
Taxed:				0.00
Tax @ 6.00%:				0.00
Payments:				0.00
Total:				1,175.00

THANK YOU!

DATE: 02/28/2024

TO:

Johansen Construction Company % Jalen Johansen
P.O. Box 674
Buckley, WA 98321

FROM: Amy L. Casto

Fidelity Appraisal Service LLC
114 W 1st St - Suite A
Cle Elum, WA 98922

RE: 202 W 6th St Alley Vacate, Cle Elum, WA 98922



The scope of this appraisal is for the purpose of a boundary (lot) line adjustment. It is to allow for the modification of common property lines between adjacent lots, tracts, or parcels in order to accommodate a minor transfer of land. The adjustment or elimination process shall not create any additional lots, tracts or parcels, nor shall it create a build able lot from a parcel not originally intended to be build able. All resulting lots, tracts or parcels shall contain sufficient area and dimension to meet minimum current requirements for zoning and building purposes.

The valuation method was based on the land assessment by Kittitas County. Based on research of the surrounding parcels, the new parcel value was based on the rate of increase consistent surrounding parcels for size in relation to value. The subject current land assessed value is \$71,900 for a lot size of 10,380 sq ft. Based on the subject's new site size of 11,580 sq ft corresponding value is \$77,913. The increased assessment value of \$6,013.

The said easement area of 1200 square ft, more or less in the lot line adjustment value is estimated at \$6,013.

Thank you

Signature: _____

Amy L. Casto

**CITY OF CLE ELUM
WASHINGTON**

RESOLUTION NO. 2024-008

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, TO CONSIDER A PETITION TO VACATE
CITY ROW AND SETTING A TIME AND PLACE FOR A
PUBLIC HEARING**

WHEREAS, the owners for more than two-thirds of the private property abutting upon the subject right-of-way have petitioned the City Council of the City of Cle Elum to vacate right-of-way contained in a section of West Sixth Street abutting parcel 10534; and

WHEREAS, RCW 35.79.020 requires that the City Council set a public hearing date on the potential street vacation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Initiation of Street Vacation. The City will consider vacating the following real property:

*That portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of Plats, Page 45, records of said County, more particularly described as follows:
the northerly 20.00 feet of said West Sixth Street, bounded on the east by the southerly extension of the east line of Lot 2, Block 3, and on the west by the southerly extension of the west line of said Lot 2.*

Section 2. Street Vacation Petition Hearing. The City Council shall hold a hearing on the street vacation described herein on May 28, 2024. The City Clerk shall provide notice as required by RCW 35.79.020.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 26th DAY OF March, 2024.

CITY OF CLE ELUM


Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:



Debbie Lee, City Clerk

Filed with the City Clerk: 3-26-24
Passed by the City Council: 3-26-24
Resolution No.: 2024-008
Date Posted: 3-26-24

**CITY OF CLE ELUM
Planning Department
STAFF REPORT**

Resolution 2024-008
Johansen Right-of-Way Vacation (VAC-2024-002)

AGENDA DATE: March 26, 2024

ACTION REQUESTED: Pass Resolution 2024-008 setting the time/date of a public hearing regarding an ordinance to vacate public right-of-way.

BACKGROUND: On March 13, 2024, Jalen Johansen submitted a Right-of-Way Vacation petition on behalf of property owner, These Guys LLC, to vacate a portion of unimproved City right-of-way in the vicinity of West Sixth Street, Block 3, abutting parcel 10534; and the proposed request was determined complete for processing on March 14, 2024. The purpose of this right-of-way vacation is to remove unimproved land from the inventory of the City (public property). Upon final City Council approval of a Right-of-Way Vacation application, public right-of-way property would revert to the parcel abutting the right-of-way.

The subject portion of right-of-way is unimproved. No curb, gutter, sidewalks, or asphalt are present. There are also no utility easements.

Per RCW 35.79.010, a Resolution must be passed to set the date/time for a public hearing to review a right-of-way vacation Ordinance. The date of the hearing shall be no less than 20 days and no more than 60 days from the date of the Resolution.

RECOMMENDATION: Authorize the Mayor to sign Resolution 2024-008 setting a time/date of a public hearing regarding an ordinance to vacate, public right-of-way for May 14, 2024.

ATTACHMENTS: Resolution 2024-008 and supporting documents presented to City Council

LEAD STAFF: Colleda Monick, City Planner

119 West First Street
Cle Elum, WA 98922
Telephone · (509) 674-2262
Fax · (509) 674-4097
www.cityofcleelum.com



PETITION TO VACATE A CITY RIGHT-OF-WAY

The owners of an interest in any real estate abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the City to make vacation, giving a description of the property to be vacated, or the City may itself initiate by resolution such vacation procedure. See RCW 35.79 for more information

OFFICIAL USE ONLY	
Permit #:	VAC-20 <u>24-001</u>
Staff Person:	<u>V. Phil</u>
Fee Total:	<u>\$1,175.00</u>
Associated Permits:	

TO THE CITY COUNCIL AND MAYOR:

The undersigned persons are owners of more than two-thirds (2/3) of all the private property abutting upon the right-of-way described below and shown on the attached map:

Identification of Right-of-Way by name and/or Plat/Block: 207 W 6th St. Alley
Block 3, Hillcrest Addition

The undersigned desire that the above described right-of-way be vacated so that it will be available for private use and further petition the City Council, to, by resolution, fix a time and place when this Petition shall be heard and determined, which time shall be not less than twenty (20) days nor more than sixty (60) days after the date of passage of said resolution; and further petition the City Council to instruct the City Clerk, upon passage of the resolution, to give at least twenty (20) days prior notice of the pendency of said Petition, by posting a notice in three (3) of the most public places in the City of Cle Elum and a like notice in a conspicuous place on each portion of right-of-way to be vacated, which notice shall contain a statement that a petition has been filed to vacate said portion of street, which shall be described in the notice together with a statement of the time and place fixed for the hearing of said petition. The applicant by signing this agreement also agrees to pay all costs associated with its review.

Date: _____

Property Owner Signatures:

[Signature]
[Signature]

Borrower Johansen Construction Company % Jalen Johansen

Property Address 202 W 6th St Alley Vacate

City Cle Elum County Kittitas State WA Zip Code 98922

Lender/Client Johansen Construction Company % Jalen Johansen Address P.O. Box 674, Buckley, WA 98321



Kittitas County COMPAS Map



Date: 2/27/2024

1 inch equals 94 feet

0 0.01 0.01 0.02 mi



Disclaimer:

Kittitas County makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data, its use, or its interpretation. Kittitas County does not guarantee the accuracy of the material contained herein and is not responsible for any use, misuse or representations by others regarding this information or its derivatives.



City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Phone: (509) 674-2262
Fax: (509) 674-4097
www.cleelum.gov

**CITY OF CLE ELUM NOTICE OF PUBLIC HEARING
UNIMPROVED RIGHT-OF-WAY VACATION BETWEEN
WEST SIXTH AVE, ABUTTING PARCEL 10534**

The City of Cle Elum has received an application to vacate a portion of unimproved right-of-way in the vicinity of West Sixth Ave, abutting parcel 10534. The section of right-of-way is west of parcel 10535, east of parcel 511534. A map highlighting the proposed areas to be vacated and related application materials can be examined at Cle Elum City Hall or on the City website at <http://cityofcleelum.com/city-services/administrative-services/public-notices/>.

Written comments on this request to vacate City right-of-way are now being accepted by the City and may be hand delivered, mailed, or emailed, provided that all comments must be received by the City, or post marked no later than, April 19, 2024. All comments must clearly identify the name and address of the person(s) submitting the comments. No comments may be submitted through social media such as Facebook, Instagram, and the like.

- Comment letters may be mailed to: City of Cle Elum, Attention: Planning Department/Johansen ROW Vacation, Cle Elum, WA 98922.
- Emails may be sent to planning@cleelum.gov. Please include Johansen ROW Vacation in the subject line; or
- Written comments addressed to Planning Department/Johansen ROW Vacation may be hand delivered to Cle Elum City Hall, 119 West First Street, or placed in the Drop Box located outside of the Customer Entrance on Oakes Avenue.

In addition, the Cle Elum City Council will be conducting a public hearing to receive direct testimony on the request to vacate this City right-of-way during the regular City Council meeting on Tuesday, May 28, 2024, that starts at 6:00 pm.

The City Council meetings are conducted at the Cle Elum City Hall 119 W First Street, however participation by Zoom is also available **virtually by Zoom using the following link: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2lSRExwZFhXZz09> or by phone: 1 (253) 215 8782; Meeting ID: 757 318 4018; Passcode: 98922.**

All written comments received prior to and during the hearing will be considered by the City Council before a decision is made. Please note that following this public hearing the City Council may take action on an ordinance to approve this proposed vacation the same night or at a future City Council meeting. For more information, please contact City Planner Colleda Monick at (509) 674-2262 or colleda.monick@cleelum.gov.

NOTICE OF PUBLIC HEARING
CLE ELUM CITY COUNCIL

Notice is hereby given that the Cle Elum City Council will hold a public hearing at the Cle Elum City Hall, 119 West First Street, Cle Elum, WA. 98922, on Tuesday, May 28, 2024, at 6:00 p.m. or soon thereafter for the purpose of:

***Vacate City Right-of-Way: That portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, in the County of Kittitas, State of Washington, as per plat thereof recorded in Book 2 of Plats, Page 45, records of said County, more particularly described as follows:
the northerly 20.00 feet of said West Sixth Street, bounded on the east by the southerly extension of the east line of Lot 2, Block 3, and on the west by the southerly extension of the west line of said Lot 2.***

Interested persons may appear and be heard at said hearing, or written comments may be submitted to the City of Cle Elum, Attn: City Clerk, 119 West First Street, Cle Elum, WA. 98922, (Johansen), and no later than 4:30 p.m. on April 19, 2024.

NORTHERN KITTITAS COUNTY
TRIBUNE

509-674-2511 • P.O. Box 308 • Cle Elum, WA 98922
 www.nkctribune.com

City of Cle Elum
119 West First Street
Cle Elum, WA 98922

Invoice

Invoice #: 00100210
 Date: 4/4/24
 Terms: Net 30
 Due Date: 5/4/24
 Reference: LEGAL NOTICE

QTY	UNIT	DESCRIPTION	PRICE	DISC %	AMOUNT	TAXED
6.8	TCI	Legal Ad (04/04/2024) - Notice of May 28, 2024 Public Hearing for the purpose of Vacate City Right-of-Way portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, etc. (Johansen)	\$10.50		\$71.40	

Notice of May 28, 2024 Public
 Hearing for the purpose of Vacate
 City Right-of-Way portion of West
 Sixth Street, Block 3, Plat of Hillcrest
 Addition to Cle Elum, etc. (Johansen)

SUBTOTAL: \$71.40
 TAX: \$0.00
 TOTAL: \$71.40
 APPLIED: \$0.00

THANK YOU FOR YOUR BUSINESS!

BALANCE: **\$71.40**

AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON

} SS

COUNTY OF KITTITAS

TERRY L. HAMBERG, being duly sworn on oath, deposes and says that she is the publisher of the NORTHERN KITTITAS COUNTY TRIBUNE, a weekly newspaper. That said newspaper is a legal newspaper and has been approved as a legal newspaper by order of the Superior Court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published in the English language continually as a weekly newspaper in Cle Elum, Kittitas County, Washington, and is now and during all of said time was published in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a true copy of

Notice of May 28, 2024 Public Hearing for the purpose of Vacate City Right-of-Way portion of West Sixth Street, Block 3, Plat of Hillcrest Addition to Cle Elum, etc. (Johansen)

as it was published in regular issues (and not in supplement form) of said newspaper once a week for a period of

1 subsequent weeks, commencing on the 4th day of April, 2024 and ending on the _____ day of _____, 2024,

both dates inclusive, and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is the

sum of \$ 71.40, which amount has been paid in full.

Terry L. Hamberg

Terry L. Hamberg

Subscribed and sworn to before me this 8th day of

April, 2024

Jana E. Stoner
JANA E. STONER

Notary Public in and for the State of Washington, residing at Cle Elum, County of Kittitas. Expires 07/01/2026



NOTICE OF PUBLIC HEARING CLE ELUM CITY COUNCIL

Notice is hereby given that the Cle Elum City Council will hold a public hearing at the Cle Elum City Hall, 119 West First Street, Cle Elum, WA. 98922, on Tuesday, May 28, 2024, at 6:00 p.m. or soon thereafter for the purpose of:

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Interested persons may appear and be heard at said hearing, or written comments may be submitted to the City of Cle Elum, Attn: City Clerk, 119 West First Street, Cle Elum, WA. 98922, (Johansen), and no later than 4:30 p.m. on April 19, 2024.

Debbie Lee, City Clerk

(Published in the N.K.C. TRIBUNE, April 4, 2024.)

Owner	Address2
CARLSON, RON L &	115 W 6TH ST
YOUNG, ROBERT M & WISE E	206 W 5TH
THESE GUYS LLC	PO BOX 674
THESE GUYS LLC	PO BOX 674
PAGE, JOHN W & MARGARET H	112 W 5TH ST
PRUSSIA, GREGORY A	7021 SAND POINT WAY NE UNIT B408
STANCIK, JOSEPH L & KATHLEEN L	209 W 6TH ST
GRAHAM, CECIL J	201 W 6TH ST
THESE GUYS LLC	PO BOX 674
THESE GUYS LLC	PO BOX 674
LUTZ, MARY E (LEASE FOR LIFE)	112 W 6TH ST
GLOBAL PROSPERITY LLC	133 COTTAGE AVE B2
PAGE, JOHN W ETUX TRUSTEES	112 W 5TH
VEREB, NINA	271 N HENNING DR
MALEK, STEPHEN & AUDREY	204 W 5TH ST
BURHANI DEVELOPERS NORTHWEST LLC	24818 SE 13TH PL
CITY HEIGHTS HOLDINGS LLC	PO BOX 1829
GERE, EDWIN V	110 W 6TH ST
LUMSDEN, DENNIS ETUX	12903 74TH AVE E
LUMSDEN, DENNIS ETUX	12903 74TH AVE E
LUMSDEN, DENNIS ETUX	12903 74TH AVE E
CITY HEIGHTS HOLDINGS LLC	PO BOX 1829

City t2_State Zip
CLE ELUM, WA 98922-1155
CLE ELUM, WA 98922
BUCKLEY, WA 98321-0674
BUCKLEY, WA 98321-0674
CLE ELUM, WA 98922
SEATTLE, WA 98115-8153
CLE ELUM, WA 98922-1157
CLE ELUM, WA 98922
BUCKLEY, WA 98321-0674
BUCKLEY, WA 98321-0674
CLE ELUM, WA 98922-1156
CASHMERE, WA 98815-1001
CLE ELUM, WA 98922
CAMANO ISLAND, WA 98282
CLE ELUM, WA 98922-1152
SAMMAMISH, WA 98075-8178
ISSAQUAH, WA 98027
CLE ELUM, WA 98922
PUYALLUP, WA 98373
PUYALLUP, WA 98373
PUYALLUP, WA 98373
ISSAQUAH, WA 98027



April 18,2024

To the City of Cle Elum Planning Commission,

I would like to express my concerns regarding the proposal to vacate a portion of the unimproved right-of-way in the vicinity of 6th street, abutting parcel 10534.

