CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

Special Meeting
Agenda
July 23, 2024
5:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

CITY COUNCIL
JOHN GLONDO
BETH WILLIAMS
JERRED WEIS
KEN RATLIFF
STEVEN COOK
AUDREY MALEK

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922
TextMyGov **Receive city text alert notifications: text CLEELUM to 91896**

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

---

1. **Call to Order, Pledge of Allegiance, and Roll Call**
2. **Unfinished Business**
3. **New Business**
   a. 2nd Quarter Budget Reports - Finance Director Robin Newcomb
4. **Other Committee Comments**
5. **Adjourn**

Upcoming Meetings:
General Government Committee Meeting: July 24, 2024 @ 8:30 a.m.
Regular Council Meeting: August 13, 2024 @ 6:00 p.m.
Planning Commission Meeting: August 6, 2024 @ 6:00 p.m.
Lodging Tax & Events Committee Meeting: August 12, 2024 @ 8:30 a.m.
Public Safety & Health Committee Meeting: August 20, 2024 @ 1:00 p.m.
Public Works & Community Development Committee Meeting: August 1, 2024 @ 12:00 p.m.
Coal Mines Trail Commission Meeting: August 5, 2024 @ 6:00 p.m.

CITY OF CLE LUM
BUDGET SUMMARY
QUARTER 1 AND 2, 2024

Revenues and expenses should be at 50% June 30, 2024. Most property taxes are received in May and November, therefore, not being equally proportioned throughout the months.

General fund revenues averaged:

- Sales, property, utility, gambling taxes etc. – 51.5%
- Licenses and permits – 76% (building permits were 81% of this revenue)
- Intergovernmental revenues – liquor, marijuana etc. – 33.6%
- Charges for good and services – Roslyn police contract, cemetery sales, development fees etc.– 50%
- Fine and penalties -- 50%
- Rents, leases, donations etc. – 76%

Investments:

2024 2-year bond for $2,500,000, 4.25% 2024 interest = $53,125

2023 2-year bond for $1,000,000, 4.8% interest for 2023 only = $25,333

Grants:

We currently have 13 grants that are active. They are:

- DOT First Street Phase 3 Downtown Revitalization -- $5,945,034
- Quadco Columbia Ave Railroad Crossing Study -- $52,500
- County .09 Distressed Sales Tax First Street Downtown Revitalization -- $591,000
- DOE Stormwater Study -- $165,827
- CDBG Stafford Avenue Corridor Project -- $800,000
- TIB Complete Streets First Street Phase 3A/3B Downtown Revitalization -- $350,000
- TIB Second and Stafford Roundabout -- $704,591
- TIB First Street Phase 3 Oaks to Peoh Downtown Revitalization -- $1,000,215
- TIB Seal Coat -- $41,799
- TIB Second Street Pathway Stafford to Penn -- $497,767
- TIB Complete Streets Second Street Pathway Penn to Short -- $500,000
- ARPA (American Rescue Plan Act) for Police Cars/Officers -- $569,179
- DOT U.S. Congressional Grant -- $1,500,000

TOTAL -- $12.7 MILLION

CITY OF CLE ELUM 6/30/2024

SALES TAX REVENUE

YEAR	AMOUNT BUDGETED	AMOUNT RECEIVED
2018	838,000	1,038,105
2019	1,048,000	1,043,842
2020	917,933	1,148,325
2021	1,170,000	1,337,737
2022	1,550,000	1,451,567
2023	1,585,000	1,553,508
2024 (ACTUAL IS JANUARY TO JUNE)	1,562,000	739,258

PROPERTY TAX REVENUE

YEAR COLLECTED	ASSESSED VALUE	AMOUNT BUDGETED	AMOUNT RECEIVED
2018	246,340,357	718,000	692,108
2019	349,314,683	765,000	762,733
2020	383,585,735	745,000	783,857
2021	407,252,701	812,000	829,136
2022	436,992,067	843,000	851,610
2023	518,725,602	905,000	888,039
2024 (ACTUAL IS JANUARY TO JUNE)	576,677,690	910,000	541,656

LOANS OUTSTANDING

LOAN AGENCY	TYPE OF LOAN	# OF PAYMENTS/DATE ON LOAN	LOAN AMOUNT	ANNUAL PAYMENT (AVERAGE WITH INTEREST)	LOAN BALANCE NO INTEREST
PWTF -- .84%	FIRST STREET	4/2021	532,565	134,141	133,141
DOH -- 0%	ROSSETTI WATERMAIN	10/2024	330,700	34,400	330,700
PWTF – 1.39%	ROSSETTI WATERMAIN	20/2024	1,641,352	93,988	1,641,352
COLUMBIA BANK – 3.6%	WATER/SEWER REFINANCED 4 LOANS	15/2018	2,800,000	242,713	1,840,000
DOE -- .6%	STORMWATER PLAN	5/2024	165,827	33,000	165,827
TOTALS			5,470,444	538,242	4,111,020

