CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

City Council
Agenda
October 8, 2024
6:00 PM

119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

CITY COUNCIL
JOHN GLONDO
BETH WILLIAMS
JERRED WEIS
KEN RATLIFF
STEVEN COOK
AUDREY MALEK

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922
TextMyGov **Receive city text alert notifications: text CLEELUM to 91896**

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

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1. **Call to Order, Pledge of Allegiance, and Roll Call**
   a. October 8, 2024 Council Meeting Sign In Sheet
2. **Public Comment – Limited to 5 Minutes**
3. **Announcements, Appointments, Awards & Recognition**
   a. Proclamation for Red Ribbon Week - Mayor Lundh
   b. Chamber Proclamation 2024 - Mayor Lundh
4. **Approval of Meeting Agenda**
5. **Consent Agenda**
   Items listed have been distributed to Council Members in advance for study and will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on a regular Agenda at the request of a Council Member or at the request of a member of the public with concurrence of a Council Member:
   a. Approve the City Council Meeting Minutes Dated September 24, 2024
   b. Approve the Payables Dated October 8, 2024 $521,275.40
   c. Approve the Payroll Vouchers Dated October 4, 2024 $279,646.94
6. **Staff Reports**
   City Administrator, Planning Department, Public Works, Police Chief, Fire Chief, Veolia
   a. City Administrator - Rob Omans
   b. Planning - Colleda Monick HLA

c. Public Works - Aaron Barr

d. Police Chief - Rich Albo

e. Fire Chief - Ed Mills

f. Veolia - William LaRue

7. Public Appearances – 15-Minute Limit

a. Kaleidoscope Community Services - Stephanie Haag

8. Business Requiring Public Hearings

9. Unfinished Business

10. New Business

a. Department of Ecology Agreement/Amendment for WQC-2022-CoCle-0012 Stormwater Grant/Loan 50% Forgivable Principal - Dean Smith HLA

11. Report of Committees

a. Public Works & Community Development

Salt on City Sidewalks

Request for Leak Adjustment - Orville Taylor

12. Councilmember Comments - Limited to 5 Minutes

13. Mayor's Report

14. Adjournment by Motion

Upcoming Meetings:
Regular Council Meeting: October 22, 2024 @ 6:00 p.m.
Planning Commission Meeting: October 15, 2024 @ 6:00 p.m.
General Government Committee Meeting: October 23, 2024 @ 8:30 a.m.
Lodging Tax & Events Committee Meeting: October 14, 2024 @ 8:30 a.m.
Public Safety & Health Committee Meeting: October 15, 2024 @ 1:00 p.m.
Public Works & Community Development Committee Meeting: November 7, 2024 @ 12:00 p.m.
Coal Mines Trail Commission Meeting: November 4, 2024 @ 6:00 p.m.

<u>City of Cle Elum Council Meeting</u>

October 8, 2024, 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below.

Please sign in:

Name	Address PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
Christie Harker Simpson	509 E 3rd ST Cle Elum WA 98922

LOCAL GOVERNMENT PROCLAMATION FOR RED RIBBON WEEK®

WHEREAS, Alcohol and other drug abuse in this nation has reached epidemic stages; and

WHEREAS, It is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, The National Family Partnership is sponsoring the National Red Ribbon Campaign® offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

WHEREAS, The National Red Ribbon Campaign® will be celebrated in every community in America during "Red Ribbon Week®", October 23-31; and

WHEREAS, Business, government, parents, law enforcement, media, medical, religious institutions, schools, senior citizens, service organizations and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week long campaign; and

WHEREAS, The City of ____________________ further commits its resources to ensure the success of the Red Ribbon Campaign®;

NOW THERFORE BE IT RESOLVED,

that the City of ____________________ does hereby proclaim October 23-31, 2024, as RED RIBBON WEEK® and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug - free state.

Mayor ______________________________

Attest ______________________________

City Clerk ______________________________

Nancy Johnson and Caroline Chandler smile their approval to the proclamation issued by Mayor David Fain and county commission chairman Raymond Miller. *GEORGIA 2001*

RED RIBBON CAMPAIGN®

Proclamation: ***Support Your Local Chamber of Commerce Day, October 16, 2024***

Whereas, the Kittitas County Chamber of Commerce has long served as a pillar of our community, advocating for local businesses and fostering economic growth; and

Whereas, the chamber promotes collaboration among businesses, government, and community members to enhance the quality of life for all residents of Kittitas County; and

Whereas, supporting local chambers of commerce is crucial in advancing economic prosperity, promoting tourism, and nurturing a vibrant business environment; and

Whereas, the third Wednesday of October each year provides an opportunity to recognize and celebrate the contributions of our local chamber of commerce.

Now, therefore, I, **Matthew Lundh**, Mayor of the City of Cle Elum, do hereby proclaim October 16, 2024, and the third Wednesday of October, to be "Support Your Local Chamber of Commerce Day" in Cle Elum. I call upon all municipalities, businesses, and residents to join me in expressing appreciation for the Kittitas County Chamber of Commerce and its dedication to the well-being and prosperity of our community. Signed this 8th day of October 2024.

Matthew Lundh

Mayor of Cle Elum

CLE ELUM CITY COUNCIL
MINUTES
SEPTEMBER 24, 2024
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

John Glondo - Councilmember present
Ken Ratliff - Councilmember present
Beth Williams - Councilmember absent
Steven Harper - Councilmember present
Jerred Weis - Councilmember absent
Steven Cook - Councilmember present
Audrey Malek - Councilmember present

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Colleda Monick - HLA
Rich Albo - Police Chief
Ben Annen - HLA
Joseph Calhoun - HLA

MOTION: Councilmember Cook made a motion to approve the absence of Councilmembers Weis and Williams; seconded by Councilmember Glondo.
MOTION CARRIED: 5 yes 0 no.

a. September 24, 2024, Sign In Sheet

2. Public Comment – Limited to 5 Minutes

Christine Heimbigner Simpson - Has concerns regarding the amount of water she is pumping out of her basement.

Whitney Prosek - Has concerns regarding the new sewer rates based on usage and how her bill will be increased due to irrigation.

Larry Stauffer - Discussed Hanson Ponds and wants to make sure he has the opportunity to see and review the potential option that will be chosen.

Scott Foster - He informed the Council that anyone who has a Cle Elum zip code, Farmers Insurance, is canceling policies citing fireline reasons.

3. Announcements, Appointments, Awards & Recognition

a. Historic Preservation Commission - Mayor Lundh

Mayor Lundh reported that the Historic Preservation Commission has been inactive for a time, but the City now has some interested citizens that would like to start the commission back up.

MOTION: Councilmember Harper made a motion to approve the appointments of Michael Richad, Cassidy Buechle-Curtis, Rob Iverson, Jordan Peterson and Pamela Hawk to the Historic Preservation Commission; seconded by Councilmember Ratliff.
MOTION CARRIED: 5 yes 0 no.

Micheal Richard

Cassidy Buechle-Curtis

Rob Iverson

Jordan Peterson

Pamela Hawk

4. Approval of Meeting Agenda

MOTION: Councilmember Harper made a motion to amend the agenda as presented by removing the payables and adding them under new business K, due to the fact that two of the three people that sign the payables are absent. This way, the entire council can approve the payables so they will not have to be delayed; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

5. Consent Agenda

a. Approve the City Council Executive Session Meeting Minutes Dated September 10, 2024

MOTION: Councilmember Harper made a motion to approve the consent agenda;

seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

b. Approve the City Council Meeting Minutes Dated September 10, 2024

MOTION: Councilmember Harper made a motion to approve the Executive Session Minutes Dated September 10, 2024; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

6. Staff Reports

a. City Administrator - Rob Omans

See attached reports.

MOTION: Councilmember Harper made a motion to approve the Fire Department to purchase a 2024 support rig up to $100,000; seconded by Councilmember Ratliff.
MOTION CARRIED: 5 yes 0 no.

b. Planning - Colleda Monick HLA

Please see attached report.

c. Police Department - Chief Albo

See attached report and pictures.

d. Library - Jane Agar/Amy Pridemore

Mayor Lundh reported that, historically, the Summer Reading Program has been contracted out but Amy Pridemore took on the project this year and did an amazing job.

Please see attached report.

7. Public Appearances – 15-Minute Limit

a. Cle Elum Downtown Association - Jordan Peterson

See attached report.

b. Washington State Department of Transportation - Brian White

Brian White gave a slide presentation. Please see attached.

Discussion was had about traffic from travelers on the weekends where signs would be placed and the effects it would have on local businesses. They also discussed the possibility of adding 3 lanes from Easton to Cle Elum. Brian will work with Jordan from the Downtown Association to come up with a survey to see about different solutions regarding weekend traffic on back roads.

c. Climate Element Project - Joseph Calhoun HLA

See attached presentation.

d. Flag Pole Park Trees - Gary Berndt

Please see attached reports.

Gary Berndt gave a proposal for tree work that needs to be completed at Flag Pole Park. He would like direction from the Council on how to proceed. This work will need to be completed before the holiday lights are hung. Discussion was had on exactly what trees would need to be removed. There is one small tree that is dead and one "gnarly" tree. This will keep the park safe from tree hazards. The remaining trees will be maintained at another time.

MOTION: Councilmember Harper made a motion to direct staff to help assist with the proposed maintenance of the trees at Flag Pole Park; seconded by Councilmember Glondo.
MOTION CARRIED: 5 yes 0 no.

8. Business Requiring Public Hearings

a. Closed Record Public Hearing - Planned Mixed Use Development Resolution 2024-024 - Colleda Monick HLA

Mayor Lundh stated that this is a closed-record public hearing and resolution to consider the Hearing Examiner's recommendation regarding the application for a Planned Mixed Use Development, including Site and Design Review and a Critical Areas Permit. The project is for a regional Search & Rescue Facility and Emergency Operations Center on a vacant 5-acre site zoned for Planned Mixed Use near the municipal airport in the City of Cle Elum.

Clerk Lee stated this hearing will be limited to the existing record submitted by Kittitas County Public Works concerning the Planned Mixed Use Development approval. The City Council is acting in its quasi-judicial capacity, tasked with reviewing the Hearing Examiner's recommendation and the record to determine whether to approve the development.

As this is a quasi-judicial hearing, the Appearance of Fairness doctrine controls.

Each Councilmember shall answer negatively or affirmatively to the following questions:

1. Do you have any interest in the property or the application, or do you own property

within 300 feet of the property subject to the application?
Councilmember Glondo - no
Councilmember Ratliff - no
Mayor Lundh - no
Councilmember Harper - no
Councilmember Cook - no
Councilmember Malek - no

2. Do you stand to gain or lose any financial benefit as a result of the outcome of the application?
Councilmember Glondo - no
Councilmember Ratliff - no
Mayor Lundh - no
Councilmember Harper - no
Councilmember Cook - no
Councilmember Malek - no

3. Can you hear and consider the application in a fair and objective manner, without bias?
Councilmember Glondo - yes
Councilmember Ratliff - yes
Mayor Lundh - yes
Councilmember Harper - yes
Councilmember Cook - yes
Councilmember Malek - yes

4. Have you had any exparte communication with applicants, or anyone else, regarding this application?
Councilmember Glondo - no
Councilmember Ratliff - no
Mayor Lundh - no
Councilmember Harper - yes
Councilmember Cook - no
Councilmember Malek - no

Would anyone wish to challenge any council member's participation in this application on the appearance of fairness grounds?
Councilmember Glondo - no
Councilmember Ratliff - no
Mayor Lundh - no
Councilmember Harper - no
Councilmember Cook - no
Councilmember Malek - no

Mayor Lundh opened the public hearing at 7:00 p.m.