I own the house on 112 W 6th street and it has been in my family for over 90 years. I am concerned that the proposal to vacate the right-of-way is another attempt to put in a road and develop the lots behind my house. I am afraid that if they start taking out the trees and developing the hillside that the erosion will destroy the houses around it. The area is very steep and all sandy soil, the only thing holding the soil in place is the tree roots. There are also underground spring in the area. During the spring thaw, the water comes down from this steep region and runs though my basement like a river. I am very concerned that by disturbing this steep hillside it would not only cause high erosion, but also greatly increase the water run off problems affecting all the property in this area. It would destroy my property. This is what happened when they clear cut in Oso, Wa and also Perkins lane in Magnolia and Beach Drive in West Seattle, resulting in law suits against the cities and the developers. I now understand that there are moratoriums preventing this type of activity in steep areas which Cle Elum should also require.

I strongly urge the city to deny the vacating of the right-of-way if it is for the development of the lots. Myself and all of my neighbors strongly urge you to deny this disaster from happening.

Sincerely,

Heidi Lutz



June 4, 2024

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Mayor Matthew Lundh

Re: City of Cle Elum
Second Street and Rossetti Way Water Main Improvements
HLA Project No.: 22188C
Progress Estimate No.: 08

Dear Mayor Lundh:

Enclosed is Progress Estimate No. 08 for work performed by Ascent Foundation and More, LLC, through May 25, 2024, in connection with their contract on the above referenced project. The amount due the Contractor is \$196,684.05, per the contract documents. Submission of Certified Payrolls for Ascent Foundation and More, LLC and subcontractors are not required for review. We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may provide additional information.

Very truly yours,

Benjamin A. Annen, PE

BAA/jld

Enclosures

Copy: Vince Glondo – Ascent Foundation and More, LLC
Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb – City of Cle Elum
Taylor Denny, Jennifer Davis – HLA

CONSTRUCTION PROGRESS ESTIMATE

Second Street and Rossetti Way Water Main Improvements

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

PROGRESS ESTIMATE NO.: 8

FROM: Apr. 26, 2024

TO: May. 25, 2024



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	A	Minor Change	FA	1	\$ 100,000.00	\$ 100,000.00	1.50	\$ 150,097.30	1.49	\$ 149,029.84	0.01	\$ 1,067.46	150%
2	A	Mobilization	LS	1	\$ 82,500.00	\$ 82,500.00	1	\$ 82,500.00	1	\$ 82,500.00	0	\$ -	100%
3	A	Project Temporary Traffic Control	LS	1	\$ 34,060.19	\$ 34,060.19	0.97	\$ 33,060.19	0.97	\$ 33,060.19	0	\$ -	97%
4	A	Clearing and Grubbing	LS	1	\$ 8,095.28	\$ 8,095.28	1.00	\$ 8,095.28	1.00	\$ 8,095.28	0	\$ -	100%
5	A	Crushed Surfacing Base Course	TON	1,680	\$ 30.09	\$ 50,551.20	1,463.05	\$ 44,023.17	1,418.24	\$ 42,674.84	44.81	\$ 1,348.33	87%
6	A	Crushed Surfacing Top Course	TON	770	\$ 33.21	\$ 25,571.70	318.43	\$ 10,575.06	318.43	\$ 10,575.06	0	\$ -	41%
7	A	HMA Cl. 3/8-Inch PG 64H-28	TON	750	\$ 253.00	\$ 189,750.00	1,048.71	\$ 265,323.63	498.74	\$ 126,181.22	549.97	\$ 139,142.41	140%
8	A	Select Backfill, as Directed	CY	1,000	\$ 42.85	\$ 42,850.00	1,005.21	\$ 43,073.25	975.21	\$ 41,787.75	30	\$ 1,285.50	101%
9	A	Pipe for Water Main 12 In. Diam.	LF	7,660	\$ 123.22	\$ 943,865.20	8,058.00	\$ 992,906.76	8,019.30	\$ 988,138.15	38.70	\$ 4,768.61	105%
10	A	Pipe for Water Main 8 In. Diam.	LF	135	\$ 134.73	\$ 18,188.55	345.65	\$ 46,569.42	273.65	\$ 36,868.86	72	\$ 9,700.56	256%
11	A	Pipe for Water Main 6 In. Diam.	LF	420	\$ 67.68	\$ 28,425.60	350.65	\$ 23,731.99	303.65	\$ 20,551.03	47	\$ 3,180.96	83%
12	A	Pipe for Water Main 4 In. Diam.	LF	120	\$ 89.53	\$ 10,743.60	93	\$ 8,326.29	93	\$ 8,326.29	0	\$ -	78%
13	A	Pipe for Water Main 3 In. Diam.	LF	20	\$ 162.52	\$ 3,250.40	0	\$ -	0	\$ -	0	\$ -	0%
14	A	Pipe for Water Main 2 In. Diam.	LF	15	\$ 97.29	\$ 1,459.35	0	\$ -	0	\$ -	0	\$ -	0%
15	A	Gate Valve 12 In.	EA	31	\$ 3,816.32	\$ 118,305.92	31	\$ 118,305.92	31	\$ 118,305.92	0	\$ -	100%
16	A	Gate Valve 8 In.	EA	14	\$ 2,238.70	\$ 31,341.80	14	\$ 31,341.80	14	\$ 31,341.80	0	\$ -	100%
17	A	Gate Valve 4 In.	EA	1	\$ 1,410.72	\$ 1,410.72	0	\$ -	0	\$ -	0	\$ -	0%
18	A	Hydrant Assembly	EA	20	\$ 5,960.76	\$ 119,215.20	19	\$ 113,254.44	17	\$ 101,332.92	2	\$ 11,921.52	95%
19	A	Bollards	EA	12	\$ 518.53	\$ 6,222.36	0	\$ -	0	\$ -	0	\$ -	0%
20	A	Service Connection 3/4 In. Diam.	EA	128	\$ 1,372.71	\$ 175,706.88	130	\$ 178,452.30	129	\$ 177,079.59	1	\$ 1,372.71	102%
21	A	Service Connection 3/4 In. Diam. Including Meter Setter	EA	7	\$ 3,126.53	\$ 21,885.71	7	\$ 21,885.71	7	\$ 21,885.71	0	\$ -	100%
22	A	Service Connection 1 1/2 In. Diam.	EA	1	\$ 1,963.19	\$ 1,963.19	0	\$ -	0	\$ -	0	\$ -	0%
23	A	Service Connection 1 1/2 In. Diam. Including Meter Setter	EA	1	\$ 6,198.49	\$ 6,198.49	0	\$ -	0	\$ -	0	\$ -	0%
24	A	Service Connection 2 In. Diam.	EA	4	\$ 2,512.59	\$ 10,050.36	3	\$ 7,537.77	3	\$ 7,537.77	0	\$ -	75%
25	A	Service Connection 3 In. Diam.	EA	1	\$ 1,303.27	\$ 1,303.27	1	\$ 1,303.27	1	\$ 1,303.27	0	\$ -	100%
26	A	Service Connection 4 In. Diam.	EA	1	\$ 1,916.44	\$ 1,916.44	1	\$ 1,916.44	1	\$ 1,916.44	0	\$ -	100%
27	A	Water Casing Pipe, In Place 18 In. Diam.	LF	20	\$ 218.58	\$ 4,371.60	20	\$ 4,371.60	20	\$ 4,371.60	0	\$ -	100%
28	A	Inlet Protection	EA	41	\$ 37.60	\$ 1,541.60	1	\$ 37.60	1	\$ 37.60	0	\$ -	2%
29	A	Silt Fence	LF	780	\$ 5.90	\$ 4,602.00	0	\$ -	0	\$ -	0	\$ -	0%
30	A	Landscape Restoration	FA	1	\$ 10,000.00	\$ 10,000.00	0.21	\$ 2,107.96	0.21	\$ 2,107.96	0	\$ -	21%
31	A	Cement Conc. Traffic Curb and Gutter	LF	33	\$ 97.75	\$ 3,225.75	114	\$ 11,143.50	29	\$ 2,834.75	85	\$ 8,308.75	345%
32	A	Removing and Resetting Beam Guardrail	LF	22	\$ 300.57	\$ 6,612.54	76.50	\$ 22,993.61	76.50	\$ 22,993.61	0	\$ -	348%
33	A	Cement Conc. Sidewalk 4-Inch Thick	SY	140	\$ 83.46	\$ 11,684.40	535.20	\$ 44,667.79	424.60	\$ 35,437.12	110.60	\$ 9,230.68	382%
34	B	Minor Change	FA	1	\$ 35,000.00	\$ 35,000.00	0.88	\$ 30,649.56	0.88	\$ 30,649.56	0	\$ -	88%

CONSTRUCTION PROGRESS ESTIMATE

Second Street and Rossetti Way Water Main Improvements

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Ascent Foundations and More, LLC

106 N. Peoh Avenue, Ste. C

Cle Elum, WA 98922

HLA PROJECT NO.: 22188C

PWB PROJECT NO.: PC23-96103-116

PROGRESS ESTIMATE NO.: 8

FROM: Apr. 26, 2024

TO: May. 25, 2024



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
35	B	Mobilization	LS	1	\$ 2,615.34	\$ 2,615.34	1	\$ 2,615.34	1	\$ 2,615.34	0	\$ -	100%
36	B	Project Temporary Traffic Control	LS	1	\$ 775.93	\$ 775.93	0.87	\$ 675.93	0.87	\$ 675.93	0	\$ -	87%
37	B	Clearing and Grubbing	LS	1	\$ 4,082.74	\$ 4,082.74	1	\$ 4,082.74	1	\$ 4,082.74	0	\$ -	100%
38	B	Crushed Surfacing Base Course	TON	16	\$ 68.85	\$ 1,101.60	4	\$ 275.40	0	\$ -	4	\$ 275.40	25%
39	B	Crushed Surfacing Top Course	TON	70	\$ 38.07	\$ 2,664.90	0	\$ -	0	\$ -	0	\$ -	0%
40	B	HMA Cl. 3/8-Inch PG 64H-28	TON	8	\$ 243.80	\$ 1,950.40	0	\$ -	0	\$ -	0	\$ -	0%
41	B	Select Backfill, as Directed	CY	8	\$ 68.59	\$ 548.72	4.60	\$ 315.51	0	\$ -	4.60	\$ 315.51	57%
42	B	Pipe for Water Main 12 In. Diam.	LF	780	\$ 91.92	\$ 71,697.60	746.00	\$ 68,572.32	746.00	\$ 68,572.32	0	\$ -	96%
43	B	Pipe for Water Main 8 In. Diam.	LF	20	\$ 78.42	\$ 1,568.40	19	\$ 1,489.98	19	\$ 1,489.98	0	\$ -	95%
44	B	D.I. Pipe for Water Main 6 In. Diam.	LF	5	\$ 165.66	\$ 828.30	5	\$ 828.30	5	\$ 828.30	0	\$ -	100%
45	B	Gate Valve 12 In.	EA	4	\$ 7,692.61	\$ 30,770.44	5	\$ 38,463.05	5	\$ 38,463.05	0	\$ -	125%
46	B	Gate Valve 8 In.	EA	2	\$ 1,959.63	\$ 3,919.26	2	\$ 3,919.26	2	\$ 3,919.26	0	\$ -	100%
47	B	PRV Station Valves	LS	1	\$ 2,236.35	\$ 2,236.35	0	\$ -	0	\$ -	0	\$ -	0%
48	B	Hydrant Assembly	EA	1	\$ 6,324.44	\$ 6,324.44	1	\$ 6,324.44	1	\$ 6,324.44	0	\$ -	100%
49	B	Service Connection 3/4 In. Diam.	EA	1	\$ 1,102.52	\$ 1,102.52	2	\$ 2,205.04	0	\$ -	2	\$ 2,205.04	200%
50	B	Landscape Restoration	FA	1	\$ 1,000.00	\$ 1,000.00	0	\$ -	0	\$ -	0	\$ -	0%

Second Street and Rossetti Way Water Main Improvements

TO: May. 25, 2024



BID ITEM NO.	SCH. OF WORK	DESCRIPTION	UNIT	CONTRACT TOTAL <i>(Contract + COs)</i>			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW <i>(Total - Previous)</i>		PERCENT CONTRACT COMPLETE		
				QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST			
		Schedule A Subtotal			\$	2,076,869.30		\$	2,267,602.03		\$	2,076,274.55	\$	191,327.49	109%
		8.1% Sales Tax - Schedule A			\$	168,226.41		\$	183,675.76		\$	168,178.24	\$	15,497.53	
		Project Total			\$	2,245,095.71		\$	2,451,277.79		\$	2,244,452.79	\$	206,825.02	
		Schedule A Materials on Hand						\$	-		\$	13,015.59	\$	(13,015.59)	
		Schedule B Subtotal			\$	168,186.94		\$	160,416.87		\$	157,620.92	\$	2,795.95	95%
		8.1% Sales Tax - Schedule B			\$	13,623.14		\$	12,993.77		\$	12,767.29	\$	226.47	
		SCHEDULE B - TOTAL			\$	181,810.08		\$	173,410.64		\$	170,388.21	\$	3,022.42	
		Schedule B Materials on Hand						\$	-		\$	147.80	\$	(147.80)	
		Project Total (Including Sales Tax)			\$	2,426,905.79		\$	2,624,688.43		\$	2,428,004.39	\$	196,684.05	108%
		Retainage Bond #100229850 0%						\$	-		\$	-	\$	-	
		Amount Due Progress Estimate No. 8						\$	2,624,688.43		\$	2,428,004.39	\$	196,684.05	

Benjamin A. Annen, PE

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES**CITY OF CLE ELUM****119 WEST 1ST STREET****CLE ELUM, WA 98922****TO: Ascent Foundations and More, LLC****106 N. Peoh Avenue, Ste. C****Cle Elum, WA 98922****HLA PROJECT NO.: 22188C****PWB PROJECT NO.: PC23-96103-116**

<i>BID ITEM NO.</i>	<i>BID ITEM NAME</i>	<i>DESCRIPTION</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>PERCENT OF ITEM COMPLETE</i>
2	Mobilization	50% payment at 5% work schedule completion	1	LS	\$ 41,250.00	\$ 41,250.00	100.00%
2	Mobilization	100% payment at 10% work schedule completion	1	LS	\$ 41,250.00	\$ 41,250.00	100.00%
3	Project Temporary Traffic Control	Traffic Control Set Up	1	LS	\$ 2,000.00	\$ 2,000.00	100.00%
3	Project Temporary Traffic Control	Daily Traffic Control	115	DAY	\$ 270.09	\$ 31,060.19	100.00%
3	Project Temporary Traffic Control	Traffic Control Take Down	1	LS	\$ 1,000.00	\$ 1,000.00	0.00%
4	Clearing and Grubbing	Second Street	1	LS	\$ 8,095.28	\$ 8,095.28	100.00%
35	Mobilization	50% payment at 5% work schedule completion	1	LS	\$ 1,307.67	\$ 1,307.67	100.00%
35	Mobilization	100% payment at 10% work schedule completion	1	LS	\$ 1,307.67	\$ 1,307.67	100.00%
36	Project Temporary Traffic Control	Traffic Control Set Up	1	LS	\$ 100.00	\$ 100.00	100.00%
36	Project Temporary Traffic Control	Daily Traffic Control	115	DAY	\$ 5.01	\$ 575.93	100.00%
36	Project Temporary Traffic Control	Traffic Control Take Down	1	LS	\$ 100.00	\$ 100.00	0.00%
37	Clearing and Grubbing	Rossetti Way	1	LS	\$ 2,041.37	\$ 2,041.37	100.00%
37	Clearing and Grubbing	Schober	1	LS	\$ 2,041.37	\$ 2,041.37	100.00%
47	PRV Station Valves	100% at completion	1	LS	\$ 2,236.35	\$ 2,236.35	0.00%

