

CITY ADMINISTRATOR
ROBERT OMANS

CITY CLERK
DEBBIE LEE

FINANCE DIRECTOR
ROBIN NEWCOMB

PUBLIC WORKS DIRECTOR
MATHEW BAILEY

POLICE CHIEF
RICH ALBO

FIRE CHIEF
ED MILLS

PLANNER

City Council
Agenda
January 14, 2025
6:00 PM



119 W FIRST STREET
CLE ELUM, WA 98922

MAYOR
MATTHEW LUNDH

MAYOR PRO TEM
STEVEN HARPER

CITY COUNCIL

BETH WILLIAMS
JERRED WEIS
KEN RATLIFF
STEVEN COOK
AUDREY MALEK

CITY ATTORNEY
ALEXANDRA KENYON

Join Virtually with Zoom: <https://zoom.us/j/7573184018?pwd=dERndjBJVC9GdVQ1d2ISRExwZFhXZz09>
Meeting ID: 757 318 4018 Passcode: 98922

Join by Phone: 1-(253)215-8782, Meeting ID: 757 318 4018, Passcode:98922

TextMyGov

Receive city text alert notifications: text CLEELUM to 91896

DISCLAIMER: The City does not guarantee that virtual or telephonic access to the City Council meeting will be available and the City does not warrant audio quality. Attendees are encouraged to attend in-person.

1. Call to Order, Pledge of Allegiance, and Roll Call

- a. January 14, 2025 Sign In Sheets

2. Public Comment – Limited to 5 Minutes

3. Announcements, Appointments, Awards & Recognition

- a. John Glondo - Recognition for Dedicated Service to the City of Cle Elum
b. Dawn Cameron - 2024 Pangrazi Award Presentation
c. Appoint Fire Chief- Ed Mills, 1st Assistant- Chase Stanley, 2nd Assistant- Carl Heimbigner, & Secretary- Kaylee Thompson

4. Approval of Meeting Agenda

5. Consent Agenda

Items listed have been distributed to Council Members in advance for study and will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on a regular Agenda at the request of a Council Member or at the request of a member of the public with concurrence of a Council Member:

- a. Approve the Payables Dated December 31, 2024 \$459,218.43
b. Approve the Payables Dated January 14, 2025 \$582,441.26
c. Approve the Payroll Vouchers Dated December 31, 2024 - \$89,779.80
d. Approve the Payroll Vouchers Dated January 3, 2025 - \$245,016.97
e. Approve the City Council Meeting Minutes Dated December 10, 2024

City Council Agenda

January 14, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- f. Approve the Special City of Cle Elum Council Meeting Minutes Dated December 19, 2024
 - g. Approve the Special City of Cle Elum Council Meeting Minutes Dated January 6, 2025
 - h. Progress Estimate No. 9 First Street Improvements Phase 3 Downtown Revitalization - Active Construction \$241,652.74
 - i. Progress Estimate No. 3 & Final Second Street Pathway Safety Stabilization - Ascent Foundation & More \$590.98
 - j. City of Cle Elum - 2025 County Library Agreement
6. **Department Head Reports**
City Administrator, Planning Department, Public Works, Police Chief, Fire Chief, Veolia
- a. Rob Omans - City Administrator
 - b. Colleda Monick - Planner HLA
 - c. Mathew Bailey - Public Works Director
 - d. Ed Mills - Fire Chief
 - e. Rich Albo - Police Chief
 - f. William LaRue - Veolia
7. **Public Appearances – 15-Minute Limit**
- a. 2025 Cle Elum School Levy - Gary Berndt
 - b. Bullfrog Flats Process Overview - Clara Park
 - c. Cle Elum Downtown Association - 2025-2026 Main Street Economic Vitality Program - Jordan Peterson
8. **Business Requiring Public Hearings**
- a. Resolution 2025-003 A Resolution of the City of Cle Elum, Washington, in Support of the Cle Elum-Roslyn School District's Proposition No. 1 Capital Levy for Safety, Security, Technology and Facility Improvements - Mayor Lundh
9. **Unfinished Business**
- a. Discuss Decision on Hanson Ponds Option
10. **New Business**
- a. Resolution 2025-002 Adopting the City of Cle Elum & South Cle Elum Water System Plan - Jacob Michael HLA
 - b. Resolution 2025-001 A Resolution Adopting the Distribution of the 2025 Hotel/Motel Tax Fund Grants - Cle Elum - Mayor Lundh
 - c. Resolution 2025-003 A Resolution of the City of Cle Elum, Washington, in Support of the Cle Elum-Roslyn School District's Proposition No. 1 Capital Levy for Safety, Security, Technology, and Facility Improvements - Mayor Lundh
 - d. 2025 Lodging Tax Application City of Cle Elum - Downtown Association & Visitor Center - Rob Omans
 - e. Approve Bid and Sign Contract with Pease Piping for City Hall/Visitor Center - Rob Omans

City Council Agenda

January 14, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

- f. Letter of Support Allowing the Creation of a Public Facilities District to Support the Community Recreation Center - Mayor Lundh
- g. Letter of Support - Kittitas County BEAD Application
- 11. **Report of Committees**
 - a. Update from COG Council of Governments - Councilmember Cook
 - b. Public Works & Community Development - Jerred Weis Chair
 - Leak Relief Request - Michael Weiser
 - Request For Leak Adjustment - Cherie Brumbaugh
 - Request for Leak Adjustment - James Staecheli
 - c. Lodging Tax & Events Committee - Steven Cook
- 12. **Councilmember Comments - Limited to 5 Minutes**
 - a. FYI - January 2025 City of Cle Elum Project Summary - HLA
- 13. **Mayor's Report**
- 14. **Adjournment by Motion**

Upcoming Meetings:

Public Safety & Health Committee Meeting: January 21, 2025 @ 1:00 p.m.

Historical Preservation Commission Meeting: January 21, 2025 @ 3:00 p.m.

Planning Commission Meeting: January 21, 2025 @ 6:00 p.m.

General Government Committee Meeting: January 22, 2025 @ 8:30 a.m.

Regular Council Meeting: January 28, 2025 @ 6:00 p.m.

Coal Mines Trail Commission Meeting: February 3, 2025 @ 6:00 p.m.

Public Works & Community Development Committee Meeting: February 6, 2025 @ 12:00 p.m.

Lodging Tax & Events Committee Meeting: February 10, 2025 @ 8:30 a.m.

1

City of Cle Elum Regular Council Meeting

January 14, 2025, 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below

Please sign in:

Name	Address	PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
Jane Miller	2641 Morton Road	CE
Robert Brown	Angus Way	CE
Pat		
Brian Tyle	311 Washington	
Emma Pook-Lynn	618 1st St	
David Van Wert	3581 Summit View Rd	Cle Elum
Karen Taubert	2661 Lower Tech Pt Rd	Cle Elum
Mark O'Brien	210 W. Washington Ave	253pm 988447
Robert Brown	311 Washington Dr	CE
Charles	311 Washington Dr	CE
Greg	2125 1st St	

2

City of Cle Elum Regular Council Meeting

January 14, 2025, 6:00 p.m.

If you wish to address the Mayor and Council, please sign in below

Please sign in:

Name	Address	PLEASE PROVIDE EMAIL ADDRESS IF YOU WANT COUNCIL'S RECOMMENDATION MAILED TO YOU
TRIK SEARS	099 ERMINE LOOP Cle Elum	
Angriol Vincent	291 Nelson Creek Rd Cle Elum	
Brenda Chattera	CLE ELUM	
Greg Larsen	Ronald, WA	
Dan Johnson	Cle Elum	
THOMAS	107 east Main Street	
KATHY WYBORSKI	231 SAGEBROOK LANE Cle Elum	
SEAN NORTHROP	CLE ELUM	
Carissa Grzetic	491 Old Cedars Rd Cle Elum, 98922	
Beth Marker	202 E 3rd St #101 PE 98922	
James Hernandez	City Hq. 107 E Main Street, Cle Elum - (Business)	

~~SKIP HAASE - TERNUM~~

SKIP HAASE - TERNUM

Mike Nelson

Date: 8/25/2023
To: City of Cle Elum
Fm: Marc Kirkpatrick
Re: Judge Paul P. Pangrazi Memorial Service Award



Dear Honorable Mayor and Council,

I'm writing this letter to nominate Dawn Cameron for the Judge Paul P. Pangrazi Memorial Service Award. Over the past year or more Dawn has really shown her passion to volunteer, lead, fundraise, and dedicate a large amount of her time and effort to help the City of Cle Elum and surrounding communities.

Her efforts have raised money and awareness to:

- Warrior Booster Club
- Rotary Foundation
- Skate Park
- CERSD Football safety equipment
- Kittitas County Habitat for Humanity
- Teen Shop

Dawn has also brought in a variety of new people into the giving circle and expanded her resources and ability to do great things in our community.

Thank you in advance for your consideration of presenting Dawn this award.

Best Regards,

A handwritten signature in blue ink, appearing to read "Marc Kirkpatrick", with a long horizontal line extending to the right.

Marc Kirkpatrick



CITY OF CLE ELUM
Cle Elum Fire Chief Administrator

**AGENDA STAFF
REPORT**

AGENDA DATE: January 14, 2025

ACTION REQUESTED: Council to authorize the mayor to approve the Fire Department officers of 2025. Fire Chief Ed Mills, First Assistant Chase Stanley, Second Assistant Carl Heimbigner, Secretary of treasure Kaylee Thompson .

BACKGROUND: Every year the Cle Elum fire department membership nominates and elects its officers. This year the membership chose to elect new officers for 2025. I am seeking the council's approval of the nominated officers of 2025.

RECOMMENDATION: Council to authorize the mayor to approve the 2025 fire officers

Fire Chief Ed Mills
First assistant Chase Stanley
Second assistant Carl Heimbigner
Secretary of treasury Kaylee Thompson.

ATTACHMENTS: None

LEAD STAFF: Ed Mills
Fire Chief Administrator

2024

CHECK REGISTER

City Of Cle Elum

Time: 16:19:52 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5573	12/31/2024	Claims	1	EFT	American Express	38.23	December merchant fees
5807	12/20/2024	Claims	1	EFT	Puget Sound Energy	912.07	2024 Electric - 321 E 1st ST - Street Lights
5825	12/20/2024	Claims	1	EFT	WA State Dept of Revenue	18,600.41	November 2024
5838	12/23/2024	Claims	1	EFT	WA State Dept of Licensing	18.00	Gun Permit #1090
5840	12/23/2024	Claims	1	EFT	Cintas Corporation	595.02	Public works mats, towels, uniforms, cleaning and city hall first aid kit 12/17
5841	12/23/2024	Claims	1	EFT	Crystal Springs	27.92	City Hall/water
5849	12/23/2024	Claims	1	EFT	Methodworks	2,407.75	City hall laptop/city lock system
5850	12/23/2024	Claims	1	EFT	Methodworks	1,026.94	City hall intel core i5 processor replacement
5851	12/23/2024	Claims	1	EFT	Methodworks	243.23	IT maintenance/November -- new accounts, First St. camera, Onsite DC, Azure
5853	12/23/2024	Claims	1	EFT	Lumen (Level 3)	38.77	City wide long distance
5854	12/23/2024	Claims	1	EFT	Verizon Wireless	586.53	Police Dept cell phones
5855	12/23/2024	Claims	1	EFT	Chase Paymentech	214.29	November merchant fees non utility
5856	12/23/2024	Claims	1	EFT	Chase Paymentech	1,006.76	November merchant fees utility
5872	12/26/2024	Claims	1	EFT	Century Link	1,705.38	Police Dept telephone 674-2991; Fire Dept telephone 674-5785; Fire Dept telephone 674-1748; Public works telephone 674-5126; Library telephone 674-2313; Water plant telephone 674-9718; City hall telep
5873	12/26/2024	Claims	1	EFT	U.S. Cellular	439.91	Admin, public works, fire dept cell phones
5874	12/26/2024	Claims	1	EFT	United Health Care Insurance Company	525.75	Krahenbuhl medicare supplement/Jan 2025
5875	12/26/2024	Claims	1	EFT	U.S. Cellular	98.08	Water plant cellular M2M
5876	12/26/2024	Claims	1	EFT	WA State Dept of Licensing	36.00	Gun permits 1091, 1092
5891	12/26/2024	Claims	1	EFT	WA State Dept of Licensing	54.00	Gun permits 1089, 1094, 1095
5904	12/27/2024	Claims	1	EFT	Cintas Corporation	292.97	Public works mats/towels/uniforms/cleaning 12/24
5935	12/30/2024	Claims	1	EFT	T-Mobile	93.45	Backup internet/city
5942	12/31/2024	Claims	1	EFT	Xpress Bill Pay	572.79	December merchant fees
5945	12/26/2024	Claims	1	EFT	Century Link	0.03	Century Link Bill off by .03 water plant telephone
5948	12/31/2024	Claims	1	EFT	Cintas Corporation	282.31	Mats/Towels/Uniforms/Cleaning 12/31--public works
5957	12/30/2024	Claims	1	EFT	Inland Networks	25.00	Library alarm monitoring
5894	12/26/2024	Claims	1	EFT	Umpqua Bank	146.69	November bank fee analysis
5955	12/31/2024	Claims	1	47212	Chandler Tuscany	132.76	Reissue Volunteer Fire Payroll as EFT was returned for 12/13 payroll -- Tuscany
5956	12/31/2024	Claims	1	47213	Cody Traylor	446.95	Reissue Volunteer Fire Payroll as EFT was returned for 12/13 payroll -- Traylor
5959	12/31/2024	Claims	1	47214	Abadan	15.57	Police Dept copier usage 11/2 to 12/1
5960	12/31/2024	Claims	1	47215	Jane Agar	270.00	December library cleaning
5961	12/31/2024	Claims	1	47216	Archimedes Arms	162.60	Police Dept handcuff cases

CHECK REGISTER

City Of Cle Elum

Time: 16:19:52 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5962	12/31/2024	Claims	1	47217	Ascent Foundations	590.98	Progress Est #3 for 2nd St. Path Safety Stabilization TIB Grants P06 and 004
5963	12/31/2024	Claims	1	47218	Brown and Jackson Septic	315.00	Port A Pottys -- 719 E 3rd Park; Port A Pottys -- Coal Mine Trail
5964	12/31/2024	Claims	1	47219	Dawn Cameron	1,000.00	Dawn Cameron 2024 Pangrazi Award
5965	12/31/2024	Claims	1	47220	Cimco-GC	12,725.54	Rebuild and annual maintenance on cla-val control valves
5966	12/31/2024	Claims	1	47221	City of Ellensburg	4,576.51	Library Card Catalog Interlocal Agreement with the City of Ellensburg 2024
5967	12/31/2024	Claims	1	47222	Cle Elum Downtown Association	74,321.73	Christmas in Cle Elum Fire Works Cle Elum Downtown Association Lodging Tax Request 2024; Cle Elum Downtown Holiday Lighting 2024 Lodging Tax
5968	12/31/2024	Claims	1	47223	Cle Elum Farm and Home	472.79	Fire Dept Acct 24 -- Station maint - connectr cord plugs, valve kit, dbl sided tape, sprypnt, Station 51 - sprypnt; City Acct 22 -- Streets-trash can relocate, sidewalk spreader, land use action sign
5969	12/31/2024	Claims	1	47224	Cle Elum Hardware	28.08	City shop/public works Acct 90 -Streets- 903 Cross sign square comb, painters tape
5970	12/31/2024	Claims	1	47225	Cle Elum Volunteer Fire Fighters Assoc.	4,000.00	3rd Qtr 2024 Volunteer FF Association; 4th Qtr 2024 Volunteer FF Association
5971	12/31/2024	Claims	1	47226	Consolidated Supply Co.	2,560.69	Water meter supplies x 2; Water meter supplies swivel nuts x 2; Water meter supplies clamps x 4
5972	12/31/2024	Claims	1	47227	Copiers Northwest Inc.	322.49	City hall copier usage 12/1 to 12/31; Library and public works copier usage 12/1 to 12/31
5973	12/31/2024	Claims	1	47228	EBSCO Information Services	430.42	Library books
5974	12/31/2024	Claims	1	47229	General Code	570.20	Code update 1686,1688,1684,1687 2024-028 2024-030
5975	12/31/2024	Claims	1	47230	Grainger	297.14	Fire Dept fan motor; Fire Dept occupancy sensors x 2
5976	12/31/2024	Claims	1	47231	Grindline Skateparks	170,000.00	Funds from Kittitas County for Skatepark construction
5977	12/31/2024	Claims	1	47232	Heritage Law	900.00	December defense attorney fees
5978	12/31/2024	Claims	1	47233	Historical Research Associates, Inc.	169.00	December Bullfrog Flats archaeologist fees
5979	12/31/2024	Claims	1	47234	Intermountain/Radio Shack	4.05	Airport fuse
5980	12/31/2024	Claims	1	47235	James Oil/Pacific Pride	2,070.24	Police Dept fuel/December; Public works 12/16 to 12/31 fuel
5981	12/31/2024	Claims	1	47236	Kenyon Disend, PLLC	13,523.21	December attorney fees -- Wildwood Ranch; December attorney fees -- McCann Trucking lawsuit; December attorney fees -- Blue Fern Devel.; December attorney fees -- Gonzales Lawsuit; December attorney f
5982	12/31/2024	Claims	1	47237	Kittitas County Auditor	11,970.26	CEDA annual marketing county paid to CEDA -- city share to pay county

CHECK REGISTER

City Of Cle Elum

12/20/2024 To: 12/31/2024

Time: 16:19:52 Date: 01/08/2025

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5983	12/31/2024	Claims	1	47238	Kittitas County EMS & Trauma Care Council	520.00	Fire Dept training for Hausken and Vandergriend
5984	12/31/2024	Claims	1	47239	Kittitas County Public Works	493.86	County bridge inspections 2, 3, 5 October 2024
5985	12/31/2024	Claims	1	47240	Law Office of Mark W. Garka, PLLC	4,000.00	December prosecutor services
5986	12/31/2024	Claims	1	47241	Les Schwab Store #439	1,307.38	Tires for Public Works 2016 Ford F350 Pickup
5987	12/31/2024	Claims	1	47242	Marquette Construction LLC	5,584.45	Salon Suite Demolition
5988	12/31/2024	Claims	1	47243	Marson & Marson	527.71	City Hall Remodel - Lumber - LAG 50CT, 2x8, 4x8, 2x4, 4x10; 1-3/4 x 11-7/8 PSL; 2x6, Treated, Stud, 1x6 Pine, 2x2 Furring, 2x6 10'; 2x6 Stud
5989	12/31/2024	Claims	1	47244	Merit Resource Services	650.80	2% liquor revenues for 2024
5990	12/31/2024	Claims	1	47245	Mountain Auto Parts	381.67	City/Public Works Acct 2385- Shop tools, Streets cross sign u-bolt clamp, External pipe adapters, 2.5 Def Big Cat Loader, PIG water repellent oil
5991	12/31/2024	Claims	1	47246	Northern Kittitas County Tribune	155.10	NOTICE OF ADOPTION oRD. 1690 & 1691; CITY HALL REMODEL SEALED BID 2ND ROUND
5992	12/31/2024	Claims	1	47247	One Call Concepts, Inc	12.87	Call before dig December tickets x 11
5993	12/31/2024	Claims	1	47248	Perteet Inc.	1,357.50	City Heights planning/December -- litigation and legal counsel updates; City Heights planning/December -- comm. with Dennis to meet, prepare draft permit and RFI
5994	12/31/2024	Claims	1	47249	Sig Sauer Inc.	1,588.72	Police Dept Sigm 400 Rifle; Police Dept Sigm Romeo 8T Sight
5995	12/31/2024	Claims	1	47250	Suncadia	66,036.00	Water and sewer capital reimbursements for Mid Town Depot/H&H Enterprise, 110 S Oakes, Cle Elum, Bldg Permit #2021-021.
5996	12/31/2024	Claims	1	47251	UKC Basketball Club	10,000.00	2024 Lodging Tax Application UKC Basketball Club Mountain Madness
5997	12/31/2024	Claims	1	47252	Van Ness Feldman LLP	109.00	Wildwood November Legal Services
5998	12/31/2024	Claims	1	47253	Veolia Water North America	28,419.34	Water Plant December \$27,566.67 WWTP December \$852.67
5999	12/31/2024	Claims	1	47254	WA State Dept of Trans.	184.65	W 1st and CE Way signal maintenance
6000	12/31/2024	Claims	1	47255	WA State Dept of Transportation	3,478.18	Police Dept fuel/December
6001	12/31/2024	Claims	1	47256	WA State Patrol	92.75	Police Dept background checks
6002	12/31/2024	Claims	1	47257	WA State Treasurer	1,653.13	December Court remittance
6003	12/31/2024	Claims	1	47258	Washington Law Enforcement Info	50.00	Police clerk membership dues
6004	12/31/2024	Claims	1	47259	Yakima Herald Republic	260.76	Library 2025 subscription
5952	12/31/2024	Claims	1	468080	First Responder Outfitters-TAC	448.07	Check #46808 vendor said was lost -- replaced with #47004 -- both checks were cashed
5574	12/31/2024	Claims	9	EFT	U.S. Bank	42.00	December safekeeping fees
511 Legislative						725.30	
515 Legal Services						12,380.21	
518 Centralized Services						11,890.85	

CHECK REGISTER

City Of Cle Elum

12/20/2024 To: 12/31/2024

Time: 16:19:52 Date: 01/08/2025

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			521 Police Department			6,740.23	
			522 Fire Department			5,795.24	
			536 Cemetery			97.27	
			562 Public Health			310.34	
			572 Libraries			5,661.00	
			576 Park Facilities			228.37	
			594 Capital Expenditures			170,000.00	
		001 Current Expense/General Fund				213,828.81	
			515 Legal Services			3,904.50	
		004 City Heights WCIA Settlement Agreement 2023				3,904.50	
			542 Streets - Maintenance			2,833.22	
			543 Streets Admin & Overhead			637.65	
			562 Public Health			340.46	
		101 Street Fund				3,811.33	
			595 Capital Expenditures- Streets			590.98	
		102 TIB Complete Streets Grant				590.98	
			521 Police Department			997.37	
		104 Police 3/10's Sales Tax Fund				997.37	
			557 Community Services			96,291.99	
		106 Tourist/Lodging Tax Fund				96,291.99	
			542 Streets - Maintenance			105.00	
		110 Coal Mine Trail Fund				105.00	
			515 Legal Services			665.00	
			558 Planning & Community Devel			692.50	
		127 City Heights CRA 2020-01 Devel. Fund				1,357.50	
			515 Legal Services			1,984.50	
			558 Planning & Community Devel			169.00	
		131 Blue Fern Development DA 2024-002/CRA 2024-01,				2,153.50	
			515 Legal Services			263.00	
		132 Wildwood Ranch Devel. DA 2024-001 /CRA 2024-02				263.00	
			534 Water Utilities			33,262.97	
		401 Water Fund				33,262.97	
			537 Garbage & Solid Waste			4,979.47	
		402 Garbage Fund				4,979.47	
			546 Airports, Port, Terminal			4.05	
		403 Airport Fund				4.05	
			534 Water Utilities			40,828.50	
		404 Water Regional Fund				40,828.50	
			535 Sewer			53,132.91	
		409 Sewer Fund				53,132.91	
			535 Sewer			852.67	

CHECK REGISTER

City Of Cle Elum

Time: 16:19:52 Date: 01/08/2025

12/20/2024 To: 12/31/2024

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		410 Sewer Regional Fund				852.67	
		580 Non Expenditures				1,000.00	
		630 Pangrazi Memorial Fund				1,000.00	
		580 Non Expenditures				1,853.88	
		699 State Agency Fund 380/580				1,853.88	
						459,218.43	Claims: 459,218.43

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

Jerred Weis Date _____

Steven Harper Date _____

Beth Williams Date _____

2025

CHECK REGISTER

City Of Cle Elum

Time: 16:45:35 Date: 01/08/2025

01/01/2025 To: 01/14/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
6	01/02/2025	Claims	1	EFT	Gigabeam Internet	57.00	1/15 to 2/14 Fire Dept Internet
7	01/02/2025	Claims	1	EFT	Methodworks	671.46	January monthly service agreement
8	01/02/2025	Claims	1	EFT	Wholesail Networks	1,260.00	January city internet
87	01/06/2025	Claims	1	EFT	WA State Dept of Licensing	36.00	Gun Permits 1096 and 1097
98	01/07/2025	Claims	1	EFT	Bureau of Reclamation Pacific NW	5,732.43	M&I water service contract #07XX101580 for 2025 -- 197.67 AF @ \$29 per AF
105	01/08/2025	Claims	1	EFT	Inland Networks	25.00	Police Dept alarm monitoring
103	01/08/2025	Claims	1	47214	Jerrol's VOID	VOID	Entered wrong should be a payable
112	01/14/2025	Claims	1	47260	AWC	2,040.00	2025 AWC Drug and alcohol consortium fees; 2025 AWC city membership
113	01/14/2025	Claims	1	47261	Evergreen Rural Water of Washington	675.10	Barr, Aaron -- 2025 membership dues
114	01/14/2025	Claims	1	47262	Huntington National Bank	3,663.05	Police Dept in car camera lease x 11; Police Dept in car camera lease x 4
115	01/14/2025	Claims	1	47263	Jerrol's	237.12	2 boxes copy paper; 2 boxes copy paper pre perforated paper for invoices
116	01/14/2025	Claims	1	47264	Kittcom	41,530.96	Fire Dept Qtr 1 Dispatch services; Police Dept Qtr 1 dispatch
117	01/14/2025	Claims	1	47265	Leads Online	2,373.00	Police Dept Investigation System
118	01/14/2025	Claims	1	47266	Lexipol, LLC	7,773.19	Police Dept annual subscription 2025
119	01/14/2025	Claims	1	47267	Marson & Marson	38.94	Police Dept 4 x tubesand
120	01/14/2025	Claims	1	47268	Pape Machinery	187.36	Air filters/public works
121	01/14/2025	Claims	1	47269	Springbrook Holding Company LLC	19,567.32	2025 Accounting Software Subscription -- payables, payroll, utility billing, cash receipting, financials
122	01/14/2025	Claims	1	47270	Joshua T Vandergrind	123.00	Fire Dept Volunteer Medical EMT
123	01/14/2025	Claims	1	47271	Anthony A Venera	750.00	2025 Venera Uniform Allowance
124	01/14/2025	Claims	1	47272	Veolia Water North America	29,666.70	Water treatment plant January 2025
125	01/14/2025	Claims	1	47273	WA State Secretary of State	2,217.63	2025 WA Digital Library Consortium Annual Dues
126	01/14/2025	Claims	1	47274	WCIA Insurance Authority	463,816.00	2025 auto/equipment/liability/property insurance
518 Centralized Services						84,737.57	
521 Police Department						164,387.04	
522 Fire Department						41,561.15	
572 Libraries						2,217.63	
001 Current Expense/General Fund						292,903.39	
542 Streets - Maintenance						1,329.14	
543 Streets Admin & Overhead						21,106.28	
101 Street Fund						22,435.42	
534 Water Utilities						49,653.89	
401 Water Fund						49,653.89	
537 Garbage & Solid Waste						18,813.98	

CHECK REGISTER

City Of Cle Elum

01/01/2025 To: 01/14/2025

Time: 16:45:35 Date: 01/08/2025

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		402 Garbage Fund				18,813.98	
		534 Water Utilities				87,808.35	
		404 Water Regional Fund				87,808.35	
		535 Sewer				29,803.32	
		409 Sewer Fund				29,803.32	
		535 Sewer				80,986.91	
		410 Sewer Regional Fund				80,986.91	
		580 Non Expenditures				36.00	
		699 State Agency Fund 380/580				36.00	
						582,441.26	Claims: 582,441.26

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

Jerred Weis Date _____

Steven Harper Date _____

Beth Williams Date _____

- Volunteer Fire
 - Draws
 - Quarterly Reports
 City Of Cle Elum

Payroll
CHECK-REGISTER

Time: 14:50:57 Date: 01/02/2025

12/06/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5488	12/06/2024	Payroll	1	EFT	Robert F Omans		
5489	12/06/2024	Payroll	1	EFT	Umpqua Bank	12.02	941 Deposit for Pay Cycle(s) 12/06/2024 - 12/06/2024
5592	12/13/2024	Payroll	1	EFT	Katie-lee Batton	25.67	
5593	12/13/2024	Payroll	1	EFT	Zac Batton	18.58	
5594	12/13/2024	Payroll	1	EFT	David Downs	87.62	
5595	12/13/2024	Payroll	1	EFT	Mark Goodwin	1,253.20	
5596	12/13/2024	Payroll	1	EFT	Jacob Hausken	1,149.66	
5600	12/13/2024	Payroll	1	EFT	Nathan J Henderson	207.98	
5601	12/13/2024	Payroll	1	EFT	Michael C Lackey	54.87	
5602	12/13/2024	Payroll	1	EFT	William Lee	184.08	
5603	12/13/2024	Payroll	1	EFT	Nathan J Lewis	107.09	
5605	12/13/2024	Payroll	1	EFT	Dylan Miller	197.37	
5606	12/13/2024	Payroll	1	EFT	Edwin L Mills	729.26	
5607	12/13/2024	Payroll	1	EFT	Joshua D Nelson	31.86	
5608	12/13/2024	Payroll	1	EFT	Casey Orndorff	52.22	
5610	12/13/2024	Payroll	1	EFT	Jordan Peterson	127.44	
5611	12/13/2024	Payroll	1	EFT	Josiah G Peterson	131.87	
5612	12/13/2024	Payroll	1	EFT	Katelyn A Peterson	178.77	
5613	12/13/2024	Payroll	1	EFT	Chase Stanley	762.02	
5614	12/13/2024	Payroll	1	EFT	Kaylee M Thompson	956.73	
5615	12/13/2024	Payroll	1	EFT	Cody Traylor	446.95	
5616	12/13/2024	Payroll	1	EFT	Chandler Tuscany	132.76	
5617	12/13/2024	Payroll	1	EFT	Joshua T Vandergrriend	89.39	
5628	12/13/2024	Payroll	1	EFT	Umpqua Bank	1,307.20	941 Deposit for Pay Cycle(s) 12/13/2024 - 12/13/2024
5666	12/27/2024	Payroll	1	EFT	WA State Dept of Labor & Ind.	22,925.08	4TH Quarter L&I: 10/01/2024 - 12/31/2024
5725	12/20/2024	Payroll	1	EFT	Jane Agar	1,200.00	
5726	12/20/2024	Payroll	1	EFT	Virgil D Amick	1,500.00	
5727	12/20/2024	Payroll	1	EFT	Matthew R Anderson	2,000.00	
5728	12/20/2024	Payroll	1	EFT	Aaron G Barr	1,600.00	
5729	12/20/2024	Payroll	1	EFT	John M Butorac	1,900.00	
5730	12/20/2024	Payroll	1	EFT	Audrey M Casassa	1,300.00	
5731	12/20/2024	Payroll	1	EFT	Brian DeFrang	500.00	
5732	12/20/2024	Payroll	1	EFT	Bradley D Helgeson	2,000.00	
5733	12/20/2024	Payroll	1	EFT	Kathryn A Heller	750.00	
5734	12/20/2024	Payroll	1	EFT	Debbie Lee	1,100.00	
5735	12/20/2024	Payroll	1	EFT	David Lindseth	800.00	
5736	12/20/2024	Payroll	1	EFT	Edwin L Mills	2,500.00	
5737	12/20/2024	Payroll	1	EFT	Cheryl J Montgomery	2,000.00	
5738	12/20/2024	Payroll	1	EFT	Robin L Newcomb	3,500.00	
5739	12/20/2024	Payroll	1	EFT	Robert F Omans	2,000.00	
5740	12/20/2024	Payroll	1	EFT	Whitney Prosek	800.00	
5741	12/20/2024	Payroll	1	EFT	Jennifer E Rogers	2,000.00	
5742	12/20/2024	Payroll	1	EFT	Anthony A Venera	2,000.00	
5743	12/20/2024	Payroll	1	EFT	Levi A Waddell	1,800.00	
5744	12/20/2024	Payroll	1	EFT	Umpqua Bank	20,000.00	Dec Draws 941 taxes/2025 Qtr 1
5745	12/17/2024	Payroll	1	EFT	Employment Security Dept PFML & LTC	3,320.19	Pay Cycle(s) 10/01/2024 To 12/31/2024 - ESD -- PFMLA
5746	12/17/2024	Payroll	1	EFT	Employment Security Dept PFML & LTC	3,171.30	Pay Cycle(s) 10/01/2024 To 12/31/2024 - ESD -- LTC

CHECK REGISTER

City Of Cle Elum

12/06/2024 To: 12/31/2024

Time: 14:50:57 Date: 01/02/2025

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5944	12/31/2024	Payroll	1	EFT	Employment Security Dept PFML & LTC	-1.37	LTC 4th qtr off
5589	12/13/2024	Payroll	1	47170	David L Allenbaugh	39.83	
5590	12/13/2024	Payroll	1	47171	Richard L Ballard	44.25	
5591	12/13/2024	Payroll	1	47172	William J Bator	53.10	
5597	12/13/2024	Payroll	1	47173	Mike Haynes	13.28	
5598	12/13/2024	Payroll	1	47174	Carl J Heimbigner	13.28	
5599	12/13/2024	Payroll	1	47175	Mark R Heimbigner	361.09	
5604	12/13/2024	Payroll	1	47176	Cole Lowenstein	146.03	
5609	12/13/2024	Payroll	1	47177	David Peccalaino	87.62	
5618	12/13/2024	Payroll	1	47178	Adam S Ybarra	111.51	
			511		Legislative	19.74	
			512		Judical	22.74	
			513		Executive	166.26	
			514		Financial, Recording & Elections	179.82	
			521		Police Department	10,519.18	
			522		Fire Department	9,948.14	
			536		Cemetery	444.26	
			558		Planning & Community Devel	49.10	
			572		Libraries	107.07	
			576		Park Facilities	337.97	
			580		Non Expeditures	61,056.26	
			001		Current Expense/General Fund	82,850.54	
			542		Streets - Maintenance	909.52	
			101		Street Fund	909.52	
			521		Police Department	2,993.03	
			104		Police 3/10's Sales Tax Fund	2,993.03	
			542		Streets - Maintenance	0.67	
			110		Coal Mine Trail Fund	0.67	
			534		Water Utilities	1,428.47	
			401		Water Fund	1,428.47	
			537		Garbage & Solid Waste	151.63	
			402		Garbage Fund	151.63	
			535		Sewer	1,160.03	
			538		Combined Utilities	285.91	
			409		Sewer Fund	1,445.94	
						89,779.80	Payroll:
							89,779.80

CHECK REGISTER

City Of Cle Elum

Time: 14:50:57 Date: 01/02/2025

12/06/2024 To: 12/31/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

_____	Date _____
Jerred Weis	

_____	Date _____
Steven Harper	

_____	Date _____
Beth Williams	

Jan. 3, 2025 Payroll

Payroll
CHECK REGISTER

City Of Cle Elum

Time: 14:50:11 Date: 01/02/2025

01/01/2025 To: 01/03/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
11	01/03/2025	Payroll	1	EFT	Jane Agar	2,007.57	
12	01/03/2025	Payroll	1	EFT	Richard D Albo	7,885.82	
13	01/03/2025	Payroll	1	EFT	Virgil D Amick	2,744.48	
14	01/03/2025	Payroll	1	EFT	Matthew R Anderson	2,969.91	
15	01/03/2025	Payroll	1	EFT	Mathew D Bailey	2,550.05	
16	01/03/2025	Payroll	1	EFT	Aaron G Barr	3,753.21	
17	01/03/2025	Payroll	1	EFT	John M Butorac	2,595.89	
18	01/03/2025	Payroll	1	EFT	Audrey M Casassa	2,347.99	
19	01/03/2025	Payroll	1	EFT	Steven Cook	227.24	
20	01/03/2025	Payroll	1	EFT	Brian DeFrang	4,836.66	
21	01/03/2025	Payroll	1	EFT	John J Glondo	227.24	
23	01/03/2025	Payroll	1	EFT	Bradley D Helgeson	4,598.94	
24	01/03/2025	Payroll	1	EFT	Kathryn A Heller	2,587.51	
25	01/03/2025	Payroll	1	EFT	Nathan J Henderson	126.52	
26	01/03/2025	Payroll	1	EFT	Evan Heyer	3,143.34	
27	01/03/2025	Payroll	1	EFT	Alec Johnson	5,021.61	
28	01/03/2025	Payroll	1	EFT	Craig D Juris	4,149.75	
29	01/03/2025	Payroll	1	EFT	Jessica T Korich	3,423.33	
30	01/03/2025	Payroll	1	EFT	Beau M Kretschman	3,281.33	
31	01/03/2025	Payroll	1	EFT	Debbie Lee	4,199.22	
32	01/03/2025	Payroll	1	EFT	David Lindseth	3,845.91	
33	01/03/2025	Payroll	1	EFT	Matthew Lundh	2,631.12	
34	01/03/2025	Payroll	1	EFT	Mario M Magnotti	5,555.01	
35	01/03/2025	Payroll	1	EFT	Audrey Malek	227.24	
36	01/03/2025	Payroll	1	EFT	Edwin L Mills	3,703.13	
37	01/03/2025	Payroll	1	EFT	Cheryl J Montgomery	2,317.60	
38	01/03/2025	Payroll	1	EFT	Robin L Newcomb	2,892.55	
39	01/03/2025	Payroll	1	EFT	Robert F Omans	4,322.15	
40	01/03/2025	Payroll	1	EFT	Casey Orndorff	125.71	
41	01/03/2025	Payroll	1	EFT	Amy E Pridemore	1,461.25	
42	01/03/2025	Payroll	1	EFT	Whitney Prosek	2,507.04	
43	01/03/2025	Payroll	1	EFT	Kenneth C Ratliff	227.24	
44	01/03/2025	Payroll	1	EFT	Jennifer E Rogers	4,263.17	
45	01/03/2025	Payroll	1	EFT	Kelsey Seiser	4,088.55	
46	01/03/2025	Payroll	1	EFT	Chase M Stanley	1,087.02	
47	01/03/2025	Payroll	1	EFT	Cornelia J Van Dongen		
48	01/03/2025	Payroll	1	EFT	Anthony A Venera	5,511.10	
49	01/03/2025	Payroll	1	EFT	Levi A Waddell	2,412.71	
50	01/03/2025	Payroll	1	EFT	Jerred Weis	227.24	
51	01/03/2025	Payroll	1	EFT	Brian Welch	4,033.71	
52	01/03/2025	Payroll	1	EFT	Elizabeth M Williams	227.24	
57	01/03/2025	Payroll	1	EFT	AWC Health Insurance	14,633.12	Pay Cycle(s) 07/01/2024 To 07/31/2024 - Asuris 250 Med/Den/Vis
58	01/03/2025	Payroll	1	EFT	Colonial Life	604.26	Pay Cycle(s) 07/01/2024 To 07/31/2024 - Colonial Insurance Pre; Pay Cycle(s) 07/01/2024 To 07/31/2024 - Colonial Insurance
59	01/03/2025	Payroll	1	EFT	HRA VEBA Trust Contributions	7,887.00	Pay Cycle(s) 07/01/2024 To 07/31/2024 - Veba
60	01/03/2025	Payroll	1	EFT	Northwest Admin Transfer Acct	6,971.50	Pay Cycle(s) 07/01/2024 To 07/31/2024 - NW Admin RWT/Dental
61	01/03/2025	Payroll	1	EFT	Teamsters Local #760	1,665.00	Pay Cycle(s) 07/01/2024 To 07/31/2024 - Teamsters Dues

Page: 2

Page 19 of 230

CHECK REGISTER

City Of Cle Elum

Time: 14:50:11 Date: 01/02/2025

01/01/2025 To: 01/03/2025

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city, and that I am authorized to authenticate and certify to said claim(s). Approved by the Auditing Committee:

_____	Date _____
Jerred Weis	

_____	Date _____
Steven Harper	

_____	Date _____
Beth Williams	

CLE ELUM CITY COUNCIL
MINUTES
DECEMBER 10, 2024
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

John Glondo - Councilmember present
Ken Ratliff - Councilmember present
Beth Williams - Councilmember present
Steven Harper - Councilmember present
Jerred Weis - Councilmember present
Steven Cook - Councilmember present
Audrey Malek - Councilmember present

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Colleda Monick - HLA
William La Rue - Veolia
Aaron Barr - Public Works
Ed Mills - Fire Chief
Rich Albo - Police Chief via zoom
Ben Annen - HLA
Jakob Michael - HLA

a. [December 10, 2024, Sign In Sheet](#)

2. Public Comment – Limited to 5 Minutes

Phil Hess stated the city should extend the public comment on the Kamiak Project (Bullfrog Apartments) due to the holidays.

Brian Tate has concerns about the parking regulations within the city and allowing junk vehicles to remain parked.

Christine Heimbigner Simpson stated she had a meeting with the Mayor and was not happy with the City Administrator.

Larry Stauffer had asked to be added to the agenda and was denied, so he is speaking at the Council.

Ingrid Vimont informed the Council that the local ham radio group will talk to Santa at the Fire Station on December 21, 2024, from 5:00 p.m. - 7:00 p.m.

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Sean Northrup via zoom stated he has requested to talk to the City regarding the recent award, but the City has not responded.

3. Announcements, Appointments, Awards & Recognition

a. John Glondo Letter of Resignation from City Council - Mayor Lundh

Mayor Lundh read the letter of resignation from John Glondo and wanted to thank John for his years of service to the city. Mayor Lundh asked if he would come to the first meeting in January to be honored.