Colleda Monick of HLA briefed the Council on the matter. See attached notes.

Mayor Lundh asked the applicant if he would like to comment or provide any testimony. Cameron Curtis of Kittitas County Public Works said he would oblige with the Hearing Examiners decision.

Mayor Lundh asked if anyone would like to testify. Please keep in mind, testimony is limited to the record - no new testimony may be submitted.

Mayor Lundh closed the public hearing at 7:33 a.m. and invited the Council to discuss and deliberate.

MOTION: Councilmember Ratliff made a motion to approve and adopt Resolution 2024-024 affirming the recommendation of the Hearing Examiner; seconded by Councilmember Harper.
MOTION CARRIED: 5 yes 0 no.

Resolution 2024-024 Approving the Planned Mixed Use Development of a Regional Search and Rescue Facility - Colleda Monick HLA

9. Unfinished Business

a. Support Your Local Chamber of Commerce Day - Katie Schepker

Mayor Lundh would like the Council to vote on signing the proclamations.

MOTION: Councilmember Harper made a motion to approve Mayor Lundh to sign the Support your Local Chamber of Commerce Day; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

This proclamation will be read at the next regular Council Meeting.

10. New Business

a. Second Street Pathway - Safety Stabilization Project - Ben Annen HLA

Ben Annen of HLA reported that the original contractor who was selected for the Second Street Pathway Project contract was terminated after several meetings regarding completing the job within the timeline provided and having a lack of skilled workers. The project was turned over to their surety bond who had to guarantee the completion of the job. The surety company is responsible for the job as a whole. The portion of the job that the contractor removed needs to be stabilized for the winter. HLA put this job out to bid on the small works roster and received 4 responsive bids out of 700 contractors emailed. There are deficiencies in the piping that will need to be replaced and patching the asphalt in the street needs to be completed. Curbs, gutters and pathways will be constructed for these two blocks where they will be doing the stabilization work.

Discussion was had on who will cover the cost of this fix. It was noted that the surety bond covers the contract balance. The work should be completed by November 1, 2024.

Ascent Foundations and More was the low bidder with a bid of $282,825.84. This contractor has done projects for the city before. Ben Annen of HLA recommends awarding the Stabilization Contract to Ascent Foundations and More.

MOTION: Councilmember Harper made a motion to approve awarding the Second Street Stabilization Project to Ascent Foundations and More in the amount of $282,825.84; seconded by Councilmember Ratliff.
MOTION CARRIED: 5 yes 0 no.

b. Progress Estimate No. 6 Downtown Revitalization Phase 3 - Active Construction $417,023.83 - Ben Annen HLA

Ben Annen of HLA reported that ACI is making great progress on the Downtown Revitalization Project. Active Construction is on the last block of the project, and they are expected to complete the project except for the underground conversion that will need to be completed in the spring. There are 3 line items that are over budget and this is due to the conduit having to be extended a bit. HLA recommends approval of this pay request.

MOTION: Councilmember Ratliff made a motion to approve payrequest No. 6 Downtown Revitalization Project in the amount of $417,023.83; seconded by Councilmember Harper.
MOTION CARRIED: 5 yes 0 no.

c. Second Street Water Main Project - Ascent Construction - Accept Project As Complete - Ben Annen HLA

Ben Annen of HLA informed the Council that all releases have been received, and this project is ready to be accepted as complete.

MOTION: Councilmember Harper made a motion to approve the Second Street Water Main Project as Complete; seconded by Councilmember Glondo.
MOTION CARRIED: 5 yes 0 no.

Ben Annen of HLA stated that the Public Works Trust Board had an incentive for the City if the job was completed on time. The City could choose to extend the terms of the contract from 20 years to 25 years or reduce the interest rate from 1.39% to .89%. This would save the City of Cle Elum some substantial interest fees. Robin Newcomb, Finance Director, suggested the lower interest rate option.

MOTION: Councilmember Harper made a motion to approve going with the lower interest rate of .89% saving the city money on interest fees; seconded by Councilmember Glondo.
MOTION CARRIED: 5 yes 0 no.

d. Ordinance 1682 Updates to CEMC 12.01 - Colleda Monick HLA

Colleda Monick of HLA reported that this Ordinance is a text amendment update to the ROW Use Permit. This Ordinance went to the Public Works and Community Development Committee and they recommended approval to the Council.

MOTION: Councilmember Harper made a motion to approve Ordinance 1682 Amending Chapter 12.01 of the Cle Elum Municipal Code related to Right of Way Permits as presented; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

e. Police Policy #425 Automated License Plate Readers - Chief Albo

Chief Albo stated this policy solidifies people in Washington getting the rights as Washingtonians and using the data as intended. The data that is not being used for investigative purposes will be deleted after 30 days. These cameras will help solve amber alerts, silver alerts, stolen vehicles, etc. Chief Albo and Councilmember Cook worked on this policy together, also using the City of Yakima's policy as an example.

MOTION: Councilmember Harper made a motion to approve Police Policy #425 Automated License Plate Readers; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

f. Ordinance 1683 Camping - Chief Albo

Chief Albo reported that the Public Safety & Health Committee and the attorney have all looked at this Ordinance 1683 and recommended to the Council for approval. This Ordinance will allow the police to give consequences to citizens who don't follow the Camping Ordinance. This Ordinance allows for three strikes with the fine increasing with each offense. The police will always use discretion when approaching this topic.

MOTION: Councilmember Harper made a motion to approve Ordinance 183 Camping; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

g. Resolution 2024-026 Downtown Parking - Mayor Lundh

City Administrator Omans reported that the Public Works & Community Development Committee had discussed this resolution and recommended it to the Council for approval. The resolution is flexible, and it is resident exempt and will not be enforced. This will help with revenue for the upkeep of the Dotown Revitalization Project. The fees in specific areas can be changed at any time. The Council would like to add that the Public Works & Community Development Committee has the authority to make changes to this resolution and how to use the funds.

MOTION: Councilmember Harper made a motion to approve Resolution 2024-026 Downtown Parking, adding that the Public Works & Community Development Committee has the authority to make changes to this resolution; seconded by Councilmember Ratliff.
MOTION CARRIED: 5 yes 0 no.

h. HopeSource Commitment Letter 2025-2027 $48,000.00 - Mayor Lundh

This letter was amended to only include the Commuter Bus.

MOTION: Councilmember Cook made a motion to approve Mayor Lundh to sign the HopeSource Commitment Letter for the 2025-2027 years in the amount of $48,000; seconded by Councilmember Harper.
MOTION CARRIED: 5 yes 0 no.

i. Resolution 2024-025 Repealing Resolution 2023-027 - Mayor Lundh

Mayor Lundh reported that this was a housekeeping resolution repealing Resolution 2023-027 Sewer Rates.

MOTION: Councilmember Harper made a motion to approve Resolution 2024-025 Repealing Resolution 2023-027 Sewer Rates; seconded by Councilmember Glondo.
MOTION CARRIED: 4 yes 1 no. (Councilmember Ratliff)

j. Public Library Service Agreement with South Cle Elum - Mayor Lundh

Mayor Lundh reported that there was a slight fee increase for S. Cle Elum for the use of the library as they are seeing more usage from S. Cle Elum residents.

MOTION: Councilmember Harper made a motion to approve the Public Library Service Agreement with South Cle Elum; seconded by Councilmember Cook.
MOTION CARRIED: 5 yes 0 no.

k. Approve the Payables Dated September 24, 2024, $1,150,310.64

Councilmember Harper wanted all the Council to approve these payables as two of the Council members who usually sign these are absent from tonight's meeting.

MOTION: Councilmember Harper made a motion to approve the Payables Dated September 24, 2024 in the amount of $1,150,310.64; seconded by Councilmember Ratliff.
MOTION CARRIED: 5 yes 0 no.

11. Report of Committees

Councilmember Harper stated that the General Government Committee will be discussing Cle Elum Municipal Code Title 3 at tomorrow's meeting.

12. Councilmember Comments - Limited to 5 Minutes

None.

13. Mayor's Report

- The Douglas Munro Memorial Anniversary Ceremony will be at Laurel Hill Cemetery on Friday, September 27, 2024, at 11:00 a.m.
- Mayor Lundh met with Representative Ubarra to talk about the Recreation Center receiving support from the legislative district.
- The City has received four Public Works Director job applications. The job closes October 3, 2024.
- The change to sewer rates will not take effect until October 1, 2024, but most residents will not see the increases until the next irrigation season. Currently, staff is looking at ideas to offset that increase.

14. Adjournment by Motion

MOTION: Councilmember Glondo made a motion to adjourn at 8:41 p.m.

__________________________ __________________________

Matthew Lundh, Mayor Debbie Lee, Clerk

CHECK REGISTER

City Of Cle Elum — Time: 12:14:48 Date: 10/03/2024

09/25/2024 To: 10/08/2024 — Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4307	09/25/2024	Claims	1	EFT	American Express	42.33	Aug merchant fees in Sept
4311	09/25/2024	Claims	1	EFT	11:11 systems	200.00	Firewall -- dispute and credited back 9/12 per attorney
4312	09/25/2024	Claims	1	EFT	Cintas Corporation	885.21	Mats/Towels/Uniforms/Cleaning/first aid kits 9/4
4313	09/25/2024	Claims	1	EFT	Cintas Corporation	279.84	Mats/Towels/Uniforms/cleaning 9/16 public works
4317	09/25/2024	Claims	1	EFT	WA State Dept of Revenue	21,458.57	August B&O 2024
4396	09/25/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit #1068
4397	09/30/2024	Claims	1	EFT	Crystal Springs	85.78	City hall water
4403	09/30/2024	Claims	1	EFT	T-Mobile	93.45	Backup internet
4404	09/30/2024	Claims	1	EFT	Cintas Corporation	283.95	Public works mats, towels, uniforms, cleaning 9/24
4412	09/30/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit #1071
4414	10/01/2024	Claims	1	EFT	Century Link	1,136.92	Century Link September service water treatment $431.39, $318.23 city hall, $80.95 Fire Dept, $78.75 public works, $142.36 fire dept, $85.24 library
4415	10/01/2024	Claims	1	EFT	U.S. Cellular	98.08	US cellular century link water plant m2m cellular
4416	10/01/2024	Claims	1	EFT	U.S. Cellular	439.44	Cell phones fire, admin, public works
4417	10/01/2024	Claims	1	EFT	United Health Care Insurance Company	525.75	LEOFF 1 Supp Health Krahenbuhl
4418	10/01/2024	Claims	1	EFT	Century Link	540.75	Police Dept phone 674-2991
4423	10/01/2024	Claims	1	EFT	Gigabeam Internet	57.00	Fire Dept Internet
4424	10/01/2024	Claims	1	EFT	Wholesail Networks	1,260.00	City Internet
4427	10/01/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit #1072
4434	10/02/2024	Claims	1	EFT	Xpress Bill Pay	568.11	September merchant fees
4435	10/02/2024	Claims	1	EFT	Methodworks	670.22	September IT services
4488	09/30/2024	Claims	1	EFT	Chase Paymentech	397.05	August merchant fees posted in September non utility
4489	09/30/2024	Claims	1	EFT	Chase Paymentech	1,004.90	August merchant fees posted in September utility
4501	10/03/2024	Claims	1	EFT	Chase Paymentech	203.71	September merchant fees paid in October non utility
4502	10/03/2024	Claims	1	EFT	Chase Paymentech	923.88	September merchant fees billed in October utility
4506	10/08/2024	Claims	1	46960	Abadan	21.61	Police Dept copier usage 8/2 to 9/1
4507	10/08/2024	Claims	1	46961	Jane Agar	270.00	Library cleaning September
4508	10/08/2024	Claims	1	46962	Alsc Architects	3,260.40	UKC Rec Center architect fees
4509	10/08/2024	Claims	1	46963	Virgil D Amick	258.70	WSAPT Chelan Conference 9/22 to 9/24/Amick
4510	10/08/2024	Claims	1	46964	Ashbaugh Beal	281,485.00	City Heights arbitration legal services through 08/31/2024
4511	10/08/2024	Claims	1	46965	B&A Litigation Services	1,669.30	City Heights Holdings Deposition W. Partin; Deposition Greg Dohrn vol. 3; Deposition greg dohrn volume 2 City heights; Deposition greg dohrn Synchronized video Witness