CONSTRUCTION PROGRESS ESTIMATE - MATERIALS ON HAND STATUS																																
City of Cle Elum										HLA PROJECT NO.: 22188C																						
Second Street and Rossetti Way Water Main Improvements										PWB PROJECT NO.: PC23-06103-116																						
TO: Ascent Foundations and More, LLC										106 N. Peoh Avenue, Ste. C																						
Cle Elum, WA 98922										FROM: March 26, 2024										TO: April 25, 2024												
INVOICE DATE	SUPPLIER AND INVOICE NO.	PE PAID ON	BID ITEM NO.	SCHED.	ITEM DESCRIPTION	TOTAL INSTALLED %	PE 1		PE 1 LINE ITEM TOTAL	PE 2		PE 2 LINE ITEM TOTAL	PE 3		PE 3 LINE ITEM TOTAL	PE 4		PE 4 LINE ITEM TOTAL	PE 5		PE 5 LINE ITEM TOTAL	PE 6		PE 6 LINE ITEM TOTAL	PE 7		PE 7 LINE ITEM TOTAL	PE 8		PE 8 LINE ITEM TOTAL	LINE ITEM TOTALS	
							PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT			
10/16/2023	ECF 349538	2	5	A	1 - 1/4" Rock 1189.46 TN	84%	\$ -	\$ -	\$ -	\$ 13,857.21	\$ (3,325.73)	\$ 10,531.48	\$ -	\$ (1,385.72)	\$ (1,385.72)	\$ -	\$ (831.43)	\$ (831.43)	\$ -	\$ (2,494.30)	\$ (2,494.30)	\$ -	\$ (2,217.15)	\$ (2,217.15)	\$ -	\$ (1,385.72)	\$ (1,385.72)	\$ -	\$ (2,217.15)	\$ (2,217.15)	\$ -	
11/14/2023	ECF 351317	2	5	A	1 - 1/4" Rock 630.93 TN	84%	\$ -	\$ -	\$ -	\$ 7,350.33	\$ (1,764.08)	\$ 5,586.25	\$ -	\$ (735.03)	\$ (735.03)	\$ -	\$ (441.02)	\$ (441.02)	\$ -	\$ (1,323.06)	\$ (1,323.06)	\$ -	\$ (1,176.05)	\$ (1,176.05)	\$ -	\$ (735.03)	\$ (735.03)	\$ -	\$ (1,176.05)	\$ (1,176.05)	\$ -	
10/19/2023	Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ 62,637.38	\$ -	\$ 62,637.38	\$ -	\$ (9,395.61)	\$ (9,395.61)	\$ -	\$ (20,043.96)	\$ (20,043.96)	\$ -	\$ (7,516.49)	\$ (7,516.49)	\$ -	\$ (10,648.35)	\$ (10,648.35)	\$ -	\$ (1,274.73)	\$ (1,274.73)	\$ -	\$ (3,758.24)	\$ (3,758.24)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ 2,774.65	\$ -	\$ 2,774.65	\$ -	\$ (416.20)	\$ (416.20)	\$ -	\$ (887.89)	\$ (887.89)	\$ -	\$ (332.96)	\$ (332.96)	\$ -	\$ (471.69)	\$ (471.69)	\$ -	\$ (499.44)	\$ (499.44)	\$ -	\$ (166.48)	\$ (166.48)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011611890	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ 1,478.14	\$ -	\$ 1,478.14	\$ -	\$ (221.72)	\$ (221.72)	\$ -	\$ (473.00)	\$ (473.00)	\$ -	\$ (177.38)	\$ (177.38)	\$ -	\$ (251.28)	\$ (251.28)	\$ -	\$ (266.07)	\$ (266.07)	\$ -	\$ (88.69)	\$ (88.69)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 in. Diam.	Force Account	\$ -	\$ -	\$ -	\$ 374.50	\$ (374.50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/24/2023	Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 333,984.00	\$ (50,097.60)	\$ 283,886.40	\$ -	\$ (106,874.88)	\$ (106,874.88)	\$ -	\$ (40,078.08)	\$ (40,078.08)	\$ -	\$ (56,777.28)	\$ (56,777.28)	\$ -	\$ (60,117.12)	\$ (60,117.12)	\$ -	\$ (20,039.04)	\$ (20,039.04)	\$ -	\$ -	\$ -	\$ -	\$ -
10/24/2023	Consolidated S011624085	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 8,133.37	\$ (1,220.01)	\$ 6,913.36	\$ -	\$ (2,602.68)	\$ (2,602.68)	\$ -	\$ (976.00)	\$ (976.00)	\$ -	\$ (1,382.67)	\$ (1,382.67)	\$ -	\$ (1,464.01)	\$ (1,464.01)	\$ -	\$ (488.00)	\$ (488.00)	\$ -	\$ -	\$ -	\$ -	\$ -
10/30/2023	Consolidated S011611890	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 137.15	\$ (20.57)	\$ 116.58	\$ -	\$ (43.89)	\$ (43.89)	\$ -	\$ (16.46)	\$ (16.46)	\$ -	\$ (23.32)	\$ (23.32)	\$ -	\$ (24.69)	\$ (24.69)	\$ -	\$ (8.23)	\$ (8.23)	\$ -	\$ -	\$ -	\$ -	\$ -
10/30/2023	Consolidated S011560637	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 38,040.13	\$ (5,706.02)	\$ 32,334.11	\$ -	\$ (12,172.84)	\$ (12,172.84)	\$ -	\$ (4,564.82)	\$ (4,564.82)	\$ -	\$ (6,466.82)	\$ (6,466.82)	\$ -	\$ (6,847.22)	\$ (6,847.22)	\$ -	\$ (2,282.41)	\$ (2,282.41)	\$ -	\$ -	\$ -	\$ -	\$ -
11/1/2023	Consolidated S011638530	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 390.35	\$ (58.55)	\$ 331.80	\$ -	\$ (124.91)	\$ (124.91)	\$ -	\$ (46.84)	\$ (46.84)	\$ -	\$ (66.36)	\$ (66.36)	\$ -	\$ (70.26)	\$ (70.26)	\$ -	\$ (23.42)	\$ (23.42)	\$ -	\$ -	\$ -	\$ -	\$ -
11/2/2023	Consolidated S011611890	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 1,371.48	\$ (205.72)	\$ 1,165.76	\$ -	\$ (438.87)	\$ (438.87)	\$ -	\$ (164.58)	\$ (164.58)	\$ -	\$ (233.15)	\$ (233.15)	\$ -	\$ (246.87)	\$ (246.87)	\$ -	\$ (82.29)	\$ (82.29)	\$ -	\$ -	\$ -	\$ -	\$ -
11/7/2023	Consolidated S011637751	1	9	A	___ Pipe for Water Main 12 in. Diam.	105% & FA	\$ -	\$ -	\$ -	\$ 3,516.74	\$ (2,285.88)	\$ 1,230.86	\$ -	\$ (1,125.36)	\$ (1,125.36)	\$ -	\$ (105.50)	\$ (105.50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11/10/2023	Consolidated S011654250	1	9	A	___ Pipe for Water Main 12 in. Diam.	105%	\$ -	\$ -	\$ -	\$ 471.33	\$ (70.70)	\$ 400.63	\$ -	\$ (150.83)	\$ (150.83)	\$ -	\$ (56.56)	\$ (56.56)	\$ -	\$ (80.13)	\$ (80.13)	\$ -	\$ (84.84)	\$ (84.84)	\$ -	\$ (28.28)	\$ (28.28)	\$ -	\$ -	\$ -	\$ -	\$ -
10/18/2023	ECF 349748	1	9	A	5/8" Rock 468.51 TN	105% & FA	\$ 5,504.99	\$ -	\$ 5,504.99	\$ -	\$ (966.75)	\$ (966.75)	\$ -	\$ (1,761.60)	\$ (1,761.60)	\$ -	\$ (660.60)	\$ (660.60)	\$ -	\$ (794.85)	\$ (794.85)	\$ -	\$ (1,131.90)	\$ (1,131.90)	\$ -	\$ (189.30)	\$ (189.30)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	ECF 349993	1	9	A	5/8" Rock 337.9 TN	105%	\$ 3,970.33	\$ -	\$ 3,970.33	\$ -	\$ (595.55)	\$ (595.55)	\$ -	\$ (1,270.50)	\$ (1,270.50)	\$ -	\$ (476.44)	\$ (476.44)	\$ -	\$ (674.96)	\$ (674.96)	\$ -	\$ (714.66)	\$ (714.66)	\$ -	\$ (238.22)	\$ (238.22)	\$ -	\$ -	\$ -	\$ -	\$ -
10/24/2023	ECF 350084	1	9	A	5/8" Rock 40.43 TN	105%	\$ 475.05	\$ -	\$ 475.05	\$ -	\$ (71.26)	\$ (71.26)	\$ -	\$ (152.02)	\$ (152.02)	\$ -	\$ (57.01)	\$ (57.01)	\$ -	\$ (80.76)	\$ (80.76)	\$ -	\$ (85.51)	\$ (85.51)	\$ -	\$ (28.50)	\$ (28.50)	\$ -	\$ -	\$ -	\$ -	\$ -
10/16/2023	ECF 349538	2	9	A	5/8" Rock 755.96 TN	105%	\$ -	\$ -	\$ -	\$ 8,882.53	\$ (1,332.38)	\$ 7,550.15	\$ -	\$ (2,842.41)	\$ (2,842.41)	\$ -	\$ (1,065.90)	\$ (1,065.90)	\$ -	\$ (1,510.03)	\$ (1,510.03)	\$ -	\$ (1,598.86)	\$ (1,598.86)	\$ -	\$ (532.95)	\$ (532.95)	\$ -	\$ -	\$ -	\$ -	\$ -
10/25/2023	ECF 350206	2	9	A	5/8" Rock 784.28 TN	105%	\$ -	\$ -	\$ -	\$ 9,215.29	\$ (1,382.29)	\$ 7,833.00	\$ -	\$ (2,948.89)	\$ (2,948.89)	\$ -	\$ (1,105.83)	\$ (1,105.83)	\$ -	\$ (1,566.60)	\$ (1,566.60)	\$ -	\$ (1,658.75)	\$ (1,658.75)	\$ -	\$ (552.92)	\$ (552.92)	\$ -	\$ -	\$ -	\$ -	\$ -
11/14/2023	ECF 351317	2	9	A	5/8" Rock 1715.78 TN	105%	\$ -	\$ -	\$ -	\$ 20,160.42	\$ (3,024.06)	\$ 17,136.35	\$ -	\$ (6,451.33)	\$ (6,451.33)	\$ -	\$ (2,419.25)	\$ (2,419.25)	\$ -	\$ (3,427.27)	\$ (3,427.27)	\$ -	\$ (3,628.87)	\$ (3,628.87)	\$ -	\$ (1,209.62)	\$ (1,209.62)	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	10	A	___ Pipe for Water Main 8 in. Diam.	203%	\$ 7,088.16	\$ -	\$ 7,088.16	\$ -	\$ (2,409.97)	\$ (2,409.97)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (283.53)	\$ (283.53)	\$ -	\$ (4,394.66)	\$ (4,394.66)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	10	A	___ Pipe for Water Main 8 in. Diam.	203% & FA	\$ 2,864.12	\$ -	\$ 2,864.12	\$ -	\$ (1,792.12)	\$ (1,792.12)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (114.56)	\$ (114.56)	\$ -	\$ (957.43)	\$ (957.43)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	10	A	___ Pipe for Water Main 8 in. Diam.	203%	\$ -	\$ -	\$ -	\$ 902.57	\$ (306.87)	\$ 595.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (36.10)	\$ (36.10)	\$ -	\$ (559.59)	\$ (559.59)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	11	A	___ Pipe for Water Main 6 in. Diam.	72%	\$ 1,476.41	\$ -	\$ 1,476.41	\$ -	\$ (59.06)	\$ (59.06)	\$ -	\$ (103.35)	\$ (103.35)	\$ -	\$ (250.99)	\$ (250.99)	\$ -	\$ (413.39)	\$ (413.39)	\$ -	\$ (44.29)	\$ (44.29)	\$ -	\$ (605.33)	\$ (605.33)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	11	A	___ Pipe for Water Main 6 in. Diam.	72%	\$ 1,451.92	\$ -	\$ 1,451.92	\$ -	\$ (58.08)	\$ (58.08)	\$ -	\$ (101.63)	\$ (101.63)	\$ -	\$ (246.83)	\$ (246.83)	\$ -	\$ (406.54)	\$ (406.54)	\$ -	\$ (43.56)	\$ (43.56)	\$ -	\$ (595.29)	\$ (595.29)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	11	A	___ Pipe for Water Main 6 in. Diam.	72%	\$ -	\$ -	\$ -	\$ 356.21	\$ (14.25)	\$ 341.96	\$ -	\$ (24.93)	\$ (24.93)	\$ -	\$ (60.56)	\$ (60.56)	\$ -	\$ (99.74)	\$ (99.74)	\$ -	\$ (10.69)	\$ (10.69)	\$ -	\$ (146.05)	\$ (146.05)	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	12	A	___ Pipe for Water Main 4 in. Diam.	78%	\$ 4,936.17	\$ -	\$ 4,936.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (987.23)	\$ (987.23)	\$ -	\$ (2,320.00)	\$ (2,320.00)	\$ -	\$ (1,085.96)	\$ (1,085.96)	\$ -	\$ (542.98)	\$ (542.98)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	12	A	___ Pipe for Water Main 4 in. Diam.	78%	\$ -	\$ -	\$ -	\$ 785.15	\$ -	\$ 785.15	\$ -	\$ -	\$ -	\$ -	\$ (157.03)	\$ (157.03)	\$ -	\$ (369.02)	\$ (369.02)	\$ -	\$ (172.73)	\$ (172.73)	\$ -	\$ (86.37)	\$ (86.37)	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	14	A	___ Pipe for Water Main 2 in. Diam.	0%	\$ 1,037.02	\$ -	\$ 1,037.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,037.02)	\$ (1,037.02)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	15	A	Gate Valve 12 in.	100%	\$ 30,857.17	\$ -	\$ 30,857.17	\$ -	\$ -	\$ -	\$ -	\$ (9,874.29)	\$ (9,874.29)	\$ -	\$ (2,160.00)	\$ (2,160.00)	\$ -	\$ (4,011.43)	\$ (4,011.43)	\$ -	\$ (11,725.72)	\$ (11,725.72)	\$ -	\$ (3,085.72)	\$ (3,085.72)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011654085	1	15	A	Gate Valve 12 in.	100%	\$ 584.96	\$ -	\$ 584.96	\$ -	\$ -	\$ -	\$ -	\$ (187.19)	\$ (187.19)	\$ -	\$ (40.95)	\$ (40.95)	\$ -	\$ (76.04)	\$ (76.04)	\$ -	\$ (222.28)	\$ (222.28)	\$ -	\$ (58.50)	\$ (58.50)	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	15	A	Gate Valve 12 in.	100%	\$ 60,651.56	\$ -	\$ 60,651.56	\$ -	\$ -	\$ -	\$ -	\$ (19,408.50)	\$ (19,408.50)	\$ -	\$ (4,245.61)	\$ (4,245.61)	\$ -	\$ (7,884.70)	\$ (7,884.70)	\$ -	\$ (23,047.59)	\$ (23,047.59)	\$ -	\$ (6,065.16)	\$ (6,065.16)	\$ -	\$ -	\$ -	\$ -	\$ -
10/19/2023	Consolidated S011560637	1	16	A	Gate Valve 8 in.	100%	\$ 221.07	\$ -	\$ 221.07	\$ 12,754.51	\$ (908.29)	\$ 11,846.22	\$ -	\$ (6,487.79)	\$ (6,487.79)	\$ -	\$ (1,816.58)	\$ (1,816.58)	\$ -	\$ (1,038.05)	\$ (1,038.05)	\$ -	\$ (2,724.87)	\$ (2,724.87)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	16	A	Gate Valve 8 in.	100%	\$ 10,445.36	\$ -	\$ 10,445.36	\$ -	\$ (731.18)	\$ (731.18)	\$ -	\$ (5,222.68)	\$ (5,222.68)	\$ -	\$ (1,462.35)	\$ (1,462.35)	\$ -	\$ (835.63)	\$ (835.63)	\$ -	\$ (2,193.53)	\$ (2,193.53)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2023	Consolidated S011560637	1	17	A	Gate Valve 4 in.	0%	\$ 687.85	\$ -	\$ 687.85	\$ -	\$ -	\$ -	\$ -																			