Mayor Lundh also reported that the Council had a special meeting and confirmed the hire of Mathew Bailey as the new Public Works Director. He will start on the 16th of December.

4. Approval of Meeting Agenda

Councilmember Harper stated he was not staying silent because he objected to the Hanson Ponds Project, but wanted his responses to be in the public.

MOTION: Councilmember Harper made a motion to amend the agenda as presented and add Hanson Ponds Discussion under Unfinished Business; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

5. Consent Agenda

MOTION: Councilmember Harper made a motion to approve the consent agenda; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

- a. Approve the City Council Meeting Minutes Dated November 26, 2024
- b. Approve the City of Cle Elum Special Meeting Minutes Dated December 5, 2024
- c. Approve the Payroll Vouchers Dated December 6, 2024, \$295,509.83
- d. Approve the Payables Dated December 10, 2024, \$232,727.10

City Council Agenda December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

- e. Approve Progress Estimate No. 2 Second Street Pathway - Safety Stabilization \$171,040.09 Ascent Foundation & More LLC.

6. Department Head Reports

- a. City Administrator - Rob Omans

See attached report.

City Administrator Omans wanted to publicly thank John Glondo for his years of service and also Aaron Barr for stepping up and doing a good job in the last year.

4th Qtr Budget Report - FYI

- b. Planning - Colleda Monick

See attached report.

- c. Public Works - Aaron Barr

See attached report.

Aaron wanted to thank Matt McKenzie for helping with the water leak today. Aaron also stated that after 18 months he is excited to work with the new Public Works Director and enjoys working for the City as it is his hometown. Mayor Lundh also thanked Aaron for the last 18 months.

- d. Police Chief - Rich Albo

See attached report.

- e. Fire Chief - Ed Mills

See attached report.

Chief Mills thanked Councilmember Glondo for his role with the Fire Advisory Committee over the years. Chief Mills stated there is a mailbox at the fire station and anyone that wants to drop a letter to Santa, the fire department will make sure that it is delivered and answered. The 1999 command rig sold for \$1,800.00 on govdeals.com.

- f. Veolia - William LaRue

See attached report.

City Council Agenda December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Councilmember Harper asked William LaRue if he believes the water system is handled efficiently. William LaRue stated that the Public Works crew is highly capable of making repairs and is pleased with the quality of work.

7. Public Appearances – 15-Minute Limit

a. Upper Kittitas County Recreation Center Update - Melissa Becker/Gary Berndt

See attached reports.

Melissa Becker and Gary Berndt presented to the Council the status of the Upper Kittitas County Recreation Center.

8. Business Requiring Public Hearings

a. Six Year Transportation Program Amendment - Ben Annen HLA

Ben Annen of HLA stated that the City of Cle Elum had adopted the 6-year TIP in June but since there was federal funding that was awarded to the City, it needs to be amended. Federal funding also came through for the W. First & Hartwig Blvd. Intersection Safety Improvements. This project is 100% fully funded with a federal grant. It will have radar detection like the lights near the Safeway, and ADA accommodations.

The Public Hearing was opened at 7:11 p.m. and closed at 7:12 p.m. with no public comment.

9. Unfinished Business

a. Hanson Ponds - Discussion

Discussion was had that currently there is no active work being done on this project at the moment. Mayor Lundh reported that at the last study session the conversation at the end steered towards possible liability issues that needed to be brought to the attention of the city attorneys. The attorneys have been busy with other matters but got back to the Mayor recently, and they have completed their review of the project. The attorneys felt that the city would not be held accountable for the liability if there was any. Mayor Lundh stated that since this was not on the agenda, he would like to have the Hanson Ponds Resolution put on the agenda for the first meeting in January for consideration. Discussion was had that the feeling of the Council was that they would suggest option 3 to Kittitas County Conservation Trust. KCCT did not do anything further with this project until they heard from the City.

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

10. New Business

a. Water Intake Compressor - William LaRue Veolia

William LaRue informed the Council that the old air compressor in the intake building needed to be replaced since it had caught fire last month. Discussion was had about what type of replacement was being purchased and if it was a better option. William LaRue explained that it has two pistons, so if one fails it will still run and maintenance will be a lot less expensive.

b. Stafford Ave Corridor Improvements HLA Supplement Agreement No. 1 for Construction Engineering Services - Ben Annen HLA

Ben Annen of HLA stated that this Construction Engineering Agreement is for the additional funding from CDBG for the Stafford Avenue Corridor Project. This contract is for \$45,870.00.

MOTION: Councilmember Harper made a motion to approve Stafford Ave Corridor Improvements HLA Supplement Agreement No. 1; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

c. Task Order 2024-07 City Heights Development Review Extending Expiration Date - Ben Annen HLA

Ben Annen of HLA reported that their current contract with City Heights is ending December 31, 2024, and they would like to extend this to December 31, 2025. This is for development review, attendance of meetings, and observation of construction of public improvements like water and sewer. These charges will be covered in the cost recovery agreement.

MOTION: Councilmember Harper made a motion to approve Task Order 2024-07 City Heights Development Review Extending Expiration Date; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

d. Task Order 2024-08 Zone 3 Booster Pump Improvements HLA - Ben Annen HLA

Ben Annen stated that there was a placeholder at the water treatment plant for the Zone 3 Booster Pump. This is necessary for the Blue Fern development and Zone 3. There is a cost recovery agreement with the developer to reimburse the City of Cle Elum at 100%, which includes programming of the pump. This accommodates the development at Bullfrog Flats.

MOTION: Councilmember Harper made a motion to approve Task Order 2024-08 Zone 3 Booster Pump Improvements; seconded by Councilmember Ratliff.

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

MOTION CARRIED: 7 yes 0 no.

- e. [Blue Fern - Cost Recovery Agreement - Zone 3 Booster Pump HLA Project - Ben Annen HLA](#)

Ben Annen of HLA stated this cost recovery agreement was prepared by city lawyers and will cover the Zone 3 Booster Pump Improvements.

MOTION: Councilmember Harper made a motion to approve Blue Fern Cost Recovery Agreement Zone 3 Booster Pump HLA Project; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

- f. [Authorize the Mayor to Sign the Signalized Intersection Safety Improvements at W. First Street & Hartwig Blvd. CA Agreement - Ben Annen HLA](#)

Ben Annen of HLA stated that this CA Agreement with the County is for construction oversight on the Signalized Intersection Safety Improvements Project. The cost is not to exceed \$5,000.00, which is covered by the funding. The County has not charged the city in the past for CA Agreements but told Ben Annen they may see some invoices. The Council will also need to vote to amend the 6-year TIP that was discussed earlier during the Public Hearing.

MOTION: Councilmember Harper made a motion to approve the CA Agreement with Kittitas County for the Signalized Intersection Safety Improvements Project; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

MOTION: Councilmember Harper made a motion to approve amending the 6-year TIP moving the Signalized Intersection Safety Improvements Project up on the list; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

- g. [Ordinance 1691 Construction and Design Standards Update 2024 - Jakob Michael HLA](#)

Jakob Michael stated the City requested that HLA update the Construction Standards in the Spring of 2024. The last time they were updated was in 2002. There have been a lot of industry updates. The new document is technically robust, easy to use, and easy to read, including digital links. The Public Works and Community Development Committee reviewed this document as well as placed it on the City web page for comment. HLA shared it with Blue Fern and got their input, which they were in agreement with. The Public Works Committee had concerns regarding the height of manholes, and they made sure they were at least 1/2 inch below the pavement so as not to be hit by a snow plow. Discussion was had about whether a contractor already has a development agreement currently in place and what standards they use. The construction specs used are the ones that were in place at the time of the agreement.

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Councilmember Harper thanked HLA for their work.

MOTION: Councilmember Harper made a motion to approve Ordinance 1691 Updating the Construction and Design Standards Update; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

- h. [Kittitas County Law & Justice Grant #25-03 Established Drone Program \\$6,500.00- Chief Albo](#)

Chief Albo explained this was a Law & Justice Grant to help create a drone program that will assist with indoor and outdoor drones.

MOTION: Councilmember Harper made a motion to approve Chief Albo to sign #25-03 Kittitas County Law & Justice Grant Establishing a Drone Program; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

- i. [Mark Garka City Prosecutor Employment Agreement 2025 - Chief Albo](#)

Mayor Lundh reported to the Council that this contract states it is in effect from January 1, 2024, through December 31, 2024, and renewing each year unless a 60-day written notice is given.

Chief Albo stated that Mark is a great asset to the program and there are no increases this year.

MOTION: Councilmember Ratliff made a motion to approve the Mayor to sign the Mark Garka City Prosecutor Employment Agreement for 2025; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

- j. [Ordinance 1690 - 2024 Budget Amendment #2 - Rob Omans City Administrator](#)

Councilmember Harper stated the amendment is straight forward and wanted to thank Finance Director Robin Newcomb for her work.

MOTION: Councilmember Harper made a motion to approve Ordinance 1690 2024 Budget Amendment #2; seconded by Councilmember Glondo.

MOTION CARRIED: 7 yes 0 no.

- k. [Kittitas County American Rescue Plan Act ARPA Grant Program - Skate Park - Mayor Lundh](#)

Mayor Lundh explained that this is the funds that Kittitas County obligated to the Skate Park. These are Kittitas County ARPA funds and this will allow the City to pay the contractor for the completion of the skate park.

Councilmember Ratliff thanked everyone for all of their work on this project.

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

MOTION: Councilmember Harper made a motion to approve the Mayor to sign the Kittitas County American Rescue Plant Act ARPA Grant Program for the Skate Park for \$175,000.00; seconded by Councilmember Ratliff.

MOTION CARRIED: 7 yes 0 no.

l. [Resolution 2024-031 KVH Parking Signage Request - Jerred Weis Chair of the Public Works & Community Development Committee](#)

Councilmember Weis reported that this issue was brought to the attention of the Public Works & Community Development Committee. There were pay parking signs placed in front of the KVH building. They were removed the same day. KVH requested that they be allowed to put up 3 signs that say reserved for KVH Patient Parking. This is a health and safety issue and the signs will enable better access to the building.

MOTION: Councilmember Weis made a motion to approve reserved parking spaces in front of KVH Urgent Care; seconded by Councilmemeber Cook.

MOTION : 7 yes 0 no.

m. [Planning Technician Job Description - Rob Omans City Administrator](#)

Rob Omans informed the Council that this is a new position and, since the City has not been able to find a full-time planner, this might alleviate some of the work load. This position was calculated into the 2025 budget. The General Government Committee had input as well as HLA and Colleda Monick with the job description. This position would be an assistant to the planner.

MOTION: Councilmember Harper made a motion to approve the Planning Position Job Description; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

n. [Fire Department Administrative Assistant - Rob Omans City Administrator](#)

Mayor Lundh stated this was currently a part-time position and would turn into a full-time position. This application was also looked at by the Fire Advisory Committee.

MOTION: Councilmember Harper made a motion to approve the Fire Department Administrative Assistant Job Description; seconded by Councilmember Glondo.

MOTION CARRIED: 7 yes 0 no.

11. Report of Committees

a. [Public Works & Community Development Committee](#)

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

School Sewer Billing Discussion

Committee Chair Weis informed the Council that the school gets their water from the City of Roslyn and there is an issue with the reads from that meter. This has affected their sewer billing. There has since been a meter placed in the sewer, so the City will not be dependent on the City of Roslyn for the meter reads. The committee recommends waiting until there is a full month of billing with the new meter to charge for December. January's reading will be the read for October and November. The finance fees will be reversed.

MOTION: Councilmember Weis made a motion to approve waiving the late fees and using January's meter read for the billing of October and November; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

Request For Leak Adjustment - Cherie Brumbaugh

Discussion was had about the Cle Elum Municipal Code not allowing for a sewer excess adjustment as there is on the waterside. This is due to the new sewer rate structure. The Committee will look at the code at the first meeting in January. The Council was concerned about waiving the excess sewer fee since there is not a provision in the code, the committee and council will work on revising the municipal code.

MOTION: Councilmember Harper made a motion to grant water relief as proposed by the committee, excluding sewer relief, with a provision for a temporary refund of sewer charges, reserving the right to reimpose these charges at a future date, and hold penalties in abeyance until the February 2025 billing cycle, pending further deliberations by the Council; seconded by Councilmember Glondo.

MOTION CARRIED: 7 yes 0 no.

This is for both Cherie Brumbaugh and James Staecheli.

Request for Leak Adjustment - James Staecheli

MOTION: Councilmember Harper made a motion to grant water relief as proposed by the committee, excluding sewer relief, with a provision for a temporary refund of sewer charges, reserving the right to reimpose these charges at a future date, and hold penalties in abeyance until the February 2025 billing cycle, pending further deliberations by the Council; seconded by Councilmember Glondo.

MOTION CARRIED: 7 yes 0 no.

This is for both Cherie Brumbaugh and James Staecheli.

b. Lodging Tax & Events Committee

Jingle Bell Dash - Reschedule December 14, 2024.

Committee Chair Cooke informed the Council that the Jingle Bell Dash that was canceled

City Council Agenda

December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

last week due to ice is wanting to be rescheduled for Saturday, December 14, 2024. The police will not be able to provide extra support as the schedule is already set.

MOTION: Councilmember Harper made a motion to approve the rescheduling of the Jingle Bell Dash; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

Northern Kittitas County Historical Society - Night of The Museum Lecture Series - 2024 Lodging Tax Application

Committee Chair Cook would like the Council to approve a Lodging Tax application from the Northern Kittitas County Historical Society - A Night at the Museum Lecture Series. They are requesting \$6,450.00 for digital support and support of the video recording of the events.

12. Councilmember Comments - Limited to 5 Minutes

13. Mayor's Report

Mayor Lundh reported:

- Talks have started with the school district about potential expansion into the UGA or annexation. In order for the school to do upgrades, their property has to be in the same jurisdiction. Since the County is updating their UGA this would be a good time to run the process at the same time.
- Public Works is currently going through the process of obtaining their water distribution certificates.
- The new Public Works Director will be starting on Monday, and he has a level 3 water certificate.
- Mayor Lundh explained the process of adding items to the agenda. This can happen in several ways with a council consensus or any two members can add an item to the agenda.
- Mayor Lundh thanked Jordan from the Downtown Association for her success with the lighted parade and fireworks.

MOTION: Councilmember Harper made a motion to approve canceling the December 24, 2024 Council Meeting; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

a. City Council Appointment Timetable

Mayor Lundh explained the timeline of the vacant Council position. The city will be accepting applications from December 3, through December 19, 2024. The clerk will email the applications out to the Council for review and tentatively there is a meeting scheduled for January 6, 2025, to select a candidate for the vacant position. This will be an open public meeting. There will be an Executive session to review the qualifications of an applicant.

City Council Agenda December 10, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

14. Adjournment by Motion

Councilmember Glondo made a motion to adjourn at 8:45 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

CLE ELUM CITY COUNCIL
MINUTES
DECEMBER 19, 2024
2:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

John Glondo - Councilmember present
Ken Ratliff - Councilmember present via zoom (was not present during roll call)
Beth Williams - Councilmember present
Steven Harper - Councilmember present
Jerred Weis - Councilmember present
Steven Cook - Councilmember present
Audrey Malek - Councilmember present

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk
Mathew Bailey - Public Works Director
Rich Albo - Police Chief via zoom

MOTION: Councilmember Harper made a motion to excuse the absence of Councilmember Ratliff; seconded by Councilmember Cook.

MOTION CARRIED: 6 yes 0 no.

a. [December 19, 2024 Sign In Sheet](#)

2. Public Comment – Limited to 5 Minutes

Phill Hess - Would like the City Engineers HLA to give their interpretation of the traffic impact that the Bullfrog Apartments will have on the City of Cle Elum. He did see the report but would like it layman terms.

Sean Northrup - States he has a willingness to come to a settlement agreement with the City. He also had concerns that the 2025 budget did not reflect any payment to City Heights.

Karl Ohlemann - Explained that he was an expert in dispute resolution and the City filing bankruptcy would have an impact on the citizens. Karl also said there were different options, and he suggested hitting the pause button and possibly creating a board of citizens to help make the decision.

Scott Gray - Resides in Roslyn but stated that the City of Cle Elum filing bankruptcy would affect them, since Roslyn has a shared police department and fire department.

Christine Heimbigner Simpson - Stated she was frustrated with the City and if the City did file

City Council Agenda

December 19, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

bankruptcy they would have to reorganize. Filing would also have an impact on the City when applying for grants.

Mark Carroll - Believes there is a better solution than filing bankruptcy, possibly paying the settlement over time.

3. Approval of Meeting Agenda

MOTION: Councilmember Cook made a motion to amend the agenda moving the Stretto Services Agreement for Stoel Rives LLP from the Consent Agenda to New Business after item F. 2024 Pangrazi Nominations and add under Committee Reports COG Discussion; seconded by Councilmember Harper.

MOTION CARRIED: 6 yes 0 no.

4. Executive Session

- a. Pursuant to RCW 42.30.110(i): To discuss with legal counsel representing the agency litigation to which the agency is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Mayor Lundh stated the Council would go into Executive Session for 30 minutes at 2:25 p.m. returning at 2:55 p.m.

Mayor Lundh came out of the Executive Session and stated they were extending it by 20 minutes, returning at 3:15 p.m.

Mayor Lundh came out of the Executive Session and stated they were extending it by an additional 15 minutes, returning at 3:30 p.m.

MOTION: Councilmember Cook made a motion to amend the agenda by moving Item A. Resolution 2024-023 to the end of New Business; seconded by Councilmember Williams.

MOTION CARRIED: 6 yes 0 no.

5. Consent Agenda

- a. December 19, 2024, Payables \$964,920.99

MOTION: Councilmember Cook made a motion to approve the consent agenda; seconded by Councilmember Harper.

MOTION CARRIED: 6 yes 0 no.

6. New Business

City Council Agenda

December 19, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

a. [Stormwater Plan Task Order No. 2023-05 Amendment No. 1 - Dean Smith HLA](#)

This task order covers grant administration costs for the project.

MOTION: Councilmember Cook made a motion to approve the Stormwater Plan Task Order No. 2023-05 Amendment No. 1; seconded by Councilmember Harper.

MOTION CARRIED: 6 yes 0 no.

b. [2025 Kittitas Co. Emergency Medical Services & Trauma Care Council Payment Agreement](#)

This is the annual cost for Kittitas County EMS & Trauma Care for 2025 in the amount of \$12,274.00.

Note: Councilmember Ratliff was voting via zoom at 3:38 p.m.

MOTION: Councilmember Harper made a motion to approve the 2025 Kittitas County EMS & Trauma Care Contract in the amount of \$12,274.00; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

c. [Kittitas Co. Mutual Aid Agreement to Provide Call Coverage for KITTCOM - Chief Albo](#)

Chief Albo explained that Kittcom has a shortage of 911 operators and this agreement would allow police personnel to cover shifts if they would like and be compensated. The next item on the agenda is a letter of agreement with Teamsters allowing the police staff to provide coverage if they choose.

Discussion was had about the pay amount being blank. Language was drafted to fix that issue. The City would be reimbursed by Kittcom for the wages that the police staff work.

This is the language that the Council suggested.

GFP Section

The requesting Jurisdiction herein enters into agreement with the aiding Jurisdiction to reimburse them for the paid salary and benefits of said participating employees.

The rate of pay for reimbursement shall be no greater than hour for hour, if on regular duty, straight time plus benefits per hour, and if on overtime, time and a half plus benefits by hour.

Strike the last lines from the GFP section.

MOTION: Councilmember Harper made a motion to approve the Kittitas County

City Council Agenda

December 19, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Mutual Aid Agreement to Provide Call Coverage for Kittcom with the proposed language changes listed above; seconded by Councilmember Williams.

MOTION CARRIED: 7 yes 0 no.

MOTION: Councilmember Williams made a motion to amend the agenda to discuss Resolution 2024-032 next so City Attorneys could be dismissed; seconded by Councilmember Cook

MOTION CARRIED: 7 yes 0 no.

- d. [Resolution 2024-032 of the City Council of the City of Cle Elum, Washington, Approving the Filing of a Chapter 9 Bankruptcy Petition and Employing Stoel Rives LLP as Bankruptcy Counsel - Mayor Lundh](#)

MOTION: Councilmember Harper made a motion to table Resolution 2024-032; seconded by Councilmember Weis.

Poll Vote:

Councilmember Glondo - yes

Councilmember Ratliff - yes

Councilmember Williams - no

Councilmember Harper - yes

Councilmember Wies - yes

Councilmember Cook - yes

Councilmember Malek - yes

MOTION CARRIED: 6 yes 1 no.

Councilmember Cook discussed the reason for tabling the Resolution, to have more time to come to an agreement.

Councilmember Harper stated he tabled the resolution because he felt there was not a strong benefit for the City to file bankruptcy.

Discussion was had about delaying the filing and going before the Council again if remedies fail. Anyone on the prevailing side can ask for a reconsideration of the tabling of the Resolution.

MOTION: Councilmember Cook made a motion to reconsider Resolution 2024-032; Seconded by Councilmember Williams.

Poll Vote:

Councilmember Glondo -no

Councilmember Ratliff - no

Councilmember Williams - yes

Councilmember Harper - no

Councilmember Weis - no

Councilmember Cook - yes

Councilmember Malek - yes

MOTION FAILED: 3 yes 4 no

City Council Agenda December 19, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

e. [Stretto Services Agreement for Stoel Rives LLP](#)

MOTION: Councilmember Harper made a motion to table the Stretto Services Agreement; seconded by Councilmember Weis.

MOTION CARRIED: 7 yes 0 no.

f. [Letter of Agreement by and between the City of Cle Elum and Teamsters Local 760 - Chief Albo](#)

Chief Albo explained this is the agreement between the City and Teamsters regarding the Kittitas County Mutual Aid Agreement to provide Call Coverage for Kittcom.

MOTION: Councilmember Harper made a motion to approve the Letter of Agreement by and between the City of Cle Elum and Teamsters; seconded by Councilmember Cook.

MOTION CARRIED: 7 yes 0 no.

g. [2024 Pangrazi Award](#)

Mayor Lundh stated that since the City did not receive any nominees for the 2024 Pangrazi Award, he thought it's best to take the runners up for the last two years and choose from them.

MOTION: Councilmember Harper made a motion to nominate Cindy Sole for the 2024 Pangrazi Award; seconded by Councilmember Williams.

MOTION: Councilmember Weis made a motion to nominate Dawn Cameron for the 2024 Pangrazi Award; seconded by Councilmember Harper.

A poll vote was taken:

Councilmember Glondo - Cindy Sole

Councilmember Ratliff - Dawn Cameron

Councilmember Williams - Cindy Sole

Councilmember Harper - Cindy Sole

Councilmember Weis - Dawn Cameron

Councilmember Cook - Dawn Cameron

Councilmember Malek - Dawn Cameron

Dawn Cameron was selected as the recipient of the 2024 Pangrazi Award and will be honored at a meeting in January.

[Cindy Sole](#)

City Council Agenda December 19, 2024

119 W FIRST STREET
CLE ELUM, WA 98922

Dawn Cameron

Andrea Baker

Marc Kirkpatrick

7. **Report of Committee's**

a. Update from COG Council of Governments - Council Member Cook

Councilmember Cook reported at yesterday evening's COG meeting. Commissioner Wright asked the members to discuss with their respective Councils and gauge their appetite for the idea of joint advocacy and pooling together to contract a firm to lobby on behalf of the County and constituent municipalities at the federal level. The topic will be discussed again at the January COG meeting, so a discussion today would at least give Councilmembers time to consider it over the holidays and prepare for more discussion at our first Council meeting of the new year.

8. **Mayor's Report**

9. **Adjournment by Motion**

The Council Meeting was adjourned at 4:09 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

CLE ELUM SPECIAL MEETING
MINUTES
JANUARY 6, 2025
6:00 PM
119 W FIRST STREET
CLE ELUM, WA 98922

1. Call to Order, Pledge of Allegiance, and Roll Call

Ken Ratliff - Councilmember absent
Beth Williams - Councilmember present via zoom
Steven Harper - Councilmember present
Jerred Weis - Councilmember present
Steven Cook - Councilmember present
Audrey Malek - Councilmember present via zoom

Matthew Lundh - Mayor
Rob Omans - City Administrator
Debbie Lee - Clerk

MOTION: Councilmember Cook made a motion to approve the absence of Councilmember Ratliff; seconded by Councilmember Harper.

MOTION CARRIED: 5 yes 0 no.

a. [January 6, 2025, Cle Elum City Council Special Meeting Sign In Sheet](#)

2. Public Comments - Limited to 5 minutes

Brian Tate has concerns about cars and junk in the road and alley ways, he stated that the police do not enforce issues. He is still having issues with the alley vacate.

Kris Sullivan talked about the air quality, and something needs to be done about it. It is causing financial harm to his building.

Sean Northrup spoke regarding finding a resolution of liability regarding City Heights and that he has had no substantial answers from the City of Cle Elum.

3. Unfinished Business

4. New Business

Special Meeting Agenda

January 6, 2025

119 W FIRST STREET
CLE ELUM, WA 98922

a. Appointment of Council Position No. 1

Cassidy Buechle-Curtis

Cassidy Buechle-Curtis introduced herself to the council and stated she was excited about the opportunity to be involved and participate in the City of Cle Elum which she considers home.

Council had a question regarding whether she could be impartial in her voting during any potential land use hearings since she works for a construction company. Cassidy stated she could be impartial and doesn't see anything on the horizon with the company she works for as being a conflict of interest, if this happened, she would notify the other councilmembers of that possibility.

The Council did not feel it was necessary to go into an Executive Session to discuss her qualifications.

MOTION: Councilmember Weis made a motion to approve the appointment of Cassidy Buechle-Curtis as Council Position No. 1; seconded by Councilmember Harper.

MOTION CARRIED: 5 yes 0 no.

Executive Session RCW 42.30.110 (1)(h) provides that an executive session may be held to evaluate a candidate's qualifications for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

b. Ordinance 1692 - Revising Chapter 13.12.115 of the Cle Elum Municipal Code Related to Relief of Utility Bill - Rob Omans

The Public Works & Community Development Committee is in support of Ordinance 1692 regarding increasing the dollar amount for relief of water and sewer consumption rates if the customer has a leak at their residence.

MOTION: Councilmember Harper made a motion to approve Ordinance 1692; seconded by Councilmember Cook.

MOTION CARRIED: 5 yes 0 no.

5. Adjourn

The meeting was adjourned at 6:21 p.m.

Matthew Lundh, Mayor

Debbie Lee, Clerk

Special Meeting Agenda January 6, 2025

119 W FIRST STREET
CLE ELUM, WA 98922



December 10, 2024

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Mayor Matthew Lundh

Re: City of Cle Elum
First Street Improvements Phase 3 - Downtown Revitalization
HLA Project No.: 23150C
Fed. Aid Project No.: STBG(R)-0903(086)
TIB Project No.: 6-E-930(008)-1
Progress Estimate No.: 09

Dear Mayor Lundh:

Enclosed is Progress Estimate No. 09 for work performed by Active Construction, Inc., through November 30, 2024, in connection with their contract on the above referenced project. The amount due to the Contractor is \$241,652.74. As specified in the federal funding agreement associated with this project, no retainage is being withheld by the City of Cle Elum.

Submission of Certified Payrolls for Active Construction, Inc. and subcontractors are required for review. Our office is completing this task on behalf of the City of Cle Elum. Labor documents will be provided to the City of Cle Elum upon completion of the project.

We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

Benjamin A. Annen, PE

BAA/asr

Enclosures

Copy: Greg Gebhard, Josh Grau, Tommy Pelton, Active Construction, Inc.
Rob Omans, Aaron Barr, Debbie Lee, Robin Newcomb, City of Cle Elum
Taylor Denny, Dennis Peralá, Jodi Abrams, HLA

CONSTRUCTION PROGRESS ESTIMATE

First Street Improvements Phase 3 - Downtown Revitalization

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Active Construction, Inc.

PO Box 430

Puyallup, WA 98443

HLA PROJECT NO.: 23150C

TIB Project No.: 6-E-930(008)-1

FEDERAL AID NO. STBG(R)-0903(086)

PROGRESS ESTIMATE NO.: 9

FROM: Nov. 01, 2024

TO: Nov. 30, 2024



BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	Minor Change	FA	1	\$ 175,000.00	\$ 175,000.00	0.50	\$ 87,749.19	0.50	\$ 86,769.54	0.01	\$ 979.64	50%
2	Training	HR	1,200	\$ 1.00	\$ 1,200.00	1,147	\$ 1,147.00	917	\$ 917.00	230	\$ 230.00	96%
3	SPCC Plan	LS	1	\$ 150.00	\$ 150.00	1	\$ 150.00	1	\$ 150.00	0	\$ -	100%
4	Archaeological and Historical Salvage	FA	1	\$ 100.00	\$ 100.00	0	\$ -	0	\$ -	0	\$ -	0%
5	Mobilization	LS	1	\$ 373,354.00	\$ 373,354.00	1	\$ 373,354.00	1	\$ 373,354.00	0	\$ -	100%
6	Project Temporary Traffic Control	LS	1	\$ 270,000.00	\$ 270,000.00	0.78	\$ 211,490.00	0.52	\$ 139,575.00	0.27	\$ 71,915.00	78%
7	Clearing and Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	1.00	\$ 5,000.00	0	\$ -	100%
8	Removal of Structures and Obstructions	LS	1	\$ 177,000.00	\$ 177,000.00	1	\$ 177,000.00	1	\$ 177,000.00	0	\$ -	100%
9	Unclassified Excavation Incl. Haul	CY	2,510	\$ 85.00	\$ 213,350.00	2,620.97	\$ 222,782.45	2,574.70	\$ 218,849.50	46.27	\$ 3,932.95	104%
10	Crushed Surfacing Base Course	TON	970	\$ 38.00	\$ 36,860.00	681.23	\$ 25,886.74	681.23	\$ 25,886.74	0	\$ -	70%
11	Crushed Surfacing Top Course	TON	130	\$ 58.00	\$ 7,540.00	95.97	\$ 5,566.26	95.97	\$ 5,566.26	0	\$ -	74%
12	HMA Cl. 1/2-Inch PG 64H-28	TON	330	\$ 230.00	\$ 75,900.00	358.04	\$ 82,349.20	358.04	\$ 82,349.20	0	\$ -	108%
13	Storm Sewer Pipe 12 In. Diam.	LF	95	\$ 110.00	\$ 10,450.00	42	\$ 4,620.00	42	\$ 4,620.00	0	\$ -	44%
14	Storm Sewer Pipe 6 In. Diam., Incl. Saddle	LF	2	\$ 3,500.00	\$ 7,000.00	0	\$ -	0	\$ -	0	\$ -	0%
15	Catch Basin Type 1	EA	2	\$ 1,800.00	\$ 3,600.00	2	\$ 3,600.00	2	\$ 3,600.00	0	\$ -	100%
16	Adjust Catch Basin	EA	32	\$ 350.00	\$ 11,200.00	32	\$ 11,200.00	32	\$ 11,200.00	0	\$ -	100%
17	Adjust Monitoring Well	EA	2	\$ 350.00	\$ 700.00	1	\$ 350.00	0	\$ -	1	\$ 350.00	50%
18	Select Backfill, as Directed	CY	50	\$ 75.00	\$ 3,750.00	0	\$ -	0	\$ -	0	\$ -	0%
19	D.I. Pipe for Water Main 6 In. Diam.	LF	6	\$ 190.00	\$ 1,140.00	5	\$ 950.00	5	\$ 950.00	0	\$ -	83%
20	Adjust Valve Box	EA	4	\$ 335.00	\$ 1,340.00	4	\$ 1,340.00	4	\$ 1,340.00	0	\$ -	100%
21	Hydrant Assembly with Tapping Valve Assembly	EA	1	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	1	\$ 20,000.00	0	\$ -	100%
22	Hydrant Assembly Replacement	EA	1	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00	0.97	\$ 7,750.00	0.03	\$ 250.00	100%
23	Adjust Meter Box	EA	25	\$ 400.00	\$ 10,000.00	25	\$ 10,000.00	24	\$ 9,600.00	1	\$ 400.00	100%
24	Irrigation System, Complete	LS	1	\$ 265,000.00	\$ 265,000.00	0.97	\$ 257,428.57	0.97	\$ 257,428.57	0	\$ -	97%
25	ESC Lead	DAY	66	\$ 1.00	\$ 66.00	0	\$ -	0	\$ -	0	\$ -	0%
26	Inlet Protection	EA	54	\$ 115.00	\$ 6,210.00	51	\$ 5,865.00	51	\$ 5,865.00	0	\$ -	94%
27	Plant Selection - Redpointe Maple (2-1/2" Caliper)	EA	21	\$ 675.00	\$ 14,175.00	21	\$ 14,175.00	20	\$ 13,500.00	1	\$ 675.00	100%
28	Plant Selection - Metro Gold Maple (2-1/2" Caliper)	EA	40	\$ 555.00	\$ 22,200.00	37	\$ 20,535.00	36	\$ 19,980.00	1	\$ 555.00	93%
29	Plant Selection - Kelseyi Dogwood (2 Gallon)	EA	412	\$ 55.00	\$ 22,660.00	383	\$ 21,065.00	348	\$ 19,140.00	35	\$ 1,925.00	93%
30	Plant Selection - Dwarf Mugo Pine (2 Gallon)	EA	80	\$ 55.00	\$ 4,400.00	72	\$ 3,960.00	70	\$ 3,850.00	2	\$ 110.00	90%

CONSTRUCTION PROGRESS ESTIMATE

First Street Improvements Phase 3 - Downtown Revitalization

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Active Construction, Inc.

PO Box 430

Puyallup, WA 98443

HLA PROJECT NO.: 23150C

TIB Project No.: 6-E-930(008)-1

FEDERAL AID NO. STBG(R)-0903(086)

PROGRESS ESTIMATE NO.: 9

FROM: Nov. 01, 2024

TO: Nov. 30, 2024



BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
31	Plant Selection - Black Eyed Susan (1 Gallon)	EA	1,035	\$ 20.00	\$ 20,700.00	1,030	\$ 20,600.00	896	\$ 17,920.00	134	\$ 2,680.00	100%
32	Plant Selection - Woods Compact Kinnikinnick (2 Gallon)	EA	1,795	\$ 40.00	\$ 71,800.00	1,558	\$ 62,320.00	1,374	\$ 54,960.00	184	\$ 7,360.00	87%
33	Plant Selection - Golden Nugget Barberry (2 Gallon)	EA	105	\$ 30.00	\$ 3,150.00	70	\$ 2,100.00	70	\$ 2,100.00	0	\$ -	67%
34	Plant Selection - Flower Carpet Pink Rose (2 Gallon)	EA	59	\$ 35.00	\$ 2,065.00	50	\$ 1,750.00	50	\$ 1,750.00	0	\$ -	85%
35	Plant Selection - Sun Rose Burgundy Dazzler (1 Gallon)	EA	195	\$ 20.00	\$ 3,900.00	193	\$ 3,860.00	193	\$ 3,860.00	0	\$ -	99%
36	Plant Selection - Moonbeam Coreopsis (1 Gallon)	EA	600	\$ 25.00	\$ 15,000.00	642	\$ 16,050.00	627	\$ 15,675.00	15	\$ 375.00	107%
37	Topsoil Type A	CY	580	\$ 130.00	\$ 75,400.00	570.04	\$ 74,105.20	527.73	\$ 68,604.90	42.31	\$ 5,500.30	98%
38	Subgrade Topsoil	CY	975	\$ 110.00	\$ 107,250.00	111.20	\$ 12,232.00	108.24	\$ 11,906.40	2.96	\$ 325.60	11%
39	Root Barrier	LF	3,850	\$ 16.00	\$ 61,600.00	2,437	\$ 38,992.00	2,355	\$ 37,680.00	82	\$ 1,312.00	63%
40	Root Path	LF	2,275	\$ 20.00	\$ 45,500.00	2,058	\$ 41,160.00	2,058	\$ 41,160.00	0	\$ -	90%
41	Basalt Rock Mulch	CY	100	\$ 110.00	\$ 11,000.00	89.33	\$ 9,826.30	81.83	\$ 9,001.30	7.50	\$ 825.00	89%
42	Plant Establishment	FA	1	\$ 10,000.00	\$ 10,000.00	0	\$ -	0	\$ -	0	\$ -	0%
43	Cement Conc. Traffic Curb and Gutter	LF	3,730	\$ 34.00	\$ 126,820.00	3,765	\$ 128,010.00	3,765	\$ 128,010.00	0	\$ -	101%
44	Bench	EA	12	\$ 3,000.00	\$ 36,000.00	12	\$ 36,000.00	6	\$ 18,000.00	6	\$ 18,000.00	100%
45	Trash Receptacle	EA	6	\$ 5,100.00	\$ 30,600.00	6	\$ 30,600.00	5	\$ 25,500.00	1	\$ 5,100.00	100%
46	Bike Rack	EA	18	\$ 1,800.00	\$ 32,400.00	14	\$ 25,200.00	0	\$ -	14	\$ 25,200.00	78%
47	Bollard	EA	3	\$ 3,500.00	\$ 10,500.00	0	\$ -	0	\$ -	0	\$ -	0%
48	Monument Relocation	FA	1	\$ 2,500.00	\$ 2,500.00	0.09	\$ 227.91	0.09	\$ 227.91	0	\$ -	9%
49	Coal Cart Relocation	FA	1	\$ 10,000.00	\$ 10,000.00	0	\$ -	0	\$ -	0	\$ -	0%
50	Trash Compactor Relocation	FA	1	\$ 2,000.00	\$ 2,000.00	0	\$ -	0	\$ -	0	\$ -	0%
51	Cement Conc. Sidewalk 6-Inch Thick	SY	225	\$ 131.00	\$ 29,475.00	268.25	\$ 35,140.75	268.25	\$ 35,140.75	0	\$ -	119%
52	Cement Conc. Sidewalk 4-Inch Thick	SY	45	\$ 115.00	\$ 5,175.00	38.28	\$ 4,402.20	38.28	\$ 4,402.20	0	\$ -	85%
53	Cement Conc. Sidewalk 4-Inch Thick Patterned	SY	4,990	\$ 115.00	\$ 573,850.00	4,416.43	\$ 507,889.45	4,358.54	\$ 501,232.10	57.89	\$ 6,657.35	89%
54	Cement Conc. Curb Ramp	EA	28	\$ 3,400.00	\$ 95,200.00	30	\$ 102,000.00	30	\$ 102,000.00	0	\$ -	107%
55	Tree Lighting System, Complete	LS	1	\$ 280,000.00	\$ 280,000.00	0.99	\$ 277,200.00	0.99	\$ 277,200.00	0	\$ -	99%
56	Conduit Installation (PSE Illumination)	LF	2,690	\$ 25.00	\$ 67,250.00	2,958	\$ 73,950.00	2,958	\$ 73,950.00	0	\$ -	110%
57	Furnished Conduit Installation (PSE Power)	LF	1,960	\$ 24.00	\$ 47,040.00	2,009	\$ 48,216.00	2,009	\$ 48,216.00	0	\$ -	103%
58	Furnished Conduit Installation (Wholesale Communications)	LF	575	\$ 15.00	\$ 8,625.00	799	\$ 11,985.00	799	\$ 11,985.00	0	\$ -	139%
59	Furnished Conduit Installation (Inland Networks)	LF	1,025	\$ 15.00	\$ 15,375.00	1,003	\$ 15,045.00	1,003	\$ 15,045.00	0	\$ -	98%
60	Furnished Conduit Installation (Lumen Technologies)	LF	500	\$ 16.00	\$ 8,000.00	539	\$ 8,624.00	539	\$ 8,624.00	0	\$ -	108%

CONSTRUCTION PROGRESS ESTIMATE

First Street Improvements Phase 3 - Downtown Revitalization

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

TO: Active Construction, Inc.