CHECK REGISTER

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4512	10/08/2024	Claims	1	46966	Brown and Jackson Septic	835.00	Port A Potty Coal Mines Trail; Port A Potty 719 E 3rd Park; Port A Potty Cemetery; Port A Potty Ronald Coal Mine Trail; Port A Potty Roslyn Coal Mine Trail; Temp port a potty city hall repair
4513	10/08/2024	Claims	1	46967	Buell Realtime Reporting LLC	2,018.70	Matthew Morton electronic cert. transcript; James Andrew Miller attendance fee electronically certified transcript
4514	10/08/2024	Claims	1	46968	Burke Plumbing, Inc	19,351.90	Repair/Maint. re-pipe water line for city hall buildings
4515	10/08/2024	Claims	1	46969	Canon Financial Services, Inc.	622.46	Copier lease city hall C165 9/1 to 9/30; Copier leases public works and library C165 9/1 to 9/30
4516	10/08/2024	Claims	1	46970	Cle Elum Farm and Home	284.92	Police Acct 23 - station keys; City Acct 22 -- Police station weed kill, cemetery, shop, flagpole park, city hall maintenance
4517	10/08/2024	Claims	1	46971	Cle Elum Hardware	37.77	City shop/public works Acct 90 - Cemetery repairs
4518	10/08/2024	Claims	1	46972	Co-Energy	26.48	Public works oil sample
4519	10/08/2024	Claims	1	46973	Consolidated Supply Co.	72.04	Trumbull measuring OD tape 10" water restock
4520	10/08/2024	Claims	1	46974	Copiers Northwest Inc.	82.53	Contract base rate 09-19-2024-10-18-2024 contract overage 08-19-2024-9-18-2024
4521	10/08/2024	Claims	1	46975	Dba Easton Towing DEBA Inc dba Regans Towing	462.13	2011 Silver Honda Civic 19XFA1FS9BE044623 plate #A7661065WA
4522	10/08/2024	Claims	1	46976	ESO Solutions Inc.	5,065.56	Fire Dept EMS Reporting
4523	10/08/2024	Claims	1	46977	Golden West Industrial Supply	2,452.17	4 cases cotton gloves
4524	10/08/2024	Claims	1	46978	H.D. Fowler	1,469.51	Water supplies
4525	10/08/2024	Claims	1	46979	Huntington National Bank	3,657.75	Police Dept 2nd in car camera lease x4; Police Dept 1st in car camera lease x 11
4526	10/08/2024	Claims	1	46980	James Oil/Pacific Pride	1,587.43	Police Dept fuel 9/16 to 9/30; Public works fuel 9/16 to 9/30
4527	10/08/2024	Claims	1	46981	Jerrol's	337.72	2 ply tissue; 2 cases paper printowrks professional pre perforated paper; 2 reams of pre perforated paper; Genuine kitche roll flexible sizes BIC white out Correct tape
4528	10/08/2024	Claims	1	46982	Kittcom	8,223.00	Fire Dept dispatch services 4th qtr
4529	10/08/2024	Claims	1	46983	Kittitas County Public Works	1,156.27	Public works July 2024 chipseal TIB Grant
4530	10/08/2024	Claims	1	46984	Kittitas County Solid Waste	29.00	Public works garbage; Public works mattress on right of way
4531	10/08/2024	Claims	1	46985	Law Office of Mark W. Garka, PLLC	4,000.00	September prosecution services
4532	10/08/2024	Claims	1	46986	Marson & Marson	26.47	Padlock
4533	10/08/2024	Claims	1	46987	Master Meter Inc.	1,705.00	Master meter harmony annual support

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4534	10/08/2024	Claims	1	46988	Mountain Auto Parts	1,250.13	City/Public Works Acct 2385 -- Snow 950GC D ring, GMC door latch, F150 wheel bearing, shop tools pin punch, socket, Champion grader adapters; Police Acct 2387 -- credit, car wash 64oz, battery white F
4535	10/08/2024	Claims	1	46989	Mueller & Partin Inc.	51,536.25	City Heights arbitration August consulting fees
4536	10/08/2024	Claims	1	46990	NC Machinery Company	255.46	Gasket adapter 23 snow
4537	10/08/2024	Claims	1	46991	Robin L Newcomb	104.52	WFOA conference Yakima, WA. 9/18 and 9/19 -- finance officer
4538	10/08/2024	Claims	1	46992	Northern Kittitas County Tribune	172.70	Adoption of Ordinance 1677 & 1680; Ord 1682 ROW use amendments ORd 1683 Camping Ordinance
4539	10/08/2024	Claims	1	46993	One Call Concepts, Inc	30.42	Public works September calls before dig x 26
4540	10/08/2024	Claims	1	46994	Owen Equipment	152.27	Vac truck rubber gasket seal, flapper install
4541	10/08/2024	Claims	1	46995	Storey Service Station	418.33	Fire Dept fuel September
4542	10/08/2024	Claims	1	46996	Veolia Water North America	93,383.91	Waste water August; Water Plant September; WWTP October 2024 operations & maintenance; Operations & maintenance water plant October 2024
4543	10/08/2024	Claims	1	46997	WA State Dept of Trans.	2,119.01	TIB Grant Roundabout Construction Engineering August; TIB Grant Staff to Penn 2nd St. pathway Phase 1 Engineering August
4544	10/08/2024	Claims	1	46998	WA State Dept of Transportation	132.64	First street revitalization WSDOT general project managment for August 2024
4306	09/25/2024	Claims	11	EFT	U.S. Bank	42.00	September safekeeping fees

511 Legislative	172.70
514 Financial, Recording & Elections	104.52
515 Legal Services	4,000.00
518 Centralized Services	24,212.68
521 Police Department	6,067.06
522 Fire Department	14,295.50
536 Cemetery	321.21
558 Planning & Community Devel	258.70
572 Libraries	443.97
576 Park Facilities	210.00
001 Current Expense/General Fund	50,086.34
518 Centralized Services	3,260.40
002 UKC Recreation Center	3,260.40
515 Legal Services	333,021.25
518 Centralized Services	3,688.00
004 City Heights WCIA Settlement Agreement 2023	336,709.25
542 Streets - Maintenance	678.73
543 Streets Admin & Overhead	912.23
591 Debt Service - Principal Repayment	160.93
594 Capital Expenditures	132.64

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		101 Street Fund				1,884.53	
		595 Capital Expenditures- Streets				3,275.28	
		102 TIB Complete Streets Grant				3,275.28	
		521 Police Department				353.83	
		104 Police 3/10's Sales Tax Fund				353.83	
		542 Streets - Maintenance				330.00	
		110 Coal Mine Trail Fund				330.00	
		534 Water Utilities				19,570.82	
		401 Water Fund				19,570.82	
		537 Garbage & Solid Waste				5,442.75	
		402 Garbage Fund				5,442.75	
		534 Water Utilities				42,285.89	
		404 Water Regional Fund				42,285.89	
		535 Sewer				6,232.82	
		409 Sewer Fund				6,232.82	
		535 Sewer				51,789.49	
		410 Sewer Regional Fund				51,789.49	
		580 Non Expeditures				54.00	
		699 State Agency Fund 380/580				54.00	
						521,275.40	Claims: 521,275.40

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

______________________________ Date____________________

Jerred Weis

______________________________ Date____________________

Steven Harper

______________________________ Date____________________

Beth Williams

Payroll

CHECK REGISTER

City Of Cle Elum

Time: 14:15:04 Date: 10/03/2024

09/06/2024 To: 10/04/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4058	09/06/2024	Payroll	1	EFT	Brian DeFrang	290.00	
4211	09/20/2024	Payroll	1	EFT	Jane Agar	1,200.00	
4212	09/20/2024	Payroll	1	EFT	Virgil D Amick	1,500.00	
4213	09/20/2024	Payroll	1	EFT	Matthew R Anderson	2,000.00	
4214	09/20/2024	Payroll	1	EFT	Aaron G Barr	1,600.00	
4215	09/20/2024	Payroll	1	EFT	John M Butorac	1,900.00	
4216	09/20/2024	Payroll	1	EFT	Audrey M Casassa	1,300.00	
4217	09/20/2024	Payroll	1	EFT	Brian DeFrang	500.00	
4218	09/20/2024	Payroll	1	EFT	Bradley D Helgeson	2,000.00	
4219	09/20/2024	Payroll	1	EFT	Kathryn A Heller	750.00	
4220	09/20/2024	Payroll	1	EFT	Debbie Lee	1,100.00	
4221	09/20/2024	Payroll	1	EFT	David Lindseth	800.00	
4222	09/20/2024	Payroll	1	EFT	Edwin L Mills	2,500.00	
4223	09/20/2024	Payroll	1	EFT	Cheryl J Montgomery	2,000.00	
4224	09/20/2024	Payroll	1	EFT	Robin L Newcomb	3,500.00	
4225	09/20/2024	Payroll	1	EFT	Robert F Omans	2,000.00	
4226	09/20/2024	Payroll	1	EFT	Whitney Prosek	800.00	
4227	09/20/2024	Payroll	1	EFT	Jennifer E Rogers	2,000.00	
4228	09/20/2024	Payroll	1	EFT	Marshall Stewart	1,000.00	
4229	09/20/2024	Payroll	1	EFT	Cornelia J Van Dongen	1,000.00	
4230	09/20/2024	Payroll	1	EFT	Anthony A Venera	2,000.00	
4231	09/20/2024	Payroll	1	EFT	Levi A Waddell	1,800.00	
4232	09/20/2024	Payroll	1	EFT	Umpqua Bank	20,000.00	Sept Draws 941 tax
4444	10/04/2024	Payroll	1	EFT	Jane Agar	1,651.14	
4445	10/04/2024	Payroll	1	EFT	Richard D Albo	7,481.30	
4446	10/04/2024	Payroll	1	EFT	Virgil D Amick	2,751.70	
4447	10/04/2024	Payroll	1	EFT	Matthew R Anderson	3,655.15	
4448	10/04/2024	Payroll	1	EFT	Aaron G Barr	3,242.95	
4449	10/04/2024	Payroll	1	EFT	John M Butorac	1,975.71	
4450	10/04/2024	Payroll	1	EFT	Audrey M Casassa	2,399.20	
4451	10/04/2024	Payroll	1	EFT	Steven Cook	227.56	
4452	10/04/2024	Payroll	1	EFT	Brian DeFrang	4,832.09	
4453	10/04/2024	Payroll	1	EFT	John J Glondo	227.56	
4455	10/04/2024	Payroll	1	EFT	Bradley D Helgeson	4,621.96	
4456	10/04/2024	Payroll	1	EFT	Kathryn A Heller	2,618.76	
4457	10/04/2024	Payroll	1	EFT	Nathan J Henderson	126.69	
4458	10/04/2024	Payroll	1	EFT	Alec Johnson	4,663.49	
4459	10/04/2024	Payroll	1	EFT	Craig D Juris	4,137.79	
4460	10/04/2024	Payroll	1	EFT	Jessica T Korich	3,117.24	
4461	10/04/2024	Payroll	1	EFT	Beau M Kretschman	3,105.61	
4462	10/04/2024	Payroll	1	EFT	Debbie Lee	4,353.61	
4463	10/04/2024	Payroll	1	EFT	David Lindseth	3,669.46	
4464	10/04/2024	Payroll	1	EFT	Matthew Lundh	2,628.29	
4465	10/04/2024	Payroll	1	EFT	Mario M Magnotti	5,495.52	
4466	10/04/2024	Payroll	1	EFT	Audrey Malek	227.56	
4467	10/04/2024	Payroll	1	EFT	Edwin L Mills	3,695.29	
4468	10/04/2024	Payroll	1	EFT	Cheryl J Montgomery	2,317.42	
4469	10/04/2024	Payroll	1	EFT	Robin L Newcomb	2,616.09	
4470	10/04/2024	Payroll	1	EFT	Robert F Omans	4,343.23	
4471	10/04/2024	Payroll	1	EFT	Casey Orndorff	125.88	
4472	10/04/2024	Payroll	1	EFT	Amy E Pridemore	1,527.27	
4473	10/04/2024	Payroll	1	EFT	Whitney Prosek	1,700.17	
4474	10/04/2024	Payroll	1	EFT	Kenneth C Ratliff	227.56	
4475	10/04/2024	Payroll	1	EFT	Jennifer E Rogers	3,958.59	