CONSTRUCTION PROGRESS ESTIMATE - MATERIALS ON HAND STATUS

City of Cle Elum
Second Street and Rossetti Way Water Main Improvements

HLA PROJECT NO.: 22188C
PWB PROJECT NO.: PC23-06103-116

TO: Ascent Foundations and More, LLC
106 N. Peoh Avenue, Ste. C
Cle Elum, WA 98922

FROM: March 26, 2024

TO: April 25, 2024



INVOICE DATE	SUPPLIER AND INVOICE NO.	PE PAID ON	BID ITEM NO.	SCHED.	ITEM DESCRIPTION	TOTAL INSTALLED %	PE 1		PE 1 LINE ITEM TOTAL	PE 2		PE 2 LINE ITEM TOTAL	PE 3		PE 3 LINE ITEM TOTAL	PE 4		PE 4 LINE ITEM TOTAL	PE 5		PE 5 LINE ITEM TOTAL	PE 6		PE 6 LINE ITEM TOTAL	PE 7		PE 7 LINE ITEM TOTAL	PE 8		PE 8 LINE ITEM TOTAL	LINE ITEM TOTALS	
							PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT			
10/19/2023	Consolidated 5011560637	1	20	A	Service Connection 3/4 In. Diam.	101%	\$ 6,727.49	\$ -	\$ 6,727.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,816.42)	\$ (1,816.42)	\$ -	\$ (2,287.35)	\$ (2,287.35)	\$ -	\$ (538.20)	\$ (538.20)	\$ (2,085.52)	\$ (2,085.52)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	20	A	Service Connection 3/4 In. Diam.	101%	\$ 49,409.56	\$ -	\$ 49,409.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (13,340.58)	\$ (13,340.58)	\$ -	\$ (16,799.25)	\$ (16,799.25)	\$ -	\$ (3,952.76)	\$ (3,952.76)	\$ (15,316.96)	\$ (15,316.96)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	21	A	Service Connection 3/4 In. Diam. Including Meter Setter	100%	\$ 4,893.77	\$ -	\$ 4,893.77	\$ -	\$ -	\$ 9,787.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14,681.31)	\$ (14,681.31)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11/7/2023	Consolidated 5011560637	1	21	A	Service Connection 3/4 In. Diam. Including Meter Setter	100%	\$ -	\$ -	\$ -	\$ 504.80	\$ -	\$ 504.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (504.80)	\$ (504.80)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	22	A	Service Connection 3 In. Diam.	0%	\$ 1,399.80	\$ -	\$ 1,399.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,399.80)	\$ (1,399.80)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	24	A	Service Connection 2 In. Diam.	75%	\$ 4,367.75	\$ -	\$ 4,367.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,183.88)	\$ (2,183.88)	\$ -	\$ (2,183.88)	\$ (2,183.88)	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	24	A	Service Connection 2 In. Diam.	75%	\$ 152.83	\$ -	\$ 152.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (76.42)	\$ (76.42)	\$ -	\$ (76.42)	\$ (76.42)	\$ -	\$ -	\$ -	\$ -	
11/7/2023	Consolidated 5011647003	1	24	A	Service Connection 2 In. Diam.	75%	\$ -	\$ -	\$ -	\$ 80.11	\$ -	\$ 80.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (40.06)	\$ (40.06)	\$ -	\$ (40.06)	\$ (40.06)	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	25	A	Service Connection 3 In. Diam.	100%	\$ 241.44	\$ -	\$ 241.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (241.44)	\$ (241.44)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	25	A	Service Connection 3 In. Diam.	100%	\$ 2,383.44	\$ -	\$ 2,383.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,383.44)	\$ (2,383.44)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	26	A	Service Connection 4 In. Diam.	100%	\$ 477.51	\$ -	\$ 477.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (477.51)	\$ (477.51)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	26	A	Service Connection 4 In. Diam.	100%	\$ 714.96	\$ -	\$ 714.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (714.96)	\$ (714.96)	\$ -	\$ -	\$ -	\$ -	\$ -	
11/2/2023	Consolidated 5011560637	1	27	A	Water Casing Pipe, In Place 18 In. Diam.	100%	\$ -	\$ -	\$ -	\$ 1,350.39	\$ -	\$ 1,350.39	\$ -	\$ (1,350.39)	\$ (1,350.39)	\$ (1,350.39)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	28	A	Inlet Protection	2%	\$ 1,022.46	\$ -	\$ 1,022.46	\$ -	\$ (20.45)	\$ (20.45)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,002.01)	\$ (1,002.01)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	29	A	Silt Fence	0%	\$ 451.50	\$ -	\$ 451.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (451.50)	\$ (451.50)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	42	B	___ Pipe for Water Main 12 In. Diam.	96% & FA	\$ 11,410.40	\$ (2,167.98)	\$ 9,242.42	\$ -	\$ (9,242.42)	\$ (9,242.42)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	43	B	___ Pipe for Water Main 8 In. Diam.	95%	\$ 360.24	\$ -	\$ 360.24	\$ -	\$ (342.23)	\$ (342.23)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18.01)	\$ (18.01)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	43	B	___ Pipe for Water Main 8 In. Diam.	95%	\$ 409.16	\$ -	\$ 409.16	\$ -	\$ (388.70)	\$ (388.70)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20.46)	\$ (20.46)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	45	B	Gate Valve 12 In.	125%	\$ 2,033.45	\$ -	\$ 2,033.45	\$ (1,525.09)	\$ (1,525.09)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (508.36)	\$ (508.36)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/23/2023	Consolidated 5011560637	1	45	B	Gate Valve 12 In.	125%	\$ 5,513.78	\$ -	\$ 5,513.78	\$ (4,135.34)	\$ (4,135.34)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,378.45)	\$ (1,378.45)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	46	B	Gate Valve 8 In.	100%	\$ 2,984.53	\$ -	\$ 2,984.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,984.53)	\$ (2,984.53)	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	47	B	PRV Station Valves	0%	\$ 27.31	\$ -	\$ 27.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (27.31)	\$ (27.31)	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	48	B	Hydrant Assembly	100%	\$ 4,343.01	\$ -	\$ 4,343.01	\$ (4,343.01)	\$ (4,343.01)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10/19/2023	Consolidated 5011560637	1	49	B	Service Connection 3/4 In. Diam.	0%	\$ 120.49	\$ -	\$ 120.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (120.49)	\$ (120.49)	\$ -	\$ -	\$ -	\$ -	\$ -

Specification Section 1-09.8 - The Contracting Agency will not pay for material on hand when the invoice cost is less than \$2,000.00.

\$388,554.72	\$ (2,167.98)	\$386,386.74	\$441,411.03	\$ (108,078.84)	\$343,119.72	\$ -	\$ (224,841.65)	\$ (224,841.65)	\$ -	\$ (91,183.02)	\$ (91,183.02)	\$ -	\$ (152,966.39)	\$ (152,966.39)	\$ -	\$ (155,587.31)	\$ (155,587.31)	\$ -	\$ (91,764.69)	\$ (91,764.69)	\$ -	\$ (13,163.39)	\$ (13,163.40)
Total						Total Remaining MOH																	
						\$	\$ (224,841.65)	\$	\$ (91,183.02)	\$	\$ (152,966.39)	\$	\$ (155,587.31)	\$	\$ (91,764.69)	\$	\$ (13,163.39)	\$	\$	\$	\$	\$ -	
386,386.74		\$		333,332.18																			

SCHEDULE A MOH TOTAL	\$361,352.35	SCHEDULE A MOH TOTAL	\$363,096.50	SCHEDULE A MOH TOTAL	\$ (224,841.65)	SCHEDULE A MOH TOTAL	\$ (91,183.02)	SCHEDULE A MOH TOTAL	\$ (152,966.39)	SCHEDULE A MOH TOTAL	\$ (155,587.31)	SCHEDULE A MOH TOTAL	\$ (86,854.89)	SCHEDULE A MOH TOTAL	\$ (13,015.59)
SCHEDULE B MOH TOTAL	\$ 25,034.39	SCHEDULE B MOH TOTAL	\$ (19,976.78)	SCHEDULE B MOH TOTAL	\$ -	SCHEDULE B MOH TOTAL	\$ -	SCHEDULE B MOH TOTAL	\$ -	SCHEDULE B MOH TOTAL	\$ -	SCHEDULE B MOH TOTAL	\$ (4,909.81)	SCHEDULE B MOH TOTAL	\$ (147.80)



