

Coal Mines Trail Commission

Agenda

July 1, 2024

6:00 PM



119 W FIRST STREET
CLE ELUM, WA 98922

CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

COAL MINES TRAIL
COMMISSION

Kittitas County Elected

Representative: Laura Osiadacz
Kittitas County Citizen

Representative: Greg Maras

City of Cle Elum Elected
Representative: Audrey Malek

City of Cle Elum Citizen

Representative: Aja Woodrow
City of Roslyn Elected

Representative: Nolan Weis

City of Roslyn Citizen

Representative: Toni Fields

Administrative Assistant: Virgil
Amick

CITY ATTORNEY
ALEXANDRA KENYON

TextMyGov Receive city text alert notifications: text CLEELUM to 91896

1. **Call to Order, Roll Call of Membership**
2. **Set & Adopt Meeting Agenda**
3. **Review & Adopt Minutes**
 - a. May 6, 2024 Coal Mines Trail Commission Meeting Minutes
4. **Comments**
5. **Correspondence**
6. **Committee Reports**
7. **Public Appearances – 15-Minute Limit**
 - a. Heritage Club -Shannon O'Malley will be re-introducing the interpretive sign project and some of the progress that they have made with funding.
8. **Unfinished Business**
 - a. Continued discussion regarding erosion control from Alliance Road to the City of Cle Elum.
 - b. Continued discussion of signage at each trail head.
9. **New Business**
 - a. 2025 Budget Discussion
10. **Commissioner Comments & Concerns**
11. **Approval of Fiscal Matters**
 - a. Brown & Jackson Portable Toilet Rental Invoice #186964 for \$105.00

Coal Mines Trail Commission Agenda

July 1, 2024

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- b. Brown & Jackson Portable Toilet Rental Invoice #187767 for \$105.00
- c. City of Cle Elum Administrative Hours for March, April, May, and June \$221.01

12. Adjourn

Upcoming Meetings:

Coal Mines Trail Commission Meeting: August 5, 2024 @ 6:00 p.m

Regular Council Meeting: July 9, 2024 @ 6:00 p.m.

Planning Commission Meeting: July 16, 2024 @ 6:00 p.m.

General Government Committee Meeting: July 24, 2024 @ 8:30 a.m.

Lodging Tax & Events Committee Meeting: July 8, 2024 @ 8:30 a.m.

Public Safety & Health Committee Meeting: July 16, 2024 @ 1:00 p.m.

Public Works & Community Development Committee Meeting: July 11, 2024 @ 12:00 p.m.

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Coal Mines Trail Commission
Meeting Minutes
May 6th, 2024 - 6:00PM
Roslyn City Hall – Roslyn, Washington

1. Call to Order, Roll Call of Membership

Aja Woodrow, Nolan Weis, Greg Maras & Laura Osiadacz.

2. Set & Adopt Meeting Agenda

Greg 1st - Aja 2nd - Motion Passed

3. Review & Adopt Minutes

Aja 1st - Nolan 2nd - Motion Passed (Greg M. sustains due to not being at the last meeting)

4. Correspondence

None

5. Committee Reports

None

6. Public Appearance

None – *Shannon O'Malley* will be at the next meeting to discuss trail signs with the R.R.C.E. Heritage committee.

Laura O. brought up looking into Micro grants up to 5k to possibly help with trail signs

7. Unfinished Business

C.M.T committee would like to see the Howard Carlin park Gazebo finished with working water faucet and landscaping.

Clean up spur road off Shaft Street for parking & access to trail.

*Clear signs posting at each trail head, (Roslyn, C.E., Ronald) Welcoming with reminder 'leash Trail for pets'

8. New Business

Josh from public works was at the meeting to discuss options for erosion control on the banks from Alliance road to the city of Cle Elum. He mentioned that the cost would be around 2 million to get the permits and the work done. The committee discussed other options that

would not cost as much. If the city's dedicated that as an emergency road it would help with possible permits and not cost as much.

Also, he was looking into help through the Yakima mitigation plan, and having the sewer utility on the coal mine trail if that might help offset some costs or permitting.

9. Commissioner Comments and Concerns

Laura O. was pleased to see no garbage on the trail.

**** Approval of Fiscal Matters**

Laura 1st - Greg 2nd Motion Passed

Would like to add a porta potty in Roslyn and in Ronald. Please Virgil if able to do that.