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4476	10/04/2024	Payroll	1	EFT	Kelsey Seiser	4,142.36	
4477	10/04/2024	Payroll	1	EFT	Chase M Stanley	1,088.56	
4478	10/04/2024	Payroll	1	EFT	Marshall Stewart	733.89	
4479	10/04/2024	Payroll	1	EFT	Kaylee M Thompson	175.76	
4480	10/04/2024	Payroll	1	EFT	Cornelia J Van Dongen	846.69	
4481	10/04/2024	Payroll	1	EFT	Anthony A Venera	5,474.92	
4482	10/04/2024	Payroll	1	EFT	Levi A Waddell	2,184.16	
4483	10/04/2024	Payroll	1	EFT	Jerred Weis	227.56	
4484	10/04/2024	Payroll	1	EFT	Brian Welch	3,598.96	
4485	10/04/2024	Payroll	1	EFT	Elizabeth M Williams	227.56	
4546	10/04/2024	Payroll	1	EFT	WA State Dept of Retirement Sys.	27,296.01	Pay Cycle(s) 10/04/2024 To 10/04/2024 - PERS2; Pay Cycle(s) 10/04/2024 To 10/04/2024 - LEOFF2; Pay Cycle(s) 10/04/2024 To 10/04/2024 - PERS 3
4549	10/04/2024	Payroll	1	EFT	AWC Health Insurance	11,734.82	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Asuris 250 Med/Den/Vis
4550	10/04/2024	Payroll	1	EFT	Colonial Life	604.26	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Colonial Insurance Pre; Pay Cycle(s) 10/04/2024 To 10/04/2024 - Colonial Insurance
4551	10/04/2024	Payroll	1	EFT	HRA VEBA Trust Contributions	7,496.32	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Veba
4552	10/04/2024	Payroll	1	EFT	Northwest Admin Transfer Acct	6,009.70	Pay Cycle(s) 10/04/2024 To 10/04/2024 - NW Admin RWT/Dental
4553	10/04/2024	Payroll	1	EFT	Teamsters Local #760	1,668.00	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Teamsters Dues
4554	10/04/2024	Payroll	1	EFT	UEBT	25,028.00	Pay Cycle(s) 10/04/2024 To 10/04/2024 - UEBT Medical Vision
4555	10/04/2024	Payroll	1	EFT	Umpqua Bank	29,472.77	941 Deposit for Pay Cycle(s) 10/04/2024 - 10/04/2024
4556	10/04/2024	Payroll	1	EFT	WA State Dept of Retirement Sys.	4,434.87	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Deferred Comp
4557	10/04/2024	Payroll	1	EFT	Washington State Support Registry	126.42	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Child Support
4454	10/04/2024	Payroll	1	46957	Steven M Harper	217.56	
4486	10/04/2024	Payroll	1	46958	Bill Rolcik Memorial Fund	130.00	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Bill Rock Mem Fund
4487	10/04/2024	Payroll	1	46959	WCTPTF	5,465.95	Pay Cycle(s) 10/04/2024 To 10/04/2024 - Teamsters Pension Trust

511 Legislative	1,883.91
512 Judical	5,849.07
513 Executive	6,832.29
514 Financial, Recording & Elections	10,309.87
521 Police Department	112,564.20
522 Fire Department	14,561.88
536 Cemetery	8,360.83
558 Planning & Community Devel	5,005.83
572 Libraries	10,610.43
576 Park Facilities	5,523.78
580 Non Expeditures	-3,221.28
001 Current Expense/General Fund	178,280.81
542 Streets - Maintenance	14,560.42

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		101 Street Fund				14,560.42	
		521 Police Department				17,236.21	
		554 Environmental Services				4,359.43	
		104 Police 3/10's Sales Tax Fund				21,595.64	
		542 Streets - Maintenance				36.11	
		110 Coal Mine Trail Fund				36.11	
		534 Water Utilities				27,153.89	
		401 Water Fund				27,153.89	
		537 Garbage & Solid Waste				8,824.10	
		402 Garbage Fund				8,824.10	
		535 Sewer				13,838.09	
		538 Combined Utilities				15,357.88	
		409 Sewer Fund				29,195.97	
						279,646.94	Payroll: 279,646.94

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

____________________ Date________________

Jerred Weis

____________________ Date________________

Steven Harper

____________________ Date________________

Beth Williams

City Administrator
Staff Report
(October 8, 2024)

FINANCE DEPARTMENT

- At the last meeting I mentioned this is Audit season. I am pleased to share that we just wrapped up another audit on Friday. This was the single year federal funds audit. We have our exit conference scheduled for Thursday, and I'm happy to report and I quote from the auditor “Everything looks good?”. So Great job, Cle Elum!

- Another audit coming up is a Cybersecurity Performance Audit. This is a fairly new audit, and we have our opening engagement meeting on October 31st. So more to come on that.

BUDGET MEETING

- Just a reminder that the budget committee (which is the whole council) has its first Budget meeting this coming Monday, October 14th at 5:00pm.

PUBLIC WORKS

- The city has applied for a Safe Routes to School Grant, this is a fairly small grant (less than $200,000) to install a traffic safety camera up on second street near the police department and to install a sidewalk on the east side of Staffard Avenue between 2nd and 3rd streets. The city has moved to the next level in the application process as we are now listed on a preferred list of projects. It isn’t a for sure thing yet, but I did meet with WSDOT yesterday on-site to go over the project and they expressed enthusiasm and recognized the necessity. We will know more by the end of the year if the city has advanced to the next level.

CITY HALL BUILDING CONSTRUCTION

- The re-piping of city hall went well so now not only did this stop the water leak, but we can now isolate water usage for each rental unit.

- The next city hall project will be to start the demolition of the old Salon 2120. So more to come later.

CITY OF CLE ELUM
Planning Department

AGENDA
STAFF REPORT

AGENDA DATE: October 8, 2024

ACTION REQUESTED: None, Current Planning Update: September 5, 2024 – October 3, 2024

BACKGROUND:

Current Planning Permits:

1. **BLA (boundary line adjustment)**:
   a. BLA-2024-001: Mid Cascade Investment [on hold]
2. **SEPA/PMU**:
   a. Upper Kittitas County Rec Center, in process
   b. Kittitas County Search and Rescue, closed record public hearing 9/24
3. **Pre-Application:**
   a. Snowy River, summary issued
4. **Franchise Agreement:** for lighting in City Heights, in progress, waiting for payment
5. **PLP (preliminary long plat) Wildwood Ranch Subdivision:** Preliminary Plat and Development Agreement under review
6. **Bullfrog Flats**: Notice of Application issued on 10/3, comment period closes on 11/4
7. 47 North: applications paused

Code Enforcement:

Provided ongoing support to city staff regarding complex cases and ensuring compliance with city regulations and upholding community standards. Cases this month included:
   a. Continued outreach to 3 businesses operating without a Sidewalk Use Permit.

General Planning Support:

1. Business License Review
2. Planning support to developers, general public, mayor and staff. This last month, support encompassed addressing a wide array of planning and development inquiries, including but not limited to, continued coordination with the 1st & Penn Market, discussions about siting a drive-thru pharmacy within city limits, and follow-up on the Grant Street alley vacation and residential development. Additional topics covered included critical area requirements, signage assistance, siting an office building in the Entry Commercial Zoning District, downtown development, and access issues on Pennsylvania Avenue. Other inquiries involved zoning requirements for commercial development, a waterline extension for a property outside the urban growth area, stormwater management, right-of-way vacation questions, subdivision concerns, and residential zoning lot coverage and setback requirements. Guidance was also provided regarding mobile vendor regulations, Bullfrog Road development requirements, and zoning restrictions. Communication with the public occurred mostly via email, as well as phone calls and in-person meetings.
3. Planning Commission. Staff lead for Planning Commission meetings, and during the last month, directed a meeting with commissioners, necessitating thorough preparation. This entails agenda creation, packet formalization, minute-taking, and conducting meetings. Additionally, worked with staff for document input into City systems and website updates, ensuring seamless communication and transparency.
   a. **Code Amendment Facilitation:** Currently the commission is working through code amendments addressing Old Town Commercial and

finalized proposed changes to Multi-Family Residential (17.24 and 17.20). As part of the review of the Old Town Commercial zoning district, the commission participated in a walking field trip through the district to discuss and examine elements of existing building design.

4. Council Presentations

Special Projects:

1. Airport Layout Plan, submitted to FAA for review, follow up w/ FAA rep.
2. Climate Policy Comp Plan Amendments
3. Ordinances/Code Amendments: Right-of-Way Use Permits, 12.01 Finalized and adopted
4. Airport Hanager Development; finalized updates to the Lease Agreement

RECOMMENDATION: None
HANDLING: City Clerk, Council
ATTACHMENTS: None
LEAD STAFF: Colleda Monick, HLA

Public Works Staff Report 10-08-2024

We have started brush cutting on the coal mines trail, we will continue as time is allowed.

The crew will be putting up hydrant snow poles and around the new planter boxes next week, part of prep for the winter months.

Next week we will be renting a chipper for 3 days to get rid of the brush at the water treatment plant.