CITY OF Cle Elum

PROJECT NAME: Second Street and Rossetti Way Water Main Improvements

HLA PROJECT NO.: 22188C

PRIME CONTRACTOR: Ascent Foundation and More, LLC

FORCE ACCOUNT SUMMARY

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
BID ITEM 1 - MINOR CHANGE				
11/10/23	\$5,482.64	\$5,482.64	Ascent	9+27 - 13+20 Remove existing settled asphalt from south edge of trench line to curb line, subgrade compaction, and placement and compaction of base rock. Payment for labor OT only, in lieu of equipment and materials, as agreed to by Contractor.
11/20/23	\$937.00	\$6,419.64	Ascent	85+70 Discovered unknown and non-located 4" PVC sewer lateral, dig under and preserve.
11/24/23	\$7,232.41	\$13,652.05	Ascent	Rental solar message boards for traffic control, per City of Cle Elum request.
11/28/23	\$459.24	\$14,111.29	Ascent	77+30 Ascent dug for the new 12" watermain and discovered a 4" PVC DR-18 water line. The City was not aware of this pipe. The Ascent crew dug under this pipe for the new main water line.
11/29/23	\$3,648.55	\$17,759.84	Ascent	75+25 Ascent potholed for gas and 48" storm pipe due to existing water main being located 4' off of locate mark. Ascent provided and installed two (2) 12" MJ 45 degree bends with bolt/gasket kits to move away from gas and existing water main.
11/29/23	\$1,431.42	\$19,191.26	Ascent	73+20 Ascent potholed for gas and 48" storm pipe due to existing water main being located 4' off of locate mark. They set up a traffic control closure from Columbia to Yakima Avenue.
11/30/23	\$1,016.19	\$20,207.45	Ascent	75+15 - 71+25 There was a gas conflict with the 12" water main. Ascent moved the 12" pipe into the roadway and loaded saw cut asphalt into Engels' dump truck.
11/30/23	\$537.60	\$20,745.05	Engels	75+15 - 71+25 Engels hauled 50.356 CY of asphalt that was saw cut while moving 12" pipe due to gas conflict.
11/30/23	\$1,344.00	\$22,089.05	R&R Cutting	75+15 - 71+25 R&R saw cut .5' thick asphalt due to water main shifting into the street from a gas line conflict.
12/1/23	\$9,580.95	\$31,670.00	Ascent	73+46 The City discovered a water break and contacted Ascent to make the repair. Ascent excavated and backfilled. The City provided Vactor Truck Assistance.
12/1/23	\$873.60	\$32,543.60	Engels	73+46 Engels Trucking hauled off spoils from water main repair work which were saturated and not suitable for backfill.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
12/5/23	\$877.89	\$33,421.49	Ascent	70+40 Ascent broke an unlocated 3/4" water service. The service was pulled out of the main. The City provided a repair band and Ascent repaired the connection.
12/7/23	\$483.44	\$33,904.93	Ascent	68+40 & 67+15 Ascent was looking for the service at 68+40. They found it 8' from the locate. Ascent was also looking for the 2" water service at 67+15 which resulted in a delay.
12/14/23	\$1,258.27	\$35,163.20	Ascent	86+00 Tie In Standby time. The City was working to get the water turned off to make the tie in at Short Ave and Second.
12/18/23	\$614.22	\$35,777.42	Ascent	59+10 Ascent broke and repaired a 3/4" steel water service that was not located.
12/19/23	\$1,959.21	\$37,736.63	Ascent	56+47 Ascent broke and repaired a 6" clay sewer that was 4' off of the locate point.
12/19/23	\$473.03	\$38,209.66	Ascent	56+65 Ascent dug under storm cast-in-place concrete structure that was larger than records indicated.
12/19/23	\$1,087.25	\$39,296.91	Ascent	56+77 Ascent broke and repaired a water service that was 2'-6" off of locate.
12/19/23	\$1,181.86	\$40,478.77	Ascent	61+30 Ascent supplied and placed CDF encasement for storm crossing over new water main.
12/20/23	\$848.15	\$41,326.92	Ascent	55+74 Ascent broke and repaired an unlocated 3/4" water service that was turned off and abandoned. They installed a 6" Romac stainless steel repair band.
12/20/23	\$5,551.74	\$46,878.66	Ascent	56+65 Ascent supplied and placed 20 CY of CDF encasement on new 12" water service due to going under storm and sewer pipes.
1/3/24	\$1,154.90	\$48,033.56	Ascent	51+45 Ascent broke and repaired an abandoned and unlocated water service. They pulled the corp stop out of AC water main. Ascent installed a Romac stainless steel repair band.
1/4/24	\$562.76	\$48,596.32	Ascent	50+60 Ascent repaired water service due to top breaking off of the existing 3/4" water service that was not located.
1/9/24	\$1,096.20	\$49,692.52	Ascent	73+90 LT Ascent was on standby waiting for a locate to install 2 services, discovered to serve homes north on Columbia Avenue. Snow removal for the service installations was performed.
1/10/24	\$153.22	\$49,845.74	Ascent	Ascent saw cut and removed concrete sidewalk panels at water meters.
1/29/24	\$294.00	\$50,139.74	Ascent	55+48 LT At the City's direction, Ascent dug and installed a new 3/4" coil meter setter provided by the City. A meter was not scheduled to go in this location.
1/31/24	\$6,879.77	\$57,019.51	Ascent	305 & 306 Teanaway Ascent ran two new water services to 305 & 306 Teanaway. These were connected at Second. These new services were not shown in plans.
1/31/24	\$840.00	\$57,859.51	Engels	305 & 306 Teanaway Engels Trucking hauled off extra spoils associated with two unknown services.
2/1/24	\$917.78	\$58,777.29	Ascent	45+05 Ascent broke and repaired a 4" PVC drain pipe at 407 Second. This is an unlocated basement drain that is plumbed into the storm pipe.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
2/5/24	\$2,669.32	\$61,446.61	Ascent	43+98 Ascent broke an old existing 3/4" water service out of 10" A.C. water main. They installed a 10" repair coupling on the A.C. pipe. The service corp. was not located.
2/8/24	\$1,188.73	\$62,635.34	Ascent	39+00 Ascent discovered a 12" clay drain pipe crossing the new water main. Ascent had to break the pipe to get past it and then repaired it.
2/8/24	\$1,420.42	\$64,055.76	Ascent	52+74 Ascent relocated the hydrant from against the fence to the front of the sidewalk, per the City's request.
2/12/24	\$559.32	\$64,615.08	Ascent	54+63 RT Ascent broke and repaired a 12" clay drain pipe that crossed the south leg tie-in. This pipe was not shown in the plans and was not located. The City provided repair Ferncos and PVC pipe for the repair.
2/13/24	\$1,412.37	\$66,027.45	Ascent	54+63 RT. Montgomery & Second St. tie-in. Ascent provided and placed CDF to encase the new 12" water main and to support the 30" and 12" drain lines where water crossed under them.
2/14/24	\$978.69	\$67,006.14	Ascent	37+95 While trenching for the new 12" water main, Ascent broke a 3/4" water service corp. valve out of the existing 10" A.C. water main. They repaired the 10" AC with a Romac stainless steel repair band. The service corp. was not located.
2/15/24	\$1,287.68	\$68,293.82	Ascent	Harris to Pennsylvania Ascent worked with the City vector truck to locate services. When no service was found in utility locate marking zone, the Contractor was paid force account for their efforts.
2/19/24	\$1,631.14	\$69,924.96	Ascent	34+45 During excavation, Ascent hit an unlocated, abandoned 3/4" water service and pulled it from the existing AC water main. A 12" Romac SS repair band was installed to temporarily preserve the water main until the new main is active.
2/20/24	\$2,346.43	\$72,271.39	Ascent	38+90 - 39+30 Ascent exposed the new 12" water main. They provided and placed 9 CY of CDF concrete encasement due to water main below 12" clay storm and 4" clay drain.
2/21/24	\$1,184.82	\$73,456.21	Ascent	Harris to Pennsylvania Ave Ascent worked with the City vector truck to locate services. The City was not able to locate the abandoned services that are still tapped into the existing A.C. water main. Ascent repaired the damaged 12" A.C. water main when the corp. valve pulled out of the A.C. main while cutting it off.
2/26/24	\$961.00	\$74,417.21	Ascent	32+70 Ascent dug under a 12" clay drain that was not located or shown on the plans. They supported in place to dig under it.
2/28/24	\$1,117.52	\$75,534.73	Ascent	31+13 Ascent pulled out an unlocated abandoned 3/4" Service from the 2" AC Main. They placed a 12" Romac SS repair band on the main pipe. The City provided the repair band. The service was discovered as abandoned but the corp at the main was still on, resulting in the break.
2/29/24	\$1,899.58	\$77,434.31	Ascent	35+10 Ascent discovered, broke, and repaired an existing 6" PVC storm pipe that was not shown or located correctly. Ascent used a Kubota mini backhoe to assist in pothole work, looking for services, gas main, and AC pipe alignment.
3/4/24	\$1,725.88	\$79,160.19	Ascent	28+85 Ascent provided and placed CDF around the new 12" water main due to going under a 6" sewer service out of the fire station that was not located.
3/4/24	\$720.75	\$79,880.94	Ascent	27+55 Ascent dug under a 5/8" gas service crossing that was not shown on plans or located in the field.
3/5/24	\$2,516.41	\$82,397.34	Ascent	24+75 (Oakes Intersection) Ascent encountered and struck an unlocated 12" CMP drain pipe that was flowing stormwater. They dewatered the excavation.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
3/5/24	\$383.04	\$82,780.38	Engels	24+75 (Oakes Intersection) Engels Trucking hauled off saturated spoils from the CMP pipe break.
3/5/24	\$885.36	\$83,665.74	Ascent	30+00 (Pennsylvania), 14+90 (Stafford) Ascent worked with the City to pothole for tie in locations. They identified the condition of existing valves and verified tie in pipe's outside diameter, per the City's request.
3/6/24	\$4,626.27	\$88,292.01	Ascent	24+90 Ascent broke and repaired a 6" water main stub that was not shown or located. They dewatered excavation to repair it.
3/6/24	\$957.60	\$89,249.60	Engels	24+90 Engels Trucking hauled off saturated spoils.
3/7/24	\$1,838.67	\$91,088.27	Ascent	25+50 Ascent removed a temporary 12" PVC pipe and replaced it with a 12" CMP to complete a permanent repair at the stormwater pipe that was encountered.
3/11/24	\$1,185.36	\$92,273.63	Ascent	1+00 - 5+00, 32+06 Though previously tested, Ascent retested waterline flush prior to tie ins, at the City's direction. They also assembled a 12"x12"x12" tee and valve assembly to replace one already installed at STA 30+10. Ascent assembled it above ground at STA 32+06 the day before install.
3/12/24	\$8,883.30	\$101,156.94	Ascent	30+10 Ascent cut out a new 12" X 8" tee and provided and installed a 12" FLG Tee with 1 new 12" gate valve to connect to the 12" AC mainline on Pennsylvania Avenue, per the City's request. All City records indicated this AC main was 8" diameter prior to discovery of 12" diameter. They reinstalled the fitting and backfilled.
3/12/24	\$440.93	\$101,597.87	Ascent	Oakes Avenue Ascent fully potholed the 6" water main that was discovered in the middle of Oakes Ave., that was previously hit and unmarked, to determine if it was a cross or a tee. This provided the City with the information required to decide whether to connect to the new water main or not. It was determined this was a tee with an abandoned stub, and did not need to be connected to the new water main.
3/13/24	\$765.94	\$102,363.81	Ascent	09+28-13+35 Ascent sawcut and removed asphalt in the roadway. They exposed the blowoff and refushed water mainline. This line was previously flushed and tested. The blowoff was paved over and the City wanted the line flushed and the BacT tested a second time.
3/14/24	\$2,750.56	\$105,114.37	Ascent	Second St. and Harris Avenue, 35+05 The City was unable to shut off water completely due to inoperable existing valves. Ascent set up a submersible pump to pump water out of the trench. They utilized multiple different methods to cap the existing watermain that will not shut off. They raised the existing storm drain manhole top, per HLA direction. At the City's direction, they completed a waterline flush at Oakes due to calls to the City regarding dirty water.
3/18/24	\$2,754.30	\$107,868.67	Ascent	06+20 Ascent completed a 6" water mainline tie in including excavation, exposing, and installing a 6" pipe, fittings, thrust blocks, and backfill. This 6" water main was not located or shown on the plans, and wasn't in City records.
3/18/24	\$1,071.04	\$108,939.71	Ascent	07+46 Ascent excavated down to the existing 8" water main and new 8" gate valves to complete connections to new 12" water main. Ascent previously exposed this line for tie ins and was directed to backfill the trench by the City, until the new 12" water main was in service.
3/18/24	\$7,035.35	\$115,975.06	Ascent	01+14, 00+93 Ascent hit an existing unknown steel line in the trench at Sta. 01+14. Ascent investigated the line and worked around it. They discovered the steel line is capped and the water is from a stormwater ditch nearby. They removed the concrete thrust block at Sta. 00+93 in order to access the water connection.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
3/19/24	\$3,138.26	\$119,113.32	Ascent	05+65 Ascent excavated and exposed the new 12" C900 water main and a 2" service on the north side of 1st Street. They tied the 2" service into the new 12" mainline and installed a grout plug in the abandoned drain line to prevent washout of material.
3/19/24	\$1,782.69	\$120,896.01	Ascent	09+00 Ascent excavated and exposed an unknown side service supply to a resident at Sta. 09+00. They installed a 3/4" line running parallel to Second Street on the south side.
3/19/24	\$1,813.83	\$122,709.84	Ascent	01+14 Ascent removed existing valves and provided two (2) 12" gate valves to the City based on the new plan sheet dated 07/28/23, as a result of encountering existing pipe alignments that differed from the City records. They had two hours of standby time while City worked to turn on and flush the watermain to prepare for leak tests on the fittings. Ascent was not able to backfill during this time.
3/20/24	\$4,662.69	\$127,372.53	Ascent	24+60 Ascent excavated under the existing water mainline to install two (2) 45 degree fittings to reestablish the new water mainline back to the plan location. They poured two (2) thrust blocks at the 45 degree fittings.
3/20/24	\$630.88	\$128,003.40	Ascent	24+20, 24+05 Ascent exposed 3/4" existing water services at two locations. Once exposed, the water started leaking due to rust on the galvanized lines. Ascent dug to the corp stop, turned the water off for repairs, and then turned the water back on.
3/25/24	\$1,798.49	\$129,801.89	Ascent	20+90 Ascent removed an unknown storm drain catch basin. They installed a new catch basin and 6" sewer pipe, supplied by the City. Ascent will grout the new catch basin pipe and top. They dewatered the trench due to the City's leaking water service and will expose the water service for City to repair.
3/26/24	\$2,322.65	\$132,124.54	Ascent	19+20 Ascent dewatered and exposed a corp on existing side service lines that were leaking. They over-excavated saturated soil and applied two loader buckets full of drain rock. They utilized a loader to import backfill from Ascent's pit.
3/26/24	\$537.60	\$132,662.14	Engels	18+00 - 17+00 Engels trucking hauled suitable import native soil, as an alternative to Select Backfill, to the trench due to unsuitable material.
3/27/24	\$954.66	\$133,616.80	Ascent	17+70 Ascent excavated down to an existing side service due to a water leak. They exposed a section of 3/4" service, cut out a section, and replaced with two compression fittings and a section of 3/4" PEX pipe.
3/28/24	\$3,369.24	\$136,986.04	Ascent	24+90 Ascent placed cold mix along the trench section of WSDOT's Right of Way. If the 12" C900 mainline was at contract location this would not be needed. Due to existing utilities moving the mainline over, Ascent had to place cold mix in the ROW. 60'x2.5'X.175'.
3/28/24	\$403.20	\$137,389.24	Engels	Engels hauled a load of cold mix from the Lakeside pit to the City. 1.8 Tons were used by Ascent and the City utilized the rest of the load.
4/8/24	\$1,813.26	\$139,202.50	Ascent	15+85 - 17+25 Ascent over-excavated unsuitable material and replaced with 1' deep washed rock to make the ground stable to place CSTC for pipe bedding.
4/8/24	\$268.80	\$139,471.30	Engels	Engels hauled in three loads of washed rock to replace unsuitable material.
4/8/24	\$787.37	\$140,258.67	Ascent	17+17 Water service line to 316 W. Second St. Ascent dug to the existing mainline and repaired an existing leaking side service waterline.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
4/9/24	\$1,375.05	\$141,633.73	Ascent	16+50 Water service to 318 W. Second St. Ascent exposed an existing side service that is leaking at the existing main and repaired it with two (2) ranger compression fittings and ¾" Pex. They dewatered the trench due to the leak.
4/10/24	\$2,006.38	\$143,640.11	Ascent	14+72, Stafford Intersection Ascent exposed two (2) separate steel pipes connected to unknown utilities. They removed concrete and steel lines from the trench and hauled materials away.
4/16/24	\$4,141.22	\$147,781.33	Ascent	09+28 Ascent removed asphalt from the roadway, excavated down for 8" and 12" C900 mainline install tie ins, and backfilled. Ascent previously had attempted to tie in this section in the fall, but the City requested to backfill and tie in at end of project.
4/17/24	\$550.31	\$148,331.64	Ascent	20+80 Fire Hydrant Location Ascent dewatered and isolated the new water main and old water main to determine the source of water leaking into the trench. The source was not located.
4/19/24	\$698.19	\$149,029.84	Ascent	20+68 During vactor operations to expose water services, the City hit an existing corp stop, resulting in a leak. Ascent removed the corp stop and installed a City-supplied 12" repair band and dewatered the trench.
5/3/24	\$951.92	\$149,981.75	Ascent	27+00 to 28+20 Ascent removed broken asphalt outside of the project limits due to the City's collapsing storm drain and prep for HMA.
5/6/24	\$115.54	\$150,097.30	Ascent	34+95 (Harris Avenue Intersection) An unknown, unlocated Manhole was discovered during a tie in. Ascent brought the manhole top to grade and grouted it in.
BID ITEM 30 - LANDSCAPE RESTORATION				
11/20/23	\$274.30	\$274.30	Ascent	85+00, 85+50 Discovered abandoned 1" PVC irrigation pipe, exposed ends, cut out and capped
3/21/24	\$1,753.85	\$2,028.15	Ascent	86+40 to 55+00 Ascent placed top soil behind the sidewalk, made repairs, raked, and cleaned up lawns at nearby residences.
4/8/24	\$79.81	\$2,107.96	Ascent	417 W. 1st Street Ascent purchased two (2) bags of grass seed and two (2) bags of bark to repair homeowner's yard that was damaged from the water main break.
BID ITEM 34 - MINOR CHANGE				
10/26/23	\$912.07	\$912.07	Ascent	Existing connection at STA #1+00 Existing valve assembly and fittings did not have thrust blocks and were leaking, installed thrust blocking to restore water system.
10/30/23	\$2,101.94	\$3,014.02	Ascent	Utility easement north of First Street; east of Schober Way Discovered unknown and non-located communication fiber optic cables, crew had to carefully dig by hand around cables.
10/31/23	\$11,097.07	\$14,111.09	Ascent	Utility easment north of First St., east of Scober Way Existing 12" water main was not located correctly and Contractor damaged it, causing a major water main break. Crew removed the damaged water main, dewatered, and installed a repair section and fittings.
11/1/23	\$838.44	\$14,949.53	Ascent	Existing Valve at STA 7+43 A large thrust block was discovered along the existing water main. It was sawcut and partially removed to accommodate the new water main.
11/7/23	\$1,557.42	\$16,506.94	Ascent	Casing spacers on the new C900 pipe were too large to fit in the existing casing. This payment is for the cost difference between C900 PVC pipe and DI Pipe with restrained gaskets.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
11/15/23	\$1,174.50	\$17,681.44	Ascent	9+47 Contractor intended to begin water system shut down for new connection at 8am, but was unable to begin work until 10am when Public Works could find all valves and shut system down.
11/15/23	\$9,043.60	\$26,725.03	Ascent	0+93 Tie In During the water shut down for the new water main connection to the existing system, the City stopped work due to reservoir control issues. Contractor was directed to reinstall the existing water main after it was removed to restore the system until reservoir control issues were resolved.
11/15/23	\$3,205.32	\$29,930.36	Ascent	6 +15 Tie-in Discovered a 6" connection to the existing water main running south. This line was connected to the new water main.
11/16/23	\$719.20	\$30,649.56	Ascent	0+93 - Rossetti Way tie-in area Crew was digging to repair the water service that was damaged yesterday, and hit an unknown and non-located additional water service and damaged the saddle. Crew repaired the service. City provided saddle and corp stop for Contractor's use.