LEASES OUTSTANDING

LEASE DEPARTMENT	TYPE OF LOAN	# OF PAYMENTS/DATE OF LEASE	LEASE AMOUNT	ANNUAL PAYMENT WITH INTEREST	LEASE BALANCE INCLUDES TAX AND INTEREST
CITY HALL(2), PUBLIC WORKS (1), LIBRARY (1), POSTAGE MACHINE (1)	COPIERS, POSTAGE MACHINE	5/2026 and 2027	48,375	9,675	28,278
POLICE	CAMERAS (15), POSTAGE MACHINE (1)	5/2026 and 2028	224,323	44,865	139,590
PUBLIC WORKS	VACTOR TRUCK	5/2023	663,434	132,687	530,748
PUBLIC WORKS	CAT WHEEL LOADER	3/2024	357,002	1=69,380 2=143,811	357,002
TOTALS			1,293,134	331,038	1,055,618

2024 BUDGET POSITION TOTALS

City Of Cle Elum | Months: 01 To: 06 | Time: 11:42:45 | Date: 07/15/2024

Page: 1

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense/General Fund	3,968,220.36	1,920,373.33	48.4%	3,968,220.36	2,240,555.65	56%
002 UKC Recreation Center	200.00	844.22	422.1%	1,720,200.00	793,423.34	46%
004 City Heights WCIA Settlement Agr	0.00	9,607.33	0.0%	100,000.00	579,916.96	580%
101 Street Fund	7,856,983.00	886,820.51	11.3%	7,896,633.00	924,713.46	12%
102 TIB Complete Streets Grant	791,799.00	118,004.57	14.9%	941,799.00	144,066.04	15%
104 Police 3/10's Sales Tax Fund	220,600.00	98,672.22	44.7%	270,900.00	132,211.81	49%
106 Tourist/Lodging Tax Fund	180,300.00	69,467.44	38.5%	205,300.00	20,781.87	10%
110 Coal Mine Trail Fund	4,040.00	12,115.35	299.9%	4,040.00	786.77	19%
120 Central Cascades/Weis Land CRA :	2,209.00	24.25	1.1%	2,209.00	0.00	0%
121 Cle Elum Pines West Devel. Fund	1,585.75	169.50	10.7%	2,000.00	210.00	11%
123 Sun Communities CRA 2018-01 De	260,015.00	248,814.54	95.7%	260,000.00	265,767.75	102%
124 MVOLLC/Prium CRA 2005-02 Dev	5,004.00	9.78	0.2%	5,000.00	0.00	0%
125 Whispering Pines Devel. Fund	20,000.00	102.00	0.5%	20,000.00	0.00	0%
127 City Heights CRA 2020-01 Devel. F	300,000.00	0.00	0.0%	300,000.00	11,690.39	4%
128 Fowler Creek Trails Deneen Develc	20,000.00	196.25	1.0%	20,000.00	196.25	1%
131 Blue Fern Development 2024-01	0.00	0.00	0.0%	0.00	8,017.75	0%
300 American Rescue Plant Act of 202:	0.00	0.00	0.0%	319,179.00	0.00	0%
305 Trendwest/New Suncadia CRA 200	15.00	53.85	359.0%	1,500.00	64.80	4%
309 REET Excise Tax/Capital Projects Fu	200,450.00	57,909.91	28.9%	251,730.00	134,259.65	53%
401 Water Fund	1,012,525.00	483,797.39	47.8%	1,012,525.00	499,256.84	49%
402 Garbage Fund	946,340.00	500,029.07	52.8%	951,340.00	545,455.59	57%
403 Airport Fund	36,672.00	36,586.52	99.8%	36,072.00	15,630.61	43%
404 Water Regional Fund	931,850.00	470,125.10	50.5%	931,850.00	442,218.72	47%
406 Water Capital Reserve Fund	2,650,400.00	1,133,807.41	42.8%	2,805,400.00	1,369,247.88	49%
408 Stormwater Fund	0.00	500.00	0.0%	0.00	0.00	0%
409 Sewer Fund	738,000.00	362,255.25	49.1%	748,000.00	400,353.90	54%
410 Sewer Regional Fund	867,400.00	529,714.10	61.1%	847,400.00	437,326.03	52%
413 Sewer Capital Reserve Fund	374,450.00	75,923.70	20.3%	374,450.00	17,688.54	5%
630 Pangrazi Memorial Fund	10.00	42.66	426.6%	1,300.00	0.00	0%
699 State Agency Fund 380/580	25,000.00	11,820.74	47.3%	25,000.00	12,547.04	50%
	21,414,068.11	7,027,786.99	32.8%	24,022,047.36	8,996,387.64	37.5%