PO Box 430

Puyallup, WA 98443

HLA PROJECT NO.: 23150C

TIB Project No.: 6-E-930(008)-1

FEDERAL AID NO. STBG(R)-0903(086)

PROGRESS ESTIMATE NO.: 9

FROM: Nov. 01, 2024 TO: Nov. 30, 2024



BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL <i>(Contract + COs)</i>			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW <i>(Total - Previous)</i>		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
61	Electrical Service Connection	EA	11	\$ 4,500.00	\$ 49,500.00	12	\$ 54,000.00	0	\$ -	12	\$ 54,000.00	109%
62	Telecommunication Service Connection	EA	13	\$ 3,000.00	\$ 39,000.00	13	\$ 39,000.00	0	\$ -	13	\$ 39,000.00	100%
63	Accessible Pedestrian Push Button	EA	16	\$ 2,700.00	\$ 43,200.00	0	\$ -	0	\$ -	0	\$ -	0%
64	Permanent Signing	LS	1	\$ 15,000.00	\$ 15,000.00	0.60	\$ 9,000.00	0.60	\$ 9,000.00	0	\$ -	60%
65	Pavement Markings	LS	1	\$ 30,000.00	\$ 30,000.00	0.90	\$ 27,000.00	0.90	\$ 27,000.00	0	\$ -	90%
66	Segmental Block Wall	SF	600	\$ 45.00	\$ 27,000.00	431.21	\$ 19,404.30	431.21	\$ 19,404.30	0	\$ -	72%

Subtotal			\$ 3,759,220.00	\$ 3,311,453.52	\$ 3,063,795.68	\$ 247,657.84	88%
Plus Materials on Hand				\$ 14,174.10	\$ 20,179.20	\$ (6,005.10)	
Amount Due Progress Estimate No. 9				\$ 3,325,627.62	\$ 3,083,974.88	\$ 241,652.74	

I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

Benjamin A. Annen, PE

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Cle Elum

First Street Improvements Phase 3 - Downtown Revitalization

TO: Active Construction, Inc.
 PO Box 430
 Puyallup, WA 98443

HLA PROJECT NO.: 23150C
 FEDERAL AID NO. STBG(R)-0903(086)



<i>BID ITEM NO.</i>	<i>BID ITEM NAME</i>	<i>DESCRIPTION</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>PERCENT OF ITEM COMPLETE</i>
3	SPCC Plan	100% Complete - Submittal Received and Approved.	1	LS	\$ 150.00	\$ 150.00	100%
5	Mobilization	5% Completion = 50% Payment of Mobilization	1	LS	\$ 186,677.00	\$ 186,677.00	100%
5	Mobilization	10% Completion = 100% Payment of Mobilization	1	LS	\$ 186,677.00	\$ 186,677.00	100%
6	Project Temporary Traffic Control	Traffic Control Set Up	1	LS	\$ 25,500.00	\$ 25,500.00	100%
6	Project Temporary Traffic Control	Daily Traffic Control	1	LS	\$ 231,000.00	\$ 231,000.00	79%
6	Project Temporary Traffic Control	Traffic Control Take Down	1	LS	\$ 13,500.00	\$ 13,500.00	100%
7	Clearing and Grubbing	7.01 - Peoh to Bullitt - North	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.02 - Bullitt to Wright - North	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.03 - Wright to Harris - North	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.04 - Oakes to Pennsylvania - South	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.05 - Harris to Wright Ave. South	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.06 - Wright to Bullitt - South	1	LS	\$ 714.29	\$ 714.29	100%
7	Clearing and Grubbing	7.07 - Bullitt to Peoh - South	1	LS	\$ 714.29	\$ 714.29	100%
8	Removal of Structures and Obstructions	8.01 - Peoh to Bullitt - North	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.02 - Bullitt to Wright - North	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.03 - Wright to Harris - North	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.04 - Oakes to Pennsylvania - South	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.05 - Harris to Wright Ave. South	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.06 - Wright to Bullitt - South	1	LS	\$ 25,285.71	\$ 25,285.71	100%
8	Removal of Structures and Obstructions	8.07 - Bullitt to Peoh - South	1	LS	\$ 25,285.71	\$ 25,285.71	100%
24	Irrigation System, Complete	24.01 - Peoh to Bullitt - North	1	LS	\$ 37,857.14	\$ 37,857.14	100%
24	Irrigation System, Complete	24.02 - Bullitt to Wright - North	1	LS	\$ 37,857.14	\$ 37,857.14	100%
24	Irrigation System, Complete	24.03 - Wright to Harris - North	1	LS	\$ 37,857.14	\$ 37,857.14	100%
24	Irrigation System, Complete	24.04 - Oakes to Pennsylvania - South	1	LS	\$ 37,857.14	\$ 37,857.14	90%
24	Irrigation System, Complete	24.05 - Harris to Wright Ave. South	1	LS	\$ 37,857.14	\$ 37,857.14	100%
24	Irrigation System, Complete	24.06 - Wright to Bullitt - South	1	LS	\$ 37,857.14	\$ 37,857.14	100%
24	Irrigation System, Complete	24.07 - Bullitt to Peoh - South	1	LS	\$ 37,857.14	\$ 37,857.14	90%
55	Tree Lighting System, Complete	55.01 - Peoh to Bullitt - North	1	LS	\$ 40,000.00	\$ 40,000.00	100%
55	Tree Lighting System, Complete	55.02 - Bullitt to Wright - North	1	LS	\$ 40,000.00	\$ 40,000.00	100%
55	Tree Lighting System, Complete	55.03 - Wright to Harris - North	1	LS	\$ 40,000.00	\$ 40,000.00	100%
55	Tree Lighting System, Complete	55.04 - Oakes to Pennsylvania - South	1	LS	\$ 40,000.00	\$ 40,000.00	93%
55	Tree Lighting System, Complete	55.05 - Harris to Wright Ave. South	1	LS	\$ 40,000.00	\$ 40,000.00	100%
55	Tree Lighting System, Complete	55.06 - Wright to Bullitt - South	1	LS	\$ 40,000.00	\$ 40,000.00	100%
55	Tree Lighting System, Complete	55.07 - Bullitt to Peoh - South	1	LS	\$ 40,000.00	\$ 40,000.00	100%
64	Permanent Signing	Base Installation	1	LS	\$ 9,000.00	\$ 9,000.00	100%
64	Permanent Signing	Signs	1	LS	\$ 6,000.00	\$ 6,000.00	0%
65	Pavement Markings	Paid on percentage of work complete monthly	1	LS	\$ 30,000.00	\$ 30,000.00	90%

CONSTRUCTION PROGRESS ESTIMATE - MATERIALS ON HAND STATUS

City of Cle Elum

First Street Improvements Phase 3 - Downtown Revitalization

TO: Active Construction, Inc.
PO Box 430
Cle Elum, WA 98922

HLA PROJECT NO.: 23150C
FEDERAL AID NO. STBG(R)-0903(086)

FROM: 10/1/2024 TO: 10/31/2024



INVOICE DATE	SUPPLIER AND INVOICE NO.	PE PAID ON	BID ITEM NO.	SCHED.	ITEM DESCRIPTION	UNIT PRICE	% COMPLETE	PE 5		PE 5 LINE ITEM TOTAL	PE 6		PE 6 LINE ITEM TOTAL	PE 07		PE 07 LINE ITEM TOTAL	PE 8		PE 8 LINE ITEM TOTAL	PE 9		PE 9 LINE ITEM TOTAL	LINE ITEM TOTALS
								PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT		PAY	DEDUCT					
6/28/2024	2M Company 213028318-01	5	24	A	IRRIGATION SYSTEM, COMPLETE	\$ 34,969.50	97%	\$ 34,969.50	\$ (14,337.50)	\$ 20,632.01	\$ -	\$ (5,245.43)	\$ (5,245.43)	\$ -	\$ (8,742.37)	\$ (8,742.37)	\$ -	\$ (5,595.12)	\$ (5,595.12)	\$ -	\$ (1,049.08)	\$ (1,049.08)	\$ 0.00
6/28/2024	2M Company 213028318-02	5	40	A	ROOT PATH	\$ 25,358.00	90%	\$ 25,358.00	\$ (11,411.10)	\$ 13,946.90	\$ -	\$ (3,550.12)	\$ (3,550.12)	\$ -	\$ (2,282.22)	\$ (2,282.22)	\$ -	\$ (5,578.76)	\$ (5,578.76)	\$ -	\$ (2,535.80)	\$ (2,535.80)	\$ (0.00)
6/28/2024	2M Company 213028318-04	5	39	A	ROOT BARRIER	\$ 6,205.68	68%	\$ 6,205.68	\$ (992.91)	\$ 5,212.77	\$ -	\$ (558.51)	\$ (558.51)	\$ -	\$ (620.57)	\$ (620.57)	\$ -	\$ (1,613.48)	\$ (1,613.48)	\$ -	\$ (2,420.22)	\$ (2,420.22)	\$ (0.00)
5/23/2024	Advance Traffic Products 38371	6	63	A	ACCESSIBLE PEDESTRIAN PUSH BUTTON	\$ 14,174.10	0%	\$ -	\$ -	\$ -	\$ 14,174.10	\$ -	\$ 14,174.10		\$ -	\$ -							\$ 14,174.10
								\$ 66,533.18	\$ (26,741.50)	\$ 39,791.68	\$ 14,174.10	\$ (9,354.06)	\$ 4,820.04	\$ -	\$ (11,645.16)	\$ (11,645.16)	\$ -	\$ (12,787.36)	\$ (12,787.36)	\$ -	\$ (6,005.10)	\$ (6,005.10)	
Specification Section 1-09.8 - The Contracting Agency will not pay for material on hand when the invoice cost is less than \$2,000.00.								\$39,791.68			\$4,820.04			\$ (11,645.16)			\$ (12,787.36)			\$ (6,005.10)		\$ 14,174.10	



CITY OF CLE ELUM

PROJECT NAME: FIRST STREET IMPROVEMENTS PHASE 3 - DOWNTOWN REVITALIZATION

HLA PROJECT NO.: 23150C

PRIME CONTRACTOR: ACTIVE CONSTRUCTION, INC

FORCE ACCOUNT SUMMARY

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
BID ITEM 01 - MINOR CHANGE				
3/25/24	\$2,537.04	\$2,537.04	ACI	425 First Street - Removal of obstructions in City right-of-way in front of Gemini Fish Market.
3/25/24	\$12,375.00	\$14,912.04	Casual Const. Squared Up	425 First Street - Removal of obstructions in City right-of-way in front of Gemini Fish Market.
5/28/24	\$2,537.04	\$17,449.08	ACI	Removal of obstructions in City right-of-way in front of Ash & Pine Boutique, Black Sheep Home Goods and Mountain Elegance on East 1st Street.
5/28/24	\$23,375.00	\$40,824.08	Casual Const. Squared Up	Removal of obstructions in City right-of-way in front of Ash & Pine Boutique, Black Sheep Home Goods and Mountain Elegance on East 1st Street.
5/29/24	\$2,537.04	\$43,361.12	ACI	Removal of obstructions in City right-of-way in front of the Bake House on East 1st Street.
5/29/24	\$12,375.00	\$55,736.12	Casual Const. Squared Up	Removal of obstructions in City right-of-way in front of the Bake House on East 1st Street.
6/12/24	\$874.75	\$56,610.87	ACI	311 First Street - Water service work completed to preserve sidewalk improvements.
6/13/24	\$1,170.51	\$57,781.38	ACI	305, 309 - E. First Street - Water service work completed to preserve sidewalk improvements.
6/19/24	\$1,570.64	\$59,352.02	ACI	Northeast Corner of First Street and Wright Avenue - Decomissioning the abandoned tank.
6/20/24	\$722.23	\$60,074.25	ACI	Northwest corner of First and Bullitt - Decomissioning the abandoned monitoring well.
6/20/24	\$667.01	\$60,741.26	ACI	24+20 LT - Moving light base form tube 6" to gain 48" clearance between the light pole and fire hydrant that is next to it.
6/24/24	\$2,669.80	\$63,411.07	ACI	207 E. First Street - Contractor excavated for new 3/4" water service to be installed by the City.
7/1/24	\$2,940.71	\$66,351.78	ACI	207, 211 First Street - Water service work completed to preserve sidewalk improvements.
7/3/24	\$2,394.98	\$68,746.75	ACI	Wright to Harris on North side - Smoothing out grade and placing a thin layer of gravel for pedestrian foot traffic to accommodate the parade.
7/8/24	\$1,402.69	\$70,149.44	ACI	19+60 LT - Supplied and installed 4" PVC from the roof drain to the catch basin under new sidewalk.
7/17/24	\$576.11	\$70,725.55	ACI	18+75 - 19+05 LT - Saw cut next to building to remove existing sidewalk where building facia was place on top of sidewalk.
7/22/24	\$1,581.15	\$72,306.70	ACI	20+25 LT - Telephone Museum - Water service work completed to preserve sidewalk improvements.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
7/23/24	\$1,835.49	\$74,142.20	ACI	Bullitt North Leg - 93+15 - 94+00 LT - To prep for the new asphalt patch along both sides of the sidewalk running north, ACI hand sawcut and removed the existing asphalt.
7/29/24	\$2,061.49	\$76,203.69	ACI	407, 411, 413 First St. - Demolition of existing concrete steps and preparing for new steps.
7/30/24	\$689.98	\$76,893.67	ACI	Bullitt to Alley - Removed existing HMA and prepared for new HMA.
7/30/24	\$147.02	\$77,040.69	ACI	407, 411, 413 First St. - Completed digging and formed wing walls for new steps.
7/30/24	\$1,244.30	\$78,284.99	TSS	407, 411, 413 First St. - Completed digging and forming wing walls for new steps. NEED INVOICE, AND EQUIPMENT INFO
7/31/24	\$765.73	\$79,050.71	TSS	407, 411, 413 First St. - TSS formed steps and poured all 3 Locations. - NEED EQUIPMENT INFO
8/1/24	\$1,230.01	\$80,280.72	TSS	407, 411, 413, N. First St. - TSS cut and install rebar in each wing wall. They also formed and poured the walls in each location. - NEED INVOICES, CMOs, AND EQUIPMENT INFO.
8/5/24	\$2,505.06	\$82,785.78	TSS	407, 411, 413, N. First St. - TSS formed steps and poured concrete in all three (3) locations. - NEED INVOICE, AND EQUIPMENT INFO.
8/22/24	\$305.20	\$83,090.98	ACI	Sunset Café, 23+25 - 24+10 RT - Due to the decorative stone fascia being placed on top of and supported by the sidewalk, ACI was on standby while Delmar performed sawcutting.
8/22/24	\$0.00	\$83,090.98	Delmar	Sunset Café, 23+25 - 24+10 RT - Due to the decorative stone fascia being placed on top of and supported by the sidewalk, Delmar was called in to sawcut. NEED INVOICE and revised Affidavit of Wages Paid.
8/27/24	\$659.55	\$83,750.53	ACI	418 First St. - Removing soil at back of walk for grade transition
9/18/24	\$1,387.48	\$85,138.01	ACI	21+05 RT - Due to the existing pipe previously freezing with water in it. ACI was directed to expose the 2" irrigation pipe that crossed First to the south side, cut out 5' of the pipe and replace it, and backfill.
9/18/24	\$180.98	\$85,318.99	ACI	19+90 RT - Placed CDF to backfill void discovered under sidewalk. - NEED CDF INVOICE
10/4/24	\$416.60	\$85,735.59	ACI	7+00 RT, Oakes Ave - Saw cut HMA and concrete sidewalk to install new ADA ramp for accessible parking stall.
10/14/24	\$862.91	\$86,598.51	NW Landscaping Inc.	Peoh to Bullitt, South side planters - Replace spray head tips to a low flow, wind resistant spray tip. NEED CPR, EQUIP INFO
10/15/24	\$289.88	\$86,888.39	ACI	8+20 - 8+80 RT - Saw cut existing asphalt for form work to be completed for the back of sidewalk to transition at grade.
11/19/24	\$860.80	\$87,749.19	ACI	8+50 LT, 13+00 LT, 29+20 LT. As directed by the City, ACI saw cut concrete side walk at the three (3) locations to install bollards at back of walk. NEED CPR
		\$87,749.19		
BID ITEM 04 - ARCHAEOLOGICAL AND HISTORICAL SALVAGE				
		\$0.00		
BID ITEM 42 - PLANT ESTABLISHMENT				
		\$0.00		
BID ITEM 48 - MONUMENT RELOCATION				
10/4/24	227.91	\$227.91	ACI	Oakes Ave & First Street - Remove and transport monument to City park.

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
BID ITEM 49 - COAL CART RELOCATION				
		\$0.00		
BID ITEM 50 - TRASH COMPACTOR RELOCATION				
		\$0.00		



January 6, 2025

City of Cle Elum
119 West 1st Street
Cle Elum, WA 98922

Attn: Matthew Lundh, Mayor

Re: City of Cle Elum
Second Street Pathway – Safety Stabilization
HLA Project No.: 24056SS
Fed Aid No.: P-E-930(P06)-1 and C-E-930(004)-1
Progress Estimate No.: 03 & Final

Dear Mayor Lundh:

Enclosed is Progress Estimate No. 03 and Final for work performed by Ascent Foundation & More, LLC, through December 2, 2024, in connection with their contract on the above referenced project. The amount due the Contractor of \$590.98 is net, per the contract documents. Submission of Certified Payrolls for Ascent Foundation & More, LLC and subcontractors are not required for review. This project has been established physically complete on December 02, 2024; however, final documents have not been received to constitute project acceptance. We recommend this Progress Estimate be considered and approved by the City of Cle Elum.

Please contact our office if you have questions or if we may provide additional information.

Sincerely,

Benjamin Annen, PE

BAA/jdb

Enclosures

Copy: Mathew Bailey, Aaron Barr, Rob Omans, Debbie Lee, Robin Newcomb, City of Cle Elum
Vince Glondo, Benji Martin, Heather Johnson – Ascent Foundation & More, LLC
Taylor Denny, Angie Ringer – HLA

CONSTRUCTION PROGRESS ESTIMATE

Second Street Pathway - Safety Stabilization

CITY OF CLE ELUM

119 WEST 1ST STREET

CLE ELUM, WA 98922

HLA PROJECT NO.: 24056SS

TIB Project No.: P-E-930(P06)-1 & C-E-930(004)-1

PROGRESS ESTIMATE NO.: 3 & Final

TO: Ascent Foundation & More LLC

106 N. Peoh Ave, Suite C

Cle Elum, WA 98922

FROM: Nov. 26, 2024

TO: Dec. 02, 2024



BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL (Contract + COs)			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW (Total - Previous)		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
1	Minor Change	FA	1	\$ 7,500.00	\$ 7,500.00	3.18	\$ 23,841.68	3.14	\$ 23,569.81	0.04	\$ 271.87	318%
2	Mobilization	LS	1	\$ 11,400.00	\$ 11,400.00	1	\$ 11,400.00	1	\$ 11,400.00	0	\$ -	100%
3	Project Temporary Traffic Control	LS	1	\$ 3,975.00	\$ 3,975.00	1	\$ 3,975.00	1	\$ 3,975.00	0	\$ -	100%
4	Removal of Structures and Obstructions	LS	1	\$ 1,300.00	\$ 1,300.00	1	\$ 1,300.00	1	\$ 1,300.00	0	\$ -	100%
5	Unclassified Excavation Incl. Haul	CY	330	\$ 58.70	\$ 19,371.00	330	\$ 19,371.00	330	\$ 19,371.00	0	\$ -	100%
6	Crushed Surfacing Base Course	TON	320	\$ 57.89	\$ 18,524.80	291.30	\$ 16,863.36	291.30	\$ 16,863.36	0	\$ -	91%
7	HMA Cl. 3/8-Inch PG 64H-28	TON	370	\$ 171.14	\$ 63,321.80	443.67	\$ 75,929.68	443.67	\$ 75,929.68	0	\$ -	120%
8	Storm Sewer Pipe 12 In. Diam.	LF	186	\$ 81.21	\$ 15,105.06	215.50	\$ 17,500.76	215.50	\$ 17,500.76	0	\$ -	116%
9	Catch Basin Type 1	EA	4	\$ 1,450.93	\$ 5,803.72	4	\$ 5,803.72	4	\$ 5,803.72	0	\$ -	100%
10	Catch Basin Type 1 With Area Drain	EA	3	\$ 3,033.26	\$ 9,099.78	3	\$ 9,099.78	3	\$ 9,099.78	0	\$ -	100%
11	Adjust Manhole	EA	5	\$ 439.83	\$ 2,199.15	6	\$ 2,638.98	6	\$ 2,638.98	0	\$ -	120%
12	Shoring or Extra Excavation	LF	186	\$ 11.66	\$ 2,168.76	215.50	\$ 2,512.73	215.50	\$ 2,512.73	0	\$ -	116%
13	Select Backfill, as Directed	CY	30	\$ 76.76	\$ 2,302.80	51	\$ 3,914.76	51	\$ 3,914.76	0	\$ -	170%
14	Adjust Meter Box	EA	5	\$ 102.90	\$ 514.50	4	\$ 411.60	4	\$ 411.60	0	\$ -	80%
15	Basalt Rock Mulch	CY	16	\$ 81.04	\$ 1,296.64	16	\$ 1,296.64	16	\$ 1,296.64	0	\$ -	100%
16	Landscape Restoration	FA	1	\$ 2,000.00	\$ 2,000.00	2.19	\$ 4,376.67	2.03	\$ 4,057.55	0.16	\$ 319.11	219%
17	Cement Conc. Traffic Curb and Gutter	LF	970	\$ 54.30	\$ 52,671.00	978	\$ 53,105.40	978	\$ 53,105.40	0	\$ -	101%
18	Cement Conc. Sidewalk 4-Inch Thick	SY	422	\$ 93.44	\$ 39,431.68	426	\$ 39,805.44	426	\$ 39,805.44	0	\$ -	101%
19	Cement Conc. Sidewalk 6-Inch Thick	SY	4	\$ 93.27	\$ 373.08	3.70	\$ 345.10	3.70	\$ 345.10	0	\$ -	93%
20	Cement Conc. Curb Ramp	EA	8	\$ 1,959.58	\$ 15,676.64	8	\$ 15,676.64	8	\$ 15,676.64	0	\$ -	100%
21	Cluster Mailbox Unit	EA	1	\$ 2,925.43	\$ 2,925.43	1	\$ 2,925.43	1	\$ 2,925.43	0	\$ -	100%
22	Permanent Signing	LS	1	\$ 1,165.00	\$ 1,165.00	1	\$ 1,165.00	1	\$ 1,165.00	0	\$ -	100%
23	Pavement Markings	LS	1	\$ 4,700.00	\$ 4,700.00	1	\$ 4,700.00	1	\$ 4,700.00	0	\$ -	100%

CONSTRUCTION PROGRESS ESTIMATE

Second Street Pathway - Safety Stabilization

CITY OF CLE ELUM
119 WEST 1ST STREET
CLE ELUM, WA 98922



HLA PROJECT NO.: 24056SS
TIB Project No. P-E-930(P06)-1 & C-E-930(004)-1
PROGRESS ESTIMATE NO.: 3 & Final
FROM: Nov. 26, 2024 TO: Dec. 02, 2024

TO: Ascent Foundation & More LLC
106 N. Peoh Ave, Suite C
Cle Elum, WA 98922

BID ITEM NO.	DESCRIPTION	UNIT	CONTRACT TOTAL <i>(Contract + COs)</i>			TOTAL WORK TO DATE		PREVIOUS PAID		AMOUNT DUE NOW <i>(Total - Previous)</i>		PERCENT CONTRACT COMPLETE
			QTY	UNIT PRICE	COST	QTY	COST	QTY	COST	QTY	COST	
24	Water Line Repair	LS	1	\$ 23,807.90	\$ 23,807.90	1	\$ 23,807.90	1	\$ 23,807.90	0	\$ -	100%
25	Shoring or Extra Excavation	LF	100	\$ 0.50	\$ 50.00	100	\$ 50.00	100	\$ 50.00	0	\$ -	100%

Schedule A Subtotal	\$ 282,825.84	\$ 317,959.37	\$ 317,368.38	\$ 590.98	112%
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Schedule CO1 Subtotal	\$ 23,857.90	\$ 23,857.90	\$ 23,857.90	\$ -	100%
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8.1% Sales Tax - Schedule CO1	\$ 1,932.49	\$ 1,932.49	\$ 1,932.49	\$ -	
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SCHEDULE CO1 - TOTAL	\$ 25,790.39	\$ 25,790.39	\$ 25,790.39	\$ -	
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Project Total (Including Sales Tax)	\$ 308,616.23	\$ 343,749.76	\$ 343,158.77	\$ 590.98	111%
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Retainage Bond No. 55230082 0%		\$ -	\$ -	\$ -	
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Amount Due Progress Estimate No. 3 & Final		\$ 343,749.76	\$ 343,158.77	\$ 590.98	
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I hereby certify that the foregoing is a true and correct statement of the work performed under this contract.

 Digitally signed by Benjamin A. Annen
Date: 2025.01.02 07:33:37-08'00'

Benjamin A. Annen, PE

I hereby accept the Final Progress Estimate and Final Contract Voucher Certification, in accordance with Section 1-09.9 of the WSDOT Standard Specifications.


Ascent Foundation & More LLC

CONSTRUCTION PROGRESS ESTIMATE - SCHEDULE OF VALUES

City of Cle Elum

Second Street Pathway - Safety Stabilization

TO: Ascent Foundation & More LLC
106 N. Peoh Ave, Suite C
Cle Elum, WA 98922

HLA PROJECT NO.: 24056SS

TIB Project No.: P-E-930(P06)-1 & C-E-930(004)-1



<i>BID ITEM NO.</i>	<i>BID ITEM NAME</i>	<i>DESCRIPTION</i>	<i>QUANTITY</i>	<i>UNIT</i>	<i>UNIT PRICE</i>	<i>TOTAL PRICE</i>	<i>PERCENT OF ITEM COMPLETE</i>
2	Mobilization	50% Payment at 5% Project Completion	1	LS	\$ 5,700.00	\$ 5,700.00	100.00%
2	Mobilization	100% Payment at 10% Project Completion	1	LS	\$ 5,700.00	\$ 5,700.00	100.00%
3	Project Temporary Traffic Control	3.01 - Traffic Control Set Up	1	LS	\$ 1,325.00	\$ 1,325.00	100.00%
3	Project Temporary Traffic Control	3.02 - Daily Traffic Control	15	EA	\$ 88.33	\$ 1,325.00	100.00%
3	Project Temporary Traffic Control	3.03 - Traffic Control Take Down	1	LS	\$ 1,325.00	\$ 1,325.00	100.00%
4	Removal of Structures and Obstructions	5.01 - 50% Complete	1	LS	\$ 650.00	\$ 650.00	100.00%
4	Removal of Structures and Obstructions	5.02 - 100% Complete	1	LS	\$ 650.00	\$ 650.00	100.00%
22	Permanent Signing	100% Complete	1	LS	\$ 1,165.00	\$ 1,165.00	100.00%
23	Pavement Markings	100% Complete	1	LS	\$ 4,700.00	\$ 4,700.00	100.00%
24	Water Line Repair	100% Complete	1	LS	\$ 23,807.90	\$ 23,807.90	100.00%



CITY OF Cle Elum

PROJECT NAME: 2nd Street Pathway - Safety Stabilization

HLA PROJECT NO.: 24056SSC

PRIME CONTRACTOR: Ascent Foundation & More LLC

FORCE ACCOUNT SUMMARY

DATE	COST	ACCUM TOTAL	CONTRACTOR	DESCRIPTION
BID ITEM #1 - Minor Change				
10/17/24	\$1,031.13	\$1,031.13	Ascent	19+24, 77' RT – Removal of existing catch basin and excavation of pipe trench to catch basin #15.
10/21/24	\$2,306.38	\$3,337.51	Ascent	16+50, 15' RT & 16+50, 100' RT - An unlocated/unknown storm and sewer pipe were discovered during excavation. Ascent incurred down time while these pipes were being investigated and determined to be in use.
10/21/24	\$969.54	\$4,307.05	Ascent	19+24, 75' RT - Ascent installed 16" PVC pipe and connected the pipe to catch basin #15 and the existing 16" clay storm pipe. They then installed a coupler and grouted at the catch basin.
10/22/24	\$6,586.37	\$10,893.42	Ascent	16+50, 15' RT & 16+50, 100' RT - The alley behind the Eagles - Ascent repaired the sewer side service and sewer main, and installed new C900 PVC storm pipe.
10/30/24	\$1,027.96	\$11,921.37	Ascent	(16+83,28 RT), (17+22, 27' RT), (18+23,25 RT), (19+12, 27 RT) - Ascent removed and disposed of existing catch basins and materials, grout plugged pipe ends, and backfilled and compacted.
11/11/24	\$889.26	\$12,810.63	Ascent	21+00 RT - Demo and remove existing concrete walkway.
11/11/24	\$728.57	\$13,539.20	Ascent	21+00 RT - Form work for concrete pad to walkway.
11/12/24	\$3,838.65	\$17,377.85	Ascent	21+00, RT - Supply and pour concrete walking pad.
11/12/24	\$2,737.41	\$20,115.26	Ascent	16+50, RT - Ascent installed 6" PVC C900 storm pipe and connected to existing clay pipe.
11/14/24	\$2,403.98	\$22,519.24	Ascent	22+00 RT, 21+00 RT - Ascent supplied and installed a 6" area drain into the backside of two catch basins.
11/18/24	\$459.39	\$22,978.63	Ascent	Existing Catch Basins - Ascent grouted inside catch basins that were previously installed by another contractor.
11/21/24	\$591.17	\$23,569.81	Ascent	Second & Pennsylvania (Eagles) - Ascent core drilled sidewalk and installed the existing ADA parking sign.
12/2/24	\$271.87	\$23,841.68	Ascent	20+00, 23+00 RT - Ascent grout picked eye holes and completed grouting rings for previously installed catch basins.
BID ITEM #16 - Landscape Restoration				
11/19/24	\$4,057.55	\$4,057.55	Ascent	(20+10), (23+00,RT), (17+50, RT), (19+00, RT) - Ascent supplied and placed topsoil to the backside of the sidewalk. This is to restore the lawn after the sidewalk was built. They also supplied and placed washed rock in landscape areas.
12/2/24	319.11	\$4,376.67	Ascent	17+00 RT - Ascent supplied and placed topsoil to sidewalk shoulder and lawn areas.



Final Contract
Voucher Certification
City of Cle Elum

PROJECT NAME: Second Street Pathway – Safety Stabilization

PROJECT NUMBER: 24056SS

Date Work Physically Completed: December 2, 2024

Final Contract Amount: \$343,749.76

All work on the above referenced project has been completed in accordance with the contract documents and the final inspection has been completed, including all required project documentation.

I, the undersigned, certify and declare, under penalty of perjury under the laws of the State of Washington, that the foregoing is true and correct: I am authorized to sign for the claimant; that in connection with the work performed and, to the best of my knowledge, no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Cle Elum; nor have I rented or purchased any equipment or materials from any employee of the City of Cle Elum; that the attached final estimate is a true and correct statement showing all the monies due the claimant from the City of Cle Elum for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same and; that I, on behalf of the claimant, hereby release and forever discharge the City of Cle Elum from any and all claims of whatsoever nature which I or the claimant may have, arising out of the performance of said Contract, which are not set forth in said final estimate.

The undersigned, Ascent Foundation & More, LLC, also hereby certifies that all subcontractors, suppliers, and employees have been paid in accordance with the Contract Documents and all applicable laws, except for Retainage, if any, remaining to be paid.

Contractor: Ascent Foundation & More, LLC.

Address: 106 N Peoh Ave, Suite C, Cle Elum, WA 98922

Authorized Official: 
Contractor Signature

Date: 12/31/24

Print Name: Vince Glondo Title: General Manager



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

District One
Cory Wright

District Two
Laura Osiadacz

District Three
Brett Wachsmith

To: City of Cle Elum Clerk
119 W. 1st Street
Cle Elum, WA 98922

Date: December 18, 2024

Subject: City of Cle Elum – 2025 County Library Agreements

From: Julie Kjorsvik, Clerk of the Board

- ☐ Original document returned for your information & records.
- ☐ Copy for your information & records.
- ☐ Please sign and return all enclosed documents to our office at your earliest convenience (*a fully executed document will be returned to you*).
- ☒ Please sign and return a fully executed original back to our office at your earliest convenience.

If you have any questions, please feel free to contact our office at your convenience.
Thank you.

CITY-COUNTY LIBRARY SERVICES AGREEMENT CLE ELUM

THIS AGREEMENT is entered into on this 17th day of December 2024, between the City of Cle Elum; Library Board of Trustees (hereinafter referred to as the “Board”) and Kittitas County (hereinafter referred to as the “County”); and consented to by the City of Cle Elum City Council (hereinafter referred to as “City Council”).

WHEREAS, pursuant to RCW 27.12.280, the Board of Cle Elum Public Library has the power to make available to Kittitas County residents living outside the city limits of Cle Elum the materials of said Library, upon such terms and conditions as may be agreed upon; and

WHEREAS, the County desires to contract for library services from the Cle Elum Public Library, and the Board is granted the reciprocal power to contract to render such services with the consent of the City Council; and

WHEREAS, the County desires to assist in providing library services from the Cle Elum Public Library for County residents living outside the city limits of Cle Elum;

NOW THEREFORE, the parties hereto agree as follows:

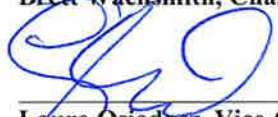
1. Services. The usual public library services provided by the Cle Elum Public Library will be provided to Kittitas County patrons who come to said Library to use its facilities in accordance with the rules, regulations and operating policies and procedures applicable at any given time. Assistance in registering for the book borrowing service will be provided for anyone requesting that service when said service is regularly available for registered patrons of the library so long as the person making the request lives in Kittitas County.
2. Compensation. Kittitas County shall pay directly to the City the sum of \$39,000.00 as a subsidy to the City for Library services provided annually to unincorporated County residents from January 1, 2025, through December 31, 2025. Payment shall be made on a quarterly basis on the last day of January, April, July, and October of 2024.
3. Records. The following statistics shall be compiled and maintained by the Cle Elum Public Library and reported to the Kittitas County Board of Commissioners annually:
 - (a) Statistics on library materials circulation comparative to the previous years’ circulation figures.
 - (b) Comparative statistics reflecting the services received by residents of unincorporated Kittitas County to the total services provided by the Library.

4. Amendments. Any amendment to this agreement shall be in writing and shall be only as specifically authorized by the Kittitas County Board of County Commissioners and the Cle Elum Board of Library Trustees as consented to by the Cle Elum City Council.
5. Duration of Agreement. This agreement shall take effect January 1, 2025, and shall continue in effect for a period of one year until December 31, 2025; SUBJECT, HOWEVER, to the County's right to cancel or terminate the agreement, without penalty or obligation by the County for further payment, at any time for any reason during said period on a prorated basis and to recover as refund from the City of Cle Elum any prepayment made by the County for remaining unused portions of the County's quarterly payment, upon Thirty (30) Days written notice by the County to the City of Cle Elum, sent certified mail, return receipt requested.

DATED this 17th day of December 2024.

**BOARD OF COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman


Laura Osiadacz, Vice-Chairman


Cory Wright, Board Member

CLE ELUM PUBLIC LIBRARY BOARD

CITY OF CLE ELUM

Mayor

ATTEST:


Julie Kjorsvik, Clerk of the Board

ATTEST:

Clerk

Approved as to form:

Kittitas County Deputy Prosecuting Attorney



City Administrator

Staff Report

(January 14, 2025)

FIRST STREET VISITOR PAID PARKING

- Our first full month was December, in which it brought in \$1,808.00

FIRST STREET STBG GRANT

- I was just notified at the beginning of the month that the city has received an STBG grant for \$714,414.
- We are calling it the 'Icing on the Cake'.
- This grant is to resurface 1st street from Peoh to Oakes, turn up Oakes to 2nd.
- If many of you recall, originally WSDOT was going to do this resurfacing in 2021. Well, it kept getting pushed back and pushed back and now it is not even in their 10-year paving plan.
- This grant does come with a 13.5% match which equals just over \$100,000.
- We are working on that match now and coming up with some ideas such as using our chip seal budget, but another ideas that we are exploring is asking WSDOT. So more to come.

BUILDING DEPARTMENT

- The County Building Official and I continue to hold monthly builders' meetings here at City Hall.
- The biggest topic currently is I-2066 and how that will affect the code.
- If you recall this was voted on and passed by Washington State Voters in November and now, we are waiting for the State Building Code Council to see how they want to implement it.
- Recalling from November this initiative was called the Natural Gas Polices Measure which among others prohibited the State Building Code Council from discouraging or penalizing the use of natural gas in any building.

PUBLIC WORKS DEPARTMENT

- Now that we have a public works director, I likely won't be providing updates on public works matters as frequently. However, there are a few items from last year that I'd like to wrap up.
- First on December 11th we took the Zone 1.5 reservoir offline.
 - Recall that this concrete reservoir above 6th St. had been leaking for quite some time.
 - We tried several times to fix the leak, including divers but still kept leaking.
 - Our engineers did their calculations, and due to a change in requirements, the water system will still have ample reserves for the time being, even without this additional tank.
 - When we took it offline the reservoir was full and in 24 days it emptied.
 - This equated to 10,869 gallons a day or 7 ½ gallons per minute.
- Secondly, in front of you, you'll find a Project Summary packet. This document, prepared by our City Engineer, outlines all the ongoing projects. Moving forward, this update will be released on a quarterly basis.

CITY OF CLE ELUM
Planning Department

AGENDA
STAFF REPORT

AGENDA DATE: January 14, 2025

ACTION REQUESTED: None, Current Planning Update: December 2, 2024 – January 9, 2025

BACKGROUND:

Current Planning Permits:

1. **BLA (boundary line adjustment):**
 - a. BLA-2024-001: Mid Cascade Investment [on hold]
2. **Variance:**
 - a. VAR-2025-001: Whole Health Pharmacy
 - b. VAR-2025-002: 202 W Sixth, These Guys LLLC
3. **SEPA/PMU:**
 - a. PMU-2024-002: Upper Kittitas County Rec Center (working on finalizing SEPA determination and Public Hearing Scheduling)
4. **Conditional Use Permit:**
 - a. CUP-2024-002: Snow River Equipment – Decision issued 01/08/25
 - b. CUP-2024-003: Bullfrog Apartments (working on finalizing SEPA determination and Public Hearing Scheduling)
5. **PLP (preliminary long plat) Wildwood Ranch Subdivision:** Preliminary Plat and Development Agreement (Comment period has ended, working on requesting additional information for being able to determine a SEPA threshold determination)
6. **Bullfrog Flats:** Staff Recommendation and SEPA Addendum will be available to the public 1/15/25. Public Hearing is scheduled for 1/30/25.
7. 47 North: applications paused
8. Cell Tower Modification:
 - a. PANO AI [under review]

Code Enforcement:

Provided ongoing support to city staff regarding complex cases and ensuring compliance with city regulations and upholding community standards. The City is currently working on approximately 4 open code enforcement cases, ranging from unpermitted structures, fire hazards, environmental concerns, and right-of-way encroachment.

General Planning Support:

1. **Business License Review**
2. **Planning support** to developers, general public, mayor and staff. Over the past month, this support has addressed a wide range of planning and development inquiries. These include continued coordination with zoning issues and questions regarding the development in critical areas (404 W 2nd Street), redevelopment of a legal non-conforming use, permit intake processing and review, assistance regarding scheduling a pre-application meeting for a downtown development, short term rental question, Department of Natural Resources request for forest fire management, lot segregation, critical area buffers, and . Communication took place primarily through email, along with phone calls and in-person meetings.
3. **Planning Commission.** Staff lead for Planning Commission meetings, and during the last month, directed two meetings with commissioners, necessitating thorough preparation. This entails agenda creation, packet formalization, minute-taking, and

conducting meetings. Additionally, worked with staff for document input into City systems and website updates, ensuring seamless communication and transparency.