CITY OF CLE ELUM
Cle Elum Fire Chief Administrator

**AGENDA STAFF
REPORT**

AGENDA DATE: June 11, 2024

ACTION REQUESTED: Council to authorize the mayor to sign an Interlocal Agreement with the Kittitas County Conservation District

BACKGROUND: The council approved the work that was done on establishing the forest stewardship plan. In that plan there are city owned properties with acreage that needs to be treated and mitigated. With an Interlocal agreement in place we as the city will be able to work with the conservation district. They will be able to work with us. Bringing technical advice, expertise, and financial resources in helping to mitigate some of these fuels. One area in specific would be our airport properties where we hope to get fuel mitigations in the works right away. This has been sent over to legal and reviewed with review of corrections on both sides. If approved, it will then be taken to the board at the conservation district for their approval and signature.

RECOMMENDATION: Council to authorize the mayor to sign the Interlocal Agreement with Kittitas County Conservation District

Fire Chief Ed Mills

ATTACHMENTS: Interlocal Agreement 2024

LEAD STAFF: Ed Mills
Fire Chief Administrator

INTERLOCAL AGREEMENT

FOR

Joint Cooperation and Cooperative Services

THIS AGREEMENT is made and entered into by the Kittitas County Conservation District, hereinafter referred to as the "KCCD," and the City of Cle Elum, hereinafter referred to as the "City," and collectively referred to as "the Parties."

A. WHEREAS, THIS AGREEMENT is entered into pursuant to RCW 39.34; and

B. WHEREAS, THE PURPOSE OF THIS AGREEMENT IS TO facilitate sharing of resources between KCCD and the City for various projects and programs in order to provide quality technical and financial assistance to landowners and managers to improve community wildfire resiliency and forest health.

THEREFORE, IT IS MUTUALLY AGREED THAT:

I. STATEMENT OF WORK

KCCD and the City will work cooperatively to share technical staff and provide financial assistance as needed and requested by the other party. This shall occur in a mutually agreeable manner when resources and funding are available and as set forth in Attachment A (Statement of Work) and in any task order adopted pursuant to this Agreement.

II. PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on April 11, ~~2024~~2024, and continue until such time as either party chooses to terminate this Agreement. KCCD and the City agree that in the event ~~either desire~~either desire to terminate this Agreement, then the ~~district-party~~ party desiring to terminate the Agreement will give the other ~~sixty-thirty~~ (360) days written notice of its desire to terminate this Agreement. The termination will be effective on the ~~61st~~31st calendar day after the notice is given.

III. PAYMENT AND BILLING PROCEDURE

The ~~City Parties~~ shall submit monthly billings to ~~KCCD-the other party~~ for shared resources for performance of all things necessary for, or incidental to, the work as set forth in this Agreement as detailed in a Statement of Work. Agreement to task orders and billings must be agreed to in writing before commencement of any work.

IV. AGREEMENT CHANGES, MODIFICATIONS AND AMENDMENTS

This agreement may only be changed, modified, or amended by written agreement executed by both parties.

V. ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

VI. GOVERNANCE

Commented [AK1]: This seems to conflict with the termination provision in Section X below?

Commented [AL2R1]: Yes it does. I changed this section to 30 days

This agreement is entered into pursuant to and under the authority granted conservation districts by Chapter 89.08 RCW (the Conservation Districts Law), by Chapter 87.80.130 RCW, and by Chapter 39.34 RCW (the Interlocal Cooperation Act). The provisions of this agreement shall be construed to conform to those laws. In the event of an inconsistency in the terms of this agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and [rules;rules.](#)
- b. Any other provisions of the agreement, including materials incorporated by reference.

VII. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of another party.

VIII. RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of service(s) described herein. These records shall be subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by both parties, the Office of the State Auditor, and federal officials so authorized by law. Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and then giving it reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

IX. SEVERABILITY

Any provision of this Agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or un-enforceability, without affecting the validity or enforcement of the remaining provisions.

X. TERMINATION

Any of the parties may terminate their part of this agreement upon 30 days prior written notification to the other parties. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

XI. TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notices of such failure of violation.

XII. INDEMNIFICATION

To the fullest extent permitted by law, the KCCD and the City shall indemnify, defend, and hold harmless each other, their boards of supervisors, agents and employees, as well as the State of Washington, its officials, agents and employees from and against all claims for injuries or death arising out of or resulting from the performance of this agreement.

Commented [AK3]: May want to ask WCIA if they have any preferred indemnification language.

XIII. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under the Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

XIV. ALL WRITINGS CONTAINED HEREIN

This agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.

XV. SUSPENSION AND DEBARMENT

The City and KCCD certify, warrant, and represent that they ~~are~~ nor or any of its subcontractors are presently under any debarment, suspension, or any other type of ineligibility to contract with the United States Department of Energy, United States Department of Commerce, Department of Agriculture or with any other federal department, division, or agency as of the date of this Contract; and further, the districts agree to immediately notify the other district, in writing, of any change in its eligibility status, which occurs during the term of the Agreement.

XVI. EFFECTIVE DATE

When used in this Agreement, the term “Effective Date” is the date the last party to execute this Agreement executes it as disclosed by the respective date appearing below each party’s signature. Each party authorizes the endorsement of such date for administrative reference in the space provided in the Agreement’s heading.

IN WITNESS WHEREOF, the parties have executed the agreement.

Kittitas County Conservation District

City of ~~Roslyn~~ Cle Elum

Signature Date

Signature Date

Mark Moore, Chair

Name Title

Name Title

Attachment A

STATEMENT OF WORK

KCCD, City Responsibilities

- KCCD District Manager will work with the City of Cle Elum to determine technical staffing needs, fuels reduction field work, and opportunities for financial assistance. Together ~~they~~ KCCD and Cle Elum will develop ~~a~~ task orders to be attached to this agreement detailing staff, hours, costs and timelines and other details as necessary for as many projects/activities as mutually agreed [[and as approved by the Cle Elum City Council]] or [[not to exceed \$XXXX]].

Commented [AL4]: I think "mutually agreed upon" means they have approved by the City Council and the KCCD Board of Supervisors and each task order will have a not exceed amount attached.



2024 Lodging Tax Fund Application

Name of Applicant: Cle Elum Downtown Association

Name of Event: Pioneer Days 2024

Date Received: _____

Received By: _____

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922
509-674-2262**

Lodging Tax Funds – General Information

The City of Cle Elum imposes a lodging tax assessed on the sale or charge made for furnishings of lodging according to RCW 67.28.180 and RCW 67.28.181. The committees' purpose is to advise and recommend to the legislative authority of the city how excise taxes on lodging should be allocated to support tourism which in turn generates revenue.

Uses According to Law:

According to State Statute funds awarded under this process may be used for the following:

1. Tourism marketing;
2. The marketing and operations of special events and festivals designed to attract tourists;
3. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501 (c) (3) and 26 U.S.C. Sec. 501 (c) (6) of the internal revenue code of 1986, as amended.

Definitions included in state law which should be considered in any application requesting funding include:

- (1) **Tourism** means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (2) **Tourism promotion** means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing or the operation of special events and festivals designated to attract tourists.
- (3) **Tourism-related facility** means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a) (i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501 (c) (3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under section 501 (c) (6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

Review Process:

The Committee will review grant applications and award lodging tax funds for special events and festivals.

The Committee will compile the score sheets, rankings, and funding recommendations for further consideration.

Scoring sheets which determine the overall ranking of applications are included in this packet for your reference and information.

Local Policy on Disallowed Uses:

The Committee has determined that certain types of activities are not eligible for funding awards even if they may be tourism related. These include anything affiliated with the following: prizes for contestants, resale items, food and drink, beautification, fundraising, and membership drives. This list should not be considered comprehensive and all funding recommendation decisions are at the discretion of the committees and subject to change by majority opinion.

Application Definitions:

Below is a list of terms and phrases which have specific meaning within this application. It may be helpful for you to review these as you prepare responses so that you have a better understanding of the reviewers' expectations.

Date-specific is an event or project which occurs over less than one month.

Matching Funds is the amount of funding your organization is contributing to the project or event. This includes both direct and indirect fund support. Direct funds can be in the form of cash funding from your organization or funding secured from elsewhere but dedicated to the project or event such as other grants, loans, donations, etc. Indirect funding support includes in-kind support like labor, volunteer support, supplies, and services which directly relate to the project or event, including those provided by your organization and others.

New Projects/Events are projects/events which are in the first four years of existence. For example, a proposal for a barbeque competition which is in its third year would be defined as a new project/event. Likewise, a project by an existing museum which expands its current offerings, or a specific new strategy for appealing to a different target market that is in its first year, would be considered a new project. Ongoing general marketing and advertising campaigns or general operational support requests for organizations/event which have existed for longer than four years are not defined as a new project/event.

Ongoing Projects/Events are defined as projects/events that have been established for more than four years. Applications that qualify under this definition may be awarded up to 10% of the project's/event's expense budget.

Partnerships are agreements between events/organizations/groups which enhance the overall project/event by providing additional value-added benefits or opportunities for attendees as well as the participating partners. For instance, as part of your event, you may have partnered with a local hotel or campground for a special group rate for overnight attendees. You may have also partnered with a local restaurant to provide a special meal discount or drink offer. You may have also agreed to refer your attendees to another event simultaneously occurring in another part of the county.

Project Budget is a written description of the complete budget for your project or event. It must include anticipated revenues, expenses, and any potential profit or loss.

Seasonal means a project or event which operates at least 1 month and up to 6 months, and during at least 2 seasons (Spring, Summer, Fall, Winter).

Self-Sustaining is being able to provide for your own needs without the assistance of grant funds.

Supports County as a Tourism Destination means including strategies within your proposal which will assist in attracting tourists to our County during times of the year other than for your project/event alone. This may include cross-promotion agreements with other projects/events, it may include active marketing of other projects/events at your project/event, it may include referring attendees directly to other tourist opportunities in Kittitas County, etc.

Year-round means a project or event is ongoing and actively working to attract tourists for at least 6 months, and at least 3 seasons (Spring, Summer, Fall, Winter).

SUBMITTAL INSTRUCTIONS

Please return **ONE COPY** of the entire original application (including the cover sheet and instructions sheets) and answers to narrative questions to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Incomplete applications will not be considered. Applications may not be changed or amended by the applicant after the deadline for submission.

Project Management:

Successful applicants shall be required, as a condition of the funding award, to enter into a contract. The agreement may include, but not be limited to, the specific amount of the award and what it may be used for, all reporting requirements associated with this funding, payment terms, and any and all other appropriate terms of the funding. The City of Cle Elum will be the contracting agent for all approved projects.

All funds awarded under this program will be available in the form of reimbursable grants. The funds will be available for reimbursement beginning January 31 and ending December 31 of the calendar year immediately following award notification. Any unexpended funds will be returned to the Lodging Tax accounts from where they came and made available for re-appropriation. All requests for reimbursement shall be made to the Treasurer's office at the following address:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

For specific information and requirements regarding the reimbursement process, please contact the Treasurer's office at 509-674-2262

Project Reporting Requirements:

State law requires that all recipients of Lodging Tax revenues must submit a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

- A. Away from their place of residence or business and staying overnight in paid accommodations;
- B. To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- C. From another country or state outside of their place of residence or their business.

A report form will be provided as part of the contract for receiving funds. We ask that you provide this information within 60 days after your event is complete once you have critiqued your event.

In addition, any reports which are produced as a result of a grant award must be submitted within 60 days of completion as part of your project reporting requirements. This will provide evidence that the work paid for by the grant has been completed.

Applicant Categories and Eligibility:

Grants from lodging tax funds are provided for two types of applicants, New Projects/Events and Ongoing Event Support. An organization may only apply for funding from one category per year. The categories are defined as follows:

The **New Project/Events** category is for applications from events/projects which are within the first three years of existence. Applications may be considered in this category from established events (older than four years) which are proposing a new or expanded project designed to increase tourism as part of an ongoing event.

The **Ongoing Project/Event Support** category is for applications from established events (ongoing for more than four years) which may request continuing support. Grant awards are limited in this category to no greater than 10% of the event's expense budget. This category includes project/events which may be operating under a new board or organization, moving venues, changing dates, or implementing other non-substantial changes to a project/event which is ongoing for more than four years.

Other Information:

Insurance: As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

Application Form: This packet is available at:

City of Cle Elum
119 West First Street
Cle Elum, WA 98922

Grant Preferences:

In the review of applications, the Lodging Tax Advisory Committee or designees will grant preference to those proposals which (1) increase tourism, and (2) demonstrate ability toward eventual self-sustainability. **Applications from non-for-profit organizations will be given preference over those from for-profit entities.**

Guidelines and Requirements for Advertising Expenditures of Lodging Tax:**Branding**

Contractors who have been approved to utilize grant awards for advertising expenditures must incorporate appropriate City of Cle Elum information as follows:

A. Websites and Social Media Sites must include the City's tourism website logo with an operational link to the site(s). The logo must be displayed on the contractor's home page, it must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

B. Print Advertising and Online Display Advertising of all types (including but not limited to newspaper, periodicals, flyers, posters, billboards, direct mail, e-newsletters, third-party websites, streaming displays, etc.) and must include the City's tourism

website logo. The logo must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

C. Video Advertising of all types (including but not limited to television, online, electronic kiosks, motion billboards, etc.) must include the City's tourism website logo. The logo must be size no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

All logos and website information may be obtained by contacting the City of Cle Elum administration.

Advertising Reimbursements

Contractors seeking reimbursement from Lodging Tax Funds for advertising expenditures must adhere to the following guidelines and requirements for each type of advertising media utilized:

A. Print Advertising:

1. Print advertising placed with any media provider which operates exclusively outside of Kittitas County may be reimbursed at 100% of the cost, including any production costs. To operate exclusively outside of Kittitas County, the provider must not be physically located in the County and/or not distribute any media within the County.
2. Print advertising placed with any media provider which operates inside Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 A, (2)(a) above, advertising reimbursement requests must include a statement from the media provider specifying the percentage distribution to areas outside of Kittitas County. Reimbursements will be allowed for the amount distributed outside of Kittitas County, including any production costs.

B. Television Advertising:

1. Television advertising placed with any media provider outside the Yakima/Kittitas DMA will be reimbursed at 100% of the cost, including any production cost.
2. Television advertising placed with any media provider inside the Yakima /Kittitas DMA will be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 B, 2(a) above, advertising may be reimbursed at the rate of 70% of the total cost, including any production costs.

C. Online Advertising:

1. Online advertising and promotion may be reimbursed at 100% of the cost, including any production cost.
2. Streamed media (radio, television, other) requests for reimbursement must include a statement from the media provider specifying the percentage of recipients which are outside of Kittitas County. Reimbursements will be allowed for the percentage distributed outside of Kittitas County, including any production costs.

D. Direct Mail:

1. Direct mail advertising may be reimbursed at 100% of the cost, including any production cost, for each item mailed or shipped to a destination outside of Kittitas County. In order to receive reimbursement, a list of the addresses and a signed statement from the contractor that the list is accurate, or other proof of delivery, must be provided along with other required documentation.

E. Flyers/Posters:

1. Flyers or posters which are placed outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost. In order to receive reimbursement, a list of the locations where flyers or posters were posted outside of Kittitas County and a signed statement from the contractor that the list is accurate must be provided along with other required documentation.

