

Historic Preservation Commission

Agenda

November 19, 2024

3:00 PM

MAYOR
MATTHEW LUNDH

CITY ADMINISTRATOR
ROBERT OMANS

CITY PLANNER
COLLEDA MONICK

CITY CLERK
DEBBIE LEE



119 W FIRST STREET
CLE ELUM, WA 98922

HISTORIC PRESERVATION
COMMISSION

MICHAEL RICHARD
PAMELA HAWK
CASSIDY BUESCHLE-CURTIS
ROB IVERSON
JORDAN PETERSON

Join Virtually with Zoom: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

 Receive city text alert notifications: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

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1. **Call to Order & Roll Call**
 2. **Election of Chair & Vice Chair**
 3. **Adoption of Minutes**
 - a. October 15, 2024
 4. **Citizen Comments on Non-Agenda Items**
 5. **Unfinished Business**
 6. **New Business**
 - a. Presentation: Michelle Thompson, CLG Coordinator and Main Street Design Specialist at the Department of Archeology & Historic Preservation
 7. **Comments from Commissioners and/or Staff**
 8. **Adjournment**

Upcoming Meeting:

Planning Commission Meeting: November 19, 2024 @ 6:00 p.m.

Regular Council Meeting: November 26, 2024 @ 6:00 p.m.

General Government Committee Meeting: November 27, 2024 @ 8:30 a.m.

Coal Mines Trail Commission Meeting: December 2, 2024 @ 6:00 p.m.

Public Works & Community Development Committee Meeting: December 5, 2024 @ 12:00 p.m.

Lodging Tax & Events Committee Meeting: December 9, 2024 @ 8:30 a.m.

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CLE ELUM, WA 98922

Public Safety & Health Committee Meeting: December 17, 2024 @ 1:00 p.m.

Historical Preservation Commission Meeting: January 25, 2025 @ 3:00 p.m.

City of Cle Elum
Historic Preservation Commission
City Council Chambers
October 15, 2024 | 3:00 PM

Call to Order

Staff Monick called the meeting to order at 3:00 pm.

Roll Call

HPC Members Present: Pamela Hawk, Cassidy Buechle-Curtis (via zoom), Jordan Peterson, Michael Richard

HPC Members Absent: Rob Iverson, absent and excused

Staff Present: Colleda Monick

Citizen Comments on Non-Agenda Items

None.

New Business

1. **Welcome Commissioners!** Commissioners and staff conducted brief introductions. Each commissioner provided a summary of their background and interest in historic preservation:

Pamela Hawk: A former Cle Elum Historic Preservation Commissioner and owner of a small business in Cle Elum.

Jordan Peterson: Executive Director of the Cle Elum Downtown Association. Jordan expressed a strong interest in reinstating Cle Elum's Certified Local Government (CLG) status, noting that historic preservation aligns with the Main Street Program's pillars.

Michael Richard: A University of Washington graduate and retired Seattle Times employee, Michael relocated to Cle Elum in 2000. He is Vice President of the Historic Society and actively participates in community organizations, including Rotary, the Carpenter House, and the Downtown Association.

Cassidy Buechle-Curtis: Since moving to Cle Elum in 2019, Cassidy has worked as an HR Supervisor for a construction company. She emphasized her personal commitment to preserving historic buildings and sites.

*In accordance with the Historic Preservation Commission Bylaws, the Commission will, by majority vote, elect a Chair and Vice Chair at the first meeting of the year. These positions will be held for the calendar year. The Chair is limited to two consecutive terms and will be responsible for deciding procedural matters, appointing committees, and guiding the Commission. The Vice Chair will assume the Chair's duties in their absence.

The Commission elected to vote on positions at the next Commission meeting when all members were present.

2. **Historic Preservation 101:**

Staff provided a presentation titled "**Understanding Your Roles and Responsibilities**", which covered the following key points:

- **Introduction to Historic Preservation**
- **Definition and Value of Historic Preservation**
- **Overview of the Historic Preservation Ordinance (CEMC 15.22)**
- **Commission's Role**
- **Establishing the Historic Register**
- **Reviewing Proposed Changes**
- **Special Valuation Program**
- **Meeting Procedures**
- **Collaboration with Other Agencies**
- **Ethical Guidelines and Conflicts of Interest**

Following the presentation, the Commission engaged in questions and discussions.

3. **Bylaws:** Staff introduced the Commissioners to the Bylaws which provide rules and procedures for conducting various types of meetings. Introduction to a procedural section will be provided to the Commissioners prior to conducting these types of meetings. In the meantime, Commissioners are encouraged to review the documents and let staff know if they have any questions.

Comments from Commissioners and/or Staff

Commissioners agreed to hold meetings on the 3rd Tuesday of the month at 3 PM.

Adjournment

Staff adjourned the meeting at 3:54 p.m. and the Commission is to reconvene on November 19th, 2024 at 3:00 p.m.

Chair XX

Date