10. Set Next Meeting, Date, Time, Place:

June 3rd, 2024, 6pm Roslyn City Hall

11. Adjournment:

Aja 1st - Laura 2nd Motion Passed

5 YEAR BUDGET COMPARISON

City Of Cle Elum

Time: 12:54:52 Date: 06/21/2024
Page: 1

110 Coal Mine Trail Fund

Account	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Appropriated	2025 Appropriated	Comment
308 31 00 110 Beginning Balance Coal Mine Fund	0.00	31,677.64	35,929.40	0.00	0.00	0.00	
308 51 00 110 Beginning Balance Coal Mine Fund	31,606.96	0.00	0.00	27,566.30	38,000.00	0.00	
308 Beginning Balances	31,606.96	31,677.64	35,929.40	27,566.30	38,000.00	0.00	
344 30 00 001 Roslyn Contribution	0.00	0.00	0.00	8,000.00	2,000.00	0.00	
344 30 00 002 Kittitas County Contribution	0.00	4,000.00	2,000.00	2,000.00	2,000.00	0.00	
340 Charges For Goods & Services	0.00	4,000.00	2,000.00	10,000.00	4,000.00	0.00	
361 11 00 110 Interest	21.88	24.11	22.72	115.35	40.00	0.00	
360 Interest & Other Earnings	21.88	24.11	22.72	115.35	40.00	0.00	
397 00 00 042 IN-Coal Mine Trail From 106 Tourist Fund	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	
397 00 00 110 IN-Coal Mine from General Fund	0.00	0.00	0.00	2,000.00	0.00	0.00	
397 Interfund Transfers	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	
TOTAL REVENUES:	33,628.84	37,701.75	39,952.12	39,681.65	42,040.00	0.00	
542 62 30 000 Trail Signs	0.00	0.00	0.00	0.00	1,100.00	0.00	
542 62 41 000 Professional Services	0.00	0.00	227.00	0.00	700.00	0.00	
542 62 41 001 Weed Control and Taxes	221.17	261.77	302.23	261.77	600.00	0.00	
542 62 41 002 Port A-Potties	487.50	502.50	555.00	525.00	1,240.00	0.00	
542 62 49 000 Trail Maintenance	0.00	0.00	0.00	0.00	400.00	0.00	
542 Streets - Maintenance	708.67	764.27	1,084.23	786.77	4,040.00	0.00	
508 51 00 110 Ending Balance Coal Mine Fund	0.00	0.00	0.00	0.00	38,000.00	0.00	
999 Ending Balance	0.00	0.00	0.00	0.00	38,000.00	0.00	
TOTAL EXPENDITURES:	708.67	764.27	1,084.23	786.77	42,040.00	0.00	
FUND GAIN/LOSS:	32,920.17	36,937.48	38,867.89	38,894.88	0.00	0.00	

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice Number I86964
Invoice Date May 27, 2024
Please Pay \$105.00
Billing Period Apr 28, 2024 - May 27, 2024

Customer ID	P.O. Number	Rental Number	Pay Online ID	Clerk	Terms	Due By
C5654	Coal Mines Trailhead	R411	hmCwS2Hv	RS	Net 30	Jun 26, 2024

Site: Cle Elum Trail Head, 119 W 1st St, Cle Elum, WA 98922

#	Service	Qty	Description	Rate	Amount	Tax	Amount w/ Tax
1	Standard-Monthly	1	Standard portable toilet rental - monthly placement	\$105.00	\$105.00	\$0.00	\$105.00
Subtotal							\$105.00
Tax							\$0.00
Total							\$105.00

Thank you!

To pay securely online, go to app.servicecore.com/payment. Enter your **Customer ID: C5654** and your **Pay Online ID: hmCwS2Hv** then click **Submit**. Enter your payment info and click **Pay**. That's it!

We appreciate your business.

NOTICE

Winter Surcharge of \$15/unit Effective November 1st, 2022 thru March 2023. Additional chemicals and additives will be added to portable toilets to maintain units during freezing temperatures. Customers are responsible for maintaining and plowing the access to toilets.

Upon renting a unit customers are solely responsible for damages to the property (including theft) or liability of the property from the time of delivery until pick up.

Please return bottom portion with your payment.

From

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

To

Brown and Jackson
107 N Main St
Ellensburg, WA 98926

Customer ID	C5654
Invoice Number	I86964
Invoice Date	May 27, 2024
Billing Period	Apr 28, 2024 - May 27, 2024
Subtotal	\$105.00
Kittitas County (8.1%)	\$0.00
Payments	(\$0.00)
Amount Due	\$105.00
Due By	Jun 26, 2024

Brown and Jackson
107 N Main St
Ellensburg, WA 98926
(509) 925-1564
brownandjackson107@gmail.com



Invoice

City of Cle Elum
119 W. 1st St
Cle Elum, WA 98922

Invoice Number I87767
Invoice Date Jun 27, 2024
Please Pay \$105.00
Billing Period May 28, 2024 - Jun 27, 2024

Customer ID	P.O. Number	Rental Number	Pay Online ID	Clerk	Terms	Due By
C5654	Coal Mines Trailhead	R411	LnHdJ1iT	RS	Net 30	Jul 27, 2024

Site: Cle Elum Trail Head, 119 W 1st St, Cle Elum, WA 98922

#	Service	Qty	Description	Rate	Amount	Tax	Amount w/ Tax
1	Standard-Monthly	1	Standard portable toilet rental - monthly placement	\$105.00	\$105.00	\$0.00	\$105.00
Subtotal							\$105.00
Tax							\$0.00
Total							\$105.00

Thank you!

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Amount Due	\$105.00
Due By	Jul 27, 2024



City of Cle Elum
119 West First Street
Cle Elum, WA. 98922
509-674-2262

2285
2023

2/15/24

Coal Mines Trail

Cle Elum, WA 98922

Account Information

Cust #: 3001
Date: 06/21/2024 Due: 07/21/2024
Invoice #: 7522 Terms: Net 30
For: Coal Mine Trail Assistant

Item	For	Taxed	Quantity	Amount	Total
Coal Mine Trail Assistant		N	3.0000	73.67	221.01

Admin Hours for 2024-March (.5 Hr) April (1 Hr) May (.5 Hr) &
June (1 Hr)

Non Taxed:	221.01
Taxed:	0.00
Tax @ 6.00%:	0.00
Payments:	0.00
Total:	221.01

[Handwritten signature]

THANK YOU!