** UKCRC FUND #220, SUNCADIA FUND #305, AND PANGRAZI FUND #630 REVENUES OVER BUDGET ARE DUE TO HIGH INTEREST RATES

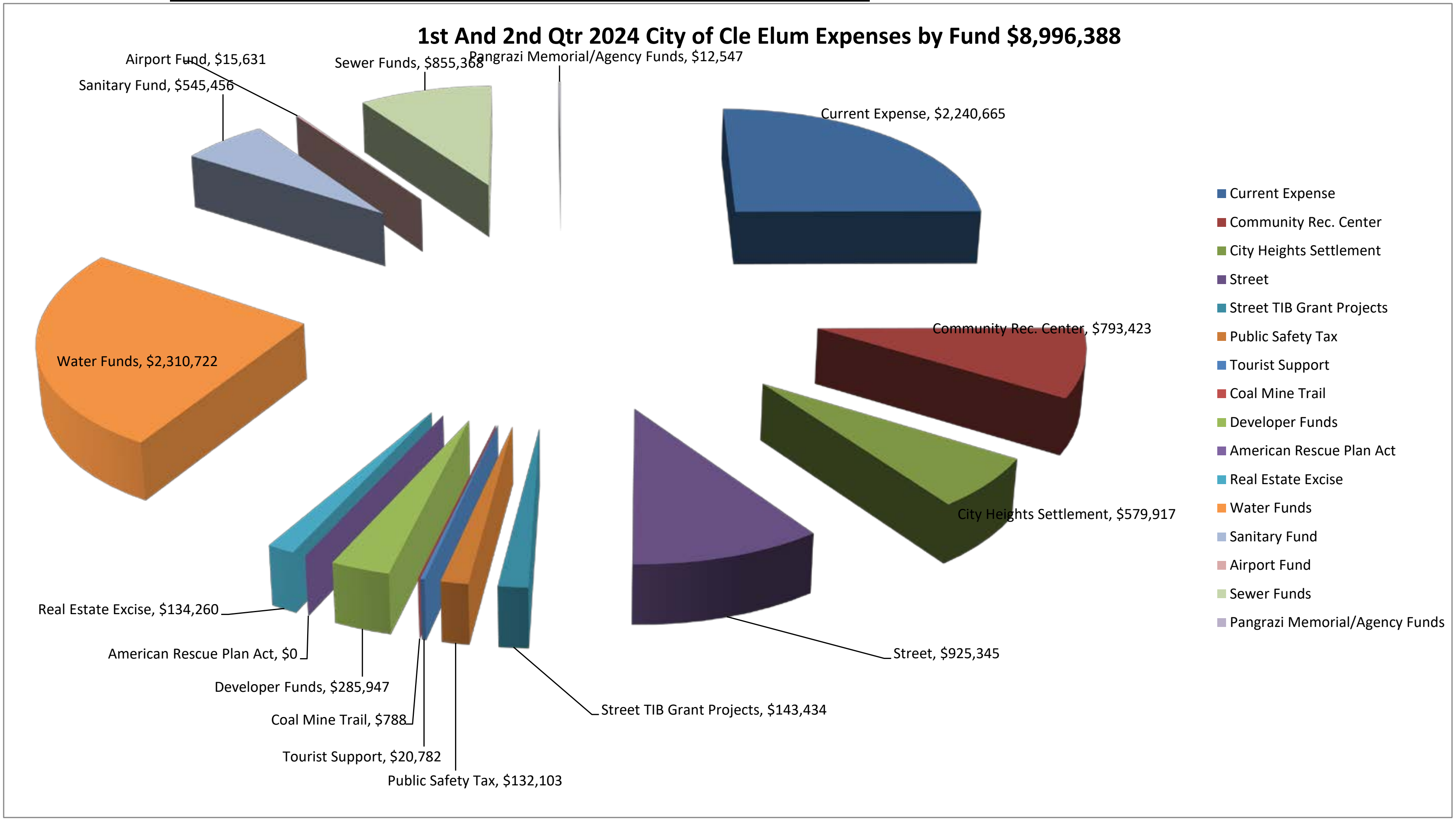
** COAL MINE TRIAL FUND #110 RECEIVED ROSLYN CONTRIBUTIONS FOR PRIOR YEARS

** AIRPORT FUND #403 HAS RECEIVED CLOSE TO 100% OF REVENUES FOR THE YEAR

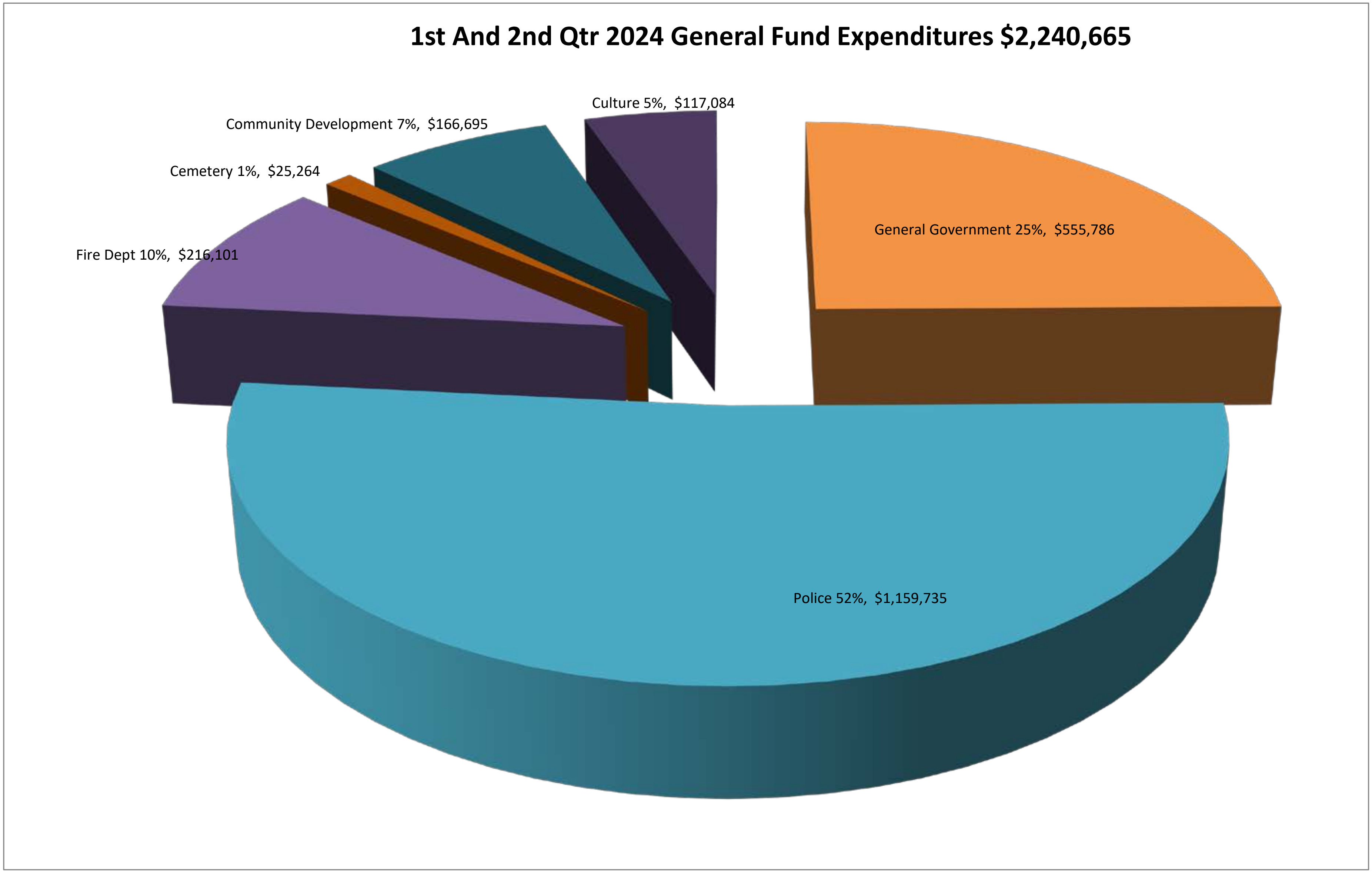
** AMERICAN RESCUE PLAN ACT FUND #300 WAS MOVED TO THE GENERAL FUND FOR POLICE 1/1/24

CITY OF CLE ELUM SALES TAX THROUGH JUNE 30, 2024							
MONTH RECEIVED	2018	2019	2020	2021	2022	2023	2024
JANUARY	80,863.24	83,000.86	94,576.48	102,126.71	107,423.36	130,152.51	149,251.86
FEBRUARY	105,058.58	97,917.49	87,965.87	111,776.26	124,077.17	130,667.62	136,405.28
MARCH	74,080.96	67,063.57	77,862.07	77,354.10	94,172.69	80,962.53	108,511.74
APRIL	67,427.68	48,779.31	60,477.52	74,538.37	89,465.21	96,012.89	97,860.74
MAY	71,446.49	60,979.42	64,510.77	100,345.31	115,443.08	103,849.18	111,074.51
JUNE	62,597.81	71,164.07	76,814.25	95,871.78	98,285.24	109,136.01	136,153.40
JULY	91,231.91	87,337.64	101,677.29	125,792.54	111,137.72	135,732.87	
AUGUST	91,727.56	104,766.79	112,607.68	138,925.38	143,490.68	157,091.51	
SEPTEMBER	99,133.33	99,607.97	115,603.79	129,520.62	137,936.30	147,255.52	
OCTOBER	106,337.37	112,754.73	115,880.25	123,067.92	142,084.87	163,871.30	
NOVEMBER	102,778.28	110,863.98	123,403.19	137,818.60	155,365.32	149,403.38	
DECEMBER	85,422.06	99,606.56	116,946.54	120,599.44	132,686.33	149,373.67	
	1,038,105.27	1,043,842.39	1,148,325.70	1,337,737.03	1,451,567.97	1,553,508.99	739,257.53