Jessica, Levi, and Mickey have completed the WDM prep class. They will be going out for testing this month to get their water certs. In November they will be heading to Shelton for a cross-connection class with testing to follow. In the spring Dave, Beau and I will be doing the same classes.

Dave has finished installing the quick coupler to our snow push box, so instead of chaining it to the loader bucket it will hook directly to the loader.

We have had some issues with theft at the cemetery, we are currently working with PD to get this handled

The crew assisted South Cle Elum in a water main break last Monday afternoon, shortly after that we had our own break behind the Eagles, there was a hours' worth of water disruption, the crew worked fast to get water restored. Matt from SCE stopped by after finishing up his repair and assisted us so thank you for that.

Irrigations will be shut off on the 31st of October.

And I will be gone the 9th through the 24th to live like a hermit in the woods looking for the elusive mule deer buck

Monthly Report to Cle Elum City Council
3rd Qtr

	July '24	Aug '24	Sept '24	3rd Qtr TOTAL
Traffic Stops	75	39		114
DUI	3		1	4
Domestic Violence	1	2		3
Assault			1	1
assault - Child			1	1
Suicidal / Attempted				0
Burglary	1			1
Vio of Order	3	1	3	7
Mal Misch	2		1	3
Theft	7	4	5	16
Alarm Calls	5	11	10	26
Public Assist Civil Matter Check Welfare	47	37	32	116
Overdose			1	1
Kidnapping				0
Homicide				0
Robbery				0
Stab/Gunshot Wound				0
Animal at Large	7	4	5	16
Animal Problems	12	15	11	38
Motor Veh Collision	13	7	9	29
TOTAL CALLS	393	328	278	999

Cle Elum 3rd Qtr Summary

	JUL	AUG	SEPT	3rd Qtr Totals
BOOKINGS				
DUI	2			2
Assault DV				0
Assault				0
Felony Arrests		2	3	5
Other Arrests		1		1
Juvenille Arrest				0
Warrant Arrests			1	1
				0
TOTAL MONTHLY BOOKINGS	**2**	**3**	**4**	9
TOTAL 2ND HALF BOOKINGS				**9**

Citations/Infractions	JUL	AUG	SEPT	3rd Qtr Totals
Traffic Infractions	8	3	9	20
Non-Traffic Infractions	0			0
Criminal Traffic Citations	0		1	1
Criminal Non- Traffic Citations	1		1	2
DUI Traffic Criminal Citations	2		1	3
Parking Citations	4			4
MONTHLY CITATION/INFRACTIONS	**15**	**3**	**12**	30

Monthly Report to Roslyn City Council
3rd Qtr

	July '24	Aug '24	Sept '24	3rd Qtr TOTAL
Traffic Stops	10	8	2	20
DUI	1	3		4
Domestic Violence				
Assault				
assault - Child				
Suicidal				
Burglary			1	1
Vio of Order	2	2	1	5
Mal Misch			1	1
Theft	1	2		3
Alarm Calls	3	3	4	10
Public Assist	5	12	7	24
Overdose				
Kidnapping				
Homicide				
Robbery				
Stab/Gunshot Wound				
Animal at Large	1	3	3	7
Animal Problems	4	4	4	12
TOTAL CALLS	105	110	84	299
2023 Total Calls	128	92	91	311

Roslyn 3rd Qtr Summary

	JUL	AUG	SEPT	3rd Qtr Totals
BOOKINGS				
DUI	1	0		1
Assault DV		0		0
Assault		0		0
Felony Arrests		0		0
Other Arrests	1	0	1	2
Juvenille Arrest		0		0
Warrant Arrests		0		0
				0
TOTAL MONTHLY BOOKINGS	**2**	**0**	**1**	
TOTAL 1Qtr HALF BOOKINGS				**3**
Citations/Infractions	**JUL**	**AUG**	**SEPT**	**3rd Qtr Totals**
Traffic Infractions		4	1	5
Non-Traffic Infractions				0
Criminal Traffic Citations				0
Criminal Non- Traffic Citations	2			2
DUI Traffic Criminal Citations		3		3
Parking Citations				0
MONTHLY CITATION/INFRACTIONS	**2**	**7**	**1**	10

Council Meetings

Honorable Mayor and council,

- More activity in the Cle Elum Cemetery increased patrols
- Update on progress for wellness grant
  - Doing a survey Lexipol is putting together
  - Using information based on survey for how to spend the grant money
- Update to how we use our Friday training day
  - Used last 2 Fridays on multi jurisdictional training
  - Multiple stations Officers rotated through DT, Pursuit, Crisis Intervention etc
  - Reality based training most valuable type of training
- Reminder that drug take back and shred day is 10/19/24 at Senior Center from 10-2
- Officer Magnotti and Officer Seiser are officially off of probation
  - They have successfully completed a year with us since graduating the academy
  - Officer Welch is on his last week of "Shadow"
- Boo Elum will be Oct 31st on 1st St. Roads close at 3 PM. Should be open by 6 PM. Please obey no parking signs. Safety first.

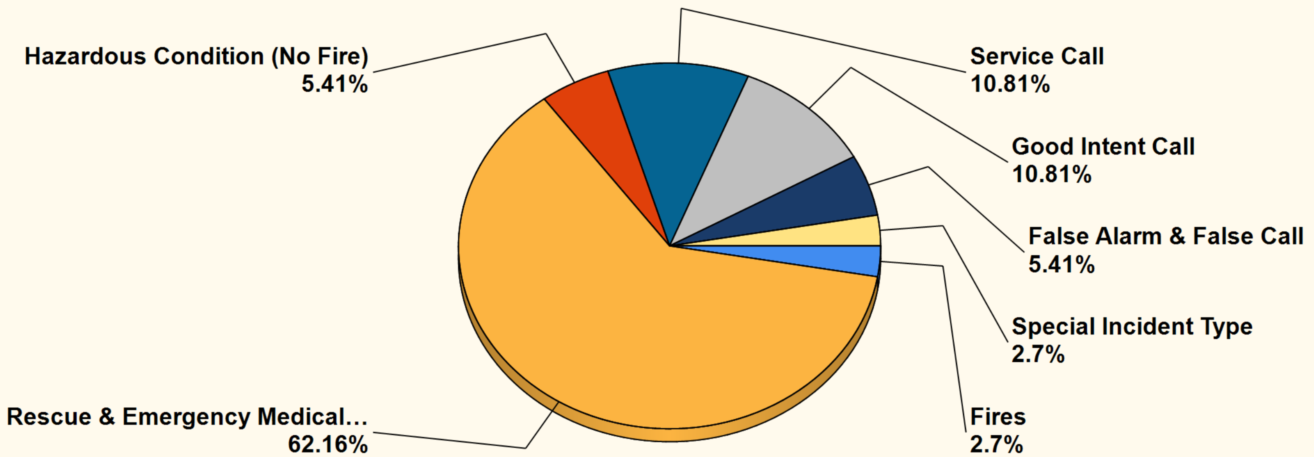
Cle Elum Fire Department

Cle Elum, WA

This report was generated on 10/3/2024 10:09:13 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2024 | End Date: 09/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.7%
Rescue & Emergency Medical Service	23	62.16%
Hazardous Condition (No Fire)	2	5.41%
Service Call	4	10.81%
Good Intent Call	4	10.81%
False Alarm & False Call	2	5.41%
Special Incident Type	1	2.7%
TOTAL	37	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
111 - Building fire	1	2.7%
311 - Medical assist, assist EMS crew	2	5.41%
321 - EMS call, excluding vehicle accident with injury	21	56.76%
412 - Gas leak (natural gas or LPG)	1	2.7%
480 - Attempted burning, illegal action, other	1	2.7%
510 - Person in distress, other	2	5.41%
550 - Public service assistance, other	1	2.7%
553 - Public service	1	2.7%
611 - Dispatched & cancelled en route	3	8.11%
632 - Prescribed fire	1	2.7%
700 - False alarm or false call, other	2	5.41%
911 - Citizen complaint	1	2.7%
TOTAL INCIDENTS:	**37**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Council Meeting 10-8-2024

Your honorable Mayor and city council,

1. Report of calls in the month of September we had 37 calls, 1 fire, 23 Ems, 11 other and 2 false alarms.

Fire reports break down.

Illegal burn two juveniles caught playing with two campfires under the trees at the senior center. Fires were extinguished and the two kids were turned over to their parents after educating them about the hazards and dangers of fire.

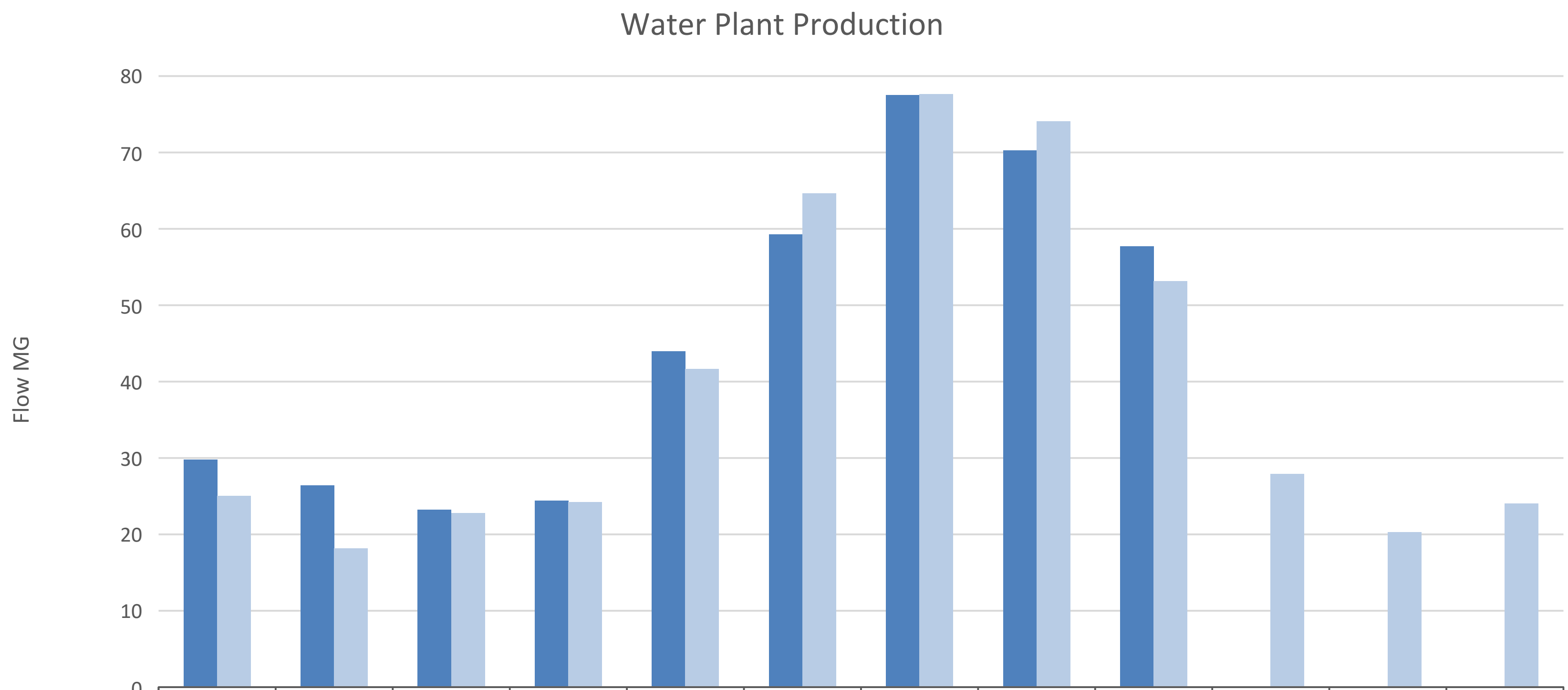
Illegal burn out on the river dike somebody burning a plastic cone or rubber like material. Fire was extinguished and did not spread.