F. Radio Advertising:

1. Radio advertising placed with any media provider located outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost.
2. Radio advertising placed with any media provider located inside of Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production cost.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 F, 2(a) above, advertising may be reimbursed at the rate of 30% of the total cost, including any production costs.

APPLICATION FOR LODGING TAX GRANT FUNDING

Application Year: 2024

Name of Organization: Cle Elum Downtown Association

Organization mailing address: PO Box 106
Cle Elum, WA 98922

Organization contact person & title: Jordan Peterson
Executive Director

Organization/contact phone: 509-433-7330 office 509-273-6794 cell

Email: jordan@cleelumdowntown.org

Organization Website: www.cleelumdowntown.org

Federal Tax ID Number: 203-71-6010 UBI Number: 602-525-709

Organization is a (select one):

- | | |
|-------------------------------------|-------------------|
| ☐ | Government Entity |
| ☒ | 501(c)3 |
| ☐ | 501(c)6 |
| ☐ | Other _____ |

(note: you must submit 501(c)3 or 501(c)6 approval documentation – see sample document)

Project/Event Name: Pioneer Days 2024

Project/Event Date: July 6, 2024

Project/Event Location: Downtown Cle Elum

Amount of Funding Requested: \$ 11,168.00

For which funding category do you qualify (check one) (see instructions for definitions):

☐ New Project/Event ☒ Ongoing Project/Event Support

Estimated # of overnight stays: _____

Tourism Seasons: From the list below, what season will your project enhance tourism? Please indicate the appropriate season.

Season:	Months:
☐ Year-round	January – December
☐ Off season	November – February
☐ Shoulder season	October or March - May
☒ High season	June – September

APPLICATION QUESTIONS

Please answer each question completely, in the order listed, on a separate sheet attached to this application. Please include any supporting data within the response narrative.

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.
2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business.

You must provide the evidence utilized in determining your projections.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:
 - I. Is your project/event year-round or is it seasonal or date-specific?
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?
 - III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?
4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be

necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

The budget must include anticipated revenues, expenditures, and any potential profit or loss. For projects/events which are ongoing for more than 1 year, please also submit actuals from the previous three years of operations for the project/proposal if applicable. Also, please supply any narratives necessary to understand the budget being submitted and list separately any in-kind or volunteer contributions.

Please assure your budget, and actuals from previous years (if applicable), are in the following basic format:

Revenues:

Cash
Donations/Sponsorships
Sales
Vendor Fees
Grants
Etc.

Total Revenues

In-Kind Contributions:

Volunteer Labor
Donated Services
Donated Materials
Etc.

Total In-kind

Expenses:

Venue
Insurance
Services
Advertising
Security
Etc.

Total Expenses

Profit/Loss (Revenue less Expenses)

*Please see attached
for budget info.*

9. Has your event received Lodging Tax funds in previous years?
Yes ☒ No ☐

If yes, please list each year and the amount received for that year.

All applicants must also provide the following information regarding the event/project:

A.	Prior Year	Projected
How many participants and spectators attended last year's activity and/or will attend this year?	<u>4319</u>	<u>4500</u>

- B. How many days did/will your event occur?
 C. How many room nights were and /or will be booked as a result of your project/event?
(You must provide a verifiable source of information as evidence for your response to item C. Failure to do so will disqualify your application.)

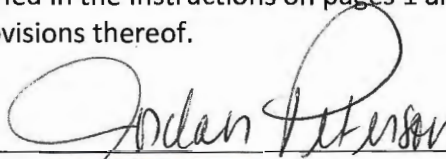
1-3
(2 nights)
855

July 5-7 Dock Diving
 July 6 Main Activities
1-3
(2 nights)
855 (inc. camp & VRBO's)

10. **Application Certification:**

The applicant here certifies and affirms: 1. That it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, military status, sexual orientation, creed, place of birth, or disability; 2. That it will abide by all relevant local, state and federal laws and regulations and; 3. That it has read the information contained in the Instructions on pages 1 and 2 and understands and will comply with all provisions thereof.

Certified by:
 (signature)

 or sign here:

(print name)

Jordan Peterson

Title:

Executive Director

Date:

05/15/2024

Pioneer Day 2024

Projected

Notes

REVENUE

Kittitas County LT	\$	4,000.00	
CEDA Budget	\$	2,000.00	
Sponsorships	\$	5,000.00	Presenting Sponsor - Eide Homebuilders
	\$	-	Parade Sponsor @ \$3,500 -
	\$	2,500.00	Dock Diving Sponsor - NW Roots Construction
	\$	2,000.00	Water Sponsorship - UKC Medic One, Winning Foundations Clinical Sk
	\$	500.00	Trash Crew Sponsor - Black Sheep Home Goods
	\$	-	Trifold Map and Schedule of Events @ \$750 -
	\$	-	Community Sponsor @ \$250 - Encompass Engineering and Surveying
Revenue Total	\$	16,000.00	

EXPENSES

CEDA Staff (120 hr/ \$22)	\$	2,640.00	PD planning, day-of & post-event reporting
	\$	500.00	Staffing - Garbage Crew
	\$	250.00	Post-Event Follow-up Meeting
	\$	2,000.00	Water bottles / cans - Dru Bru, quoted \$0.41/can
	\$	5,390.00	
Marketing - Promotions			
Printing	\$	678.00	cards, posters, etc.
	\$	-	Tri-fold Schedule of Events
Print Advertising	\$	1,450.00	includes 50% support by NKCT in two large ads
Advertising Online	\$	100.00	social media - 50 miles or farther
Design	\$	800.00	Art support for posters, etc.
IT support	\$	500.00	website up or other IT needs
	\$	3,528.00	
Contractual Services			
Dock Diving Contract	\$	7,500.00	
Musician(s)	\$	1,000.00	
Seattle Cossacks - Performance	\$	1,600.00	
Seattle's Finest Traffic Control	\$	2,700.00	4 off-duty officers at \$150/hr for 4 hours + travel fees
Off Duty Traffic Control	\$	1,200.00	15 people @ \$20/hr 4 hours
Porta Potties (see quote)	\$	2,500.00	
Water for Dock Diving	\$	750.00	This is billed through the City of Cle Elum Water Dept
Staging and Sound	\$	2,000.00	
XL Trash Cans	\$	1,000.00	
20yd Garbage Container	\$	750.00	
	\$	21,000.00	
Total	\$	27,168.00	

JLARC Request \$ 11,168.00

JLARC Payment

Kittitas County Lodging Tax Request



HALFWAY TO EVERYWHERE

May 15, 2024

Lodging Tax Committee
City of Cle Elum
119 W First Street
Cle Elum, WA 98922

RE: Pioneer Day 2024 Lodging Tax Request

Event Description

Pioneer Day is an ongoing event celebrating Cle Elum heritage coupled with the joy of Independence Day, promoting peak-season economic vitality and community enrichment. This weekend event celebrates our community during a festive time of the year and has not only become a part of our identity in Cle Elum, but part of our heritage as well. As Cle Elum continues to experience an increase in travelers, the importance of memorable, welcoming attractions is paramount to the success of our growing economic base.

As our community continues to grow and evolve this event becomes more complex. This year, the Cle Elum Downtown Association is taking over the Pioneer Days Parade from the Kittitas County Chamber of Commerce – with this new change, we have shifted our attention, staffing and funding to this new endeavor. Due to safety issues identified during the parade and other subevents of Pioneer Days 2022 and 2023, we at the Cle Elum Downtown Association have decided to hire out Traffic Management to alleviate the stress put on our local Police Department, allowing them to be in the places that they need to be, in case of emergency. We have outlined the critical areas, where we will be hiring off duty police (such as Seattle's Finest) and our local Fire Departments trained in TIMS and or flagger training at minimum.

Results/Measurements

The Cle Elum Downtown Association collects informal data and reactions through our online tools, volunteer support, public reaction, voluntary zip code reporting and google analytics data (including QR Code tracking). Currently, we do not have access to lodging information, aside from occupancy rate, obtained online, and average nightly rates.

Additional Funding

The Cle Elum Downtown Association allocates a certain amount of funding internally to Pioneer Days each year, along with Kittitas County Lodging Tax funds and sponsorship opportunities.



HALFWAY TO EVERYWHERE

Partnerships

The Cle Elum Downtown Association Promotions committee and planning teams include community members and, beginning in September, invite other organizations to join in collaboration of this annual event (much like Christmas in Cle Elum). In 2024, we have begun engaging with the Cle Elum Fire Department and Cle Elum-Roslyn School District, in addition to our existing partners from years past – these include local businesses, non-profit organizations, and individuals, both inside and outside of the Downtown core.

Project Budget

TOTAL JLARC REQUEST \$ 11,168.00

Please see attached for project budget.



2024 Lodging Tax Fund Application

Name of Applicant: _____

Name of Event: _____

Date Received: _____

Received By: _____

City of Cle Elum
119 West First Street
Cle Elum, WA 98922
509-674-2262

Lodging Tax Funds – General Information

The City of Cle Elum imposes a lodging tax assessed on the sale or charge made for furnishings of lodging according to RCW 67.28.180 and RCW 67.28.181. The committees' purpose is to advise and recommend to the legislative authority of the city how excise taxes on lodging should be allocated to support tourism which in turn generates revenue.

Uses According to Law:

According to State Statute funds awarded under this process may be used for the following:

1. Tourism marketing;
2. The marketing and operations of special events and festivals designed to attract tourists;
3. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501 (c) (3) and 26 U.S.C. Sec. 501 (c) (6) of the internal revenue code of 1986, as amended.

Definitions included in state law which should be considered in any application requesting funding include:

- (1) **Tourism** means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (2) **Tourism promotion** means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing or the operation of special events and festivals designated to attract tourists.
- (3) **Tourism-related facility** means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a) (i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501 (c) (3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under section 501 (c) (6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

Review Process:

The Committee will review grant applications and award lodging tax funds for special events and festivals.

The Committee will compile the score sheets, rankings, and funding recommendations for further consideration.

Scoring sheets which determine the overall ranking of applications are included in this packet for your reference and information.

Local Policy on Disallowed Uses:

The Committee has determined that certain types of activities are not eligible for funding awards even if they may be tourism related. These include anything affiliated with the following: prizes for contestants, resale items, food and drink, beautification, fundraising, and membership drives. This list should not be considered comprehensive and all funding recommendation decisions are at the discretion of the committees and subject to change by majority opinion.

Application Definitions:

Below is a list of terms and phrases which have specific meaning within this application. It may be helpful for you to review these as you prepare responses so that you have a better understanding of the reviewers' expectations.

Date-specific is an event or project which occurs over less than one month.

Matching Funds is the amount of funding your organization is contributing to the project or event. This includes both direct and indirect fund support. Direct funds can be in the form of cash funding from your organization or funding secured from elsewhere but dedicated to the project or event such as other grants, loans, donations, etc. Indirect funding support includes in-kind support like labor, volunteer support, supplies, and services which directly relate to the project or event, including those provided by your organization and others.

New Projects/Events are projects/events which are in the first four years of existence. For example, a proposal for a barbeque competition which is in its third year would be defined as a new project/event. Likewise, a project by an existing museum which expands its current offerings, or a specific new strategy for appealing to a different target market that is in its first year, would be considered a new project. Ongoing general marketing and advertising campaigns or general operational support requests for organizations/event which have existed for longer than four years are not defined as a new project/event.

Ongoing Projects/Events are defined as projects/events that have been established for more than four years. Applications that qualify under this definition may be awarded up to 10% of the project's/event's expense budget.

Partnerships are agreements between events/organizations/groups which enhance the overall project/event by providing additional value-added benefits or opportunities for attendees as well as the participating partners. For instance, as part of your event, you may have partnered with a local hotel or campground for a special group rate for overnight attendees. You may have also partnered with a local restaurant to provide a special meal discount or drink offer. You may have also agreed to refer your attendees to another event simultaneously occurring in another part of the county.

Project Budget is a written description of the complete budget for your project or event. It must include anticipated revenues, expenses, and any potential profit or loss.

Seasonal means a project or event which operates at least 1 month and up to 6 months, and during at least 2 seasons (Spring, Summer, Fall, Winter).

Self-Sustaining is being able to provide for your own needs without the assistance of grant funds.

Supports County as a Tourism Destination means including strategies within your proposal which will assist in attracting tourists to our County during times of the year other than for your project/event alone. This may include cross-promotion agreements with other projects/events, it may include active marketing of other projects/events at your project/event, it may include referring attendees directly to other tourist opportunities in Kittitas County, etc.

Year-round means a project or event is ongoing and actively working to attract tourists for at least 6 months, and at least 3 seasons (Spring, Summer, Fall, Winter).

SUBMITTAL INSTRUCTIONS

Please return **ONE COPY** of the entire original application (including the cover sheet and instructions sheets) and answers to narrative questions to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Incomplete applications will not be considered. Applications may not be changed or amended by the applicant after the deadline for submission.

Project Management:

Successful applicants shall be required, as a condition of the funding award, to enter into a contract. The agreement may include, but not be limited to, the specific amount of the award and what it may be used for, all reporting requirements associated with this funding, payment terms, and any and all other appropriate terms of the funding. The City of Cle Elum will be the contracting agent for all approved projects.

All funds awarded under this program will be available in the form of reimbursable grants. The funds will be available for reimbursement beginning January 31 and ending December 31 of the calendar year immediately following award notification. Any unexpended funds will be returned to the Lodging Tax accounts from where they came and made available for re-appropriation. All requests for reimbursement shall be made to the Treasurer's office at the following address:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

For specific information and requirements regarding the reimbursement process, please contact the Treasurer's office at 509-674-2262

Project Reporting Requirements:

State law requires that all recipients of Lodging Tax revenues must submit a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

- A. Away from their place of residence or business and staying overnight in paid accommodations;
- B. To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- C. From another country or state outside of their place of residence or their business.

A report form will be provided as part of the contract for receiving funds. We ask that you provide this information within 60 days after your event is complete once you have critiqued your event.

In addition, any reports which are produced as a result of a grant award must be submitted within 60 days of completion as part of your project reporting requirements. This will provide evidence that the work paid for by the grant has been completed.

Applicant Categories and Eligibility:

Grants from lodging tax funds are provided for two types of applicants, New Projects/Events and Ongoing Event Support. An organization may only apply for funding from one category per year. The categories are defined as follows:

The **New Project/Events** category is for applications from events/projects which are within the first three years of existence. Applications may be considered in this category from established events (older than four years) which are proposing a new or expanded project designed to increase tourism as part of an ongoing event.

The **Ongoing Project/Event Support** category is for applications from established events (ongoing for more than four years) which may request continuing support. Grant awards are limited in this category to no greater than 10% of the event's expense budget. This category includes project/events which may be operating under a new board or organization, moving venues, changing dates, or implementing other non-substantial changes to a project/event which is ongoing for more than four years.

Other Information:

Insurance: As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

Application Form: This packet is available at:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Grant Preferences:

In the review of applications, the Lodging Tax Advisory Committee or designees will grant preference to those proposals which (1) increase tourism, and (2) demonstrate ability toward eventual self-sustainability. **Applications from non-for-profit organizations will be given preference over those from for-profit entities.**

Guidelines and Requirements for Advertising Expenditures of Lodging Tax:**Branding**

Contractors who have been approved to utilize grant awards for advertising expenditures must incorporate appropriate City of Cle Elum information as follows:

A. Websites and Social Media Sites must include the City's tourism website logo with an operational link to the site(s). The logo must be displayed on the contractor's home page, it must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

B. Print Advertising and Online Display Advertising of all types (including but not limited to newspaper, periodicals, flyers, posters, billboards, direct mail, e-newsletters, third-party websites, streaming displays, etc.) and must include the City's tourism

website logo. The logo must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

C. Video Advertising of all types (including but not limited to television, online, electronic kiosks, motion billboards, etc.) must include the City's tourism website logo. The logo must be size no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

All logos and website information may be obtained by contacting the City of Cle Elum administration.