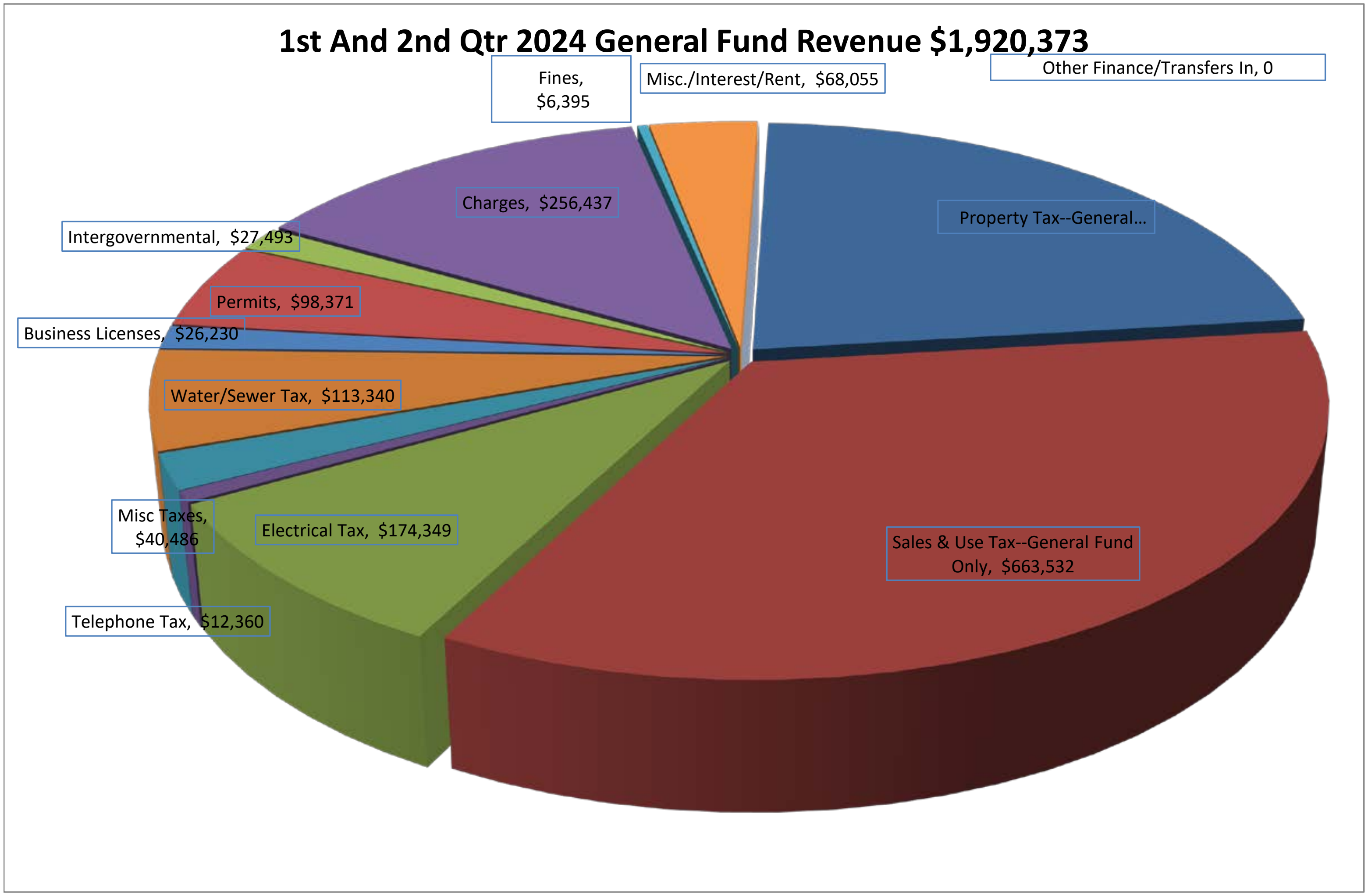
Fund	AS OF 6/30/24	
Current Expense	$2,240,665	24.91%
Community Rec. Center	$793,423	8.82%
City Heights Settlement	$579,917	6.45%
Street	$925,345	10.29%
Street TIB Grant Projects	$143,434	1.59%
Public Safety Tax	$132,103	1.47%
Tourist Support	$20,782	0.23%
Coal Mine Trail	$788	0.01%
Developer Funds	$285,947	3.18%
American Rescue Plan Act	$0	0.00%
Real Estate Excise	$134,260	1.49%
Water Funds	$2,310,722	25.68%
Sanitary Fund	$545,456	6.06%
Airport Fund	$15,631	0.17%
Sewer Funds	$855,368	9.51%
Pangrazi Memorial/Agency Funds	$12,547	0.14%
GRAND TOTAL	$8,996,388	100%