One building fire reported District 7 came out as house fire. Dispatch changed or updated to smoke only no active flames. Had 4-person engine crew move up to station 57 in Roslyn to back fill for Engine 571.

2. Command Vehicle - wanted to thank you all in approving the purchase of a new command vehicle. We have the bid prosses in the paper and are currently taking sealed bids on a vehicle to purchase. Current Support or command 511 started to dump water on the way back from an active alarm from Friday at the Quality Inn with burnt toast. I have taken the vehicle officially out of service and ask the councils permission to surplus the 1997 Ford Explorer with unknown hours formerly a police rig.

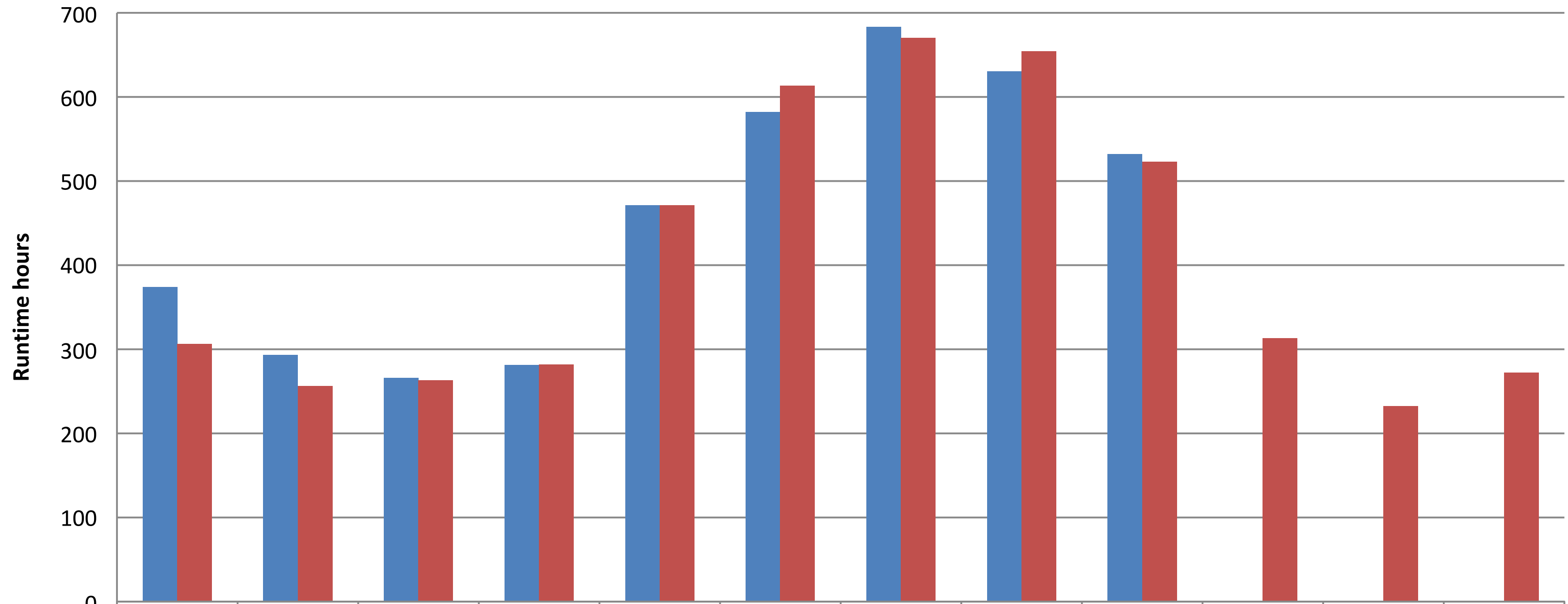
3.We had SCBA testing today. Once a year we must have all masks and packs tested and certified. Along with air filled compressors serviced.

4. Any questions for me currently



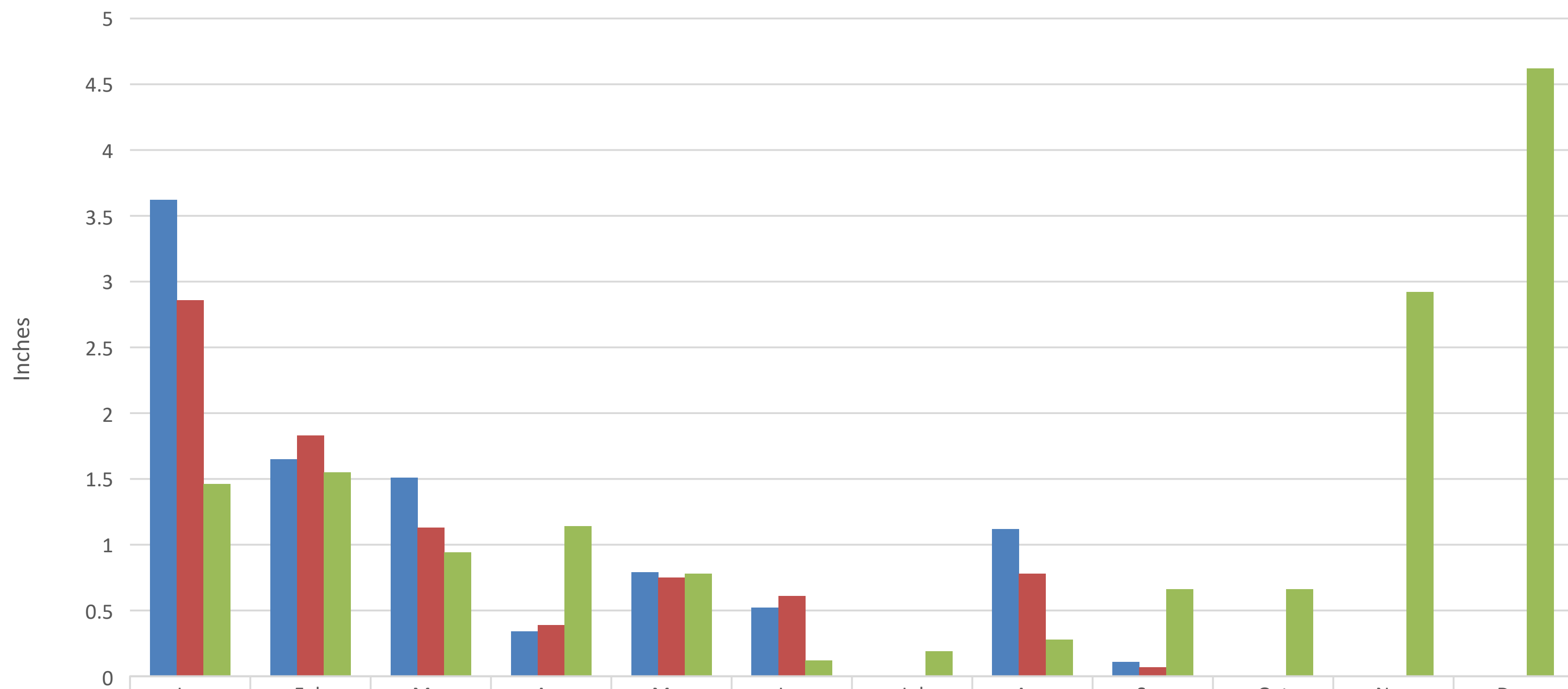
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Flow 2024	29.751	26.382	23.183	24.384	43.921	59.232	77.485	70.231	57.715			
Flow 2023	25.045	18.121	22.753	24.222	41.633	64.656	77.654	74.083	53.109	27.87	20.252	24.018

Water Plant Run Time

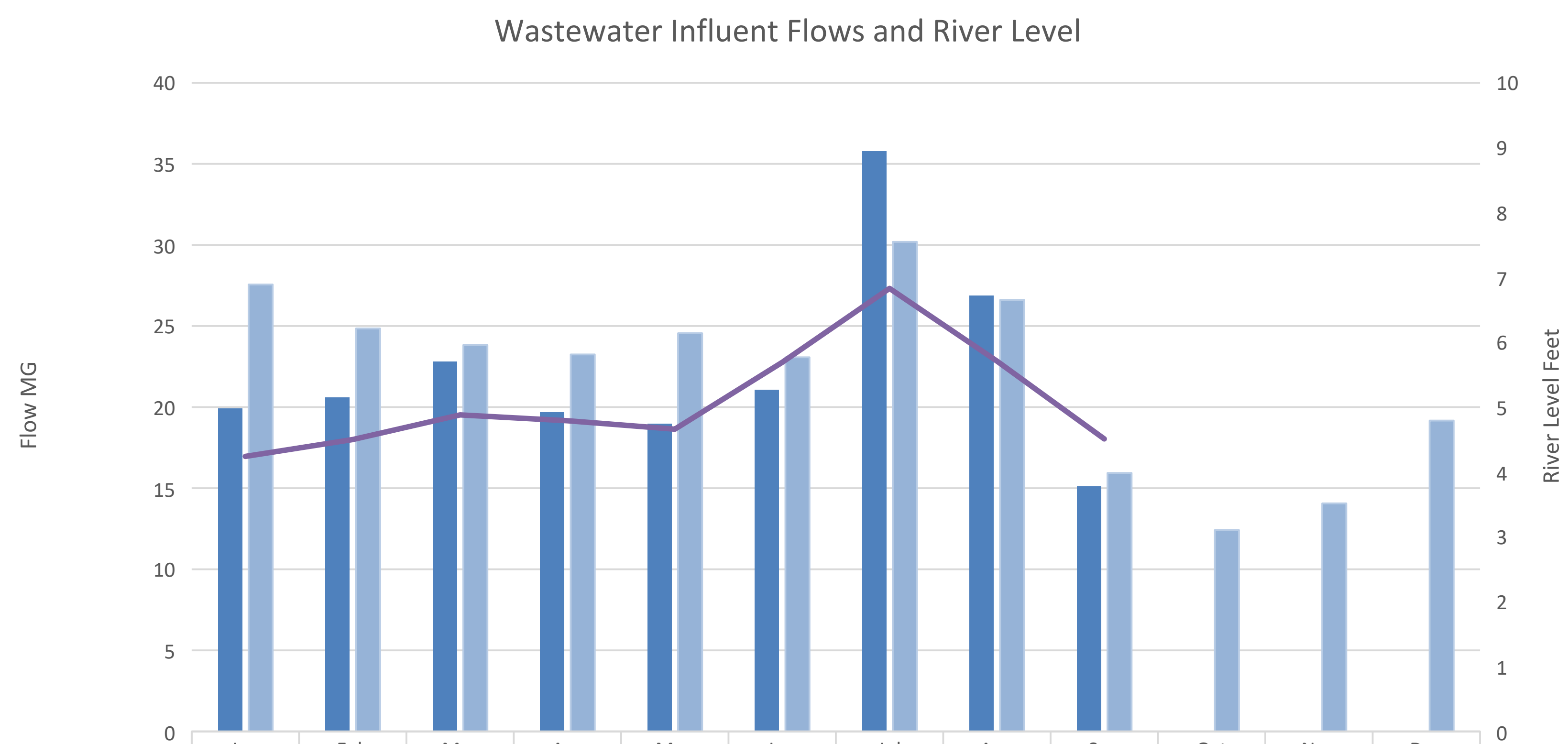


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	374	293	266	281	471	582	683	630	532			
2023	306	256	263	282	471	613	670	654	523	313	232	272