Advertising Reimbursements

Contractors seeking reimbursement from Lodging Tax Funds for advertising expenditures must adhere to the following guidelines and requirements for each type of advertising media utilized:

A. Print Advertising:

1. Print advertising placed with any media provider which operates exclusively outside of Kittitas County may be reimbursed at 100% of the cost, including any production costs. To operate exclusively outside of Kittitas County, the provider must not be physically located in the County and/or not distribute any media within the County.
2. Print advertising placed with any media provider which operates inside Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 A, (2)(a) above, advertising reimbursement requests must include a statement from the media provider specifying the percentage distribution to areas outside of Kittitas County. Reimbursements will be allowed for the amount distributed outside of Kittitas County, including any production costs.

B. Television Advertising:

1. Television advertising placed with any media provider outside the Yakima/Kittitas DMA will be reimbursed at 100% of the cost, including any production cost.
2. Television advertising placed with any media provider inside the Yakima /Kittitas DMA will be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 B, 2(a) above, advertising may be reimbursed at the rate of 70% of the total cost, including any production costs.

C. Online Advertising:

1. Online advertising and promotion may be reimbursed at 100% of the cost, including any production cost.
2. Streamed media (radio, television, other) requests for reimbursement must include a statement from the media provider specifying the percentage of recipients which are outside of Kittitas County. Reimbursements will be allowed for the percentage distributed outside of Kittitas County, including any production costs.

D. Direct Mail:

1. Direct mail advertising may be reimbursed at 100% of the cost, including any production cost, for each item mailed or shipped to a destination outside of Kittitas County. In order to receive reimbursement, a list of the addresses and a signed statement from the contractor that the list is accurate, or other proof of delivery, must be provided along with other required documentation.

E. Flyers/Posters:

1. Flyers or posters which are placed outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost. In order to receive reimbursement, a list of the locations where flyers or posters were posted outside of Kittitas County and a signed statement from the contractor that the list is accurate must be provided along with other required documentation.

F. Radio Advertising:

1. Radio advertising placed with any media provider located outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost.
2. Radio advertising placed with any media provider located inside of Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production cost.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 F, 2(a) above, advertising may be reimbursed at the rate of 30% of the total cost, including any production costs.

APPLICATION FOR LODGING TAX GRANT FUNDING

Application Year: _____

Name of Organization: _____

Organization mailing address: _____

Organization contact person & title: _____

Organization/contact phone: _____

Email: _____

Organization Website: _____

Federal Tax ID Number: _____ UBI Number: _____

Organization is a (select one): _____ Government Entity

_____ 501(c)3

_____ 501(c)6

_____ Other _____

(note: you must submit 501(c)3 or 501(c)6 approval documentation – see sample document)

Project/Event Name: _____

Project/Event Date: _____

Project/Event Location: _____

Amount of Funding Requested: \$ _____

For which funding category do you qualify (check one) (see instructions for definitions):

_____ New Project/Event _____ Ongoing Project/Event Support

Estimated # of overnight stays: _____

Tourism Seasons: From the list below, what season will your project enhance tourism? Please indicate the appropriate season.

	Season:	Months:
_____	Year-round	January – December
_____	Off season	November – February
_____	Shoulder season	October or March - May
_____	High season	June – September

APPLICATION QUESTIONS

Please answer each question completely, in the order listed, on a separate sheet attached to this application. Please include any supporting data within the response narrative.

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.
2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business.

You must provide the evidence utilized in determining your projections.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:
 - I. Is your project/event year-round or is it seasonal or date-specific?
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?
 - III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?
4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be

necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

The budget must include anticipated revenues, expenditures, and any potential profit or loss. For projects/events which are ongoing for more than 1 year, please also submit actuals from the previous three years of operations for the project/proposal if applicable. Also, please supply any narratives necessary to understand the budget being submitted and list separately any in-kind or volunteer contributions.

Please assure your budget, and actuals from previous years (if applicable), are in the following basic format:

Revenues:

Cash
Donations/Sponsorships
Sales
Vendor Fees
Grants
Etc.

Total Revenues

In-Kind Contributions:

Volunteer Labor
Donated Services
Donated Materials
Etc.

Total In-kind

Expenses:

Venue
Insurance
Services
Advertising
Security
Etc.

Total Expenses

Profit/Loss (Revenue less Expenses)

9. Has your event received Lodging Tax funds in previous years?
Yes ____ No ____

If yes, please list each year and the amount received for that year.

All applicants must also provide the following information regarding the event/project:

	Prior Year	Projected
A. How many participants and spectators attended last year's activity and/or will attend this year?	_____	_____

- B. How many days did/will your event occur? _____
- C. How many room nights were and /or will be booked as a result of your project/event?
(You must provide a verifiable source of information as evidence for your response to item C. Failure to do so will disqualify your application.) _____

10. **Application Certification:**

The applicant here certifies and affirms: 1. That it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, military status, sexual orientation, creed, place of birth, or disability; 2. That it will abide by all relevant local, state and federal laws and regulations and; 3. That it has read the information contained in the Instructions on pages 1 and 2 and understands and will comply with all provisions thereof.

Certified by:

(signature)

Chelsea Cramer

Or sign here: _____

(print name) _____

Title: _____

Date: _____

Lodging Tax

Grant Application Rating Form

Criteria	Points Possible	Application Questions	Points Awarded
Partnerships	5 Yes = 5 No = 0	Question 5	
Length of Impact	15 Date specific = 5 Seasonal = 10 Year Round = 15	Question 3	
Attracts Tourists from at least 50 miles away	15 yes = up to 15 No = 0	Question 3	
Supports County as Tourism Destination	15 yes = up to 15 No = 0	Question 2, 3, 5, 7	
Attributable Lodging Stays	20 0 = 0 1-30 = 5 31-100 = 10 101-250 = 15 More than 250 = 20	Question 9	
Applicant's Matching Funds	20 Less than 5% = 0 5% - 25% = 5 25% - 49% = 10 50% - 99% = 15 100% or more = 20	Question 4, 8	
Sustainable Future Funding Identified	10 yes = 10 No = 0	Question 6	

Applicant Checklist

For applicant use prior to submission

- _____ My application title page states: Request for Proposals, Lodging Tax Fund (YEAR).
- _____ My application is for a new project/event and/or for an ongoing project/event as defined on page 2 of the application packet.
- _____ I have attached proof of non-profit status if applicable which matches the sample document provided.
- _____ I have included an itemized list in response to item 1 in the application of how any grant funds awarded will be utilized.
- _____ I have attached additional information in response to item 7 in the application, if needed, which includes written information limited to one page and other attachments limited to three pages.
- _____ I have attached a project budget, properly formatted according to item 8 in the application.
- _____ If this event is ongoing for more than one year, I have also submitted actual financial data from the previous three years if applicable, formatted properly according to item 8 in the application.
- _____ The application certification in item 10 is signed and dated by the proper authority.
- _____ I have included one copy of the entire original application according the submittal instructions on page 4.
- _____ My application is being delivered to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Submission Checklist

For office use only

Please mark “yes” or “no” to each criteria below:

- _____ Applicant filled out the proper application version for this grant cycle.
- _____ Applicant answered each question.
- _____ A budget is attached which includes revenues, expenses and anticipated profit or loss (plus previous 3 years actuals for ongoing projects/events).
- _____ The applicant has signed and dated the certification statement required in item 10 of the application.
- _____ The application was submitted on time.
- _____ Proof of non-profit status is included (if applicable).

Please date stamp the application and initial.

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC)

ACTIVITY INFORMATION:

Year: _____

Organization: _____

Activity Name: _____

Activity Type: Event/Festival____ Marketing____ Facility____

Event/Festival- encompasses specific activities such as fairs, festivals, celebrations, etc.

Marketing- encompasses activities which advertise the municipality or town (if lodging tax funds were used to advertise for a specific event/festival, this expenditure falls under the "Event/Festival" category).

Facility- encompasses activities related to facility acquisition, upkeep, renovation, etc.

Start Date: _____

End Date: _____

Funds Requested: _____

Funds Awarded: _____

Total Activity Cost: _____

Notes:

OVERALL ATTENDANCE:

*Organizations should provide an estimate of the predicted attendance and a *method for determining the actual attendance. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.*

Predicted: _____

Actual: _____

*Method: _____

(See explanation of Method on last page)

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, etc.).*

ATTENDANCE 50+ MILES: *Determine the number of people who traveled more than 50 miles to attend the activity and select the method to tell us how the attendance was quantified.*

Predicted: _____

Actual: _____

*Method: _____

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC) Continued

Please Explain: *Enter notes about the specific type of method used to determine the attendance 50+ miles count (such as surveys or hotel room reservations, etc.).*

ATTENDANCE OUT OF STATE, OUT OF COUNTRY: *(number of people)*

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

ATTENDANCE PAID FOR OVERNIGHT LODGING:

Enter the total number of people who paid for overnight lodging while attending the activity. Organizations using lodging tax funds should quantify this figure and a method for determining it. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

PAID LODGING NIGHTS:

Enter the total number of lodging nights associated with this activity. A lodging night is one or more persons occupying a room for a single night. Organizations using lodging tax funds should quantify this figure and select the method used to determine it.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the number of lodging nights (hotel room reservations, interviews, raffle, etc.).*

***Method:** Select the method used to determine the overall attendance from these categories to tell us how the overall attendance was quantified.

- **Direct Count:** Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.
- **Indirect Count:** Estimate based on information related to the number of visitors such as raffle tickets sold, redeemed discount certificates, brochures handed out, police requirements for crowd control or visual estimates.
- **Representative Survey:** Information collected directly from individual visitors/participants. A representative survey is a highly structured data collection tool, based on a defined random sample of participants, and the results can be reliably projected to the entire population attending an event and includes margin of error and confidence level.
- **Informal Survey:** Information collected directly from individual visitors or participants in a nonrandom manner that is not representative of all visitors or participants. Informal survey results cannot be projected to the entire visitor population and provide a limited indicator of attendance because not all participants had an equal chance of being included in the survey.
- **Structured Estimate:** Estimate produced by computing known information related to the event or location. For example, one jurisdiction estimated attendance by dividing the square footage of the event area by the international building code allowance for persons (3 square feet)
- **Please Explain:** Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, raffle tickets sold, etc.). You may also enter N/A or Other.

Request for Proposals, Lodging Tax Fund 2024

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.

The annual Independence Day celebration at Memorial Park in south Cle Elum is a community event that is dedicated to bringing families together for a great afternoon/evening of food, fun, and fireworks. Our target market is members of the community as well as people from other neighboring counties visiting Cle Elum for the holiday weekend. The funding we are requesting will go solely toward the fireworks display. This display is the driving force in bringing visitors to Cle Elum to celebrate the Fourth aside from the long-standing Pioneer Days Parade tradition. Fireworks are a traditional way to celebrate the fourth of July and without them not nearly as many people are interested in heading into town that weekend. Kittitas County is an area of fire danger during the summer months, so people are unable to light their own fireworks in efforts to protect this vibrant ecosystem, so they look for public displays of fireworks where the dangers of fires are significantly decreased by the methodical safety plans and wonderful assistance from our local fire districts as well as the professional pyrotechnic company.

Funding will be used for:
Fireworks

2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business. You must provide the evidence utilized in determining your projections.

Our event will be boosted on social media platforms and publicized on our website that targets a large audience outside of our county alone and the primary selling point for the ads will be the fireworks display. By reaching a larger audience and having a good firework display that begins at 10pm more people visiting the county are likely to book hotel rooms or overnight stays due to the timing of the show.
3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information: **We will use geofencing to determine the estimated number of guests attending from outside the county. We will also use surveys via QR code to gather information from patrons.**
 - I. Is your project/event year-round or is it seasonal or date-specific?
Our event is date specific for July 4th.
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?

Our social media pages and website will be used to target people from outside the county as well as flyers at various bulletin boards throughout the county to entice visitors to return for the Fireworks show and Independence Day Celebration.

III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?

We will use the chamber website, chamber newsletter and social media platforms to advertise the event using verbiage that attracts people to Kittitas County.

4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded? Our organization has received lodging tax funding for the event which will be put towards marketing the event and kids' activities to draw attendees to the event. If the project is not funded there will be little to no activities for the families attending the event and marketing efforts will be minimized as all of our funding will have to go towards covering the cost of the fireworks.
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished? The Cle Elum Downtown Association, UKC Baseball, Suncadia, and local fire districts have partnered with the chamber to promote the event and bring tourists to Memorial Park for July 4th. Most of the organizations are or have posted the event on community calendars or have spread the word through social media. We are also going to encourage the partnering organizations to share our event postings from our social media accounts to reach larger audiences that would not be possible without their support.
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models. We plan on doing more outreach to entice local and long-distance businesses with a presence in Kittitas County to sponsor our event in years coming. We have also discussed the option of admission ticketing as well as VIP experiences to drive revenue. (Since this is a free communal event, we are brainstorming ways to increase revenue while keeping admission free to the public.)
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3pages. In terms of the budget, we do not have actuals from this year as we are still planning the event and securing funding for the event.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application, it may not be necessary to submit the entire agency budget.

We have received Lodging Tax in 2023 for this event in the amount of

INCOME	BUDGET	ACTUAL	
Tickets	\$0.00		
Merch	\$0.00		
Grant (Suncadia)	\$3,000.00		
Sponsorship	\$5,000.00		
Scrip	\$2,000.00		
LTAC	\$14,000.00	\$14,000	
Vendor Fee	\$500.00		
TOTAL	\$24,500.00	\$0.00	
Volunteer Labor	Est. 8 Hrs		
EXPENSE			
WSLCB Permit	\$60.00	\$60.00	
City Permit	\$0.00		
Musical Entertainment	\$3,500.00	\$2,800.00	
Beer	\$700.00		
Sound	\$2,000.00		
Stage	\$1,500.00		
Tent	\$1,000.00		
Supplies	\$500.00		
Advertising	\$500.00		
Garbage	\$200.00		
Bank Fees	\$50.00		
Fireworks	\$10,000.00	\$10,000	
Knockerball	\$1,500.00	\$1,700	
Kids Activities			
Contest	\$100.00		
Staff Travel	\$150.00		
TOTAL	\$21,700.00		
Net	\$2,800.00		

2023 Budget

Income	
Tickets	\$0.00
Merch	\$0.00
Sponsorship	\$5,000.00
Scrip	\$2,250.00
LTAC	\$14,050.00
TOTAL	\$21,300.00
Expense	
Lic/Permit	\$100.00
Entertainment	\$5,350.00
PortaLet	
Beer	\$700.00
Sound	\$1,500.00
Stage	\$1,500.00
Tent	\$1,000.00
Supplies	\$300.00
Advertsing	\$2,000.00
Garbage	\$200.00
BankFees	\$75.00
Fireworks	\$8,000.00
Contest	\$100.00
Total	\$20,725.00
Net	\$575.00

2023 Lodging tax amount awarded: \$21,066.17