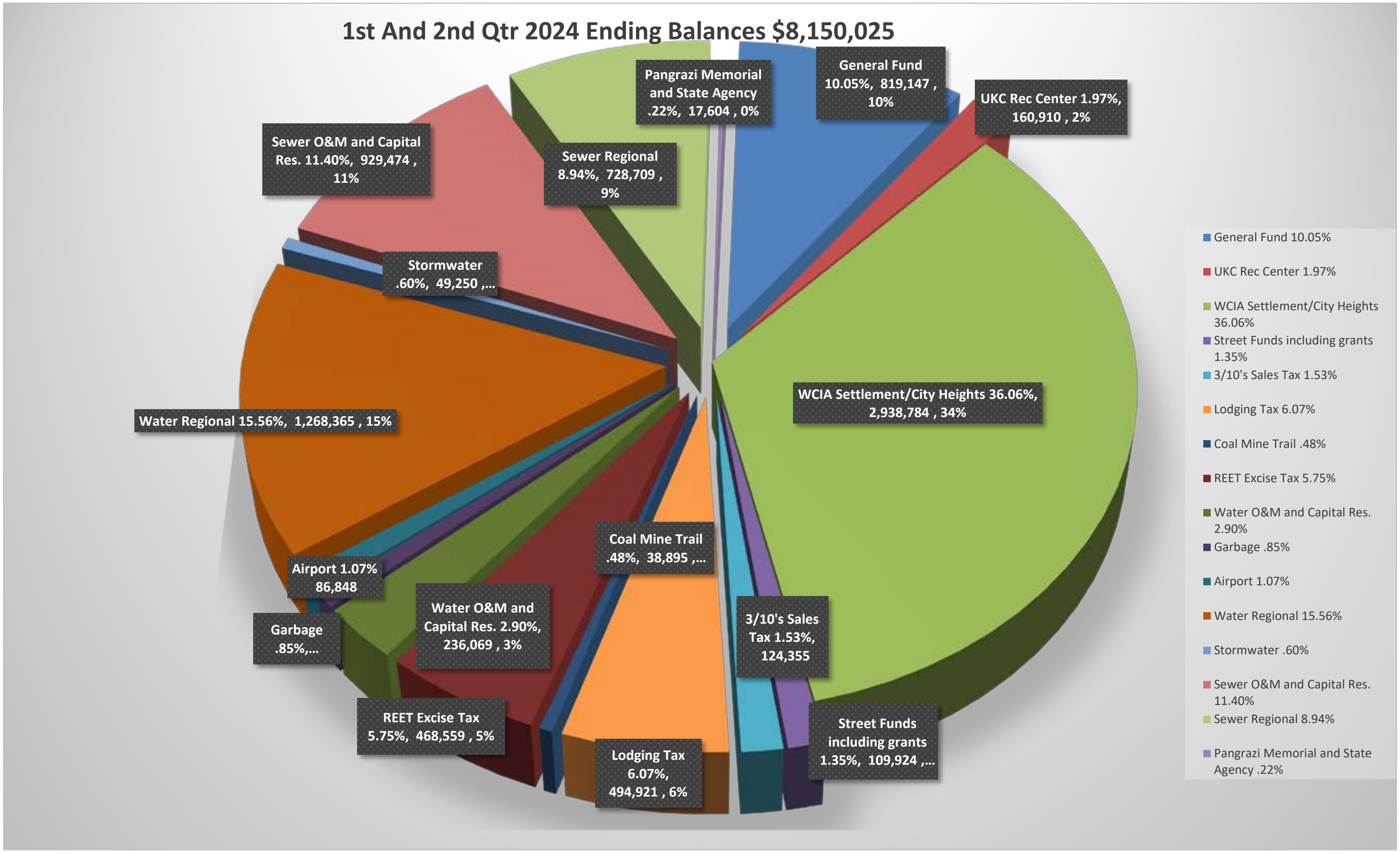
General Government 25%	$	555,786	24.80%
Police 52%	$	1,159,735	51.76%
Fire Dept 10%	$	216,101	9.64%
Cemetery 1%	$	25,264	1.13%
Community Development 7%	$	166,695	7.44%
Culture 5%	$	117,084	5.23%
	$	2,240,665	100%