- a. **Code Amendment Facilitation:** The Commission has made proposed changes to several chapters in the code and we'll work on preparing those for notice and SEPA.
 - b. **Sub-Committee Facilitation:** The Commission elected to have a sub-committee meet and work on a Table of Permitted Uses.
4. **Historic Preservation.** Staff lead for Historic Preservation Commission, no meeting was held in the month of December, however, the Commissioners were provided with several links to various sources, maps of existing registry for the city, etc. to review ahead of meeting in January. Received a request from a community member about National designation for #7 Miner's Park.
 5. **Council Presentations**

Special Projects:

1. Comprehensive Plan Updates, Draft Work Plan Completed
2. Climate Policy Comp Plan Amendments, planning underway

RECOMMENDATION:

None

HANDLING:

City Clerk, Council

ATTACHMENTS:

None

LEAD STAFF:

Colleda Monick, HLA



CITY OF CLE ELUM PLANNING COMMISSION 2024 HIGHLIGHTS & 2025 DRAFT WORK PLAN

January 14, 2025

1. PLANNING COMMISSION BY THE NUMBERS

- a. **Number of Meetings:** 19, plus one Short Course Training Session put on by the Department of Commerce
- b. **Public Hearings:** 1
- c. **Text Amendments:**
 - i. Advanced 4 text Amendments to completion: 17.16 (Residential), 15.20 (Sign), 17.32 (General Commercial), and *NEW* 17.70 (Zero Lot Line)
 - ii. Considered 3 text Amendments for consideration in 2025: 17.20 (Multi-Family Residential), 17.24 (Old Town Commercial), 17.90 (Sidewalk Sales and Service of Food and Beverage)
 - iii. Sub Committee working on a Table of Permitted Uses
- d. **Comprehensive Plan Amendments: (24126)**
 - i. Climate Element Work Group is underway with one Planning Commission liaison
 - ii. Comprehensive Plan Amendments is underway, draft work plan is ready

2. PERMIT STATS

Planning Permit Performance Statistics by Year					
Permit Type Description	2020	2021	2022	2023	2024
Annexation		1		1	
Boundary Line Adjustment	7	5	3	2	4
Conditional Use	1				3
Final Plat			3		
Franchises		2		4	
Planned Mixed Use					3
Pre-Application Meeting	7	12	7	13	6
Rezone			1		
Rezone w-Amendment		1			
SEPA	9	4	4	1	5
Short Plat		1	1		
Short Term Rentals		5	3	5	1
Sidewalk Use Permit				3	
Sign Permits	11	12	8	8	8
Site Design Review	7	4	3	3	4
Special Use Permit				2	2
Subdivisions	1	1	1	3	4
Vacations	1	1		3	2
Totals	44	48	34	48	43

3. 2025 DRAFT WORK PLAN

- a. Text Amendments:
 - i. Prepare text amendments (17.20, 17.24, 17.34 (repeal), and 17.90) for Notice, Public Hearing, and Council Recommendation
 - ii. Finalize Table of Permitted Uses, repeal various sections and add new chapter
 - iii. Others TBD
- b. Comp Plan Amendments:
 - i. Climate Element, completed by June 13, 2025
 - 1. Finalizing vulnerability assessment
 - 2. Complete Climate Element for adoption into Comp Plan
 - ii. GMA Periodic Update, Year 1 – completed by June 30th, 2025:
 - 1. Develop periodic work plan
 - 2. Develop a public participation plan
 - 3. Complete critical areas analysis
 - 4. Complete comp plan analysis and development regulations (Comp Plan Checklist)
 - 5. Population allocation and Housing allocation
 - 6. Land Use Capacity Analysis
 - iii. GMA Periodic Update, Year 2 – completed by June 2026

Public Works Department Head Report

January 2025

Water main break Farm and Home

Snow removal

Sidewalk de-icing

Leak detection survey

1.5 Reservoir decommission

Future projects

Bull Frog Flats

Stafford Hill

Second St roundabout

First Ave resurfacing

Cemetery irrigation

Cle Elum Fire Department

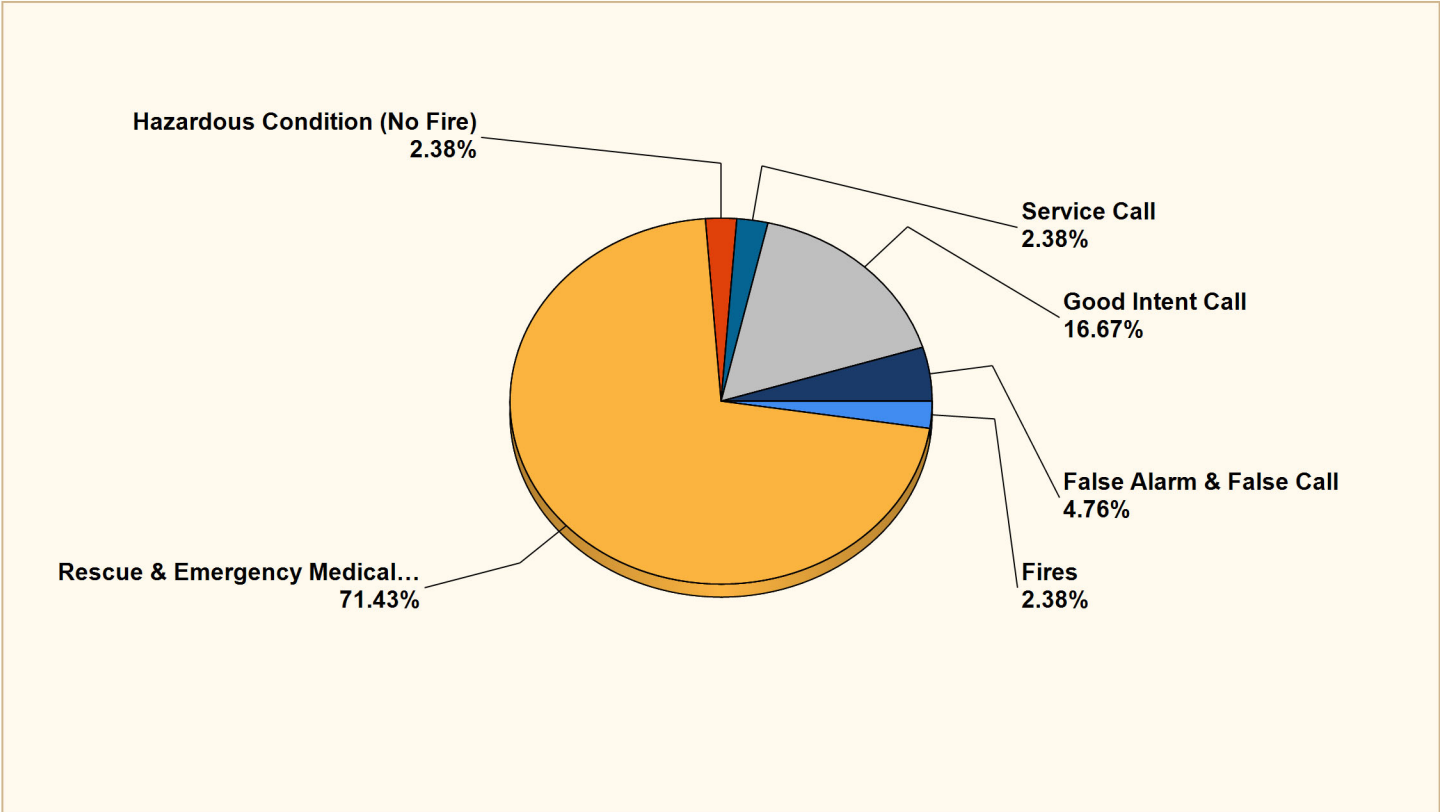
Cle Elum, WA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.38%
Rescue & Emergency Medical Service	30	71.43%
Hazardous Condition (No Fire)	1	2.38%
Service Call	1	2.38%
Good Intent Call	7	16.67%
False Alarm & False Call	2	4.76%
TOTAL	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.38%
311 - Medical assist, assist EMS crew	3	7.14%
321 - EMS call, excluding vehicle accident with injury	26	61.9%
322 - Motor vehicle accident with injuries	1	2.38%
445 - Arcing, shorted electrical equipment	1	2.38%
512 - Ring or jewelry removal	1	2.38%
600 - Good intent call, other	2	4.76%
611 - Dispatched & cancelled en route	4	9.52%
622 - No incident found on arrival at dispatch address	1	2.38%
736 - CO detector activation due to malfunction	1	2.38%
745 - Alarm system activation, no fire - unintentional	1	2.38%
TOTAL INCIDENTS:	42	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Cle Elum Fire Department

Cle Elum, WA

This report was generated on 1/9/2025 11:54:44 AM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024

INCIDENT COUNT						
INCIDENT TYPE			2023	2024	# INCIDENTS	
EMS			412		396	
FIRE			176		186	
TOTAL			588		582	
TOTAL TRANSPORTS (N2 and N3)						
APPARATUS	23	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS		23	TOTAL # of PATIENT CONTACTS
A 511	3	0		0		1
A-511		0		0		1
Aid 2		1		1		1
Aid 4		0		0		1
CEFD	1	1		1		1
POV		0		0		1
TOTAL	4	2	4	2	15	6
PRE-INCIDENT VALUE			LOSSES			
\$0.00			\$0.00			
CO CHECKS			2023	2024		
424 - Carbon monoxide incident			2	2		
736 - CO detector activation due to malfunction			2	3		
TOTAL			4	5		
MUTUAL AID						
Aid Type			2023	2024	Total	
Aid Given			94		64	
Aid Received			38		23	
OVERLAPPING CALLS						
# OVERLAPPING			% OVERLAPPING			
42			7.22			
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)						
Station	2023	EMS		2023	FIRE	2024
CEFD Sat. 52	7.42			12.10	0:11:06	
CEFD Sta. 51	7.36	0:07:30		9.59	0:09:19	
AVERAGE FOR ALL CALLS				7.58	0:08:11	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

Station	2023	EMS 2024	2023	2024 FIRE
CEFD Sat. 52	4.41		8:14	0:06:45
CEFD Sta. 51	3.52	0:04:23	4:33	0:05:06
AVERAGE FOR ALL CALLS			3:57	0:04:43
AGENCY		2023	AVERAGE TIME ON SCENE (MM:SS)	
Cle Elum Fire Department		31:54	2024	26:38

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Cle Elum Fire Department

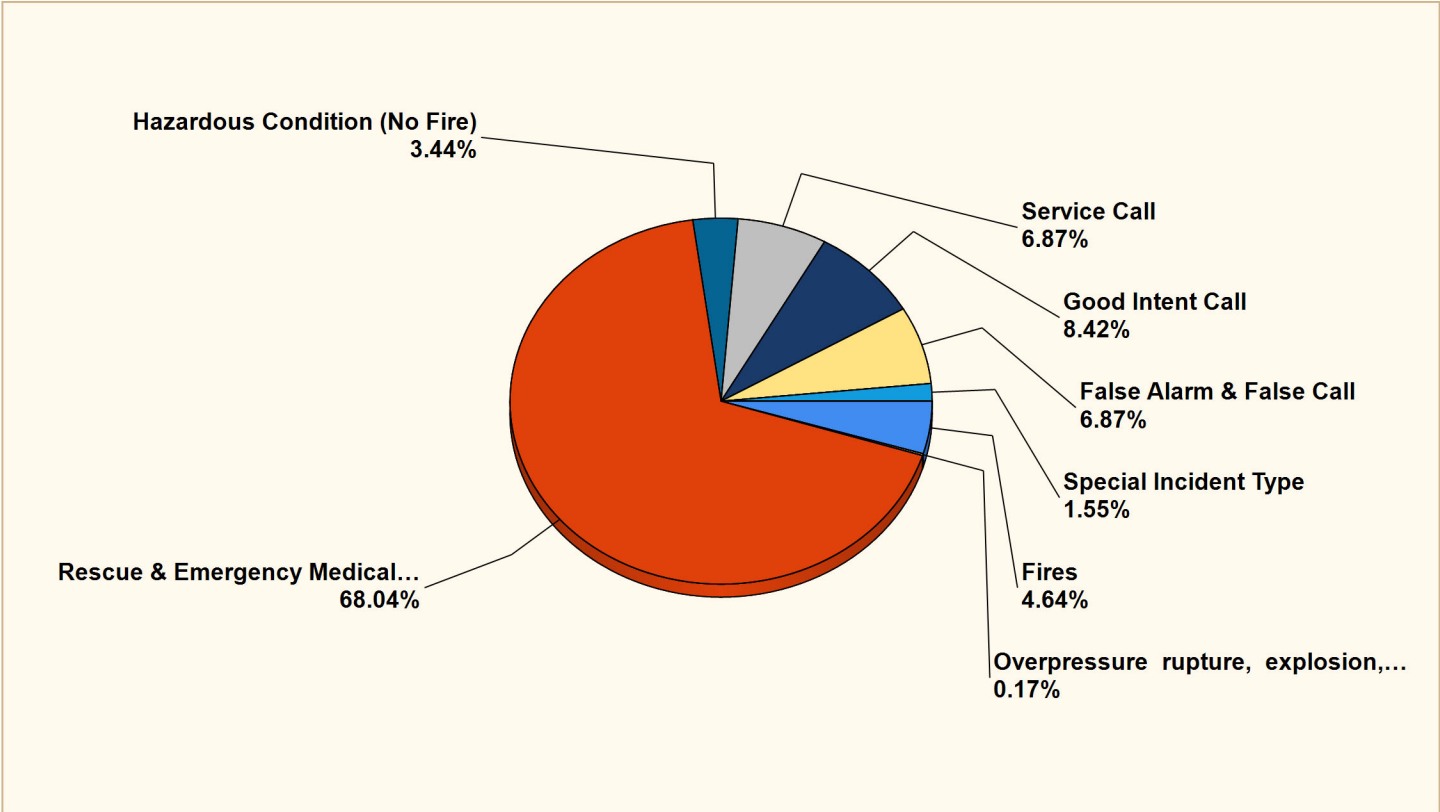
Cle Elum, WA

This report was generated on 1/8/2025 3:47:10 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	27	4.64%
Overpressure rupture, explosion, overheat - no fire	1	0.17%
Rescue & Emergency Medical Service	396	68.04%
Hazardous Condition (No Fire)	20	3.44%
Service Call	40	6.87%
Good Intent Call	49	8.42%
False Alarm & False Call	40	6.87%
Special Incident Type	9	1.55%
TOTAL	582	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.34%
111 - Building fire	5	0.86%
112 - Fires in structure other than in a building	1	0.17%
113 - Cooking fire, confined to container	2	0.34%
114 - Chimney or flue fire, confined to chimney or flue	3	0.52%
123 - Fire in portable building, fixed location	1	0.17%
131 - Passenger vehicle fire	4	0.69%
132 - Road freight or transport vehicle fire	3	0.52%
140 - Natural vegetation fire, other	1	0.17%
142 - Brush or brush-and-grass mixture fire	3	0.52%
160 - Special outside fire, other	2	0.34%
251 - Excessive heat, scorch burns with no ignition	1	0.17%
300 - Rescue, EMS incident, other	1	0.17%
311 - Medical assist, assist EMS crew	44	7.56%
320 - Emergency medical service, other	4	0.69%
321 - EMS call, excluding vehicle accident with injury	317	54.47%
322 - Motor vehicle accident with injuries	14	2.41%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.34%
324 - Motor vehicle accident with no injuries.	10	1.72%
341 - Search for person on land	1	0.17%
350 - Extrication, rescue, other	1	0.17%
353 - Removal of victim(s) from stalled elevator	1	0.17%
356 - High-angle rescue	1	0.17%
400 - Hazardous condition, other	1	0.17%
411 - Gasoline or other flammable liquid spill	2	0.34%
412 - Gas leak (natural gas or LPG)	4	0.69%
424 - Carbon monoxide incident	2	0.34%
440 - Electrical wiring/equipment problem, other	3	0.52%
444 - Power line down	2	0.34%
445 - Arcing, shorted electrical equipment	3	0.52%
480 - Attempted burning, illegal action, other	3	0.52%
500 - Service Call, other	1	0.17%
510 - Person in distress, other	7	1.2%
512 - Ring or jewelry removal	1	0.17%
520 - Water problem, other	1	0.17%
522 - Water or steam leak	2	0.34%
531 - Smoke or odor removal	1	0.17%
541 - Animal problem	1	0.17%
550 - Public service assistance, other	10	1.72%
551 - Assist police or other governmental agency	2	0.34%
552 - Police matter	1	0.17%
553 - Public service	5	0.86%
554 - Assist invalid	2	0.34%
561 - Unauthorized burning	4	0.69%
571 - Cover assignment, standby, moveup	2	0.34%
600 - Good intent call, other	9	1.55%
611 - Dispatched & cancelled en route	23	3.95%
622 - No incident found on arrival at dispatch address	3	0.52%
631 - Authorized controlled burning	2	0.34%
632 - Prescribed fire	1	0.17%
651 - Smoke scare, odor of smoke	9	1.55%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.17%
653 - Smoke from barbecue, tar kettle	1	0.17%
700 - False alarm or false call, other	11	1.89%
710 - Malicious, mischievous false call, other	2	0.34%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 2 of 3

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
730 - System malfunction, other	2	0.34%
733 - Smoke detector activation due to malfunction	7	1.2%
735 - Alarm system sounded due to malfunction	2	0.34%
736 - CO detector activation due to malfunction	3	0.52%
740 - Unintentional transmission of alarm, other	1	0.17%
742 - Extinguishing system activation	1	0.17%
743 - Smoke detector activation, no fire - unintentional	7	1.2%
744 - Detector activation, no fire - unintentional	2	0.34%
745 - Alarm system activation, no fire - unintentional	2	0.34%
900 - Special type of incident, other	3	0.52%
911 - Citizen complaint	6	1.03%
TOTAL INCIDENTS:	582	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 3 of 3

Officer Report Council Meeting 1-14-2025

Your honorable Mayor and city council,

1. Report of calls in the month of December we had 42 calls 1 fires 30 Ems, 9 other and 2 false alarms.

Fire reports break down. Fire call was a mutual aid given to district 7 to a detached Garage fire with an engine of three and one engine on standby.

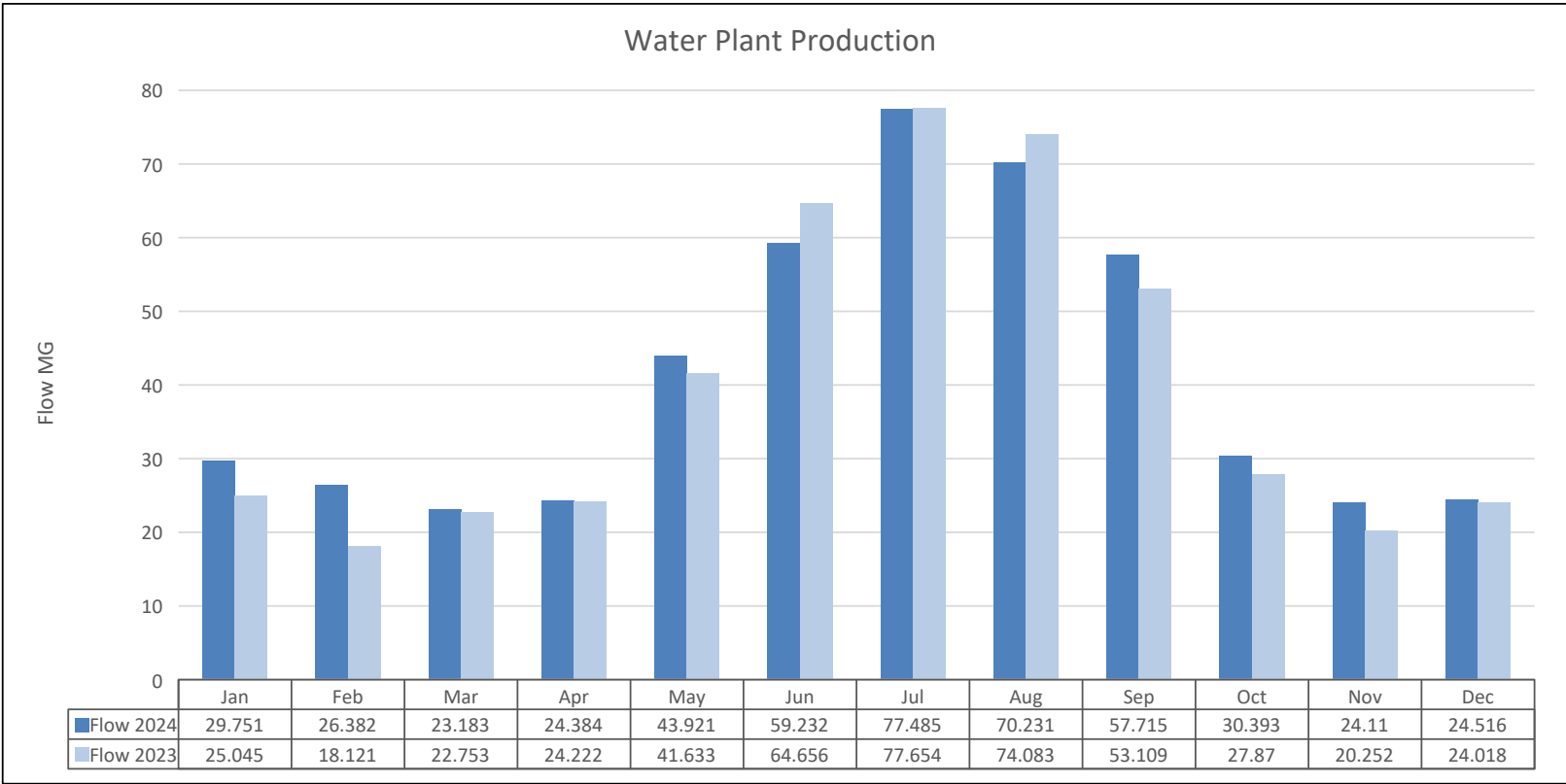
For the year of 2024 we had 27 fires 396 aid calls for a total of 582 calls that's 6 less calls than last year. 2024 we had 20 less fire calls and 16 less aid calls from 2023. This I believe to be the inspections, education, fire resiliency, and home ignition inspections that we have been implementing the last few years with the paid positions in effect. The aid calls down 16 calls from 2023 I credit the upper county health care program that has two full time personal doing welfare checks and pre care cutting out repeat calls. They have been doing a great work here in Cle Elum helping many folks to get the equipment or needs to keep them from having to call for medical services.

2. I want to mention the tragic fires that have taken many lives and property in California. Lots of focus on this and my thoughts and prayers go out to the persons who have lost loved ones, property and are in the middle of the worst times of their life's. I want to remind everyone that this is just not one thing that caused or lead up to this. Its many we need to educate to plan and to continue to become more fire reselantce. This extends to all of us.
3. Little recall of some of our bigger accomplishments in 2024.
Fire resiliency projects completed at the water tower property and airport.
Fire resiliency projects started at the horse park.
Acquired and in full service the newer 2008 brush truck from DNR
Purchase and full ownership of the 2024 Ford f250 new command vehicle.
4. Received word that Cle Elum Fire was awarded a grant from DNR of \$18,000 dollars that will be used to help uplift the command rig.

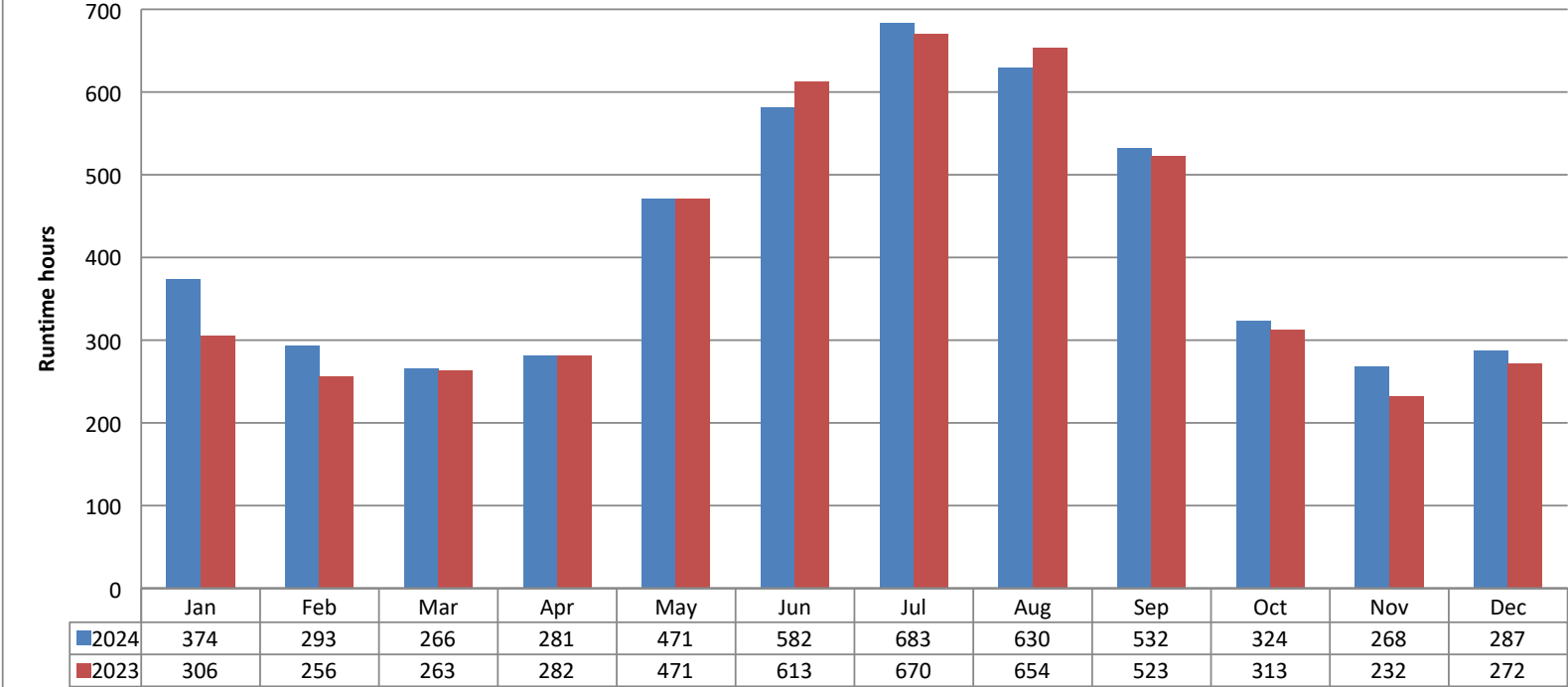
Council Meetings

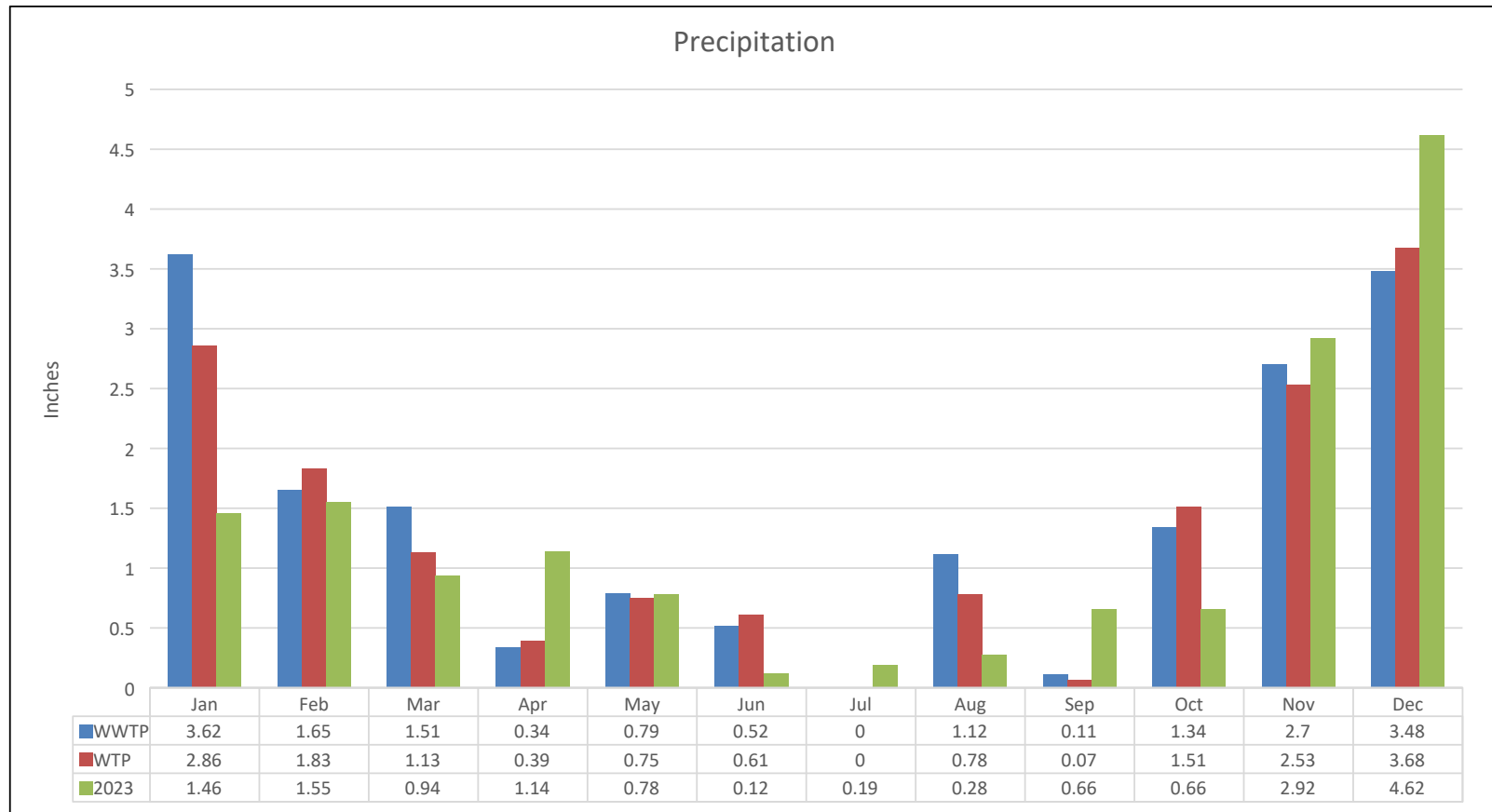
Honorable Mayor and council,

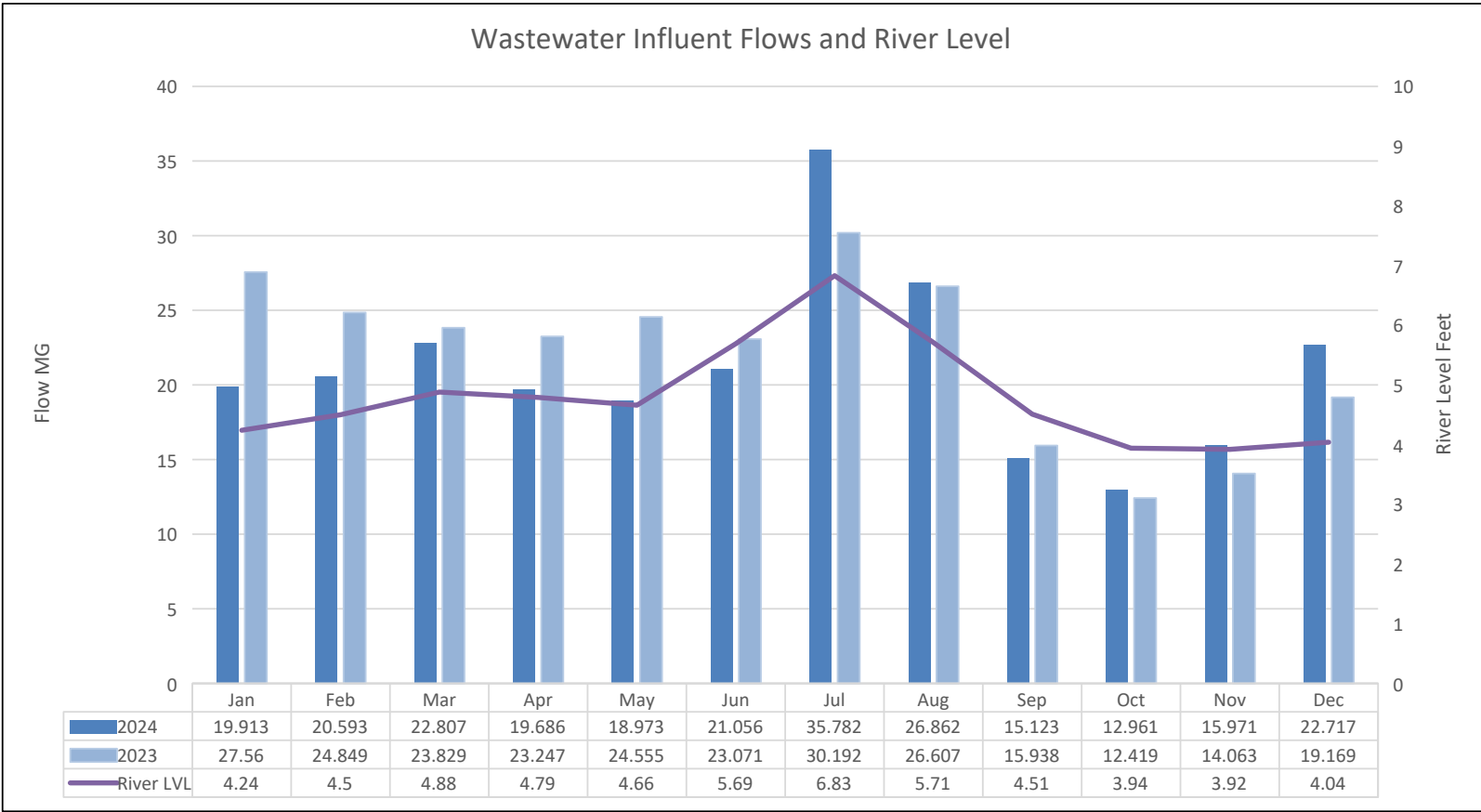
- Kittcom agreed with language change on the MOU, so I am just waiting for their signature
 - Thank you for making that happen, there were important deadlines to meet
- Flock success stories.
 - Burglary at CE Hardware, unknown vehicles at the time
 - Multiple businesses shared footage so we could trace the vehicles in reverse and caught them entering town from I-90
 - Left town on Oakes, trailer involved but blocking license plate, another vehicle involved identified
 - Wrote warrants and worked with KCSO and YCSO to arrest the suspect 1 day after identification
 - Second story about traffic bollards
- New Orleans Parade, this is why we need to consider more and more safety measures FBI Report
- Working on a 225K grant, priorities are: victims advocates, technology upgrades, AI software, tasers more flock cameras
- Projects coming up first quarter of the year
 - Drone program
 - Wellness Grant
 - College Intern
 - AI integrated with front desk
 - Working on updating forms and some admin projects
 - Talking to different groups about events for police

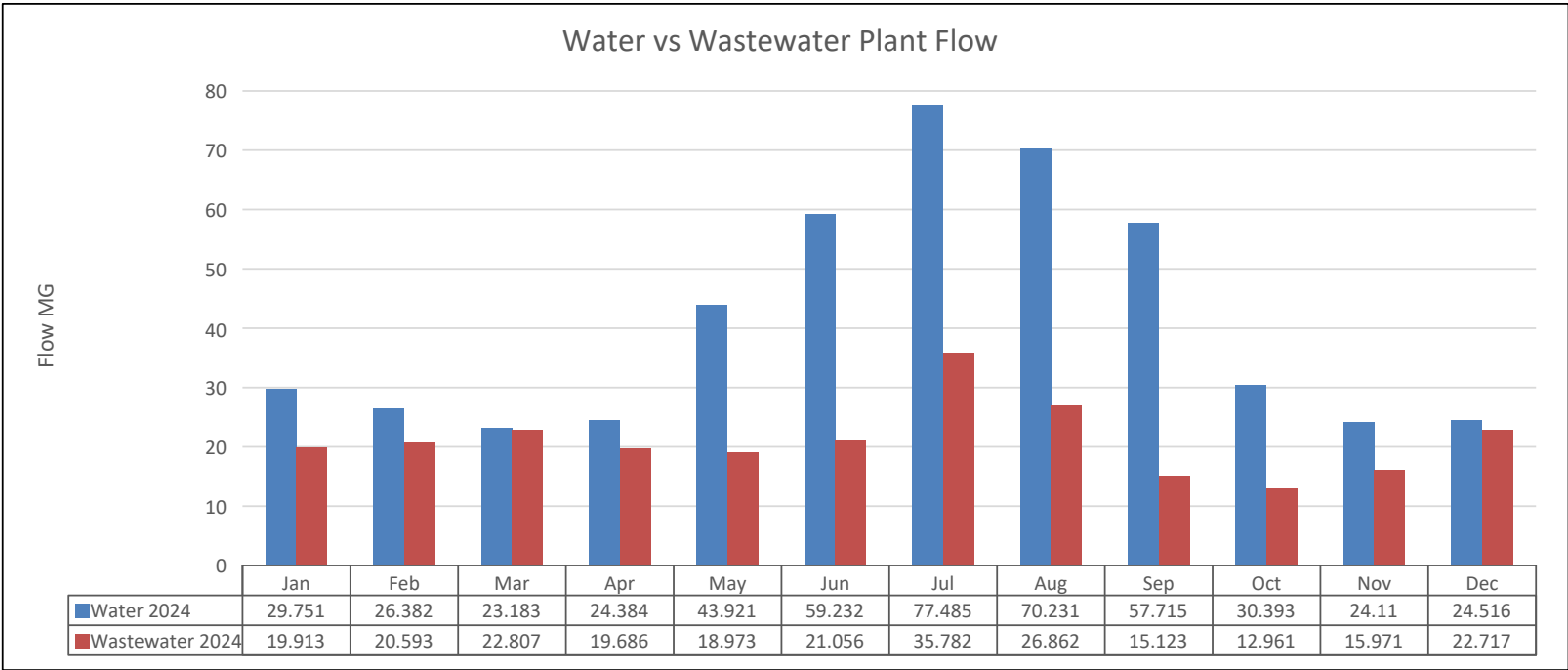


Water Plant Run Time

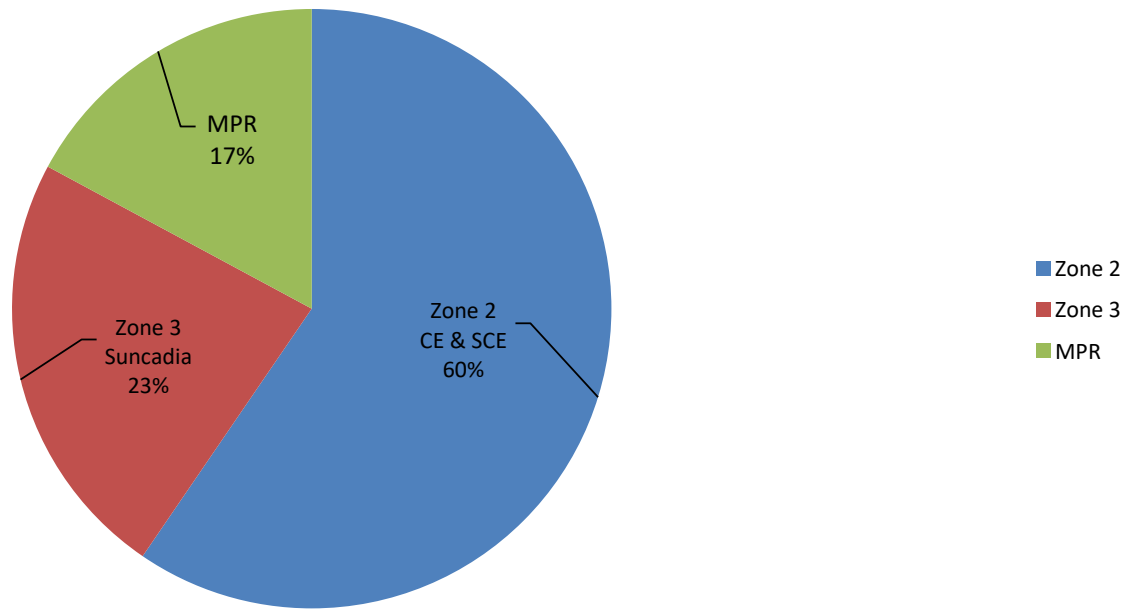


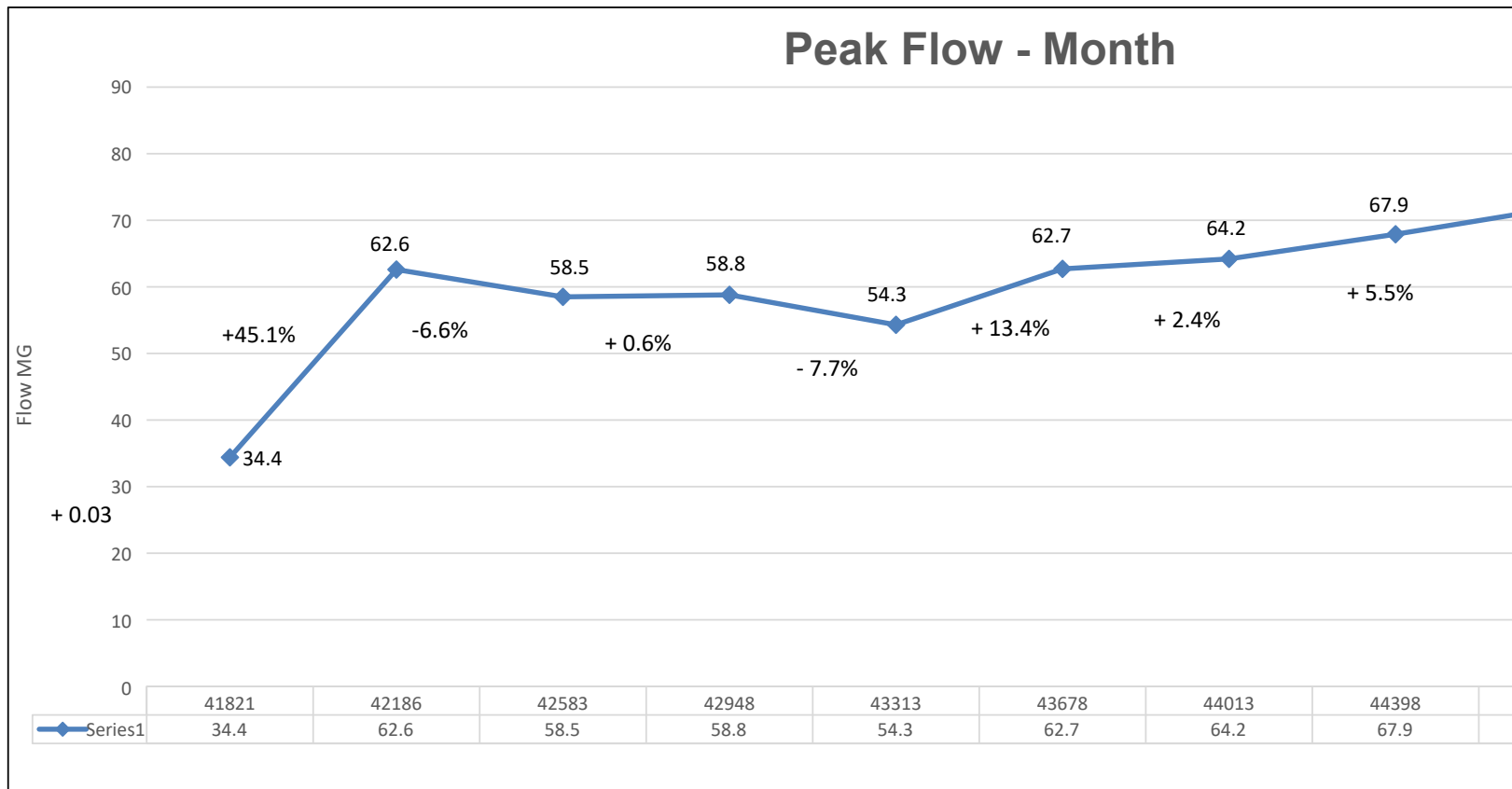


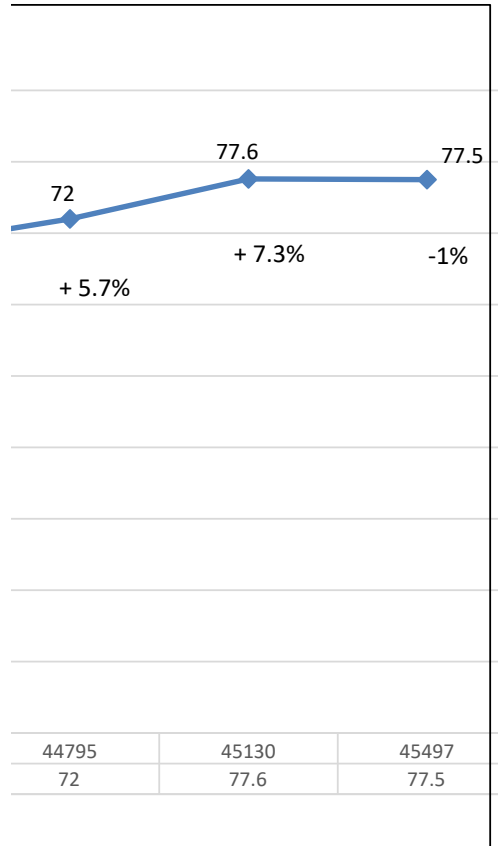




Percent of Flow - December







44795	45130	45497
72	77.6	77.5

January 14, 2025 Council Meeting

- Good evening Honorable Mayor and members of the Council.
 - My usual graphs are enclosed in your council packet, I would be happy to answer any questions you may have about them.
 - Both plants are running well.
 - Air compressor for the intake fish screens is set to arrive on 1/21/25, we plan to install it shortly thereafter.
 - We are troubleshooting an issue with a surge suppressor on the incoming power line at the WTP, I'm sure I will be back in the near future to request replacement of the unit.