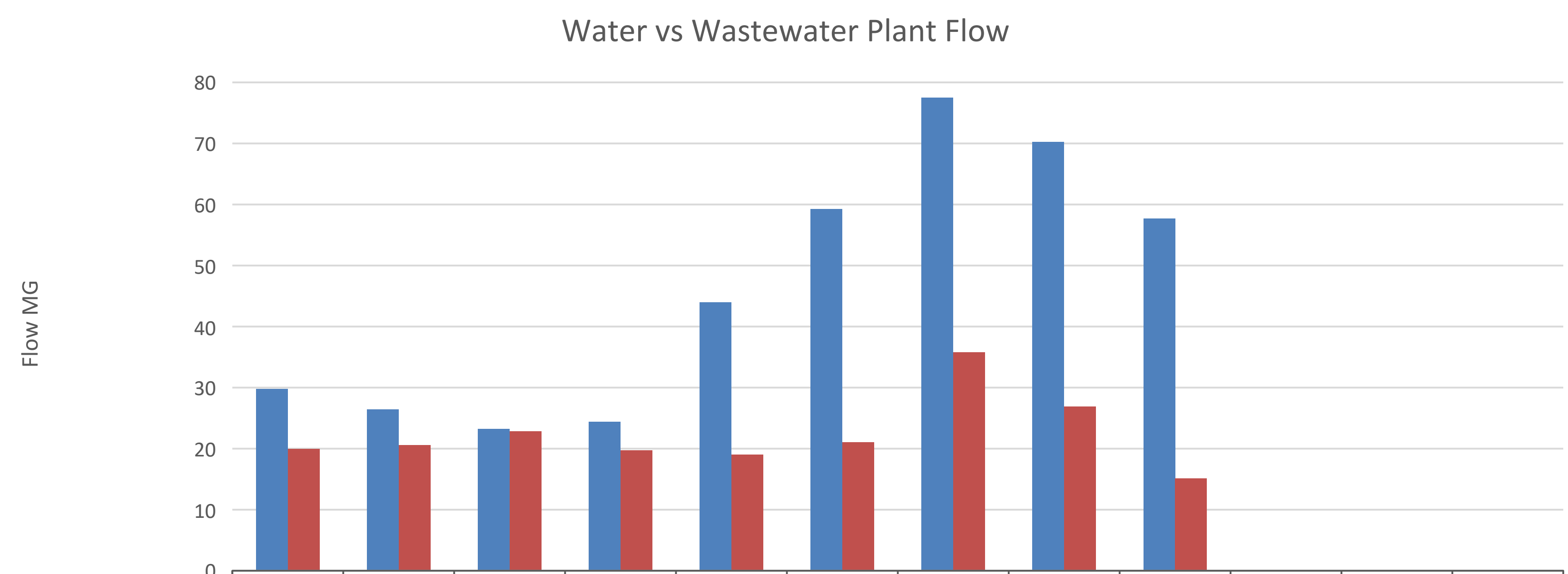
Precipitation



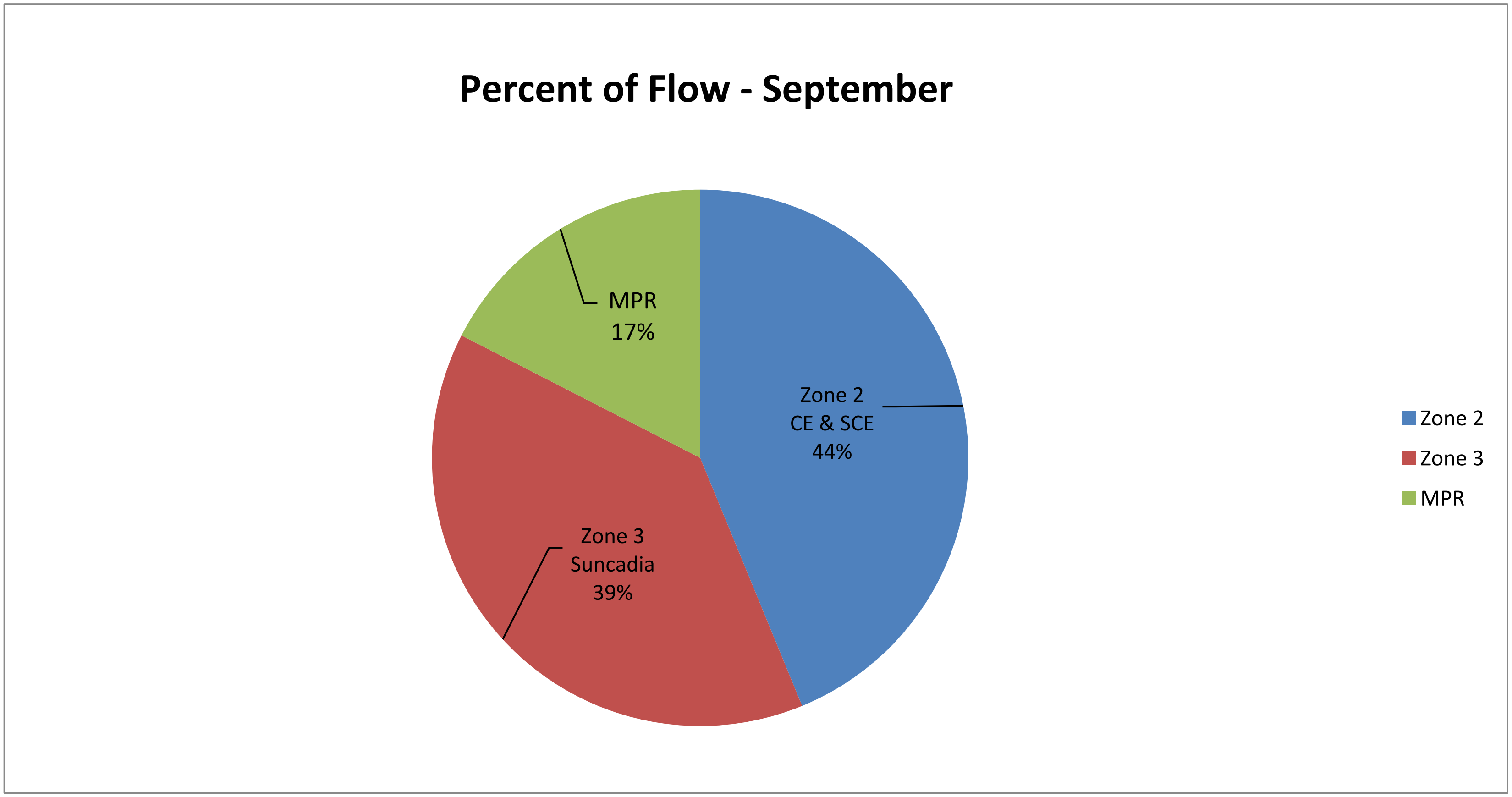
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
WWTP	3.62	1.65	1.51	0.34	0.79	0.52	0	1.12	0.11			
WTP	2.86	1.83	1.13	0.39	0.75	0.61	0	0.78	0.07			
2023	1.46	1.55	0.94	1.14	0.78	0.12	0.19	0.28	0.66	0.66	2.92	4.62



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	19.913	20.593	22.807	19.686	18.973	21.056	35.782	26.862	15.123			
2023	27.56	24.849	23.829	23.247	24.555	23.071	30.192	26.607	15.938	12.419	14.063	19.169
River LVL	4.24	4.5	4.88	4.79	4.66	5.69	6.83	5.71	4.51			



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Water 2024	29.751	26.382	23.183	24.384	43.921	59.232	77.485	70.231	57.715			
Wastewater 2024	19.913	20.593	22.807	19.686	18.973	21.056	35.782	26.862	15.123			


Percent of Flow - September
MPR
17%
Zone 2
CE & SCE
44%
Zone 3
Suncadia
39%
Zone 2
Zone 3
MPR

October 8, 2024 Council Meeting

- Good evening Honorable Mayor and members of the Council.
    - My usual graphs are enclosed in your council packet, I would be happy to answer any questions you may have about them.
    - September was another busy month at the water plant, we produced an average 1.9 mgd for the month, maximum daily production was 2.53 mg.
    - The pump shaft was replaced on irrigation pump #1, unfortunately, when the contractor went to start up the pump to adjust packing it was found that a gasket had rolled on the discharge pipe and water sprayed into the motor on irrigation pump #2, so the contractor removed that motor and took it back to their shop to be dipped & baked to remove any moisture that was present.
    - The wastewater plant has been running well, flows have decreased there as well, daily average flow for July was 0.517 mgd (river avg 5.71) drop of 1.2 feet.
    - Staff completed the annual inspection and oil change on the motive pumps
    - Preparing for winter, lawn irrigation systems shutdown and blown out with air, heat tapes installed, generators serviced.

Kaleidoscope Community Services
Cle Elum City Council Presentation
October 8, 2024 6pm
Speaker: Stephanie Haag, Executive Director

www.kaleidoscopecs.org

We believe that service should be active and personal.

- ➢ 100% of our services are face-to-face
- ➢ Majority of our services are in the home of service recipients

We believe in the transformative power of relationships.

- ➢ Services are very helpful, but relationships have the potential to be life-changing
- ➢ Relationships are formed with service recipients, our volunteers, and partner organizations
- ➢ We know our partners to ensure no duplication of work

Kaleidoscope was founded in 2013 in Coeur D'alene, ID and relocated to UKC 3 years ago. It fills gaps that no other local nonprofit can meet, primarily in-home services for seniors. We are able to meet needs through two branches:

<u>KCS Land & Home</u>

- ➢ Licensed handyman services
- ➢ Available for hire
- ➢ Offered freely to those who cannot pay
- ➢ Also a work services program

<u>Volunteer Network</u>

- ➢ Time - being available to another
- ➢ Talent - gifting an ability or skill
- ➢ Treasure - monetary donations and material goods

In the past 4 months, Kaleidoscope has provided 40 services to 21 families (38 individuals) in UKC. Despite this, more requests for assistance arrive than we can respond to and we are actively expanding our capacity.

You can help!

- ➢ Hire KCS Land & Home for your snow removal, landscaping, and in-home repairs and improvements
- ➢ Stay in-the-know: follow us on social media and sign up for our newsletter
- ➢ Join our volunteer network
- ➢ Tell others about Kaleidoscope

Thank you for the opportunity to share at the Cle Elum City Council meeting. If you would like additional information about Kaleidoscope, I encourage you to reach out to me:
Stephanie@kaleidoscopecs.org or text/call 509-593-3876

CITY OF CLE ELUM
City Administration

AGENDA STAFF REPORT

AGENDA DATE:	October 8, 2024
ACTION REQUESTED:	Approve the mayor to enter into an agreement amendment obligating the city for additional funds from DOE (assuming the terms and conditions are the same as the original funds) and extend the agreement expiration date.