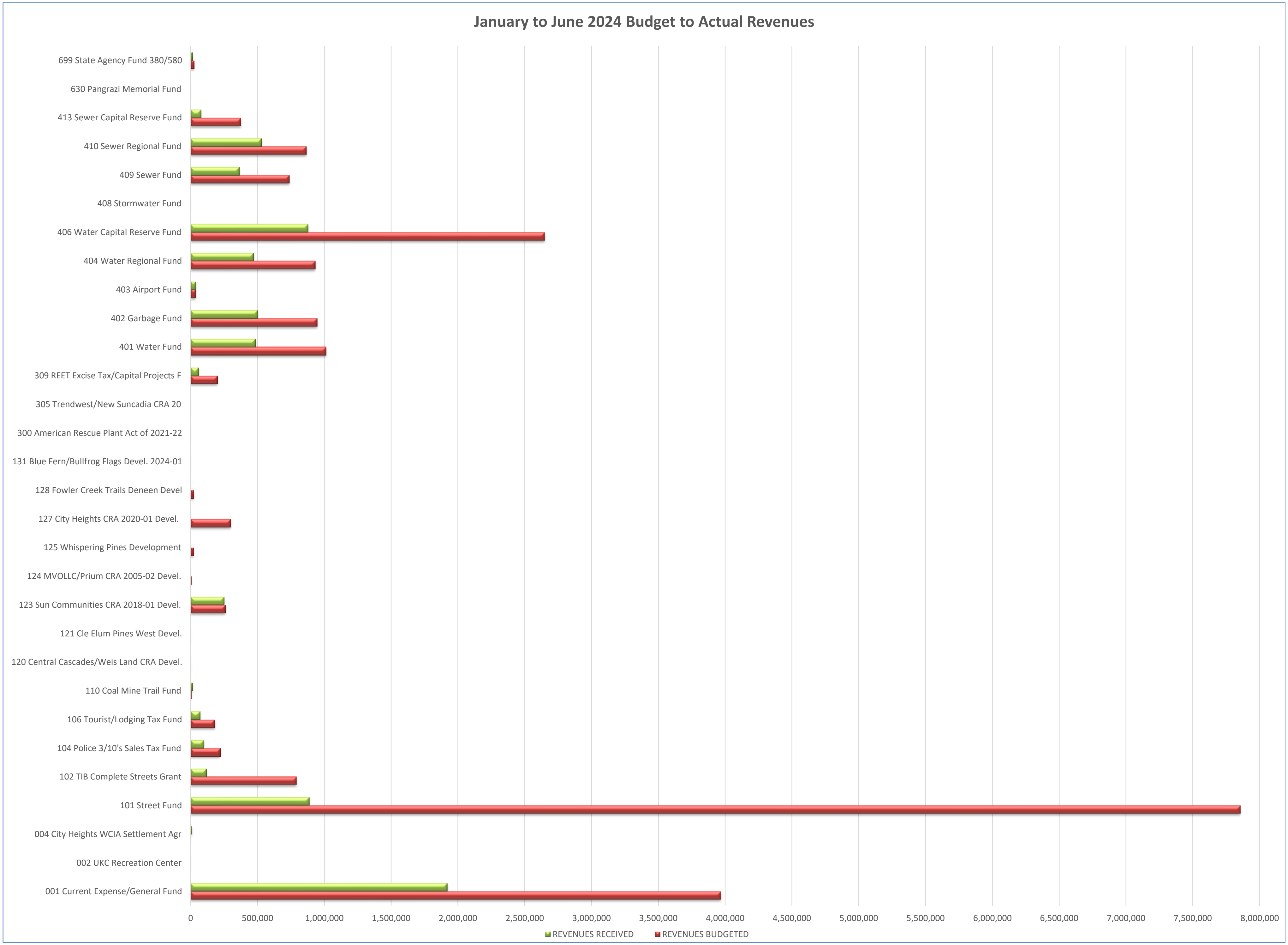


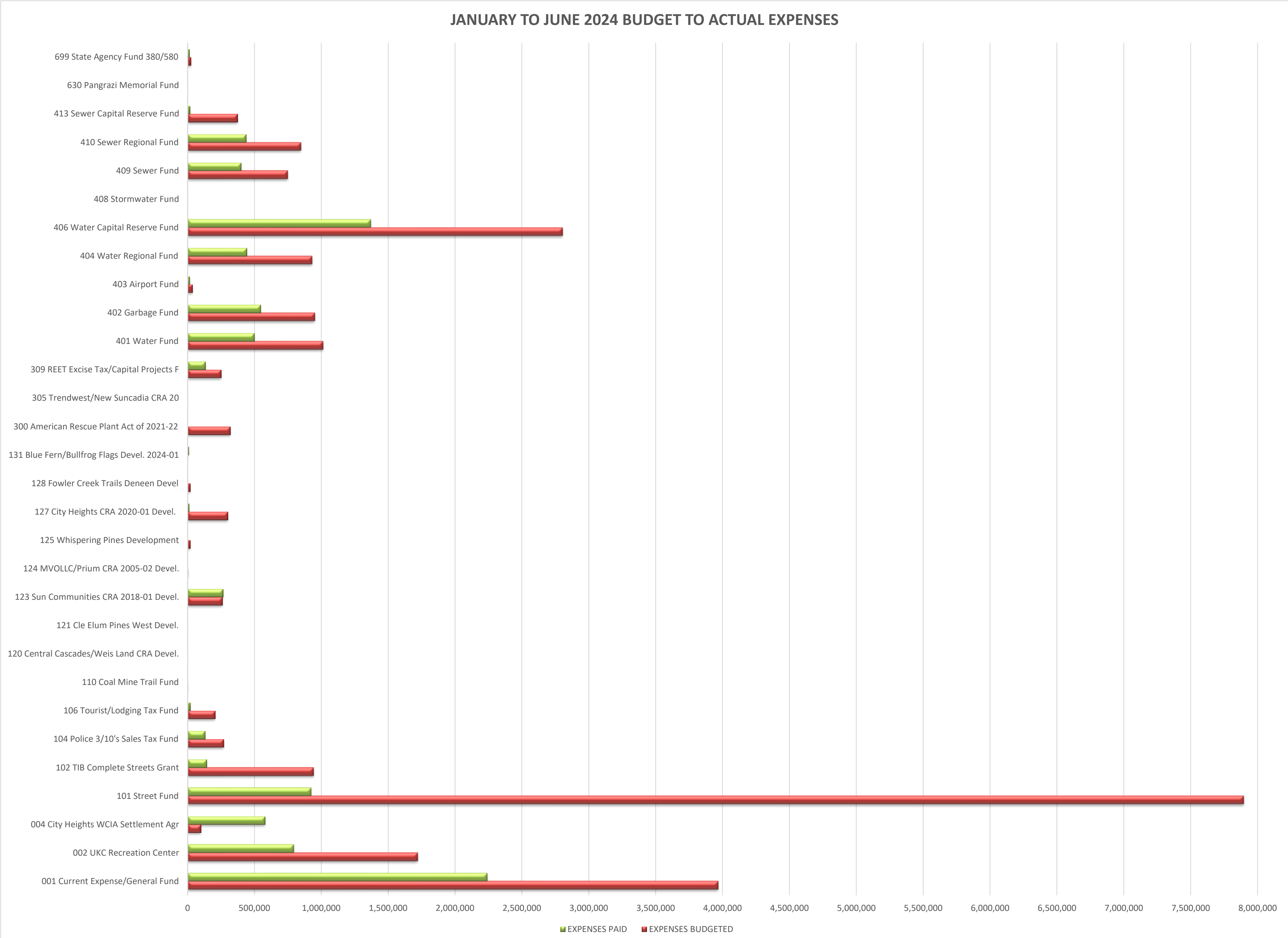
Property Tax--General Fund Only	$ 433,325	22.56%
Sales & Use Tax--General Fund Only	$ 663,532	34.55%
Electrical Tax	$ 174,349	9.08%
Telephone Tax	$ 12,360	0.64%
Misc Taxes	$ 40,486	2.11%
Water/Sewer Tax	$ 113,340	5.90%
Business Licenses	$ 26,230	1.37%
Permits	$ 98,371	5.12%
Intergovernmental	$ 27,493	1.43%
Charges	$ 256,437	13.35%
Fines	$ 6,395	0.33%
Misc./Interest/Rent	$ 68,055	3.54%
Other Finance/Transfers In	0	0.00%
Grand Total	$ 1,920,373	100.00%