Kittitas County Elections

Ballot measure submission cover sheet

This form must accompany each resolution or ordinance and be submitted to:

Kittitas County Elections
205 W. 5th Ave, Suite 105; Ellensburg WA 98926
509.962.7503
elections@co.kittitas.wa.us

district information

Cle Elum-Roslyn School District No. 404, Kittitas County, Washington

name of district

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

election information

February 11, 2025

election date

Capital Levy for Safety, Security, Technology and Facility Improvements

type of measure (levy, bond, advisory vote, etc)

Simple Majority. See Wash. Const. art. VII, sec. 2(a) and RCW 84.52.053.

pass / fail requirements (simple majority, super majority, 60%, etc), along with the
applicable statutory references

contact information for public

This contact person from the district should be able to respond to questions from voters
about the ballot measure. This contact information will be provided upon request.

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

Voter Pamphlet Contact Info

Pro Committee:

Against Committee

Name

name

Contact

Contact

For Office Use Only: Received Date Stamp:

Received by:

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

EXPLANATORY STATEMENT

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

This proposition would allow Cle Elum-Roslyn School District to levy taxes over a three-year period to make critical safety, security, technology and school improvements, including: (1) installing enhanced safety and security systems; (2) upgrading traffic, bus lanes and pedestrian walkways; (3) constructing covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology; (5) upgrading HVAC for elementary and middle school buildings; (6) implementing ADA compliance projects; (7) making renovations to specialized classroom and special education spaces, including libraries; and (8) upgrading athletic and gym facilities. Further information is available at www.cersd.org.

The levy would authorize collection of \$2,000,000 in each of the years 2026 through 2028. The levy rate per \$1,000 of assessed value required to produce these amounts is estimated to be \$0.26 in 2026, \$0.25 in 2027 and \$0.24 in 2028. Exemptions from taxes may be available, call the Kittitas County Assessor at 509-962-7501.

Election Date: February 11, 2025
Word Count: 148 words – 150 allowed

Prepared by:
Foster Garvey P.C.
Lee Marchisio, Special Counsel
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
lee.marchisio@foster.com
(206) 447-6264

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY AND FACILITY IMPROVEMENTS

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

ADOPTED: December 9, 2024

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-6264*

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITTITAS COUNTY, WASHINGTON

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404, KITTITAS COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) The existing condition of school facilities require the District to support the construction, modernization and remodeling of school facilities, all as more particularly defined and described in Section 2 (collectively, the "Projects").

(b) It appears certain that the money in the District's Capital Projects Fund will be insufficient to permit the District to pay costs of the Projects, and that it is necessary that a replacement excess tax levy of \$2,000,000 be made in 2025 for collection in 2026, \$2,000,000 be made in 2026 for collection in 2027 and \$2,000,000 be made in 2027 for collection in 2028 for the District's Capital Projects Fund to provide the money required to pay those costs.

(c) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election, for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes to support (*i.e.*, to pay or finance) costs of the Projects.

(d) The best interests of the District's students and other inhabitants require the District to carry out and accomplish the Projects.

Section 2. Description of the Projects. The Projects to be paid for with the excess property taxes authorized herein are more particularly defined and described as follows:

(a) Make critical safety, security, technology and school improvements, including, but not limited to: (1) installing enhanced safety and security surveillance systems and modern lockdown technologies and communications systems; (2) upgrading traffic flow designs, including improved and safer bus lanes and pedestrian walkways and repaved parking areas; (3) constructing

covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology equipment and infrastructure (including acquiring, installing and implementing standardized classroom technology equipment across all schools, upgrading infrastructure and cooling systems for informational technology rooms, and relocating critical District fiber optic infrastructure); (5) upgrading heating, ventilation and air conditioning (HVAC) cooling systems for elementary and middle school buildings; (6) implementing Americans with Disabilities Act (ADA) compliance projects to ensure accessibility for all students and the community; (7) making renovations to specialized classroom and special education spaces, including libraries; (8) upgrading athletic and gym facilities; (9) undertaking a feasibility study to evaluate secondary programming and capacity needs and school improvements; and (10) making other critical safety, security, technology and school improvements, all as determined necessary and advisable by the Board. The foregoing technology systems, facilities, projects, equipment and infrastructure shall be part of the District's integrated technology systems and facilities for instruction and research, all as determined necessary and advisable by the Board.

(b) Acquire, construct and install all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in or for the foregoing, all as determined necessary and advisable by the Board.

(c) Pay costs associated with: (1) implementing the foregoing technology systems, facilities, projects, equipment and infrastructure, including, but not limited to, upgrading, acquiring, constructing and installing hardware, licensing software and online applications and training related to the installation of the foregoing; and (2) the application and modernization of technology systems for operations and instruction, including, but not limited to, ongoing fees for online applications, subscriptions, or software licenses, including upgrades and incidental services, and ongoing training related to the installation and integration of these products and services, all as determined necessary and advisable by the Board. Such costs constitute a part of the Projects. The software or applications shall be an integral part of the District's technology systems, facilities or projects.

(d) Pay incidental costs incurred in connection with carrying out and accomplishing the Projects. Such incidental costs constitute a part of the Projects and include, but are not limited to: (1) payments for fiscal and legal costs; (2) costs of establishing and funding accounts; (3) necessary and related engineering, architectural, planning, consulting, permitting, inspection and testing costs; (4) administrative and relocation costs; (5) site acquisition and improvement costs; (6) demolition costs; (7) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose all or a portion of such facilities and/or building materials; (8) costs of on and off-site utilities and road improvements; and (9) costs of other similar activities or purposes, all as determined necessary and advisable by the Board.

The Projects, or any portion or portions thereof, shall be acquired or made insofar as is practicable with available money and in such order of time as shall be determined necessary and advisable by the Board. The Board shall determine the application of available money between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be filed with the District.

Section 3. Calling of Election. The Auditor of Kittitas County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 11, 2025, for the purpose of submitting to the District's voters, for their approval or rejection, a proposition authorizing a Capital Projects Fund excess property tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.26 per \$1,000 of assessed value, in 2026 for collection in 2027 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.25 per \$1,000 of assessed value, and in 2027 for collection in 2028 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.24 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.

Section 4. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to pay costs of the Projects, all as may be authorized by law and determined necessary and advisable by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

Section 5. Sufficiency of Taxes. If the excess property taxes authorized herein are more than sufficient to carry out the Projects, or should state or local circumstances require any alteration in the Projects, the District may apply such taxes to other capital purposes, or reduce or eliminate the excess property tax levies authorized herein, all as the Board may determine by resolution and as permitted by law.

If the Board determines that it has become impractical to accomplish the Projects or any portion thereof by reason of state or local circumstances, including changed conditions or needs, regulatory considerations, incompatible development or costs substantially in excess of those estimated, or for any other reason determined by the Board, the District will not be required to accomplish such Projects and may apply the excess property taxes authorized herein or any portion thereof to other capital purposes of the District, or reduce or eliminate the excess property taxes authorized herein, all as the Board may determine by resolution and as permitted by law. In the event that the excess property taxes, plus any other money of the District legally available therefor, are insufficient to accomplish all of the Projects, the District may use the available money for paying the cost of that portion of the Projects that the Board determines most necessary and in the best interests of the District.

Notwithstanding anything in this resolution to the contrary, the excess property taxes authorized herein may be used to support the construction, modernization and remodeling of school facilities and implementation of the District's technology plan and to pay costs authorized to be paid from the Capital Projects Fund.

Section 6. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Kittitas County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 1

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404

CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

The Board of Directors of Cle Elum-Roslyn School District No. 404 adopted Resolution No. 24-12-1, concerning a levy to support student safety, modernize technology, improve schools. This proposition would authorize the District to levy the following excess taxes, on all taxable property within the District, to make critical safety, security, technology and school improvements (install security/lockdown technology; improve traffic, bus, walkway safety; modernize student technology, special education/specialized classrooms; and upgrade HVAC, ADA accessibility, athletic/performing arts facilities):

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2026	\$0.26	\$2,000,000
2027	\$0.25	\$2,000,000
2028	\$0.24	\$2,000,000

all as provided in Resolution No. 24-12-1. Should this proposition be approved?

LEVY ... YES ☐

LEVY ... NO ☐

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the "Secretary") or the Secretary's designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 13, 2024; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes to pay costs of the Projects.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the District's Executive Director of Finance & Operations (Elizabeth Greenhaw), telephone: 509.649.4850; email: greenhaw@cersd.org; and (b) special counsel, Foster Garvey P.C. (Lee Marchisio), telephone: 206.447.6264; email: lee.marchisio@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Kittitas County Prosecuting Attorney.

Section 7. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the Chair of the Board (the "Chair"), and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District's Executive Director of Finance & Operations, the Chair, other appropriate officers of the District and the District's special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, at a regular open public meeting held on December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON



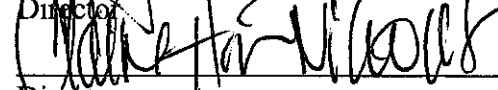
Chair and Director



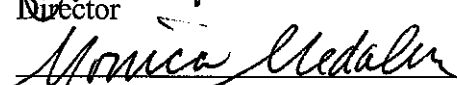
Vice Chair and Director



Director



Director



Director

ATTEST:



JOHN BELCHER
Secretary to the Board of Directors

CERTIFICATION

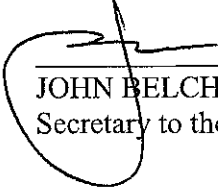
I, JOHN BELCHER, Secretary to the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 24-12-1 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at its regular meeting place on December 9, 2024 (the "Meeting"), as that Resolution appears in the records of the District, and the Resolution is now in full force and effect; and

2. The Meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law, a quorum of the members of the Board was present throughout the Meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITTITAS COUNTY, WASHINGTON



JOHN BELCHER
Secretary to the Board of Directors

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2025-003

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, IN SUPPORT OF THE CLE ELUM-
ROSLYN SCHOOL DISTRICT'S PROPOSITION NO. 1 –
CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY, AND FACILITY IMPROVEMENTS**

WHEREAS, passage of Proposition No. 1 will benefit Cle Elum citizens, particularly the school children in Cle Elum; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements provides funds for district capital improvements not adequately funded by the State of Washington; and

WHEREAS, the levy funds will be used for enhancing safety and security systems; upgrading traffic, bus lanes, and pedestrian walkways; constructing covered walkways for portable classrooms and new preschool facilities; modernizing technology; upgrading HVAC for elementary and middle school buildings; implementing ADA compliance projects; making renovations to specialized classroom and special education spaces, including libraries; and upgrading athletic and gym facilities; and

WHEREAS, the levy supports critical projects that ensure student, teacher, and community safety, enhanced learning, and ensure facilities are accessible for all; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements levy is not a new tax but a tax that replaces an expiring levy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. City Council Action. The Cle Elum City Council supports the Cle Elum-Roslyn School District's "Proposition No. 1 – Capital Levy for Safety, Security, Technology, and Facility Improvements." The Capital Levy for Safety, Security, Technology, and Facility Improvements is a legal term describing a local tax to support the capital needs of the district. The Capital Levy is used to support capital improvements to district facilities.

Section 2. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING

THEREOF ON THE 14th DAY OF JANUARY 2025.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Filed with the City Clerk:01-14-2025

Passed by the City Council:

Resolution No.: 2025-003

Date Posted:

Process Overview for Anticipated Council Action on Bullfrog Flats

1/14/2025

Introduction

As the Council is aware, an application has been submitted by Bullfrog Flats LLC for development of the Bullfrog Flats Urban Growth Area (“UGA”) pursuant to the 2002 Development Agreement. The prior developer, Sun Communities, Inc., has asked the City to pause review of the prior proposal, commonly known as 47 North. The Bullfrog Flats proposal seeks to develop the UGA consistent with the 2002 Development Agreement and master site plan.

Hearing Examiner Process

Bullfrog Flats’ land use applications require Type 4 review, including an **open record public hearing** which is scheduled before the City’s **Hearing Examiner** (“Examiner”) on **Thursday, January 30, 2025**.

The public hearing will include:

- An introduction to the hearing by the Examiner.
- A presentation summarizing the staff report compiled by the City.
- Testimony from the applicant.
- An opportunity for members of the public to testify.

The Examiner will make a **recommendation** in writing based on a “preponderance” standard as to whether the applications are consistent with state law and City codes. The Examiner rules do not provide a specific timeframe for the issuance of a recommendation, but 2-4 weeks is a reasonable estimate.

City Council Process

At the earliest, the Bullfrog Flats proposal could be brought for Council action on Tuesday, February 25, 2025. The Council decision on the Examiner’s recommendation will be a **closed record** process, meaning Council’s consideration will be limited to the record created in the hearing before the Examiner. The Council’s decision should be based on the record, and generally no new evidence may be submitted.

In addition to considering the Examiner’s recommendation on Bullfrog Flats’ land use applications, Bullfrog Flats has submitted the following additional related requests that will be brought to Council for action:

- An extension of the Development Agreement term for an additional ten years (from October 30, 2027 to October 30, 2037). City staff is recommending that the

extension be conditioned upon Bullfrog Flats complying with certain terms, set forth in a proposed amendment to the 2002 Development Agreement.

- A request to transfer the 2002 Development Agreement from Sun Communities to Bullfrog Flats, LLC.
- A request to amend the payment schedule set forth in the Recreational Parcel Agreement dated January 8, 2021, which obligates the developer of the Bullfrog UGA to make certain payments for the development of the Upper Kittitas County Community Recreation Center.

The Type 4 review process is subject to the **appearance of fairness doctrine**, requiring councilmembers to refrain from ex parte (one-sided) communications with proponents and opponents of the Bullfrog Flats proposal. As the public hearing approaches, members of the public may wish to discuss the proposal with Councilmembers. All comments and questions should be directed to City staff.

2025–2026 MAIN STREET ECONOMIC VITALITY PROGRAM

Enhance your capacity to undertake collaborative and impactful economic development initiatives and provide strong ongoing support to your local small business entrepreneurs.

Why participate?

This economic vitality, capacity-building program is delivered by Rural Development Initiatives in partnership with Idaho, Oregon, and Washington Main Street coordinating programs and aims to enhance the role of Main Street organizations in increasing local economic vitality. This program supports Main Street and community-based organizations to **think, learn, question, plan, and build** fundamental skills for **economic recovery and resiliency**. We'll work together to help you navigate the challenges and opportunities of your specific community through a series of virtual trainings. **This program offers:**

1. A foundation in economic development approaches in small and rural communities
2. Network-building strategies to form partnerships with local businesses as well as local and regional support partners
3. Connection with resources to support your team in moving to action
4. Technical assistance is available with additional funding. If you're interested, please reach out to discuss potential opportunities for funding sources.

For questions or interest in participating, please contact:

Cayla Catino, 971-343-2713 | cayla@caylacatino.com; Amy Hause, 541.255.9590 | ahause@rdiinc.org

Who should participate?

Representatives of Main Street communities or those considering the Main Street approach, including the following:

- Main Street Staff Members & Volunteers
- Board Members
- Economic Vitality Committee Members
- Property Owners
- Elected Officials
- Community Organizational Partners
- Economic Vitality Champions in Your Community
- Business Owners

What does it cost?

This program is offered at no cost to communities. However, we do ask that your Main Street organization commits time to participating in all workshops and collaborative team work necessary to implement lessons learned.

To maximize the benefit of this program to your community, we ask that:

1. At least one member (preferably two) of your Main Street team or representative from your community participate and engage in all of these interactive workshops. Note: Participants do not need to be the same community members at each workshop, and more than two members are welcome to attend.
2. The participating representatives from your community complete the interim homework assignments, which require approximately 2–8 hours per month.
3. Throughout the program, participating representatives will provide feedback via short online evaluations.

2025–2026 Tentative Virtual Training Workshops

Eight to ten virtual topic-based workshops are aimed at building local leadership, translating theory into practice, moving to action, and developing deeper relationships throughout your regional economic ecosystem.

Year 1 Virtual Workshops

- **March: Economic Vitality 101:** Learn about asset and values-based approaches to economic vitality, and the importance of network building with your regional economic development ecosystem for addressing the complex challenges in our communities.
- **April: Leadership 101:** Understand best practices, roles, and skills for team development, catalytic leadership, and appreciative inquiry.
- **June: Business and Property Owner Engagement:** Gain strategies for gathering data to inform and expand economic vitality initiatives and existing business support efforts.
- **July: Key Mindsets for Inclusive Engagement:** Understand current and future demographic trends, develop equitable programming, and levels of collaboration.
- **September: Place-Based Economy Building:** Learn how working with your local assets and gaps in mind could inform entrepreneurship and business retention, expansion, and attraction strategies to keep wealth closer to home.
- **November: Innovation and Entrepreneurship in Rural:** Hear about models of innovation hubs, kick-starting entrepreneurial ecosystems, importance of fostering innovation, and ecommerce and community marketplace options that serve small businesses and entrepreneurs.

Year 2 Virtual Workshops

- **February: Energy on Main:** Hear from experts about issues related to energy efficiency and historic preservation and ways these can work together and help to benefit your community.
- **March: Resilience:** Explore the Main Street role in partnering for community resilience, and learn about a tool for customized community assessments and action plans.
- **April: Leadership in Action:** Learn to develop reasonable work plans, tips for running meetings, and strategies for effective outreach.
- **September: Funder Panel:** Meet foundation representatives and discover funding opportunities to help support downtown associations, small businesses, and entrepreneurs.



2025 Renewal Capital Projects Levy

FEBRUARY 11 SPECIAL ELECTION



Cle Elum-Roslyn
SCHOOL DISTRICT

This February, local voters will be asked to renew a 3-year Capital Projects Levy for Cle Elum-Roslyn schools. The proposed levy renews a previously approved local funding measure that supports facilities updates.

If approved, the 2025 renewal levy would fund the following projects to:



IMPROVE ACCESS

- **Construct covered walkways** for portable classrooms and new preschool facilities
- **Implement Americans with Disabilities Act (ADA) compliance projects** to ensure accessibility for all students and the community (e.g. ramps, wheelchair access, electronic doors, handrails)



UPDATE LEARNING SPACES

- **Upgrade specialty classrooms**, including library/digital media centers, special education spaces, STEAM education, and arts program spaces.
- **Update aging technology equipment and infrastructure** used by students and staff; Relocating key fiber optic infrastructure and cooling for technology closets and racks
- **Replace worn out classroom furniture**, much of which is nearly 40 years old



PRIORITIZE HEALTH & SAFETY

- **Install enhanced safety and security surveillance systems**, and modern lockdown technologies and communications systems
- **Add air conditioning to the elementary/middle school campus.** The 1990 building currently has no cooling and safety protocols prohibit opening windows or propping doors
- **Upgrade traffic flow designs**, including improved and safer bus lanes and pedestrian walkways and repaved parking areas
- **Perform track & field maintenance**, including resurfacing track and improving throwing event areas

**PLEASE VOTE
BY FEB. 11**

Learn more
at [cersd.org/
caplevy2025](https://cersd.org/caplevy2025)



Taxpayer Cost Information

In 2024, Cle Elum-Roslyn School District ranked **9th lowest for total school tax rate in the entire state** (279th out of 287 school districts with local levies). Even with the requested increase to the capital levy, local property owners will continue to enjoy some of the lowest taxes in Washington State.

\$2.19

2024 AVG. OF
ALL OTHER
KITITAS
COUNTY
DISTRICTS

\$0.74*
2026 CERSD

2024 CERSD
(\$0.58)

TOTAL SCHOOL TAX RATE

Levy Collection Amounts & Estimated Rates*

Collection would begin January 1, 2026 as part of the 2025-2026 budget.

YEAR	COLLECTION AMOUNT	TAX RATE*
EXPIRING CAPITAL PROJECTS LEVY		
2025	\$1,500,000	\$0.20
PROPOSED CAPITAL PROJECTS LEVY RENEWAL		
2026	\$2,000,000	\$0.26
2027	\$2,000,000	\$0.25
2028	\$2,000,000	\$0.24

Community Growth = Lower Tax Rates

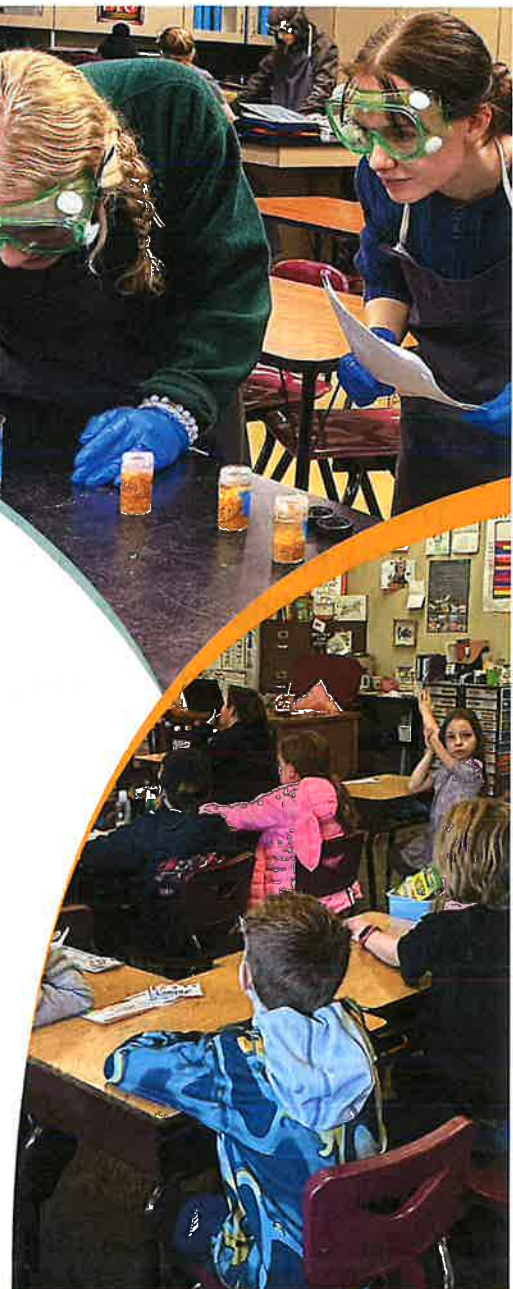


Our community has seen over \$1.2 billion in new development in the last five years. When new homes are built, the levy amounts are spread among more taxpayers, and taxes go down.

*Tax rates are per \$1,000 assessed property value. Future tax rates are estimates. Tax rates may fluctuate, based on community growth and assessed values, but the district cannot collect more than approved by voters.



Learn more at cersd.org/caplevy2025



Look for your ballot in the mail at the end of January. Ballots must be postmarked by February 11, 2025.

Some senior citizens and disabled property owners may qualify for a tax exemption or deferral. Contact the Kittitas Assessor's Office for more information: 509-962-7501.

**PLEASE VOTE
BY FEB. 11**

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2025-003

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, IN SUPPORT OF THE CLE ELUM-
ROSLYN SCHOOL DISTRICT'S PROPOSITION NO. 1 –
CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY, AND FACILITY IMPROVEMENTS**

WHEREAS, passage of Proposition No. 1 will benefit Cle Elum citizens, particularly the school children in Cle Elum; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements provides funds for district capital improvements not adequately funded by the State of Washington; and

WHEREAS, the levy funds will be used for enhancing safety and security systems; upgrading traffic, bus lanes, and pedestrian walkways; constructing covered walkways for portable classrooms and new preschool facilities; modernizing technology; upgrading HVAC for elementary and middle school buildings; implementing ADA compliance projects; making renovations to specialized classroom and special education spaces, including libraries; and upgrading athletic and gym facilities; and

WHEREAS, the levy supports critical projects that ensure student, teacher, and community safety, enhanced learning, and ensure facilities are accessible for all; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements levy is not a new tax but a tax that replaces an expiring levy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. City Council Action. The Cle Elum City Council supports the Cle Elum-Roslyn School District's "Proposition No. 1 – Capital Levy for Safety, Security, Technology, and Facility Improvements." The Capital Levy for Safety, Security, Technology, and Facility Improvements is a legal term describing a local tax to support the capital needs of the district. The Capital Levy is used to support capital improvements to district facilities.

Section 2. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING

THEREOF ON THE 14th DAY OF JANUARY 2025.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Filed with the City Clerk:01-14-2025

Passed by the City Council:

Resolution No.: 2025-003

Date Posted:



Kittitas County Elections

Ballot measure submission

cover sheet

This form must accompany each resolution or ordinance and be submitted to:

Kittitas County Elections
205 W. 5th Ave, Suite 105; Ellensburg WA 98926
509.962.7503
elections@co.kittitas.wa.us

district information

Cle Elum-Roslyn School District No. 404, Kittitas County, Washington

name of district

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

election information

February 11, 2025

election date

Capital Levy for Safety, Security, Technology and Facility Improvements

type of measure (levy, bond, advisory vote, etc)

Simple Majority. See Wash. Const. art. VII, sec. 2(a) and RCW 84.52.053.

pass / fail requirements (simple majority, super majority, 60%, etc), along with the applicable statutory references

contact information for public

This contact person from the district should be able to respond to questions from voters about the ballot measure. This contact information will be provided upon request.

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

Voter Pamphlet Contact Info

Pro Committee:

Against Committee

Name

name

Contact

Contact

For Office Use Only: Received Date Stamp:

Received by:

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

EXPLANATORY STATEMENT

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

This proposition would allow Cle Elum-Roslyn School District to levy taxes over a three-year period to make critical safety, security, technology and school improvements, including: (1) installing enhanced safety and security systems; (2) upgrading traffic, bus lanes and pedestrian walkways; (3) constructing covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology; (5) upgrading HVAC for elementary and middle school buildings; (6) implementing ADA compliance projects; (7) making renovations to specialized classroom and special education spaces, including libraries; and (8) upgrading athletic and gym facilities. Further information is available at www.cersd.org.

The levy would authorize collection of \$2,000,000 in each of the years 2026 through 2028. The levy rate per \$1,000 of assessed value required to produce these amounts is estimated to be \$0.26 in 2026, \$0.25 in 2027 and \$0.24 in 2028. Exemptions from taxes may be available, call the Kittitas County Assessor at 509-962-7501.

Election Date: February 11, 2025
Word Count: 148 words – 150 allowed

Prepared by:
Foster Garvey P.C.
Lee Marchisio, Special Counsel
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
lee.marchisio@foster.com
(206) 447-6264

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY AND FACILITY IMPROVEMENTS

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

ADOPTED: December 9, 2024

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-6264*

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITTITAS COUNTY, WASHINGTON

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404, KITTITAS COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) The existing condition of school facilities require the District to support the construction, modernization and remodeling of school facilities, all as more particularly defined and described in Section 2 (collectively, the "Projects").

(b) It appears certain that the money in the District's Capital Projects Fund will be insufficient to permit the District to pay costs of the Projects, and that it is necessary that a replacement excess tax levy of \$2,000,000 be made in 2025 for collection in 2026, \$2,000,000 be made in 2026 for collection in 2027 and \$2,000,000 be made in 2027 for collection in 2028 for the District's Capital Projects Fund to provide the money required to pay those costs.

(c) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election, for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes to support (*i.e.*, to pay or finance) costs of the Projects.

(d) The best interests of the District's students and other inhabitants require the District to carry out and accomplish the Projects.

Section 2. Description of the Projects. The Projects to be paid for with the excess property taxes authorized herein are more particularly defined and described as follows:

(a) Make critical safety, security, technology and school improvements, including, but not limited to: (1) installing enhanced safety and security surveillance systems and modern lockdown technologies and communications systems; (2) upgrading traffic flow designs, including improved and safer bus lanes and pedestrian walkways and repaved parking areas; (3) constructing

covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology equipment and infrastructure (including acquiring, installing and implementing standardized classroom technology equipment across all schools, upgrading infrastructure and cooling systems for informational technology rooms, and relocating critical District fiber optic infrastructure); (5) upgrading heating, ventilation and air conditioning (HVAC) cooling systems for elementary and middle school buildings; (6) implementing Americans with Disabilities Act (ADA) compliance projects to ensure accessibility for all students and the community; (7) making renovations to specialized classroom and special education spaces, including libraries; (8) upgrading athletic and gym facilities; (9) undertaking a feasibility study to evaluate secondary programming and capacity needs and school improvements; and (10) making other critical safety, security, technology and school improvements, all as determined necessary and advisable by the Board. The foregoing technology systems, facilities, projects, equipment and infrastructure shall be part of the District's integrated technology systems and facilities for instruction and research, all as determined necessary and advisable by the Board.

(b) Acquire, construct and install all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in or for the foregoing, all as determined necessary and advisable by the Board.

(c) Pay costs associated with: (1) implementing the foregoing technology systems, facilities, projects, equipment and infrastructure, including, but not limited to, upgrading, acquiring, constructing and installing hardware, licensing software and online applications and training related to the installation of the foregoing; and (2) the application and modernization of technology systems for operations and instruction, including, but not limited to, ongoing fees for online applications, subscriptions, or software licenses, including upgrades and incidental services, and ongoing training related to the installation and integration of these products and services, all as determined necessary and advisable by the Board. Such costs constitute a part of the Projects. The software or applications shall be an integral part of the District's technology systems, facilities or projects.

(d) Pay incidental costs incurred in connection with carrying out and accomplishing the Projects. Such incidental costs constitute a part of the Projects and include, but are not limited to: (1) payments for fiscal and legal costs; (2) costs of establishing and funding accounts; (3) necessary and related engineering, architectural, planning, consulting, permitting, inspection and testing costs; (4) administrative and relocation costs; (5) site acquisition and improvement costs; (6) demolition costs; (7) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose all or a portion of such facilities and/or building materials; (8) costs of on and off-site utilities and road improvements; and (9) costs of other similar activities or purposes, all as determined necessary and advisable by the Board.

The Projects, or any portion or portions thereof, shall be acquired or made insofar as is practicable with available money and in such order of time as shall be determined necessary and advisable by the Board. The Board shall determine the application of available money between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be filed with the District.

Section 3. Calling of Election. The Auditor of Kittitas County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 11, 2025, for the purpose of submitting to the District's voters, for their approval or rejection, a proposition authorizing a Capital Projects Fund excess property tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.26 per \$1,000 of assessed value, in 2026 for collection in 2027 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.25 per \$1,000 of assessed value, and in 2027 for collection in 2028 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.24 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.

Section 4. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to pay costs of the Projects, all as may be authorized by law and determined necessary and advisable by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

Section 5. Sufficiency of Taxes. If the excess property taxes authorized herein are more than sufficient to carry out the Projects, or should state or local circumstances require any alteration in the Projects, the District may apply such taxes to other capital purposes, or reduce or eliminate the excess property tax levies authorized herein, all as the Board may determine by resolution and as permitted by law.

If the Board determines that it has become impractical to accomplish the Projects or any portion thereof by reason of state or local circumstances, including changed conditions or needs, regulatory considerations, incompatible development or costs substantially in excess of those estimated, or for any other reason determined by the Board, the District will not be required to accomplish such Projects and may apply the excess property taxes authorized herein or any portion thereof to other capital purposes of the District, or reduce or eliminate the excess property taxes authorized herein, all as the Board may determine by resolution and as permitted by law. In the event that the excess property taxes, plus any other money of the District legally available therefor, are insufficient to accomplish all of the Projects, the District may use the available money for paying the cost of that portion of the Projects that the Board determines most necessary and in the best interests of the District.

Notwithstanding anything in this resolution to the contrary, the excess property taxes authorized herein may be used to support the construction, modernization and remodeling of school facilities and implementation of the District's technology plan and to pay costs authorized to be paid from the Capital Projects Fund.

Section 6. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Kittitas County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 1

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404

CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

The Board of Directors of Cle Elum-Roslyn School District No. 404 adopted Resolution No. 24-12-1, concerning a levy to support student safety, modernize technology, improve schools. This proposition would authorize the District to levy the following excess taxes, on all taxable property within the District, to make critical safety, security, technology and school improvements (install security/lockdown technology; improve traffic, bus, walkway safety; modernize student technology, special education/specialized classrooms; and upgrade HVAC, ADA accessibility, athletic/performing arts facilities):

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2026	\$0.26	\$2,000,000
2027	\$0.25	\$2,000,000
2028	\$0.24	\$2,000,000

all as provided in Resolution No. 24-12-1. Should this proposition be approved?

LEVY ... YES ☐

LEVY ... NO ☐

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the "Secretary") or the Secretary's designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 13, 2024; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes to pay costs of the Projects.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the District's Executive Director of Finance & Operations (Elizabeth Greenhaw), telephone: 509.649.4850; email: greenhawe@cersd.org; and (b) special counsel, Foster Garvey P.C. (Lee Marchisio), telephone: 206.447.6264; email: lee.marchisio@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Kittitas County Prosecuting Attorney.

Section 7. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the Chair of the Board (the "Chair"), and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District's Executive Director of Finance & Operations, the Chair, other appropriate officers of the District and the District's special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, at a regular open public meeting held on December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON



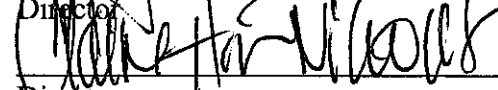
Chair and Director



Vice Chair and Director



Director



Director



Director

ATTEST:



JOHN BELCHER
Secretary to the Board of Directors

CERTIFICATION

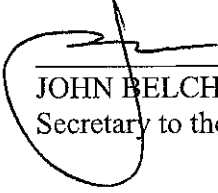
I, JOHN BELCHER, Secretary to the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 24-12-1 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at its regular meeting place on December 9, 2024 (the "Meeting"), as that Resolution appears in the records of the District, and the Resolution is now in full force and effect; and

2. The Meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law, a quorum of the members of the Board was present throughout the Meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON



JOHN BELCHER
Secretary to the Board of Directors

**CITY OF CLE ELUM
WASHINGTON
RESOLUTION 2025-002**

**A RESOLUTION OF THE CITY OF CLE ELUM, WASHINGTON,
ADOPTING THE CITY OF CLE ELUM &
TOWN OF SOUTH CLE ELUM WATER SYSTEM PLAN,
HLA PROJECT NO. 20036E/20037E**

WHEREAS, the City of Cle Elum and the Town of South Cle Elum jointly share a regional Water System Plan; and

WHEREAS, water systems with 1,000 or more services are required to have a water system plan approved by the Department of Health; and

WHEREAS, the City of Cle Elum has undertaken a comprehensive planning effort to update its Water System Plan; and

WHEREAS, the City has updated its Water System Plan in compliance with rules and regulations of the Department of Health

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLE ELUM, AS FOLLOWS:

1. The City of Cle Elum and Town of South Cle Elum Water System Plan, a copy of which is on file with the Clerk's Office and incorporated herein by reference, is hereby adopted.
2. Resolution No. 2016-001 which adopted the 2015 Water System Plan is repealed.

PASSED by the CITY COUNCIL and **APPROVED** by the MAYOR at its regular meeting on January ____, 2025.

MAYOR

Matthew Lundh, Mayor

ATTEST:

Debbie Lee, City Clerk

APPROVED AS TO FORM

Alexandra Kenyon, City Attorney

RESOLUTION

NO. 2025-001

A RESOLUTION ADOPTING THE DISTRIBUTION OF THE 2025 HOTEL/MOTEL TAX FUND GRANTS – CLE ELUM

- WHEREAS:** RCW 39.34.080 and other Washington State law, as amended, authorizes any city to contract with any other city/county to perform any governmental service, activity or undertaking which each contracting city/county is authorized by law to perform; and
- WHEREAS:** the governing bodies of Kittitas County and the cities of Ellensburg, Cle Elum, and Roslyn previously entered into an interlocal agreement for the purposes of creating a consolidated lodging tax grant process for special events and projects; and
- WHEREAS:** in accordance with the interlocal agreement, Kittitas County solicited applications for the distribution of the 2025 Hotel/Motel tax funds in the form of reimbursable grants for special events and projects throughout Kittitas County; and
- WHEREAS:** in accordance with the interlocal agreement, the respective Lodging Tax Advisory Committees (LTACs) or designees of Kittitas County and the cities of Ellensburg, Cle Elum, and Roslyn have reviewed all the applications submitted to Kittitas County; and
- WHEREAS:** in accordance with the interlocal agreement, Kittitas County compiled the various participating entity's scoring and funding recommendations and forwarded them to the combined county-wide LTAC Consolidated Work Group for further review; and
- WHEREAS:** in accordance with the interlocal agreement, the combined county-wide LTAC Consolidated Work Group met in an open public meeting on November 22, 2024, at Ellensburg City Hall to receive presentations from applicants, and deliberated to reach a final funding recommendation which is to be forwarded to each entity's legislative body for final approval; and
- WHEREAS:** in accordance with an amendment to the interlocal agreement, each participating municipality agreed to make available 13% of their annual lodging tax collections to be awarded through the consolidated lodging tax grant process; and
- WHEREAS:** Kittitas County designated \$338,675.85 (*includes additional \$3,167.82 to cover award overage) to be available for grants as part of this process, Ellensburg designated \$97,595.29, Cle Elum designated \$27,990.41, and Roslyn designated \$4,412.95; and
- WHEREAS:** the combined county-wide LTAC Work Group recommended expending \$468,674.50 of the designated funds; and

WHEREAS: in accordance with the interlocal agreement, Kittitas County will provide notice to each successful applicant and will require a contract to be agreed to by each successful applicant prior to funding awards being available for reimbursement; and

WHEREAS: in accordance with the interlocal agreement, Kittitas County will serve as the single reimbursing agency for all successful applicants and will bill each participating municipality's lodging tax fund for its respective share of any reimbursements awarded and applied for; and

WHEREAS: the legislative authorities for Kittitas County and the cities of Ellensburg, Cle Elum, and Roslyn are approving only their respective lodging tax fund grant awards.

NOW, THEREFORE BE IT RESOLVED: That the City of Cle Elum hereby awards the 2025 Hotel/Motel Tax fund grants distribution for special events and projects as follows:

Applicant	Award	Cle Elum	Municipality	Pool Contribution
Gallery One	25,000.00	1,493.06	Roslyn	4,412.95
Cle Elum Downtown Association	25,000.00	1,493.06	Cle Elum	27,990.41
Washington State Ski & Snowboard Museum	15,000.00	895.84	Ellensburg	97,595.29
Kittitas County Historical Society	17,200.00	1,027.23	Kittitas County	338,675.85
Roslyn Ronald Cle Elum Heritage Club	22,000.00	1,313.89	Total	468,674.50
Ellensburg Downtown Association	34,750.00	2,075.36		
Ellensburg Music Festival	22,000.00	1,313.89		
Roslyn Downtown Association	32,000.00	1,911.12		
Webb Events	75,000.00	4,479.19		
International Lumber Show	50,000.00	2,986.12		
Junk Tiquen in the Burg	7,915.50	472.73		
Ellensburg Rodeo Hall of Fame	35,000.00	2,090.29		
Cle Elum Roundup Association	17,710.00	1,057.69		
Laughing Horse Arts Foundation	4,099.00	244.80		
Punch Projects	35,000.00	2,090.29		
Washington State Horse Park	36,000.00	2,150.01		
Two Little Chicks	15,000.00	895.84		
Total	468,674.50	27,990.41		

ADOPTED this _____ day of _____, 2025

CITY OF CLE ELUM

ATTEST/AUTHENTICATED

Matthew Lundh Mayor

Debbie Lee Clerk

CITY OF CLE ELUM
WASHINGTON
RESOLUTION NO. 2025-003

**A RESOLUTION OF THE CITY OF CLE ELUM,
WASHINGTON, IN SUPPORT OF THE CLE ELUM-
ROSLYN SCHOOL DISTRICT'S PROPOSITION NO. 1 –
CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY, AND FACILITY IMPROVEMENTS**

WHEREAS, passage of Proposition No. 1 will benefit Cle Elum citizens, particularly the school children in Cle Elum; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements provides funds for district capital improvements not adequately funded by the State of Washington; and

WHEREAS, the levy funds will be used for enhancing safety and security systems; upgrading traffic, bus lanes, and pedestrian walkways; constructing covered walkways for portable classrooms and new preschool facilities; modernizing technology; upgrading HVAC for elementary and middle school buildings; implementing ADA compliance projects; making renovations to specialized classroom and special education spaces, including libraries; and upgrading athletic and gym facilities; and

WHEREAS, the levy supports critical projects that ensure student, teacher, and community safety, enhanced learning, and ensure facilities are accessible for all; and

WHEREAS, the Capital Levy for Safety, Security, Technology, and Facility Improvements levy is not a new tax but a tax that replaces an expiring levy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLE ELUM, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. City Council Action. The Cle Elum City Council supports the Cle Elum-Roslyn School District's "Proposition No. 1 – Capital Levy for Safety, Security, Technology, and Facility Improvements." The Capital Levy for Safety, Security, Technology, and Facility Improvements is a legal term describing a local tax to support the capital needs of the district. The Capital Levy is used to support capital improvements to district facilities.