BACKGROUND:

A few years ago, the city received $ 361,655.00 loan / grant from the Department of Ecology to develop a Stormwater plan and modeling. Half of this amount was a loan, and half was a forgivable principal. The loan portion is required to be repaid within 5 years of project completion with an interest rate of 0.6%. These payment are intended to be made from the stormwater and sewer funds.

Currently there has been some setbacks and complications, leading us to request additional funds and extend the expiration date. We are asking for an addition $300,000 and extend the expiration date to January 31, 2026, to finish the project. We would ask DOE that these additional funds have the same terms and conditions of the original amount (half load & half forgivable principle). However, this would still obligate the city for an additional $ 150,000 to be paid back with interest.

RECOMMENDATION:

Obligate the city for additional funds from DOE assuming the terms and conditions are the same as the original funds and extend the agreement expiration date.

ATTACHMENTS:

LEAD STAFF: Dean Smith, HLA

RECEIVED
SEP 17 2024

REQUEST FOR LEAK ADJUSTMENT

Please review the City of Cle Elum Code **13.12.115 Petition for and relief from water bill. If you feel you are entitled to an adjustment, please complete this form, and return this to the Utilities Department, in person at City Hall or by mail to**

City of Cle Elum
119 West First St
Cle Elum, WA 98922
For Any questions, please call 509 674-2262

Date: 9/16/2024

Name: Orville Taylor . Account #: 15290

Service Address: 503 East 2nd St

City: CleElum State: Wa Zip: 98922

Phone: (509) 674-5492 _ Taylor (caregiver) 509)656-6178

Mailing Address if diiferant than property address: ______

Date leak was discovered: 1st week of Aug
Date leak was fixed: with in month of Aug
Description of leak including location and and how it was fixed:

When construction was occuring and the sidewalk out infront of the house was removed a part of my sprinkler system was damaged, Aaron and crew from the City of CleElum fixed the break after it was discovered by turning on sprinkler system in month of August.

The leak, we believe had been happening for over a month before being noticed and fixed.

Please look @ work. orders to fix leak.

Thankyou

City of Cle Elum
119 W First Street
Cle Elum, WA 98922
509 674-2262

BILLING PERIOD	
August Billing	
DUE DATE	**ACCOUNT NUMBER**
09/25/2024	15290
BILL DATE	**AMOUNT DUE:**
09/09/2024	**297.90**
ACCOUNT HOLDER	
Orville B. Taylor	
SERVICE LOCATION	
1529.0 - 503 E SECOND ST	

SERVICE	READING DATE	METER READINGS PREVIOUS	METER READINGS PRESENT	FACTOR	USAGE
Water	08/29/2024	140367	148724	1.0000	8357

CHARGES	
Previous Balance:	248.32
Adjustments:	0.00
Payments:	248.32
Balance Forward:	**0.00**
Water	60.13
Water Consumption	128.78
Water Reserve	10.56
Water Tax 6%	11.97
Sewer	53.50
Sewer Reserve	4.81
Sewer Tax 6%	3.50
Garbage	24.65
Current Charges:	**297.90**
Balance:	**297.90**

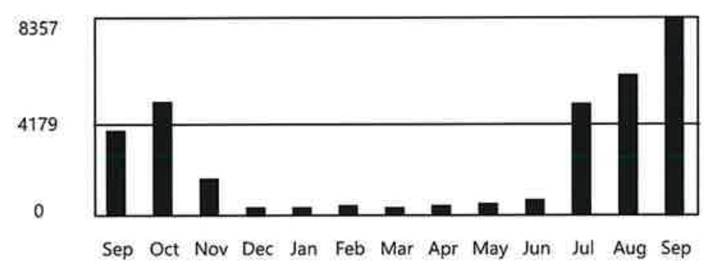
Consumption overage

Tax overage

7.73

($136.51)
credit.

WATER CONSUMPTION HISTORY



30:	60:	90+:
0.00	0.00	0.00

Fall Cleanup starts September 1st through September 30th. Vouchers were mailed

Detach Here and Return Bottom Stub

City of Cle Elum
119 W First Street
Cle Elum, WA 98922

DUE DATE	AMOUNT DUE
09/25/2024	**297.90**
SERVICE LOCATION	
1529.0 - 503 E SECOND ST	
ACCOUNT NO.	**AMOUNT ENCLOSED**
15290	

Orville B. Taylor
503 East Second St
Cle Elum, WA 98922-1207

City of Cle Elum
119 W First Street
Cle Elum, WA 98922

Work Order #: 1397
Work Order Date: 07/17/24

Work order

Work Type:
Request Type: Citizen
Attending Staff: Virgil Amick
Requester Name: Orville Taylor
Requester Phone: 509-674-5492
Assigned Department: Streets
Work Type: Sidewalks
Work Description: Resident is saying that when the new sidewalk was installed his irrigation line was broken due to concrete overpour, can we confirm this? and also is his irrigation line in the city ROW?
Work Address/Location: 503 E Second St.
Date Closed:
Status: COMPLETE

Employee Cost: $0.00
Equipment Cost: $0.00
Material Cost: $0.00
Inventory Cost: $0.00
Purchase Order Cost: $0.00

Total Cost: $0.00

Signature:

Date:

UTILITY ACCOUNT HISTORY

City Of Cle Elum

01/01/2022 To: 09/20/2024

Time: 10:00:26 Date: 09/20/2024
Page: 1

Taylor, Orville B.: 15290; Service Location: 1529.0

503 E SECOND ST			Current	Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance	
01/06/2022	Bill	Billing		64292						142.68	142.68	
01/20/2022	Payment	164892267PT								-142.68	0.00	
02/07/2022	Bill	Billing	91029	64292	26737					543.93	543.93	
02/22/2022	Bill	Adjustment		91029						-397.49	146.44	- Applied for credit in 2022
02/25/2022	Payment	167457251PT								-146.44	0.00	
03/07/2022	Bill	Billing	97538	91029	6509					233.23	233.23	
03/20/2022	Payment	169029288PT								-233.23	0.00	
04/06/2022	Bill	Billing	99951	97538	2413					168.42	168.42	
04/20/2022	Payment	171158018PT								-168.42	0.00	
05/06/2022	Bill	Billing	101325	99951	1374					153.22	153.22	
05/20/2022	Payment	173307573PT								-153.22	0.00	
06/06/2022	Bill	Billing	101598	101325	273					150.83	150.83	
06/20/2022	Payment	175414754PT								-150.83	0.00	
07/06/2022	Bill	Billing	102523	101598	925					150.83	150.83	- June 2022
07/20/2022	Payment	177663201PT								-150.83	0.00	
08/08/2022	Bill	Billing	105557	102523	3034					178.29	178.29	- July 2022
08/20/2022	Payment	179972888PT								-178.29	0.00	
09/06/2022	Bill	Billing	108309	105557	2752					173.81	173.81	2022 usage Aug
09/20/2022	Payment	182073539PT								-173.81	0.00	
10/06/2022	Bill	Billing	110957	108309	2648					172.16	172.16	- Sept
10/20/2022	Payment	184225116PT								-172.16	0.00	
11/07/2022	Bill	Billing	112574	110957	1617					156.57	156.57	
11/20/2022	Payment	186500277PT								-156.57	0.00	
12/07/2022	Bill	Billing	112791	112574	217					150.83	150.83	
12/20/2022	Payment	188610287PT								-150.83	0.00	
01/09/2023	Bill	Billing	112933	112791	142					150.83	150.83	
01/20/2023	Payment	190817092PT								-150.83	0.00	
02/06/2023	Bill	Billing	113095	112933	162					156.46	156.46	
02/20/2023	Payment	193120397PT								-156.46	0.00	
03/06/2023	Bill	Billing	113243	113095	148					156.46	156.46	
03/20/2023	Payment	194941066								-156.46	0.00	
04/06/2023	Bill	Billing	113391	113243	148					156.46	156.46	
04/20/2023	Payment	196547645								-156.46	0.00	
05/08/2023	Bill	Billing	113644	113391	253					156.46	156.46	
05/20/2023	Payment	198203291								-156.46	0.00	
06/06/2023	Bill	Billing	114143	113644	499					156.46	156.46	
06/20/2023	Payment	199780432								-156.46	0.00	
07/06/2023	Bill	Billing	116456	114143	2313					173.64	173.64	← June
07/20/2023	Payment	201443139								-173.64	0.00	
08/07/2023	Bill	Billing	118730	116456	2274					172.97	172.97	← July
08/20/2023	Payment	203191570								-172.97	0.00	
09/06/2023	Bill	Billing	122174	118730	3444					192.82	192.82	2023 usage Aug
09/20/2023	Payment	204882041								-192.82	0.00	
10/06/2023	Bill	Billing	126912	122174	4738					216.33	216.33	- Sept -

UTILITY ACCOUNT HISTORY

City Of Cle Elum

Time: 10:00:26 Date: 09/20/2024

01/01/2022 To: 09/20/2024

Page: 2

Taylor, Orville B.: 15290; Service Location: 1529.0

503 E SECOND ST			Current	Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance	
10/20/2023	Payment	206533791								-216.33	0.00	
11/06/2023	Bill	Billing	128294	126912	1382					159.16	159.16	
11/20/2023	Payment	208281599								-159.16	0.00	
12/06/2023	Bill	Billing	128457	128294	163					156.46	156.46	
12/20/2023	Payment	209929260								-156.46	0.00	
01/08/2024	Bill	Billing	128564	128457	107					156.46	156.46	
01/20/2024	Payment	211724251								-156.46	0.00	
02/06/2024	Bill	Billing	128737	128564	173					161.39	161.39	
02/20/2024	Payment	213539640								-161.39	0.00	
03/07/2024	Bill	Billing	128886	128737	149					161.39	161.39	
03/20/2024	Payment	215308996								-161.39	0.00	
04/08/2024	Bill	Billing	129074	128886	188					161.39	161.39	
04/20/2024	Payment	217104961								-161.39	0.00	
05/06/2024	Bill	Billing	129339	129074	265					161.39	161.39	
05/20/2024	Payment	219250342								-161.39	0.00	
06/06/2024	Bill	Billing	129799	129339	460					161.39	161.39	
06/20/2024	Payment	221063958								-161.39	0.00	
07/08/2024	Bill	Billing	134472	129799	4673					223.71	223.71	← June Consumption
07/20/2024	Payment	222910450								-223.71	0.00	
08/07/2024	Bill	Billing	140367	134472	5895					248.32	248.32	July Consumption
08/20/2024	Payment	224859918								-248.32	0.00	
09/09/2024	Bill	Billing	148724	140367	8357					297.90	297.90	August 2024

Billing Periods 33 Billed Amt: 6,112.65 Avg 185.23

Orville Taylor

503 East Second

Their meter did not report as a leak in the month of August, not sure how much water was a leak or normal irrigation/household use. Irrigation meter is split after the main meter.

Suggestion: Maybe look at his average August monthly usage for a few years to determine overage, attached copy of account activity

2021 Aug usage 6226

2022 Aug usage 2752

2023 Aug usage 3444

2024 Aug usage 8357 Leak month

Note: (Must have at least 6850 cubic feet to reach 100.00 in overage per code.)

If approved Credit on current bill overage would be $ 128.78 + 7.73 +136.51

Audrey Casassa