General Fund 10.05%	819,147	10.05%
UKC Rec Center 1.97%	160,910	1.97%
WCIA Settlement/City Heights 36.06%	2,938,784	36.06%
Street Funds including grants 1.35%	109,924	1.35%
3/10's Sales Tax 1.53%	124,355	1.53%
Lodging Tax 6.07%	494,921	6.07%
Coal Mine Trail .48%	38,895	0.48%
REET Excise Tax 5.75%	468,559	5.75%
Water O&M and Capital Res. 2.90%	236,069	2.90%
Garbage .85%	68,964	0.85%
Airport 1.07%	86,848	1.07%
Water Regional 15.56%	1,268,365	15.56%
Stormwater .60%	49,250	0.60%
Sewer O&M and Capital Res. 11.40%	929,474	11.40%
Sewer Regional 8.94%	728,709	8.94%
Pangrazi Memorial and State Agency .22%	17,604	0.22%
Developer Funds -4.79%	(390,753)	-4.79%
Grand Total	$ 8,150,025	100.00%




January to June 2024 Budget to Actual Revenues
699 State Agency Fund 380/580
630 Pangrazi Memorial Fund
413 Sewer Capital Reserve Fund
410 Sewer Regional Fund
409 Sewer Fund
408 Stormwater Fund
406 Water Capital Reserve Fund
404 Water Regional Fund
403 Airport Fund
402 Garbage Fund
401 Water Fund
309 REET Excise Tax/Capital Projects F
305 Trendwest/New Suncadia CRA 20
300 American Rescue Plant Act of 2021-22
131 Blue Fern/Bullfrog Flags Devel. 2024-01
128 Fowler Creek Trails Deneen Devel
127 City Heights CRA 2020-01 Devel.
125 Whispering Pines Development
124 MVOLLC/Prium CRA 2005-02 Devel.
123 Sun Communities CRA 2018-01 Devel.
121 Cle Elum Pines West Devel.
120 Central Cascades/Weis Land CRA Devel.
110 Coal Mine Trail Fund
106 Tourist/Lodging Tax Fund
104 Police 3/10's Sales Tax Fund
102 TIB Complete Streets Grant
101 Street Fund
004 City Heights WCIA Settlement Agr
002 UKC Recreation Center
001 Current Expense/General Fund
0
500,000
1,000,000
1,500,000
2,000,000
2,500,000
3,000,000
3,500,000
4,000,000
4,500,000
5,000,000
5,500,000
6,000,000
6,500,000
7,000,000
7,500,000
8,000,000
REVENUES RECEIVED
REVENUES BUDGETED


JANUARY TO JUNE 2024 BUDGET TO ACTUAL EXPENSES
699 State Agency Fund 380/580
630 Pangrazi Memorial Fund
413 Sewer Capital Reserve Fund
410 Sewer Regional Fund
409 Sewer Fund
408 Stormwater Fund
406 Water Capital Reserve Fund
404 Water Regional Fund
403 Airport Fund
402 Garbage Fund
401 Water Fund
309 REET Excise Tax/Capital Projects F
305 Trendwest/New Suncadia CRA 20
300 American Rescue Plant Act of 2021-22
131 Blue Fern/Bullfrog Flags Devel. 2024-01
128 Fowler Creek Trails Deneen Devel
127 City Heights CRA 2020-01 Devel.
125 Whispering Pines Development
124 MVOLLC/Prium CRA 2005-02 Devel.
123 Sun Communities CRA 2018-01 Devel.
121 Cle Elum Pines West Devel.
120 Central Cascades/Weis Land CRA Devel.
110 Coal Mine Trail Fund
106 Tourist/Lodging Tax Fund
104 Police 3/10's Sales Tax Fund
102 TIB Complete Streets Grant
101 Street Fund
004 City Heights WCIA Settlement Agr
002 UKC Recreation Center
001 Current Expense/General Fund
0
500,000
1,000,000
1,500,000
2,000,000
2,500,000
3,000,000
3,500,000
4,000,000
4,500,000
5,000,000
5,500,000
6,000,000
6,500,000
7,000,000
7,500,000
8,000,000
EXPENSES PAID
EXPENSES BUDGETED