Section 2. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED BY THE CLE ELUM CITY COUNCIL AT A REGULAR MEETING

THEREOF ON THE 14th DAY OF JANUARY 2025.

CITY OF CLE ELUM

Matthew Lundh, Mayor

ATTEST/AUTHENTICATED:

Debbie Lee, City Clerk

Filed with the City Clerk:01-14-2025

Passed by the City Council:

Resolution No.: 2025-003

Date Posted:



Kittitas County Elections

Ballot measure submission

cover sheet

This form must accompany each resolution or ordinance and be submitted to:

Kittitas County Elections
205 W. 5th Ave, Suite 105; Ellensburg WA 98926
509.962.7503
elections@co.kittitas.wa.us

district information

Cle Elum-Roslyn School District No. 404, Kittitas County, Washington

name of district

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

election information

February 11, 2025

election date

Capital Levy for Safety, Security, Technology and Facility Improvements

type of measure (levy, bond, advisory vote, etc)

Simple Majority. See Wash. Const. art. VII, sec. 2(a) and RCW 84.52.053.

pass / fail requirements (simple majority, super majority, 60%, etc), along with the applicable statutory references

contact information for public

This contact person from the district should be able to respond to questions from voters about the ballot measure. This contact information will be provided upon request.

Elizabeth Greenhaw, Executive Director of Finance & Operations

district contact person and title

(509) 649-4852

phone

greenhaw@cersd.org

email

Voter Pamphlet Contact Info

Pro Committee:

Name

Contact

Against Committee

name

Contact

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

EXPLANATORY STATEMENT

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

This proposition would allow Cle Elum-Roslyn School District to levy taxes over a three-year period to make critical safety, security, technology and school improvements, including: (1) installing enhanced safety and security systems; (2) upgrading traffic, bus lanes and pedestrian walkways; (3) constructing covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology; (5) upgrading HVAC for elementary and middle school buildings; (6) implementing ADA compliance projects; (7) making renovations to specialized classroom and special education spaces, including libraries; and (8) upgrading athletic and gym facilities. Further information is available at www.cersd.org.

The levy would authorize collection of \$2,000,000 in each of the years 2026 through 2028. The levy rate per \$1,000 of assessed value required to produce these amounts is estimated to be \$0.26 in 2026, \$0.25 in 2027 and \$0.24 in 2028. Exemptions from taxes may be available, call the Kittitas County Assessor at 509-962-7501.

Election Date: February 11, 2025
Word Count: 148 words – 150 allowed

Prepared by:
Foster Garvey P.C.
Lee Marchisio, Special Counsel
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
lee.marchisio@foster.com
(206) 447-6264

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON

PROPOSITION NO. 1 – CAPITAL LEVY FOR SAFETY, SECURITY,
TECHNOLOGY AND FACILITY IMPROVEMENTS

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

ADOPTED: December 9, 2024

This document prepared by:

*FOSTER GARVEY P.C.
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-6264*

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITTITAS COUNTY, WASHINGTON

RESOLUTION NO. 24-12-1

A RESOLUTION of the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, providing for the submission to the voters of the District at a special election to be held on February 11, 2025, of a proposition authorizing an excess tax levy to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, in 2026 for collection in 2027 of \$2,000,000, and in 2027 for collection in 2028 of \$2,000,000, for the District's Capital Projects Fund to support the construction, modernization and remodeling of school facilities; designating the District's Executive Director of Finance & Operations and special counsel to receive notice of the ballot title from the Auditor of Kittitas County, Washington; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404, KITTITAS COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), takes note of the following facts and makes the following findings and determinations:

(a) The existing condition of school facilities require the District to support the construction, modernization and remodeling of school facilities, all as more particularly defined and described in Section 2 (collectively, the "Projects").

(b) It appears certain that the money in the District's Capital Projects Fund will be insufficient to permit the District to pay costs of the Projects, and that it is necessary that a replacement excess tax levy of \$2,000,000 be made in 2025 for collection in 2026, \$2,000,000 be made in 2026 for collection in 2027 and \$2,000,000 be made in 2027 for collection in 2028 for the District's Capital Projects Fund to provide the money required to pay those costs.

(c) Pursuant to Article VII, Section 2(a) of the Washington Constitution and Revised Code of Washington ("RCW") 84.52.053, the District may submit to its voters at a special election, for their approval or rejection, a proposition authorizing the District to levy annual excess property taxes to support (*i.e.*, to pay or finance) costs of the Projects.

(d) The best interests of the District's students and other inhabitants require the District to carry out and accomplish the Projects.

Section 2. Description of the Projects. The Projects to be paid for with the excess property taxes authorized herein are more particularly defined and described as follows:

(a) Make critical safety, security, technology and school improvements, including, but not limited to: (1) installing enhanced safety and security surveillance systems and modern lockdown technologies and communications systems; (2) upgrading traffic flow designs, including improved and safer bus lanes and pedestrian walkways and repaved parking areas; (3) constructing

covered walkways for portable classrooms and new preschool facilities; (4) modernizing technology equipment and infrastructure (including acquiring, installing and implementing standardized classroom technology equipment across all schools, upgrading infrastructure and cooling systems for informational technology rooms, and relocating critical District fiber optic infrastructure); (5) upgrading heating, ventilation and air conditioning (HVAC) cooling systems for elementary and middle school buildings; (6) implementing Americans with Disabilities Act (ADA) compliance projects to ensure accessibility for all students and the community; (7) making renovations to specialized classroom and special education spaces, including libraries; (8) upgrading athletic and gym facilities; (9) undertaking a feasibility study to evaluate secondary programming and capacity needs and school improvements; and (10) making other critical safety, security, technology and school improvements, all as determined necessary and advisable by the Board. The foregoing technology systems, facilities, projects, equipment and infrastructure shall be part of the District's integrated technology systems and facilities for instruction and research, all as determined necessary and advisable by the Board.

(b) Acquire, construct and install all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances in or for the foregoing, all as determined necessary and advisable by the Board.

(c) Pay costs associated with: (1) implementing the foregoing technology systems, facilities, projects, equipment and infrastructure, including, but not limited to, upgrading, acquiring, constructing and installing hardware, licensing software and online applications and training related to the installation of the foregoing; and (2) the application and modernization of technology systems for operations and instruction, including, but not limited to, ongoing fees for online applications, subscriptions, or software licenses, including upgrades and incidental services, and ongoing training related to the installation and integration of these products and services, all as determined necessary and advisable by the Board. Such costs constitute a part of the Projects. The software or applications shall be an integral part of the District's technology systems, facilities or projects.

(d) Pay incidental costs incurred in connection with carrying out and accomplishing the Projects. Such incidental costs constitute a part of the Projects and include, but are not limited to: (1) payments for fiscal and legal costs; (2) costs of establishing and funding accounts; (3) necessary and related engineering, architectural, planning, consulting, permitting, inspection and testing costs; (4) administrative and relocation costs; (5) site acquisition and improvement costs; (6) demolition costs; (7) costs related to demolition and/or deconstruction of existing school facilities to recycle, reclaim and repurpose all or a portion of such facilities and/or building materials; (8) costs of on and off-site utilities and road improvements; and (9) costs of other similar activities or purposes, all as determined necessary and advisable by the Board.

The Projects, or any portion or portions thereof, shall be acquired or made insofar as is practicable with available money and in such order of time as shall be determined necessary and advisable by the Board. The Board shall determine the application of available money between the various parts of the Projects so as to accomplish, as near as may be, all of the Projects. The Board shall determine the exact order, extent and specifications for the Projects. The Projects are to be more fully described in the plans and specifications to be filed with the District.

Section 3. Calling of Election. The Auditor of Kittitas County, Washington, as *ex officio* Supervisor of Elections (the "Auditor"), is requested to call and conduct a special election in the manner provided by law to be held in the District on February 11, 2025, for the purpose of submitting to the District's voters, for their approval or rejection, a proposition authorizing a Capital Projects Fund excess property tax levy on all of the taxable property within the District (the assessed value of such representing 100% of true and fair value unless specifically provided otherwise by law) to be made annually for three years commencing in 2025 for collection in 2026 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.26 per \$1,000 of assessed value, in 2026 for collection in 2027 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.25 per \$1,000 of assessed value, and in 2027 for collection in 2028 of \$2,000,000, the estimated dollar rate of tax levy required to produce such an amount being \$0.24 per \$1,000 of assessed value, all in excess of the maximum tax levy allowed by law for school districts without voter approval. The exact tax levy rate may be adjusted based upon the actual assessed value of the taxable property within the District at the time of the levy.

Section 4. Use of Taxes. If the proposition authorized by this resolution is approved by the requisite number of voters, the District will be authorized to levy the excess property taxes up to the amounts provided in this resolution to pay costs of the Projects, all as may be authorized by law and determined necessary and advisable by the Board. Pending the receipt of those taxes, the District may issue short-term obligations pursuant to chapter 39.50 RCW or contract indebtedness pursuant to RCW 28A.530.080. Upon receipt, the District may use those taxes to repay such short-term obligations or indebtedness, all as may be authorized by law and determined necessary and advisable by the Board.

Section 5. Sufficiency of Taxes. If the excess property taxes authorized herein are more than sufficient to carry out the Projects, or should state or local circumstances require any alteration in the Projects, the District may apply such taxes to other capital purposes, or reduce or eliminate the excess property tax levies authorized herein, all as the Board may determine by resolution and as permitted by law.

If the Board determines that it has become impractical to accomplish the Projects or any portion thereof by reason of state or local circumstances, including changed conditions or needs, regulatory considerations, incompatible development or costs substantially in excess of those estimated, or for any other reason determined by the Board, the District will not be required to accomplish such Projects and may apply the excess property taxes authorized herein or any portion thereof to other capital purposes of the District, or reduce or eliminate the excess property taxes authorized herein, all as the Board may determine by resolution and as permitted by law. In the event that the excess property taxes, plus any other money of the District legally available therefor, are insufficient to accomplish all of the Projects, the District may use the available money for paying the cost of that portion of the Projects that the Board determines most necessary and in the best interests of the District.

Notwithstanding anything in this resolution to the contrary, the excess property taxes authorized herein may be used to support the construction, modernization and remodeling of school facilities and implementation of the District's technology plan and to pay costs authorized to be paid from the Capital Projects Fund.

Section 6. Form of Ballot Title. Pursuant to RCW 29A.36.071, the Kittitas County Prosecuting Attorney is requested to prepare the concise description of the aforesaid proposition for the ballot title in substantially the following form:

PROPOSITION NO. 1

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404

CAPITAL LEVY FOR SAFETY, SECURITY, TECHNOLOGY AND
FACILITY IMPROVEMENTS

The Board of Directors of Cle Elum-Roslyn School District No. 404 adopted Resolution No. 24-12-1, concerning a levy to support student safety, modernize technology, improve schools. This proposition would authorize the District to levy the following excess taxes, on all taxable property within the District, to make critical safety, security, technology and school improvements (install security/lockdown technology; improve traffic, bus, walkway safety; modernize student technology, special education/specialized classrooms; and upgrade HVAC, ADA accessibility, athletic/performing arts facilities):

<u>Collection Year</u>	<u>Estimated Levy Rate/\$1,000 Assessed Value</u>	<u>Levy Amount</u>
2026	\$0.26	\$2,000,000
2027	\$0.25	\$2,000,000
2028	\$0.24	\$2,000,000

all as provided in Resolution No. 24-12-1. Should this proposition be approved?

LEVY ... YES ☐

LEVY ... NO ☐

Section 5. Authorization to Deliver Resolution to Auditor and Perform Other Necessary Duties. The Secretary to the Board (the "Secretary") or the Secretary's designee is authorized and directed to: (a) present a certified copy of this resolution to the Auditor no later than December 13, 2024; and (b) perform such other duties as are necessary or required by law to submit to the District's voters at the aforesaid special election, for their approval or rejection, the proposition authorizing the District to levy excess property taxes to pay costs of the Projects.

Section 6. Notices Relating to Ballot Title. For purposes of receiving notice of the exact language of the ballot title required by RCW 29A.36.080, the Board hereby designates (a) the District's Executive Director of Finance & Operations (Elizabeth Greenhaw), telephone: 509.649.4850; email: greenhawe@cersd.org; and (b) special counsel, Foster Garvey P.C. (Lee Marchisio), telephone: 206.447.6264; email: lee.marchisio@foster.com, as the individuals to whom the Auditor shall provide such notice. The Secretary is authorized to approve changes to the ballot title, if any, determined necessary by the Auditor or the Kittitas County Prosecuting Attorney.

Section 7. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the Chair of the Board (the "Chair"), and attested by the Secretary, in tangible medium, manual, facsimile or electronic form under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District's Executive Director of Finance & Operations, the Chair, other appropriate officers of the District and the District's special counsel, Foster Garvey P.C., are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 8. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution, or of the levy or collection of excess property taxes authorized herein.

Section 9. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington, at a regular open public meeting held on December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITITAS COUNTY, WASHINGTON



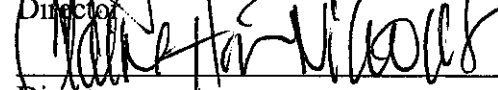
Chair and Director



Vice Chair and Director



Director



Director



Director

ATTEST:



JOHN BELCHER
Secretary to the Board of Directors

CERTIFICATION

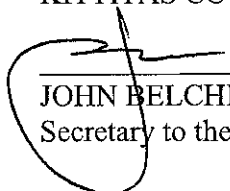
I, JOHN BELCHER, Secretary to the Board of Directors of Cle Elum-Roslyn School District No. 404, Kittitas County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 24-12-1 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Directors of the District (the "Board") held at its regular meeting place on December 9, 2024 (the "Meeting"), as that Resolution appears in the records of the District, and the Resolution is now in full force and effect; and

2. The Meeting was duly convened, held and included an opportunity for public comment, in all respects in accordance with law, a quorum of the members of the Board was present throughout the Meeting, and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand as of December 9, 2024.

CLE ELUM-ROSLYN SCHOOL DISTRICT NO. 404
KITTITAS COUNTY, WASHINGTON



JOHN BELCHER
Secretary to the Board of Directors



2025 Lodging Tax Fund Application

Name of Applicant: City of Cle Elum

Name of Event: Downtown Association + Visitor Center

Date Received: 1-10-25

Received By: 

City of Cle Elum
119 West First Street
Cle Elum, WA 98922
509-674-2262

Lodging Tax Funds – General Information

The City of Cle Elum imposes a lodging tax assessed on the sale or charge made for furnishings of lodging according to RCW 67.28.180 and RCW 67.28.181. The committees' purpose is to advise and recommend to the legislative authority of the city how excise taxes on lodging should be allocated to support tourism which in turn generates revenue.

Uses According to Law:

According to State Statute funds awarded under this process may be used for the following:

1. Tourism marketing;
2. The marketing and operations of special events and festivals designed to attract tourists;
3. Supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501 (c) (3) and 26 U.S.C. Sec. 501 (c) (6) of the internal revenue code of 1986, as amended.

Definitions included in state law which should be considered in any application requesting funding include:

- (1) **Tourism** means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (2) **Tourism promotion** means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing or the operation of special events and festivals designated to attract tourists.
- (3) **Tourism-related facility** means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a) (i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501 (c) (3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under section 501 (c) (6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

Review Process:

The Committee will review grant applications and award lodging tax funds for special events and festivals.

The Committee will compile the score sheets, rankings, and funding recommendations for further consideration.

Scoring sheets which determine the overall ranking of applications are included in this packet for your reference and information.

Local Policy on Disallowed Uses:

The Committee has determined that certain types of activities are not eligible for funding awards even if they may be tourism related. These include anything affiliated with the following: prizes for contestants, resale items, food and drink, beautification, fundraising, and membership drives. This list should not be considered comprehensive and all funding recommendation decisions are at the discretion of the committees and subject to change by majority opinion.

Application Definitions:

Below is a list of terms and phrases which have specific meaning within this application. It may be helpful for you to review these as you prepare responses so that you have a better understanding of the reviewers' expectations.

Date-specific is an event or project which occurs over less than one month.

Matching Funds is the amount of funding your organization is contributing to the project or event. This includes both direct and indirect fund support. Direct funds can be in the form of cash funding from your organization or funding secured from elsewhere but dedicated to the project or event such as other grants, loans, donations, etc. Indirect funding support includes in-kind support like labor, volunteer support, supplies, and services which directly relate to the project or event, including those provided by your organization and others.

New Projects/Events are projects/events which are in the first four years of existence. For example, a proposal for a barbeque competition which is in its third year would be defined as a new project/event. Likewise, a project by an existing museum which expands its current offerings, or a specific new strategy for appealing to a different target market that is in its first year, would be considered a new project. Ongoing general marketing and advertising campaigns or general operational support requests for organizations/event which have existed for longer than four years are not defined as a new project/event.

Ongoing Projects/Events are defined as projects/events that have been established for more than four years. Applications that qualify under this definition may be awarded up to 10% of the project's/event's expense budget.

Partnerships are agreements between events/organizations/groups which enhance the overall project/event by providing additional value-added benefits or opportunities for attendees as well as the participating partners. For instance, as part of your event, you may have partnered with a local hotel or campground for a special group rate for overnight attendees. You may have also partnered with a local restaurant to provide a special meal discount or drink offer. You may have also agreed to refer your attendees to another event simultaneously occurring in another part of the county.

Project Budget is a written description of the complete budget for your project or event. It must include anticipated revenues, expenses, and any potential profit or loss.

Seasonal means a project or event which operates at least 1 month and up to 6 months, and during at least 2 seasons (Spring, Summer, Fall, Winter).

Self-Sustaining is being able to provide for your own needs without the assistance of grant funds.

Supports County as a Tourism Destination means including strategies within your proposal which will assist in attracting tourists to our County during times of the year other than for your project/event alone. This may include cross-promotion agreements with other projects/events, it may include active marketing of other projects/events at your project/event, it may include referring attendees directly to other tourist opportunities in Kittitas County, etc.

Year-round means a project or event is ongoing and actively working to attract tourists for at least 6 months, and at least 3 seasons (Spring, Summer, Fall, Winter).

SUBMITTAL INSTRUCTIONS

Please return **ONE COPY** of the entire original application (including the cover sheet and instructions sheets) and answers to narrative questions to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Incomplete applications will not be considered. Applications may not be changed or amended by the applicant after the deadline for submission.

Project Management:

Successful applicants shall be required, as a condition of the funding award, to enter into a contract. The agreement may include, but not be limited to, the specific amount of the award and what it may be used for, all reporting requirements associated with this funding, payment terms, and any and all other appropriate terms of the funding. The City of Cle Elum will be the contracting agent for all approved projects.

All funds awarded under this program will be available in the form of reimbursable grants. The funds will be available for reimbursement beginning January 31 and ending December 31 of the calendar year immediately following award notification. Any unexpended funds will be returned to the Lodging Tax accounts from where they came and made available for re-appropriation. All requests for reimbursement shall be made to the Treasurer's office at the following address:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

For specific information and requirements regarding the reimbursement process, please contact the Treasurer's office at 509-674-2262

Project Reporting Requirements:

State law requires that all recipients of Lodging Tax revenues must submit a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

- A. Away from their place of residence or business and staying overnight in paid accommodations;
- B. To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- C. From another country or state outside of their place of residence or their business.

A report form will be provided as part of the contract for receiving funds. We ask that you provide this information within 60 days after your event is complete once you have critiqued your event.

In addition, any reports which are produced as a result of a grant award must be submitted within 60 days of completion as part of your project reporting requirements. This will provide evidence that the work paid for by the grant has been completed.

Applicant Categories and Eligibility:

Grants from lodging tax funds are provided for two types of applicants, New Projects/Events and Ongoing Event Support. An organization may only apply for funding from one category per year. The categories are defined as follows:

The **New Project/Events** category is for applications from events/projects which are within the first three years of existence. Applications may be considered in this category from established events (older than four years) which are proposing a new or expanded project designed to increase tourism as part of an ongoing event.

The **Ongoing Project/Event Support** category is for applications from established events (ongoing for more than four years) which may request continuing support. Grant awards are limited in this category to no greater than 10% of the event's expense budget. This category includes project/events which may be operating under a new board or organization, moving venues, changing dates, or implementing other non-substantial changes to a project/event which is ongoing for more than four years.

Other Information:

Insurance: As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

Application Form: This packet is available at:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Grant Preferences:

In the review of applications, the Lodging Tax Advisory Committee or designees will grant preference to those proposals which (1) increase tourism, and (2) demonstrate ability toward eventual self-sustainability. **Applications from non-for-profit organizations will be given preference over those from for-profit entities.**

Guidelines and Requirements for Advertising Expenditures of Lodging Tax:**Branding**

Contractors who have been approved to utilize grant awards for advertising expenditures must incorporate appropriate City of Cle Elum information as follows:

A. Websites and Social Media Sites must include the City's tourism website logo with an operational link to the site(s). The logo must be displayed on the contractor's home page, it must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

B. Print Advertising and Online Display Advertising of all types (including but not limited to newspaper, periodicals, flyers, posters, billboards, direct mail, e-newsletters, third-party websites, streaming displays, etc.) and must include the City's tourism

website logo. The logo must be sized no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

C. Video Advertising of all types (including but not limited to television, online, electronic kiosks, motion billboards, etc.) must include the City's tourism website logo. The logo must be size no smaller than ½ inch in height, and must be surrounded by appropriate white space to allow easy recognition and legibility. Contractors shall not change the logo(s) in color or appearance.

All logos and website information may be obtained by contacting the City of Cle Elum administration.

Advertising Reimbursements

Contractors seeking reimbursement from Lodging Tax Funds for advertising expenditures must adhere to the following guidelines and requirements for each type of advertising media utilized:

A. Print Advertising:

1. Print advertising placed with any media provider which operates exclusively outside of Kittitas County may be reimbursed at 100% of the cost, including any production costs. To operate exclusively outside of Kittitas County, the provider must not be physically located in the County and/or not distribute any media within the County.
2. Print advertising placed with any media provider which operates inside Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 A, (2)(a) above, advertising reimbursement requests must include a statement from the media provider specifying the percentage distribution to areas outside of Kittitas County. Reimbursements will be allowed for the amount distributed outside of Kittitas County, including any production costs.

B. Television Advertising:

1. Television advertising placed with any media provider outside the Yakima/Kittitas DMA will be reimbursed at 100% of the cost, including any production cost.
2. Television advertising placed with any media provider inside the Yakima /Kittitas DMA will be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production costs.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 B, 2(a) above, advertising may be reimbursed at the rate of 70% of the total cost, including any production costs.

C. Online Advertising:

1. Online advertising and promotion may be reimbursed at 100% of the cost, including any production cost.
2. Streamed media (radio, television, other) requests for reimbursement must include a statement from the media provider specifying the percentage of recipients which are outside of Kittitas County. Reimbursements will be allowed for the percentage distributed outside of Kittitas County, including any production costs.

D. Direct Mail:

1. Direct mail advertising may be reimbursed at 100% of the cost, including any production cost, for each item mailed or shipped to a destination outside of Kittitas County. In order to receive reimbursement, a list of the addresses and a signed statement from the contractor that the list is accurate, or other proof of delivery, must be provided along with other required documentation.

E. Flyers/Posters:

1. Flyers or posters which are placed outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost. In order to receive reimbursement, a list of the locations where flyers or posters were posted outside of Kittitas County and a signed statement from the contractor that the list is accurate must be provided along with other required documentation.

F. Radio Advertising:

1. Radio advertising placed with any media provider located outside of Kittitas County may be reimbursed at 100% of the cost, including any production cost.
2. Radio advertising placed with any media provider located inside of Kittitas County may be reimbursed as follows:
 - a. For date-specific events, advertising the day of the event and up to 7 days prior to the event may be reimbursed at 100% of the cost, including any production cost.
 - b. For seasonal or year-round events, or for date-specific events outside of the time-frame in Section 2 F, 2(a) above, advertising may be reimbursed at the rate of 30% of the total cost, including any production costs.

APPLICATION FOR LODGING TAX GRANT FUNDING

Application Year: 2025
Name of Organization: City of Cle Elum
Organization mailing address: 119 W. First Street
Cle Elum, WA 98922
Organization contact person & title: Rob Romans
City Administrator
Organization/contact phone: 509-674-2262
Email: romans@cleelum.gov
Organization Website: www.cityofcleelum.com
Federal Tax ID Number: 91-6001239 UBI Number: 191-000-001

Organization is a (select one):

- ☒ Government Entity
☐ 501(c)3
☐ 501(c)6
☐ Other _____

(note: you must submit 501(c)3 or 501(c)6 approval documentation – see sample document)

Project/Event Name: Downtown Association & Visitor Center
Project/Event Date: Winter 2025
Project/Event Location: 119 W. First Street Cle Elum
Amount of Funding Requested: \$ 64,000.00

For which funding category do you qualify (check one) (see instructions for definitions):

☒ New Project/Event ☐ Ongoing Project/Event Support
Estimated # of overnight stays: _____

Tourism Seasons: From the list below, what season will your project enhance tourism? Please indicate the appropriate season.

Season:	Months:
☒ Year-round	January – December
☒ Off season	November – February
☒ Shoulder season	October or March - May
☒ High season	June – September

APPLICATION QUESTIONS

Please answer each question completely, in the order listed, on a separate sheet attached to this application. Please include any supporting data within the response narrative.

1. Please provide a description of your project/event and identify the specific tourism audience/market that your organization will target with these funds. You must include an itemized list of exactly how any grant funds awarded will be utilized.
2. Please provide the following estimates of how any money received will result in increases in the number of people traveling for business or pleasure on a trip:
 - I. Away from their place of residence or business and staying overnight in paid accommodations;
 - II. To a place fifty miles or more away from their place of residence or business for the day or staying overnight; or
 - III. From another country or state outside of their place of residence or business.

You must provide the evidence utilized in determining your projections.

3. What tools will you use to measure your event's impact on tourism? Please be specific and provide examples. Include the following information:
 - I. Is your project/event year-round or is it seasonal or date-specific?
 - II. What strategies will you employ to assure you are attracting tourists from at least 50 miles away?
 - III. What strategies will you use to assist in marketing all of Kittitas County as a tourist destination with your event/project funding request?
4. Does your organization have, or have you applied for, grant funding from other sources? If not, why not? If yes, please list the available funding you have for the project, including any volunteer and in-kind sources, and/or the sources and amounts for which you have applied. Please note which funding sources are secured and in hand so a true matching fund determination may be determined. What changes would occur if the project couldn't be funded?
5. If your organization collaborates or has created partnerships with other organizations, other groups, or other events to cross-promote in an effort to encourage county-wide tourism, how is this accomplished?
6. Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.
7. **Additional information:** Provide any additional information which will assist the Committee in evaluating your project and its benefit to tourism. Please limit any additional written information to one page and any other additional attachments to 3 pages.
8. **Project Budget:** Please attach a copy of the complete budget for this project/proposal. If your agency operates independently of this project application it may not be

necessary to submit the entire agency budget. You must submit a budget which specifically pertains to the project/event for which you are requesting funding and adheres to the basic budget format shown below.

The budget must include anticipated revenues, expenditures, and any potential profit or loss. For projects/events which are ongoing for more than 1 year, please also submit actuals from the previous three years of operations for the project/proposal if applicable. Also, please supply any narratives necessary to understand the budget being submitted and list separately any in-kind or volunteer contributions.

Please assure your budget, and actuals from previous years (if applicable), are in the following basic format:

Revenues:

Cash
Donations/Sponsorships
Sales
Vendor Fees
Grants
Etc.

Total Revenues

In-Kind Contributions:

Volunteer Labor
Donated Services
Donated Materials
Etc.

Total In-kind

Expenses:

Venue
Insurance
Services
Advertising
Security
Etc.

Total Expenses

Profit/Loss (Revenue less Expenses)

9. Has your event received Lodging Tax funds in previous years?

Yes ☐

No ☒

If yes, please list each year and the amount received for that year.

All applicants must also provide the following information regarding the event/project:

A.	How many participants and spectators attended last year's activity and/or will attend this year?	Prior Year	Projected
		<u>n/a</u>	<u>300</u>

B. How many days did/will your event occur?

n/a

ongoing

C. How many room nights were and /or will be booked as a result of your project/event?

(You must provide a verifiable source of information as evidence for your response to item C. Failure to do so will disqualify your application.)

n/a

200

10. **Application Certification:**

The applicant here certifies and affirms: 1. That it does not now, nor will it during the performance of any contract arising from this application, unlawfully discriminate against any employee, applicant for employment, client, customer, or other person who might benefit from said contract, by reason of age, race, color, ethnicity, sex, religion, military status, sexual orientation, creed, place of birth, or disability; 2. That it will abide by all relevant local, state and federal laws and regulations and; 3. That it has read the information contained in the Instructions on pages 1 and 2 and understands and will comply with all provisions thereof.

Certified by:

(signature)



Or sign here: _____

(print name)

Rob Omans

Title:

City Administrator

Date:

12-23-24

Lodging Tax Grant Application Rating Form

Criteria	Points Possible	Application Questions	Points Awarded
Partnerships	5 Yes = 5 No = 0	Question 5	
Length of Impact	15 Date specific = 5 Seasonal = 10 Year Round = 15	Question 3	
Attracts Tourists from at least 50 miles away	15 yes = up to 15 No = 0	Question 3	
Supports County as Tourism Destination	15 yes = up to 15 No = 0	Question 2, 3, 5, 7	
Attributable Lodging Stays	20 0 = 0 1-30 = 5 31-100 = 10 101-250 = 15 More than 250 = 20	Question 9	
Applicant's Matching Funds	20 Less than 5% = 0 5% - 25% = 5 25% - 49% = 10 50% - 99% = 15 100% or more = 20	Question 4, 8	
Sustainable Future Funding Identified	10 yes = 10 No = 0	Question 6	

Total Points: _____ / 100

Applicant Checklist

For applicant use prior to submission

- ☐ My application title page states: Request for Proposals, Lodging Tax Fund (YEAR).
- ☐ My application is for a new project/event and/or for an ongoing project/event as defined on page 2 of the application packet.
- ☐ I have attached proof of non-profit status if applicable which matches the sample document provided.
- ☐ I have included an itemized list in response to item 1 in the application of how any grant funds awarded will be utilized.
- ☐ I have attached additional information in response to item 7 in the application, if needed, which includes written information limited to one page and other attachments limited to three pages.
- ☐ I have attached a project budget, properly formatted according to item 8 in the application.
- ☐ If this event is ongoing for more than one year, I have also submitted actual financial data from the previous three years if applicable, formatted properly according to item 8 in the application.
- ☐ The application certification in item 10 is signed and dated by the proper authority.
- ☐ I have included one copy of the entire original application according the submittal instructions on page 4.
- ☐ My application is being delivered to:

**City of Cle Elum
119 West First Street
Cle Elum, WA 98922**

Submission Checklist

For office use only

Please mark “yes” or “no” to each criteria below:

☐

Applicant filled out the proper application version for this grant cycle.

☐

Applicant answered each question.

☐

A budget is attached which includes revenues, expenses and anticipated profit or loss (plus previous 3 years actuals for ongoing projects/events).

☐

The applicant has signed and dated the certification statement required in item 10 of the application.

☐

The application was submitted on time.

☐

Proof of non-profit status is included (if applicable).

Please date stamp the application and initial.

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC)

ACTIVITY INFORMATION:

Year: 2025

Organization: Visitor Center

Activity Name: _____

Activity Type: Event/Festival ☐ Marketing ☒ Facility ☒

Event/Festival- encompasses specific activities such as fairs, festivals, celebrations, etc.

Marketing- encompasses activities which advertise the municipality or town (if lodging tax funds were used to advertise for a specific event/festival, this expenditure falls under the "Event/Festival" category).

Facility- encompasses activities related to facility acquisition, upkeep, renovation, etc.

Start Date: _____

End Date: _____

Funds Requested: _____

Funds Awarded: _____

Total Activity Cost: _____

Notes:

OVERALL ATTENDANCE: *Organizations should provide an estimate of the predicted attendance and a *method for determining the actual attendance. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.*

Predicted: _____

Actual: _____

*Method: _____

(See explanation of Method on last page)

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, etc.).*

ATTENDANCE 50+ MILES: *Determine the number of people who traveled more than 50 miles to attend the activity and select the method to tell us how the attendance was quantified.*

Predicted: _____

Actual: _____

*Method: _____

LODGING TAX EXPENDITURE REPORT CITY OF CLE ELUM (JLARC) Continued

Please Explain: *Enter notes about the specific type of method used to determine the attendance 50+ miles count (such as surveys or hotel room reservations, etc.).*

ATTENDANCE OUT OF STATE, OUT OF COUNTRY: *(number of people)*

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

ATTENDANCE PAID FOR OVERNIGHT LODGING:

Enter the total number of people who paid for overnight lodging while attending the activity. Organizations using lodging tax funds should quantify this figure and a method for determining it. If lodging tax funds were used for an activity not expected to generate measurable attendance (such as a general marketing campaign or an expenditure related to facility upkeep), leave the field blank and use the Notes section to explain.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, hotel room reservations, etc.).*

PAID LODGING NIGHTS:

Enter the total number of lodging nights associated with this activity. A lodging night is one or more persons occupying a room for a single night. Organizations using lodging tax funds should quantify this figure and select the method used to determine it.

Predicted: _____ **Actual:** _____

***Method:** _____

Please Explain: *Enter notes about the specific type of method used to determine the number of lodging nights (hotel room reservations, interviews, raffle, etc.).*

***Method:** Select the method used to determine the overall attendance from these categories to tell us how the overall attendance was quantified.

- **Direct Count:** Actual count of visitors using methods such as paid admissions or registrations, clicker counts at entry points, vehicle counts or number of chairs filled. A direct count may also include information collected directly from businesses, such as hotels, restaurants or tour guides, likely to be affected by an event.
- **Indirect Count:** Estimate based on information related to the number of visitors such as raffle tickets sold, redeemed discount certificates, brochures handed out, police requirements for crowd control or visual estimates.
- **Representative Survey:** Information collected directly from individual visitors/participants. A representative survey is a highly structured data collection tool, based on a defined random sample of participants, and the results can be reliably projected to the entire population attending an event and includes margin of error and confidence level.
- **Informal Survey:** Information collected directly from individual visitors or participants in a nonrandom manner that is not representative of all visitors or participants. Informal survey results cannot be projected to the entire visitor population and provide a limited indicator of attendance because not all participants had an equal chance of being included in the survey.
- **Structured Estimate:** Estimate produced by computing known information related to the event or location. For example, one jurisdiction estimated attendance by dividing the square footage of the event area by the international building code allowance for persons (3 square feet)
- **Please Explain:** Enter notes about the specific type of method used to determine the attendance count (such as vehicle counts, raffle tickets sold, etc.). You may also enter N/A or Other.



PEASE PIPING, INC.

P.O. BOX 44870 • Tacoma, Washington 98448-0100

10601-B Waller Road East • (253) 539-0467

Contractor Registration No. PEASEPI055KQ

E-mail address: Kelsey@Peasepiping.com

December 23, 2024

City of Cle Elum
119 W First St.
Cle Elum, WA 98922
509-674-2262

Attention: Debbie Lee, City Clerk (dlee@cleelum.gov)
Robert Omans, City Administrator; Building Official; Network Administrator
(romans@cleelum.gov)

Reference: **City Hall Office Remodel-REBID**
Proposal

Dear Debbie and Rob,

The following is Pease Piping's proposal for remodel of approx. 1,150 sf of office space inside City Hall per Specifications dated December 12, 2024.

LUMP SUM PROPOSAL: \$ 105,433.00
WSST (if required) 8.1% : \$ 8,540.07

Inclusions:

- | | |
|-------------------------------------|--------------------------------------|
| 1. Remaining Demo Shown in Pictures | 7. Self-leveling Floor System |
| 2. Wall Framing | 8. Flooring |
| 3. Plumbing | 9. Cabinets |
| 4. Electrical | 10. (5) Interior Doors with Hardware |
| 5. Sound Insulation | 11. (1) Interior Window |
| 6. Wall and Ceiling Finishes | |

Exclusions:

- | | |
|---|---|
| A. Engineering layout (e.g., survey, etc.) | F. Cost of liability insurance beyond \$2 million |
| B. Cost of Permits | G. Cost of Builder's Risk Insurance |
| C. Overtime and/or weekend work | H. Lead paint abatement and/or disposal |
| D. Taxes | I. Hazardous material abatement and/or disposal |
| E. Any item not specifically listed in "Inclusions" above | |



"An Equal Opportunity Employer"

Exclusions continued:

- | | |
|--|---|
| J. Bonds | O. Temporary sanitary facilities (e.g., temp toilets, etc.). Temporary sanitary facilities to be provided by Owner |
| K. Testing and/or special inspection | P. Heating and/or Tenting |
| L. As-builts | Q. Haul off and/or disposal of waste and construction debris. Contractor will place waste/debris in Owner provided dumpster |
| M. Bathroom Accessories other than grab bars | |
| N. Temporary utilities of any kind and associated connections. Temporary utilities to be provided by Owner | |

Assumptions and Clarifications:

- I. Subject to a mutually agreed upon schedule. Work anticipated to be completed by mid-February, pending unforeseen delays in material procurement.
- II. Proposal valid until 12/30/24, then subject to review.
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 - a. City-Hall-Remodel-Specifications dated December 12, 2024
 - b. City-Hall-Remodel-Plans provided with previously mentioned specifications

Thank you for the opportunity to provide pricing on this project. Please feel free to contact Ryan Vonderau (253) 531-7700 or Ryanv@Peaseandsons.com if you have questions or need additional information. We look forward to hearing from you.

Sincerely,

PEASE PIPING, INC.



Kelsey Pease
President

"E:\000 - Project Plan.Specs via CD or Download\2 - Projects Bidding (estimating phase)\12.23.24 REBID Cle Elum City Hall\REBID-Cle Elum City Hall Remodel-PPI Proposal.docx"



"An Equal Opportunity Employer"

Application Questions:

1. This request is for a new office for the Downtown Association and Visitor Center adjacent to City Hall located at 119 W. First Street, Cle Elum, WA 98922. This space was recently vacated after a long-time tenant moved. It was a beauty salon and needs to be updated and reconfigured. The bids include wall framing, plumbing, electrical, sound insulation, wall and ceiling finishes, self-leveling floor system, flooring, cabinets, interior doors with hardware, interior window. Sealed construction bids were submitted and opened on December 23, 2024, at 10:00 a.m. Please see the attached quote.
2. This Visitor Center and Downtown Association office space will increase visitors due to the store front is located on First Street with renovated sidewalks and easy accessibility will be welcoming to visitors, also the close proximity to City Hall will enhance the traffic.
3. The Visitor Center and Downtown Association would be staffed with 1-2 dedicated staff person(s) for the visitor center, ideally operating 7 days a week, to assist visitors with questions.
4. The city has not reached out to other sources.
5. n/a
6. n/a
7. The Kittitas County Chamber of Commerce previously hosted and maintained a Visitor Center in Cle Elum, with the City of Cle Elum contributing \$110k annually (from Lodging Tax) to support the operation. After the Visitor Center closed, the Cle Elum Downtown Association (CEDA) organically assumed the role of the unofficial visitor center, with the city and other local organizations directing visitors to us for information.

To start, we will keep the operation small, tracking visitation through a simple register for addresses/zip codes. Once established, we aim to expand our marketing efforts, promoting Cle Elum to tourists both within the state and beyond.
8. Note from Jordan: We are open to any suggestions you may have and look forward to working in partnership with the City of Cle Elum to create a new Visitor Center that will serve our community and visitors alike. Thank you for considering this important initiative.
9. Total bid is \$105,433.00 plus sales tax \$8,540.07 for a grand total of \$113,973.07 the city has set aside \$50,000.00 in the 2025 budget.



PEASE PIPING, INC.

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Contractor Registration No. PEASEPI055KQ

E-mail address: Kelsey@Peasepiping.com

January 7, 2025 ~~December 23, 2024~~

City of Cle Elum
119 W First St.
Cle Elum, WA 98922
509-674-2262

Attention: Debbie Lee, City Clerk (dlee@cleelum.gov)
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Reference: **City Hall Office Remodel-REBID REV1 Cost Savings**
Proposal

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LUMP SUM PROPOSAL: \$ 98,428.24

WSST (if required) 8.1% : \$ 7,972.69

Inclusions:

- | | |
|-------------------------------------|--------------------------------------|
| 1. Remaining Demo Shown in Pictures | 7. Self-leveling Floor System |
| 2. Wall Framing | 8. Flooring |
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| 4. Electrical | 10. (5) Interior Doors with Hardware |
| 5. Sound Insulation | |
| 6. Wall and Ceiling Finishes | 11. (1) Interior Window |

Exclusions:

- | | |
|---|---|
| A. Engineering layout (e.g., survey, etc.) | G. Cost of Builder's Risk Insurance |
| B. Cost of Permits | H. Lead paint abatement and/or disposal |
| C. Overtime and/or weekend work | I. Hazardous material abatement and/or disposal |
| D. Taxes | |
| E. Any item not specifically listed in "Inclusions" above | |
| F. Cost of liability insurance beyond \$2 million | |



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Exclusions continued:

- | | |
|--|---|
| J. Bonds | O. Temporary sanitary facilities (e.g., temp toilets, etc.). Temporary sanitary facilities to be provided by Owner |
| K. Testing and/or special inspection | P. Heating and/or Tenting |
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Assumptions and Clarifications:

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Thank you for the opportunity to provide pricing on this project. Please feel free to contact Ryan Vonderau (253) 531-7700 or Ryanv@Peaseandsons.com if you have questions or need additional information. We look forward to hearing from you.

Sincerely,

PEASE PIPING, INC.



Kelsey Pease
President

"E:\000 - Project Plan.Specs via CD or Download\3 - Awaiting Results (Bid but no award yet)\12.23.24 REBID Cle Elum City Hall\REBID-Cle Elum City Hall Remodel-PPI Proposal REV1 Cost Savings.docx"



"An Equal Opportunity Employer"

Schedule of Values - Continuation Sheet

Application and Certification for Payment containing Contractor's signed Certification is attached.

In tabulation below, amounts are stated to nearest dollar.

Application No.

Contract No.

Period To:

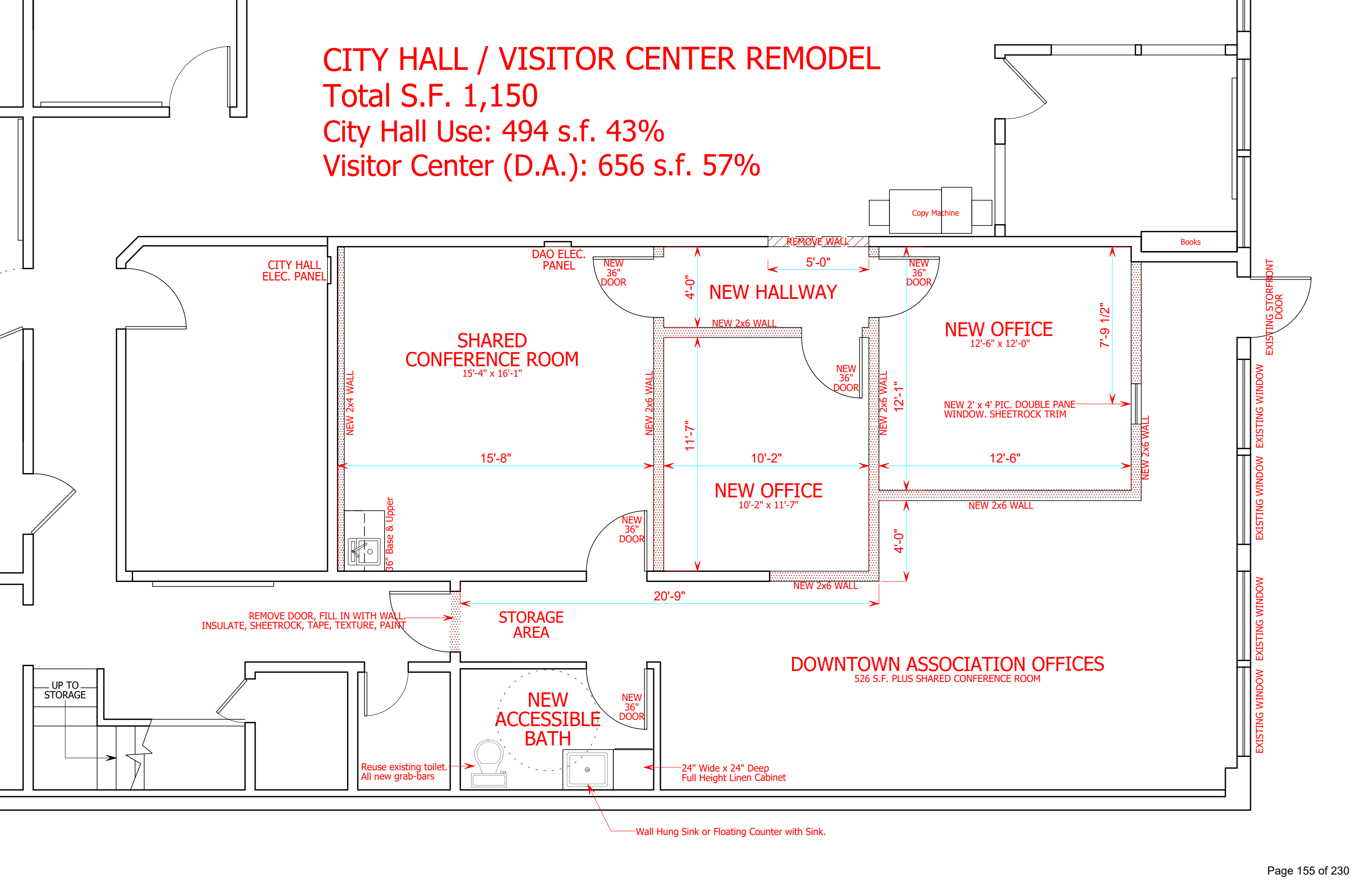
Project Name:

Project No.:

City Hall Office Remodel- Cle
Elum

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
Item No.	Description of Work	Scheduled Value	From Previous Application (D+E)	This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G/C)	Balance to Finish (C-G)	Retainage
1	Mobilization	8,500.00	-	-		-	0%	8,500.00	
2	Demolition	2,000.00	-	-		-	0%	2,000.00	
3	Rough Carpentry	6,200.00	-	-		-	0%	6,200.00	
4	Plumbing	4,500.00	-	-		-	0%	4,500.00	
5	Electrical	21,000.00	-	-		-	0%	21,000.00	
6	Insulation	4,350.45	-	-		-	0%	4,350.45	
7	Sheetrock	11,500.70	-	-		-	0%	11,500.70	
8	Painting	6,000.00	-	-		-	0%	6,000.00	
9	Floor Prep	6,820.00	-	-		-	0%	6,820.00	
10	Flooring	9,700.09	-	-		-	0%	9,700.09	
11	Cabinetry	5,160.00	-	-		-	0%	5,160.00	
12	Interior doors, windows, and hardware	7,397.00	-	-		-	0%	7,397.00	
13	Finish Carpentry	2,800.00	-	-		-	0%	2,800.00	
14	Demob/Project Closeout	2,500.00	-	-		-	0%	2,500.00	
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
	CONTRACT TOTAL	98,428.24	-	-	-	-	-	98,428.24	-
	Change Orders:								
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
		-	-	-		-	0%	-	
	Total Change Orders:	-	-	-	-	-	#DIV/0!		
	GRAND TOTAL	98,428.24	-	-	-	-	-	98,428.24	-

CITY HALL / VISITOR CENTER REMODEL
Total S.F. 1,150
City Hall Use: 494 s.f. 43%
Visitor Center (D.A.): 656 s.f. 57%



City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Telephone: (509) 674-2262
Fax: (509) 674-4097
www.cleelum.gov

December 12, 2024

CITY HALL REMODEL – SPECIFICATIONS

The City invites all contractors to submit a sealed bid for all labor, materials, and tools needed for the “City Hall Remodel” per plans and specifications.

GENERAL NOTES:

- City will provide and pay for a roll-off dumpster
- City will provide and pay for a porta potty.
- Most of the demolition is done (see existing interior pictures).
- All construction must be completed by Mid-February.
- Contractor must pay prevailing wage.
- Bids must be a LUMP SUM Proposal and list Sales Tax (8.1%) separately.
- Bids must be in writing, SEALED and filed with the Clerk on or before Monday, December 23, 2024, by 10:00 AM.

SPECIFICATIONS:

WALL FRAMING

New 2x4 & 2x6 Walls

- Pressure treated bottom plate.
- Full length studs 24 inches on center.
- Single top plate.

PLUMBING / GRAB BARS

New Accessible Bath

- Reconfigure toilet location and wall hung sink location.
- Install new wall hung sink or floating counter with sink
- Reinstall the existing toilet.
- Install new ADA grab bars.

New Coffee Bar Area

- Install new plumbing for bar sink.
- Install new bar sink and faucet.
- Reinstall the existing hot water tank.

ELECTRICAL

Provide all electrical per electrical plan

SOUND INSULATION

ALL New & Existing 2x4 Walls

- Install new R13 rockwool sound insulation.

ALL New & Existing 2x6 Walls

- Install new R19 rockwool sound insulation.
- The East existing 2x6 wall is currently insulated and does NOT need sound insulation.

ALL WALL & CEILING FINISH

All walls, ceilings, and patches to be done with 5/8" sheetrock.

- Tape, texture, and finish per instruction below:
 1. Tape and sand sheetrock then apply one layer of undercoat.
 2. Then texture all sheetrock and apply another layer of undercoat.
 3. Then apply one thick layer of Semi-Gloss Finish coat.

SELF-LEVELING FLOOR SYSTEM

Prep, Furnish and install Gypsum Concrete

- Scrap remaining flooring off existing concrete floor, fill holes and otherwise prep for gypsum concrete flooring system.
- 1" thick +/- to flatten existing floor to receive carpet or tile.
- Additional preparation of the existing floor may be required to maintain the integrity of the gypsum concrete floor.

FLOORING

New accessible Bathroom

- Install new accessible bathroom with new tile flooring and 4" rubber base.

Exterior Entry

- Install approximately 5' X 12' area of the Exterior Entry with new tile flooring and 4" rubber base.

Everywhere Else, except bathroom and entry

- Install new glue down carpet squares to match existing City Hall flooring.
- Install new 4" rubber cove base everywhere except bathroom.

CABINETS

Shared Conference Room

- Install 2 – 30" wide base cabinets
- install Corian countertop with 4" backsplash
- install 2 – 30" upper wall cabinets

INTERIOR DOORS

Office and Conference Room Doors – see pictures for an example

- 36" x 80" solid core veneer wood doors (stain)
- With 24" square windows (safety glass)
- 1 x 3 fir or hemlock trim (stain)
- Keyed lever handle latches

New Accessible Bathroom Door

- 36" x 80" solid core veneer wood doors (stain)
- 1 x 3 fir or hemlock trim (stain)
- Bathroom lock lever handle latch

INTERIOR WINDOW - Robin's Office

- Install a 24" x 48" double pane exterior white vinyl window (safety glass).
- Trim seal with sheetrock and finish.

Sealed Bids for City Hall Remodel 2024

Opened at 10:04 a.m. December 23, 2024

Rob Omans City Administrator

Debbie Lee Clerk

Pease Piping Inc.

P.O. Box 44870

Tacoma, WA 98448-0100

253-539-0467

Bid \$105,433.00

WSST \$8,540.07

TOTAL \$113,973.07

WINNING BID

S&K Mountain Construction Inc.

618 Industrial Court

Walla Walla, WA 99362

509-525-0739

Bid \$118,338.27

WSST \$9,585.40

TOTAL \$127,923.67

Marquette Construction LLC

P.O. Box 1759

Ellensburg, WA 98926

509-674-9175

Bid \$135,600.00

WSST \$10,983.60

TOTAL \$146,583.60

Mountain Construction

Ellensburg, WA 98926

509-899-4732

Bid \$146,885.64

WSST \$11,897.74

TOTAL \$158,783.38

United Brothers

206 N. Canyon Road

Yakima, WA 98901

509-961-6099

Bid \$284,905.00

WSST \$23,077.31

TOTAL \$307,982.31

Sealed Bids for City Hall Remodel 2024

ACT Electrical (**ELECTRICAL BID ONLY**)

1513 Summitview Ave.

Yakima, WA 98902

509-902-1111

Bid \$14,000.00

WSST \$1,134.00

TOTAL \$15,134.00



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"An Equal Opportunity Employer"

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- | | |
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Kelsey Pease
President

"E:\000 - Project Plan.Specs via CD or Download\3 - Awaiting Results (Bid but no award yet)\12.23.24 REBID Cle Elum City Hall\REBID-Cle Elum City Hall Remodel-PPI Proposal REV1 Cost Savings.docx"



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City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Telephone: (509) 674-2262
Fax: (509) 674-4097
www.cleelum.gov

Project Title City Hall Office Remodel Rebid
Agency City of Cle Elum
Date January 14, 2025

SMALL WORKS DIRECT/NEGOTIATED CONTRACT

FOR CITY OF CLE ELUM

THIS CONTRACT, made and entered into this 14th day of January, 2025, shall be the agreed basis of performing the following work by and between the OWNER, City of Cle Elum, acting through the CITY OF CLE ELUM, hereinafter referred to as the Owner, and

Pease Piping, Inc.
PO BOX 44870
Tacoma, WA 98448
Telephone: 253-539-0467
E-mail bids@peasepiping.com

hereinafter referred to as the Contractor.

WITNESSETH: Whereas the parties hereto have mutually covenanted and by these presents do covenant and agree with each other as follows:

FIRST: The said Contractor agrees to furnish all permits, material, labor, tools, equipment, apparatus, facilities, etc., necessary to perform and complete in a workmanship like manner the work called for in the contract documents entitled:

Project Title: City Hall Office Remodel - Rebid

Prepared by: City of Cle Elum, 119 W First St. Cle Elum, WA 98922, 509-674-2262 according to the terms of the contract documents shall include, Advertisement for Bid, Plans, Rebid Rev 1 Cost Savings Proposal dated January 7, 2025, and all modifications incorporated in the documents and this Contract.

SECOND: In consideration of the Performance of the Work, herein contained on the part of the Contractor, the Owner hereby agrees to pay the Contractor for said work completed according to



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the Contract Documents, the sum of \$98,428.24 plus 8.1% State Sales Tax consisting of the following:

TOTAL CONTRACT AMOUNT	\$ 106,400.93
------------------------------	----------------------

Progress payments to be billed monthly through completion of project. Upon agreement between Owner and Contractor on billable quantities, Contractor will submit invoice to the Owner to be paid Net 30.

THIRD: Civil Rights

Contractor represents and warrants that Contractor complies with all applicable requirements regarding civil rights. Such requirements prohibit discrimination against individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin.

FOURTH: Non-Discrimination

1. Nondiscrimination Requirement. During the term of this Contract, Contractor, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, Contractor, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.
2. Obligation to Cooperate. Contractor, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that Contractor, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).
3. Default. Notwithstanding any provision to the contrary, Agency may suspend Contractor, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until Agency receives notification that Contractor, including any subcontractor, is cooperating with the investigating state agency. In the event Contractor, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), Agency may terminate this Contract in whole or in part, and Contractor, subcontractor, or both, may be referred for debarment as provided

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in RCW 39.26.200. Contractor or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.

4. Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, Contractor, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. Agency shall have the right to deduct from any monies due to Contractor or subcontractor, or that thereafter become due, an amount for damages Contractor or subcontractor will owe Agency for default under this provision.

FIFTH: Disputes

1. Dispute Resolution. The parties shall cooperate to resolve any disputes pertaining to this Contract at the lowest possible level with authority to resolve such dispute. If, however, a dispute cannot be resolved by negotiation, it may be escalated by either organization. The order of escalation is as follows: Mediation, Arbitration, Litigation. In such situation, legal fees associated with a dispute will be paid by the prevailing party.

IN WITNESS WHEREOF: The City of Cle Elum has caused this Contract to be subscribed on its behalf, and the said Contractor has signed this Contract the day and year first above written.

Contractor:
Pease Piping, Inc.

Owner:
City of Cle Elum

By _____

By _____

Title _____

Title _____

Date _____

Date _____

Washington State Contractor's
License No. PEASEPI055KG

UBI. NO. 601630697

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Phone: (509) 674-2262
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January 14, 2025

Dear Members of the Local Government Committees,

The City of Cle Elum strongly supports Senate Bill 5053 and House Bill 1037 and urges your support of this critical legislation. The proposed legislative changes will help pave the way for an Upper Kittitas County Community Recreation Center. This project has garnered overwhelming community support, particularly under the Public Facilities District (PFD) framework.

Our community has long desired a recreation center and pool that will benefit our residents. While there are several pools around our community, none are available for use by members of the public. This facility will provide a safe, supportive, and positive environment for families in our community to recreate, especially during the winter months.

This regional facility will serve our city, neighboring cities, and county residents in Upper Kittitas County. As an area with high tourism, this will also be a facility that serves visitors to our community. That tourism traffic also generates ~40% of our sales tax revenue, which is what makes the PFD framework especially attractive to help support the facility's ongoing operations.

The Upper Kittitas County Community Recreation Center project is well underway, including acquiring 12 acres of land, completing a Feasibility Study, and nearly finalizing construction documents with an architectural firm. A 501(c)(3) organization, representing diverse community stakeholders, has facilitated the project with input and support from the broader community at every stage. Passing this legislation would be pivotal in bringing this transformational project to life.

We recognize the complexity of legislative priorities but believe this bill offers a unique opportunity to make a lasting impact. It will also provide a tool for other communities that are similar to ours. We respectfully request your support in advancing this bill.

Thank you for your attention and service to our state.

Sincerely,

Matthew Lundh
Mayor
City of Cle Elum

City of Cle Elum
119 West First Street
Cle Elum, WA 98922



Phone: (509) 674-2262
Fax: (509) 674-4097
www.cityofcleelum.com

January 14, 2024

Mr. Aaron Wheeler
Director, Washington State Broadband Office
Washington State Department of Commerce
1101 Plum Street SE
Olympia, WA 98504

RE: Letter of Support – Kittitas County BEAD Application

Dear Mr. Wheeler,

As the mayor of Cle Elum, I am pleased to provide this letter of support on behalf of the City of Cle Elum for Kittitas County's application to the Broadband Equity Access and Deployment (BEAD) grant program to serve project areas across our region.

As leaders in this community, we hear from constituents all the time about how the current broadband availability is not meeting everyone's needs. As a city with many low-income residents, it is critical that our citizens have the same access as others to this vital utility. Job training, education, telehealth, and many other modern necessities depend on access to reliable, high-speed internet services. Additionally, many prospective residents and businesses looking to relocate put broadband services as a priority consideration when making a decision.

We know that once the greater Kittitas County area has ubiquitous, high-speed broadband, our education and healthcare services will strengthen, economic opportunities will grow, and quality of life will improve.

On behalf of my constituents, I am happy to voice our full support of Kittitas County's project for this critical work.

Sincerely,

Matthew Lundh
Mayor, City of Cle Elum

Leak Relief Request

Michael Weiser

409 West Second St

Account # 13260

City crew hung a door hanger on 12/9/2024 to notify them of leak confirmed leak at 1.3 gpm

All overages due to water leak

Water Consumption	\$ 62.00
Water Reserve	\$ 32.05
Water Tax	\$ 5.64
Sewer Consumption	\$ 44.85
Sewer Excess	\$ 224.76
Sewer Tax	\$ 16.18
Total Credit	\$ 385.48

Attached

1. Water bill
2. 3-month average for consumption comparison
3. Sample Bill showing normal month cost without overage
4. Work Orders turning water on and off for repairs
5. Customer Leak Request form with pictures



City of Cle Elum
119 W First Street
Cle Elum, WA 98922
509 674-2262

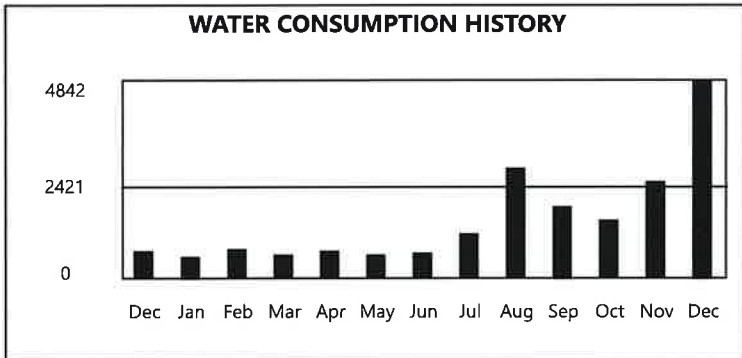
#1

BILLING PERIOD	
November Billing	
DUE DATE	ACCOUNT NUMBER
12/25/2024	13260
BILL DATE	AMOUNT DUE:
12/06/2024	556.00
ACCOUNT HOLDER	
Michael Weiser	
SERVICE LOCATION	
1326.0 - 409 W SECOND ST	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES	
		PREVIOUS	PRESENT				
Water	12/03/2024	52717	57559	1.0000	4842	Previous Balance:	294.84
						Adjustments:	0.00
						Payments:	294.84
						Balance Forward:	0.00
						Water	60.13
						Water Consumption	62.00
						Water Reserve	42.61
						Water Tax 6%	9.88
						Sewer	58.50
						Sewer Consumption	44.85
						Sewer Excess	224.76
						Sewer Tax 6%	19.69
						Garbage	33.58
						Current Charges:	556.00
						Balance:	556.00
						30:	0.00
						60:	0.00
						90+:	0.00

62.00
32.05
5.64
44.85
324.76
\$16.13

\$ 385.48



Detach Here and Return Bottom Stub



City of Cle Elum
119 W First Street
Cle Elum, WA 98922

DUE DATE	AMOUNT DUE
12/25/2024	556.00
SERVICE LOCATION	
1326.0 - 409 W SECOND ST	
ACCOUNT NO.	AMOUNT ENCLOSED
13260	

Michael Weiser
409 West Second St
Cle Elum, WA 98922-1015

City of Cle Elum
119 W First Street
Cle Elum, WA 98922

3 years usage comparison

UTILITY ACCOUNT HISTORY

#2

City Of Cle Elum

Time: 13:48:57 Date: 12/23/2024

11/20/2022 To: 12/23/2024

Page: 1

Weiser, Michael: 13260; Service Location: 1326.0



409 W SECOND ST	Current	Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance
12/07/2022 Bill	31786	31290	496					158.79	158.79
12/14/2022 Payment								-158.79	0.00
01/09/2023 Bill	32215	31786	429					158.79	158.79
01/17/2023 Payment								-158.79	0.00
02/06/2023 Bill	32652	32215	437					165.05	165.05
02/13/2023 Payment								-165.05	0.00
03/06/2023 Bill	33048	32652	396					165.05	165.05
03/13/2023 Payment								-165.05	0.00
04/06/2023 Bill	33493	33048	445					165.05	165.05
04/14/2023 Payment								-165.05	0.00
05/08/2023 Bill	33950	33493	457					165.05	165.05
05/15/2023 Payment								-165.05	0.00
06/06/2023 Bill	34429	33950	479					165.05	165.05
06/12/2023 Payment								-165.05	0.00
07/06/2023 Bill	34840	34429	411					165.05	165.05
07/14/2023 Payment								-165.05	0.00
08/07/2023 Bill	37378	34840	2538					186.05	186.05
08/17/2023 Payment								-186.05	0.00
09/06/2023 Bill	39000	37378	1622					171.31	171.31
09/18/2023 Payment								-171.31	0.00
10/06/2023 Bill	39775	39000	775					165.05	165.05
10/16/2023 Payment								-165.05	0.00
11/06/2023 Bill	40165	39775	390					165.05	165.05
11/20/2023 Payment								-165.05	0.00
12/06/2023 Bill	40742	40165	577					165.05	165.05
12/14/2023 Payment								-165.05	0.00
01/08/2024 Bill	41178	40742	436					165.05	165.05
01/16/2024 Payment								-165.05	0.00
02/06/2024 Bill	41770	41178	592					170.32	170.32
02/20/2024 Payment								-170.32	0.00
03/07/2024 Bill	42217	41770	447					170.32	170.32
03/15/2024 Payment								-170.32	0.00
04/08/2024 Bill	42761	42217	544					170.32	170.32
04/18/2024 Payment								-170.32	0.00
05/06/2024 Bill	43228	42761	467					170.32	170.32
05/16/2024 Payment								-170.32	0.00
06/06/2024 Bill	43736	43228	508					170.32	170.32
06/14/2024 Payment								-170.32	0.00
07/08/2024 Bill	44746	43736	1010					170.32	170.32
07/15/2024 Payment								-170.32	0.00
08/07/2024 Bill	47397	44746	2651					194.78	194.78
08/19/2024 Payment								-194.78	0.00
09/09/2024 Bill	49092	47397	1695					178.20	178.20
09/19/2024 Payment								-178.20	0.00

UTILITY ACCOUNT HISTORY

City Of Cle Elum

Weiser, Michael: 13260; Service Location: 1326.0

Time: 13:48:57 Date: 12/23/2024
Page: 2

#2

11/20/2022 To: 12/23/2024

409 W SECOND ST		Current		Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance
10/07/2024	Bill										
10/15/2024	Payment	4124	50423	49092	1331					173.63	173.63
11/06/2024	Bill	Billing								-173.63	0.00
11/18/2024	Payment	4150	52717	50423	2294					294.84	294.84
12/06/2024	Bill	Billing								-294.84	0.00
12/16/2024	Payment	4165	57559	52717	4842					556.00	556.00
										-556.00	0.00

Nov Water leak

Billing Periods 25 Billed Amt: 4,744.81 Avg 189.79

#4

Work Order #: 1541

Work Order Date: 12/09/24

Work Type:

Request Type: Citizen

Attending Staff: Audrey Casassa

Requester Name: Michael Weiser

Requester Phone: 509 304-9650 Call before you come

Assigned Department:

Work Type: Leak Checks

Work Description: 409 West Second St 12/10 Between 9-10am

Work Address/Location: Meter # 19993100

Date Closed:

Status: COMPLETE

Notes

12/11/2024

They are leaking 1.3 gpm with the house and shop shut off

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:

A

Work Order #: 1552

Work Order Date: 12/17/24

Work Type:

Request Type: Internal

Attending Staff: Audrey Casassa

Requester Name: Mike Wieser

Requester Phone: 509 304-9650

Assigned Department: Water

Work Type: Turn Water OFF

Work Description: Please turn water off ASAP, they are digging to fix their leak.

Work Address/Location: 409 West Second St Meter # 19993100

Date Closed:

Status: COMPLETE

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:

HA 4

Work Order #: 1553

Work Order Date: 12/17/24

Work Type:

Request Type: Internal

Attending Staff: Whitney Prosek

Requester Name: Mike Wieser

Requester Phone: 509 304-9650

Assigned Department: Water

Work Type: Turn Water On

Work Description: Please turn water ON for testing

Work Address/Location: 409 West Second St Meter # 19993100

Date Closed:

Status: COMPLETE

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:

#5



REQUEST FOR LEAK ADJUSTMENT

Please review the City of Cle Elum Code 13.12.115 Petition for and relief from water bill. If you feel you are entitled to an adjustment, please complete this form, and return this to the Utilities Department acasassa@cleelum.gov, or in person at City Hall or by mail to

City of Cle Elum
119 West First St
Cle Elum, WA 98922

For Any questions, please call 509 674-2262

Date: December 23, 2024

Name: Michael Weiser Account #: 13260

Service Address: 409 West 2nd Street

City: Cle Elum State: WA Zip: 98922

Phone: (509) 304 9650

Mailing Address if different than property address: N/A

Date leak was discovered: Approx. End of October - Beginning of November

Date leak was fixed: December 17, 2024

Description of leak including location and how it was fixed:

Public Works talked to Mr. Weiser after putting a tag on the door indicating a water leak early November? Looking at the Utility Invoice from the City, the payment amount was rather high for October but not like November's invoice. We had a tag on the door to call City this time. Mr. Weiser talked to the City and we had Jessica from Public Works check the meter again. We called American Leak Detection to come out and locate the leak. It was in the driveway, 61 inches from the fence. The leak was a small hole in the black, polyline pipe which we spliced and clamped. Jessica was out several time that day, and once the leak was repaired, she checked the meter and no more leaks. Mike and Ginger Weiser would like to thank Jessica and Aaron from Public Works for all their help as well as Audrey. Attached are pictures in the yard as well as the report from American Leak Detection.

13.12.115 Petition for and relief from water bill.

In the event any person is aggrieved by the amount of one hundred dollars or more in excess of the amount billed for monthly water service, he or she may, within fifteen days of the postmark on said bill, petition the city council in writing to the utilities clerk for a downward adjustment to his or her bill. Upon receipt of such petition, the utilities clerk shall notify the public works director and the utilities committee and schedule a meeting to consider the petition for downward adjustment. The utilities committee may consult with the city public works director or his designee regarding the matter and shall, upon deliberation and oral findings following the meeting, make a recommendation to the entire city council to grant a downward adjustment only upon good cause shown. No downward adjustment will be considered for leaks within the primary residential or commercial building; however, adjustment for leaks within crawl spaces may be considered on a case-by-case basis. Any bill granted a downward adjustment by the city council shall not exceed five hundred dollars in relief and shall be presented to the mayor for his signature on the face thereof. Notice of the reduction shall be provided in writing by the city to the customer. No ratepayer may petition the city council more than one time per twelve-month period for such a downward adjustment.

In the event that city-maintained water pipes prevent water service to a customer's water meter due to cold or frozen weather for more than two days (forty-eight hours), the city council may, upon the recommendation of the city public works director and the utilities committee, provide equitable relief to the customer by crediting up to one month's water fees which include water base rate fee, water reserve fee, and applicable water taxes for every two to thirty days of interrupted service, or multiples thereof. In the event any neighbor assists a customer with frozen, city-maintained water service by providing water through that neighbor's meter (i.e., through the use of a hose or similar apparatus), that neighbor will be allocated double the volume of water in the base rate for the same period of interrupted service.

(Ord. 1464 § 1, 2017; Ord. 1312 § 4, 2009; Ord. 1158 § 1, 2001; Ord. 1122 § 2, 2000)

The Cle Elum Municipal Code is current through Ordinance 1613, passed July 26, 2021.

Disclaimer: The city clerk's office has the official version of the Cle Elum Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited here.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

City Website: cityofcleelum.com

City Telephone: (509) 674-2262

Code Publishing Company

13.12.050 Repair of service pipes – Owner’s responsibility.

The service pipe past the meter must be kept in repair by the owner, who shall repair any leaks promptly and shall be responsible for damages resulting from leaks or breaks.

(Ord. 776 § 8, 1981)

The Cle Elum Municipal Code is current through Ordinance 1613, passed July 26, 2021.

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Code Publishing Company



General Report

American Leak Detection of the Inland Northwest & Montana

PO Box 2050 Hayden, ID 83835

spokane@americanleakinwm.com

WA: (509) 631-8513 | ID: (208) 739-9647 | MT: (406) 551-6906

General Contractor #: AMERILD814LL

WORK AUTHORIZATION

Estimate and Quote

Date of Visit	Dec 13, 2024
Tech Name	Ricardo Vasquez
Bill to Insurance	No
Estimate	\$570/2hrs, \$225/hr thereafter TC of \$225

Work Authorization

Work Authorization

I hereby authorize American Leak Detection to perform leak detection services on the following terms and conditions:

- 1. Scope of Work:** The leak detection services will include but are not limited to identifying, locating, and assessing leaks throughout the property .
- 2. Access:** I grant access to the premises for the leak detection technicians from American Leak Detection during the agreed-upon date and time.
- 3. Liability:** American Leak Detection shall take reasonable care during the performance of the services, but I understand that unforeseen circumstances may occur. I agree that American Leak Detection shall not be held responsible for any damages or potential leaks that arising during the detection process.
- 4. Costs and Payment:** I agree to pay the agreed-upon fee for the leak detection services. Payment will be made upon completion of the services.
- 5. Taxes and Fees:** Any and all fees and/or taxes are the sole responsibility of the customer.
- 6. Confidentiality:** Any information obtained during the leak detection process shall be treated as confidential and will not be disclosed to any third party without prior consent.
- 7. Completion Timeline:** The leak detection services are expected to be completed within the estimated time frame, barring any unforeseen circumstances.

Ultimately it is the customer's property and it is their decision on where to expose the line based on the leak location test results and the known information on line location, etc. No one can guarantee what may be encountered under the slab or underground until the exposure takes place.

I acknowledge that I have read and understood the terms and conditions outlined above and agree to abide by them.

Printed Name

Mike Weiser

Signature

JOB INFORMATION

Customer Information

Customer Name	Mike Weiser
Customer Information	509-304-9650 wysermgwysmer@gmail.com
Reason for Visit	Water bill went up to about \$600 from \$170. About 500 feet of line with 2 FFH. Pipe is 6 feet under the ground. Has not lost pressure. No water pooling 1.4GPM. House was built in 1996.
Site Address	409 W 2nd St Cle Elum, WA 98922
Were inspection conditions met?	Yes

SUPPLY LINE

Supply Line Inspection

Trace Gas Testing	No
Leak Detection Results	Discussed the scenario with the homeowner. Performed point checks on the 3 Frost Free Hydrants (FFH) on the property. Loud leak sound was detected on the FFH near the water meter. Induced nitrogen through the FFH on the side of the shop. Performed a full electronic leak detection on the service line. The best leak sound was detected in the driveway approximately 10-15 feet from the FFH near the meter. Measured the distance from the fence as there was snow on the ground. Marked the indicated leak location with a stone per customer request. Discussed the findings with the homeowner. Homeowner will contact ALD if no moisture is present when the pipe is exposed.
Photo of Leak Location	



Verbally communicated if the leak is not located in the area marked it is the customers responsibility to call ALD immediately. Yes

SERVICE

Service

SERVICE

1 OF 1

Service

Service Performed	Residential Service Line
Job Cost	\$570.00
Quantity	1
Sub-Total	\$570.00

Sub-Total \$570.00 USD

REPORT

Payment

Travel Charge	\$225.00
Tax Rate	0
Sales Tax	\$0.00
Total Charge	\$795.00
Payment Type	Check
Name on Check	Virginia E. Weiser
Check Number	4167

Thank you for your prompt payment!

Office Info

Discussed Findings With the Customer Yes













REQUEST FOR LEAK ADJUSTMENT

Please review the City of Cle Elum Code 13.12.115 Petition for and relief from water bill. If you feel you are entitled to an adjustment, please complete this form, and return this to the Utilities Department, in person at City Hall or by mail to

City of Cle Elum
119 West First St
Cle Elum, WA 98922

For Any questions, please call 509 674-2262

Date: 11/25/2024

Name: Cherie Brumbaugh Account #: 17890

Service Address: 623 East 3rd St.

City: Cle Elum State: WA Zip: 98922

Phone: (509) 304-6030

Mailing Address if different than property address: P.O. Box 123 Cle Elum WA 98922

Date leak was discovered: 10/26/2024

Date leak was fixed: 10/27/2024

Description of leak including location and how it was fixed:

late Saturday night of Oct. 26 my husband & I came up & discovered our water pressure was low. We checked all indoor and out door plumbing & found no leaks or faucets to left on. That lead us to further investigation on Sun Oct 27 we discovered unusually wet ground in an area from the water main to the south west corner of the property. We then called the City of Cle Elum & Bill Locake to locate the utilities. We were ready to dig (we have a backhoe) as soon as PSE arrived. Once they did their locate we dug. Found the leak at a previous repair of the water leak & repaired it.

Audrey Casassa

From: Aaron Barr
Sent: Tuesday, November 26, 2024 9:35 AM
To: Audrey Casassa
Subject: Water leak 623 East Third St

Around October 27th (Sunday) I was called out for a water leak at 623 East 3rd st for a residential water leak on the homeowners side of the meter. The leak appeared to be very large. The homeowner was in the process of getting the leak repaired that day as they did. The water service was reinstated and no leaks were present.

Get [Outlook for iOS](#)

Cherie Brumbaugh

623 East Third St

Could we discuss increasing the amount of credit issued since the sewer rate increased, which now affects the sewer rate.

We have always based this credit on water overage above one hundred dollars in the water consumption.

1. Based the credit amount on water overage only

Water **\$134.10** Water Reserve **\$ 65.45** Water Tax **\$11.97** **Totaling \$211.52**

2. Based on water and sewer Consumption combined.

Water **\$134.10** Water Reserve **\$ 65.45** Water Tax **\$11.97** **Total \$211.52**

Sewer Consumption **\$88.55** Sewer Excess **\$446.76** Tax **\$32.12** **Total \$ 567.43**

\$ 778.95 Total Credit based on water and sewer

I attached a separate example of the usage at 1000 CF

I attached consumption for the last 3 Years to look at the average for October usage.

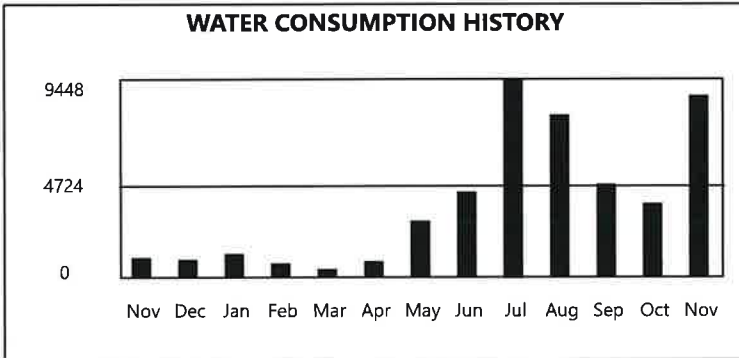


City of Cle Elum

119 W First Street
Cle Elum, WA 98922
509 674-2262

BILLING PERIOD	
October Billing	
DUE DATE	ACCOUNT NUMBER
11/25/2024	17890
BILL DATE	AMOUNT DUE:
11/06/2024	949.47
ACCOUNT HOLDER	
Cherie Brumbaugh	
SERVICE LOCATION	
1789.0 - 623 E THIRD ST	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES
Water	11/04/2024	PREVIOUS	PRESENT	1.0000	8637	
						Previous Balance: 227.75
						Adjustments: 0.00
						Payments: 227.75
						Balance Forward: 0.00
						Water 60.13
						Water Consumption <u>134.10</u>
						Water Reserve <u>76.01</u>
						Water Tax 6% <u>16.21</u>
						Sewer 58.50
						Sewer Consumption <u>88.55</u>
						Sewer Excess <u>446.76</u>
						Sewer Tax 6% <u>35.63</u>
						Garbage 33.58
						Current Charges: 949.47
						Balance: 949.47
						30: 0.00 60: 0.00 90+: 0.00



(134.10)
- 165.45
= 11.97
(88.55)
= 446.76
(32.12)
\$ 778.95

Detach Here and Return Bottom Stub



City of Cle Elum

119 W First Street
Cle Elum, WA 98922

DUE DATE	AMOUNT DUE
11/25/2024	949.47
SERVICE LOCATION	
1789.0 - 623 E THIRD ST	
ACCOUNT NO.	AMOUNT ENCLOSED
17890	

Cherie Brumbaugh
P.O. Box 123
Cle Elum, WA 98922

City of Cle Elum
119 W First Street
Cle Elum, WA 98922

13.12.115 Petition for and relief from water bill.

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(Ord. 1464 § 1, 2017; Ord. 1312 § 4, 2009; Ord. 1158 § 1, 2001; Ord. 1122 § 2, 2000)

The Cle Elum Municipal Code is current through Ordinance 1600, passed December 14, 2020.

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[City Website: cityofcleelum.com](http://cityofcleelum.com)

City Telephone: (509) 674-2262

[Code Publishing Company](#)

Prorate Account

Sample on 1,000 cubic feet

Bill Type

Days

☒ Adjustment ☐ New Bill ☐ Final Bill ☐ Apply As Credit 30 Of 30 = 100.00

Customer Account

Memo

Account No. 17890 Brunbaugh, Cherie

Meter No. 1789.0 623 E THIRD ST

Bill Date 11/26/2024 Bill Type Due

Work Orders

Consumption

Water Current 1000 Previous 0 ☐ Roll Consumption 1000 Additional 0 Total Cons 1000 Months 1 Date 11/26/2024 Time

Water Reads

Assign Defaults

Clear Defaults

Water

Sewer

Garbage

Sewer Reserve

Class	Units	Water Prorated	Class	Units	Sewer Prorated	Class	Units	Garbage Prorated	Class	Units	Sewer Reserve Prorated
Basic	1	1,000	\$60.13	1	1,000	\$58.50	11	1	10	1,000	\$0.00
Overage			\$0.00	EWU		\$0.00	xCon				\$0.00
Surcharge			\$10.56			\$0.00					\$0.00
Other			\$0.00			\$0.00					\$0.00
Tax			\$4.24			\$3.51					\$0.00
Late			\$0.00			\$0.00					\$0.00
Interest			\$0.00			\$0.00					\$0.00
			\$74.93			\$62.01					\$33.58

Actions

☐ Confirm to Write ☐ Set To Inactive

"Adjustments" can NOT be on a billing cycle day.

Utility Deposit Refund

Leave On Deposit ☐ Apply Deposit ☐
Deposit Refunded \$0.00 Deposit Applied 0.00
Status Approved

Billed Utility Deposit	\$0.00
Totals	
Account Balance	\$0.00
Prorated Charges	\$170.52
Bill Total	\$170.52



Looking at Average Usage 2022-2024

UTILITY ACCOUNT HISTORY

City Of Cle Elum

11/01/2022 To: 11/26/2024

Time: 14:52:49 Date: 11/26/2024

Page: 1

Brumbaugh, Cherie: 17890; Service Location: 1789.0

623 E THIRD ST

	Current	Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance
11/01/2022 Payment 185101501CF								-187.90	0.00
11/07/2022 Bill Billing								164.79	164.79
12/02/2022 Payment 187381336CF	83065	81430	1635	—				-164.79	0.00
12/07/2022 Bill Billing								158.79	158.79
01/03/2023 Payment 189511176CF	83712	83065	647					-158.79	0.00
01/09/2023 Bill Billing								158.79	158.79
02/01/2023 Payment 191717889CF	84227	83712	515					-150.00	8.79
02/06/2023 Bill Billing								165.05	173.84
02/13/2023 Payment 192495855CF	84671	84227	444					-173.84	0.00
03/06/2023 Bill Billing								165.05	165.05
03/27/2023 Bill Late Notice	85136	84671	465	*			*	0.00	165.05
04/03/2023 Payment 195623279								-165.05	0.00
04/06/2023 Bill Billing								165.05	165.05
05/02/2023 Payment 197229897	85545	85136	409					-165.05	0.00
05/08/2023 Bill Billing								165.05	165.05
06/06/2023 Payment 199029139	85861	85545	316					-165.05	0.00
06/06/2023 Bill Billing								189.79	189.79
06/15/2023 Payment 199446969	88438	85861	2577					-189.79	0.00
07/06/2023 Bill Billing								262.98	262.98
08/01/2023 Payment 202141463	95171	88438	6733					-257.48	5.50
08/07/2023 Bill Billing								-5.50	0.00
09/06/2023 Payment 204054042	113545	95171	18374					-485.09	485.09
09/06/2023 Bill Billing								371.35	856.44
09/15/2023 Payment 204490073	125544	113545	11999					-485.09	371.35
10/06/2023 Bill Billing								-371.35	0.00
11/01/2023 Payment 207197036	131440	125544	5896					-247.02	247.02
11/01/2023 Payment 207197039								-260.00	-12.98
11/06/2023 Bill Billing								-250.00	-262.98
12/06/2023 Bill Billing			728	—				165.05	-97.93
01/02/2024 Payment 210627173	132168	131440	588					165.05	67.12
01/08/2024 Bill Billing								-67.12	0.00
02/05/2024 Payment 212609670	133687	132756	931					-165.05	165.05
02/06/2024 Bill Billing								-165.05	0.00
03/04/2024 Payment 214326160	134091	133687	404					-177.31	177.31
03/07/2024 Bill Billing								-177.31	0.00
04/02/2024 Payment 216039369	134215	134091	124					-170.32	170.32
04/08/2024 Bill Billing								-170.32	0.00
04/18/2024 Payment 216903091	134756	134215	541					-170.32	170.32
05/06/2024 Bill Billing								-170.32	0.00
05/14/2024 Payment 218665420	137238	134756	2482					-191.72	191.72
06/06/2024 Bill Billing								-191.72	0.00
06/14/2024 Payment 220621405	141183	137238	3945					-218.10	218.10
07/08/2024 Bill Billing								-218.10	0.00
	150631	141183	9448					328.80	328.80

City Of Cle Elum

UTILITY ACCOUNT HISTORY

Time: 14:52:49 Date: 11/26/2024

11/01/2022 To: 11/26/2024

Page: 2

Brumbaugh, Cherie: 17890; Service Location: 1789.0

623 E THIRD ST		Current		Previous	Water Usage	Sewer Usage	Current	Previous	Electric Usage	Chg/Pymt	Balance
08/01/2024	Payment	223685394								-328.80	0.00
08/07/2024	Bill	Billing	158355	150631	7724					294.09	294.09
09/03/2024	Payment	225664250								-294.09	0.00
09/09/2024	Bill	Billing	162636	158355	4281					224.74	224.74
10/01/2024	Payment	227430919								-224.74	0.00
10/07/2024	Bill	Billing	165998	162636	3362					227.75	227.75
10/15/2024	Payment	228194452								-227.75	0.00
11/06/2024	Bill	Billing	174635	165998	8637					949.47	949.47
Billing Periods 25		Billed Amt: 6,146.57		Avg		245.86					

James Staecheli
515 West Sixth St
Cle Elum

Account # 2070

Water leak was detected when meters were read 11/4/2024
Crew hung a door hanger to notify customer of leak 11/4/2024

Attached September normal billing amount
Attached October Bill requesting credit
Attached Request Relief packet from James Staecheli.

Water - Water Consumption \$146.31 Water Reserve \$71.10 Water Tax \$ 13.05 = (\$230.46)
Sewer -Sewer Consumption \$ 95.45 Sewer Overage Excess \$484.38 Sewer Tax \$35.00 =(614.83)

Totaling = \$845.29



City of Cle Elum
119 W First Street
Cle Elum, WA 98922
509 674-2262

*October
Requesting
Relief*

BILLING PERIOD	
October Billing	
DUE DATE	ACCOUNT NUMBER
11/25/2024	20700
BILL DATE	AMOUNT DUE:
11/06/2024	1,006.68
ACCOUNT HOLDER	
James Staeheli	
SERVICE LOCATION	
2070.0 - 515 W SIXTH ST	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES	
		PREVIOUS	PRESENT				
Water	11/04/2024	45219	54499	1.0000	9280	Previous Balance:	161.39
						Adjustments:	0.00
						Payments:	161.39
						Balance Forward:	0.00
						Water	60.13
						Water Consumption	146.32
						Water Reserve	81.66
						Water Tax 6%	17.29
						Sewer	58.50
						Sewer Consumption	95.45
						Sewer Excess	484.38
						Sewer Tax 6%	38.30
						Garbage	24.65
							34.80
						Current Charges:	1,006.68
						Balance:	1,006.68

146.31
71.10
13.05
95.45
484.38
35.00
\$ 845.29

WATER CONSUMPTION HISTORY

Month	Consumption
Nov	~100
Dec	~100
Jan	~100
Feb	~100
Mar	~100
Apr	~100
May	~100
Jun	~100
Jul	~100
Aug	~2000
Sep	~1500
Oct	~1000
Nov	9280

30:	0.00	60:	0.00	90+:	0.00
-----	------	-----	------	------	------

Water Credit = \$230.46

Sewer Credit = \$614.83
\$ 845.29

Detach Here and Return Bottom Stub



City of Cle Elum
119 W First Street
Cle Elum, WA 98922

DUE DATE	AMOUNT DUE
11/25/2024	1,006.68
SERVICE LOCATION	
2070.0 - 515 W SIXTH ST	
ACCOUNT NO.	AMOUNT ENCLOSED
20700	

James Staeheli
P. O. Box 632
Roslyn, WA 98941-0632

City of Cle Elum
119 W First Street
Cle Elum, WA 98922



City of Cle Elum
119 W First Street
Cle Elum, WA 98922
509 674-2262

*September
Normal
Billing*

BILLING PERIOD	
September	
DUE DATE	ACCOUNT NUMBER
10/25/2024	20700
BILL DATE	AMOUNT DUE:
10/07/2024	161.39
ACCOUNT HOLDER	
James Staeheli	
SERVICE LOCATION	
2070.0 - 515 W SIXTH ST	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES
		PREVIOUS	PRESENT			
Water	09/30/2024	44272	45219	1.0000	947	Previous Balance: 165.26 Adjustments: 0.00 Payments: 165.26 Balance Forward: 0.00 Water 60.13 Water Reserve 10.56 Water Tax 6% 4.24 Sewer 53.50 Sewer Excess 4.81 Sewer Tax 6% 3.50 Garbage 24.65 Current Charges: 161.39 Balance: 161.39

WATER CONSUMPTION HISTORY

Month	Consumption
Oct	1452
Nov	200
Dec	300
Jan	200
Feb	400
Mar	200
Apr	100
May	100
Jun	300
Jul	1452
Aug	2904
Sep	1452
Oct	1000

30:	0.00	60:	0.00	90+:	0.00
-----	------	-----	------	------	------

New sewer rates will be Effective October 1st, 2024

Detach Here and Return Bottom Stub



City of Cle Elum
119 W First Street
Cle Elum, WA 98922

DUE DATE	AMOUNT DUE
10/25/2024	161.39
SERVICE LOCATION	
2070.0 - 515 W SIXTH ST	
ACCOUNT NO.	AMOUNT ENCLOSED
20700	

James Staeheli
P. O. Box 632
Roslyn, WA 98941-0632

City of Cle Elum
119 W First Street
Cle Elum, WA 98922

Alert Type	Currently E Meter ID	Serial Num	Location Address	Alert Time	Last Received	Status	Last Name	Account No	Leak Level	Daily Consumption (Cubic feet)
Leak	Yes	6702603	19993806 1002 DENNY AVENUE	11/04/2024 8:13 AM	11/04/2024 8:13 AM	New	Dumas	1299	2.2	52.8
Leak	Yes	6696834	19993818 1011 DENNY AVENUE	11/04/2024 8:14 AM	11/04/2024 8:14 AM	New	Marsh	1188	1.461	35.057
Leak	Yes	6714543	19993551 820 E FIRST ST	11/04/2024 11:50 AM	11/04/2024 11:50 AM	New	Page	1692	0.944	22.657
Leak	Yes	6692475	19993152 221 LINCOLN ST	11/04/2024 8:37 AM	11/04/2024 8:37 AM	New	Cresto	1567	1.067	25.6
Leak	Yes	6697692	19993083 614 W SECOND ST	11/04/2024 8:10 AM	11/04/2024 8:10 AM	New	Kaur	1366	1.431	34.343
Leak	Yes	6702620	19993100 409 W SECOND ST	11/04/2024 11:36 AM	11/04/2024 11:36 AM	New	Weiser	1326	2.731	65.543
Leak	Yes	6685451	19992986 515 W SIXTH ST	11/04/2024 9:11 AM	11/04/2024 9:11 AM	New	Staeheli	2070	11.048	265.143
Leak	Yes	2013126	19993039 311 W FIFTH ST	11/04/2024 9:13 AM	11/04/2024 9:13 AM	New	Pendrey	1258	21.285	510.829
Leak	Yes	6697685	19992894 804 W SECOND ST	11/04/2024 8:15 AM	11/04/2024 8:15 AM	New	Graham	1687	1.639	39.343
Leak	Yes	6709786	19993165 201 SAGEBROOK LANE	11/04/2024 8:34 AM	11/04/2024 8:34 AM	New	Zuelzke	2061	1.758	42.2



REQUEST FOR LEAK ADJUSTMENT

Please review the City of Cle Elum Code 13.12.115 Petition for and relief from water bill. If you feel you are entitled to an adjustment, please complete this form, and return this to the Utilities Department, in person at City Hall or by mail to

City of Cle Elum
119 West First St
Cle Elum, WA 98922

For Any questions, please call 509 674-2262

Date: 11.28.24

Name: James Staeheli Account #: 20700

Service Address: 515 W Sixth Street

City: CLEELUM State: WA Zip: 98922

Phone: (509) 304-8797

Mailing Address if diiferant than property address: P.O. Box 632 Roslyn, WA 98941

Date leak was discovered: 11-7-2024

Date leak was fixed: 11-9-2024

Description of leak including location and and how it was fixed:

Pipe Broke under house by Kitchen window. Dug up many spots in the yard to find leak. Finally found where it was leaking, cut and fixed with new parts.

MEET SPOTS
LOOKING FOR LEAK











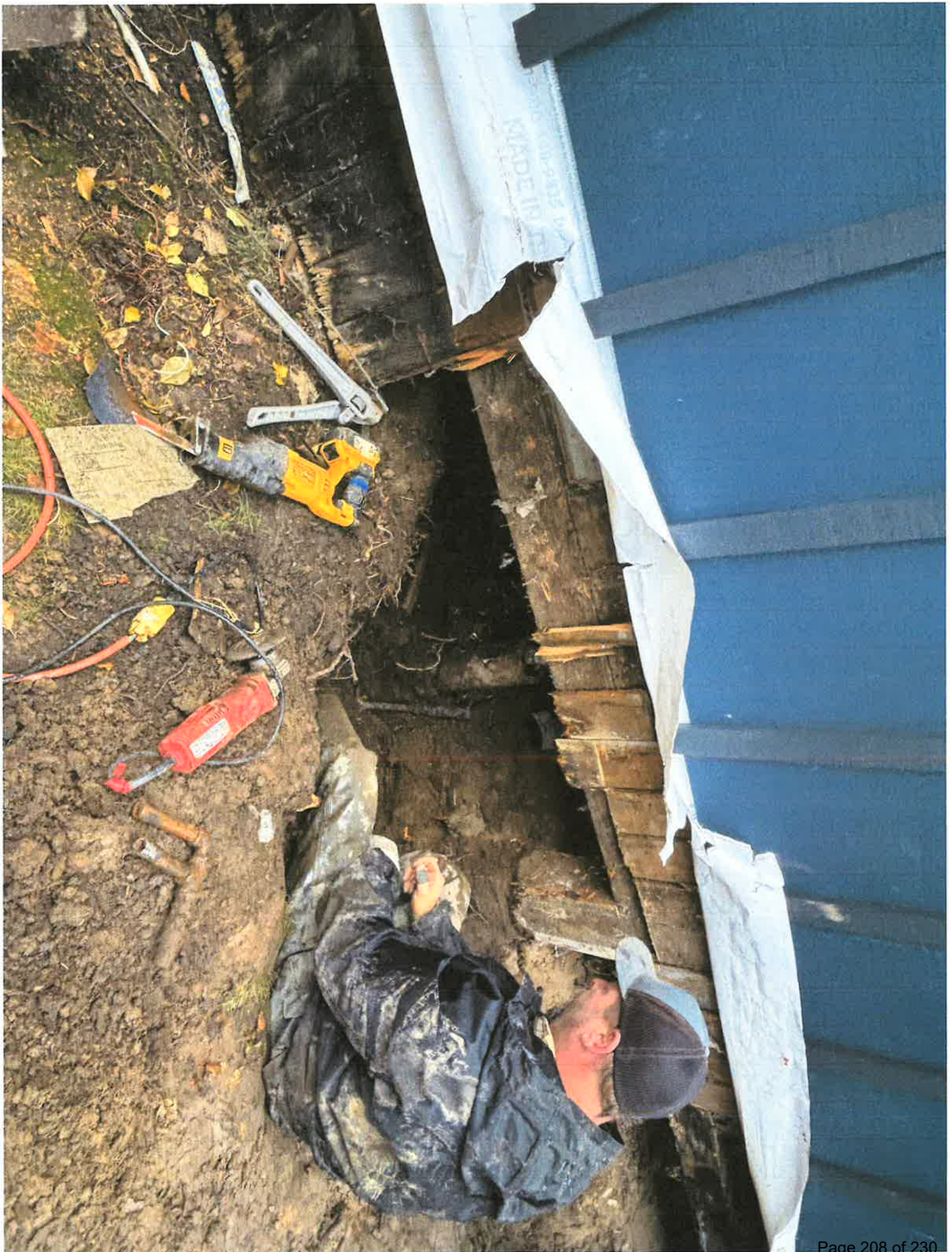


Pipes That We're Leaking

NEWS#UTOFF VALVE

35G

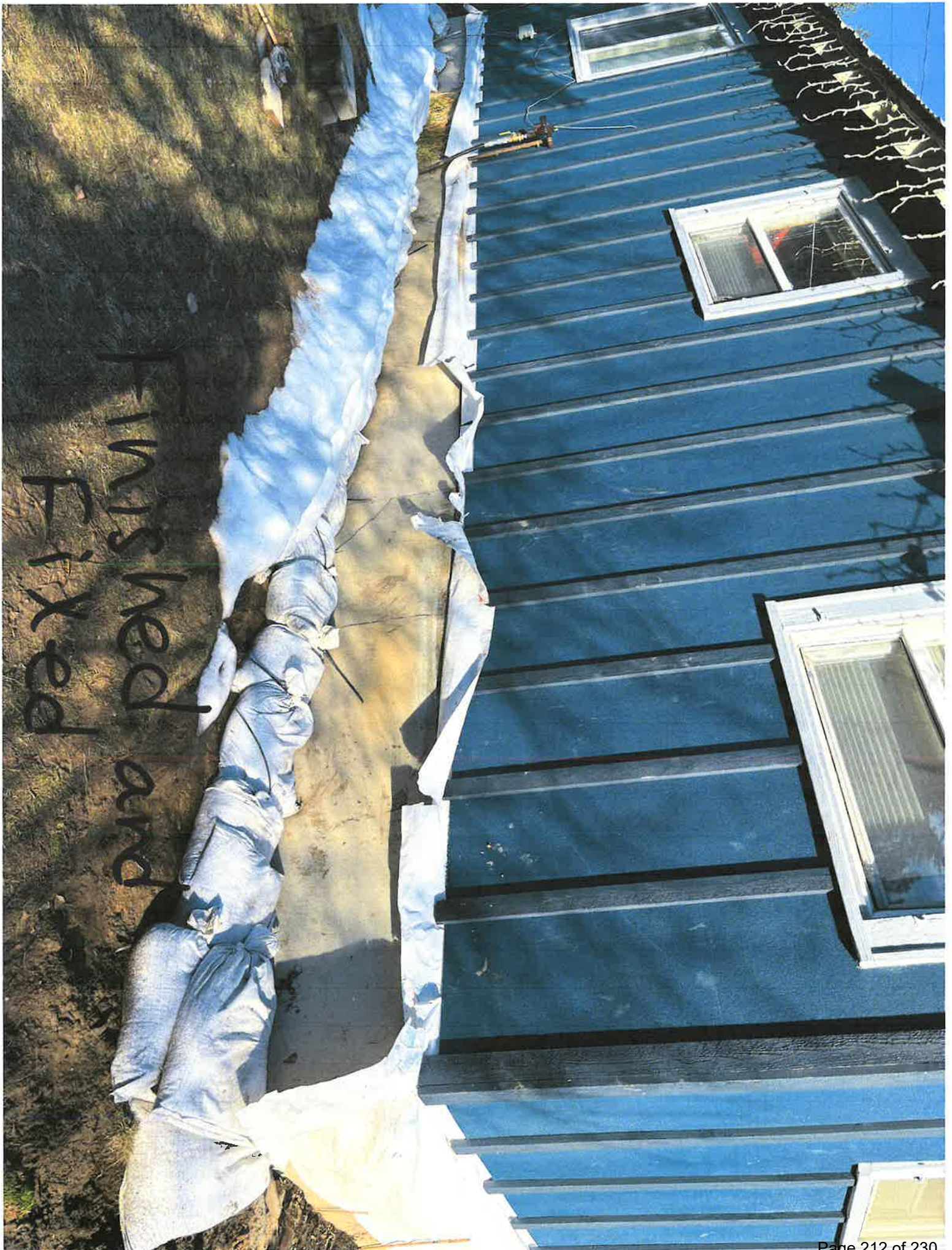
Page 207 of 208











Fixed and finished

















STAFFORD AVENUE IMPROVEMENTS (EXCAVATION WEST, INC.)

HLA Project No. 21241C

CDBG PROJECT NO. 21-62210-02

HLA Project Contact:

Mike Heit, PE

Construction is anticipated to begin on April 14, 2025, with 60 working days. The contractor has been working on contracts and preparing submittals. A preconstruction meeting will be scheduled prior to construction commencing. HLA will continue to provide construction engineering and administration through construction completion and project/grant closeout.

City Action Items:

1. Review and process monthly reimbursement requests.

FIRST STREET DOWNTOWN REVITALIZATION PHASE 3 (ACTIVE CONSTRUCTION, INC.)

HLA Project No. 23150C

Fed Project No. STBG(R)-0903(086)

TIB Project No. 6-E-930(008)-1

HLA Project Contact:

Ben Annen, PE

Construction began on March 4, 2024, with 330 working days. The contractor has progressed well ahead of schedule and plans to be complete with the project by April 2025. Remaining work includes minor storm drainage improvements, completing landscaping, streetscape amenities, and sidewalk panels where utility poles were recently removed. HLA will continue to provide construction engineering and administration through project/grant closeout.

City Action Items:

1. Review and process monthly reimbursement request.
2. Review and approve monthly progress estimates and issue payment to contractor.

SECOND STREET PATHWAY (MCCANN TRUCKING LLC)

HLA Project No. 24056C

TIB Project No. C-E-930(004)-1

TIB Project No. P-E-930(P06)-1

HLA Project Contact:

Ben Annen, PE

Construction began on July 8, 2024, and the construction contract was terminated for default on August 16, 2024. Performance of the work was transferred to the contractor's surety. The Surety hired a third-party representative, The Guardian Group, to develop a plan to complete the project. However, an acceptable plan was not provided to the City in a timely manner, so the City secured a contractor to stabilize the project limits prior to winter arrival, see project titled "Second Street Pathway – Safety Stabilization."

Since termination, the contractor filed a lawsuit against the City. HLA has assisted the City's legal team in responding to requests for information and will continue to provide support as requested.



SECOND STREET PATHWAY – SAFETY STABILIZATION (ASCENT FOUNDATION & MORE LLC)

HLA Project No. 24056SS

TIB Project No. C-E-930(004)-1

TIB Project No. P-E-930(P06)-1

HLA Project Contact:
Ben Annen, PE

Construction began on October 14, 2024, and was substantially complete on November 5, 2024. HLA continues to perform construction administration services in requesting outstanding documentation that is needed from the contractor, prior to issuing a project acceptance recommendation. HLA will continue to provide construction engineering and administration through project/grant closeout.

SECOND STREET PATHWAY – RE-BID

HLA Project No. 24056A

TIB Project No. C-E-930(004)-1

TIB Project No. P-E-930(P06)-1

HLA Project Contact:
Ben Annen, PE

As a result of the McCann Trucking LLC (McCann) contract termination of the original project, the Second Street Pathway project will be re-bid to replace construction deficiencies by McCann in addition to completing original project improvements. The plans, specifications, and estimate are final and ready to advertise for bids. The City is awaiting direction from the City's legal counsel on whether the McCann lawsuit, including Surety financial responsibilities to fund the re-bid, will impact the re-bid process and schedule.

City Action Items:

1. *Provide direction from legal counsel on re-bid schedule and Surety financial responsibilities.*



SECOND STREET ROUNDABOUT

HLA Project No. 23042E

TIB Project No. 6-E-930(007)-1

HLA Project Contact:

Brad Cooper, PE

Madeline St. John, EIT

Second Street is a State Route (SR 903); thus, this project requires collaboration and approvals from the Washington State Department of Transportation (WSDOT). For a variety of reasons, progress with WSDOT collaboration and approvals has been much slower than anticipated and the design is still underway. WSDOT requires much of the same project approvals and documentation as if this were a WSDOT-led project (i.e. Design Documentation Package, Intersection Plan for Approval, Intersection Control Evaluation, etc). Recently, WSDOT has been approving documents and improving the timeliness of their reviews. At this time, we expect to imminently receive approval for the Hydraulic Report Type B and Geometric Design Report. WSDOT is responsible for completing the Intersection Control Evaluation, of which we expect to receive soon the final version from them for insertion into the Design Documentation Package. We transmitted 60% plans for WSDOT review in November 2024 and received comments from WSDOT on December 18, 2024. HLA is targeting transmittal of 90% plans, specifications, and estimate (and draft DDP) in January 2025. Ultimately, HLA is driving to advertise this project in February 2025.

City Action Items:

1. *None at this time; future action will be to review the 90% submittal package.*

ZONE 3 BOOSTER PUMP IMPROVEMENTS

HLA Project No. 24184E

CRA No. 2024-03

HLA Project Contact:

Jakob Michael, PE

This project includes installation of a new Zone 3 booster pump, piping, and associated programming at the regional water treatment plant to provide additional flow as required for future development in Zone 3, specifically as required for the Bullfrog Flats Development. This project was initiated on December 11, 2024, and design is anticipated to be completed by May 2025.

WATER SYSTEM PLAN UPDATE

HLA Project No. 20036E

HLA Project Contact:

Jakob Michael, PE

The City's 2022 Water System Plan (WSP) was submitted to the Department of Health (DOH) for final review on December 31, 2024. DOH reviewed the final draft and provided approval recommendation to the City on January 6, 2025. Once adopted by the City, DOH will provide the official approval letter.

City Action Items:

1. *Adopt the Water System Plan at the January 14, 2025, City Council meeting.*



STORMWATER PLAN

HLA Project No. 23104E

Ecology Project No. WQC-2022-CoCle-00102

HLA Project Contact:

Dean Smith, PE

The City was awarded Ecology funding, and an agreement was finalized to prepare a stormwater plan in July 2021, for \$331,655 (including a 50% forgivable loan). Originally, the scope of work included City staff performing cleaning and video inspection of the entire storm system with the City's video inspection truck, for documenting the existing stormwater system condition, for which the City would be compensated \$70,000 for these efforts. However, past and current City staff and resources were not available to dedicate the necessary time to complete the work.

Therefore, an amendment request was submitted to Ecology and approved for an additional \$300,000 to add cleaning and inspection work to the funding agreement. To accomplish this, HLA requested bids and the City supplemented HLA's original contract to include this work, which will be subcontracted by HLA. HLA is in the process of contracting with a private company to clean and inspect the existing system to determine its existing condition. The information gathered during the cleaning and inspection process is essential for HLA to finalize the system flow modeling and complete the Stormwater Plan, while it will also provide the City with a system inventory.

As part of this effort, the City will consider creating a stormwater utility with established rates to perform the recommended improvements, maintain the system, and pay back the loan portion of the agreement with Ecology (\$315,828). The amended Ecology agreement requires the plan to be completed by January 31, 2026. Therefore, HLA plans to select a cleaning and inspection contractor to begin their efforts in March or April of 2025.

DEVELOPMENT OF CLIMATE ELEMENT

HLA Project No. 24041E

Commerce Project No. 24-63610-114

HLA Project Contact:

Joseph Calhoun, Planning Supervisor

The WA Legislature passed HB 1181 into law in 2023 which requires Washington cities to update their Comprehensive Plan to include a Climate Element. The Washington State Department of Commerce (Commerce) is allocating \$125,000 to the City to finance the required Climate Element.

HLA will assist the City to develop the required Climate Element for its Comprehensive Plan. Creation of the Climate Element will include seating a climate policy team (CPAT), drafting a public participation plan, and drafting the climate element for adoption. The CPAT has been meeting monthly and is finalizing the vulnerability assessment.

Project Timeline: Completion by June 13, 2025.



SAFETY ACTION PLAN

HLA Project No. 24051E

Fed Project No. 693JJ32440253

HLA Project Contact:

Joseph Calhoun, Planning Supervisor

The City of Cle Elum was awarded a \$172,520 grant from the federal Safe Streets and Roads for All (SS4A) program. The local match of \$43,130 was provided by TIB through their Complete Streets grant program. The grant funding will be used to develop a Safety Action Plan and complete an American Disability Act (ADA) Self Evaluation and Program Access Plan.

HLA will assist the City to transition its existing 2023 Safety Plan into a federally compliant Safety Action Plan. The ADA Self Evaluation and Program Access Plan includes completing an inventory of city facilities, assessing compliance with the American Disability Act, and identifying future projects to remedy any deficiencies. Completing the final plans will also include establishing a project task force to help develop, implement, and monitor the plans; public engagement opportunities via in-person meetings, creating a project webpage, and an online survey; performing an equity analysis, identifying existing policies and processes for potential revision; and establishing a strategy to monitor progress.

Project Timeline: Completion by April 2026.

GROWTH MANAGEMENT ACT PERIODIC UPDATE

HLA Project No. 24126E

Commerce Project No. 25-63335-129

HLA Project Contact:

Joseph Calhoun, Planning Supervisor

Cities must periodically take legislative action to review and, if necessary, revise their comprehensive plans and development regulations to ensure the plan and regulations comply with the requirements of the Growth Management Act (GMA). The Washington State Department of Commerce (Commerce) is allocating \$100,000 to the City to finance the GMA Periodic Update for its Comprehensive Plan, Development Regulations, and Critical Areas Ordinance (CAO). This project will be completed during the 2025-2026 biennium, with half of the funding available in each year.

HLA will assist the City to develop the required GMA Periodic Update. The update will be in accordance with RCW 36.70A and includes developing a Work Plan, public participation plan, population and housing projections, land capacity analysis, and updates to the CAO, Development Regulations, and Comprehensive Plan. HLA is in the process of drafting the Periodic Update Work Plan as the initial year 1 task. The Work Plan will be presented to Planning Commission in January 2025.

Project Timeline: Year 1 tasks/deliverables by June 13, 2025. Year 2 tasks/deliverables by June 12, 2026.



CITY HEIGHTS DEVELOPMENT
HLA Project No. 20063E
CRA No. 2020-01

HLA Project Contact:
Ben Annen, PE

The project is a private development, with a development agreement from 2011, to construct 962 homes on the north slope of Cle Elum. HLA performs engineering review services to support the City's processing of the development applications. City Heights (CH) has submitted plat applications for four phases. Below is a summary status of each phase.

Phase 1 – 59 lots

- The preliminary plat was approved July 2021, the final plat was approved with bond December 2022, and the clearing/grading permit for infrastructure construction was issued March 2022. Permits are active for six months and allow one six-month administrative extension. CH reapplied and was granted a new permit. The permit expired December 1, 2024, with no six-month extension requested, thus CH does not have a current permit.
- Public infrastructure was initiated in July 2021 and is not yet complete, and a punchlist has been issued. CH posted a bond for incomplete infrastructure in December 2022 to secure final plat. CH also posted a bond at that time for mine remediation. Just recently CH issued another bond to allow issuance of Certificate of Occupancies, as the sewer system that was installed by CH was leaking with groundwater entering the new system. In total, there are 3 bonds, totaling \$1,897,944.52 (\$1,795,164.52, \$87,910.00, and \$14,870.00).
- There are off-site improvements identified in the Phase 1 Approval to Reed Street, between 5th and 6th Street, that are the responsibility of CH.

Phase 2 – 65 lots

- The preliminary plat was approved June 2022, while the final plat was denied due to third party approvals not being in place at time of final plat application. The clearing/grading permit for infrastructure construction was issued June 2022. CH reapplied and was granted a new permit. The permit expired December 11, 2024, with no six-month extension requested, thus CH does not have a current permit.
- Though the clearing/grading permit was issued in June 2022, public infrastructure has not yet been initiated by CH.
- The phase 2 plat requires a Zone 3 water main extension to the plat location as it is in a higher water pressure zone. This Zone 3 water main extension clearing/grading permit was issued in October 2023. Construction has not yet been initiated. The phase 2 plat also requires a Montgomery Avenue extension for a secondary access. The plans have been submitted to the City but have not been approved due to third party approvals including Kittitas County permitting as the easterly portion goes through County jurisdiction. At the time of final plat application, CH requested to bond the phase 2 plat on-site construction (\$5,496,448.78), Zone 3 water main (\$1,472,985.69), and Montgomery access (\$2,211,306.91), totaling \$9,180,741.38.

Phase 3 – 19 lots

- The preliminary plat was approved April 2023. CH has not submitted the final plat application, as Phase 3 is geographically located within the boundary of Phase 2, and thus relies on Phase 2 final plat. The clearing/grading permit for infrastructure construction was approved May 2023. CH reapplied and was granted a new permit. The current permit expires February 1, 2025.
- Though the clearing/grading permit was issued in May 2023, public infrastructure has not yet been initiated by CH.



- The cumulative lot count for Phases 1, 2, and 3, is beyond 140 ERUs which is the permitted number of lots (as described in DA) without water and wastewater capacity improvements by CH. The preliminary plat approval for Phase 3 includes a provision allowing up to 140 ERUs, without capacity improvements, which caps the number of lots in Phase 3 that can be readily served.

Phase 4 – 45 lots

- The preliminary plat was submitted by CH March 2023. An “Additional Information Request” was sent to CH in April 2023, which requested how the development could be served without completion of Phases 2 and 3, which it relies on wholly due to geographical location.
- A clearing/grading permit has not yet been issued, as CH has not responded to May 2023 comments nor provided updated plans.
- The cumulative lot count for Phases 1, 2, 3, and 4 is beyond 140 ERUs which is the permitted number of lots (as described in DA) without water and wastewater capacity improvements by CH. CH has not yet submitted a plan on how they will provide water and wastewater capacity for the development.

BULLFROG FLATS DEVELOPMENT

HLA Project No. 24129E

CRA No. 2024-01

HLA Project Contact:
Ben Annen, PE

The project is a private development, with a development agreement from 2002, to construct 1,334 dwelling units and a business park in the Bullfrog Flats area within Cle Elum. The Development Agreement was amended in 2017 to extend the termination date by 10 years, to 2027. Sun Communities purchased the property and entitlements from Suncadia and proposed major modifications in land use. Sun Communities, the current owner of the remaining portion of this site, informed the City that it had entered into an agreement to potentially sell the site to Blue Fern, a privately-owned Redmond-based developer that has developed housing communities in the Pacific Northwest, and requested that the City pause the review of their applications.

On August 13, 2024, Bullfrog Flats, LLC submitted applications for the Bullfrog Flats Development Project. The current proposal is approval of subsequent development pursuant to the 2002 Bullfrog Flats UGA master site plan and development agreement approved by the City in 2002. The application is comprised of a boundary line adjustment to establish parcels and phase boundaries for the master site plan, alongside master plat and preliminary plat applications for the first three phases: S-1 (95 single-family units), S-2 (138 single-family units), and J (164 zero-lot line townhouse units), for a total of 397 units.

HLA performs planning and engineering review services to support the City's processing of the development applications. HLA is currently in the process of working with the Development Review team to prepare a staff report, conditions matrix, and associated documents for the public hearing, scheduled for January 30, 2025.

City Action Items:

1. *Review staff report and conditions matrix, as prepared by City Review Team.*



GENERAL ENGINEERING SERVICES

HLA Project No. 25010G

HLA Project Contact:
Ben Annen, PE

Hanson Ponds / Wastewater Outfall

The City and Kittitas Conservation Trust (KCT) are proposing the Hanson Ponds Restoration Project to improve the ecologic function of the area and to address the existing infrastructure risks associated with a previously identified eroding bank on the Yakima River adjacent to the Hanson Ponds. KCT is the project manager and has a team of consultants that has delivered project alternatives. These alternatives have been presented to the City and City Council and KCT has requested direction from the City on the preferred alternative. During the December 2024 City Council meeting, the Mayor advised alternative three was the anticipated preferred alternative and would be discussed at a January 2025 Council meeting.

HLA services include review of plans and reports associated with the City's wastewater outfall, as modified by this project.

City Action Items:

1. *City Council to provide direction to Kittitas Conservation Trust on preferred alternative.*

City Safety Award FHWA Funding (HSIP) - 1st Street and Hartwig Blvd Intersection Improvements

Cle Elum was awarded \$333,000 from the Highway Safety Improvement (HSIP) program for improving the intersection of 1st Street and Hartwig Boulevard including protected/permitted left turn phasing, radar detection, signal visibility enhancements, and ADA upgrades. The City's Six Year Transportation Improvement Program (TIP) has been updated and submitted to WSDOT, as required to obligate funding. A zero DBE goal has been assigned to the project by WSDOT. The next step in the federal funding process is preparing a Request for Qualifications (RFQ) for consultant selection. It is our understanding the City intends to prepare one RFQ for four individual federally funded projects; see three other project summaries below. Once the project is posted on the WSDOT STIP (anticipated March 2025), we are available to assist the City with the PE funding obligation package. It is anticipated this project will be advertised and constructed in 2025.

The FHWA funding requires a Certification Acceptance (CA) agency to provide third party review/approval of various items throughout the project duration. The City has requested Kittitas County to provide CA services, which requires BOCC approval. HLA provided project and budget information for this project and the three FHWA projects below, to Kittitas County Public Works on January 7, 2025, who will be providing a staff report to the BOCC for CA consideration. A CA agreement is required prior to funding obligation.

This grant requires biannual reporting through the WSDOT Local Project Report database. The next report is due June 30, 2025.



STBG Set-aside FHWA Funding – Park Street Pedestrian Corridor Feasibility Study

Cle Elum was awarded \$53,000 from the STBG Set-aside program to produce a feasibility study for a multi-use pathway connecting the Coal Mines Trail system to 5th street via Park Street to provide alternative pedestrian access to the southern portion of Cle Elum. The first step in obligating the funds is updating the City's Six Year TIP including public hearing. HLA has prepared the Six Year TIP amendment and prepared a public hearing notice to be published January 9, 2025. The hearing will be held on January 28, 2025. A consultant cost estimate needs to be prepared and submitted to WSDOT to formalize the zero DBE goal, prior to preparing a Request for Qualifications (RFQ) for consultant selection. Once the project is posted on the WSDOT STIP (anticipated April 2025), we are available to assist the City with the PE funding obligation package. It is anticipated this study will be completed in 2025.

City Action Items:

1. Add public hearing to January 28, 2025, City Council agenda.
2. Prepare consultant estimate for DBE goal determination.

STBG Set-aside FHWA Funding – Stafford Avenue Sidewalk and SR 903 Speed Camera

Cle Elum was awarded \$186,610 from the STBG Set-aside program to construct new sidewalk on the east side Stafford Avenue, and pedestrian crossing to the Coal Mines Trail trailhead. The grant also includes installing an automated traffic safety camera on the south side of SR 903 across from Denny Avenue. The first step in obligating the funds is updating the City's Six Year TIP including public hearing. HLA has prepared the Six Year TIP amendment and prepared a public hearing notice to be published January 9, 2025. The hearing will be held on January 28, 2025. A consultant cost estimate needs to be prepared and submitted to WSDOT to formalize the zero DBE goal, prior to preparing a Request for Qualifications (RFQ) for consultant selection. Once the project is posted on the WSDOT STIP (anticipated April 2025), we are available to assist the City with the PE funding obligation package. It is anticipated this project to be completed in 2025.

City Action Items:

1. Add public hearing to January 28, 2025, City Council agenda.
2. Prepare consultant estimate for DBE goal determination.

STBG FHWA Funding – First Street & Oakes Avenue (SR 903) Resurfacing

Cle Elum was awarded \$714,414 from the STBG program (requires a \$111,498 local match) to mill and overlay First Street from Oakes Avenue to Peoh Avenue, and along Oakes Avenue from First Street to Second Street. The first step in obligating the funds is updating the City's Six Year TIP including public hearing. HLA has prepared the Six Year TIP amendment and prepared a public hearing notice to be published January 9, 2025. The hearing will be held on January 28, 2025. A consultant cost estimate needs to be prepared and submitted to WSDOT to determine the DBE goal, prior to preparing a Request for Qualifications (RFQ) for consultant selection. Once the project is posted on the WSDOT STIP (anticipated April 2025), we are available to assist the City with the PE funding obligation package. HLA anticipates this project to be designed and completed in 2025.

City Action Items:

1. Add public hearing to January 28, 2025, City Council agenda.
2. Prepare consultant estimate for DBE goal determination.



Title VI

The City is required to prepare an annual Title VI report as a result of receiving FHWA grant funds. The report for calendar year 2024 is due February 28, 2025. HLA is available to assist in preparation of the report as performed for previous reporting cycles.

City Action Items:

1. Prepare annual report by February 28, 2025. HLA is happy to assist, as directed.

Regional Utility Meeting

Partners who attend the regional meeting include Cle Elum, South Cle Elum, Roslyn, Ronald, and Suncadia. Most recently, the utility partners discussed introducing flow rate-based sewer billing for usage of the regional wastewater treatment plant (WWTP). Partners are currently billed based on contract allocations from the 2008 Fourth Amended Upper Kittitas County Regional Wastewater Treatment Facilities Agreement. As discussed at the Q4 meeting, all partners are interested in considering a new billing structure to reflect actual loadings/flows and allocation based on flow, not varying ERUs as described in the original 2002 agreement. HLA will prepare a proposal for the Q1 meeting in March to review updated billing methods.

Park and Ride Annual Report

The City completed the Park and Ride project in 2023 and closed out the Regional Mobility Grant (RMG) funding agreement. The City is required to prepare and submit an annual report to WSDOT of usage and trips saved, due to WSDOT by December 31st in 2025, 2026, and 2027. Virgil collects data throughout the year and provides this information to HLA by October of each year, to prepare and submit the report.

City Action Items:

1. Collect vehicle and ride-share data at Park and Ride.

Pending Funding Applications

Safe Routes to School (SRTS) Funding

The City submitted a SRTS funding application of \$333,000 for the Stafford Avenue Sidewalk and SR 903 Speed Camera project. This project is identical to the STBG Set-aside project above, as the City submitted two funding applications to increase the opportunity for funding. Cle Elum and HLA participated in an on-site field visit with WSDOT to discuss the project and was informed the project may receive funding. WSDOT advised the City to start preliminary environmental consultation with affected Tribes. Both rounds of environmental consultation have been completed. WSDOT released a Prioritized Project List for SRTS projects, and the Stafford Avenue Sidewalk project was just below the projected funding line. The project is not expected to receive funding unless more funding becomes available.

Ecology Funding

The City submitted an Ecology funding application of \$475,000 for the design of ten projects identified in the General Sewer Plan. Award announcements are anticipated on January 31, 2025.



Senator Murray Appropriation

The City submitted a Congressional Direct Spending appropriation request of \$1,500,000 to Senator Murray's office in February 2023 for the First Street Downtown Revitalization project. Subsequently, the City received full funding from other sources for this project. The City then received an award letter from Senator Murray's office for \$1.5 million in May 2024. Due to the funding already being fully secured for First Street, HLA prepared a request to move the funding to Railroad Street to reconstruct this route for a truck bypass from First Street. This request was approved by WSDOT and included in the FY 25 Senate Bill that is planned for approval consideration in March 2025.

Representative Schrier Appropriation

The City submitted a Community Project Funding appropriation request of \$750,000 to Representative Schrier's office in March 2024 for the Second Street Pathway project. This request was included as a top priority by Representative Schrier's office, and the City is awaiting the FY 25 House Bill that is planned for approval consideration in March 2025.

Please contact our office if you have questions or need additional information about the projects within this summary. Thank you for allowing HLA to serve the City of Cle Elum!